



We exist to provide outstanding opportunities through recreation for children and adults with disabilities.

January 19, 2022
10:30 a.m. Regular Meeting
Park Central Banquet Room
3000 W. Central Road
Rolling Meadows, IL 60008

AGENDA

- I. Call to Order
 - A. Roll Call
- II. Introduction of Guests:
 - A. Jasper Shorr – Intern
- III. Public Comment
- IV. Approval of Agenda
- V. **Approval of Consent Agenda – Pages – 3 - 39**
 - A. Approval of Minutes, December 8, 2021
 - B. NWSRA Financial Reports, December 31, 2021
 - 1. PFM Account Statement
 - 2. NWSRA & SLSF Organizational Cash Overview
 - 3. NWSRA Budget vs. Actual
 - 4. SLSF Budget vs. Actual
 - 5. NWSRA Balance Sheets
 - 6. SLSF Balance Sheets
 - 7. BF Edwards Account Statement
 - C. Warrants:
 - 1. Warrant #12B - December 31, 2021 \$171,758.64
 - 2. Warrant #1 – January 19, 2022 \$18,848.74
 - D. Bi-Weekly Payroll:
 - 1. 12/17/2021 - \$ 91,158.10
 - 2. 12/31/2021 - \$101,183.97
 - 3. 01/14/2022 - \$106,706.55
 - E. ADA Compliance Projects
 - 1. **Streamwood Park District:**
 - a) Park Place Family Recreation Center – Routes and Surfaces – \$21,891.36
 - 2. **Salt Creek Park District:**
 - a) Twin Lakes Recreation Area – Routes and Surfaces – \$13,954.20
- VI. Correspondence
 - A. Written
 - B. Oral

An extension of the local park districts serving

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

- VII. **Staff Reports – Pages – 40-44**
 - A. 2021 Year End Statistics – Oral Report with hand out
 - 1. Program & Participant Statistics
 - 2. Facility Statistics
 - B. Marketing and P/R Report
 - C. SLSF

- VIII. Old Business –
 - A. Hoffman Estates Vogelei House Update – Oral report
 - B. Wheeling Park District Sensory Room Update – Oral Report

- IX. **New Business – Pages – 45-55**
 - A. PCard Signature Card Resolution R2022-1 - Change in PCard Bank - motion
 - B. **FY 2022 – 2024 Strategic Plan/Mission, Vision and Values**
 - C. Resolution R2022-2 for Appreciation of Service for State Senator and United States Congressman Harris W. Fawell

- X. Information/Action Items –
 - A. COVID Update Oral
 - B. 2021 Year in Review/2022 Goals – Oral Presentation
 - C. Other

- XI. Closed Session

Closed Session in accordance with Open Meetings Act to consider information regarding:

 - A. NONE

- XII. Action as a result of Closed Session

- XIII. Adjournment



- Teamwork:** Support each other and work together
- Respect:** Be open, honest and kind
- Enthusiasm:** Exceed expectations
- Collaboration:** Combine resources to achieve common goals
- Communication:** Listen, share and adapt



To be a leading force, creating greater options that enrich the life experience of the participants, families and communities we serve

V. Consent Agenda

[Return to Home](#)

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE NORTHWEST SPECIAL RECREATION ASSOCIATION
HELD VIA ZOOM VIDEO CALL
ON THE 8TH DAY of DECEMBER 2021 AT 10:30 A.M.**

Chairman Fahnstrom called the meeting to order at 10:34 a.m. Executive Director Crawford took roll call. The following members of the Board were present: Carrie Fullerton, Arlington Heights Park District; Rita Fletcher, Bartlett Park District; Ryan Risinger, Buffalo Grove Park District; Ben Curcio, Elk Grove Park District; Craig Talsma, Hoffman Estates Park District; Christina Ferraro, Prospect Heights Park District; Bret Fahnstrom, River Trails Park District; Kevin Romejko, Rolling Meadows Park District; Diane Hilgers, Salt Creek Park District; Tony LaFrener, Schaumburg Park District; Jay Morgan, South Barrington Park District; Steve Muenz, Streamwood Park District;

Absent: Bob O'Brien, Jim Jarog, Robert Dowling

Jan Buchs arrived at 10:37 am

Mike Clark arrived at 10:47 am

Also present: Tracey Crawford, Executive Director; Darleen Negrillo, Superintendent of Administrative Services; Miranda Woodard, Accounting Manager and Jessica Vasalos, Administrative Manager as recording secretary.

Introduction of Guests

None

Public Comment

None

Approval of Agenda

Chairman Fahnstrom asked for a motion to approve the agenda dated December 8, 2021. Trustee Muenz made the motion and Trustee Risinger seconded the motion. Upon voice vote, the motion was carried.

Approval of Consent Agenda

Chairman Fahnstrom called for a motion to approve the Consent Agenda of December 8, 2021 with the correction that the ADA Compliance Project listed under Mount Prospect Park District for Burning Bush is actually for River Trails Park District. Trustee Fullerton made the motion and Trustee LaFrener seconded the motion to approve the Consent Agenda dated December 8, 2021. Upon roll being called the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Craig Talsma, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrenere, Jay Morgan, Steve Muenz, Jan Buchs

NAY: None

The motion carried.

Correspondence

None

Staff Reports

None

Old Business

Approval of the Budget

Chairman Fahnstrom asked for a motion to approve the budget as presented. Trustee Talsma informed the board of the Executive Team discussion to approve a tentative budget in order to allow staff time to review budget numbers and finalize projected yearend figures as well as have figures for any expenses that are a carryover from 2021. Trustee LaFrenere asked for more clarification on specific line items, to which Trustee Talsma responded. Trustee Fletcher asked why wait to approve the budget? Will it give staff enough time to put in all numbers? She also remarked that similar to all member districts there are expenses that will hit the books after the year ends. Trustee Talsma explained that starting the year with missing items from the budget or carryover items will be very large ticket items. Trustee Talsma made the motion to approve the proposed tentative budget. Trustee Romejko seconded the motion. Upon roll being called the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Craig Talsma, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrenere, Jay Morgan, Steve Muenz, Jan Buchs

NAY: None

The motion carried.

New Business

Installation of Officers

Chairman Fahnstrom asked for a motion to approve the installation of officers as of January 1, 2022. Chairman of the Board Christina Ferraro, Vice Chairman Craig Talsma, Organizational Treasurer, Kevin Romejko and Personnel Committee Chairman Bob O'Brien. Trustee Risinger made the motion and Trustee Fletcher seconded the motion. Upon roll being called the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Craig Talsma, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Steve Muenz, Jan Buchs

NAY: None

The motion carried.

Recognition of Board Members

Trustee Ferraro, on behalf of the Board, NWSRA, and staff, thanked Chairman Fahnstrom for his outstanding accomplishments and dedication as Chairman of the NWSRA Board of Trustees during FY2021.

Bank Signature Cards

Superintendent Negrillo presented the updated signature cards for Board approval. The signature cards are being updated to remove Cathy Splett and Brian Selders and update them to include the new Administrative Team members Anne Kiwala and Tom Draper. Chairman Fahnstrom called for a motion to approve Resolution R2021-3 signature cards. Trustee Risinger made the motion and Trustee Fletcher seconded the motion. Upon roll being called the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Craig Talsma, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Steve Muenz, Jan Buchs

NAY: None

The motion carried.

Resolution R2021-4 Destruction of Certain Verbatim Recordings of Closed Session Minutes

Chairman Fahnstrom called for a motion to approve Resolution R2021-4 Destruction of Certain Verbatim Recordings of Closed Session Minutes. Trustee Talsma made the motion and Trustee Fullerton seconded the motion. Upon roll being called the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Craig Talsma, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Steve Muenz, Jan Buchs

NAY: None

The motion carried.

Approval of Legal Counsel

Chairman Fahnstrom asked for a motion to approve NWSRA Legal Counsel of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. – Steve Adams. Trustee Talsma made the motion to approve legal counsel and Trustee Romejko seconded the motion. Upon roll being called the vote was as follows:

AYA: Carrie Fullerton, Ryan Risinger, Ben Curcio, Craig Talsma, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrenere, Jay Morgan, Steve Muenz, Jan Buchs

Abstain: Rita Fletcher and Jan Buchs

NAY: None

The motion carried.

Appointment of Executive Director

Chairman Fahnstrom asked for a motion to approve Tracey Crawford as Executive Director. Trustee Risinger made the motion to approve Tracey Crawford as Executive Director. Trustee Talsma seconded the motion. Upon roll being called the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Craig Talsma, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrenere, Jay Morgan, Steve Muenz, Jan Buchs

NAY: None

The motion carried.

Mission, Vision and Values

Tabled til January 2022.

Approval of Bus Bid

Superintendent Negrillo reviewed her proposed of the bus bids and recommended that the Board approve the bid with Best Bus Sales. Trustee Talsma asked for further clarification on bus differences. After further clarification, Chairman Fahnstrom asked for a motion to approve the vehicle bid from Best Bus Sales for two 14-passenger accessible buses at \$89,400 each for a total budget impact of and price not to exceed \$178,800 as well as a motion to approve the vehicle bid from Best Bus Sales for one 13-passenger accessible mini-bus, price not to exceed \$84,100. Trustee Talsma made the motion to approve the purchases of the buses outlined. Trustee Buchs seconded the motion. Upon roll being called the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Craig Talsma, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Steve Muenz, Jan Buchs

NAY: None

The motion carried.

Other

Chairman Fahnstrom informed the Board that Tracey Crawford celebrated her 10th year as NWSRA Executive Director and read a congratulatory letter outlining her years with NWSRA.

Informational/Action Items

Accident/Injury Summary 2021

Superintendent Negrillo reported no major injuries for full-time employees in 2021, but the incident are going up as we start to return to programs. Vehicle incidents have increased due to not driving during COVID.

Closed Session

Chairman Fahnstrom asked for a motion to move into closed session at 11:05 am. Trustee Fullerton made the motion and Trustee Risinger seconded the motion. Upon voice vote, the motion was carried.

Chairman Fahnstrom made a motion to reconvene into open session at 11:48 a.m. Trustee Fullerton made the motion and Trustee Risinger seconded the motion. Upon roll being called the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Craig Talsma, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Steve Muenz, Jan Buchs

NAY: None

The motion carried.

Action as a result of Closed Session

Chairman Fahnstrom asked for a motion to approve Resolution R2021-5 as presented. Trustee Clark made the motion and Trustee Romejko seconded the motion. Upon roll being called the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Craig Talsma, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Steve Muenz, Jan Buchs

NAY: None

The motion carried.

Adjournment

After no further business, Chairman Fahnstrom called for a motion to adjourn. Trustee Talsma made the motion and Trustee Clark seconded the motion to adjourn the December 8, 2021 meeting at 11:49 a.m. Upon roll being called the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Craig Talsma, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Steve Muenz, Jan Buchs

NAY: None

The motion carried.

