



We exist to provide outstanding opportunities through recreation for children and adults with disabilities.

**July 28, 2021
10:30 a.m., Regular Board Meeting
Park Central Conference Room
Rolling Meadows, IL**

Agenda

- I. Call to Order
Roll Call
- II. Introduction of Guests
 - A. Tony DiVittorio - Clearbrook
 - B. Sheila Lullo - Clearbrook
- III. Public Comment
- IV. Approval of Agenda
- V. Approval of Consent Agenda – Pages 3-54
 - A. Approval of Minutes - May 26, 2021
 - B. NWSRA Financial Reports – May 31 & June 30, 2021
 - 1. PFM Account Statement
 - 2. NWSRA & SLSF Organizational Cash Overview
 - 3. NWSRA Budget vs. Actual
 - 4. SLSF Budget vs. Actual
 - 5. NWSRA Balance Sheets
 - 6. SLSF Balance Sheets
 - 7. Benjamin F Edwards Account Statement
 - C. Warrant:
 - 1. #6 dated June 30, 2021 - \$ 223,158.63
 - 2. #7 dated July 28, 2021- \$ 84,228.10
 - D. Bi-Weekly Payroll:
 - 1. Pay Period Ending – 5/21/21 \$ 73,585.82
 - 2. Pay Period Ending – 6/04/21 \$ 88,640.41
 - 3. Pay Period Ending – 6/18/21 \$ 113,921.33
 - 4. Pay Period Ending – 7/02/21 \$ 144,349.51
 - 5. Pay Period Ending – 7/12/21 \$ 443.25
 - 6. Pay Period Ending – 7/16/21 \$ 145,706.28
 - E. ADA Compliance Projects:
 - 1. Hoffman Estates Park District - \$99,675.40
 - a. Birch Park – Rec Facilities & Routes and Surfaces - \$99,675.40
 - 2. Mount Prospect Park District - \$22,050
 - a. Community Center Water Fountain - \$4,500
 - b. District Wide Mulch - \$17,550
 - 3. River Trails Park District - \$118,174
 - a. Woodland & Sycamore Trails Park – Routes & Surfaces - \$118,174
 - 4. South Barrington Park District – \$255,271

An extension of the local park districts serving

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

- a. SB Tennis Club – Rec. Facilities & Routes and Surfaces - \$255,271
- 5. Wheeling Park District - \$255,372
 - a. Community Recreation Center – Plumbing, Recreation Facilities & Amenities and Routes and Surfaces - \$255,372

VI. Correspondence

- A. Written
- B. Oral

VII. Staff Reports – 55-65

- A. Program/Outreach Report
 - 1. Clearbrook Collaboration
- B. Marketing and P/R Report
- C. SLSF Report
- D. 2nd Quarter Financial Report
- E. 2nd Quarter Goals/Director Work Plan Update

VIII. Old Business –66-73

- A. NWSRA Project Updates
 - 1. Community Sensory Garden Open House – Oral Report
- B. NWSRA Programming Space 6 - Hoffman Estates – Oral Report
- C. Finance Task Force Update
 - 1. Minutes
 - 2. Capital Plan Approval
 - 3. Updated Fund Balance Policy Recommendations
- D. Other

IX. New Business – 74-83

- A. NWSRA New Projects
 - 1. Wheeling Sensory Room
- B. Member District Annual Assessment Packet
 - 1. Memo
 - 2. Current Budget Year 2020 MDAA Chart
 - 3. Preliminary 2022 MDAA Calculations
 - 4. Proposed 2022 MDAA (reflecting a freeze of EAV's and gross population numbers)
 - a. 0% MDAA
 - 5. Sample Resolution
- C. Other

X. Information/Action Items – 84-88

XI. Closed Session

XII. Action as a result of Closed Session

XIII. Adjournment



- Teamwork:** Support each other and work together
- Respect:** Be open, honest and kind
- Enthusiasm:** Exceed expectations
- Collaboration:** Combine resources to achieve common goals
- Communication:** Listen, share and adapt



To be a leading force, creating greater options that enrich the life experience of the participants, families and communities we serve

V. Consent Agenda

[Return to Home](#)

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE NORTHWEST SPECIAL RECREATION ASSOCIATION
HELD VIA VIRTUAL BOARD MEETING, <https://zoom.us/j/94254258444>
CALL IN NUMBER: 1(312) 626-6799, MEETING ID: 942 5425 8444
ON THE 26th DAY OF MAY 2021 AT 10:30 A.M.**

Chairman Fahnstrom called the meeting to order at 10:32 a.m. Recording Secretary, Jessica Vasalos took roll call. The following members of the Board were present: Carrie Fullerton, Arlington Heights Park District; Rita Fletcher, Bartlett Park District; Ryan Risinger, Buffalo Grove Park District; Ben Curio, Elk Grove Park District; Bob O'Brien, Hanover Park Park District; Craig Talsma, Hoffman Estates Park District; Jim Jarog, Mount Prospect Park District; Christina Ferraro, Prospect Heights Park District; Bret Fahnstrom, River Trails Park District; Kevin Romjeko, Rolling Meadows Park District; Diane Hilgers, Salt Creek Park District; Tony LaFrener, Schaumburg Park District; Jay Morgan, South Barrington Park District; Jeff Janda, Streamwood Park District; Jan Buchs, Wheeling Park District

Absent: Robert Dowling, Mike Clark

Mike Clark arrived at 10:38 am

Also present: Tracey Crawford, Executive Director; Darleen Negrillo, Superintendent of Administrative Services; Brian Selders, Superintendent of Communications and IT; Andrea Griffin, Superintendent of Recreation; Rachel Hubsch, Superintendent of Recreation; Cathy Splett, Superintendent of Development; Miranda Woodard, Accounting Manager; Annie Heggeland, Megan Wise, Abigale Downey, Brianna White, Interns; Matt Beran, Lauterbach and Amen; Michelle Bins, PFM Investments and Jessica Vasalos, Administrative Manager as recording secretary

The corresponding supervisory Superintendent conducted introductions of guests.

Public Comment

None

Approval of Agenda

Chairman Fahnstrom informed the Board that the Audit presentation and PFM Investment Update would be moved to occur immediately following the approval of the Agenda. Chairman Fahnstrom asked for a motion to approve the agenda dated May 26, 2021 with the changes that were mentioned. Trustee Janda made the motion and Trustee O'Brien seconded the motion. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Jeff Janda, Jan Buchs

NAY: None

The motion carried.

Presentation of Audit

Chairman Fahnstrom introduced Matt Beran, with Lauterbach and Amen. Mr. Beran presented the audit and recognized NWSRA in the “modified opinion” rating, the highest rating Lauterbach and Amen award. He reviewed the Audit document provided in the packet. Trustee LaFrenere asked if the Fund Balance is high for the agency. Mr. Beran agreed and suggested that the agency shift to having a dedicated Capital Fund specific to what future capital projects will be. This will allow for actual Operating expenditures and Capital expenditures to be more clearly defined for the audit. Mr. Beran indicated in splitting the funds agency’s will typically land the agency to start a year with 25% to 50% of the budgeted expenditures, starting a year with more than that is not normally seen with other agencies. He also indicated that 2020 was not a normal year for any agency. Mr. Beran also stated that having the Capital expenditures mixed with Operating expenditures causes the Fund Balance to look very high, which is not the actual case. Executive Director Crawford informed Trustee LaFrenere that all the ideas that the Board has brought forth to the Finance Task Force as well as Mr. Beran, Ms. Bins and Trustee Romejko.

Trustee Talsma asked for clarification on General Fund. Mr. Beran responded that the The General Fund is the main Operating Fund of the Agency.

Mr. Beran asked for additional questions regarding his presentation. No questions were raised. Executive Director Crawford asked if the overages reported were based on the COVID budget that was developed. He responded that the overages were based on the COVID Budget not the original budget that started FY2020.

Chairman Fahnstrom asked for a motion to accept the audit as presented by Lauterbach and Amen. Trustee Janda made the motion and Trustee Risinger seconded the motion. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O’Brien, Jim Jarog, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrenere, Jay Morgan, Jeff Janda, Jan Buchs

NAY: None

Abstain: Craig Talsma

The motion carried.

Trustee LaFrenere asked why Trustee Talsma asked for more clarification and why he abstained. Trustee Talsma may still have questions regarding the Fund Balances and because some of his calculations not matching the audit. He also mentioned this has nothing to do with staff and the way things have been done, things will be further discussed in the Finance Task Force.

PFM Investment Update

Chairman Fahnstrom introduced Ms. Michelle Bins, PFM Investments. Michelle Bins, PFM, presented the status of NWSRA’s portfolio. 94.1% of the portfolio remains in FDIC insured CD’s. Due to COVID-19 many of the funds have been fluctuating. The CD’s are in a ladder

approach and remain strong. Reinvestment rates are anticipated to be challenged, but as always will get input from staff when CD's mature. PFM will expect to maintain an accommodative stance of monetary policy until 2% over time and longer-term inflation expectations remain anchored at 2%. PFM find value in the market when possible and will capitalize on higher rates when can. Trustee LaFrenere asked about the funds held at PFM with regard of the Capital Fund. Trustee Romejko informed the Board that questions regarding PFM and Capital Fund will be reviewed later in the agenda.

Approval of Consent Agenda

Chairman Fahnstrom called for a motion to approve the Consent Agenda of May 26, 2021. Trustee Risinger made the motion and Trustee Janda seconded the motion to approve the Consent Agenda dated May 26, 2021. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrenere, Jay Morgan, Jeff Janda, Jan Buchs

NAY: None

The motion carried.

Correspondence

Thank you from Anne Schultz with Young Professionals Networking for Tracey speaking on Diversity.

Staff Reports

Staff reports were included in the packet. Each Administrative Team member reported highlights for their departments. Accounting Manager Woodard reported that the financials are on track for the 1st quarter. Director Crawford reminded the Board that NWSRA is still working with an amended COVID budget, however starting to see the end of the tunnel. No questions were raised.

Old Business

NWSRA Project Updates and Programming Spaces Update

Superintendent Griffin informed the Board that the sensory garden in Hanover Park is complete and looking forward to the open house in July. Looking at becoming a Butterfly Sanctuary and release hundreds of Monarch Butterflies this summer. Many donations were planted from area nurseries and garden clubs. Superintendent Griffin also reported that the programming space at Hoffman Estates Park District is on track. Staff have met with Hoffman Estates staff to get the bid process completed and looks forward to the process and receiving costs for the projects.

Finance Task Force Update

Chairman Romejko reported to the Board a snapshot of what the staff have been working on for the Task Force. The Task Force will be looking forward to recommending moving to two funds: Operating Fund and a Capital Fund. The Capital Fund - majority of funds being housed with PFM. The Task Force is also looking at consolidating accounts to make the accounting more manageable. Conversations have been had regarding the Fund Balance Policy and that will be

reviewed and rewritten with the help of Trustee Clark. The MDAA will be reviewed for a possible freeze of two years to help alleviate the COVID impacts to Member Districts. Chairman Romejko asked if there were any questions. Trustee LaFrener asked for a clarification on the percentage for the two funds to start any fiscal year. Director Crawford informed the Board that staff are reviewing starting the year with 5% of budgeted expenses in the Operating Fund. Trustee LaFrener is happy with the report and is looking forward to the Task Force working out all the finer details.

New Business

FSA Amendment

Superintendent Negrillo reviewed the FSA Amendment, which allows employees to make changes throughout the year in 2021 to the Health or Child Care FSA. Director Crawford and various admin team members presented the COVID-19 update presentation. Chairman Fahnstrom asked if there were any further questions. There were none. Chairman Fahnstrom asked for a motion to approve Resolution R2021-2 FSA Amendment Dependent Care Flexible Spending as presented. Trustee Talsma made the motion and Trustee O'Brien seconded the motion. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Jeff Janda, Jan Buchs

NAY: None

The motion carried.

Chairman Fahnstrom asked for a motion to approve Resolution R2021-3 FSA Amendment Health Flexible Spending as presented. Trustee Clark made the motion and Trustee Romejko seconded the motion. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Jeff Janda, Jan Buchs

NAY: None

The motion carried.

Information Action Items

Annual Information Update

Director Crawford asked the Board to watch for the AIF to be emailed out in June or as soon as the County releases the information. This will also reflect each Member District choosing a payment plan.

Strategic Planning Update

Director Crawford reviewed the process of the Strategic Plan and asked all the Board members to please schedule a time to talk with Jarrod privately to discuss what is going on in their communities and their thoughts on what they would like to see with NWSRA. Superintendent

Selders reviewed the memo and timeline of the Strategic Planning Process. Trustee LaFrener gave kudos to the way the process was laid out and conducted.

Closed Session

At 11:52 am, this time Chairman Fahnstrom asked for a motion to move into closed session. Trustee Talsma made the motion and Trustee Fullerton seconded the motion. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Jeff Janda, Jan Buchs

NAY: None

The motion carried.

Chairman Fahnstrom asking for a motion to resume in to open session. Trustee O'Brien made the motion and Trustee Janda seconded the motion.

Those present were as follows:

Bob O'Brien, Jim Jarog, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Jeff Janda, Jan Buchs

Action as a result of Closed Session

Chairman Fahnstrom asked for a motion to approve Resolution R2021-1 with a detailed list of released session minutes. Trustee LaFrener made the motion and Trustee Romejko seconded the motion. Upon roll being called, the vote was as follows:

AYA: Bob O'Brien, Jim Jarog, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Jeff Janda, Jan Buchs

NAYS: None

The motion carried

Adjournment

After no further business, Chairman Fahnstrom called for a motion to adjourn. Trustee Morgan made the motion and Trustee LaFrener seconded the motion to adjourn the May 26, 2021, Board meeting at 12:13p.m. Upon roll being called, the vote was as follows:

AYA: Bob O'Brien, Jim Jarog, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Jeff Janda, Jan Buchs

NAYS: None

The motion carried

Secretary



Account Statement - Transaction Summary

For the Month Ending **May 31, 2021**

NORTHWEST SPECIAL RECREATION ASSOCIATION - INVESTMENT HOLDING ACCOUNT - ~~4669~~

Illinois Portfolio, IPDLAF+ Class	
Opening Market Value	11,046.76
Purchases	0.19
Redemptions	(150.06)
Unsettled Trades	0.00
Change in Value	0.00

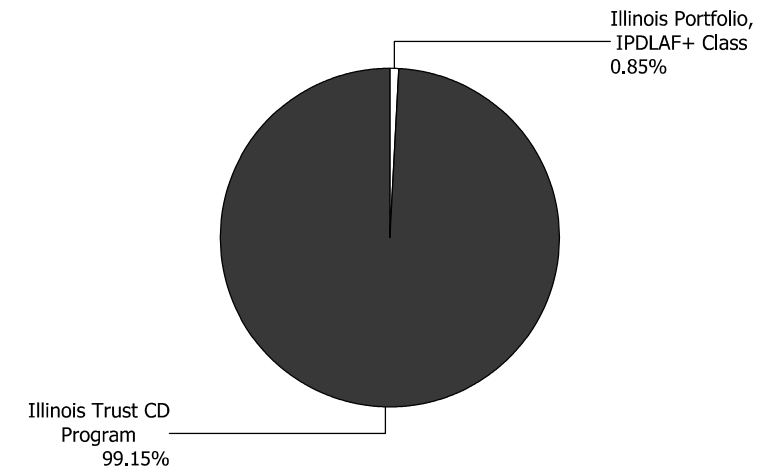
Closing Market Value	\$10,896.89
Cash Dividends and Income	0.19

Illinois Trust CD Program	
Opening Market Value	1,265,000.00
Purchases	0.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$1,265,000.00
Cash Dividends and Income	0.00

Asset Summary		
	May 31, 2021	April 30, 2021
Illinois Portfolio, IPDLAF+ Class	10,896.89	11,046.76
Illinois Trust CD Program	1,265,000.00	1,265,000.00
Total	\$1,275,896.89	\$1,276,046.76

Asset Allocation





Account Statement - Transaction Summary

For the Month Ending **June 30, 2021**

NORTHWEST SPECIAL RECREATION ASSOCIATION - INVESTMENT HOLDING ACCOUNT - ~~4669~~

Illinois Portfolio, IPDLAF+ Class	
Opening Market Value	10,896.89
Purchases	308,138.90
Redemptions	(300,160.36)
Unsettled Trades	0.00
Change in Value	0.00

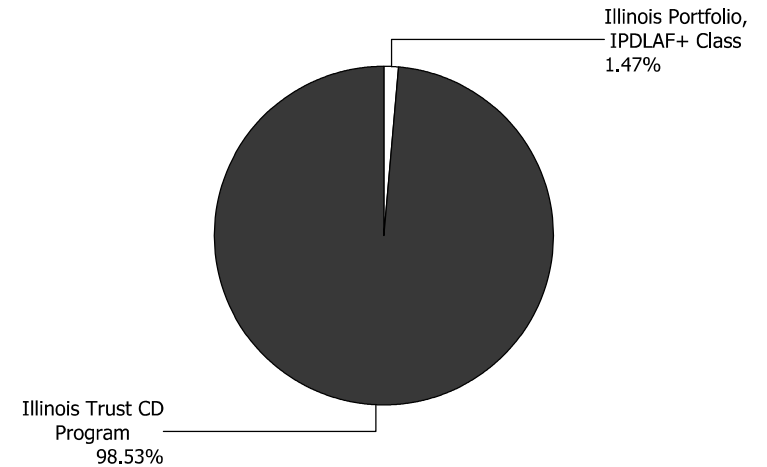
Closing Market Value	\$18,875.43
Cash Dividends and Income	0.77

Illinois Trust CD Program	
Opening Market Value	1,265,000.00
Purchases	300,000.00
Redemptions	(300,000.00)
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$1,265,000.00
Cash Dividends and Income	8,138.13

Asset Summary		
	June 30, 2021	May 31, 2021
Illinois Portfolio, IPDLAF+ Class	18,875.43	10,896.89
Illinois Trust CD Program	1,265,000.00	1,265,000.00
Total	\$1,283,875.43	\$1,275,896.89

Asset Allocation



NORTHWEST SPECIAL RECREATION ASSOCIATION
SPECIAL LEISURE SERVICES FOUNDATION

ORGANIZATIONAL CASH OVERVIEW MAY 31, 2021

	<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<u>WORKING CASH</u>			
PETTY CASH	\$ 500	\$ 150	\$ 650
BSN CHECKING (Village Bank & Trust)	467,974	321,096	789,069
OPER/MMA (Village Bank & Trust)	2,707,276	50,858	2,758,134
IPDLAF	80,001		80,001
FLEX SPENDING CHECKING	9,328		9,328
CASH BANKS	0	2,465	2,465
TOTAL	<u>3,265,078</u>	<u>374,569</u>	<u>3,639,647</u>
<u>RESERVES: INVESTMENTS</u>			
BF EDWARDS		1,226,799	1,226,799
PFM Asset Management	1,275,897		1,275,897
TOTAL	<u>1,275,897</u>	<u>1,226,799</u>	<u>2,502,696</u>
<u>RESERVES:</u>			
<u>OPERATING</u>			
MAX SAFE 1 (Village Bank & Trust)	1,506,268		1,506,268
<u>CAPITAL</u>			
MAX SAFE 2 (Village Bank & Trust)	474,583		474,583
TOTAL	<u>1,980,850</u>		<u>1,980,850</u>
<u>TOTAL CASH & RESERVES</u>			
May 31, 2021	<u>\$ 6,521,825</u>	<u>\$ 1,601,368</u>	<u>\$ 8,123,193</u>
 <u>TOTAL CASH & RESERVES</u>			
May 31, 2020			
CASH	\$ 1,917,806	\$ 212,588	\$ 2,130,394
RESERVES - OPER	1,504,299		\$ 1,504,299
RESERVES - CAP	473,963		\$ 473,963
RESERVES - INVEST	1,749,105	1,212,986	\$ 2,962,091
	<u>\$ 5,645,173</u>	<u>\$ 1,425,574</u>	<u>\$ 7,070,746</u>

