Introduction to IPRA's Environmental Report Card

Thank you for taking an interest in the Illinois Park and Recreation Association's (IPRA) Environmental Report Card. The Report Card was created by the Environmental Committee to help park agencies across Illinois assess their environmental impact and stewardship.

As park agencies, we often are the first responders of sustainability, managing green space and natural areas within our communities. Managing these resources and greening our operations is important to ensure we are good stewards of the environment. This Report Card can help!

Use the Report Card to work within your organization and assess the sustainability of your operations and policies—i.e., how 'green' are you? Find out what you are doing, what you are not doing, and most importantly what you can do in the future. There may be multiple departments within your organization that will need to give input. Ideally, one staff person should coordinate filling in the Report Card with other staff assisting. Separate the Report Card into its seven sections, and give each section to the appropriate staff that supervise the area(s) that relate to their section.

Get input from your organization's leadership team or board members, and explain the benefits of collecting this data using the Report Card. You can't manage what you can't measure, and this Report Card will help you assess your environmental impact. It will help you quantify environmental initiatives or green practices that may be important when applying for grant funding. And it can help identify areas for further assessment that impact your organization's budget such as energy efficiency improvements.

Completion of the Environmental Report Card is one of the requirements an agency needs to meet when applying for The Illinois Distinguished Accreditation and/or IPRA's Exceptional Workplace Award. The goal of the Illinois Distinguished Accreditation program is to improve the delivery of recreation services to the residents of Illinois through a voluntary comprehensive evaluation process. The desired result is to improve the quality of life for Illinois residents and to recognize those agencies that provide this quality service. For more information, visit https://www.ilparks.org/page/dist_accreditation. The Exceptional Workplace Award was developed to help agencies identify and achieve a high level of health and wellness for their employees, and to recognize their achievements. Park, Recreation, and Conservation agencies applying for the Exceptional Workplace Award (EWA) must complete an online survey, consisting of a series of 48 questions. For more information, visit https://www.ilipra.org/awards-recognition.

By completing the Environmental Report Card, you have taken a great step to benchmark your agency for future progress. Once completed, simply keep for your records, revisit as needed, and/or submit with your Illinois Distinguished Accreditation and/or IPRA Exceptional Workplace application(s).

Any questions regarding the Environmental Report Card, please contact IPRA at info@ilipra.org.

Good luck!

Report Card History

This is the third version of the Report Card known as Environmental Report Card III. The first Report Card was developed in 2006 in response to IPRA members asking whether there was a tool available so agencies could evaluate their management and operations in relation to environmental protection. Report Card I provided a general scoring and grading system out of a total of 100 possible points to help agencies better assess their strengths and weaknesses.

The second and third Report Cards, developed in 2011 and 2016, are updated versions as new tools and information developed in sustainability efforts. There are more possibilities to consider when answering the questions in each successive revision. As a result, versions II and III provide a more nuanced picture of an agency's sustainability efforts. Because the total possible points are more than 100, the scoring system changed to percentages rather than points. The grading system to assess your agency is still the same.

The first and second versions are no longer available to be filled out, they are just a result of changes over time.

Environmental Report Card III
For Park & Recreation Agencies
Revised January 19, 2017

*INSTRUCTIONS : This is a self-evaluative tool. Please look over each category and determine who within the agency would best be able to answer the questions related to that category. Some questions are repeated in different sections. All questions require a simple "YES" or "NO" response. All "YES" responses receive 1 point, unless indicated at the end of the question. A " NO" response receives no points on that question. **A "N/A" response receives no points on that question and does not affect your total points because the question does not pertain to your agency or its practices (i.e. Special Recreation Associations filling out the evaluative report card). Tally up total points earned against total points possible for each section with out the "N/A" questions.***

	GENERAL	YES	NO	N/A	POINTS
1.	Does your agency have an environmental policy/plan or guidelines that help it become more environmentally responsible? **(2 points)**	☑			2
	a. Is this policy/plan or set of guidelines/initiatives approved by the board?	☑			1
	If you answer YES to item 1a, proceed to questions 2, 3 and 5. If you answer NO, proceed to questions 4 and 5.				
2.	Do full time and/or part time staff members receive an orientation and/or training in regard to your agency's environmental policy/plan?	☑			1
3.	Has your agency established a staff-led Environmental Committee or 'Green Team' to encourage implementation of environmental efforts by all staff?	☑			1
	a. Does your Environmental Committee or 'Green Team' review and update board-approved policies/initiatives?	☑			1
4.	Does your agency make (or has your agency made) use of IPRA's Model Environmental Policy and/or Environmental Toolkit?				0