Secretary



Account Statement - Transaction Summary

For the Month Ending **December 31, 2021**

NORTHWEST SPECIAL RECREATION ASSOCIATION - INVESTMENT HOLDING ACCOUNT - ~~4669~~

Illinois Portfolio, IPDLAF+ Class	
Opening Market Value	19,334.42
Purchases	0.45
Redemptions	(151.67)
Unsettled Trades	0.00
Change in Value	0.00

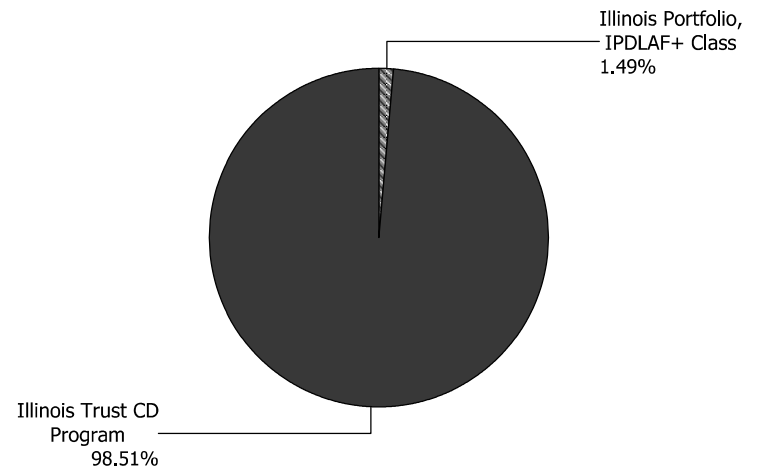
Closing Market Value	\$19,183.20
Cash Dividends and Income	0.45

Illinois Trust CD Program	
Opening Market Value	1,265,000.00
Purchases	0.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$1,265,000.00
Cash Dividends and Income	0.00

Asset Summary		
	December 31, 2021	November 30, 2021
Illinois Portfolio, IPDLAF+ Class	19,183.20	19,334.42
Illinois Trust CD Program	1,265,000.00	1,265,000.00
Total	\$1,284,183.20	\$1,284,334.42

Asset Allocation



NORTHWEST SPECIAL RECREATION ASSOCIATION
SPECIAL LEISURE SERVICES FOUNDATION

ORGANIZATIONAL CASH OVERVIEW DECEMBER 31, 2021

	<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<u>WORKING CASH</u>			
PETTY CASH	\$ 500	\$ 150	\$ 650
BSN CHECKING (Village Bank & Trust)	364,984	216,220	581,204
OPER/MMA (Village Bank & Trust)	2,181,434	253,480	2,434,914
FLEX SPENDING CHECKING	2,754		2,754
CASH BANKS	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	2,549,672	469,850	3,019,522
<u>RESERVES: INVESTMENTS</u>			
BF EDWARDS		1,305,109	1,305,109
PFM Asset Management	1,284,183		1,284,183
TOTAL	<u>1,284,183</u>	<u>1,305,109</u>	<u>2,589,292</u>
<u>RESERVES:</u>			
<u>OPERATING</u>			
MAX SAFE 1 (Village Bank & Trust)	<u>1,981,165</u>		<u>1,981,165</u>
TOTAL	1,981,165		1,981,165
<u>TOTAL CASH & RESERVES</u>			
December 31, 2021	<u><u>\$ 5,815,020</u></u>	<u><u>\$ 1,774,959</u></u>	<u><u>\$ 7,589,979</u></u>
<u>TOTAL CASH & RESERVES</u>			
December 31, 2020	\$ 2,497,190	\$ 323,391	\$ 2,820,581
CASH	1,505,898		\$ 1,505,898
RESERVES - OPER	474,467		\$ 474,467
RESERVES - CAP	<u>1,275,674</u>	<u>1,160,525</u>	<u>\$ 2,436,199</u>
RESERVES - INVEST	<u><u>\$ 5,753,229</u></u>	<u><u>\$ 1,483,917</u></u>	<u><u>\$ 7,237,145</u></u>

NORTHWEST SPECIAL RECREATION ASSOCIATION
 BUDGET VS ACTUAL and CASH BALANCE

DECEMBER 31, 2021

**(A) BUDGET
 VS ACTUAL**

MONTH	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)
January	616,554	763,759	147,205	417,633	257,681	(159,952)	198,921	506,078	307,157
February	390,463	29,576	(360,886)	421,113	246,919	(174,194)	(30,650)	(217,342)	(186,692)
March	518,662	354,019	(164,643)	421,344	221,396	(199,947)	97,318	132,623	35,304
April	376,821	239,873	(136,948)	421,493	330,239	(91,254)	(44,672)	(90,366)	(45,694)
May	1,139,647	878,751	(260,896)	424,234	287,121	(137,112)	715,413	591,630	(123,783)
June	640,349	463,438	(176,911)	429,992	384,129	(45,863)	210,357	79,309	(131,048)
July	31,662	458,392	426,729	424,857	616,416	191,558	(393,195)	(158,024)	235,171
August	278,463	208,117	(70,346)	422,278	391,775	(30,503)	(143,815)	(183,658)	(39,842)
September	122,245	235,278	113,033	429,451	364,359	(65,092)	(307,206)	(129,081)	178,125
October	564,411	189,521	(374,890)	427,345	368,221	(59,124)	137,066	(178,699)	(315,765)
November	471,119	625,967	154,848	430,048	559,943	129,895	41,071	66,024	24,953
December	175,191	453,865	278,674	413,604	506,026	92,423	(238,413)	(52,161)	186,252
TOTAL YTD	5,325,586	4,900,557	(425,029)	5,083,391	4,534,226	(549,166)	242,195	366,332	124,136

(B) CASH BALANCE

MONTH	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	5,749,319	506,078	0	(15,146)	(91,282) a.	6,148,970
February	6,148,970	(217,342)	(19,318)	20,943	(22,435) a.	5,910,817
March	5,910,817	132,623	(4,131)	(21,893)	3,466 a.	6,020,882
April	6,020,882	(90,366)	0	11,929	625 a.	5,943,071
May	5,943,071	591,630	0	7,160	(19,508) a.	6,522,353
June	6,522,353	79,309	0	13,245	(18,141) a.	6,596,766
July	6,596,766	(158,024)	0	(21,246)	48,646 a.	6,466,141
August	6,466,141	(183,658)	0	3,259	(2,668) a.	6,283,075
September	6,283,075	(129,081)	0	17,586	(17,773) a.	6,153,807
October	6,153,807	(178,699)	0	13,766	27,073 a.	6,015,947
November	6,015,947	66,024	0	34,385	187 a.	6,116,542
December	6,116,542	(52,161)	0	(24,067)	(226,034) a.	5,814,281

a. FSA Withholding / Payments and collected key security deposits.

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL - SUMMARY BY TYPE

TWELVE MONTHS ENDING DECEMBER 31, 2021

	<u>2021</u>			<u>2020</u> <u>PRIOR YR ACTUAL</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>OVER</u> <u>(UNDER)</u>	
<u>REVENUE</u>				
GRANTS	\$ 161,250	\$ 83,000	\$ 78,250	74,436
RESTRICTED FUNDRAISING	64,873	35,900	28,973	18,781
RESTRICTED DONATIONS	8,936	5,500	3,436	4,192
UNRESTRICTED FUNDRAISING	214,234	178,785	35,449	175,193
UNRESTRICTED DONATIONS	67,355	71,600	(4,245)	65,602
INVESTMENT TRANSFER	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	<u>516,649</u>	<u>374,785</u>	<u>141,864</u>	<u>338,205</u>
<u>EXPENDITURES</u>				
ADMINISTRATION	34,066	37,800	(3,734)	24,813
RESTRICTED FUNDRAISING	11,423	7,900	3,523	4,053
UNRESTRICTED FUNDRAISING	64,507	67,365	(2,858)	59,279
GRANTS GIVEN	<u>260,160</u>	<u>260,000</u>	<u>160</u>	<u>333,371</u>
TOTAL EXPENSES	<u>370,156</u>	<u>373,065</u>	<u>(2,909)</u>	<u>421,516</u>
<u>OPERATING</u>				
EXCESS REVENUE (EXPENSES)	<u>146,492</u>	<u>1,720</u>	<u>144,772</u>	<u>(83,312)</u>
<u>INVESTMENT INCOME (LOSS) *</u>				
	143,784	500	143,284	124,103
<u>NET EXCESS REVENUE (EXPENSE)</u>				
	<u>\$ 290,277</u>	<u>\$ 2,220</u>	<u>\$ 288,057</u>	<u>\$ 40,792</u>

*includes BF Edwards Investment Income and Interest Income from BAC account

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

DECEMBER 31, 2021

(A) BUDGET VS ACTUAL	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL
January	24,017	32,677	8,660	6,900	5,299	(1,601)	17,117	27,378	10,261
February	28,980	35,200	6,220	7,775	5,764	(2,011)	21,205	29,436	8,231
March	19,705	50,310	30,605	5,530	908	(4,622)	14,175	49,402	35,227
April	27,072	47,090	20,017	8,175	4,335	(3,840)	18,897	42,755	23,858
May	40,222	25,543	(14,679)	89,883	57,324	(32,559)	(49,661)	(31,781)	17,880
June	32,756	75,868	43,112	19,700	9,221	(10,479)	13,056	66,647	53,592
July	31,322	47,333	16,011	1,925	1,738	(187)	29,397	45,595	16,198
August	42,272	67,350	25,078	7,543	13,020	5,477	34,729	54,330	19,601
September	43,972	40,447	(3,525)	7,912	12,497	4,585	36,060	27,950	(8,110)
October	32,222	62,659	30,437	159,193	16,187	(143,006)	(126,971)	46,472	173,443
November	28,972	137,603	108,631	18,385	26,932	8,547	10,587	110,671	100,084
December	23,772	38,353	14,581	40,144	216,931	176,787	(16,372)	(178,578)	(162,207)
TOTAL YTD	375,285	660,433	285,148	373,065	370,156	(2,909)	2,220	290,277	288,057

(B) CASH BALANCE	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	1,485,353	27,378	0	0	70	1,512,801
February	1,512,801	29,436	0	0	183	1,542,420
March	1,542,420	49,402	0	0	525	1,592,346
April	1,592,346	42,755	0	0	(175)	1,634,926
May	1,634,926	(31,781)	0	0	0	1,603,145
June	1,603,145	66,647	0	0	(33)	1,669,759
July	1,669,759	45,595	0	0	(1,354)	1,714,000
August	1,714,000	54,330	0	0	287	1,768,617
September	1,768,617	27,950	0	0	169	1,796,736
October	1,796,736	46,472	0	0	(3,140)	1,840,068
November	1,840,068	110,671	0	2,000	0	1,952,739
December	1,952,739	(178,578)	0	0	1,181	1,775,342