NORTHWEST SPECIAL RECREATION ASSOCIATION
SPECIAL LEISURE SERVICES FOUNDATION

ORGANIZATIONAL CASH OVERVIEW JUNE 30, 2021

		<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<u>WORKING CASH</u>				
	PETTY CASH	\$ 500	\$ 150	\$ 650
	BSN CHECKING (Village Bank & Trust)	437,135	164,618	601,753
	OPER/MMA (Village Bank & Trust)	2,805,539	253,454	3,058,994
	IPDLAF	80,001		80,001
	FLEX SPENDING CHECKING	6,854		6,854
	CASH BANKS	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL	3,330,029	418,223	3,748,252
<u>RESERVES: INVESTMENTS</u>				
	BF EDWARDS		1,250,273	1,250,273
	PFM Asset Management	<u>1,283,875</u>		<u>1,283,875</u>
	TOTAL	1,283,875	1,250,273	2,534,148
<u>RESERVES:</u>				
	<u>OPERATING</u>			
	MAX SAFE 1 (Village Bank & Trust)	1,506,297		1,506,297
	<u>CAPITAL</u>			
	MAX SAFE 2 (Village Bank & Trust)	<u>474,593</u>		<u>474,593</u>
	TOTAL	1,980,889		1,980,889
<u>TOTAL CASH & RESERVES</u>				
	June 30, 2021	<u>\$ 6,594,794</u>	<u>\$ 1,668,495</u>	<u>\$ 8,263,289</u>
 <u>TOTAL CASH & RESERVES</u>				
	June 30, 2020			
	CASH	\$ 2,354,765	\$ 244,524	\$ 2,599,289
	RESERVES - OPER	1,504,858		\$ 1,504,858
	RESERVES - CAP	474,139		\$ 474,139
	RESERVES - INVEST	<u>1,508,982</u>	<u>1,228,837</u>	<u>\$ 2,737,819</u>
		<u>\$ 5,842,744</u>	<u>\$ 1,473,361</u>	<u>\$ 7,316,105</u>

NORTHWEST SPECIAL RECREATION ASSOCIATION
 BUDGET VS ACTUAL and CASH BALANCE

MAY 31, 2021

**(A) BUDGET
 VS ACTUAL**

MONTH	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)
January	616,554	763,759	147,205	417,633	257,681	(159,952)	198,921	506,078	307,157
February	390,463	29,576	(360,886)	421,113	246,919	(174,194)	(30,650)	(217,342)	(186,692)
March	518,662	354,019	(164,643)	421,344	221,396	(199,947)	97,318	132,623	35,304
April	376,821	239,873	(136,948)	421,493	330,239	(91,254)	(44,672)	(90,366)	(45,694)
May	1,139,647	878,751	(260,896)	424,234	283,680	(140,554)	715,413	595,071	(120,342)
June	640,349		(640,349)	429,992		(429,992)	210,357	0	(210,357)
July	31,662		(31,662)	424,857		(424,857)	(393,195)	0	393,195
August	278,463		(278,463)	422,278		(422,278)	(143,815)	0	143,815
September	122,245		(122,245)	429,451		(429,451)	(307,206)	0	307,206
October	564,411		(564,411)	427,345		(427,345)	137,066	0	(137,066)
November	471,119		(471,119)	430,048		(430,048)	41,071	0	(41,071)
December	175,191		(175,191)	413,604		(413,604)	(238,413)	0	238,413
TOTAL YTD	3,042,146	2,265,979	(776,168)	2,105,816	1,339,915	(765,901)	936,331	926,064	(10,267)

(B) CASH BALANCE

MONTH	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	5,749,319	506,078	0	(15,146)	(91,282) a.	6,148,970
February	6,148,970	(217,342)	(19,318)	20,943	(22,435) a.	5,910,817
March	5,910,817	132,623	(4,131)	(21,893)	3,466 a.	6,020,882
April	6,020,882	(90,366)	0	11,929	525 a.	5,942,971
May	5,942,971	595,071	0	3,718	(19,508) a.	6,522,253
June	6,522,253	0			a.	6,522,253
July	6,522,253	0			a.	6,522,253
August	6,522,253	0			a.	6,522,253
September	6,522,253	0			a.	6,522,253
October	6,522,253	0			a.	6,522,253
November	6,522,253	0			a.	6,522,253
December	6,522,253	0			a.	6,522,253

a. FSA Withholding / Payments and collected key security deposits.

NORTHWEST SPECIAL RECREATION ASSOCIATION
 BUDGET VS ACTUAL and CASH BALANCE

JUNE 30, 2021

**(A) BUDGET
 VS ACTUAL**

MONTH	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)
January	616,554	763,759	147,205	417,633	257,681	(159,952)	198,921	506,078	307,157
February	390,463	29,576	(360,886)	421,113	246,919	(174,194)	(30,650)	(217,342)	(186,692)
March	518,662	354,019	(164,643)	421,344	221,396	(199,947)	97,318	132,623	35,304
April	376,821	239,873	(136,948)	421,493	330,239	(91,254)	(44,672)	(90,366)	(45,694)
May	1,139,647	878,751	(260,896)	424,234	287,121	(137,112)	715,413	591,630	(123,783)
June	640,349	463,438	(176,911)	429,992	387,609	(42,383)	210,357	75,829	(134,528)
July	31,662		(31,662)	424,857		(424,857)	(393,195)	0	393,195
August	278,463		(278,463)	422,278		(422,278)	(143,815)	0	143,815
September	122,245		(122,245)	429,451		(429,451)	(307,206)	0	307,206
October	564,411		(564,411)	427,345		(427,345)	137,066	0	(137,066)
November	471,119		(471,119)	430,048		(430,048)	41,071	0	(41,071)
December	175,191		(175,191)	413,604		(413,604)	(238,413)	0	238,413
TOTAL YTD	3,682,496	2,729,417	(953,079)	2,535,808	1,730,966	(804,842)	1,146,688	998,451	(148,236)

(B) CASH BALANCE

MONTH	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	5,749,319	506,078	0	(15,146)	(91,282) a.	6,148,970
February	6,148,970	(217,342)	(19,318)	20,943	(22,435) a.	5,910,817
March	5,910,817	132,623	(4,131)	(21,893)	3,466 a.	6,020,882
April	6,020,882	(90,366)	0	11,929	625 a.	5,943,071
May	5,943,071	591,630	0	7,160	(19,508) a.	6,522,353
June	6,522,353	75,829	0	9,305	(12,720) a.	6,594,766
July	6,594,766	0			a.	6,594,766
August	6,594,766	0			a.	6,594,766
September	6,594,766	0			a.	6,594,766
October	6,594,766	0			a.	6,594,766
November	6,594,766	0			a.	6,594,766
December	6,594,766	0			a.	6,594,766

a. FSA Withholding / Payments and collected key security deposits.

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL - SUMMARY BY TYPE

FIVE MONTHS ENDING MAY 31, 2021

	<u>2021</u>			2020
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>OVER (UNDER)</u>	<u>PRIOR YR ACTUAL</u>
<u>REVENUE</u>				
GRANTS	21,750	22,278	(528)	17,000
RESTRICTED FUNDRAISING	25,080	16,500	8,580	6,466
RESTRICTED DONATIONS	2,704	1,792	912	3,712
UNRESTRICTED FUNDRAISING	46,177	66,585	(20,408)	50,367
UNRESTRICTED DONATIONS	29,440	32,633	(3,193)	22,340
INVESTMENT TRANSFER	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	<u>125,150</u>	<u>139,788</u>	<u>(14,637)</u>	<u>99,886</u>
<u>EXPENDITURES</u>				
ADMINISTRATION	14,398	18,400	(4,002)	7,862
RESTRICTED FUNDRAISING	1,917	1,500	417	530
UNRESTRICTED FUNDRAISING	6,196	18,030	(11,834)	26,801
GRANTS GIVEN	<u>51,125</u>	<u>80,333</u>	<u>(29,208)</u>	<u>51,624</u>
TOTAL EXPENSES	<u>73,636</u>	<u>118,263</u>	<u>(44,627)</u>	<u>86,817</u>
<u>OPERATING</u>				
EXCESS REVENUE (EXPENSES)	<u>51,514</u>	<u>21,525</u>	<u>29,990</u>	<u>13,069</u>
<u>INVESTMENT INCOME (LOSS) *</u>	65,675	208	65,467	(32,941)
<u>NET EXCESS REVENUE (EXPENSE)</u>	<u>\$ 117,189</u>	<u>\$ 21,733</u>	<u>\$ 95,456</u>	<u>\$ (19,872)</u>

*includes BF Edwards Investment Income and Interest Income from BAC account

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

MAY 31, 2021

(A) BUDGET VS ACTUAL	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL
January	24,017	32,677	8,660	6,900	5,299	(1,601)	17,117	27,378	10,261
February	28,980	35,200	6,220	7,775	5,764	(2,011)	21,205	29,436	8,231
March	19,705	50,310	30,605	5,530	908	(4,622)	14,175	49,402	35,227
April	27,072	47,090	20,017	8,175	4,335	(3,840)	18,897	42,755	23,858
May	40,222	25,548	(14,674)	89,883	57,330	(32,553)	(49,661)	(31,781)	17,880
June	32,756		(32,756)	19,700		(19,700)	13,056	0	(13,056)
July	31,322		(31,322)	1,925		(1,925)	29,397	0	(29,397)
August	42,272		(42,272)	7,543		(7,543)	34,729	0	(34,729)
September	43,972		(43,972)	7,912		(7,912)	36,060	0	(36,060)
October	32,222		(32,222)	159,193		(159,193)	(126,971)	0	126,971
November	28,972		(28,972)	18,385		(18,385)	10,587	0	(10,587)
December	23,772		(23,772)	40,144		(40,144)	(16,372)	0	16,372
TOTAL YTD	139,996	190,825	50,829	118,263	73,636	(44,627)	21,733	117,189	95,456

(B) CASH BALANCE	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	1,485,353	27,378	0	0	70	1,512,801
February	1,512,801	29,436	0	0	183	1,542,420
March	1,542,420	49,402	0	0	525	1,592,346
April	1,592,346	42,755	0	0	(175)	1,634,926
May	1,634,926	(31,781)	0	0	0	1,603,145
June	1,603,145	0				1,603,145
July	1,603,145	0				1,603,145
August	1,603,145	0				1,603,145
September	1,603,145	0				1,603,145
October	1,603,145	0				1,603,145
November	1,603,145	0				1,603,145
December	1,603,145	0				1,603,145

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL - SUMMARY BY TYPE

SIX MONTHS ENDING JUNE 30, 2021

	2021			2020 PRIOR YR ACTUAL
	ACTUAL	BUDGET	OVER (UNDER)	
<u>REVENUE</u>				
GRANTS	29,250	40,667	(11,417)	50,750
RESTRICTED FUNDRAISING	48,518	20,500	28,018	6,811
RESTRICTED DONATIONS	3,397	2,750	647	3,712
UNRESTRICTED FUNDRAISING	63,937	71,785	(7,848)	50,852
UNRESTRICTED DONATIONS	32,604	36,800	(4,196)	24,465
INVESTMENT TRANSFER	0	0	0	0
TOTAL REVENUE	177,707	172,502	5,205	136,591
<u>EXPENDITURES</u>				
ADMINISTRATION	16,901	21,200	(4,299)	12,633
RESTRICTED FUNDRAISING	9,244	3,400	5,844	530
UNRESTRICTED FUNDRAISING	5,446	33,030	(27,584)	26,751
GRANTS GIVEN	51,265	80,333	(29,068)	51,624
TOTAL EXPENSES	82,856	137,963	(55,107)	91,537
<u>OPERATING</u>				
EXCESS REVENUE (EXPENSES)	94,850	34,539	60,311	45,054
<u>INVESTMENT INCOME (LOSS) *</u>	88,986	250	88,736	(17,613)
<u>NET EXCESS REVENUE (EXPENSE)</u>	\$ 183,836	\$ 34,789	\$ 149,048	\$ 27,441

*includes BF Edwards Investment Income and Interest Income from BAC account

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

JUNE 30, 2021

(A) BUDGET VS ACTUAL	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL
January	24,017	32,677	8,660	6,900	5,299	(1,601)	17,117	27,378	10,261
February	28,980	35,200	6,220	7,775	5,764	(2,011)	21,205	29,436	8,231
March	19,705	50,310	30,605	5,530	908	(4,622)	14,175	49,402	35,227
April	27,072	47,090	20,017	8,175	4,335	(3,840)	18,897	42,755	23,858
May	40,222	25,548	(14,674)	89,883	57,330	(32,553)	(49,661)	(31,781)	17,880
June	32,756	75,868	43,112	19,700	9,221	(10,479)	13,056	66,647	53,592
July	31,322		(31,322)	1,925		(1,925)	29,397	0	(29,397)
August	42,272		(42,272)	7,543		(7,543)	34,729	0	(34,729)
September	43,972		(43,972)	7,912		(7,912)	36,060	0	(36,060)
October	32,222		(32,222)	159,193		(159,193)	(126,971)	0	126,971
November	28,972		(28,972)	18,385		(18,385)	10,587	0	(10,587)
December	23,772		(23,772)	40,144		(40,144)	(16,372)	0	16,372
TOTAL YTD	172,752	266,693	93,941	137,963	82,856	(55,107)	34,789	183,836	149,048

(B) CASH BALANCE	BEGINNING OF MONTH	EXCESS REV. (EXP.) FOR MONTH	NON-CASH REVENUE	NON CASH EXPENSES	BALANCE SHEET TRANSACTIONS	END OF MONTH
January	1,485,353	27,378	0	0	70	1,512,801
February	1,512,801	29,436	0	0	183	1,542,420
March	1,542,420	49,402	0	0	525	1,592,346
April	1,592,346	42,755	0	0	(175)	1,634,926
May	1,634,926	(31,781)	0	0	0	1,603,145
June	1,603,145	66,647	0	0	(33)	1,669,759
July	1,669,759	0				1,669,759
August	1,669,759	0				1,669,759
September	1,669,759	0				1,669,759
October	1,669,759	0				1,669,759
November	1,669,759	0				1,669,759
December	1,669,759	0				1,669,759

Balance Sheet

As of May 31, 2021

	<u>May 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Flex Spending - Benefit	9,327.50
10300 · Petty Cash	500.00
10600 · Operating	467,973.72
10700 · IPDLAF - PCard	80,000.91
11200 · PFM Investments Hold Account	
11210 · PFM Investments CD Program	1,265,000.00
11200 · PFM Investments Hold Account - Other	10,896.89
Total 11200 · PFM Investments Hold Account	<u>1,275,896.89</u>
11500 · Operating 2	2,707,276.27
11650 · Capital Reserve (Village B&T)	1,506,267.51
11660 · General Reserve (Village B&T)	474,583.41
11800 · Credit Card - American Express	1,154.50
11810 · Credit Card - Discover	-159.00
11820 · Credit Card - MasterCard	-1,054.95
11830 · Credit Card - Visa	593.95
11840 · MC/VISA On-Line	-108.00
Total Checking/Savings	<u>6,522,252.71</u>
Accounts Receivable	
12000 · Accounts Receivable	28,458.63
Total Accounts Receivable	<u>28,458.63</u>
Other Current Assets	
12100 · INTEREST RECEIVABLE	14,604.13
12200 · PREPAID EXPENSES	1,124.70
12300 · Prepaid Lease	5,000.00
Total Other Current Assets	<u>20,728.83</u>
Total Current Assets	<u>6,571,440.17</u>
Fixed Assets	
13050 · Buildings	1,006,000.00
13060 · Building Improvements	337,019.00
13070 · Parking Lot	71,730.00
13100 · Equipment	733,692.23
13110 · Accum.Depre- Equipment	-354,540.57
13200 · Transportation Equipment	1,261,025.00
13210 · Accum.Depre.	-1,543,850.76
Total Fixed Assets	<u>1,511,074.90</u>
TOTAL ASSETS	<u><u>8,082,515.07</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
21200 · Accounts Payable	486.08
Total Accounts Payable	<u>486.08</u>
Credit Cards	
BMO Harris P-Card	23,032.28
Total Credit Cards	<u>23,032.28</u>
Other Current Liabilities	
21100 · Anticipated Refunds - Prog Fees	14,214.20

Balance Sheet

As of May 31, 2021

	<u>May 31, 21</u>
21500 · Payroll Liabilities	
21510 · Employee Taxes	-1,218.12
21520 · EE 457B Contributions - NTWD	705.25
21540 · IMRF - Employer Portion/Expense	-86.59
22100 · EE FSA Depend & Med	10,156.42
22200 · EE 457b Contributions - AFLAC	581.87
22300 · EE 457b Contributions - ICMA RC	942.77
	<hr/>
Total 21500 · Payroll Liabilities	11,081.60
21600 · Security Deposits	250.00
21700 · Unclaimed Payroll/Property	-431.50
22000 · Accrued Payroll	32,160.15
	<hr/>
Total Other Current Liabilities	57,274.45
	<hr/>
Total Current Liabilities	80,792.81
Long Term Liabilities	
22500 · ACCRUED VACATION	105,217.68
	<hr/>
Total Long Term Liabilities	105,217.68
	<hr/>
Total Liabilities	186,010.49
Equity	
29500 · Retained Earnings	5,459,366.80
29550 · INVESTMENT IN CAPITAL ASSETS	1,511,073.90
Net Income	926,063.88
	<hr/>
Total Equity	7,896,504.58
	<hr/>
TOTAL LIABILITIES & EQUITY	8,082,515.07
	<hr/> <hr/>

Balance Sheet

As of June 30, 2021

	<u>Jun 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Flex Spending - Benefit	6,853.53
10300 · Petty Cash	500.00
10600 · Operating	437,134.87
10700 · IPDLAF - PCard	80,001.15
11200 · PFM Investments Hold Account	
11210 · PFM Investments CD Program	1,265,000.00
11200 · PFM Investments Hold Account - Other	18,875.43
Total 11200 · PFM Investments Hold Account	<u>1,283,875.43</u>
11500 · Operating 2	2,805,539.29
11650 · Capital Reserve (Village B&T)	1,506,296.77
11660 · General Reserve (Village B&T)	474,592.63
11800 · Credit Card - American Express	1,103.75
11810 · Credit Card - Discover	-177.00
11820 · Credit Card - MasterCard	-2,286.70
11830 · Credit Card - Visa	1,569.70
11840 · MC/VISA On-Line	-237.00
Total Checking/Savings	<u>6,594,766.42</u>
Accounts Receivable	
12000 · Accounts Receivable	28,458.63
Total Accounts Receivable	<u>28,458.63</u>
Other Current Assets	
12100 · INTEREST RECEIVABLE	14,604.13
12200 · PREPAID EXPENSES	562.35
Total Other Current Assets	<u>15,166.48</u>
Total Current Assets	<u>6,638,391.53</u>
Fixed Assets	
13050 · Buildings	1,006,000.00
13060 · Building Improvements	337,019.00
13070 · Parking Lot	71,730.00
13100 · Equipment	733,692.23
13110 · Accum.Depre- Equipment	-354,540.57
13200 · Transportation Equipment	1,261,025.00
13210 · Accum.Depre.	-1,543,850.76
Total Fixed Assets	<u>1,511,074.90</u>
TOTAL ASSETS	<u>8,149,466.43</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
21200 · Accounts Payable	2,166.59
Total Accounts Payable	<u>2,166.59</u>
Credit Cards	
BMO Harris P-Card	30,216.27
Total Credit Cards	<u>30,216.27</u>
Other Current Liabilities	
2110 · Direct Deposit Liabilities	-599.62
21100 · Anticipated Refunds - Prog Fees	14,214.20

Balance Sheet

As of June 30, 2021

	<u>Jun 30, 21</u>
21500 · Payroll Liabilities	
21510 · Employee Taxes	-842.06
21520 · EE 457B Contributions - NTWD	2,226.77
21540 · IMRF - Employer Portion/Expense	-17,037.44
22100 · EE FSA Depend & Med	8,919.05
22200 · EE 457b Contributions - AFLAC	1,061.39
22300 · EE 457b Contributions - ICMA RC	2,362.77
	<hr/>
Total 21500 · Payroll Liabilities	-3,309.52
21600 · Security Deposits	250.00
21700 · Unclaimed Payroll/Property	258.50
22000 · Accrued Payroll	32,160.15
	<hr/>
Total Other Current Liabilities	42,973.71
	<hr/>
Total Current Liabilities	75,356.57
Long Term Liabilities	
22500 · ACCRUED VACATION	105,217.68
	<hr/>
Total Long Term Liabilities	105,217.68
	<hr/>
Total Liabilities	180,574.25
Equity	
29500 · Retained Earnings	5,459,366.80
29550 · INVESTMENT IN CAPITAL ASSETS	1,511,073.90
Net Income	998,451.48
	<hr/>
Total Equity	7,968,892.18
	<hr/>
TOTAL LIABILITIES & EQUITY	8,149,466.43
	<hr/> <hr/>

Special Leisure Services Foundation

Balance Sheet

As of May 31, 2021

	<u>May 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	321,095.60
10400 · Cash Banks	2,465.00
10800 · VB&T MMA	50,857.50
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	68,736.31
11300 · BENJAMIN EDWARDS - Other	<u>1,158,062.22</u>
Total 11300 · BENJAMIN EDWARDS	1,226,798.53
11800 · Credit Card - American Express	512.39
11810 · Credit Card - Discover	839.04
11820 · Credit Card - MasterCard	3,257.05
11830 · Credit Card - Visa	1,030.17
11840 · Credit Card - On-Line	<u>-3,860.23</u>
Total Checking/Savings	1,603,145.05
Other Current Assets	
12200 · Event Deposits	2,000.00
12300 · ACCOUNTS RECEIVABLE-OTHER	1,209.53
12400 · Interest Receivable	<u>1,476.91</u>
Total Other Current Assets	4,686.44
Total Current Assets	<u>1,607,831.49</u>
TOTAL ASSETS	<u>1,607,831.49</u>
LIABILITIES & EQUITY	
Equity	
29000 · Retained Earnings	1,451,035.08
29200 · Net Assets-Temp. Restricted	39,607.05
Net Income	<u>117,189.36</u>
Total Equity	1,607,831.49
TOTAL LIABILITIES & EQUITY	<u>1,607,831.49</u>

Balance Sheet

As of June 30, 2021

	<u>Jun 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	164,618.32
10800 · VB&T MMA	253,454.39
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	99,926.40
11300 · BENJAMIN EDWARDS - Other	1,150,346.25
Total 11300 · BENJAMIN EDWARDS	1,250,272.65
11800 · Credit Card - American Express	512.39
11810 · Credit Card - Discover	899.72
11820 · Credit Card - MasterCard	5,320.91
11830 · Credit Card - Visa	845.17
11840 · Credit Card - On-Line	-6,314.77
Total Checking/Savings	1,669,758.78
Other Current Assets	
12200 · Event Deposits	2,200.00
12300 · ACCOUNTS RECEIVABLE-OTHER	1,209.53
12400 · Interest Receivable	1,310.30
Total Other Current Assets	4,719.83
Total Current Assets	1,674,478.61
TOTAL ASSETS	<u>1,674,478.61</u>
LIABILITIES & EQUITY	
Equity	
29000 · Retained Earnings	1,451,035.08
29200 · Net Assets-Temp. Restricted	39,607.05
Net Income	183,836.48
Total Equity	1,674,478.61
TOTAL LIABILITIES & EQUITY	<u>1,674,478.61</u>



BENJAMIN F. EDWARDS & CO.

