

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE NORTHWEST SPECIAL RECREATION ASSOCIATION
HELD AT NWSRA ADMINISTRATIVE OFFICES AT
3000 CENTRAL ROAD, ROLLING MEADOWS, IL
ON THE 20th DAY OF NOVEMBER 2024 AT 10:30 A.M.**

Chairman Talsma called the meeting to order at 10:31 a.m. Administrative Manager Vasalos took Roll Call. The following members of the Board were present: Kevin Romejko, Bartlett Park District; Erika Strojinc, Buffalo Grove Park District; Ben Curcio, Elk Grove Park District; Steve Bessette, Hanover Park Park District; Craig Talsma, Hoffman Estates Park District; Jim Jarog, Mount Prospect Park District; Ben Rea, Palatine Park District; Christina Ferraro, Prospect Heights Park District; Nick Troy, Rolling Meadows Park District; Tony LaFrenere, Schaumburg Park District; Jay Morgan, South Barrington Park District, Jeff Janda, Streamwood Park District and Jan Buchs, Wheeling Park District

Absent: Robert Dowling, Bret Fahnstrom

Also present: Tracey Crawford, Executive Director; Andrea Griffin and Rachel Hubsch, Superintendents of Recreation; Tom Draper, Superintendent of Communications and Marketing; Anne Kiwala, Superintendent of Development; Nicolae Gereaa, Superintendent of Finance; and Steve Adams, Attorney, Carrie Fullerton and Jessica Vasalos, Administrative Manager as recording secretary.

Adoption of Rules Permitting Remote Meeting Attendance

Executive Director Crawford explained the Remote Attendance policy and Attorney Adams further explained that the only reasons that Board Members would be able to attend remotely would be the following:

1. Employment
2. Illness
3. Work of the District
4. Child Care Obligations

Director LaFrenere asked if this also has to be allowed for the public. Atty Adams responded no, in the absence of a pandemic. Director Romejko asked where the lines are for the Employment portion. Atty Adams responded that it would be a decision of the Board. This would be a commonsense decision. Chairman Talsma asked for a motion to approve the Permitting of Remote Meeting Attendance. Director Morgan made the motion, and Director Rea seconded the motion to approve the Permitting of Remote Meeting Attendance. Upon voice vote, the motion was carried.

Chairman Talsma asked for a motion to allow Carrie Fullerton to attend the meeting remotely due to a business conflict. Director Janda made the motion, and Director LaFrenere seconded the motion to allow Carrie Fullerton to attend the meeting remotely. Upon voice vote, the motion was carried.

Closed Session

Chairman Talsma asked for a motion to move into closed session. Director LaFrenere made the motion and Director Janda seconded the motion to move into closed session. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Kevin Romejko, Erika Strojinc, Ben Curcio, Steve Bessett, Craig Talsma, Jim Jarog, Ben Rea, Christina Ferraro, Nick Troy, Diane Hilgers, Tony LaFrener, Jay Morgan, Jeff Janda and Jan Buchs

NAY: None

The motion carried.

Return to Open Session

Chairman Talsma asked for a motion to return to open session. Director Janda made the motion and Director LaFrener seconded the motion to return to open session. Upon voice vote, the motion was carried.

Review of Executive Session Minutes

Chairman Talsma reviewed the minutes with the Board. There are no suggestions to open any minutes.

Chairman Talsma asked for a motion to approve Resolution R2024-3 stating not to open any closed session minutes at this time. Director La Frener made the motion, and Director Janda seconded the motion to approve Resolution R2024-3 stating not to open any closed session minutes at this time. Upon voice vote, the motion was carried.

Approval of Consent Agenda

Chairman Talsma called for a motion to approve the Consent Agenda of November 20, 2024. Director Janda made the motion and Director LaFrener seconded the motion to approve the Consent Agenda dated November 20, 2024. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Kevin Romejko, Erika Strojinc, Ben Curcio, Steve Bessett, Craig Talsma, Jim Jarog, Ben Rea, Christina Ferraro, Nick Troy, Diane Hilgers, Tony LaFrener, Jay Morgan, Jeff Janda and Jan Buchs

NAY: None

The motion carried.

Staff Reports

Deferred

Old Business

Items A. Vacation Policy, B. Mileage Policy, C. Gift and Rewards Policy, D. Travel Expense E. Policy, Longevity Program Policy

Chairman Talsma asked for a motion to approve the policy's laid out in items A-E of the agenda. Director Romejko made the motion and Director Janda seconded the motion to approve the policy's A-E. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Kevin Romejko, Erika Strojinc, Ben Curcio, Steve Bessett, Craig Talsma, Jim Jarog, Ben Rea, Christina Ferraro, Nick Troy, Diane Hilgers, Tony LaFrener, Jay Morgan, Jeff Janda and Jan Buchs

NAY: None

The motion carried.

New Business

Items A. Park District Staff Member Benefits, C. Maint. RFQ, D. Lauterbach and Amen Settlement

Chairman Talsma asked for a motion to approve items A-D under New Business on the agenda. Director Janda made the motion and Director LaFrenere seconded the motion to approve items A-D under New Business on the agenda. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Kevin Romejko, Erika Strojinc, Ben Curcio, Steve Bessett, Craig Talsma, Jim Jarog, Ben Rea, Christina Ferraro, Nick Troy, Diane Hilgers, Tony LaFrenere, Jay Morgan, Jeff Janda and Jan Buchs

NAY: None

The motion carried.

Transportation Bids

Chairman Talsma asked for a motion to approve the Transportation Bid that is explained in the packet. Director LaFrenere made the motion and Director Romejko seconded the motion to approve the Transportation Bid as presented.

Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Kevin Romejko, Erika Strojinc, Ben Curcio, Steve Bessett, Craig Talsma, Jim Jarog, Ben Rea, Christina Ferraro, Nick Troy, Diane Hilgers, Tony LaFrenere, Jay Morgan, Jeff Janda and Jan Buchs

NAY: None

The motion carried.

Information Action/Items

Personnel Committee Update

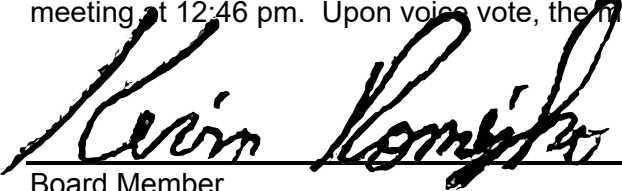
Chairman Talsma tabled the Personnel Committee Update until the December meeting.

Finance Committee Update

Chairman Talsma tabled the Finance Committee Update until the December meeting.

Adjournment

After no further business, Chairman Talsma called for a motion to adjourn. Director LaFrenere made the motion and Director Janda seconded the motion to adjourn the November 20, 2024, meeting at 12:46 pm. Upon voice vote, the motion was carried.


Board Member