Balance Sheet

As of December 31, 2021

	<u>Dec 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Flex Spending - Benefit	2,754.15
10300 · Petty Cash	500.00
10600 · Operating	364,983.92
11200 · PFM Investments Hold Account	
11210 · PFM Investments CD Program	1,265,000.00
11200 · PFM Investments Hold Account - Other	19,183.20
Total 11200 · PFM Investments Hold Account	<u>1,284,183.20</u>
11500 · Operating 2	2,181,433.74
11650 · Capital Reserve (Village B&T)	1,981,165.11
11800 · Credit Card - American Express	1,723.50
11810 · Credit Card - Discover	-273.00
11820 · Credit Card - MasterCard	-3,640.25
11830 · Credit Card - Visa	2,346.25
11840 · MC/VISA On-Line	-896.00
Total Checking/Savings	<u>5,814,280.62</u>
Accounts Receivable	
12000 · Accounts Receivable	243,631.56
Total Accounts Receivable	<u>243,631.56</u>
Other Current Assets	
12100 · INTEREST RECEIVABLE	1,380.46
Total Other Current Assets	<u>1,380.46</u>
Total Current Assets	<u>6,059,292.64</u>
Fixed Assets	
13050 · Buildings	1,006,000.00
13060 · Building Improvements	337,019.00
13070 · Parking Lot	71,730.00
13100 · Equipment	733,692.23
13110 · Accum.Depre- Equipment	-354,540.57
13200 · Transportation Equipment	1,261,025.00
13210 · Accum.Depre.	-1,543,850.76
Total Fixed Assets	<u>1,511,074.90</u>
TOTAL ASSETS	<u><u>7,570,367.54</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
21200 · Accounts Payable	1,412.49
Total Accounts Payable	<u>1,412.49</u>
Credit Cards	
BMO Harris P-Card	57,287.01
Total Credit Cards	<u>57,287.01</u>
Other Current Liabilities	
2110 · Direct Deposit Liabilities	-1,774.57
21100 · Anticipated Refunds - Prog Fees	12,471.20
21500 · Payroll Liabilities	
21510 · Employee Taxes	-1,276.42
21520 · EE 457B Contributions - NTWD	1,586.01
21540 · IMRF - Employer Portion/Expense	10,542.88
22100 · EE FSA Depend & Med	10,305.31
22200 · EE 457b Contributions - AFLAC	1,576.80
22300 · EE 457b Contributions - ICMA RC	3,662.71
Total 21500 · Payroll Liabilities	<u>26,397.29</u>

Balance Sheet

As of December 31, 2021

	<u>Dec 31, 21</u>
21600 · Security Deposits	250.00
21700 · Unclaimed Payroll/Property	183.75
22000 · Accrued Payroll	<u>32,160.15</u>
Total Other Current Liabilities	<u>69,687.82</u>
Total Current Liabilities	128,387.32
Long Term Liabilities	
22500 · ACCRUED VACATION	<u>105,217.68</u>
Total Long Term Liabilities	<u>105,217.68</u>
Total Liabilities	233,605.00
Equity	
29500 · Retained Earnings	5,459,356.80
29550 · INVESTMENT IN CAPITAL ASSETS	1,511,073.90
Net Income	<u>366,331.84</u>
Total Equity	<u>7,336,762.54</u>
TOTAL LIABILITIES & EQUITY	<u><u>7,570,367.54</u></u>

Balance Sheet

As of December 31, 2021

	<u>Dec 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	216,219.84
10800 · VB&T MMA	253,479.95
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	190,740.23
11300 · BENJAMIN EDWARDS - Other	1,114,368.58
Total 11300 · BENJAMIN EDWARDS	<u>1,305,108.81</u>
11800 · Credit Card - American Express	-816.94
11810 · Credit Card - Discover	-449.45
11820 · Credit Card - MasterCard	708.86
11830 · Credit Card - Visa	-1,097.81
11840 · Credit Card - On-Line	2,038.61
Total Checking/Savings	<u>1,775,341.87</u>
Other Current Assets	
12200 · Event Deposits	5,259.63
12300 · ACCOUNTS RECEIVABLE-OTHER	1,209.53
12400 · Interest Receivable	1,246.57
Total Other Current Assets	<u>7,715.73</u>
Total Current Assets	<u>1,783,057.60</u>
TOTAL ASSETS	<u><u>1,783,057.60</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
21000 · Accounts Payable	3,326.46
Total Accounts Payable	<u>3,326.46</u>
Other Current Liabilities	
21200 · Deferred Revenue	-1,187.64
Total Other Current Liabilities	<u>-1,187.64</u>
Total Current Liabilities	<u>2,138.82</u>
Total Liabilities	2,138.82
Equity	
29000 · Retained Earnings	1,451,035.08
29200 · Net Assets-Temp. Restricted	39,607.05
Net Income	290,276.65
Total Equity	<u>1,780,918.78</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,783,057.60</u></u>



BENJAMIN F. EDWARDS & CO.

INVESTMENTS for GENERATIONS

One North Brentwood Blvd., Suite 850
Saint Louis, MO 63105 314-726-1600

* 0013054 03 AB 0.458 03 TR 00091 X108PA03 000000

SPECIAL LEISURE SERVICES
FOUNDATION
ATTN TRACEY CRAWFORD
3000 CENTRAL RD STE 205
ROLLING MDWS IL 60008-2551



November 1, 2021 - December 31, 2021

Account Number: ~~XXXXXXXX~~

Your Financial Advisor Is:

HANSON / FISHER / VANDERLUGT
(630)871-2673

Portfolio at a Glance

	This Period	Year-to-Date
BEGINNING ACCOUNT VALUE	\$1,291,174.42	\$1,160,525.08
Dividends, Interest and Other Income	47,561.10	68,208.79
Net Change in Portfolio¹	-33,626.71	76,374.94
ENDING ACCOUNT VALUE	\$1,305,108.81	\$1,305,108.81
Estimated Annual Income	\$12,626.08	

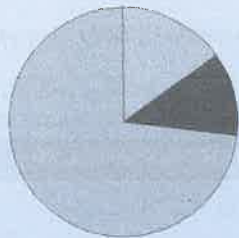
¹ Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

S 013054 X108PA03 014415

The Bank Deposits in your account are FDIC insured bank deposits.

FDIC insured bank deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). These bank deposits are covered by the Federal Deposit Insurance Corporation (FDIC), up to allowable limits.

Asset Summary



Percent	Asset Type	Prior Year-End	Last Period	This Period
15%	Cash, Money Funds, and Bank Deposits	24,046.31	150,116.11	190,740.23
12%	Fixed Income	319,418.15	196,089.55	155,610.35
73%	Mutual Funds	817,060.62	944,968.76	958,758.23
100%	Account Total (Pie Chart)	\$1,160,525.08	\$1,291,174.42	\$1,305,108.81

Please review your allocation periodically with your Financial Advisor.



**Warrant #12B
Summary
December 31, 2021**

Administration	Programs	Salary	Liability/Audit/IMRF	ADA/Capital
421000 Prof. Fees	422100 Rent Municipal	424100 Full Time	441000 Liability/PDRMA	450000 ADA Compliance
421100 Office Supply	422200 Rent Commercial	424200 Part Time	442000 Audit	460000 Capital Replacement
421150 Fees	422300 Program Dev.	424300 Payroll Processing	442100 FICA	
421200 Postage	422400 Program Supply	424500 Car Allowance	442200 IMRF	
421300 Phones/Fax	422500 Comm. Trans.			
421400 Conference/Education	422600 Staff Mileage			
421500 Memberships	422700 Trans. Maint.			
421600 Health Insurance	422800 gas/tolls/parking			
421700 Maint./Utilities	422900 Printing			
421800 Rent	423000 Sub./Ads.			
421900 Computers	423100 Public Awareness			
12000 Accounts Receivable				

Total VB&T Electronic Accounts Payable (IMRF, ADP, Excalibur, Wex, ComEd, HP)	33,616.91
Total IPDLAF Electronic Accounts Payable (PCARDS)	48,903.59
Total VB&T Business Checking Accounts Payable	89,238.14
	<u>171,758.64</u>

Motion to approve Warrant #12B dated December 31, 2021 totaling

\$171,758.64

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #12B
December 31, 2021

Vendor	Description	Account	Amount
IMRF	November 2021	21540	18,638.75
	November 2021	442202	7,268.21
	November 2021	442203	250.13
	November 2021	442204	97.54
	November 2021	442205	813.88
	IMRF Total		27,068.51
Excal Tech	Invoice -	421902	
		Excal Tech Total	-
Wex Bank	Invoice - 76557882	422801	3,168.21
		Wex Total	3,168.21
ComEd	Svc 11/29 - 12/30	421702	926.41
		ComEd Total	926.41
CostCo	Citi Cards - Nov 2021	421511	177.20
FLEX		424303	
IDES	3rd Qtr Unemployment	441003	100.00
Wells Fargo	Konica Minolta - Invoice 5017847712	460001	1,256.72
		Wells Fargo Total	1,256.72
Hewlett Packard Fin Svcs	Lease Payment	460001	919.86
Total Warrant 12B for Electronic Accounts Payable			33,616.91

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #12B
December 31, 2021

Vendor	Description	Account	Amount
BMO Solutions			
Amazon	Office Supplies	421101	19.98
Amazon	Office Supplies	421102	154.35
Amazon	Office Supplies	421102	55.47
Name Badges	Office Supplies	421104	203.54
Big Lots	Office Supplies	421105	34.49
Amazon	Office Supplies	421106	48.95
Amazon	Office Supplies	421106	27.49
Amazon	Office Supplies	421106	32.54
IAPD	Office Supplies	421106	107.00
Amazon	Office Supplies	421106	21.86
Amazon	Office Supplies	421106	14.28
Authorize.net	Credit Card and Bank Fees	421152	31.80
Pitney Bowes	Postage	421202	454.71
Verizon Wireless	Telephone/Fax	421301	644.59
Samsung	Telephone/Fax	421302	74.36
Amazon	Telephone/Fax	421302	95.98
Samsung	Telephone/Fax	421302	1,317.49
First Comm	Telephone/Fax	421304	586.06
Converged Digital	Telephone/Fax	421305	314.00
IPRA	Conference/Education	421402	240.00
IPRA	Conference/Education	421402	385.00
IPRA	Conference/Education	421402	280.00
IPRA	Conference/Education	421402	462.00
IPRA	Conference/Education	421402	371.00
IPRA	Conference/Education	421402	365.00
IPRA	Conference/Education	421402	371.00
IPRA	Conference/Education	421402	450.00
IPRA	Conference/Education	421402	280.00
IPRA	Conference/Education	421402	280.00
IPRA	Conference/Education	421402	462.00
IPRA	Conference/Education	421402	280.00
IPRA	Conference/Education	421402	280.00
IPRA	Conference/Education	421402	462.00
IPRA	Conference/Education	421402	280.00
IPRA	Conference/Education	421402	280.00
IPRA	Conference/Education	421402	462.00
IPRA	Conference/Education	421402	371.00
IPRA	Conference/Education	421402	462.00
IPRA	Conference/Education	421402	371.00
IPRA	Conference/Education	421402	280.00
IPRA	Conference/Education	421402	280.00
IPRA	Conference/Education	421402	365.00
IPRA	Conference/Education	421402	450.00
IPRA	Conference/Education	421402	280.00
Hooters	Conference/Education	421405	63.22
Moretti's	Conference/Education	421405	118.95
Dollar Tree	Conference/Education	421406	20.00
Jewel	Conference/Education	421406	85.23
Starbucks	Conference/Education	421406	6.38
Dengeos	Conference/Education	421406	75.19
Californina Pizza	Conference/Education	421406	61.83
City Works	Conference/Education	421406	43.60
Lassen's	Conference/Education	421406	20.00
Subway	Conference/Education	421406	16.11