INVESTMENTS for GENERATIONS

One North Brentwood Blvd., Suite 850

Saint Louis, MO 63105

314-726-1600

* 0019783 03 AB 0.425 03 TR 00129 X108PA04 000000

SPECIAL LEISURE SERVICES
FOUNDATION
ATTN TRACEY CRAWFORD
3000 CENTRAL RD STE 205
ROLLING MDWS IL 60008-2551



May 1, 2021 - June 30, 2021

Account Number: ~~XXXXXXXX~~

Your Financial Advisor Is:

HANSON / FISHER / VANDERLUGT
(630) 871-2673

Portfolio at a Glance

	This Period	Year-to-Date
BEGINNING ACCOUNT VALUE	\$1,226,798.53	\$1,160,525.08
Dividends, Interest and Other Income	12,118.54	16,808.54
Net Change in Portfolio¹	11,355.58	72,939.03
ENDING ACCOUNT VALUE	\$1,250,272.65	\$1,250,272.65

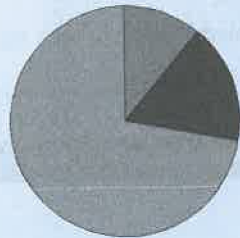
Estimated Annual Income: \$12,925.75

¹ Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

The Bank Deposits in your account are FDIC insured bank deposits.

FDIC insured bank deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). These bank deposits are covered by the Federal Deposit Insurance Corporation (FDIC), up to allowable limits.

Asset Summary



Percent	Asset Type	Prior Year-End	Last Period	This Period
11%	Cash, Money Funds, and Bank Deposits	24,046.31	106,953.64	138,143.73
17%	Fixed Income	319,418.15	237,868.90	207,629.15
72%	Mutual Funds	817,060.62	881,975.99	904,499.77
100%	Account Total (Pie Chart)	\$1,160,525.08	\$1,226,798.53	\$1,250,272.65

Please review your allocation periodically with your Financial Advisor.



**Warrant #6
Summary
June 30, 2021**

Administration	Programs	Salary	Liability/Audit/IMRF	ADA/Capital
421000 Prof. Fees	422100 Rent Municipal	424100 Full Time	441000 Liability/PDRMA	450000 ADA Compliance
421100 Office Supply	422200 Rent Commercial	424200 Part Time	442000 Audit	460000 Capital Replacement
421150 Fees	422300 Program Dev.	424300 Payroll Processing	442100 FICA	
421200 Postage	422400 Program Supply	424500 Car Allowance	442200 IMRF	
421300 Phones/Fax	422500 Comm. Trans.			
421400 Conference/Education	422600 Staff Mileage			
421500 Memberships	422700 Trans. Maint.			
421600 Health Insurance	422800 gas/tolls/parking			
421700 Maint./Utilities	422900 Printing			
421800 Rent	423000 Sub./Ads.			
421900 Computers	423100 Public Awareness			
12000 Accounts Receivable				

Total VB&T Electronic Accounts Payable	
- IMRF, Excalibur, Wex, Wells Fargo, ComEd, HP	40,741.24
Total IPDLAF Electronic Accounts Payable (PCARDS)	30,313.62
Total VB&T Business Checking Accounts Payable	152,103.77
Total	<u>223,158.63</u>

Motion to approve Warrant #6 dated June 30, 2021 totaling

\$223,158.63

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #6
June 30, 2021

Vendor	Description	Account	Amount
IMRF	May 2021	21540	16,715.24
	May 2021	442202	6,518.10
	May 2021	442203	-
	May 2021	442204	-
	May 2021	442205	<u>1,408.86</u>
	IMRF Total		24,642.20
Excalibur	Invoice - 111240	421902	7,699.30
	Invoice - 110822	421905	<u>79.30</u>
	Excalibur Total		7,778.60
Wex Bank	Invoice - 71682657	422801	1,887.54
	Invoice - 72216265	422801	<u>1,726.82</u>
	Wex Total		3,614.36
ComEd	Svc 04/29 - 05/28/2021	421702	1,330.51
	Svc 05/29 - 06/28/2021	421702	<u>1,680.51</u>
	ComEd Total		3,011.02
Wells Fargo	Konica Minolta - Inv 5015288203	460001	599.20
FLEX	Invoice - 420376583539	424303	56.00
Citi Cards	2021 Membership	421511	120.00
IL Dept of Rev		424305	-
Hewlett Packard Fin Svcs	Lease Payment	460001	919.86
Total Warrant #6 for Electronic Accounts Payable			<u>40,741.24</u>

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #6
June 30, 2021

Vendor	Description	Account	Amount
BMO Solutions			
Amazon	Computers	406001	1,254.95
Amazon	Computers	406001	93.49
Name Badges Intl	Office Supplies	421104	59.76
Amazon	Office Supplies	421105	24.99
Amazon	Office Supplies	421105	119.83
Amazon	Office Supplies	421105	116.96
Amazon	Office Supplies	421106	2.79
Authorize.net	Credit Card and Bank Fees	421152	37.05
Post Office	Postage	421201	32.70
Pitney Bowes	Postage	421202	465.00
Verizon	Telephone/Fax	421301	630.18
First Comm	Telephone/Fax	421304	530.67
Facebook	Telephone/Fax	421304	25.00
Converged Digital Networks	Telephone/Fax	421306	314.00
Spectrio	Telephone/Fax	421306	121.32
VRBO	Conference/Education	421401	2,211.78
VRBO	Conference/Education	421401	219.12
NRPA	Conference/Education	421401	595.00
NRPA	Conference/Education	421401	595.00
IPRA	IPRA Conference/Education	421402	10.00
Starbucks	Conference/Education	421405	13.46
HR Source	Conference/Education	421406	400.00
HR Source	Conference/Education	421406	95.00
NHRC	Conference/Education	421406	11.50
Dunkin	Conferences/Education	421406	25.97
Chipotle	Conferences/Education	421406	93.95
Bulldogs	Conference/Education	421406	37.50
Bibibop	Conference/Education	421406	(50.43)
UBER	Professional Meetings	421406	63.56
Brunch Café	Professional Meetings	421406	43.84
Blue Mountain	Professional Meetings	421406	15.00
Blue Mountain	Professional Meetings	421406	15.00
Blue Mountain	Professional Meetings	421406	15.00
Blue Mountain	Professional Meetings	421406	15.00
GrubHub	Professional Meetings	421406	78.95
IPRA	Confrence/Education	421407	10.00
Event Transition	Confrence/Education	421407	1,250.00
Chicago Botanic Garden	Trainings/Workshop	421407	40.00
ATRA	Conferences/Education	421408	425.00
NCTRC	Membership	421504	105.00
NCTRC	Memberships/Certifications	421504	80.00
American Red Cross	Memberships/Certifications	421510	288.00
NCTRC	Memberships/Certifications	421513	80.00
TJMaxx	Maintenance/Utilities	421701	86.30
Amazon	Maintenance/Utilities	421701	13.93
Amazon	Maintenance/Utilities	421701	34.74
Amazon	Maintenance/Utilities	421701	15.99
Amazon	Maintenance/Utilities	421701	71.45

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #6
June 30, 2021

Vendor	Description	Account	Amount
Amazon	Maintenance/Utilities	421701	28.88
Amazon	Maintenance/Utilities	421701	12.49
Nicor	Maintenance/Utilities	421703	134.13
Nicor	Maintenance/Utilities	421703	84.25
Comcast	Maintenance/Utilities	421706	176.43
Comcast	Maintenance/Utilities	421706	193.35
Comcast	Maintenance/Utilities	421706	123.40
Comcast	Maintenance/Utilities	421706	254.77
Comcast	Maintenance/Utilities	421706	123.40
Comcast	Maintenance/Utilities	421706	182.65
Amazon	Maintenance/Utilities	421708	238.98
Amazon	Maintenance/Utilities	421708	217.25
Amazon	Maintenance/Utilities	421708	77.96
Wix	Computers	421904	204.00
Makeshift	Computers	421905	632.10
Right Networks	Computers	421905	53.85
Intuit	Computers	421905	1,517.96
JobMatch	Computers	421905	329.00
Zoom	Computers	421905	14.99
Fleetio	Computers	421905	136.80
Apple	Computers	421905	0.99
Adobe	Computers	421905	14.99
HTC Corp	Computers	421905	12.99
Amazon	Computers	421906	47.18
Amazon	Computers	421906	42.49
GoShippo	Computers	421906	7.63
Arlington Lanes	Commercial Expense	422201	292.40
Schaumburg Boomers	Commercial Expense	422201	84.00
Elk Grove Bowl	Commercial Expense	422204	28.00
Speidi's Grill	Commercial Expense	422204	64.00
Picture Show	Commercial Expense	422205	5.75
Picture Show	Commercial Expenses	422205	57.50
Picture Show	Commercial Expenses	422205	7.51
Blackberry Farm	Commercial Expense	422205	260.00
Arlington Lanes	Commercial Expense	422205	24.00
Picture Show	Commercial Expense	422205	34.50
Picture Show	Commercial Expense	422205	57.50
Picture Show	Commercial Expense	422205	57.50
Picture Show	Commercial Expense	422205	15.02
Picture Show	Commercial Expense	422205	57.50
Picture Show	Commercial Expense	422205	57.50
Picture Show	Commercial Expense	422205	46.00
Sky Center	Commercial Expense	422205	247.00
Arlington Lanes	Commercial Expenses	422206	36.00
Arlington Lanes	Commercial Expense	422206	60.00
Twin Lakes Recreation	Commercial Expense	422206	60.00
Twin Lakes Recreation	Commercial Expense	422206	48.00
Twin Lakes Recreation	Commercial Expense	422206	60.00
Arlington Lanes	Commercial Expense	422206	63.00
Arlington Lanes	Commercial Expense	422206	75.00

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #6
June 30, 2021

Vendor	Description	Account	Amount
In Zoos	Commercial Expense	422209	375.00
Amazon	Program Development	422303	13.32
Wal Mart	Program Development	422303	2.02
Dollar Tree	Program Development	422303	3.00
amazon	Program Development	422305	49.98
amazon	Program Development	422305	49.74
Amazon	Supplies	422401	42.78
Amazon	Supplies	422401	39.08
Amazon	Supplies	422401	196.87
Marathon	Supplies	422401	65.99
Jewel Osco	Supplies	422401	10.19
Walmart	Supplies	422401	31.06
Amazon	Supplies	422405	183.26
Dollar Tree	Supplies	422405	28.50
CVS Pharmacy	Supplies	422405	8.99
Dollar tree	Supplies	422405	32.00
Dollar tree	Supplies	422405	58.00
Jewel Osco	Supplies	422405	16.15
Dollar Tree	Supplies	422405	54.00
Walmart.com	Supplies	422405	27.47
Five Below	Supplies	422405	41.00
Meijer	Supplies	422405	36.97
Dollar Tree	Supplies	422405	12.00
Dollar Tree	Supplies	422405	7.00
Walmart	Supplies	422405	27.47
Dollar Tree	Supplies	422405	1.10
Dollar Tree	Supplies	422405	14.69
Jewel Osco	Supplies	422405	5.49
Amazon	Supplies	422405	744.65
Amazon	Supplies	422405	155.32
Walmart	Supplies	422405	70.06
Jewel	Supplies	422405	37.21
Amazon	Supplies	422405	76.15
Amazon	Supplies	422405	16.96
Dollar Tree	Supplies	422405	24.00
	711	Supplies	4.39
Dollar Tree	Supplies	422405	22.00
Target	Supplies	422405	20.00
Walmart	Supplies	422405	23.77
Dollar Tree	Supplies	422405	12.10
Walmart	Supplies	422405	6.47
Dollar Tree	Supplies	422405	3.00
Dollar Tree	Supplies	422405	58.00
Blackberry Farm	Supplies	422405	50.00
Dollar Tree	Supplies	422405	12.00
Dollar Tree	Supplies	422405	12.00
Walmart	Supplies	422405	25.33
Dollar Tree	Supplies	422405	20.00
Walmart	Supplies	422405	48.71
Dollar Tree	Supplies	422405	33.00

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #6
June 30, 2021

Vendor	Description	Account	Amount
Dollar Tree	Supplies	422405	49.00
Amazon	Supplies	422405	163.79
Menards	Supplies	422406	42.63
Walmart	Supplies	422406	58.65
Walmart	Supplies	422406	78.07
Amazon	Supplies	422406	28.88
Wal Mart	Supplies	422406	12.49
Jewel Osco	Supplies	422406	6.12
Aldi	Supplies	422406	28.67
Jewel Osco	Supplies	422406	2.55
Valley Produce	Supplies	422406	2.19
Aldi	Supplies	422406	11.49
Michaels	Supplies	422406	41.76
Wal Mart	Supplies	422406	27.50
Amazon	Supplies	422406	50.37
Jewel Osco	Supplies	422406	15.24
Dollar Tree	Supplies	422406	16.00
Aldi	Supplies	422406	34.31
Jewel	Supplies	422406	95.62
Dollar Tree	Supplies	422406	15.00
Dollar Tree	Supplies	422406	26.00
Lowes	Supplies	422406	92.17
ACE	Supplies	422406	52.76
jewel	Supplies	422406	10.31
jewel	Supplies	422406	19.77
amazon	Supplies	422406	104.82
amazon	Supplies	422406	164.62
Amazon MKTP	Supplies	422406	63.80
Walmart	Supplies	422406	34.66
Walmart	Supplies	422409	16.18
Dollar Tree	Supplies	422409	28.00
Walmart	Supplies	422409	53.94
Meijer	Supplies	422409	77.78
Amazon	Supplies	422409	52.37
Netflix	Supplies	422409	17.99
Amazon	Supplies	422409	16.99
Amazon	Supplies	422409	29.99
Amazon	Supplies	422409	85.69
amazon	Supplies	422409	4.99
amazon	Supplies	422409	191.98
amazon	Supplies	422409	113.98
amazon	Supplies	422409	249.75
amazon	Supplies	422409	45.94
amazon	Supplies	422409	35.71
amazon	Supplies	422409	162.85
amazon	Supplies	422409	129.98
amazon	Supplies	422409	112.50
Pet Supplies Plus	Supplies	422409	5.30
Amazon	Supplies	422409	26.98
Amazon	Supplies	422411	17.69

Northwest Special Recreation Association
VB T Electronic Accounts Payable
Warrant #6
June 30, 2021

Vendor	Description	Account	Amount
Amazon	Supplies	422411	113.88
Allianace	Supplies	422411	413.88
Moretti's	supplies	422412	92.73
Amazon	Supplies	422414	20.97
Amazon	Supplies	422414	59.96
Amazon	Supplies	422414	113.94
Amazon	Supplies	422414	109.40
Amazon	Supplies	422414	37.16
Amazon	Supplies	422414	72.85
Amazon	Supplies	422417	49.98
Amazon	Supplies	422417	9.99
Amazon	Supplies	422417	26.97
Amazon	Supplies	422417	108.96
Amazon	Supplies	422417	28.97
Amazon	Supplies	422417	24.77
Amazon	Supplies	422417	19.99
Amazon	Supplies	422417	164.95
Amazon	Supplies	422417	1,737.94
Amazon	Supplies	422417	6.64
Amazon	Supplies	422417	304.90
Walmart	Supplies	422417	223.00
Amazon	Supplies	422421	109.99
Amazon	Supplies	422421	58.24
Target	Supplies	422421	16.50
Amazon	Supplies	422421	9.99
Amazon	Supplies	422421	9.99
Amazon	Supplies	422421	450.00
Amazon	Supplies	422421	71.96
Amazon	Supplies	422421	75.51
Amazon	Supplies	422421	144.90
Dunkin	Supplies	422422	55.26
Amazon	Supplies	422423	43.41
Amazon	Supplies	422423	25.64
Amazon	Transportation Maintenance	422701	47.85
Accurate Office	Printing	422904	976.50
Vistaprint	Printing	422908	36.00
Zoom	Public Awareness/Subscriptions/Ads	423108	14.99
Daily Herald	Public Awareness/Subscriptions/Ads	423108	147.60
walgreens	Public Awareness/Subscriptions/Ads	423110	14.41
Volunteer Match	Public Awareness/Subscriptions/Ads	423110	99.00
LinkedIN	Public Awareness/Subscriptions/Ads	423110	142.81
LinkedIN	Public Awareness/Subscriptions/Ads	423110	2.50
ATRA	Public Awareness/Subscriptions/Ads	423110	299.00
Care.com	Public Awareness/Subscriptions/Ads	423110	150.00
Palatine Chamber	Public Awareness/Subscriptions/Ads	423111	50.00
IDOT Clearinghouse	Liability	441002	12.50
Portillos	Inclusion	450021	60.99
Popeyes	Inclusion	450021	56.94
Adobe	Inclusion	450021	26.55
McDonalds	Inclusion	450021	22.56

**Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #6
June 30, 2021**

Vendor	Description	Account	Amount
Amazon	Inclusion	450021	112.25
Total Warrant #6 for Electronic Accounts Payable			30,313.62

Northwest Special Recreation Association
VBT Business Checking Accounts Payable
Warrant #6
June 30, 2021