TOTAL POINTS   6

	ADMINISTRATION AND FINANCE	YES	NO	N/A	POINTS
1.	Does your agency dedicate funds in its annual **operations** budget to support achievement of environmental goals? **(1 point for each checked below, with a maximum of 5 points)** Check all that apply	☑			
	Recycling			✓	
	Energy Audits				
	Natural Areas Maintenance/Management				
	Natural Areas Restoration/Re-creation				
	Native Landscaping				
	Storm Water Best Management Practices				
	Environmentally Friendly Purchasing			✓	
	Alternative Fuel and/or Hybrid Vehicles				
	Energy Conservation			✓	
	Other: Please List				
	TOTAL NUMBER CHECKED		3		

ADMINISTRATION AND FINANCE CONTINUED	YES	NO	N/A	POINTS
2. In the last 5 years, has your agency dedicated **capital** funding towards environmental initiatives? **(1 point for each checked below, with a maximum of 5 points)** Check all that apply	☑			
Natural Area Restoration/Re-creation			✓	
Natural Area Public Access			✓	
Nature Program Facilities			✓	
Energy Conservation (ex: lighting, heating/cooling efficiency upgrades)			✓	
Permeable Pavement				
Rain Gardens				
Bio-Swales				
Alternative Energy Systems				
Other: Please List				
TOTAL NUMBER CHECKED	4			

	YES	NO	N/A	POINTS
3. In the past 5 years, has your agency applied for grants to fund environmental goals/initiatives (i.e. recycling, environmental education, natural areas restoration, natural areas acquisition, alternative fuel use, energy conservation, etc.)?	☑			1

	YES	NO	N/A	POINTS
4. Does your agency use a set of guidelines (EPA's Environmentally Preferred Products {EPP} program, Green Seal.org or similar) to assist in purchasing decisions of environmentally preferred products and services?		☑		0

	YES	NO	N/A	POINTS
5. Does your agency make conscious efforts within all departments or have written criteria to purchase products that include the following. **(1 point for each checked below, with a maximum of 5 points)** check all that apply	☑			
Minimal Packaging			✓	
Recycled and Recyclable Content			✓	
Renewable Resource Content				
Minimum 30% Post Consumer Materials				
Energy Star Rated Appliances				
Low VOC Furnishings, Paints, etc				
Low Toxicity Cleaning products			✓	
Locally Produced Materials/Products				
Other: Please List				
TOTAL NUMBER CHECKED	3			

ADMINISTRATION AND FINANCE CONTINUED	YES	NO	N/A	POINTS
6. Does your agency seek to identify and purchase from vendors of environmentally friendly products through the US Communities or similar program? **(2 points)**		☑		0
	YES	NO	N/A	POINTS
7. When seeking proposals for professional services, does your agency request environmental references/qualifications as part of the RFP process (i.e. is the firm to be selected 'green,' or if an A/E or LA firm do they have LEED AP's on staff)?		☑		0
a. Does your agency ask bidders to provide a Statement of Sustainability to ensure bidders are also incorporating sustainability into their firm's practices, policies and procedures related to waste minimization, energy efficiency, water efficiency, staff and education.		☑		0
	YES	NO	N/A	POINTS
8. Are procedures in place to measure the impacts of environmental goals/initiatives? (e.g. cost savings, energy savings, waste reduction)	☑			1
	YES	NO	N/A	POINTS
9. Does your agency collaborate with other agencies/organizations on environmental efforts?	☑			1
	YES	NO	N/A	POINTS
10. Does your agency promote public awareness of its sustainability efforts?		☑		0