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #12B
December 31, 2021

Vendor	Description	Account	Amount
Dunkin Donut	Conference/Education	421406	4.28
McDonalds	Conference/Education	421406	7.88
Chipotle	Conference/Education	421406	23.84
Noddles and Co	Conference/Education	421406	41.50
ALDI	Conference/Education	421407	31.90
Double Good Popcorn	Conference/Education	421407	544.78
Dunkin Donuts	Conference/Education	421407	14.55
Red Cross	Conference/Education	421407	35.00
Walmart	Conference/Education	421408	163.91
Instacart	Conference/Education	421408	37.98
Walmart	Conference/Education	421408	50.38
Dunkin Donuts	Conference/Education	421408	23.30
Dunkin Donuts	Conference/Education	421408	23.30
Dunkin Donuts	Conference/Education	421408	39.03
Lous	Conference/Education	421408	134.82
Amazon	Conference/Education	421408	122.56
ATRA	Memberships/Certifications	421501	150.00
IL Secretary of State	Memberships/Certifications	421502	51.13
IPRA	Memberships/Certifications	421504	45.00
Chair One Fitness	Memberships/Certifications	421507	\$175.00
IPRA	Memberships/Certifications	421507	25.00
MYNHRC	Memberships/Certifications	421513	100.00
Nicor Gas	Maintenance/Utilites	421703	41.99
Nicor Gas	Maintenance/Utilites	421703	41.99
Comcast	Maintenance/Utilites	421706	193.35
Comcast	Maintenance/Utilites	421706	253.80
Comcast	Maintenance/Utilites	421706	113.40
Comcast	Maintenance/Utilites	421706	113.40
Comcast	Maintenance/Utilites	421706	113.40
Comcast	Maintenance/Utilites	421706	172.65
Amazon	Maintenance/Utilites	421707	38.52
Dollar Tree	Maintenance/Utilites	421707	7.70
Walgreens	Maintenance/Utilites	421707	24.17
Amazon	Maintenance/Utilites	421707	10.17
MedifyAir	Maintenance/Utilites	421707	1,583.78
Wix	Computers	421904	50.00
Canva	Computers	421905	119.40
Apple	Computers	421905	1.05
Motion Array	Computers	421905	29.99
Animoto	Computers	421905	264.00
Makeshift	Computers	421905	398.77
Right Networks	Computers	421905	53.85
Intuit	Computers	421905	1,517.96
Jobmatch	Computers	421905	329.00
Kahoot	Computers	421905	240.00
Zoom	Computers	421905	14.99
Fleetio	Computers	421905	136.80
PerformYard	Computers	421905	4,500.00
Paypal	Computers	421905	149.90
Apple	Computers	421905	2.11
Apple	Computers	421905	0.99
TechSoup	Computers	421905	52.00
HTC Corp	Computers	421905	12.99
Microsoft	Computers	421905	10.98
Zoom	Computers	421905	14.99
Converged Digital	Computers	421906	66.95
Amazon	Computers	421906	34.98

Northwest Special Recreation Association
VB Electronic Accounts Payable
Warrant #12B
December 31, 2021

Vendor	Description	Account	Amount
Amazon	Computers	421906	79.00
Amazon	Computers	421906	14.18
Apple	Computers	421906	310.50
Apple	Computers	421906	1,645.00
Amazon	Computers	421906	24.98
Amazon	Computers	421906	19.99
Schaumburg Park District	Commercial Expense	422105	30.00
Embassy Suites	Commercial Expense	422111	142.16
Speidi S Sports Grill	Commercial Expense	422204	360.00
Mago Grill/Cantina	Commercial Expense	422204	182.10
Arlington Lanes	Commercial Expense	422205	98.00
Noodles	Commercial Expense	422209	\$180.04
Panera	Commercial Expense	422209	198.41
Jersey Mikes	Commercial Expense	422209	195.02
Smallcakes	Commercial Expense	422209	23.34
Jersey Mikes	Commercial Expense	422209	198.56
Bouna Beef	Commercial Expense	422209	230.87
Starbucks	Commercial Expense	422209	20.91
Portillos	Commercial Expense	422209	-10.83
Dunkin Donuts	Commercial Expense	422209	33.48
Jimmy Johns	Commercial Expense	422209	93.45
Dunkin	Commercial Expense	422209	200.00
Chick-fil-A	Commercial Expense	422209	179.17
Nino's Pizzeria	Commercial Expense	422209	98.45
panera	Commercial Expense	422209	254.56
Photos	Commercial Expense	422209	200.64
Amazon	Program Development	422305	13.99
Amazon	Program Development	422305	8.43
Amazon	Program Development	422305	130.68
PODS	Program Development	422305	219.00
Portillos	Supplies	422400	22.14
Jewel Osco	Supplies	422404	8.36
Jewel Osco	Supplies	422404	54.11
Dollar Tree	Supplies	422404	15.00
Dollar Tree	Supplies	422404	30.00
Meijer	Supplies	422405	7.96
Dollar Tree	Supplies	422405	11.25
Amazon	Supplies	422405	13.45
Amazon	Supplies	422405	56.00
Dollar Tree	Supplies	422405	36.25
Amazon	Supplies	422406	22.90
Amazon	Supplies	422406	77.74
Amazon	Supplies	422406	94.48
Amazon	Supplies	422406	33.92
Amazon	Supplies	422406	133.99
Dollar Tree	Supplies	422406	30.25
Amazon	Supplies	422406	178.96
Amazon	Supplies	422406	17.98
Subway	Supplies	422406	15.42
Chilis	Supplies	422406	117.07
Landmark Lanes	Supplies	422406	9.99
Starbucks	Supplies	422406	10.30
Ultimate Screen	Supplies	422406	33.00
Meliofficial	Supplies	422406	4.64
Meliofficial	Supplies	422406	160.00
GameStop	Supplies	422406	24.23
Amazon	Supplies	422406	22.99

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #12B
December 31, 2021

Vendor	Description	Account	Amount
Amazon	Supplies	422406	63.80
Amazon	Supplies	422406	13.98
Amazon	Supplies	422406	14.99
Amazon	Supplies	422406	45.95
Dollar Tree	Supplies	422409	13.66
Walmart	Supplies	422409	\$35.64
Aldi	Supplies	422409	\$10.91
Jewel	Supplies	422409	42.58
Dollar Tree	Supplies	422409	\$80.00
Jewel	Supplies	422409	\$12.15
Amazon	Supplies	422409	41.51
Dollar Tree	Supplies	422409	17.50
Amazon	Supplies	422409	236.89
Amazon	Supplies	422409	38.98
Targer	Supplies	422409	539.80
Amazon	Supplies	422409	228.09
Jimmy Johns	Supplies	422409	22.93
Dunkin	Supplies	422409	8.96
Amazon	Supplies	422409	36.96
Starbucks	Supplies	422409	11.68
Starbucks	Supplies	422409	15.07
Lego Store	Supplies	422409	65.99
Dunkin	Supplies	422409	10.00
Dunkin	Supplies	422409	10.00
Dunkin	Supplies	422409	10.00
Disney Plus	Supplies	422409	79.99
Walmart	Supplies	422409	20.91
Amazon	Supplies	422409	19.99
Amazon	Supplies	422409	1,341.43
Amazon	Supplies	422409	15.99
Amazon	Supplies	422409	83.94
Amazon	Supplies	422409	58.70
Amazon	Supplies	422409	205.88
Amazon	Supplies	422409	64.99
Amazon	Supplies	422409	8.99
Amazon	Supplies	422409	10.83
Amazon	Supplies	422409	12.38
Amazon	Supplies	422409	559.82
Amazon	Supplies	422409	40.62
Amazon	Supplies	422409	11.98
Amazon	Supplies	422409	7.79
Amazon	Supplies	422409	145.35
Amazon	Supplies	422409	32.98
Walmart	Supplies	422409	61.85
Portillos	Supplies	422409	107.14
Jewel	Supplies	422409	5.00
Jewel	Supplies	422409	4.99
Walgreens	Supplies	422409	7.49
Party City	Supplies	422409	27.48

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #12B
December 31, 2021

Vendor	Description	Account	Amount
Amazon	Supplies	422409	76.94
Amazon	Supplies	422409	-32.98
Pet Supplies Plus	Supplies	422409	46.96
Petco	Supplies	422409	23.71
Pet Supplies Plus	Supplies	422409	12.98
Walgreens	Supplies	422409	4.98
Amazon	Supplies	422409	7.99
Walmart	Supplies	422409	42.02
Jewel	Supplies	422409	25.95
Petco	Supplies	422409	19.99
PETCO	Supplies	422409	14.96
Pet Supplies Plus	Supplies	422409	7.26
Pet Supplies Plus	Supplies	422409	7.26
Pet Supplies Plus	Supplies	422409	5.30
Guitar Center	Supplies	422409	19.99
Dollar Tree	Supplies	422409	10.00
Pet Supplies Plus	Supplies	422409	23.48
jewel	Supplies	422409	23.99
Jewel	Supplies	422409	21.47
Jewel	Supplies	422409	10.36
CVS	Supplies	422409	14.74
Netflix	Supplies	422409	17.99
Sticker.com	Supplies	422415	100.93
Michaels	Supplies	422415	59.94
Jewel	Supplies	422415	83.91
Party City	Supplies	422415	189.10
Walmart	Supplies	422415	34.71
Walmart	Supplies	422415	4.76
Walmart	Supplies	422415	-12.36
Amazon	Supplies	422415	9.99
Walgreens	Supplies	422415	54.67
Reps Place	Supplies	422415	60.91
Amazon	Supplies	422417	23.90
Target	Supplies	422417	140.76
Hobby Lobby	Supplies	422418	136.67
Amazon	Supplies	422418	49.99
Amazon	Supplies	422421	6.78
Amazon	Supplies	422421	46.67
Amazon	Supplies	422421	176.99
Dollar Tree	Supplies	422422	17.50
Jewel Osco	Supplies	422422	22.11
Allergrettis	Supplies	422422	30.65
Sweetland Bakery	Supplies	422422	140.61
Wal-Mart	Supplies	422422	75.00
Amazon	Supplies	422422	94.95
Starbucks	Supplies	422422	10.00
Dollar Tree	Supplies	422423	3.00
GameStop	Supplies	422423	-37.26
Amazon	Supplies	422423	-312.91
Mcdonalds	Supplies	422423	50.98