Num	Name	Description	Account	Amount
5279	Robbins Schwartz	Inv 885971, 885972, 883736 Invoice 883736 Invoice 885971 Invoice 885972	10600 · Operating 421002 · Legal Fees 421002 · Legal Fees 421002 · Legal Fees	-330.00 50.00 50.00 230.00 <u>330.00</u>
5280	Bill's Auto & Truck Repair	Invoice 109351 & 109357 Invoice 109351 & 109357 Invoice 109351 & 109357	10600 · Operating 422702 · Repair / Maintenance 422702 · Repair / Maintenance	-643.02 329.75 313.27 <u>643.02</u>
5281	Lauterbach & Amen, LLP	Invoice 54872 Invoice 54872	10600 · Operating 442002 · GASB	-2,550.00 2,550.00 <u>2,550.00</u>
5282	Alexian Brothers Corporate Health Service	Invoice 719598 Invoice 719598	10600 · Operating 441002 · Drug Tests / Physicals	-136.00 136.00 <u>136.00</u>
5283	M&K Contractors, Inc.	Workorder - CO#223 Workorder - CO#223	10600 · Operating 460001 · Capital Expenses	-1,750.00 1,750.00 <u>1,750.00</u>
5284	Castelar, Genevieve	Payroll - P/D 5/21/2021		
5285	Hyland, Sophia A	Payroll - P/D 5/21/2021		
5286	Palla, William	Payroll - P/D 5/21/2021		
5287	Prasanna, Priyanka	Payroll - P/D 5/21/2021		
5288	Strom, Donna	Payroll - P/D 5/21/2021		
5289	RMC Mechanical Services	Invoice SI2114436 Invoice SI2114436	10600 · Operating 460001 · Capital Expenses	-6,200.00 6,200.00 <u>6,200.00</u>
5290	Bill's Auto & Truck Repair	Invoices 109386-109555 Invoices 109386-109555	10600 · Operating 422702 · Repair / Maintenance	-1,899.92 1,899.92 <u>1,899.92</u>
5291	NCPERS Group Life Insurance	Invoice 5436062021 Invoice 5436062021	10600 · Operating 421601 · Voluntary Benefits	-16.00 16.00 <u>16.00</u>
5292	Jessica Vasalos	Tuition Reimb Sprg 2021 Tuition Reimb Sprg 2021	10600 · Operating 421407 · Other Trainings/Workshops	-933.00 933.00 <u>933.00</u>
5309	South Barrington Park District	May 2021 - Jon Oliveri May 2021 - Jon Oliveri	10600 · Operating 450015 · South Barrington	-160.00 160.00 <u>160.00</u>
5310	Venkata Atkuri	Reissue Ck 4117 8/20/2019 Reissue Ck 4117 8/20/2019	10600 · Operating 21700 · Unclaimed Payroll/Property	-25.00 25.00 <u>25.00</u>
5311	U.S. Postal Service	Postage Refill 06/04/2021 Postage Refill 06/04/2021	10600 · Operating 421201 · Postage	-1,000.00 1,000.00 <u>1,000.00</u>
5312	Campfire Concepts	Invoice 20088	10600 · Operating	-2,250.00

Northwest Special Recreation Association
VB T Business Checking Accounts Payable
Warrant #6
June 30, 2021

Num	Name	Description	Account	Amount
		Invoice 20088	423109 · Miscellaneous	2,250.00
				<u>2,250.00</u>
5313	Mt. Prospect Park District	Rent - June 2021	10600 · Operating	-2,500.00
		Rent - June 2021	421804 · MPPD Rental Space	2,500.00
				<u>2,500.00</u>
5314	Hanover Park Park District	Rent - June 2021	10600 · Operating	-1,443.00
		Rent - June 2021	421803 · HPPD Rental Space	1,443.00
				<u>1,443.00</u>
5315	Rolling Meadows Park District	Invoice 21-0006	10600 · Operating	-2,500.00
		Invoice 21-0006	421802 · RMCC Rental Space	2,500.00
				<u>2,500.00</u>
5316	Park Central Condo Assn.	Invoice 10-006	10600 · Operating	-1,065.00
		Invoice 10-006	421801 · Condo Association Fee	1,065.00
				<u>1,065.00</u>
5317	Rolling Meadows Park District	Invoice 21-406	10600 · Operating	-960.00
		Invoice 21-406	421701 · Condo Maintenance	960.00
				<u>960.00</u>
5318	G&I Electric Co	Invoice 35095	10600 · Operating	-145.00
		Invoice 35095	421707 · Miscellaneous	145.00
				<u>145.00</u>
5319	Lauterbach & Amen, LLP	Invoice 55734	10600 · Operating	-1,000.00
		Invoice 55734	442001 · Audit	1,000.00
				<u>1,000.00</u>
5320	Alexian Brothers Corporate Health Service Invoices 720554 & 720562		10600 · Operating	-360.00
		Invoices 720554	441002 · Drug Tests / Physicals	180.00
		Invoices 720562	441002 · Drug Tests / Physicals	180.00
				<u>360.00</u>
5321	Bill's Auto & Truck Repair	Invoices 109396 -109620 (5)	10600 · Operating	-7,077.16
		Invoices 109396 -109620 (5)	422702 · Repair / Maintenance	7,077.16
				<u>7,077.16</u>
5322	PDRMA	Invoice 0521132H	10600 · Operating	-35,190.10
		Invoice 0521132H	421603 · Employer Contributions	31,163.02
		Invoice 0521132H	21530 · Employee Health Insurance	3,889.78
		Invoice 0521132H	21550 · EE Contributions - Vol Life Ins	137.30
				<u>35,190.10</u>
5323	Bill's Auto & Truck Repair	Invoices 109657-109661 (3)	10600 · Operating	-1,439.63
		Invoices 109657-109661 (3)	422702 · Repair / Maintenance	1,439.63
				<u>1,439.63</u>
5324	Nora Villanueva	Refund 2234 Spr 2021	10600 · Operating	-180.00
		Refund 2234 Spr 2021	11500 · Operating 2	180.00
				<u>180.00</u>
5325	Robbins Schwartz	Invoice 889437 & 889438	10600 · Operating	-1,372.50
		Invoice 889437	421002 · Legal Fees	50.00
		Invoice 889438	421002 · Legal Fees	1,322.50
				<u>1,372.50</u>
5326	Lyndsi Brooke Brown	Inv 01 June 6-12	10600 · Operating	-325.00
		Inv 01 June 6-12	424401 · Day Camp	325.00
				<u>325.00</u>

Northwest Special Recreation Association
VBT Business Checking Accounts Payable
Warrant #6
June 30, 2021

Num	Name	Description	Account	Amount
5393	Bill's Auto & Truck Repair	Invoices 109448-109739 Invoices 109448-109739	10600 · Operating 422702 · Repair / Maintenance	-4,221.87 4,221.87 <u>4,221.87</u>
5394	SLSF	Reimb 6/11/2021 NRPA Membership Reimb 6/11/2021 NRPA Membership	10600 · Operating 421509 · NRPA	-450.00 450.00 <u>450.00</u>
5395	Jillian Bliss	Piano & Voice May 3,10 & 17 Piano & Voice May 3,10 & 17	10600 · Operating 424402 · General Programs	-286.00 286.00 <u>286.00</u>
5396	Engle, Katelyn E	Payroll - P/D 06/18/2021	REPRINT	
5397	Engle, Katelyn E	Payroll - P/D 06/22/2021	REPRINT	
5426	U.S. Fire & Safety Equipment Co.	Invoice 509662 Invoice 509662	10600 · Operating 421705 · Total Fire and Safety	-87.50 87.50 <u>87.50</u>
5427	Lyndsi Brooke Brown	Invoice 02 & 03 Invoice 02 invoice 03	10600 · Operating 424401 · Day Camp 424401 · Day Camp	-1,068.75 537.50 531.25 <u>1,068.75</u>
5428	Bill's Auto & Truck Repair	Invoices 109804 - 109859 Invoices 109804 - 109859	10600 · Operating 422702 · Repair / Maintenance	-2,201.48 2,201.48 <u>2,201.48</u>
5429	Heggeland, Annie C	Camp Supplies Purchase Walmart 6/29/2021 Dollar Tree 06/27/2021 Dollar Tree 06/24/2021 Target 06/27/2021	10600 · Operating 422405 · Day Camp 422405 · Day Camp 422405 · Day Camp 422405 · Day Camp	-58.15 12.67 22.08 14.22 9.18 <u>58.15</u>
5430	Valerie Reed	Invoice 062521 Invoice 062521	10600 · Operating 424401 · Day Camp	-1,175.00 1,175.00 <u>1,175.00</u>
5431	PDRMA	Invoice FH21132H Invoice FH21132H Invoice FH21132H Invoice FH21132H	10600 · Operating 421603 · Employer Contributions 21530 · Employee Health Insurance 21550 · EE Contributions - Vol Life Ins	-36,731.16 32,517.19 4,076.67 137.30 <u>36,731.16</u>
5432	PDRMA	Invoice FH21132 Invoice FH21132	10600 · Operating 441004 · PDRMA Liability Fees	-29,578.91 29,578.91 <u>29,578.91</u>
5433	NCPERS Group Life Insurance	Invoice 5436072021 Invoice 5436072021	10600 · Operating 421601 · Voluntary Benefits	-16.00 16.00 <u>16.00</u>
5443	Bill's Auto & Truck Repair	Invoices 109797-109926 (3) Invoices 109797-109926 (3)	10600 · Operating 422702 · Repair / Maintenance	-2,290.37 2,290.37 <u>2,290.37</u>
5444	Robbins Schwartz	Invoices 893089 & 893090 Invoice 893089 Invoice 893090	10600 · Operating 421002 · Legal Fees 421002 · Legal Fees	-163.75 50.00 113.75 <u>163.75</u>

**Northwest Special Recreation Association
 VBT Business Checking Accounts Payable
 Warrant #6
 June 30, 2021**

Num	Name	Description	Account	Amount
5446	Jillian Bliss	June 2021 Piano & Voice Lessons	10600 · Operating	-324.50
		June 2021 Piano & Voice Lessons	424402 · General Programs	324.50
				<u>324.50</u>
Total for Warrant #6 VB&T Business Checking Accounts Payable				152,103.77

**Warrant #7
Summary
July 28, 2021**

Administration	Programs	Salary	Liability/Audit/IMRF	ADA/Capital
421000 Prof. Fees	422100 Rent Municipal	424100 Full Time	441000 Liability/PDRMA	450000 ADA Compliance
421100 Office Supply	422200 Rent Commercial	424200 Part Time	442000 Audit	460000 Capital Replacement
421150 Fees	422300 Program Dev.	424300 Payroll Processing	442100 FICA	
421200 Postage	422400 Program Supply	424500 Car Allowance	442200 IMRF	
421300 Phones/Fax	422500 Comm. Trans.			
421400 Conference/Education	422600 Staff Mileage			
421500 Memberships	422700 Trans. Maint.			
421600 Health Insurance	422800 gas/tolls/parking			
421700 Maint./Utilities	422900 Printing			
421800 Rent	423000 Sub./Ads.			
421900 Computers	423100 Public Awareness			
12000 Accounts Receivable				

Total VB&T Electronic Accounts Payable	
- IMRF, Excalibur, Wex, Wells Fargo, ComEd, HP	40,715.15
Total IPDLAF Electronic Accounts Payable (PCARDS)	-
Total VB&T Business Checking Accounts Payable	43,512.95
Total	<u>84,228.10</u>

Motion to approve Warrant #7 dated July 28, 2021 totaling

\$84,228.10

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #7
July 28, 2021

Vendor	Description	Account	Amount
IMRF	June 2021	21540	16,885.72
	June 2021	442202	6,583.98
	June 2021	442203	109.15
	June 2021	442204	43.16
	June 2021	442205	<u>1,408.86</u>
	IMRF Total		25,030.87
Excalibur	Invoice - 112314	421902	7,875.25
		Excalibur Total	<u>7,875.25</u>
Wex Bank	Invoice - 72755831	422801	5,576.45
		Wex Total	<u>5,576.45</u>
ComEd	Svc 06/28 - 07/29	421702	-
Wells Fargo	Konica Minolta - July	460001	1,256.72
FLEX	Invoice - 807940080266	424303	56.00
Citi Cards		421511	-
IL Dept of Rev		424305	-
Hewlett Packard Fin Svcs	Lease Payment	460001	919.86
Total Warrant #7 for Electronic Accounts Payable			<u>40,715.15</u>

**Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #7
July 28, 2021**

Vendor	Description	Account	Amount
BMO Solutions			
Total Warrant #7 for Electronic Accounts Payable			0.00

**Northwest Special Recreation Association
 VBT Business Checking Accounts Payable
 Warrant #7
 July 28, 2021**

Num	Name	Description	Account	Amount
5399	Bacigalupo, Evelyn A	Payroll - P/D 07/02/2021		
5398	VOID			
5400	VOID			
5401	Bakal, Erin	Payroll - P/D 07/02/2021		
5402	Bellis, Jessica	Payroll - P/D 07/02/2021		
5403	Bozikis, Jackson	Payroll - P/D 07/02/2021		
5404	Denten, Caraline R	Payroll - P/D 07/02/2021		
5405	Diaz, Jennifer	Payroll - P/D 07/02/2021		
5406	Fister, Emma	Payroll - P/D 07/02/2021		
5407	Fletcher, Michela R	Payroll - P/D 07/02/2021		
5408	Hyland, Sophia A	Payroll - P/D 07/02/2021		
5409	Kennedy, Colleen	Payroll - P/D 07/02/2021		
5410	Kim, Mikayla	Payroll - P/D 07/02/2021		
5411	Kraft, Josephine	Payroll - P/D 07/02/2021		
5412	Loken, Erin	Payroll - P/D 07/02/2021		
5413	Madura, Giavanna	Payroll - P/D 07/02/2021		
5414	Maude, McKenzie	Payroll - P/D 07/02/2021		
5415	Mears, Campbell	Payroll - P/D 07/02/2021		
5416	Morgan, Emily R	Payroll - P/D 07/02/2021		
5417	Mulert, Carly	Payroll - P/D 07/02/2021		
5418	Murray, Julia E	Payroll - P/D 07/02/2021		
5419	O'Connell, Elizabeth M	Payroll - P/D 07/02/2021		
5420	Orr, Rose	Payroll - P/D 07/02/2021		
5421	Palla, William	Payroll - P/D 07/02/2021		
5422	Sentowski III, Roman	Payroll - P/D 07/02/2021		
5423	Seymour, Daniel	Payroll - P/D 07/02/2021		
5424	Staples, Heather	Payroll - P/D 07/02/2021		
5425	Strom, Donna	Payroll - P/D 07/02/2021		
5434	Mt. Prospect Park District	Rent - July 2021	10600 · Operating	-2,500.00
		Rent - July 2021	421804 · MPPD Rental Space	2,500.00
				2,500.00
5435	Hanover Park Park District	Rent - July 2021	10600 · Operating	-1,443.00

Northwest Special Recreation Association
VT Business Checking Accounts Payable
Warrant #7
July 28, 2021

Num	Name	Description	Account	Amount
		Rent - July 2021	421803 · HPPD Rental Space	1,443.00
				<u>1,443.00</u>
5436	Rolling Meadows Park District	Invoice 21-407	10600 · Operating	-960.00
		Invoice 21-407	421701 · Condo Maintenance	960.00
				<u>960.00</u>
5437	Park Central Condo Assn.	Invoice 10-007	10600 · Operating	-1,065.00
		Invoice 10-007	421801 · Condo Association Fee	1,065.00
				<u>1,065.00</u>
5438	Rolling Meadows Park District	Invoice 21-0007	10600 · Operating	-2,500.00
		Invoice 21-0007	421802 · RMCC Rental Space	2,500.00
				<u>2,500.00</u>
5439	Wheeling Park District	Rent : July - Dec 2021	10600 · Operating	-15,000.00
		Rent : July 2021	421805 · Wheeling Rental Space	2,500.00
		Rent : Aug - Dec 2021	12300 · Prepaid Lease	12,500.00
				<u>15,000.00</u>
5440	Buffalo Grove Park District	Rent & Cleaning - July - Dec 2021	10600 · Operating	-16,938.00
		Rent - July 201	421806 · BGPD Rental Space	2,500.00
		BGPD Cleaning - July 2021	421701 · Condo Maintenance	323.00
		Rent - Aug - Dec 2021	12300 · Prepaid Lease	12,500.00
		BGPD Cleaning - Aug - Dec 2021	12200 · PREPAID EXPENSES	1,615.00
				<u>16,938.00</u>
5441	Fillmore, Chaunte	Cash App DD Return 7/2/2021	10600 · Operating	-100.00
		Cash App DD Return 7/2/2021	21700 · Unclaimed Payroll/Property	100.00
				<u>100.00</u>
5442	SEASPAR	NADS Sponsorship - Golf Outing (Inv 21JP02)	10600 · Operating	-100.00
		NADS Sponsorship - Golf Outing (Inv 21JP02)	423109 · Miscellaneous	100.00
				<u>100.00</u>
5445	Zoos Are Us, Inc.	Invoice 2413	10600 · Operating	-375.00
		Invoice 2413	422409 · PURSUIT	375.00
				<u>375.00</u>
5446	Jillian Bliss	June 2021 Piano & Voice Lessons	10600 · Operating	-324.50
		June 2021 Piano & Voice Lessons	424402 · General Programs	324.50
				<u>324.50</u>
5447	Staples, Heather	Payroll - P/D 07/12/2021		
5448	Hahn, Grace	Payroll - P/D 07/12/2021		
5449	Fujino, Samuel B	Payroll - P/D 07/12/2021		
5450	Sykes, Jessica	Payroll - P/D 07/12/2021		
5451	Kennedy, Colleen	Payroll - P/D 07/02/2021 - Reprint		
5452	O'Connell, Elizabeth M	Payroll - P/D 07/02/2021 - Reprint		
5453	Valerie Reed	Inv 0070221	10600 · Operating	-512.50
		Inv 0070221	424401 · Day Camp	512.50
				<u>512.50</u>
5454	Lyndsi Brooke Brown	Invoice 04	10600 · Operating	-531.95
		Invoice 04	424401 · Day Camp	531.95
				<u>531.95</u>

**Northwest Special Recreation Association
VBT Business Checking Accounts Payable
Warrant #7
July 28, 2021**

Num	Name	Description	Account	Amount
				531.95
5455	South Barrington Park District	Jon Oliveri June 2021 Jon Oliveri June 2021	10600 · Operating 450015 · South Barrington	-160.00 <u>160.00</u> 160.00
5456	U.S. Postal Service	Postage Refill July 9 2021 Postage Refill July 9 2021	10600 · Operating 421201 · Postage	-1,000.00 <u>1,000.00</u> 1,000.00
5457	Secretary of State	Duplicate ID Card - 2021 Ford E450 Duplicate ID Card - 2021 Ford E450	10600 · Operating 421106 · Miscellaneous	-3.00 <u>3.00</u> 3.00
5458	Bacigalupo, Evelyn A	Payroll - P/D 07/16/2021		
5459	Bakal, Erin	Payroll - P/D 07/16/2021		
5460	Bellis, Jessica	Payroll - P/D 07/16/2021		
5461	Denten, Caraline R	Payroll - P/D 07/16/2021		
5462	Diaz, Jennifer	Payroll - P/D 07/16/2021		
5463	Dowd, Nicole R	Payroll - P/D 07/16/2021		
5464	Fister, Emma	Payroll - P/D 07/16/2021		
5465	Fletcher, Michela R	Payroll - P/D 07/16/2021		
5466	Herbst, David E	Payroll - P/D 07/16/2021		
5467	Hyland, Sophia A	Payroll - P/D 07/16/2021		
5468	Kennedy, Colleen	Payroll - P/D 07/16/2021		
5469	Kim, Mikayla	Payroll - P/D 07/16/2021		
5470	Kraft, Josephine	Payroll - P/D 07/16/2021		
5471	Loken, Erin	Payroll - P/D 07/16/2021		
5472	Madura, Giavanna	Payroll - P/D 07/16/2021		
5473	McDonough, Sean	Payroll - P/D 07/16/2021		
5474	Mears, Campbell	Payroll - P/D 07/16/2021		
5475	Morgan, Emily R	Payroll - P/D 07/16/2021		
5476	Mulert, Carly	Payroll - P/D 07/16/2021		
5477	Muro, Braulio S	Payroll - P/D 07/16/2021		
5478	Murray, Julia E	Payroll - P/D 07/16/2021		
5479	O'Connell, Elizabeth M	Payroll - P/D 07/16/2021		
5480	Palla, William	Payroll - P/D 07/16/2021		
5481	Sentowski III, Roman	Payroll - P/D 07/16/2021		

**Northwest Special Recreation Association
VBT Business Checking Accounts Payable
Warrant #7
July 28, 2021**

Num	Name	Description	Account	Amount
5482	Seymour, Daniel	Payroll - P/D 07/16/2021		
5483	Staples, Heather	Payroll - P/D 07/16/2021		
5484	Strom, Donna	Payroll - P/D 07/16/2021		
5485	Weber, Juliet	Payroll - P/D 07/16/2021		
Total for Warrant #7 VB&T Business Checking Accounts Payable				43,512.95



We exist to provide outstanding opportunities through recreation for children and adults with disabilities.