TOTAL POINTS   13

FACILITY MANAGEMENT & MAINTENANCE	YES	NO	N/A	POINTS
1. Does your agency provide opportunities for **staff** to recycle waste products in office areas, lunchrooms, work areas, etc.?	☑			1
a. Are **staff** encouraged to recycle via policies, training, memoranda and notices?	☑			1
	YES	NO	N/A	POINTS
2. Does your agency provide opportunities for **patrons** to recycle waste products in public areas including lobbies, classrooms, facilities, etc.?	☑			1
a. Are patrons encouraged to recycle via education, policies, promotion and signage?	☑			1
	YES	NO	N/A	POINTS
3. Are recycling containers paired with waste containers, visibly well marked and easy to locate?	☑			1
	YES	NO	N/A	POINTS
4. Are outside concessionaires required to minimize the use of disposable products? **(2 points)** (e.g. use of bio-compostable utensils, serving items, containers or packaging, reusable utensils or beverage containers)			☑	0
a. Are outside concessionaires required to offer recycling for patrons?			☑	0
	YES	NO	N/A	POINTS
5. Does your agency encourage the use of electronic communication to conserve paper?	☑			1
	YES	NO	N/A	POINTS
6. Is staff encouraged to use duplexing or double-sided copying of documents?	☑			1
	YES	NO	N/A	POINTS
7. When contracting printing vendors or purchasing from vendors, does your agency specify:	☑	☐	☐	2
a. Paper for printing needs that is free of chlorine-bleaching in its manufacturing?	☑			
b. Paper that contains 30% or more post consumer recycled content?	☑			
c. Other: Please List	☐			
	YES	NO	N/A	POINTS
8. Do restrooms and locker rooms have water saving devices (low flow showers and toilets, and motion activated faucets)? Check only one.				5
a. Are at least 50% of fixtures low flow or motion activated?				
b. Are at least 75% of fixtures low flow or motion activated?				
c. Are 100% of fixtures low flow or motion activated	☑			
	YES	NO	N/A	POINTS
9. Do restrooms and locker rooms have hand dryers in lieu of paper towels?	☐			0
a. Do 100% of your restrooms/locker rooms have hand dryers?	☐			0
	YES	NO	N/A	POINTS
10. Does your agency conduct energy audits?	☑			1
a. Following audits, does your agency make changes?	☑			1
b. After making changes, does your agency record differences in impact?	☐			0

FACILITY MANAGEMENT & MAINTENANCE CONTINUED		YES	NO	N/A	POINTS
11.	Is energy-efficient lighting used (compact fluorescents, T-8 fluorescents or LEDs)?	☑			1
	a. Are 100% of new or replacement lighting needs energy-efficient?	☑			1
		YES	NO	N/A	POINTS
12.	Are lights, fans or other electric devices where appropriate, on motion activated occupancy sensors or timers?	☑			1
		YES	NO	N/A	POINTS
13.	Are staff instructed to turn off all electronics and unplug charging devices at the end of the day?	☑			1
		YES	NO	N/A	POINTS
14.	Is energy efficiency included as a specification when purchasing/replacing major appliances (i.e. EPA Energy Star rating)?	☐			0
		YES	NO	N/A	POINTS
15.	Are hot water heaters and hot water pipes insulated?	☑			1
		YES	NO	N/A	POINTS
16.	Are on-demand/tankless hot water heaters utilized where appropriate?	☐			0
		YES	NO	N/A	POINTS
17.	Do facility HVAC systems included energy-saving features such as min./max. settings to reduce use during down time, interior recycling, regular cleaning and efficiency inspections, etc.?	☑			1
	a. Are particulate filters (with MERV8 rating or better) used in HVAC systems?	☑			1
		YES	NO	N/A	POINTS
18.	Does your agency promote the use of environmentally-friendly, low toxicity and/or fragrance free cleaning products that meet Green Seal, LEED or other standards? **(2 points)**	☑			2
		YES	NO	N/A	POINTS
19.	Does your agency seek to minimize the use of petroleum-based cleaners, solvents and inks?	☑			1
		YES	NO	N/A	POINTS
20.	To improve and protect indoor air quality does your agency seek to purchase low VOCs (volatile organic compounds) products?	☑			1
	a. Does your agency seek to purchase carpets that meet Carpet and Rug Institute Green Label or other standards?	☑			1
		YES	NO	N/A	POINTS
21.	Does your agency consider the use of sustainable, reclaimed and/or local materials when remodeling/renovating facilities?	☑			1
	a. Are building materials removed during remodeling/renovation reclaimed or recycled?	☑			1

