



*We exist to provide outstanding opportunities through recreation for children and adults with disabilities.*

**November 15, 2017**  
**10:30 a.m. Regular Meeting**  
Park Central Conference Room  
3000 W. Central Road  
Rolling Meadows, IL

### AGENDA

- I. Call to Order
  - A. Roll Call
  
- II. Introduction of Guests:
  - A. Manny Aguilar - Manager of Special Recreation
  - B. Jodi Schultz – 10 year longevity
  
- III. Public Comment
  
- IV. Approval of Agenda
  
- V. Approval of Consent Agenda - Pages - 3-54
  - A. Approval of Minutes, September 20, 2017
  - B. NWSRA Financial Reports, October 31, 2017
    - 1. PFM Account Statement
    - 2. NWSRA & SLSF Organizational Cash Overview
    - 3. NWSRA Budget vs. Actual
    - 4. SLSF Budget vs. Actual
    - 5. NWSRA Balance Sheets
    - 6. SLSF Balance Sheets
    - 7. Benjamin F Edwards Account Statement
  - C. Warrant:
    - 1. #10 dated 10/31/17 - \$278,529.41
    - 2. #11 dated 11/15/17 - \$46,515.13
  - D. Bi-Weekly Payroll:
    - 1. 9/17/17 \$90,732.72
    - 2. 10/1/17 \$97,147.28
    - 3. 10/15/17 \$96,788.87
  - E. ADA Compliance Projects:  
(NONE)
  
- VI. Correspondence
  - A. Written
  - B. Oral

*An extension of the local park districts serving*

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect  
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

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3000 West Central Road, Suite 205 • Rolling Meadows, IL 60008 • VOICE 847/392-2848 • FAX 392-2870 • TTY 392-2855 • [www.nwsra.org](http://www.nwsra.org)

- VII. Staff Reports - Pages - 55-68
  - A. Program Report
  - B. Marketing and P/R Report
  - C. SLSF
    - 1. Holiday Luncheon
  - D. Directors Report
  
- VIII. Old Business - Pages - 69-77
  - A. Health Survey Update
  - B. Merit Survey Update
  
- IX. New Business - Pages - 78-91
  - A. Day Camp Transportation Bid
  - B. Surplus Ordinance #O2017-4
    - 1. Desks
    - 2. Dividing Panels
    - 3. Office Table
    - 4. Desk Chairs
    - 5. Shelving Units
  - C. IT Services Bid
  
- X. Information/Action Items - Pages - 92-99
  - A. Personnel Committee Update - (Link)
    - 1. Minutes
    - 2. Collaborative Positions
    - 3. Proposed Salary Ranges
    - 4. Proposed Merit Pool
    - 5. Proposed Health Insurance
  - B. Finance Committee Update - (Link)
    - 1. Minutes
    - 2. IMRF AUDIT
    - 3. FY 2017 Summary of Reserves
    - 4. FY2018 Budget Document
    - 5. Assumptions
    - 6. Capital Replacement Plan FY2018-2022
    - 7. Proposed Unaudited 2017 Summary of Reserves
    - 8. PFM Investment Update
  - C. IMRF Contribution Rate 2018
  - D. NWSRA 2018 Committees
  - E. 2018 Board Meeting Schedule
  - F. Other
  
- XI. Closed Session
  
- XII. Action as a result of Closed Session
  
- XIII. Adjournment

**Values**

- Respect for each individual
- Dedication to safe and fun programs
- Collaboration for community access
- Commitment to enthusiastic service

**Vision Statement**

To be a leading force, creating greater options that enrich the life experience of the participants, families and communities we serve.