To: NWSRA Board of Trustees
From: Tracey Crawford, Executive Director
Re: Payroll
Date: July 28, 2021

Motion:

A motion to approve Payroll for the following Pay Periods Ending:

1. Pay Period Ending – 5/21/21 \$ 73,585.82
2. Pay Period Ending – 6/04/21 \$ 88,640.41
3. Pay Period Ending – 6/18/21 \$ 113,921.33
4. Pay Period Ending – 7/02/21 \$ 144,349.51
5. Pay Period Ending – 7/12/21 \$ 443.25
6. Pay Period Ending – 7/16/21 \$ 145,706.28

An extension of the local park districts serving

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

Northwest Special Recreation Association
Payroll Summary
May 21, 2021

Employee Wages, Taxes and Adjustments

Gross Pay	
Exempt	65,840.84
Office Support-FT	5,239.77
Driver	1,717.01
Inclusion	241.50
Inclusion AH	669.32
Inclusion BG	24.00
Inclusion HE	311.06
Inclusion HP	127.35
Inclusion PAL	410.24
Inclusion PH	534.97
Inclusion RM	23.85
Inclusion Sch	57.20
Leader	556.08
Speciality Instructor	34.17
Training/Orientation	154.00
Bonus	0.00
Car Allowance	300.00
Total Gross Pay	76,241.36
Deductions from Gross Pay	
457b Plan Emp.	-1,315.76
Dep. Care FSA	-41.67
Health Insurance	-1,944.89
IMRF-FT-EE	-3,212.14
IMRF-Voluntary	-704.43
Medical Care FSA	-576.63
Roth IRA Emp.	-180.00
Voluntary Life	-76.65
Total Deductions from Gross Pay	-8,052.17
Adjusted Gross Pay	68,189.19
Taxes Withheld	
Federal Withholding	-6,566.00
Medicare Employee	-1,068.30
Social Security Employee	-4,568.09
IL - Withholding	-3,137.84
IN - Withholding	-106.69
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	-15,446.92
Deductions from Net Pay	
Accident Insurance	-64.57
Critical Illness Ins.	-18.79
Short Term Disability	-156.40
Total Deductions from Net Pay	-239.76
Net Pay	52,502.51
Employer Taxes and Contributions	
Federal Unemployment	0.07
Medicare Company	1,068.30
Social Security Company	4,568.09
IL - Unemployment	0.00
IMRF-FT	8,123.12
Total Employer Taxes and Contributions	13,759.58

Total Payroll	\$ 73,585.82
- Checks & Direct Deposits	\$ 52,502.51
- Tax Liability	\$ 21,083.31
- Illinois	\$ 3,137.84
- Indiana	\$ 106.69
- Federal	\$ 17,838.78

Northwest Special Recreation Association
Payroll Summary
June 4, 2021

Employee Wages, Taxes and Adjustments

Gross Pay	
Exempt	71,312.84
Office Support-FT	5,239.77
Camp	57.89
Driver	1,578.51
General	972.33
Inclusion	531.50
Inclusion AH	592.17
Inclusion HE	314.13
Inclusion HP	122.36
Inclusion IN	14.80
Inclusion MP	37.20
Inclusion PAL	440.11
Inclusion PH	624.84
Inclusion RM	24.75
Inclusion Training	963.11
Office Support-PT	923.10
Speciality Instructor	43.75
Training/Orientation	522.77
Add'l Wages-PT	9.62
Car Allowance	300.00
Phone/Data Stipend	1,120.00
Vacation Payout	4,821.76
Total Gross Pay	90,567.31
Deductions from Gross Pay	
457b Plan Emp.	-1,315.76
Dep. Care FSA	-41.67
Health Insurance	-2,057.28
IMRF-FT-EE	-3,458.38
IMRF-Voluntary	-704.43
Medical Care FSA	-576.63
Roth IRA Emp.	-180.00
Voluntary Life	-76.65
Total Deductions from Gross Pay	-8,410.80
Adjusted Gross Pay	82,156.51
Taxes Withheld	
Federal Withholding	-8,138.00
Medicare Employee	-1,274.41
Social Security Employee	-5,449.25
IL - Withholding	-3,811.42
IN - Withholding	-108.95
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	-18,782.03
Deductions from Net Pay	
Accident Insurance	-64.57
Critical Illness Ins.	-18.79
Short Term Disability	-156.40
Total Deductions from Net Pay	-239.76
Net Pay	63,134.72
Employer Taxes and Contributions	
Federal Unemployment	1.21
Medicare Company	1,274.41
Social Security Company	5,449.25
IL - Unemployment	0.00
IMRF-FT	8,745.84
Total Employer Taxes and Contributions	15,470.71

Total Payroll	\$ 88,640.41
- Checks & Direct Deposits	\$ 63,134.72
- Tax Liability	\$ 25,505.69
- Illinois	\$ 3,811.42
- Indiana	\$ 108.95
- Federal	\$ 21,585.32

Northwest Special Recreation Association
Payroll Summary
June 18, 2021

Employee Wages, Taxes and Adjustments

Gross Pay	
Exempt	63,917.76
Office Support-FT	5,239.77
Camp	23,315.27
Camp OT	953.90
Driver	1,606.01
General	3,881.67
Inclusion	280.00
Inclusion AH	311.26
Inclusion BRT	1,343.98
Inclusion EG	40.07
Inclusion HE	23.00
Inclusion HP	411.75
Inclusion MP	1,257.19
Inclusion PAL	926.16
Inclusion PAL OT	8.40
Inclusion PH	738.37
Inclusion RM	788.20
Inclusion SB	301.60
Inclusion SC	643.68
Inclusion SC OT	40.20
Inclusion Sch	1,993.29
Inclusion Sch OT	53.10
Inclusion Training	127.42
Inclusion WH	2,296.69
Leader	51.14
Office Support-PT	959.10
Rover/Beh Splst	283.33
Speciality Instructor	64.17
Training/Orientation	1,541.66
Bonus	0.00
Car Allowance	300.00
Total Gross Pay	113,698.14
Deductions from Gross Pay	
457b Plan Emp.	-1,265.76
Dep. Care FSA	-41.67
Health Insurance	-2,019.39
IMRF-FT-EE	-3,125.60
IMRF-PT-EE	-43.16
IMRF-Voluntary	-704.43
Medical Care FSA	-576.63
Roth IRA Emp.	-180.00
Voluntary Life	-76.65
Total Deductions from Gross Pay	-8,033.29
Adjusted Gross Pay	105,664.85
Taxes Withheld	
Federal Withholding	-7,433.00
Medicare Employee	-1,610.39
Social Security Employee	-6,885.85
IL - Withholding	-4,912.32
IN - Withholding	-106.69
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	-20,948.25
Deductions from Net Pay	
Accident Insurance	-64.57
Critical Illness Ins.	-18.79
Short Term Disability	-156.40
Total Deductions from Net Pay	-239.76
Net Pay	84,476.84
Employer Taxes and Contributions	
Federal Unemployment	5.91
Medicare Company	1,610.39
Social Security Company	6,885.85
IL - Unemployment	0.00
IMRF-FT	7,904.27
Total Employer Taxes and Contributions	16,406.42

Total Payroll	\$ 113,921.33
- Checks & Direct Deposits	\$ 84,476.84
- Tax Liability	\$ 29,444.49
- Illinois	\$ 4,912.32
- Indiana	\$ 106.69
- Federal	\$ 24,425.48

Northwest Special Recreation Association

Payroll Summary

July 2, 2021

Employee Wages, Taxes and Adjustments

Gross Pay

Exempt	67,125.12
Office Support-FT	5,239.77
Camp	37,538.35
Camp OT	188.80
Driver	2,474.13
General	2,768.43
Inclusion	1,206.85
Inclusion AH	1,985.67
Inclusion BG	1,307.75
Inclusion BRT	1,275.79
Inclusion EG	857.96
Inclusion HE	80.16
Inclusion HP	443.41
Inclusion MP	1,514.06
Inclusion PAL	2,501.09
Inclusion PAL OT	23.40
Inclusion PH	921.32
Inclusion RM	1,595.91
Inclusion RT	943.84
Inclusion SB	604.00
Inclusion SC	2,021.31
Inclusion Sch	2,066.32
Inclusion Sch OT	70.80
Inclusion STW	327.37
Inclusion WH	2,804.62
Leader	650.42
Office Support-PT	1,114.50
Speciality Instructor	31.25
Training/Orientation	484.37
Add'l Wages-FT	471.36
Car Allowance	300.00
Phone/Data Stipend	1,120.00

Total Gross Pay	142,058.13
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Deductions from Gross Pay

457b Plan Emp.	-1,265.76
Dep. Care FSA	-41.67
Health Insurance	-2,019.39
IMRF-FT-EE	-3,269.94
IMRF-Voluntary	-704.43
Medical Care FSA	-576.63
Roth IRA Emp.	-180.00
Voluntary Life	-76.65

Total Deductions from Gross Pay	-8,134.47
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Adjusted Gross Pay	133,923.66
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Northwest Special Recreation Association

Payroll Summary

July 2, 2021

Taxes Withheld	
Federal Withholding	-9,689.00
Medicare Employee	-2,021.57
Social Security Employee	-8,644.04
IL - Withholding	-6,317.25
IN - Withholding	-108.95
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	<u>-26,780.81</u>
Deductions from Net Pay	
Accident Insurance	-64.57
Critical Illness Ins.	-18.79
Short Term Disability	-156.40
Total Deductions from Net Pay	<u>-239.76</u>
Net Pay	<u><u>106,903.09</u></u>
Employer Taxes and Contributions	
Medicare Company	2,021.57
Social Security Company	8,644.04
IL - Unemployment	0.00
IMRF-FT	8,269.27
Total Employer Taxes and Contributions	<u><u>18,934.88</u></u>

Total Payroll	\$ 144,349.51
- Checks & Direct Deposits	\$ 106,903.09
- Tax Liability	\$ 37,446.42
- Illinois	\$ 6,317.25
- Indiana	\$ 108.95
- Federal	\$ 31,020.22

Northwest Special Recreation Association

Payroll Summary

July 12, 2021

Employee Wages, Taxes and Adjustments

Gross Pay	
Camp	362.25
Training/Orientation	49.50
Total Gross Pay	411.75
Adjusted Gross Pay	411.75
Taxes Withheld	
Federal Withholding	0.00
Medicare Employee	-5.98
Social Security Employee	-25.52
IL - Withholding	-20.39
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	-51.89
Net Pay	359.86
Employer Taxes and Contributions	
Medicare Company	5.98
Social Security Company	25.52
IL - Unemployment	0.00
Total Employer Taxes and Contributions	31.50

Total Payroll	\$ 443.25
- Checks & Direct Deposits	\$ 359.86
- Tax Liability	\$ 83.39
- Illinois	\$ 20.39
- Indiana	\$ -
- Federal	\$ 63.00

Northwest Special Recreation Association

Payroll Summary

July 16, 2021

Employee Wages, Taxes and Adjustments

Gross Pay

Exempt	66,301.34
Office Support-FT	5,239.77
Camp	27,552.87
Camp OT	22.14
Driver	2,989.70
General	2,156.82
Inclusion	2,639.80
Inclusion AH	1,893.14
Inclusion AH - OT	36.00
Inclusion BG	1,078.09
Inclusion BRT	1,636.62
Inclusion EG	813.13
Inclusion HE	24.00
Inclusion HP	624.73
Inclusion MP	624.48
Inclusion PAL	1,896.27
Inclusion PAL OT	36.30
Inclusion PH	2,122.91
Inclusion RM	969.63
Inclusion RM OT	66.60
Inclusion RT	1,704.73
Inclusion RT OT	90.00
Inclusion SB	668.78
Inclusion SC	739.60
Inclusion Sch	1,485.73
Inclusion Sch OT	118.50
Inclusion STW	551.62
Inclusion WH	3,003.69
Leader	11,744.34
Leader OT	61.11
Office Support-PT	964.20
Rover/Beh Splst	528.13
Speciality Instructor	0.00
Training/Orientation	445.32
Bonus	0.00
Add'l Wages-PT	10.60
Car Allowance	300.00
Vacation Payout	2,183.60

Total Gross Pay	143,324.29
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Deductions from Gross Pay

457b Plan Emp.	-1,265.76
Dep. Care FSA	-41.67
Health Insurance	-2,019.39

Northwest Special Recreation Association

Payroll Summary

July 16, 2021

IMRF-FT-EE	-3,232.87
IMRF-PT-EE	-43.39
IMRF-Voluntary	-704.43
Medical Care FSA	-576.63
Roth IRA Emp.	-180.00
Voluntary Life	-76.65
Total Deductions from Gross Pay	-8,140.79
Adjusted Gross Pay	135,183.50
Taxes Withheld	
Federal Withholding	-9,382.00
Medicare Employee	-2,040.04
Social Security Employee	-8,722.50
IL - Withholding	-6,399.00
IN - Withholding	-106.69
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	-26,650.23
Deductions from Net Pay	
Accident Insurance	-64.57
Critical Illness Ins.	-18.79
Short Term Disability	-156.40
Total Deductions from Net Pay	-239.76
Net Pay	108,293.51
Employer Taxes and Contributions	
Medicare Company	2,040.04
Social Security Company	8,722.50
IL - Unemployment	0.00
IMRF-FT	8,175.52
IMRF-PT	109.73
Total Employer Taxes and Contributions	19,047.79

Total Payroll	\$ 145,706.28
- Checks & Direct Deposits	\$ 108,293.51
- Tax Liability	\$ 37,412.77
- Illinois	\$ 6,399.00
- Indiana	\$ 106.69
- Federal	\$ 30,907.08

VII. Staff Reports

[Return to Home](#)

To: Tracey Crawford
From: Andrea Griffin and Rachel Hubsch
Re: Program Report, May 1– June 30, 2021

NWSRA General Therapeutic Recreation Programs & Services

Part time staff have begun supporting NWSRA programs as in-person registration numbers keep increasing. Currently there are 27 part time staff working in the General Therapeutic Program Department.

Day Camp

Summer Day Camps started on June 7. Eight camps are running for during the first session with three additional camps being offered for the second session, beginning on July 6. Camps include: Pathfinders, Voyagers, Wonders, District 54, District 54 Early Childhood, District 15, Camp Connections, Little Sprouts Central, Little Sprouts South, High Five, and Sunrise. These Camps are all located in the following districts: Mount Prospect, Arlington Heights, Schaumburg, Hoffman Estates, Palatine, and Bartlett. A total of 148 campers are currently registered. While at camps, campers and staff partake in various activities such as, social emotional, sensory, cultural arts, fine motor, gross motor, water play, and weekly field trips. Campers were able to enjoy (a camper favorite) the Elk Grove Rotary Fest. All campers were able to go to the fest, eat lunch on the grounds and then had the opportunity to ride the rides with their peers and camp staff. It was a very successful day with lots of fun and excitement had by all!

PURSUIT Community Adult Day Program

PURSUIT brought back AM/PM trips in May. Clients are able to take the bus and venture out into the community while still maintaining social distancing. Some places destinations included nature centers, mini golf courses, parks, Long Grove, and the Community Sensory Garden at Hanover Park. All sites worked on different abstract art projects for display at the Arlington Height Memorial Library. These projects include creations made of out paper towel roles, wire sculptures and craft clay vases. All PURSUIT sites continued to volunteer by creating jewelry for Lend Me Your Ears Foundation and by making dog toys for Second City Canine Rescue.

In May, PURSUIT had the opportunity to participate in virtual a Chair One Fitness and Virtual Autism Movement Therapy lead by an NWSRA certified instructor as well as have a firefighter/paramedic lead a virtual tour of the Hoffman Estates fire station.

All PURSUIT sites have increased their community center usage by utilizing the gym, fitness center, and other common spaces at their park districts. These sites are working on a recycled paper flower project for the month of June.

All PURSUIT sites have started taking care of their own Garden spaces. PURSUIT Buffalo Grove and Wheeling care for a garden plot at the Forest View Gardens in Arlington Heights, while PURSUIT Mt. Prospect and Rolling Meadows take turns caring

for a garden plot at Olympic Park in Schaumburg. PURSUIT Hanover Park helps maintain the NWSRA Community Sensory garden at its site.

Inclusion Services

With COVID restrictions lifting, Inclusion is up and running at full speed. With over 500 registrations and 91 individuals being supported (and counting), we continue to hire and train aides on site to send out and support Member Park Districts. Districts who requested training for their seasonal staff also received tips and direction on how to manage behaviors effectively as well as learned empathy. Inclusion Aides continue to receive PPE bags to ensure caution and safety as the pandemic comes to an end. The Inclusion Team is excited to be back at almost full capacity.

Leisure Education

NWSRA finished its first ever Virtual Leisure Education Program season at the end of May, serving approximately 300 students in 45 classes. NWSRA received positive feedback from the schools for this alternative option for the Leisure Education Program. Offering the virtual program option allowed their students to remain active and involved in recreation during the Covid-19 pandemic. NWSRA will be transitioning back to a typical in-person community-based recreational Leisure Education experience for the 2021-2022 school year.

MARKETING & PR REPORT MAY/JUNE 2021

As a leader in the field of Therapeutic Recreation, NWSRA maximizes public outreach through a variety of endeavors. The following report highlights some of the recent marketing and public relations activities:

MEDIA

DAILY HERALD BUSINESS LEDGER

- Submitted SLSF information for the Business Ledger Philanthropy Guide

TRIBLOCAL/METROMIX

- Added SLSF events to online calendar of events

MISCELLANEOUS

- Submitted information on NWSRA Activity Center to National Association of Councils on Developmental Disabilities (NACDD) for listing on Developmental Disabilities Awareness Month resource guide

ONLINE

- Community Sensory Garden Open House information posted
- SLSF 40th Anniversary information posted
- Updated mask guidelines sent to families
- Powerlifting Competition Video posted
- Summer In Person and Virtual Programming promoted
- New activities uploaded to NWSRA Activity Center
- Promoted NWSRA Day Camps
- Moretti's fundraiser promoted
- SLSF Palatine Hills Golf Classic promoted
- Monthly NWSRA and SLSF Board Update e-newsletters sent
- Updated info on staff trainings and awards
- Updated online Coronavirus Center

PUBLICATIONS AND FLYERS

- Creation of Summer brochure with monthly registration option
- SLSF golf outing materials
- Virtual programming and Activity Center materials
- NWSRA Community Sensory Garden Signage
- NWSRA Sibshops flyer updated
- PURSUIT PPE flyer
- Snoezelen Sensory Room, PURSUIT, and Early Childhood Flyers
- Dream Lab materials
- Booster Club materials
- New NWSRA and SLSF Infographics
- Refer & Earn Program flyer creation

MISCELLANEOUS

- Strategic Planning Focus Groups information
- Presentation to staff on "Engaging Social Media", including training on writing, photography and branding
- Online survey on NWSRA programming spaces

IN PROGRESS

- 2022-2024 NWSRA Comprehensive Strategic Plan
- NWSRA 2021 In Person and Virtual Programming websites/brochure/registration
- Transportation Needs, Accommodations and Obstacles survey next steps
- Database build project
- 2021 NWSRA/SLSF materials
- Celebrate Ability Gala marketing materials

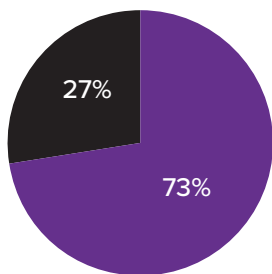


WEBSITE STATISTICS

www.nwsra.org

9,070 TOTAL PAGE VIEWS

4,819 TOTAL SESSIONS



■ New Visitor
■ Returning Visitor

2,205 NEW VISITORS

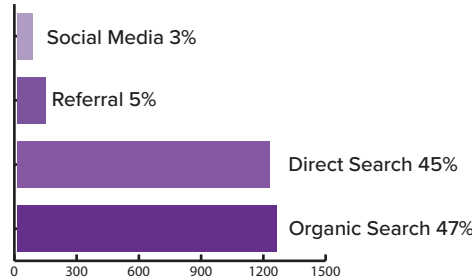
MOST VISITED PAGES

Rank	Page Name	Page Views	Avg. Time Spent
1.	NWSRA Homepage	2,516	52 sec
2.	NWSRA NWSRA Brochure	1,561	4:52
3.	NWSRA Virtual Programming	1,312	3:18
4.	NWSRA Activity Center	660	2:24
5.	NWSRA Staff Contacts	503	1:46
6.	NWSRA Day Camps	436	3:13
7.	NWSRA Employment Opportunities	352	2:17
8.	NWSRA Volunteer Opportunities	244	4:26
9.	NWSRA PURSUIT	220	4:26
10.	NWSRA Staff/Volunteer Portal	177	41 sec

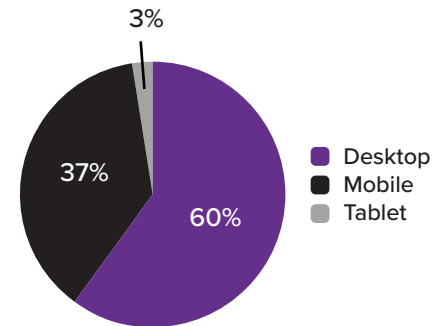
PAGE VIEWS

AVG. TIME SPENT

TOP CHANNELS



DEVICES BEING USED



SOCIAL MEDIA STATISTICS



Post Reach: 23,678
Total Page Likes: 8,884
Post Engagements: 2,736
Page Views: 1,072