FACILITY MANAGEMENT & MAINTENANCE CONTINUED	YES	NO	N/A	POINTS
22. Does your agency properly dispose of/recycle any of the following per Material Safety Data Sheets (MSDS) or manufacturer's labels? **(1 point for each checked below, with a maximum of 5 points)** check all that apply	☑			
Energy Efficient Lighting			✓	
Batteries			✓	
Electronics			✓	
Ink and Toner Cartridges			✓	
Paints			✓	
Cleaning Products				
Other: Please List				
TOTAL NUMBER CHECKED		5		
	YES	NO	N/A	POINTS
23. Does your agency have an integrated pest management program in place to reduce the use of toxic pesticides within facilities? **(2 points)**	☑			2
	YES	NO	N/A	POINTS
24. Does your agency make use of alternative energy systems to provide energy and/or conserve energy, such as passive or active solar systems, wind energy, or geo-thermal energy at any of your facilities? **(1 point for each checked below, with a maximum of 5 points)** check all that apply	☐			
Passive Solar				
Active Solar				
Wind Energy				
Geo-Thermal				
Green Roof				
TOTAL NUMBER CHECKED		0		
	YES	NO	N/A	POINTS
25. Does your agency actively train and/or support staff training in sustainable management practices (green cleaning, energy efficiency, etc)	☑			1
	YES	NO	N/A	POINTS
26. Does your agency purchase energy through a green energy provider?	☐			0

TOTAL POINTS   38

FLEET MANAGEMENT AND MAINTENANCE	YES	NO	N/A	POINTS
1. Does your agency perform regular engine tune-ups and scheduled preventative maintenance of motorized vehicles and equipment?	☑			1
	YES	**NO**	**N/A**	**POINTS**
2. If you perform regular maintenance, does your agency recycle and/or properly dispose of all vehicle fluids and engine parts?	☑			1
	YES	**NO**	**N/A**	**POINTS**
3. Does your agency properly use, store and dispose of hazardous materials according to Material Safety Data Sheets (MSDS) and/or manufacturers labels, as required by law?	☑			1
	YES	**NO**	**N/A**	**POINTS**
4. Does your agency have a safety policy and training procedures in place regarding the handling of hazardous waste?	☑			1
	YES	**NO**	**N/A**	**POINTS**
5. Does your agency provide the appropriate work environment with appropriate ventilation and safety gear for employees when handling hazardous materials, as required by law?	☑			1
	YES	**NO**	**N/A**	**POINTS**
6. Does your agency have a program to conserve fuel and energy with respect to fleet operations (e.g. mileage/fuel efficiency tracking, no idling policy for staff)?	☑			1
	YES	**NO**	**N/A**	**POINTS**
7. Does your agency actively fund or apply for grants that promote and provide the means for the use of clean energy (i.e. bio-diesel, liquid propane/LPG, compressed Natural gas/CN, use of electric utility or golf carts, etc.)? **(2 points)**	☐			0
	YES	**NO**	**N/A**	**POINTS**
8. As part of your Equipment Asset Program, **what percentage of your total fleet has been replaced with alternative fuel and/or hybrid vehicles?** *Check only one.*				0
0% – 0 points				
1-10% – 1 point				
11-20% – 2 points				
21-30% – 3 points				
30-50% – 4 points				
>50% – 5 points				
	YES	**NO**	**N/A**	**POINTS**
9. Does your agency limit the use and refueling of, or not use at all, gas powered equipment and vehicles during ozone action days or when the Air Quality Index exceeds 100 (orange coded days) or higher?	☑			1