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #12B
December 31, 2021

Vendor	Description	Account	Amount
Amazon	Supplies	422423	312.00
GameStop	Supplies	422423	-58.07
Amazon	Trasnportation Maintenance General Equipn	422703	79.95
Vistaprint	Printing	422908	57.48
Vistaprint	Printing	422908	48.99
Vistaprint	Printing	422908	48.99
Vistaprint	Printing	422908	48.99
Vistaprint	Printing	422908	48.99
Edible Arrangements	Public Awareness	423101	80.46
Shell Gas	Public Awareenss/Subscriptions/Ads	423107	25.00
Shell Gas	Public Awareenss/Subscriptions/Ads	423107	25.00
Shell Gas	Public Awareenss/Subscriptions/Ads	423107	25.00
Shell Gas	Public Awareenss/Subscriptions/Ads	423107	25.00
Shell Gas	Public Awareenss/Subscriptions/Ads	423107	25.00
Shell Gas	Public Awareenss/Subscriptions/Ads	423107	25.00
Shell Gas	Public Awareenss/Subscriptions/Ads	423107	25.00
Shell Gas	Public Awareenss/Subscriptions/Ads	423107	25.00
Shell Gas	Public Awareenss/Subscriptions/Ads	423107	25.00
Shell Gas	Public Awareenss/Subscriptions/Ads	423107	25.00
Shell Gas	Public Awareenss/Subscriptions/Ads	423107	25.00
IPRA	Public Awareness/Subscriptions	423110	265.00
IL-SHRM	Public Awareness/Subscriptions	423110	249.00
IPRA	Public Awareness/Subscriptions	423110	365.00
Intuit	Payroll Processing	424304	387.81
Amazon	Inclusion	450004	15.99
Amazon	Inclusion	450004	9.99
Starbucks	Inclusion	450005	16.78
Starbucks	Inclusion	450010	22.29
Jewel	Inclusion	450012	200.00
Dollar Tree	Inclusion	450014	15.00
Bath and Body Works	Inclusion	450014	131.45
Amazon	Inclusion	450014	29.83
Amazon	Inclusion	450014	52.86
Amazon	Inclusion	450017	51.98
Amazon	Inclusion	450017	22.95
Starbucks	Inclusion	450022	79.16
Starbucks	Inclusion	450022	74.88
Factory Direct Hardware	Capital Expenses	460001	524.37
Compliance Signs	Capital Expenses	460001	651.65
Amazon	Capital Expenses	460001	81.92
Trudoor	Capital Expenses	460001	1022.13
Factory Direct Hardware	Capital Expenses	460001	159.91
Amazon	Capital Expenses	460001	598.08
Amazon	Capitai Expenses	460001	57.76
Amazon	Capital Expenses	460001	72.19
TruDoor	Capital Expenses	460001	-60.13
Ring	Capital Expenses	460001	1,099.87
Amazon	Capital Expenses	460001	-43.80
Apple	Capital Expenses	460001	1,999.00
Ring	Capital Expenses	460001	100.00
Total Warrant #12B for Electronic Accounts Payable			48,903.59

**Northwest Special Recreation Association
VBT Business Checking Accounts Payable
Warrant #12B
December 31, 2021**

Num	Name	Description	Account	Amount
5755	Arlingtones	Inv 11012021 / Dec 10 2021	10600 · Operating	-350.00
		Inv 11012021 / Dec 10 2021	422109 · PURSUIT	350.00
				350.00
5756	Jillian Bliss	Piano & Voice Nov 1,8,15 & 22	10600 · Operating	-440.00
		Piano & Voice Nov 1,8,15 & 22	424402 · General Programs	440.00
				440.00
5757	School District 54	Inv 1351	10600 · Operating	-96.00
		Inv 1351	422111 · Athletics	96.00
				96.00
5758	Bill's Auto & Truck Repair	Invoice 111701	10600 · Operating	-135.59
		Invoice 111701	422702 · Repair / Maintenance	135.59
				135.59
5759	Harmonic Changes Therapy Services	Invoice 1255 & 1325	10600 · Operating	-1,470.00
		Invoice 1255	424402 · General Programs	490.00
		Invoice 1325	424402 · General Programs	980.00
				1,470.00
5760	All Ways Catering & Deli	Inv 9226, 9230, 9237	10600 · Operating	-892.92
		Inv 9226	421406 · Professional Meetings	141.50
		Inv 9230	421406 · Professional Meetings	291.44
		Inv 9237	421406 · Professional Meetings	459.98
				892.92
5761	McNerney, Kelly	Payroll - P/D 12/17/2021		
5762	Palla, William	Payroll - P/D 12/17/2021		
5763	Strom, Donna	Payroll - P/D 12/17/2021		
5764	Bill's Auto & Truck Repair	Invoices 111611-111873 (4)	10600 · Operating	-2,014.10
		Invoices 111611	422702 · Repair / Maintenance	549.77
		Invoices 111692	422702 · Repair / Maintenance	787.54
		Invoices 111778	422702 · Repair / Maintenance	511.90
		Invoices 111873	422702 · Repair / Maintenance	164.89
				2,014.10
5765	Melon Ink	Invoice 55999	10600 · Operating	-677.00
		Invoice 55999	423101 · Awards / Recognition	677.00
				677.00
5766	All Ways Catering & Deli	Invoice 9245 & 9246	10600 · Operating	-695.50
		Invoice 9245	421406 · Professional Meetings	475.00
		Invoice 9246	421408 · ATRA/Conf/Wrkshopp Web Schls	220.50
				695.50
5767	Althea J Bean	Invoice 120321 HMS	10600 · Operating	-110.00
		Invoice 120321 HMS	450014 · Schaumburg	110.00
				110.00
5768	TPM Graphics, Inc.	Invoice 90578	10600 · Operating	-4,627.00

Northwest Special Recreation Association
VB&T Business Checking Accounts Payable
Warrant #12B
December 31, 2021

Num	Name	Description	Account	Amount
		Invoice 90578	422907 · Seasonal Brochure	4,627.00
				<u>4,627.00</u>
5769	RMC Mechanical Services	Invoice SI2144114 & SI2144919	10600 · Operating	-2,773.58
		Invoice SI2144114	421707 · Miscellaneous	1,191.58
		Invoice SI2144919	421707 · Miscellaneous	1,582.00
				<u>2,773.58</u>
5770	Flynn F Vance	Invoice 101	10600 · Operating	-156.25
		Invoice 101	424403 · Office	156.25
				<u>156.25</u>
5776	Bellis, Jessica	Payroll - P/D 12/31/2021		
5777	Denten, Caraline R	Payroll - P/D 12/31/2021		
5778	Hyland, Sophia A	Payroll - P/D 12/31/2021		
5779	Madura, Giavanna	Payroll - P/D 12/31/2021		
5780	Palla, William	Payroll - P/D 12/31/2021		
5781	Strom, Donna	Payroll - P/D 12/31/2021		
5782	VOID			
5783	SLSF	2021 Donated Revenue SLSF	10600 · Operating	-1,451.50
		2021 Donated Revenue SLSF	380001 · Revenue SLSF	1,451.50
				<u>1,451.50</u>
5784	Bill's Auto & Truck Repair	Invoices 4 - 111891-112007	10600 · Operating	-3,593.29
		Invoice 111891	422702 · Repair / Maintenance	1,501.41
		Invoice 111921	422702 · Repair / Maintenance	973.37
		Invoice 111931	422702 · Repair / Maintenance	259.22
		Invoice 112007	422702 · Repair / Maintenance	859.29
				<u>3,593.29</u>
5785	NCPERS Group Life Insurance	Inv 5436082021 & 5436022022	10600 · Operating	-32.00
		Inv 5436082021	421601 · Voluntary Benefits	16.00
		Inv 5436022022	421601 · Voluntary Benefits	16.00
				<u>32.00</u>
5786	PDRMA	Invoice SH21132H	10600 · Operating	-37,414.39
		Invoice SH21132H	421603 · Employer Contributions	32,983.48
		Invoice SH21132H	21530 · Employee Health Insurance	4,238.31
		Invoice SH21132H	21550 · EE Contributions - Vol Life Ins	192.60
				<u>37,414.39</u>
5787	PDRMA	Invoice SH21132	10600 · Operating	-32,149.02
		Invoice SH21132	441004 · Liability Fees	32,149.02
				<u>32,149.02</u>
5788	South Barrington Park District	Jon Oliveri Dec 2021	10600 · Operating	-160.00
		Jon Oliveri Dec 2021	450015 · South Barrington	160.00
				<u>160.00</u>
Total for Warrant #12B VB&T Business Checking Accounts Payable				89,238.14

**Warrant #1
Summary
January 19, 2022**

Administration	Programs	Salary	Liability/Audit/IMRF	ADA/Capital
421000 Prof. Fees	422100 Rent Municipal	424100 Full Time	441000 Liability/PDRMA	450000 ADA Compliance
421100 Office Supply	422200 Rent Commercial	424200 Part Time	442000 Audit	460000 Capital Replacement
421150 Fees	422300 Program Dev.	424300 Payroll Processing	442100 FICA	
421200 Postage	422400 Program Supply	424500 Car Allowance	442200 IMRF	
421300 Phones/Fax	422500 Comm. Trans.			
421400 Conference/Education	422600 Staff Mileage			
421500 Memberships	422700 Trans. Maint.			
421600 Health Insurance	422800 gas/tolls/parking			
421700 Maint./Utilities	422900 Printing			
421800 Rent	423000 Sub./Ads.			
421900 Computers	423100 Public Awareness			
12000 Accounts Receivable				

Total VB&T Electronic Accounts Payable (IMRF, ADP, Excalibur, Wex, ComEd, HP)	10,051.83
Total IPDLAF Electronic Accounts Payable (PCARDS)	-
Total VB&T Business Checking Accounts Payable	<u>8,796.91</u>
	18,848.74

Motion to approve Warrant #1 dated January 19, 2022 totaling

\$18,848.74

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #1
January 19, 2022

Vendor	Description	Account	Amount
IMRF	December 2021	21540	
	December 2021	442202	
	December 2021	442203	
	December 2021	442204	
	December 2021	442205	
	IMRF Total		-
Excal Tech	Invoice - 118854	421902	7,875.25
		Excal Tech Total	<u>7,875.25</u>
Wex Bank	Invoice -	422801	
		Wex Total	-
ComEd	Svc 12/31- 01/29	421702	
		ComEd Total	-
CostCo	Citi Cards -	421511	
FLEX		424303	
IDES	3rd Qtr Unemployment	441003	
Wells Fargo	Konica Minolta - Invoice 5018265840	460001	1,256.72
		Wells Fargo Total	<u>1,256.72</u>
Hewlett Packard Fin Svcs	Lease Payment	460001	919.86
Total Warrant #1 for Electronic Accounts Payable			<u>10,051.83</u>

**Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #1
January 19, 2022**

Vendor	Description	Account	Amount
BMO Solutions			
Total Warrant #1 for Electronic Accounts Payable			0.00

**Northwest Special Recreation Association
 VBT Business Checking Accounts Payable
 Warrant #1
 January 19, 2022**

Num	Name	Description	Account	Amount
5771	Mt. Prospect Park District	Rent - Jan 2022	10600 · Operating	-2,500.00
		Rent - Jan 2022	421804 · MPPD Rental Space	2,500.00
				2,500.00
5772	Hanover Park Park District	Rent - Jan 2022	10600 · Operating	-1,443.00
		Rent - Jan 2022	421803 · HPPD Rental Space	1,443.00
				1,443.00
5773	Rolling Meadows Park District	Invoice 22-0201	10600 · Operating	-2,500.00
		Invoice 22-0201	421802 · RMCC Rental Space	2,500.00
				2,500.00
5774	Rolling Meadows Park District	Invoice 22-0701	10600 · Operating	-960.00
		Invoice 22-0701	421701 · Condo Maintenance	960.00
				960.00
5775	Park Central Condo Assn.	Invoice 22a-001	10600 · Operating	-1,065.00
		Invoice 22a-001	421801 · Condo Association Fee	1,065.00
				1,065.00
5789	Darleen Negrillo (V)	MyDoorSign - Ord# MDS-382659	10600 · Operating	-298.91
		MyDoorSign - Ord# MDS-382659	460001 · Capital Expenses	298.91
				298.91
5790	Dedrie Moloney	Refund Ptnr Bwl 1300 WS 2022	10600 · Operating	-30.00
		Refund Ptnr Bwl 1300 WS 2022	11500 · Operating 2	30.00
				30.00
5791	Bakal, Erin	Payroll P/D 01/14/2022		
5792	VOID			
5793	Bellis, Jessica	Payroll P/D 01/14/2022		
5794	Boschan, Steven	Payroll P/D 01/14/2022		
5795	Denten, Caraline R	Payroll P/D 01/14/2022		
5796	Hyland, Sophia A	Payroll P/D 01/14/2022		
5797	Madura, Giavanna	Payroll P/D 01/14/2022		
5798	Morgan, Emily R	Payroll P/D 01/14/2022		
5799	Palla, William	Payroll P/D 01/14/2022		
5800	Pappas, Tyler	Payroll P/D 01/14/2022		
5801	Seymour, Daniel	Payroll P/D 01/14/2022		
5802	Strom, Donna	Payroll P/D 01/14/2022		
Total for Warrant #1 VB&T Business Checking Accounts Payable				8,796.91



We exist to provide outstanding opportunities through recreation for children and adults with disabilities.