Total Followers: 396
Tweet Impressions: 3,057
Page Visits: 202



Post Impressions: 2,913
Post Reach: 2,540
Total Followers: 727
Post Likes: 269

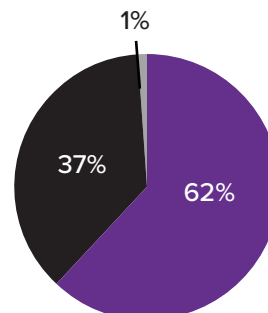


Post Impressions: 2,436
Total Followers: 1,038
Page Views: 109

TRENDING POSTS

- NWSRA 6th Programming Space Announcement
- In Person and Virtual Program Promotion
- NWSRA Community Sensory Garden
- PURSUIT Community Day Program
- NWSRA Inclusion Speaking Presentation
- Wheeling Snoezelen Sensory Room

GOOGLE LISTING



3,694 TOTAL SEARCHES ON GOOGLE

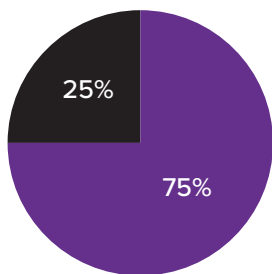
■ Direct ■ Discovery ■ Branded

WEBSITE STATISTICS

www.nwsra.org

7,371 TOTAL PAGE VIEWS

3,872 TOTAL SESSIONS



■ New Visitor
■ Returning Visitor

1,879 NEW VISITORS

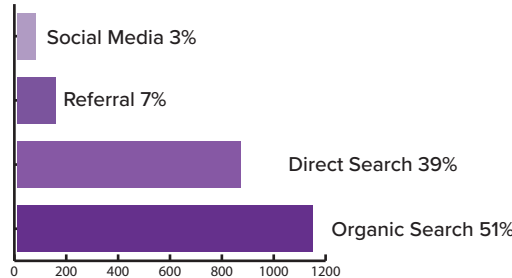
MOST VISITED PAGES

Rank	Page Name	Page Views	Avg. Time Spent
1.	NWSRA Homepage	2,224	55 sec
2.	NWSRA NWSRA Brochure	965	3:38
3.	NWSRA Virtual Programming	893	3:03
4.	NWSRA Staff Contacts	479	2:12
5.	NWSRA Activity Center	455	2:24
6.	NWSRA Day Camps	390	3:54
7.	NWSRA Employment Opportunities	335	4:00
8.	NWSRA PURSUIT	189	2:44
9.	NWSRA About	143	1:24
10.	NWSRA Staff/Volunteer Portal	132	29 sec

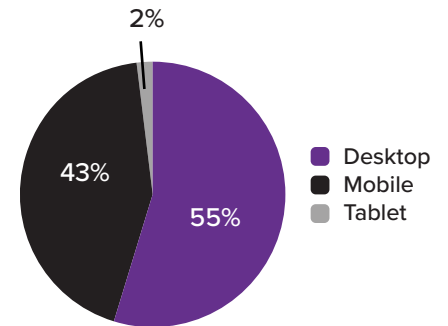
PAGE VIEWS

AVG. TIME SPENT

TOP CHANNELS



DEVICES BEING USED



■ Desktop
■ Mobile
■ Tablet

SOCIAL MEDIA STATISTICS



People Reached: 5,935
Total Page Likes: 8,923
Post Engagements: 1,837



Post Impressions: 3,000
Post Reach: 436
Total Followers: 737



Total Followers: 397
Tweet Impressions: 4,882
Profile Visits: 329

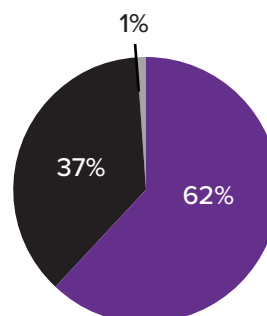


Post Impressions: 2,063
Total Followers: 1,045
Page Views: 110

TRENDING POSTS

- Full Time Recreation Specialist position open
- Deaf Midwest Pickleball Tournament
- NWSRA Lightning Powerlifting Competition
- Community Sensory Garden
- COVID-19 Update

GOOGLE LISTING



3,514 TOTAL SEARCHES ON GOOGLE

■ Direct ■ Discovery ■ Branded

Date: July 2021
To: Tracey Crawford, Executive Director
From: Cathy Splett, Superintendent of Development
RE: SLSF Update for the July NWSRA Board Meeting

Sponsorships: Sponsorship dollars are part of the SLSF event budgets. The FY 2021 budgeted amount is \$61,200. To date, \$52,375 has been received which is higher than anticipated due to a \$10,000 sponsorship from WT Engineering for the Voegeli House. SLSF secured three new sponsors for the Buffalo Grove Golf Classic and four new sponsors for the Moretti's/NWSRA Golf Classic.

Grants: The FY 2021 grant budgeted amount is \$83,000. To date, SLSF has applied for \$170,084 in grants with \$35,750 approved and the remaining grants still pending. SLSF will be submitting additional grants throughout the year in order to meet the needs of NWSRA programs and the expansion of PURSUIT 6.

Events: The FY 2021 Events budgeted amount is \$208,585. The budgeted amount is lower than previous years due to the uncertainty of state and federal guidelines due to the COVID-19 pandemic, but higher than the actual funds raised through events in 2020. The Palatine Hills Golf Classic was held on June 3rd with 128 golfers attending netting over \$25,000.

SLSF is currently planning for the remaining golf outings, the Celebrate Ability Gala and the 2022 Gold Medal Fashion Show.

Grants to NWSRA: The Board approved a grant in the amount of \$260,000 for the fiscal year 2021. The first of three installments was be paid in May: \$51,264.56 to the five funding focuses. The second installment will be paid in October and the third installment in December.

Donations: SLSF has four areas for individual donations: Memorial, General, Annual Appeal and Kevin's Club.

- Memorial Donations = \$2,334.70. This is higher than budgeted due to SLSF being the chosen charity of three memorials.
- General Donations = \$27,642.03. Over 58 UPS employees have donated \$4,383.67 in payroll deductions.
- Annual Appeal = \$5,816.53. The majority of these funds are received in December.
 - SLSF received \$1,563.45 from 22 donors for the Spring Appeal.
- Kevin's Club
 - 19th Hole: \$2,000 – Currently have four donors joining this initiative.
 - Donation: \$300

Outreach:

- During May and June, SLSF presented at four civic organizations about the work of NWSRA and SLSF.
- SLSF and Metropolis Performing Arts Centre will be hosting a collaborative fundraiser on Sunday, October 10th.
- SLSF is providing volunteers for the Ride for Autism Speaks event on Sunday, September 19th in St. Charles.
- SLSF has attended eight networking and Chamber events in May and June.
- SLSF has joined the Arlington Heights Lions Club.

FY 2021 NWSRA 2nd Quarter Budget Worksheet (Cash Basis with Accrual Adjustments)

Line Item #	Description	FY 2021 Budget	Jan - June 2021	Accrual Adjustments	Total after Adjustments	% Change from Budget	Explanation
Income							
310000	Member District Assessments	4,320,307.35	2,484,179.57			57.5%	This line item is the MDAAs contributions from each Member District. All Member Districts with payments due in the 1st and 2nd quarter of the year have been paid.
320000	Program Fees	292,362.56	178,505.45			61.1%	This line item encompasses revenue collected for all NWSRA programs. This line item is higher due to summer camp surpassing its budgeted revenue by 34%
321000	Transportation - Door to Door	1,227.80	720.00			58.6%	This line item includes all pick up and drop off transportation fees collected for door to door services provided from and to a participants home. This line item is slightly higher due to summer camp only providing door to door transportation.
321100	Transportation - Pick up Points	10,793.00	2,023.00			18.7%	This line item includes all pick up and drop off transportation fees collected for services provided from and to a designated pick up and drop off location. This line item is lower than budgeted due to lower usage of pick-up point transportation within in person programs than originally anticipated. NWSRA expects an increase in fall as general program registrations increase.
340000	Non-Program Revenue	158,458.20	100.00			0.1%	The revenue that comes into the agency for Pcard rebate checks, speaker honorariums, and other Collaborative reimbursement money. This line is low at tghis time due to not receiving payments from Clearbrook in the first and second quarters and not having any speaking engagements. P-card rebate will be received 3rd quarter.
350000	SLSF Grant Contributions	260,000.00	51,124.57			19.7%	This line item is designated for the SLSF Grants funds for transportation, lighten athletes, scholarships, inclusion and general program support. This line item is low due to the majority of the SLSF Funds being transferred in October and December.
360000	Sale of Fixed Assets	500.00	0.00			0.0%	This line item represents the sale of equipment, furniture or vehicles. This line item is low at this time due to fixed asset sales not taking place in the first half of the year. NWSRA expects sale of fixed assets in 3rd & 4th quarter.
370000	Interest	12,175.11	11,433.02			93.9%	This line item includes interest earned on the operating and investment accounts. Interest rates continue to fluctuate, and currently this line item is higher than anticipated. However, this amount may change in the 3rd and 4th quarter.
380000	Revenue SLSF	150.00	1,331.50			887.7%	This line item includes donations meant to go to SLSF via the NWSRA registration form, booster club and any other donation to SLSF through NWSRA. This line item is higher due to a \$1,200 donation through registration fees in the 2nd quarter. NWSRA anticipates lower donations in the 3rd quarter.
385000	Reserve Transfer	269,612.46	0.00			0.0%	This line item includes the transfer of any Capital or Reserve account funds used to pay for dedicated projects. No transfers have been completed yet.
	Total Income	5,325,586.48	2,729,417.11	0.00	2,729,417.11	51.3%	
Administration							
421001	Professional Fees	4,475.00	1,070.00			23.9%	This line item is used for professional fees including HR Source membership, Comprehensive Salary Survey. Line item is lower due to no charge for updated changes to Salary Survey to adjust for COVID. Have not been billed for inperson meeting to date.
421002	Legal Fees	6,650.00	1,916.25			28.8%	This line item includes all the legal fees for the agency. Fees are lower due to delay with billing from Law firm. The rest of the fees should be balanced in 3rd quarter.
421003	Miscellaneous	1,230.00	182.21			14.8%	This line item is for any additional professional fee or service that has not been allocated. Most of the fees are for retention and will be used with the State Disposal Request in 4th quarter.
421100	Office Supplies	3,790.00	2,671.40			70.5%	This line item includes expenses for lock smith , keys, office furniture, supplies and misc., office needs. Amount is higher due to purchase of supplies in 2nd quarter, but should be lower in 3rd and 4th quarters.

421150	Credit Card & Bank Fees	11,772.00	5,596.99			47.5%	This line item includes all fees associated with credit card processing and banking fees. Amount is on target.
421200	Postage	7,100.00	2,593.50			36.5%	This line item includes all postage expenses and the rental of the postage machine. Amount is lower due to an early reimbursement of SLSF postage for 2nd quarter expenses. Expenses will be higher in 3rd and 4th quarters.
421300	Telephone/Fax	21,257.00	9,233.87			43.4%	This line item includes the agency phone serve, the director internet and all of the the staff phone expenses. Amount is lower due to a larger expense (new cell phone for Director) to take place in the 3rd or 4th quarter.
421400	Conference/Education	30,914.00	12,899.60			41.7%	This line item includes all conferences, workshops, webinars and professional development training for staff. Amount is lower than target due to expenses from NRPA, ATRA and IPRA conferences being paid in the 3rd and 4th quarter.
421500	Memberships/Certifications	21,743.00	4,732.38			21.8%	This line item includes all of the membership costs for staff to join state, local and national professional associations, as well as certification exam reimbursement fees, renewal fees and the CDL reimbursement and renewals. Amount is under budget due to staff resignations/vacancies, resulting in reduced expenses for membership renewals or recertifications.
421600	Health Insurance	545,710.75	176,840.91			32.4%	This line item includes the health insurance for the full time employees. Line item is lower due to staff vacancies. Line item expenses will increase in 3rd quarter when positions anticipated to be filled.
421700	Maintenance/Utilities	51,527.42	25,061.19			48.6%	This line item includes all expenses for services from the Rolling Meadows Park District, internet, natural gas and electric and cleaning supplies for the offices. Expenses are on target for this line item.
421800	Rent	150,186.00	75,048.00			50.0%	This line item includes the rental fees for the NWSRA office condo space, RMCC, HPCC, MPCC, WCC, BGCC rent. Expenses are on target for this line item.
421900	Computers	162,544.63	77,626.14			47.8%	This line item includes computer services and repairs, software, hardware, framework support, website and Database enhancements. Expenses are on target in this line item.
Subtotal Administration Expense		1,018,899.80	395,472.44	0.00	395,472.44	38.8%	
Program							
422100	Rental Municipal	30,674.00	442.00			1.4%	This line item has expenses allocated for Member District rentals, NSSEO facility rentals, School District rentals and SRA rentals for tournaments and Church space rentals. This line item will see an increase in the 3rd quarter as invoices are received for use of School District & NSSEO rentals for summer camp.
422200	Commercial Expense	34,271.68	4,035.68			11.8%	This line item includes expenses used at commercial facilities in the community. This line item is lower due to few community outings and trips taking place in the Spring and Summer. NWSRA anticipates an increase in the 3rd quarter as NWSRA programs begin to take community trips.
422300	Program Development	9,672.50	1,947.48			20.1%	This line item includes expenses for new programming endeavors. This line currently holds expenses for virtual programm supplies. As NWSRA begins to purchase supplies and equipment in 3rd and 4th quarter for the NWSRA Programming Space at Hoffman Estates Park District, this line item will increase.
422400	Program Supplies	69,810.29	21,789.58			31.2%	This line item includes expenses for all program supplies, staff recognition and incentives and any misc. items needed to support programs and staff. Amount is lower at this time due to a lower number of in person programs running in the Spring. Expenses will increase in 3rd quarter with a month of Day Camp added to the typical Fall program expenditures.
422500	Commercial Transportation	0.00	0.00			0.0%	This line item includes expenses for transportation services for summer day camp and leisure education programs. Amount is on target, as commercial expenses were not budgeted for 2021 due to the COVID-19 pandemic.
422600	Mileage	8,000.00	0.00			0.0%	This line item is designated for staff mileage reimbursement. This line item is lower due to no mileage offered for the first 3 quarters. Mileage will start again in September, resulting in increased expenditures.

422700	Transportation Maintenance	62,154.08	59,795.42			96.2%	This line item includes vehicle service fees and maintenance fees. This line item is higher due to the completion of necessary maintenance in the 1st and 2nd quarters.
422800	Transportation Gas/Tolls	42,711.00	7,339.96			17.2%	This line item includes the expenses for the gasoline for the NWSRA fleet, tolls and parking. Line item is low at this time due to lower usage of vehicles. Amount anticipated to increase in 3rd and 4th quarter due to camp and increase in programs offering for Fall.
422900	Printing	15,150.00	4,223.79			27.9%	This line item includes agency brochures, copier leases, printer supplies, paper and other printed materials for PR and Marketing. Expenses are low in this line item at this time due to the use of the paper unused from 2020 and higher than anticipated savings due to the Konica Minolta One Rate program for printer toner and service. Paper expenses will be higher in 3rd and 4th quarters.
423100	Public Awareness	27,693.40	9,695.78			35.0%	This line item includes expenses that are for awards/recognition, ads, online advertisements, recruitment and outreach. Expenses in this line item are low at this time due to decreased online advertising outreach and an increase in the use of online social media outlets while we wait to fill the Recruitment Coordinator position. Expenses are anticipated to be higher in 3rd and 4th quarters.
	Subtotal Program Expense	300,136.95	109,269.69	0.00	109,269.69	36.4%	
Salary							
424100	Full Time Salary	2,141,784.79	869,682.44			40.6%	This line includes salary expenses for full time employees. Line item is lower due to staff vacancies. Amount will level out in 3rd quarter when positions are anticipated to be filled.
424200	Part Time Salary	293,430.97	43,918.30			15.0%	This line item includes the wages for all hourly part time employees. Line item is lower due to the delayed return of the part-time Payroll Clerk late in 2nd quarter. Line item will reflect the full day camp and part time staff summer hires in the 3rd quarter.
424300	Payroll Processing	12,850.00	1,180.07			9.2%	This line item includes the expenses for new hire reporting, TLO processing, quarterly, W-2 process, FSA processing and check processing. Line item lower at this time due to decrease in staff, both FT and PT, and an increase in Direct Deposit usage(which is free) versus paper checks. Expenses should increase in the 4th quarter with W2 and 1099 processing.
424400	Independent Contractors	45,012.40	5,928.64			13.2%	This line item includes all independent contracted payments. Line item is low at this time due to the decreased usage of outside contractors for programs in the 1st or 2nd quarters. Line items anticipated to increase in 3rd and 4th quarters due to camp contractors and fall programming.
424500	Car Allowance	7,800.00	3,600.00			46.2%	This line item is for the Executive Directors car allowance. Expense line item is on target.
	Subtotal Salary Expense	2,500,878.16	924,309.45	0.00	924,309.45	37.0%	
Liability							
441000	Liability	124,807.26	30,127.41			24.1%	This line item includes expenses for property, liability, workers compensation, employment and pollution, unemployment insurance, background checks, safety incentives, physicals and drug screenings. Line item is low at this time due to staff vacancies, resulting in a decreased need for background checks and drug screenings. Expenses are anticipated to increase in 3rd quarter with PT & FT hires.
442000	Audit	6,625.00	9,050.00			136.6%	This line includes the auditor fees. Line item over due to unanticipated additional charges for GASB report.
442100	FICA	215,421.88	72,333.27			33.6%	This line item includes expenses for FICA for all NWSRA staff. Line item is low at this time due to staff vacancies. This line item is anticipated to be back on target in the 3rd and 4th quarter when staff are hired.
442200	IMRF	156,955.18	109,853.10			19.8%	This line item includes expenses for employer expenses for IMRF. Line item is low at this time due to staff vacancies. This line item is anticipated to be back on target in the 3rd and 4th quarter when staff are hired.
	Subtotal Liability Expenses	503,809.32	221,363.78	0.00	221,363.78	43.9%	
Inclusion/Capital							

VIII. Old Business

[Return to Home](#)

**NWSRA Finance Task Force Meeting
Wednesday, July 12, 2021, 9:30 a.m.**

Present: Kevin Romejko, Rolling Meadows Park District; Bret Fahnstrom, River Trails Park District; Bob O'Brien, Hanover Park Park District; Jeff Janda, Streamwood Park District; Rita Fletcher, Bartlett Park District; Craig Talsma, Hoffman Estates Park District; Christina Ferraro, Prospect Heights Park District, Ben Curcio, Elk Grove Park District; Steve Burgess, Schaumburg Park District; Tim Gavin and Mike Del Valle, Lauterbach and Amen; Michelle Bins, PFM Investments; Tracey Crawford, NWSRA Executive Trustee; Miranda Woodard, Accounting Manager; Darleen Negrillo, Superintendent of Administrative Services; and Jessica Vasalos, Administrative Manager, as Recording Secretary.

The meeting was called to order at 9:38 a.m.

Finance Task Force Update

Kevin Romejko, started the meeting with recapping the reason for the meeting. He reviewed the topic points handed out to the Task Force. He asked the Task Force to approve an Operating Fund and a Capital Fund. With this action, NWSRA will close two of its accounts to streamline the financials.

Chairman Romejko, reviewed the current 3 year rolling Capital Plan and presented a 5 year rolling Capital Plan to the Task Force. The proposed Capital Fund would be held in a PFM or a Village Bank and Trust account, which ever yields a higher interest rate. He then reviewed the Capital Plan and highlighted how the proposed Capital Fund would be spent over the next 5 years with the outlined capital projects.

The Task Force was given a recommendation to freeze the MDAA for FY2022, recognizing the continued financial constraints COVID 19 has presented. The freeze represents a total freeze of the EAV at the Cook County Assessors rate for 2019 for each Member District and the gross population numbers provided by each Member District in 2019 based on their audit. Resulting in a freeze of the MDAA payment amounts that each Member District will pay and a frozen MDAA amount that NWSRA will receive for FY2022.

Chairman Romejko asked if there were any questions regarding the items that had been discussed, outside the Fund Balance Policy. Steve Burgess asked if the idea was to draw down the \$1.7 million to fund the Capital Plan as it is currently laid out. Chairman Romejko responded yes. Trustee Talsma asked if the plan is then not fund Capital after the funds has been expended. Director Crawford said no, we are hoping to spend the fund down and put any net from the Operating Fund into PFM investments for future capital projects. Trustee Clark stated that it is a good practice to plan long term vs. annually. He also stated that as the money grows, the need for future additional money from the Member Districts will be less. Trustee Talsma had some questions regarding some of the items and their classifications of capital expenditures and the \$10,000 minimum mentioned in the Fund Balance drafts. Mike Del Valle, from Lauterbach and

Amen, explained NWSRA's threshold as to defining Capital long-term assets is much lower than most park districts. As it stands in our current NWSRA policy, the minimum capital expenditure is set at a \$500 minimum base. Tim Gavin, from Lauterbach and Amen, further explained that the policy outlines a tiered level of expenditures. It starts with a \$500 minimum for fixtures, furniture, and equipment. Going up to the \$10,000 range for buildings and improvements.