TOTAL POINTS   7

PARKS & NATURAL RESOURCES MANAGEMENT		YES	NO	N/A	POINTS
1.	Does your agency have natural resource management plans in place for District natural areas?	☐			0
		YES	**NO**	**N/A**	**POINTS**
2.	Does your agency dedicate funds in its annual operations budget for natural resource best management practices? **(1 point for each checked below, with a maximum of 5 points)** Check all that apply	☐			
	Restoration of Natural Areas		☐		
	Re-creation of Natural Areas		☐		
	Control Exotic Species		☐		
	Increase Biodiversity/Wildlife Habitat		☐		
	Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)		☐		
	Improve Water Quality		☐		
	Bank Stabilization		☐		
	Sediment & Erosion Control		☐		
	Integrated Pest Management Program (to reduce pesticide use w/in parks)		☐		
	Alternative/Biological Pest Control Practices in lieu of traditional chemical solutions		☐		
	Other: Please List		☐		
	TOTAL NUMBER CHECKED			0	
		YES	**NO**	**N/A**	**POINTS**
3.	Does your agency actively apply for grants to fund natural resource best management practices? **(1 point for each checked below, with a maximum of 5 points)** Check all that apply	☐			
	Restoration of Natural Areas		☐		
	Re-creation of Natural Areas		☐		
	Control Exotic Species		☐		
	Increase Biodiversity/Wildlife Habitat		☐		
	Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)		☐		
	Improve Water Quality		☐		
	Bank Stabilization		☐		
	Sediment & Erosion Control		☐		
	Integrated Pest Management Program (to reduce the use of pesticides w/in parks)		☐		
	Alternative/Biological Pest Control Practices in lieu of traditional chemical solutions		☐		
	Other: Please List		☐		
	TOTAL NUMBER CHECKED			0	
		YES	**NO**	**N/A**	**POINTS**
4.	Does your agency take precautions or protective measures during and after construction/development to protect soils in existing landscapes?	☐			0
		YES	**NO**	**N/A**	**POINTS**
5.	Does your agency use low environmental impact snow melt products (i.e. beet juice, calcium magnesium acetate)?	☐			0
	a. If you answered NO, does your agency modify application rates to limit/reduce the impact on surrounding areas?				

PARKS & NATURAL RESOURCES MANAGEMENT CONTINUED		YES	NO	N/A	POINTS
6.	Has your agency phased out the use of coal tar based asphault sealants and started the use of less toxic eco-friendly alternatives?	☐			0
		YES	NO	N/A	POINTS
7.	Does your agency try to reduce the use of fertilizers and pesticides in parks by: **(1 point for each checked below, with a maximum of 4 points)** Check all that apply	☑			
	Utilization of drought and disease resistant native plant species				
	Elimination of mowing in some areas				
	Reduction of the number of applications or using a single-application product			✓	
	Use of Integrated Pest Management (IPM)			✓	
	TOTAL NUMBER CHECKED			2	
		YES	NO	N/A	POINTS
8.	Does your agency provide a no-mow buffer of native vegetation around water bodies to: **(1 point for each checked below, with a maximum of 3 points)** Check all that apply	☐			
	Reduce Erosion				
	Reduce Non-Point Source Pollution				
	Deter Canada Geese				
	TOTAL NUMBER CHECKED			0	
		YES	NO	N/A	POINTS
9.	Is landscaping around facilities designed with energy conservation in mind? **(1 point for each checked below, with a maximum of 4 points)** Check all that apply	☐			
	Windbreaks/buffers				
	Shade Trees Along Southern Exposures of Buildings				
	Shade Trees Around Paved Areas				
	Drought Tolerant Native Plants				
	TOTAL NUMBER CHECKED			0	
		YES	NO	N/A	POINTS
10.	Does your agency incorporate native plantings into the landscape at: **(1 point for each checked below, with a maximum of 5 points)** Check all that apply	☑			
	Administrative Offices			✓	
	Recreational Building Facilities			✓	
	Aquatic Facilities				
	Maintenance Facilities				
	Active Use Park Landscapes (i.e. sign beds, entry areas, parking lot islands, beds around playgrounds and shelters)				
	Golf Courses				
	TOTAL NUMBER CHECKED			2	
		YES	NO	N/A	POINTS
11.	Does your agency post no idling signage in designated areas for frequently used drop off & pick up areas for program participants?	☐			0
		YES	NO	N/A	POINTS
12.	Is your agency responsive to private landowner activities that impact your agency's natural resource best management practices? **(1 point for each checked below, with a maximum of 3 points)** Check all that apply.	☐			
	Encroachment				
	Illegal Dumping				
	Other: Please List				
	TOTAL NUMBER CHECKED			0	

PARKS & NATURAL RESOURCES MANAGEMENT CONTINUED	YES	NO	N/A	POINTS
13. Does your agency properly dispose of any of the following per Material Safety Data Sheets (MSDS), manufacturer's labels or other authority's regulations? **(1 point for each checked, with a maximum of 5 points)** Check all that apply.	☑			
Fertilizers			✓	
Pesticides			✓	
Excavated material				
Construction material			✓	
Other hazardous materials: Please List				
TOTAL NUMBER CHECKED			3	