To: NWSRA Board of Trustees
From: Tracey Crawford, Executive Director
Re: Payroll
Date: January 19, 2022

Motion:

A motion to approve Payroll for the following Pay Periods Ending:

1. 12/17/2021 - \$ 91,158.10
2. 12/31/2021 - \$101,183.97
3. 01/14/2022 - \$106,706.55

An extension of the local park districts serving

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

Northwest Special Recreation Association

Payroll Summary

December 17, 2021

Employee Wages, Taxes and Adjustments

Gross Pay	
Exempt	74,779.70
Office Support-FT	5,352.10
Driver - General	0.00
Driver - Pursuit	1,243.42
General	0.00
Inclusion AH	591.97
Inclusion BG	1,360.24
Inclusion BRT	535.72
Inclusion EG	538.53
Inclusion HE	916.94
Inclusion HP	116.40
Inclusion MP	711.19
Inclusion PAL	297.34
Inclusion PH	958.00
Inclusion RM	1,511.52
Inclusion SB	59.45
Inclusion Sch	363.50
Inclusion WH	645.00
Leader	139.28
Office Support - PT	1,090.80
Sub - Pursuit	523.04
Training/Orientation	268.67
Bonus	0.00
Car Allowance	300.00
Mileage Reimbursement	651.33
Total Gross Pay	92,954.14
Deductions from Gross Pay	
457b Plan Emp.	-1,165.00
Dep. Care FSA	-41.67
Health Insurance	-2,100.21
IMRF-FT-EE	-3,619.45
IMRF-PT-EE	-49.09
IMRF-Voluntary	-406.59
Medical Care FSA	-628.88
Roth IRA Emp.	-130.00
Voluntary Life	-72.20
Total Deductions from Gross Pay	-8,213.09
Adjusted Gross Pay	84,741.05

Northwest Special Recreation Association

Payroll Summary

December 17, 2021

Taxes Withheld

Federal Withholding	-7,112.00
Medicare Employee	-1,298.27
Social Security Employee	-5,361.53
IL - Withholding	-3,969.56
IN - Withholding	-51.57
Medicare Employee Addl Tax	0.00

Total Taxes Withheld -17,792.93

Deductions from Net Pay

Accident Insurance	-78.03
Critical Illness Ins.	-18.79
Short Term Disability	-145.93

Total Deductions from Net Pay -242.75

Net Pay 66,705.37

Employer Taxes and Contributions

Medicare Company	1,298.27
Social Security Company	5,361.53
IL - Unemployment	0.00
IMRF-FT	9,153.14
IMRF-PT	124.13

Total Employer Taxes and Contributions 15,937.07

Total Payroll	\$ 91,158.10
- Checks & Direct Deposits	\$ 66,705.37
- Tax Liability	\$ 24,452.73
- Illinois	\$ 3,969.56
- Indiana	\$ 51.57
- Federal	\$ 20,431.60

Northwest Special Recreation Association
Payroll Summary
December 31, 2021

Employee Wages, Taxes and Adjustments

Gross Pay

Exempt	75,398.89
Office Support-FT	5,352.10
Camp	3,264.43
Driver - General	0.00
Driver - Pursuit	642.63
General	1,370.43
Inclusion AH	523.70
Inclusion BG	591.59
Inclusion BRT	297.23
Inclusion EG	765.33
Inclusion HE	1,334.62
Inclusion HP	360.80
Inclusion MP	324.47
Inclusion PAL	377.73
Inclusion PH	562.52
Inclusion RM	1,152.27
Inclusion SB	79.05
Inclusion SC	127.02
Inclusion Sch	534.72
Inclusion Training	19.43
Inclusion WH	1,172.98
Leader	20.50
Office Support - PT	1,059.60
Sub - Pursuit	1,208.07
Training/Orientation	206.43
Bonus	2,500.00
Car Allowance	300.00
Mileage Reimbursement	375.82
Total Gross Pay	<u>99,922.36</u>

Northwest Special Recreation Association

Payroll Summary

December 31, 2021

Deductions from Gross Pay	
457b Plan Emp.	-1,165.00
Dep. Care FSA	0.00
Health Insurance	0.00
IMRF-FT-EE	-3,759.83
IMRF-PT-EE	-47.68
IMRF-Voluntary	-406.59
Medical Care FSA	0.00
Roth IRA Emp.	-130.00
Voluntary Life	-72.20
Total Deductions from Gross Pay	-5,581.30
Adjusted Gross Pay	94,341.06
Taxes Withheld	
Federal Withholding	-8,437.00
Medicare Employee	-1,443.39
Social Security Employee	-5,642.27
IL - Withholding	-4,450.99
IN - Withholding	-55.78
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	-20,029.43
Deductions from Net Pay	
Accident Insurance	-78.03
Critical Illness Ins.	-18.79
Short Term Disability	-145.93
Total Deductions from Net Pay	-242.75
Net Pay	74,068.88
Employer Taxes and Contributions	
Medicare Company	1,443.39
Social Security Company	5,642.27
IL - Unemployment	0.00
IMRF-FT	9,508.11
IMRF-PT	120.58
Total Employer Taxes and Contributions	16,714.35

Total Payroll	\$ 101,183.97
- Checks & Direct Deposits	\$ 74,068.88
- Tax Liability	\$ 27,115.09
- Illinois	\$ 4,450.99
- Indiana	\$ 55.78
- Federal	\$ 22,608.32

Northwest Special Recreation Association

Payroll Summary

January 14, 2022

Employee Wages, Taxes and Adjustments

Gross Pay

Exempt	77,804.24
Office Support-FT	5,352.10
Camp	8,591.31
Driver - General	87.27
Driver - Pursuit	31.96
General	2,215.52
Inclusion AH	337.08
Inclusion BG	457.85
Inclusion BRT	388.75
Inclusion EG	263.09
Inclusion HE	503.43
Inclusion HP	504.29
Inclusion MP	12.14
Inclusion PAL	25.88
Inclusion PH	586.80
Inclusion RM	418.77
Inclusion SC	438.46
Inclusion Sch	244.55
Inclusion WH	1,051.98
Leader	360.13
Office Support - PT	1,054.80
Speciality Instructor	0.00
Sub - Pursuit	375.29
Training/Orientation	783.40
Bonus	0.00
Add'l Wages-FT	2,857.26
Car Allowance	300.00
Mileage Reimbursement	1,221.19
Phone/Data Stipend	1,295.00

Total Gross Pay	107,562.54
------------------------	-------------------

Deductions from Gross Pay

457b Plan Emp.	-1,160.00
Dep. Care FSA	-41.67
Health Insurance	-2,288.63
IMRF-FT-EE	-3,755.62
IMRF-PT-EE	-47.47
IMRF-Voluntary	-407.09
Medical Care FSA	-617.52
Roth IRA Emp.	-130.00
Voluntary Life	-74.80

Total Deductions from Gross Pay	-8,522.80
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Adjusted Gross Pay	99,039.74
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Taxes Withheld

Northwest Special Recreation Association

Payroll Summary

January 14, 2022

Federal Withholding	-8,194.00
Medicare Employee	-1,499.19
Social Security Employee	-6,410.37
IL - Withholding	-4,642.29
IN - Withholding	-55.79
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	-20,801.64
Deductions from Net Pay	
Accident Insurance	-78.03
Critical Illness Ins.	-18.79
Short Term Disability	-145.93
Total Deductions from Net Pay	-242.75
Net Pay	77,995.35
Employer Taxes and Contributions	
Medicare Company	1,499.19
Social Security Company	6,410.37
IL - Unemployment	0.00
IMRF-FT	9,497.34
IMRF-PT	120.04
Total Employer Taxes and Contributions	17,526.94

Total Payroll	\$ 106,706.55
- Checks & Direct Deposits	\$ 77,995.35
- Tax Liability	\$ 28,711.20
- Illinois	\$ 4,642.29
- Indiana	\$ 55.79
- Federal	\$ 24,013.12

VII. Staff Reports

[Return to Home](#)

MARKETING & PR REPORT NOVEMBER/DECEMBER 2021

As a leader in the field of Therapeutic Recreation, NWSRA maximizes public outreach through a variety of endeavors. The following report highlights some of the recent marketing and public relations activities:

PUBLICATIONS AND FLYERS

- Worked collaboratively with staff to assist in the production of the 2022-2024 NWSRA Comprehensive Strategic Plan.
- Produced the “Year in Review” Video for the Holiday Luncheon.
- Designed and mailed the SLSF Holiday Appeal Cards.
- Designed and mailed the invites for the Gold Metal Fashion Show.
- Redesigned and promoted materials for our PURSUIT Double Good Popcorn Competition/ Fundraiser.

DIGITAL MARKETING

- Promoted the launch of our 2021/2022 Winter Spring brochure via social and email.
- Continued to promote #SLSF40 through the end of 2021 on social.
- Continue to promote current job openings to help recruit staff.
- Made public our SLSF 40 Video highlighting the history of NWSRA and SLSF.
- Participated in ATRA’s Day of Service by posting our PURSUIT Sites volunteering for #ATRAGivesBack on November 23.

GENERAL MARKETING

- Implemented a new platform for staff to use to submit marketing requests through. This platform, Hive, allows for a much improved workflow within the marketing department.
- Reached out to the schools in our footprint to introduce myself to their communication staff and get our Winter/Spring Brochure in virtual backpack systems.

TECHNOLOGY

- Collected all agency iPads and implemented a Mobile Device Management Platform (MDM). This platform allows the agency to properly manage all aspects of these devices. This includes running updates, installing apps offering remote support and disabling them in the event a device becomes lost or stolen.
- Set up security cameras throughout our facility.
- Disconnected and reassembled all technology in our Rolling Meadows Site to allow for new flooring to be installed.
- Completed a large number of updates to Civi, primarily on the Leisure Ed and SLSF sides. These updates inch us closer to the completion and full implementation of Civi.