Manager Woodard stated that capital expenditures (repairs) and capital purchases are rolled into one total and would like them to be split to more accurately reflect the agency's capital assets and the agency's capital expenditures in the audit next year.

When the annual report is filled out and operating costs are reported does NWSRA including the expenditures or exclude them? Director Crawford responded that NWSRA would be more than happy to review the PDRMA process of reporting and payment at a later time, as staff would have to pull the records to accurately respond to his questions. Trustee Talsma went on and further asked what does it cost Hoffman Estates to run NWSRA. What are the operating costs? What are the actual costs? If those costs are not in the operating budget, they should be. He also stated that if there is not enough money to run the agency he wants to ensure there is enough.

Director Crawford responded that all Board of Directors are aware of the costs associated with the operations of NWSRA. All documents are accessible to every board member and staff on the Directors site. She also reviewed the fact that the board has been given a rolling Capital Plan for the last 7 years, the 5 year plan is just an expansion of the existing plan that has been provided annually during the budget process to the NWSRA Board of Directors. She also explained that everything has been shared at Board meetings, on the Director's site and during Committee Meetings regarding all budgetary items. She reminded the Task Force that she has provided charts and recommendations on what the Member Districts can do with their Handicapped Accessible Funds, including paying themselves for any NWSRA facility usage at their Member Districts. However, due to COVID, over the last 16 months NWSRA has not used facility space at the Member Districts (outside of the designated NWSRA programming spaces), yet many have allocated the funds from the Handicapped Accessible Fund to their operating budgets, as if NWSRA has accessed facility space. Isn't that a rebate? She also reminded the Task Force that the end of the year budgeting process, the use of net funds has not changed in her tenure and the current Task Force Members have been on the board and voted to approve budgets, expenses, investment transfers and reserve funds every year. As far as the MDAA funding contribution contributing to any net funds at the end of the year, approximately 65% of the revenue for NWSRA is derived from MDAA funds, which covers the approximate 48% of staff salaries, their benefits and their IMRF costs. Therefore, if there is a net balance at the end of the fiscal year, it is most likely not from the MDAA funds but from other revenue sources that contribute to the overall budget. These include SLSF grants and program revenue.

Trustee Talsma indicated that he has an issue with this amount of money at NWSRA. He reiterated that staff are identifying Capital expenses incorrectly and they should be

Operational. Trustee Fletcher asked for clarification on the capital plan regarding Hanover Park expenses having such a large fluctuation. Director Crawford explained that the fluctuation is due to the lease agreement being a little different at Hanover Park, due to the construction of the handicapped accessible ramp that was built for the PURSUIT space. Trustee Fletcher thanked Director Crawford for the explanation. Chairman Romejko asked Tim Gavin and Mike Del Valle to define and detail capital again. He suggested that the Task Force come to an agreement on how to define capital. From a reporting perspective there is always going to be a variable as how you define capital for budgeting purposes vs. how you define it for reporting purposes.

Trustee Curcio asked Director Crawford about the fleet, and asked about the ages of some of the fleet and maintenance of the fleet. He posed a question about enough money to replace vehicles not repair them. He also expressed concern of dumping money into a repairing vehicles instead of replacing them. He is concerned that half of the fleet will go down and not having enough money to fix or buy. Director Crawford explained the capital plan as it sits and what has occurred in the budget to repair vehicles as well as replace vehicles with IDOT donated vehicles. Trustee Clark spoke about stepping up the replacement cycle from 10 years to 7 years. The usage and specialty equipment on the buses is not going to last the 15 years they are slated to last with such heavy usage. He also stated he definitely wanted to see NWSRA grow their Capital Fund to support the agency long term, within reason. Trustee Curcio indicated his concern that there is not enough money to replace vehicles. He also indicated that rather than a rebate of any funds he would like to see a fixed or flattened payment of MDAA and money used to support NWSRA's capital needs.

Chairman Fahnstrom, Trustee Curcio, Trustee Clark, Trustee O'Brien, and Chairman Romejko, all support spending excess funds on the fleet and upping the replacement schedule from 15 years to 7 years. They all also indicated they do not want a rebate of any sort.

Trustee Clark spoke to the Board regarding the pandemic and the impact it has made. He spoke as to how Palatine was able to get through because many of the programs he subsidized did not need to be funded and overall his costs were way down. This allowed a shift of dollars to other funds that would not necessarily been funded. The pandemic also allowed a focus of long-term projects and expenditures, rather than short term.

Director Crawford responded to Trustee Curcio and the Task Force that the MDAA was written to stabilize payments by implementing a ceiling of 2% every year and a floor of 2%. This has resulted in more stable payments over the last several years. However, to address the COVID impact on the financial environment of Member Districts, NWSRA will freeze the MDAA payments for FY2022 by using the FY2019 EAV and gross populations reported by Member Districts.

Mike Del Valle spoke about capital expenses being wrapped in with operational expenses and explained it further as the repeated expenses that are in question are

defined as capital adjacent. Meaning that those consistent expenses and within those can have a capital replacement plan that houses the high end purchases. Trustee Clark explained his tiered system and will meet with Chairman Romejko and staff to help outline a tiered system for capital replacements and bring to the Board at the next Boards meeting.

Fund Balance Policy

Trustee Talsma questioned the amount of money that NWSRA has as a Fund Balance. Tim Gavin reported that the audit reflects approximately \$4.2m. Director Crawford indicated that that figure includes all of our investments and reserve accounts. Trustee Talsma asked again, what is NWSRA total Fund Balance? Tim Gavin responded that the Grand Total of the Fund Balance is \$5.5m, which includes all assets including depreciative. Trustee Talsma indicated that when calculating the Fund Balance every dollar should be included in the calculation, regardless of it being in investments or not. He also indicated that in any event of a net balance exceeding the Fund Balance Policy should be returned to Member Districts.

Director Crawford disagreed because the MDAA only covers 68% of the budget. Steve Burgess explained that every dollar is included in the calculations.

Trustee Talsma asked Tim Gavin if the Fund Balance Policy should define what the uses are or why NWSRA is holding the entire Fund Balance. He responded that is should define the funds that are being used. Exhibit A, as an example, appears to define what the funds will be used for and therefore the necessity for the reserve. He also explained that he sees reserve or Fund Balance Policy's that speak to both spelling out what the excess funds will be defined as and what to do with excess funds as well as policy's that do not speak to what the excess funds will be defined as and as well as no explanation as to what the limits will be for said funds. Director Crawford reiterated that any net balance that is not needed goes to PFM Investment for investing and to be used for capital projects. This in the long term, allows NWSRA to stay within the 2% ceiling that has been established and not asked for any additional funds for capital needs.

After a lengthy discussion, Chairman Fahnstrom reintroduced Trustee Clarks offer to revisit and reallocate the capital plan funds into a tiered plan. This new plan will not only outline the fleet but also allow for programming site repair and replacement and all other capital expenditures outlined in the five-year plan. He asked that the Task Force realize that the plan can change or deviate from the original plan in any given year.

Trustee Talsma wanted to reiterate that NWSRA has one fund. Regardless of the number of accounts, it is one Fund. He also indicated that when the budget comes out and the audit is complete there will be a large amount of excess dollars in the Operating Fund.

Trustee Clark will work with staff to layout a detailed aggressive Capital Plan with a spend down of the funds. Chairman Romejko asked if there are set dollar amount or a percentage. Tim Gavin responded the Operational Fund should be set at approximately

3 months to 6 months and the Capital Fund should be based on the Capital Plan without a percentage because it can include all aspects of Capital including maintenance.

Trustee Talsma indicated that if we have a policy that is 25% of expenditures to start a Fiscal Year and fully fund the Capital Plan for 5 years, the policy also needs to state what happens to the excess funds. He is also happy with Exhibit A and the way it is written but questioned the super majority vote. Director Crawford indicated that anything that affects the MDAA has a super majority vote as written in the By-Laws. Trustee Clark indicated that it has to deal with the diversity of the districts. He also indicated that the policy will be written to reflect that any change to the MDAA will be by super majority vote. Trustee Fahnstrom suggested language similar to “the Board will evaluate any overage and how it will be applied.” Trustee Clark, after explanation, stated he would always want more votes on board with an action that closer to half. Trustee Fahnstrom, Curcio, Romejko and O'Brien agreed.

Chairman Romejko stated on the table is Exhibit A. A suggestion of to change the first sentence to The Capital Fund of the Association provides for all annual capital expenditures as defined in the Associations capital policy. The following changes will also be included: **The Capital Fund** of the Association provides for all annual capital expenditures as defined in the Associations capital policy. Examples are including, but not limited to; purchases of buildings, building improvements, parking lots, and furniture, equipment, and technology, contractual obligations for rental spaces, vehicles, and projects at Member District locations shall be provided for on an annual basis in the Capital Fund.

The Capital Fund shall be funded through the annual budget and provided for from reallocations from the Operating Fund, investments, and any associated grants. The Capital Fund shall maintain an assigned fund balance at the start of each year at least equal to the rolling Board approved 5-year Capital Plan. Any excess net funds allocation, following the presentation and acceptance of the annual audit, may reduce the next MDAA payment pro rata for each member district reduction or be utilized as otherwise allocated by the Board.

Tim Gavin also recommended to carry over the Authority section of the current Fund Balance Policy. The Trustees agreed.

Chairman Romejko called for a motion to adjourn the meeting at 12:02 pm. Trustee Janda moved the motion and Trustee Fahnstrom seconded the motion.

Capital Areas		Capital Type	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total 5 year Capital Expenditure
Vehicles/Maintenance	Fleet Name	Bus Type - Year												
	501	26 passenger- accessible 2007				\$150,000.00								
	502	20 passenger- accessible 2006		\$95,000.00										
	503	20 passenger- accessible 2018								\$110,000.00				
	506	14 passenger- non-accessible 2006	\$80,000.00											
	507	26 passenger- accessible 2016						\$150,000.00						
	508	14 passenger- accessible, IDOT 2010			Return to IDOT									
	509	14 passenger- accessible 2011				\$80,000.00								
	510	14 passenger- accessible, IDOT 2016												
	511	14 passenger- accessible, IDOT 2017												
	512	14 passenger- accessible 2018								\$80,000.00				
	513	Minivan (6 passengers) 2008	\$50,000.00											
	514	14 passenger- accessible 2010			\$80,000.00									
	515	14 passenger- accessible, IDOT 2012				Return to IDOT								
	516	14 passenger- accessible 2012			\$80,000.00									
	518	14 passenger- accessible, IDOT 2008	Return to IDOT											
	519	14 passenger- accessible 2006	\$80,000.00											
	520	14 passenger- accessible 2008		\$80,000.00										
	521	14 passenger- accessible 2009		\$80,000.00										
	522	14 passenger- accessible 2011			\$80,000.00									
	523	14 passenger- accessible 2018								\$80,000.00				
	524	14 passenger- accessible 2017							\$80,000.00					
	525	14 passenger- accessible 2016					\$80,000.00							
	526	14 passenger- accessible, IDOT 2017												
	Gigabyte	14 passenger- accessible, IDOT - NEW	6,000.00											
		14 passenger- accessible NEW	SLSF											
		14 passenger- accessible - NEW	SLSF	SLSF										
		14 passenger- accessible NEW				SLSF	SLSF							
		14 passenger- accessible NEW												
		Transit -Accessible NEW			SLSF									
		Maintenance Contingency					75,000.00	75,000.00						
Vehicles/Maintenance Total			216,000.00	255,000.00	240,000.00	230,000.00	155,000.00	225,000.00	80,000.00	270,000.00	0.00	0.00	0.00	1,096,000.00
Technology/Hardware														
		Computer lease (\$1,120/mo x 12 mo)- 48 mo. Lease	11,038.32	11,038.32	11,038.32	14,000.00	14,000.00	14,000.00						
		Server	0.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00						
		iPads	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00						
		Printer Lease	15,164.64	15,164.64	15,164.64	15,164.64	15,164.64	15,164.64						
		Printer replacements	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00						
		Hardware replacements (laptop, switch, monitors)	5,500.00	7,900.00	7,900.00	7,900.00	7,900.00	7,900.00						
		PowerDMS	8,481.54	8,735.98	8,998.06	9,268.00	9,546.04							
		Bamboohr	9,461.49	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00						
		Perform Yard New - Performance Management System	0.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00						
Technology/Hardware Total			54,345.99	73,038.94	73,301.02	76,532.64	76,810.68	59,364.64	0.00	0.00	0.00	0.00	0.00	354,029.27
Building/Maintenance														
		RMCC - Storage & Office Space	0.00	0.00	51,000.00	0.00	0.00	51,000.00						
		Hanover Park Maintenance (Paid every 3 years)	9,936.00	3,850.00	0.00	14,436.00	2,800.00		13,400.00					
		HP Sensory Room Maintenance			2,000.00		1,500.00					15,000.00		
		HP Sensory Garden Maintenance							400.00			2,500.00		
		Rolling Meadows Maintenance (Paid every 3 years)	5,161.00	17,379.00	0.00	0.00	17,379.00							
		RM Sensory Room			1,500.00			21,000.00		17,000.00				
		RM Dream Lab			8,276.00	16,939.00		300.00			38,295.94			
		Mount Prospect Maintenance (Paid every 3 years)	0.00	5,500.00	11,749.00	0.00	6,580.00			4,700.00		5,700.00		
		MP Sensory Room							8,500.00					
		Wheeling Maintenance (Paid every 3 years)	8,098.20	6,000.00	0.00	8,098.20	2,250.00		6,380.00			21,680.00		
		WH Sensory Room						23,000.00		4,500.00			4,000.00	
		Buffalo Grove Maintenance (Paid every 3 years)	0.00	11,643.72	3,000.00	0.00	15,193.73		6,180.00					
		Hoffman Estates Maintenance (Paid every 3 years)	0.00	0.00	12,698.60	0.00	0.00							
		Fire Box (Being evaluated for replacement)	0.00	10,000.00	0.00	0.00	0.00							
		HVAC (6 RTU being evaluated for replacement)	9,000.00	5,000.00	5,000.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00			
		Other infrastructure	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00						
		Office Update*	39,000.00			0.00	0.00							
Building/Maintenance Total			72,195.20	60,372.72	96,223.60	52,973.20	59,202.73	108,800.00	47,360.00	38,700.00	50,795.94	44,880.00	4,000.00	340,967.45
Projects														
		Hoffman Estates Construction Costs	250,000.00											
		Hoffman Estates Contingency Costs	40,000.00											
		Buffalo Grove Sensory Room			80,000.00									
		Wheeling Sensory Room	70,000.00											
		Hoffman Estates Sensory Room				90,000.00								
		Security Camera Project	14,441.50											
		ADA Transition Plan	42,768.00											
Projects Total			417,209.50	0.00	80,000.00	90,000.00	0.00	0.00						587,209.50
Annual Totals			759,750.69	388,411.66	489,524.62	449,505.84	291,013.41	393,164.64	127,360.00	308,700.00	50,795.94	44,880.00	4,000.00	2,378,206.22

5 yr Grand Total

2,378,206.22

*Working with Contractor and Space Organizer for walls and reconfiguring of open work spaces in Administrative offices.

NWSRA Fund Balance Policy

July 28, 2021

NWSRA shall have two Funds, the Operating Fund and the Capital Fund.

The Operating Fund is used to account for the transactions of the Association, which are reported in a single operating fund in the financial statements. This fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, deferred outflows, liabilities, deferred inflows, fund equity, revenues and expenditures. The focus of the Operating Fund's measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income.

The Operating Fund will report all activities of the Association except for those capital asset expenditures which shall be reported in the Capital Fund (below).

The Operating Fund shall be funded through the annual budget and provided for from Member District Annual Assessments (MDAA), program fees, and non-program revenue.

When available, the Operating Fund shall maintain a minimum assigned fund balance for cash reserves and unforeseen expenditures at the start of each year equal to 25% of that year's budgeted Operating Fund's annual expenditures.

Any excess funds to the aforementioned reserves of 25%, shall be reallocated to the Capital Fund.

The Capital Fund of the Association provides for all annual capital expenditures. Examples are including, but not limited to; purchasing of buildings, building improvements, parking lots, furniture, equipment, technology, rental space improvements, vehicles, and projects at Member District locations.

The Capital Fund shall be funded through the annual budget and provided for from reallocations from the Operating Fund, investments, and any associated grants. The Capital Fund shall maintain an assigned fund balance at the start of each year at least equal to the rolling Board approved 5-year Capital Plan. Any excess funds following the presentation and acceptance of the annual audit, may reduce the next MDAA payment pro rata for each Member District, or be utilized as otherwise allocated by the Board.

Authority

- A. Committed Fund Balance- An agency-imposed constraint on spending the fund balance must be approved by resolution of the Board of Directors. Any modifications or removal of the agency-imposed constraint must use the same action used to commit the fund balance.

Formal action to commit fund balance must occur before the end of the fiscal year. The dollar amount of the commitment can be determined after year end.

- B. Assigned Fund Balance- An agency-imposed constraint on spending the fund balance based on NWSRA's intent to use fund balance for a specific purpose. The authority may be delegated to the Executive Director.

IX. New Business

[Return to home](#)



2022

Proposed

Member

District Annual

Assessments

To: NWSRA Board of Directors
From: Tracey Crawford, Executive Director
Re: Proposed MDAA July 2022
Date: July 28, 2021

The Member District Annual Assessment (MDAA) exists to fund each districts share of the expenses, which provides programs and services for individuals with disabilities through the joint agreement that formed the Special Recreation Association or Northwest Special Recreation Association (NWSRA). As part of the joint agreement, each Member District is able to levy up to \$.04 for every \$100 of Equalized Assessed Evaluation (EAV) (Section 5-8) for the properties in each community. This fund is restrictive in nature and can only be accessed by Park Districts, Villages and Cities that are a part of a Special Recreation Cooperative. The funds levied for Section 5-8, known as the Handicapped Accessible Fund, are a separate levy and must be used to establish and maintain recreational programs for individuals with disabilities and to enter into agreements to provide services for individuals with disabilities. The calculation to create the Member District Annual Assessment (MDAA) formula uses:

- 75% of each Member District EAV and 25% of each Member Districts audited Gross Population numbers
- With a 2% ceiling and a 2% floor to stabilize the contribution rates for each Member District

Due to the continuing financial impact of the COVID-19 pandemic and the financial uncertainties for each Member District, NWSRA is presenting a frozen MDAA for FY2022, using the 2019 Tax Agency Report EAV numbers and the 2020 Member District Annual Audit Gross Population numbers. This will mean a freeze of Member District EAV's at the 2019 rate and it will represent a freeze of the reported 2020 audited Member District's Gross Population numbers. See the attached 2022 Proposed Member District Annual Assessment packet.

Motion:

A motion to approve the Proposed 2022 MDAA of 0%, frozen at the 2019 EAV rates and the 2020 audited Gross Population numbers as presented.

A motion to approve taking each Member District's Proposed 2022 Annual Assessment to their perspective Board for approval by Monday, August 30, 2021.

NORTHWEST SPECIAL RECREATION ASSOCIATION
PROPOSED MDAA 2021

AT
0%

Member Park District	2019 E.A.V.*	% of Total EAV	75% of total MDAAA	Gross Population	% of Total Population	25% of total MDAAA	2021 Proposed MDAA	% of Total MDAA
Arlington Heights	3,226,379,740	13.76%	445,953.98	75,101	11.67%	126,033.61	571,987.59	13.2%
Bartlett	1,218,097,755	5.20%	168,366.90	41,208	6.40%	69,154.78	237,521.67	5.5%
Buffalo Grove	1,790,991,751	7.64%	247,552.98	41,554	6.46%	69,735.43	317,288.41	7.3%
Elk Grove	1,942,415,575	8.29%	268,482.95	32,458	5.04%	54,470.63	322,953.58	7.5%
Hanover Park	638,428,503	2.72%	88,244.34	38,533	5.99%	64,665.62	152,909.96	3.5%
Hoffman Estates	1,622,870,712	6.92%	224,315.09	51,895	8.06%	87,089.57	311,404.66	7.2%
Inverness	230,224,272	0.98%	31,821.87	4,060	0.63%	6,813.44	38,635.31	0.9%
Mt. Prospect	1,945,499,549	8.30%	268,909.23	54,771	8.51%	91,916.04	360,825.27	8.4%
Palatine	2,472,145,053	10.55%	341,702.78	83,000	12.90%	139,289.61	480,992.40	11.1%
Prospect Heights	386,873,678	1.65%	53,474.13	15,000	2.33%	25,172.82	78,646.95	1.8%
River Trails	559,100,594	2.39%	77,279.54	17,000	2.64%	28,529.20	105,808.74	2.4%
Rolling Meadows	756,326,298	3.23%	104,540.31	20,000	3.11%	33,563.76	138,104.07	3.2%
Salt Creek	205,261,215	0.88%	28,371.45	6,300	0.98%	10,572.59	38,944.03	0.9%
Schaumburg	3,965,450,962	16.92%	548,109.27	74,227	11.53%	124,566.87	672,676.14	15.6%
South Barrington	483,574,401	2.06%	66,840.22	5,075	0.79%	8,516.80	75,357.02	1.7%
Streamwood	814,255,046	3.47%	112,547.29	40,615	6.31%	68,159.61	180,706.90	4.2%
Wheeling	1,184,465,400	5.05%	163,718.19	42,800	6.65%	71,826.45	235,544.65	5.5%
Total	23,442,360,504	100%	3,240,230.51	643,597	100%	1,080,076.84	4,320,307.35	100.0%

*The 2019 EAV is the most current available.