	YES	NO	N/A	POINTS
14. Does your agency distribute/have available resources to explain natural resource best management practices?	☐			0

TOTAL POINTS   7

PLANNING & OPEN SPACE PRESERVATION	YES	NO	N/A	POINTS
1. Does your agency seek to acquire any of the following types of natural resource areas? **(1 point for each checked below, with a maximum of 5 points)** check all that apply	☐			
Remnant Prairies		☐		
Wetlands		☐		
Rivers, Streams, Tributaries		☐		
Ponds/Lakes		☐		
Floodplains		☐		
Greenways/Corridors		☐		
Woodlands		☐		
Other: Please List		☐		
TOTAL NUMBER CHECKED		0		
	YES	NO	N/A	POINTS
2. For the above natural resource areas checked, are they identified to be acquired for any of the following reasons? **(1 point for each checked below, with a maximum of 5 points)** check all that apply	☐			
Protect/Provide Habitats		☐		
Increase Biodiversity		☐		
Improve Water Quality		☐		
Control Exotic Species		☐		
Erosion Control		☐		
Other: Please List		☐		
TOTAL NUMBER CHECKED		0		
	YES	NO	N/A	POINTS
3. Does your agency include natural resource best management practices when developing plans for park property?**(1 point for each checked below, w/ a maximum of 5 points)** Check all that apply	☐			
Restoration of Natural Areas		☐		
Re-creation of Natural Areas		☐		
Control Invasive Species		☐		
Increase Biodiversity/Wildlife Habitat		☐		
Native Landscaping		☐		
Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)		☐		
Improve Water Quality		☐		
Proscribed Burning		☐		
Bank Stabilization		☐		
Sediment & Erosion Control		☐		
Other: Please List		☐		
TOTAL NUMBER CHECKED		0		

PLANNING & OPEN SPACE PRESERVATION CONTINUED		YES	NO	N/A	POINTS
4.	Does your agency actively apply for grants to fund natural resource best management practices and projects? **(1 point for each checked below, with a maximum of 5 points)** Check all that apply	☐			
	Restoration of Natural Areas				
	Re-creation of Natural Areas				
	Control Invasive Species				
	Increase Biodiversity/Wildlife Habitat				
	Native Landscaping				
	Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)				
	Improve Water Quality				
	Proscribed Burning				
	Bank Stabilization				
	Sediment & Erosion Control				
	Other: Please List				
	TOTAL NUMBER CHECKED	0			
		YES	NO	N/A	POINTS
5.	Does your agency provide access for the public to recreate in natural/preserved areas by means of **(1 point for each checked below, with a maximum of 5 points)** Check all that apply	☑			
	Boardwalks				
	Trails				
	Fishing Piers				
	Viewing Platforms			✓	
	Canoe/kayak launches				
	Other: Please List Sensory Garden Benches & paths			✓	
	TOTAL NUMBER CHECKED	2			
		YES	NO	N/A	POINTS
6.	Does your agency increase public awareness of natural/preserved areas with: **(1 point for each checked below, with a maximum of 5 points)** Check all that apply	☑			
	Interpretive Signs		✓		
	Educational Brochures/Pamphlets		✓		
	Educational Posters				
	Agency Program Brochure			✓	
	Website			✓	
	Events/Programs			✓	
	Public Meetings				
	Other: Please List				
	TOTAL NUMBER CHECKED	5			

PLANNING & OPEN SPACE PRESERVATION CONTINUED		YES	NO	N/A	POINTS
7.	Does your agency create/maintain relationships with any of the following to ensure community-supported protection of open spaces: **(1 point for each checked below, with a maximum of 4 points)** Check all that apply	☑			
	Other Government Agencies			✓	
	Not-for-Profit Organizations			✓	
	Private Landowners				
	Other: Please List				
	TOTAL NUMBER CHECKED	2			
		YES	NO	N/A	POINTS
8.	Does your agency partner with organizations and/or local developers in order to provide information on living around natural resource areas or manmade detention/retention sites?	☐			0
		YES	NO	N/A	POINTS
9.	Does your agency's planning and maintenance departments work together to incorporate natural resource best management practices into traditional park and building facility site plans?	☑			1