IN PROGRESS

- Production of our 2022 Summer Camp Brochure has begun and is scheduled to go public the end of February.
- We are currently working with SLSF to interview and film our Gold Metal Fashion Show Models and produce all video components for the GMFS.



WEBSITE STATISTICS

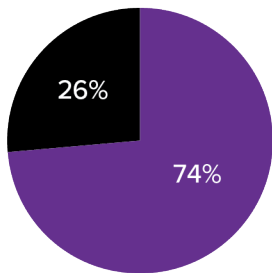
www.nwsra.org

5,836

TOTAL PAGE VIEWS

2,757

TOTAL SESSIONS



■ New Visitor
■ Returning Visitor

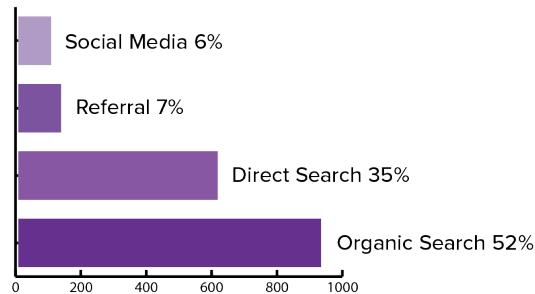
1,473 NEW VISITORS

MOST VISITED PAGES

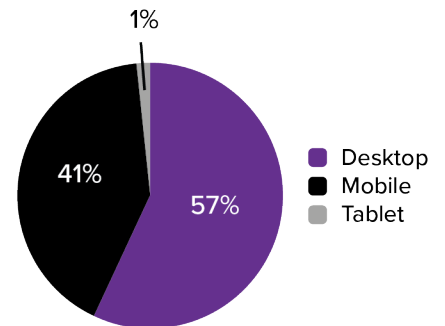
	PAGE VIEWS	AVG. TIME SPENT
1. NWSRA Homepage	1,853	1:03
2. NWSRA NWSRA Brochure	972	3:33
3. NWSRA Staff	355	4:17
4. NWSRA About	189	2:26
5. NWSRA PURSUIT	157	2:08
6. NWSRA Day Camps	142	2:55
7. NWSRA Job Opportunit	140	1:48
8. NWSRA Activity Center	123	35 sec
9. NWSRA Snoezelen Room	109	3:53
10. NWSRA Meeting Information	105	1:32

TOP CHANNELS

How people visit the website



DEVICES BEING USED



SOCIAL MEDIA STATISTICS



People Reached: 5,912
Total Page Likes: 9,330
Post Engagements: 2,018



Post Impressions: 1,254
Post Reach: 245
Total Followers: 786



Total Followers: 404
Tweet Impressions: 2,500
Profile Visits: 252



Post Impressions: 741
Total Followers: 1,088
Page Views: 61

TRENDING POSTS

- Sibshops
- ATRA's Day of Service
- Hoffman Estates Site
- SLSF Gold Medal Fashion Show
- Halloween Trunk or Treat



WEBSITE STATISTICS

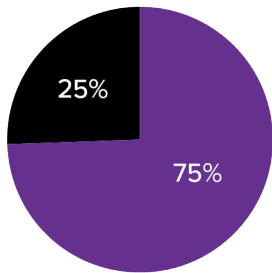
www.nwsra.org

4,127

TOTAL PAGE VIEWS

2,290

TOTAL SESSIONS



■ New Visitor
■ Returning Visitor

1,305 NEW VISITORS

MOST VISITED PAGES

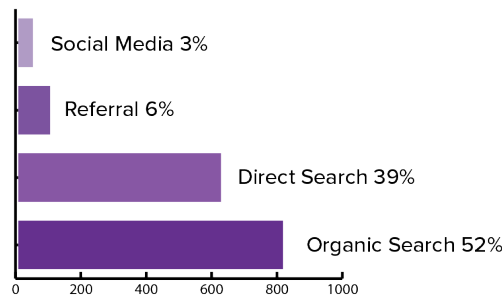
RANK	PAGE	PAGE VIEWS	AVG. TIME SPENT
1.	NWSRA Homepage	1,571	1:09
2.	NWSRA NWSRA Brochure	832	4:19
3.	NWSRA Staff	270	3:00
4.	NWSRA Job Opportunit	172	1:43
5.	NWSRA PURSUIT	117	4:44
6.	NWSRA About	112	44 sec
7.	NWSRA Job Portal	108	46 sec
8.	NWSRA Contact Us	71	2:59
9.	NWSRA Day Camps	65	5:00
10.	NWSRA Inclusion	59	1:07

PAGE VIEWS

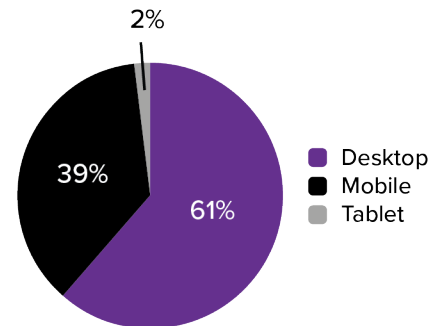
AVG. TIME SPENT

TOP CHANNELS

How people visit the website



DEVICES BEING USED



SOCIAL MEDIA STATISTICS



People Reached: 5,272
Total Page Likes: 9,332
Post Engagements: 2,245



Post Impressions: 5,383
Post Reach: 455
Total Followers: 787



Total Followers: 405
Tweet Impressions: 3,508
Profile Visits: 809



Post Impressions: 236
Total Followers: 1,088
Page Views: 60

TRENDING POSTS

- Snow Blazers Holiday Party
- We're Hiring Inclusion Aides
- Double Good Popcorn Fundraiser
- Staff Congrats QIDP Certification
- Lighting Athletics Bowling Competition



Date: January 2022
 To: Tracey Crawford, Executive Director
 From: Anne Kiwala, Superintendent of Development
 RE: SLSF Update for the January NWSRA Board Meeting

Sponsorships: Sponsorship dollars are part of the SLSF event budgets. In 2021 SLSF budgeted \$61,200 but received \$86,451 in event sponsorship. Increase in sponsorship a result of expanding community outreach for sponsorship opportunities and increased community engagement

Grants: The FY 2021 budgeted grant total was \$83,000. SLSF applied for \$179,013 in private grants and \$10,000 in a governmental grant through IEMA/FEMA. From the proposals sent, \$160,474 in grant money has been approved and \$123,750 has been received in 2021.

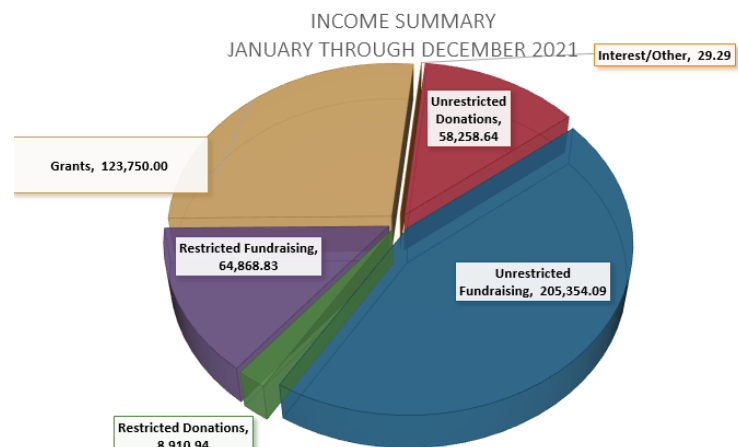
Events: The FY 2021 Events budgeted amount was \$150,020. The total amount received was \$203,947.36 which was higher than budgeted due to increased sponsorship reach and increased registration. Events budget for 2021 was more conservative due to uncertainty regarding changing guidelines during the pandemic.

SLSF hosted a virtual Gold Medal Fashion Show due to COVID-19 guidelines, and grossed nearly \$35,000. After the success of last year’s virtual Celebrate Ability Gala, this year’s gala was hybrid (both in-person and virtual) and grossed being in Tier 3 mitigations but decided to host a virtual Celebrate Ability Gala which grossed over \$76,000. A portion of those dollars represent event sponsorships as shown in the sponsorship portion of this report.

Additional Fundraising Campaigns:

Kilwin’s Fudge Fundraiser	\$252
Wyatt’s Dog Company	\$92
Popcorn Sales	\$4,680
Flower Power	\$1,574
Autism Speaks	\$2,000
Portillo’s	\$158.25

Grants to NWSRA: the SLSF Board approved a grant to NWSRA in the amount of \$260,000 for fiscal year 2021. The final payment was made in December. SLSF provided no funding toward capital improvements to NWSRA in FY2021.



IX. New Business

[Return to home](#)

Date: January 19, 2022

To: NWSRA, Board of Directors

From: Tracey Crawford, Executive Director

Re: Resolution R2022-1 Fifth Third P-Card Commercial Card Rebate Amendment

MOTION:

1. A motion to approve Resolution R2022-1 Fifth Third P-Card Commercial Card Rebate Amendment

**FIFTH THIRD BANK****COMMERCIAL CARD REBATE AMENDMENT**

This Commercial Card Rebate Amendment ("*Rebate Amendment*") amends the Commercial Card Service Agreement (as amended from time to time, the "*Card Agreement*") currently in effect between the "Customer" identified on the Signature Page ("*you*") and Fifth Third Bank ("*we*" or "*us*"). Capitalized Terms used but not defined in this document have the meaning assigned to them in the Card Agreement.

In consideration of the mutual agreements of the parties set forth in this Rebate Amendment and your commitment to use the Cards and Account, the parties agree as follows:

1. **Definitions.** As used in this Rebate Amendment, the following terms have the indicated meanings:

"Calendar Year" means the period from January 1 of a year through December 31 of the same year; if the Effective Date is other than January 1, the first Calendar Year will be deemed to commence on the execution date of this Rebate Amendment and end on December 31 of the same year as the Effective Date, and the last Calendar Year shall be deemed to end on the date of the expiration or termination of the Rebate Term (as defined below) and to begin on the immediately preceding January 1 of the same year in which the expiration or termination occurred.

"Card Losses" mean the amount of charge-offs and other losses we incur in connection with your Account as a result of your failure to pay any amount owing on the Account as principal, interest or fees or other charges, but not including amounts not chargeable to you under the Card Agreement as a result of the Fifth Third Use Liability Policy.

"Discount Transactions" mean transactions that are subject to discount interchange rates that are less than large ticket interchange rates as established and designated by MasterCard International, Inc. ("*MasterCard*").

"Effective Date" means, if the execution date of this Rebate Amendment is the first calendar day of a month, that date; otherwise, the first day of the first full calendar month after the execution date.

"Large Ticket Transactions" or "**LTI**" mean transactions that qualify for reduced interchange rates as established and designated by the respective association (MasterCard or Visa).

"Qualified Volume" means the US dollar amount of transactions for the purchase of goods and services attributable to a MasterCard Card issued under the Card Agreement during the period of calculation excluding: (a) the principal amount of any balance transfer, cash advances or checks, credits and returns, account fees, finance charges, transaction fees, delinquency fees, over-the-limit fees, and any other fees imposed by

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us, MasterCard or another entity; (b) Card Losses; and (c) any other amounts not chargeable to you under the terms of the Card Agreement including by virtue of the Fifth Third Use Liability Policy or similar protection plan provided by MasterCard or otherwise. "Qualified Volume" may also be referred to as "Spend" or "Rebate Spend."