**2020 MDAA	4,320,307.35	0.0%	-	4,320,307.35
2020 MDAA Budget	Change in value		TOTAL	4,320,307.35

The computations are completed using the 75% EAV and 25% Population for each Park District's individual contribution, and 2% floor/ceiling for the total MDAA contribution.

2021	4,320,307.35
2020	(4,320,307.35)
Increase	-

Current 2021 MDAA

NORTHWEST SPECIAL RECREATION ASSOCIATION
PROPOSED MDAA 2022 AT 0%

Member Park District	2017 E.A.V. For 2019 MDAA	2018 E.A.V. For 2020 MDAA	INCREASE (DECREASE)	% Incr/Decr	2018 E.A.V. For 2020 MDAA	2019 E.A.V. For 2021 MDAA	INCREASE (DECREASE)	% Incr/Decr	2019 E.A.V.*	% of Total EAV	75% of total MDAAA	Gross Population	% of Total Population	25% of total MDAAA	2022 Proposed MDAA	% of Total MDAA
Arlington Heights	2,827,099,756	2,800,117,742	(26,982,014)	-0.95%	2,800,117,742	3,226,379,740	426,261,998	15.2%	3,226,379,740	13.76%	445,953.98	75,101	11.67%	126,033.61	571,987.59	13.2%
Bartlett	1,122,580,528	1,142,084,158	19,503,630	1.74%	1,142,084,158	1,218,097,755	76,013,597	6.7%	1,218,097,755	5.20%	168,366.90	41,208	6.40%	69,154.78	237,521.67	5.5%
Buffalo Grove	1,638,050,751	1,662,025,666	23,974,915	1.46%	1,662,025,666	1,790,991,751	128,966,085	7.8%	1,790,991,751	7.64%	247,552.98	41,554	6.46%	69,735.43	317,288.41	7.3%
Elk Grove	1,645,840,479	1,641,498,492	(4,341,987)	-0.26%	1,641,498,492	1,942,415,575	300,917,083	18.3%	1,942,415,575	8.29%	268,482.95	32,458	5.04%	54,470.63	322,953.58	7.5%
Hanover Park	544,062,308	558,339,684	14,277,376	2.62%	558,339,684	638,428,503	80,088,819	14.3%	638,428,503	2.72%	88,244.34	38,533	5.99%	64,665.62	152,909.96	3.5%
Hoffman Estates	1,425,444,338	1,394,409,666	(31,034,672)	-2.18%	1,394,409,666	1,622,870,712	228,461,046	16.4%	1,622,870,712	6.92%	224,315.09	51,895	8.06%	87,089.57	311,404.66	7.2%
Inverness	236,405,429	228,282,510	(8,122,919)	-3.44%	228,282,510	230,224,272	1,941,762	0.9%	230,224,272	0.98%	31,821.87	4,060	0.63%	6,813.44	38,635.31	0.9%
Mt. Prospect	1,667,332,206	1,645,671,872	(21,660,334)	-1.30%	1,645,671,872	1,945,499,549	299,827,677	18.2%	1,945,499,549	8.30%	268,909.23	54,771	8.51%	91,916.04	360,825.27	8.4%
Palatine	2,242,622,472	2,182,587,072	(60,035,400)	-2.68%	2,182,587,072	2,472,145,053	289,557,981	13.3%	2,472,145,053	10.55%	341,702.78	83,000	12.90%	139,289.61	480,992.40	11.1%
Prospect Heights	353,599,937	348,720,895	(4,879,042)	-1.38%	348,720,895	386,873,678	38,152,783	10.9%	386,873,678	1.65%	53,474.13	15,000	2.33%	25,172.82	78,646.95	1.8%
River Trails	491,828,445	483,762,813	(8,065,632)	-1.6%	483,762,813	559,100,594	75,337,781	15.6%	559,100,594	2.39%	77,279.54	17,000	2.64%	28,529.20	105,808.74	2.4%
Rolling Meadows	639,643,910	626,888,059	(12,755,851)	-1.99%	626,888,059	756,326,298	129,438,239	20.6%	756,326,298	3.23%	104,540.31	20,000	3.11%	33,563.76	138,104.07	3.2%
Salt Creek	170,634,521	167,156,054	(3,478,467)	-2.04%	167,156,054	205,261,215	38,105,161	22.8%	205,261,215	0.88%	28,371.45	6,300	0.98%	10,572.59	38,944.03	0.9%
Schaumburg	3,520,997,988	3,445,860,113	(75,137,875)	-2.13%	3,445,860,113	3,965,450,962	519,590,849	15.1%	3,965,450,962	16.92%	548,109.27	74,227	11.53%	124,566.87	672,676.14	15.6%
South Barrington	492,251,559	478,994,493	(13,257,066)	-2.69%	478,994,493	483,574,401	4,579,908	1.0%	483,574,401	2.06%	66,840.22	5,075	0.79%	8,516.80	75,357.02	1.7%
Streamwood	730,677,142	708,300,951	(22,376,191)	-3.06%	708,300,951	814,255,046	105,954,095	15.0%	814,255,046	3.47%	112,547.29	40,615	6.31%	68,159.61	180,706.90	4.2%
Wheeling	1,015,635,067	1,003,349,059	(12,286,008)	-1.21%	1,003,349,059	1,184,465,400	181,116,341	18.1%	1,184,465,400	5.05%	163,718.19	42,800	6.65%	71,826.45	235,544.65	5.5%
Total	20,764,706,836	20,518,049,299	(246,657,537)		20,518,049,299	23,442,360,504	2,924,311,205		23,442,360,504	100%	3,240,230.51	643,597	100%	1,080,076.84	4,320,307.35	100.0%

*The 2019 EAV is the most current available.

**2020 MDAA

2021 MDAA Budget	4,320,307.35	0.0%	-	4,320,307.35
Change in value				
TOTAL				4,320,307.35

The computations are completed using the 75% EAV and 25% Population for each Park District's individual contribution, and 2% floor/ceiling for the total MDAA contribution.

2022	4,320,307.35
2021	(4,320,307.35)
Increase	-

NWSRA MEMBER DISTRICTS
2019 - 2021
REPORTED POPULATION COMPARISON

Member Park District	Gross Population 2019	Gross Population 2020	Gross Population 2021	Increase (Decrease) in Population	% Increase (Decrease)
Arlington Heights	75,101	75,101	75,101	-	0.00%
Bartlett	41,208	41,208	41,208	-	0.00%
Buffalo Grove	40,853	41,554	41,554	-	0.00%
Elk Grove	33,180	32,458	32,458	-	0.00%
Hanover Park	38,533	38,533	38,533	-	0.00%
Hoffman Estates	51,895	51,895	51,895	-	0.00%
Inverness	3,800	4,060	4,060	-	0.00%
Mt. Prospect	54,771	54,771	54,771	-	0.00%
Palatine	83,000	83,000	83,000	-	0.00%
Prospect Heights	15,000	15,000	15,000	-	0.00%
River Trails	16,855	17,000	17,000	-	0.00%
Rolling Meadows	20,000	20,000	20,000	-	0.00%
Salt Creek	6,300	6,300	6,300	-	0.00%
Schaumburg	74,227	74,227	74,227	-	0.00%
South Barrington	4,829	5,075	5,075	-	0.00%
Streamwood	39,978	40,615	40,615	-	0.00%
Wheeling	42,800	42,800	42,800	-	0.00%
Total	642,330	643,597	643,597	-	0.00%

1,080,076.84 Prior year (2020) population allocation base
0.00% [Population Increase](#)
- Allocation Base for 25% Population Change

MEMBER DISTRICT ANNUAL ASSESSMENTS
2018 - 2022
COMPARISON

Member Park District	2018 Assessment	2019 Assessment	Increase (Decrease)	2019 Assessment	2020 Assessment	Increase (Decrease)	2020 Assessment	2021 Assessment	Increase (Decrease)	2021 Assessment	2022 Proposed MDAA	Increase (Decrease)
Arlington Heights	554,355.97	561,862.67	7,506.70	561,862.67	568,479.55	6,616.88	568,479.55	571,987.59	3,508.04	571,987.59	571,987.59	-
Bartlett	236,977.41	242,067.86	5,090.45	242,067.86	249,650.24	7,582.38	249,650.24	237,521.67	(12,128.57)	237,521.67	237,521.67	-
Buffalo Grove	315,383.53	322,187.69	6,804.16	322,187.69	331,162.98	8,975.29	331,162.98	317,288.41	(13,874.57)	317,288.41	317,288.41	-
Elk Grove	308,823.07	309,126.79	303.72	309,126.79	315,019.17	5,892.38	315,019.17	322,953.58	7,934.41	322,953.58	322,953.58	-
Hanover Park	144,031.34	147,417.32	3,385.97	147,417.32	152,966.73	5,549.41	152,966.73	152,909.96	(56.77)	152,909.96	152,909.96	-
Hoffman Estates	303,525.29	306,658.80	3,133.50	306,658.80	307,467.90	809.10	307,467.90	311,404.66	3,936.76	311,404.66	311,404.66	-
Inverness	42,293.05	42,853.30	560.25	42,853.30	42,440.29	(413.01)	42,440.29	38,635.31	(3,804.98)	38,635.31	38,635.31	-
Mt. Prospect	349,905.18	348,820.27	(1,084.91)	348,820.27	351,983.47	3,163.20	351,983.47	360,825.27	8,841.80	360,825.27	360,825.27	-
Palatine	484,102.42	484,716.11	613.69	484,716.11	484,240.66	(475.45)	484,240.66	480,992.40	(3,248.26)	480,992.40	480,992.40	-
Prospect Heights	78,492.79	79,612.68	1,119.90	79,612.68	80,292.82	680.14	80,292.82	78,646.95	(1,645.87)	78,646.95	78,646.95	-
River Trails	103,479.81	104,058.37	578.56	104,058.37	104,737.95	679.58	104,737.95	105,808.74	1,070.79	105,808.74	105,808.74	-
Rolling Meadows	130,091.57	132,133.65	2,042.08	132,133.65	132,628.75	495.10	132,628.75	138,104.07	5,475.32	138,104.07	138,104.07	-
Salt Creek	35,105.56	36,855.26	1,749.70	36,855.26	36,990.89	135.63	36,990.89	38,944.03	1,953.14	38,944.03	38,944.03	-
Schaumburg	660,035.61	667,614.42	7,578.80	667,614.42	668,986.19	1,371.77	668,986.19	672,676.14	3,689.95	672,676.14	672,676.14	-
South Barrington	81,635.93	83,880.43	2,244.50	83,880.43	83,763.24	(117.19)	83,763.24	75,357.02	(8,406.22)	75,357.02	75,357.02	-
Streamwood	181,446.26	179,470.27	(1,976.00)	179,470.27	179,078.52	(391.75)	179,078.52	180,706.90	1,628.38	180,706.90	180,706.90	-
Wheeling	225,495.42	228,196.14	2,700.71	228,196.14	230,418.00	2,221.86	230,418.00	235,544.65	5,126.65	235,544.65	235,544.65	-
Total	4,235,180.23	4,277,532.03	42,351.80	4,277,532.03	4,320,307.35	42,775.32	4,320,307.35	4,320,307.35	(0.00)	4,320,307.35	4,320,307.35	-

NORTHWEST SPECIAL RECREATION ASSOCIATION

2022 SPECIAL RECREATION FUND RECOMMENDATIONS

Member Park District	Property County E.A.V.	Handicapped Fund .04 Levy per \$1 EAV	NWSRA MDAA Billed Fiscal Year	Balance of Handicapped Fund	MDAA Space Allowance @ .00005 x EAV for NWSRA usage	Dollars Available for ADA Compliance Projects
Each Member District that is a part of the Special Recreation Association	This is the funding that the County Assesors Office has allocated for each Member District, calculated from the Equalized Assessed Valuation of the properties.	Each Member District is allowed to levy \$.04 for every \$100 EAV to be used to provide programs and services and accessibility for Individuals with Disabilities.	As a part of the NWSRA Joint Agreement, the Member District pay an Annual Assessment to NWSRA to support programs, services, staff, transportation, inclusion, education, training and much more. The MDAA is calculated using the formula of 75% EAV and 25% Gross Population with a 2% ceiling and a 2% floor.	This represents the remaining balance after the MDAA for NWSRA (column D) is subtracted from Handicapped Fund (column C)	The amount that each Member District can reimburse itself for the use of space by NWSRA programs and services. This is based on a formula used to estimate the annual costs of usage for NWSRA programs and services at the Member District facility spaces.	This is the remaining balance of each Member District's Handicapped Fund. This balance can be used for Special Recreation Association programs and services, inclusion support and ADA Compliance expenses.
Arlington Heights	3,226,379,740	1,290,551.90	571,987.59	718,564.31	161,318.99	557,245.32
Bartlett	1,218,097,755	487,239.10	237,521.67	249,717.43	60,904.89	188,812.54
Buffalo Grove	1,790,991,751	716,396.70	317,288.41	399,108.29	89,549.59	309,558.70
Elk Grove	1,942,415,575	776,966.23	322,953.58	454,012.65	97,120.78	356,891.87
Hanover Park	638,428,503	255,371.40	152,909.96	102,461.44	31,921.43	70,540.01
Hoffman Estates	1,622,870,712	649,148.28	311,404.66	337,743.62	81,143.54	256,600.08
Inverness	230,224,272	92,089.71	38,635.31	53,454.40	11,511.21	41,943.19
Mt. Prospect	1,945,499,549	778,199.82	360,825.27	417,374.55	97,274.98	320,099.57
Palatine	2,472,145,053	988,858.02	480,992.40	507,865.62	123,607.25	384,258.37
Prospect Heights	386,873,678	154,749.47	78,646.95	76,102.52	19,343.68	56,758.84
River Trails	559,100,594	223,640.24	105,808.74	117,831.50	27,955.03	89,876.47
Rolling Meadows	756,326,298	302,530.52	138,104.07	164,426.45	37,816.31	126,610.14
Salt Creek	205,261,215	82,104.49	38,944.03	43,160.46	10,263.06	32,897.40
Schaumburg	3,965,450,962	1,586,180.38	672,676.14	913,504.24	198,272.55	715,231.69
South Barrington	483,574,401	193,429.76	75,357.02	118,072.74	24,178.72	93,894.02
Streamwood	814,255,046	325,702.02	180,706.90	144,995.12	40,712.75	104,282.37
Wheeling	1,184,465,400	473,786.16	235,544.65	238,241.51	59,223.27	179,018.24
Totals	23,442,360,504	9,376,944.20	\$ 4,320,307.35	\$ 5,056,636.85	1,172,118.03	3,884,518.82

Northwest Special Recreation Association

20__ Assessment Resolution

WHEREAS, the _____ Park District is a member district in good standing with the Northwest Special Recreation Association, and

WHEREAS, the Northwest Special Recreation Association represents a joint agreement program as authorized in the Park District Code and,

WHEREAS, the _____ Park District has the authority pursuant to Section 5.8 of the Park District Code, and,

WHEREAS, the _____ Park District is committed to ensuring the continuation of quality leisure services for its residents both children and adults experiencing a disabling condition, and,

WHEREAS, the _____ Park District wants to continue to support full community participation by residents with disabling conditions,

NOW, THEREFORE BE IT RESOLVED, THAT, the _____ Park District does ratify the recommended Assessment for calendar year 20__ (FY 20__/20__) in the amount of \$_____ as recommended by the Board of Trustees of NWSRA.

AYES _____

NAYS _____

ABSENT _____

Passed and approved this _____ day of _____, 20__.

President

X. Information /Action Items

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Neighbor News

NWSRA Announces Expansion

NWSRA will open its 6th programming space in 2022 at the historic Vogelei House in Hoffman Estates.

By NWSRA, Neighbor
Jun 21, 2021 3:48 pm CDT

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This post was contributed by a community member.



NWSRA will open its 6th programming space in 2022 at the historic Vogelei House in Hoffman Estates. (Walton Signage)

Hoffman Estates, IL: Northwest Special Recreation Association (NWSRA) recently unveiled its plans for expanding programming space to serve the physical, social, emotional and recreational needs of children and adults with disabilities. As a partnership of 17 northwest suburban Park Districts, NWSRA provides innovative recreational programs and services for children and adults with disabilities. This year, NWSRA will open its sixth recreational programming space in cooperation with the Hoffman Estates Park District at historic Vogelei House, located at 650 W. Higgins Rd. in Hoffman Estates. NWSRA Executive Director Tracey Crawford stated “We truly appreciate the outstanding partnership of the Hoffman Estates Park District’s Board and staff to collaboratively improve the lives of individuals who need services throughout the northwest suburbs.”



Through the expansion of programming space in collaboration with partner Park Districts, current and future NWSRA sites will provide a diverse range of recreational options. Certified staff will provide the tools and leadership for individuals with disabilities to achieve their personal goals, including social skills, community integration, health & wellness, sensory integration and more. “We have many donors, advocates, families, friends, staff and volunteers and community organizations committed to the idea that children and adults with disabilities should have access to safe and innovative recreational programming within their communities. They are truly the heart of the community” Crawford added.

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The new location will also host the sixth PURSUIT Community Day Program, to be opened Spring 2022. As a collaborative program between Clearbrook and NWSRA, the PURSUIT Community Day Program provides continued growth through enriching recreational activities. Currently, Clearbrook and NWSRA host the PURSUIT Community Day Program in Buffalo Grove, Hanover Park, Mt. Prospect, Rolling Meadows, and Wheeling. The program has received much fanfare from the community, and currently has a waiting list that highlights the success of program while making the need for additional services evident.

The fundraising arm of NWSRA, Special Leisure Services Foundation, continues to invite partners and sponsors to assist in the procurement of funding to complete the revitalization project. Any individuals, businesses or organizations who may wish to partner toward this historic endeavor, may contact Cathy Splett, Superintendent of Development at 847-392-2848, or e-mail .

It has been reported that throughout the nation, 1 out of 10 individuals has a disability, and over 79% of individuals with disabilities reported barriers to physical activity in spite of legislative requirements and existing accommodations. NWSRA Superintendent of Recreation Andrea Griffin stated “We are extremely grateful to our collaborative partners including the Hoffman Estates Park District and Clearbrook for making this dream a reality.” Through the collective efforts of donors, volunteers and advocates, accessible recreation that is integral to the quality of life for individuals with disabilities in the northwest suburbs will be made possible.

The views expressed in this post are the author's own. Want to post on Patch? [Register for a user account.](#)

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417B Capitol Building
Springfield, IL 62706
Phone: 217-782-8181

District Office:
149 S. Genesee St.
Waukegan, IL 60085
Phone: 847-672-6201

July 21, 2021

Ms. Tracey Crawford
Executive Director
NWSRA
3000 W. Central Rd., Suite 205
Rolling Meadows, IL 60008

Dear Tracey,

Congratulations on the Northwest Special Recreation Association (NWSRA) being selected as an honoree of the Daily Herald Business Ledger's inaugural Diversity in Business Award. NWSRA, under your steadfast leadership, has led the way in promoting practices that advance diversity and inclusion in the workplace and beyond. You should be very proud!

As a longtime Commissioner at the Buffalo Grove Park District, I know firsthand how NWSRA has shown exceptional commitment to promoting best practices that advance diversity in the industry, including age, disability, gender, sexual orientation, race and religion.

Once again, congrats. Please don't hesitate to contact me if I can be of help to you in the future.

Sincerely,

A handwritten signature in black ink, appearing to be "Adriane Johnson".

Adriane Johnson
State Senator - 30th District