TOTAL POINTS   10

PROGRAMMING	YES	NO	N/A	POINTS
1. Does your agency own and operate a nature center?	☐			0
a. If you answered NO, does your agency provide on-going nature education or nature interpretive programming?				
	YES	NO	N/A	POINTS
2. Does your agency partner to provide nature programming (e.g. Audubon Society, local garden clubs, Master Gardeners, conservation organizations, soil and water conservation districts, extension services, etc.)	☑			1
	YES	NO	N/A	POINTS
3. Does your agency provide programs regarding sustainable living (e.g. native or organic gardening, low environmental impact, composting, bee keeping)	☑			1
	YES	NO	N/A	POINTS
4. Does your agency proactively educate residents regarding wildlife issues and ways to avoid conflicts?	☑			1
	YES	NO	N/A	POINTS
5. Does your agency inform the community of sustainable landscape options that would help resolve issues? (i.e. algal blooms in ponds and excessive goose droppings on lawns)	☑			1
	YES	NO	N/A	POINTS
6. Do staff members consider any of the following "green" criteria when preparing for programs and purchasing program supplies? **(1 point for each checked below, with a maximum of 5 points)** Check all that apply.	☑			
Minimal Packaging			✓	
Recycled and Recyclable Content			✓	
Renewable Resource Content			✓	
Minimum 30% Post Consumer Materials			✓	
Low VOC Furnishings, Paints, etc.			✓	
Low Toxicity Cleaning Products			✓	
Locally Produced Materials/Products				
Other: Please List				
TOTAL NUMBER CHECKED		5		
	YES	NO	N/A	POINTS
7. Does your agency clearly communicate its waste reduction and recycling expectations for: **(1 point for each checked below, with a maximum of 5 points)** Check all that apply	☑			
Facility Rentals			✓	
Special Events			✓	
Program Participants			✓	
Contracted Vendors / Program Instructors			✓	
Other: Please List				
TOTAL NUMBER CHECKED		4		

Check this box to clear this page

PROGRAMMING CONTINUED	YES	NO	N/A	POINTS
8. Does your agency have and/or support a volunteer program to aid in the following? **(1 point for each checked below, with a maximum of 3 points)** Check all that apply.	☑			
Land Stewardship			✓	
Environmental Education			✓	
Other: Please List				
TOTAL NUMBER CHECKED			2	

	YES	NO	N/A	POINTS
9. Are program staff provided training and encouragement from supervisors in energy and resource conservation (e.g. thermostat settings, lights, recycling, etc.)?	☑			1

	YES	NO	N/A	POINTS
10. Does your agency actively fund and/or apply for grants to support: **(1 point for each checked below, with a maximum of 4 points)** Check all that apply	☑			
Environmental Programs			✓	
Interpretive Initiatives (i.e. signage, brochures, displays, etc.)			✓	
Nature Play Areas			✓	
Other: Please List Sustainable Food Sources			✓	
TOTAL NUMBER CHECKED			4	

	YES	NO	N/A	POINTS
11. Does your agency clearly communicate its energy conservation expectations for: **(1 point for each checked below, with a maximum of 5 points)** Check all that apply	☑			
Facility Rentals			✓	
Special Events			✓	
Program Participants / Facility Users			✓	
Contracted Vendors / Program Instructors			✓	
Other: Please List				
TOTAL NUMBER CHECKED			4	

TOTAL POINTS		24
GRAND TOTAL OF ALL THE SECTIONS COMBINED	105	105
TOTAL POSSIBLE POINTS		
PERCENTAGE		52%

GRAND TOTAL POINT REVIEW

There are 202 total possible points. The percentage calculated should exclude all sections you marked not applicable. Divide your points earned by the total point eligible to find your percentage score.

90% - 100% Your agency is an environmental leader in the field and has reason to be proud.

70% - 90% Your agency is doing a very good job, and should keep up the good work. Look at those questions for which you answered NO, and develop strategies to address them.

50% - 70% Your agency is doing a good job, and certainly more than most public agencies. Look at those questions for which you answered NO, and develop a strategy to address those.

30% - 50% Your agency is doing OK, and should be proud of what it has accomplished, but still has much to work on.

30% or less Your agency has no where to go but up in terms of improving its environmental practices.

FINAL QUESTION – Does your agency have a representative on IPRA's Environmental Committee? YES or NO

_____   _____

Signature   Date

_____   _____

Board review and approval for Distinguished Park and Recreation Accreditation   Date