2. Rebate.

Determination. Subject to the fulfillment of the Rebate Conditions (as defined below), we will pay to you for each Calendar Year during the Rebate Term a rebate ("Rebate") equal to the sum of the following products:

(a) your Qualified Volume for such Calendar Year (excluding Large Ticket Transactions and Discount Transactions) multiplied by the applicable payment percentage ("Rebate Percentage") in the row corresponding to your total Qualified Volume (including Large Ticket Transactions and Discount Transactions) as set forth in the Rebate Table included on Exhibit A; plus

(b) your Qualified Volume of Large Ticket Transactions in such Calendar Year multiplied by the lower of (i) the Rebate Percentage for Large Ticket Transactions specified on Exhibit A and (ii) the Rebate Percentage applied under clause (a) above to your Qualified Volume; plus

(c) your Qualified Volume of Discount Transactions in such Calendar Year multiplied by the lower of (i) the Rebate Percentage for Discount Transactions specified as Exhibit A and (ii) the Rebate Percentage applied under clause (a) above to your Qualified Volume; plus

Subject to the terms of the paragraph entitled "Rebate Conditions" below, for any Calendar Year for which a Rebate is payable that is less than twelve months, your actual Qualified Volume for such period will be annualized to determine the applicable rebate tier and the actual Qualified Volume for such period will be multiplied by the Rebate Percentage in the applicable tier so determined. If you do not meet the minimum Qualified Volume level specified in the Rebate Table for a Calendar Year, no Rebate will be payable for that Calendar Year. ***This Rebate Amendment is not valid unless Exhibit A including a Rebate Table is attached or deemed attached to this Rebate Amendment at the time of signing this Rebate Amendment.***

Card Losses. There will be deducted from each Rebate otherwise payable to you the amount of all Card Losses attributable to the Calendar Year in which the Rebate was earned or any subsequent period.

Calculation. We will calculate the Qualified Volume and applicable Rebate in good faith and our determination will be final in the absence of manifest error. Your Rebate will be paid to you within the first quarter following the Calendar Year in which the Rebate was earned.

Rebate Conditions. To be eligible for the Rebate for a Calendar Year, you must: (a) maintain the Account in good standing throughout such Calendar Year by timely paying all amounts due on the Account each month in accordance with the Card Agreement and otherwise being in compliance with, and not in default under the Card Agreement; (b) continue to actively use the Account during the entire Calendar Year; and (c) not have reduced your Qualified Volume due to use of, or transition to, a competing card or service, during the 90 days

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following the end of the Calendar Year (other than following expiration or termination of the Rebate Term) (the "*Rebate Conditions*"). In addition, if this Rebate Amendment or the Card Agreement is terminated by you for any reason or is terminated by us as a result of a Rebate Default (as defined in Section 3), you will be deemed to have failed to meet the Rebate Conditions for the Calendar Year in which such termination occurs. If the Rebate Conditions are not satisfied in or with respect to any Calendar Year, you are not entitled to a Rebate for that Calendar Year.

Reports and Information. We will provide the calculations and supporting Qualified Volume available to us for the Rebate upon your reasonable request. You agree to provide validation and documentation reasonably satisfactory to us of any transaction or other information we reasonably request to verify or support the Qualified Volume calculation of the Rebate, and we may condition or withhold payment pending receipt of such information.

Adjustment Events. Your Rebate terms have been established based in part on certain assumptions relating to a number of external conditions including interest rate and market conditions, your financial condition, and current regulatory requirements (including interchange rates and restrictions). Should a significant change in such conditions or requirements occur, we reserve the right to adjust your Rebate terms to reflect the effect of such change on us as determined by us in good faith. We will give you not less than ninety (90) days notice of the implementation of any such adjustment.

3. **Rebate Term.** Unless terminated sooner as provided in this Rebate Amendment, the term of this Rebate Amendment ("*Rebate Term*") shall commence on the date this Rebate Amendment is executed and shall expire on the day immediately preceding the third anniversary of the Effective Date; provided however, that unless either party gives to the other party written notice of non-renewal of the Rebate Term not later than sixty (60) days prior to the expiration of the stated Rebate Term, the Rebate Term shall automatically be extended on a month-to-month basis until such time as this Rebate Amendment is terminated by either party upon sixty (60) days prior written notice. This Rebate Amendment and the Rebate Term terminate automatically upon the termination of the Card Agreement. We may terminate this Rebate Amendment immediately in our discretion at any time by giving you written notice (a) upon the occurrence of any default under the Card Agreement or any material breach of this Rebate Amendment by you or (b) upon any default by you in connection with any loan or advance we or any of our affiliates have made to you, or under any other indebtedness, obligation or liability you owe to us or any of our affiliates, whether now existing or arising in the future (any such event in clause (a) or (b), a "*Rebate Default*").

4. **Confidentiality.** During the Rebate Term and for two (2) years after the Rebate Term, you and we agree to keep confidential all information relating to this Rebate Amendment including the existence, terms and conditions of this Rebate Amendment, and to not disclose such information except to those individuals within our respective organizations with a reasonable need to know such information. Each of us acknowledges that, in the event of a breach of this Section 4, the non-breaching party will likely suffer irreparable damage that cannot be fully remedied by monetary damages. Accordingly, in addition to any remedy that the non-breaching party may possess pursuant to applicable law, the non-breaching party has the right to seek and obtain injunctive relief against any such breach in any court of competent

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jurisdiction. Notwithstanding the foregoing, the restrictions and obligations set forth in this Section 4 do not apply to the extent you are subject to freedom of information, open government or similar laws or regulations requiring you to disclose any such information.

5. Effect. This Rebate Amendment amends the Card Agreement solely for purposes of establishing a rebate opportunity for you during the Rebate Term. All provisions of the Card Agreement not inconsistent with this Rebate Amendment shall remain unchanged and in full force and effect, and are ratified and confirmed. In the case of any irreconcilable conflict between the various provisions in the Card Agreement and this Rebate Amendment, the provisions of this Rebate Amendment shall prevail to the extent necessary to resolve the conflict.

6. Miscellaneous. We and you each represent and warrant to each other that this Rebate Amendment has been authorized by all necessary corporate or other entity action, and that the person signing this Rebate Amendment is duly authorized to do so. This Rebate Amendment evidences the entire agreement and understanding between us with respect to the payment of a rebate to you, and supersedes all prior agreements and discussions between us with respect to the payment of a rebate to you.

*******Signature Page Follows*******

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Witness: The parties have caused this Rebate Amendment to be executed by their duly authorized representatives as of the date set forth below.

EXECUTED this _____, 20__.

FIFTH THIRD BANK

CUSTOMER:

By: _____

Northwest Special Recreation Association

Print name: _____

By: _____

Print title: _____

Tracey Crawford
Print name: _____

Executive Director
Print title: _____

By: _____

PAYMENT TERMS: [CUSTOMER INITIAL PAYMENT TERM SELECTED]

Print name: _____

Print title: _____

30/15 _____

30/25 _____

OTHER (SPECIFY, SUBJECT TO OUR WRITTEN APPROVAL) _____

IF NOT INITIALED, REBATE WILL BE BASED ON 30/25

Fifth Third Bank, National Association, Member FDIC. Fifth Third and Fifth Third Bank are registered service marks of Fifth Third Bancorp.

December 2018.- Standard

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EXHIBIT A
(Attached)

This Rebate Amendment is NOT valid unless the Rebate Table is attached. If, however a Rebate Table is not attached to this Rebate Amendment but there is in effect and not superseded a Rebate proposal from us set forth in a writing signed in ink by one of our authorized representatives that has been accepted by you, signed by you in ink, returned to us by you and appears in our records, that Rebate proposal is deemed incorporated into this Exhibit A. If a Rebate Table is attached to this Rebate Amendment, that Rebate Table supersedes any such proposal.

Exhibit A: Chicago Park District Consortium

Rebate Spend Levels		Payment Terms		
Minimum	Maximum	30/25	LT1	Discount
\$3,000,000.01	\$4,000,000.00	0.90%	0.50%	0.20%
\$4,000,000.01	\$5,000,000.00	1.00%	0.50%	0.20%
\$5,000,000.01	\$10,000,000.00	1.21%	0.50%	0.20%
\$10,000,000.01	\$15,000,000.00	1.30%	0.50%	0.20%
\$15,000,000.01	\$25,000,000.00	1.32%	0.50%	0.20%
\$25,000,000.01	\$35,000,000.00	1.34%	0.50%	0.20%
\$35,000,000.01	greater	1.36%	0.50%	0.20%

Date: January 19, 2022

To: NWSRA, Board of Directors

From: Tracey Crawford, Executive Director

Re: Comprehensive Strategic Plan and Mission, Vision and Value Statements

MOTION:

1. A motion to approve the 2022-2024 NWSRA Comprehensive Strategic Plan as presented.
2. A motion to approve the following:
 - a. Mission Statement
 - b. Vision Statement
 - c. Value Statements

RESOLUTION #2022-2

**APPRECIATION OF SERVICE:
STATE SENATOR AND UNITED STATES CONGRESSMAN
HARRIS W. FAWELL
NORTHWEST SPECIAL RECREATION ASSOCIATION**

WHEREAS, the **Northwest Special Recreation Association** exists to provide recreation and leisure services for all residents with disabilities who live within the NWSRA member districts; and

WHEREAS, State Senator and United States Congressman Harris W. Fawell served in the Illinois State Senate from 1963 to 1977 and was named the “Outstanding Freshman State Senator” by the Illinois Press Association; and

WHEREAS, State Senator and United States Congressman Harris W. Fawell during his time in the Illinois legislature sponsored legislation that enabled and promoted the formation by park districts and municipalities of special recreation associations (SRAs) for special needs children and adults throughout the state; and

WHEREAS, as State Senator, Harris W. Fawell also sponsored legislation requiring real estate developers to donate park land to communities, and led to the Naperville Land Cash Donation Ordinance that resulted in the acquisition of many acres of park land in Naperville, and became the blueprint for similar local legislation across the country; and

WHEREAS, as State Senator Harris W. Fawell also sponsored legislation that amended the Park District Code to authorize a specific tax levy for SRAs that further promoted the forming of SRAs and provided a reliable source of funding for them, further expanding recreation opportunities for and transforming the lives of thousands of people with disabilities and their families throughout the State of Illinois; and

WHEREAS, as State Senator and United States Congressman Harris W. Fawell strove to represent and serve ALL people, applying his intelligence, patience, empathy and understanding to the betterment of the human race;

NOW, THEREFORE, BE IT RESOLVED, that the Boards of Directors of the Northwest Special Recreation Association recognize the late State Senator and United States Congressman Harris W. Fawell for his contributions to and support of the Illinois Parks and Recreation and Therapeutic Recreation community for the last 58 years; and

BE IT FURTHER RESOLVED, that State Senator and United States Congressman Harris W. Fawell indisputably enhanced the lives and futures of all people including those with disabilities in the State of Illinois during his tenure and forever more.

Christina Ferraro
NWSRA Board Chairman