

**Agreement Between NWSRA and Arlington Heights
Park District as to Administrative Services**

WITNESSETH this Agreement, dated this 22nd day of April, 1985, between NORTHWEST SPECIAL RECREATION ASSOCIATION (NWSRA), an association of fourteen (14) Illinois Park Districts operating under and in accordance with those certain "Articles of Agreement," effective May 1, 1980, as amended, and ARLINGTON HEIGHTS PARK DISTRICT, a body politic and corporate, and one of the member districts to said Joint Agreement (DISTRICT), said Joint Agreement having been entered into in accordance with the provisions of Sec. 8-10.2 of "The Park District code" (pa. 8-10.2, ch. 105, Ill. Rev. Stat., 1977)

(1) Administrative Services. NWSRA, having elected not to appoint any of its Member Districts as an Administrative District, and to therefore serve as its own employer, does however appoint DISTRICT to administer certain specified administrative services for NWSRA, and DISTRICT hereby consents to administer such services as herinafter specified.

(2) Term. The term of the appointment as said DISTRICT hereunder shall be for the initial period commencing as of May 1, 1985, and expiring as of April 30, 1990. The Agreement notwithstanding any of the above may be terminated by either party upon receipt of a 90 day written notice.

(3) Responsibilities of District. All employees directly employed by NWSRA shall have their payroll processed by the DISTRICT. The DISTRICT agrees to process all of NWSRA's payroll related reports such as IMRF, Social Security, Federal and State Withholding W-2 Statements.

(4) Administrative Service Fee. NWSRA agrees to pay DISTRICT a monthly service fee as follows:

May 1, 1985 to April 30, 1986	\$175 per month
1986	185 per month
1987	195 per month
1988	205 per month
1989	215 per month

The Administrative service fee is to be paid not later than the first day of the month following the month in which the services were rendered.

(5) Reimbursement by NWSRA. Reimbursement for the bi-weekly gross payroll by the DISTRICT on behalf of NWSRA program employees is to be paid on or before the payroll date on the checks.

(6) Other Services. NWSRA and DISTRICT shall perform such other services for each other and engage in joint and cooperative programs and endeavors to their mutual benefit, as agreed upon by their respective boards from time to time. Such services and programs shall be paid for on an out-of-pocket expense basis or as agreed upon by the two agencies.

(7) Notices. All notices hereunder shall be in writing. Delivery of such notices may be by personal delivery or by U.S. Certified Mail, return receipt requested, as hereafter stated. Personal delivery to NWSRA may be had by delivery of any such notice to the Director or the Chairman of the Board of NWSRA. Personal delivery to DISTRICT may be had by delivery of such notice to the Director or the President of the Board of DISTRICT. Mail delivery to NWSRA shall be had by mailing any such notice in a properly stamped and addressed envelope addressed to: 3705 Pheasant Drive, Rolling Meadows, Illinois 60008, and mail delivery to DISTRICT shall be had by mailing any such notice in a properly stamped and addressed envelope addressed to: 800 East Falcon Drive, Arlington Heights, Illinois 60005.

DATED the date aforesaid.

NORTHWEST SPECIAL RECREATION ASSOCIATION, An Association of Park Districts Operating Under a Joint Agreement, Effective May 1, 1980. As Amended

ARLINGTON HEIGHTS PARK DISTRICT, A Body Politic and Corporate,

By: _____
Director

By: Sandra S. Peristom
President

Attest: _____
Secretary

Attest: [Signature]
Secretary

(SEAL)

(SEAL)



Arlington Heights Park District

administration office
800 E. FALCON DRIVE
ARLINGTON HEIGHTS, ILLINOIS 60005
(312) 640-2550

April 24, 1985

Mr. Kevin Kendrigan
Northwest Special Recreation Association
262 East Palatine Road
Palatine, Illinois 60067

Dear Kevin:

Enclosed, please find two copies of the signed agreement between NWSRA and the Arlington Heights Park District as to administrative services. This agreement was approved and signed on April 22, 1985.

Please take necessary action and return one signed copy to my attention.

Sincerely,

A handwritten signature in cursive script that reads "Donna".

Donna L. Shively
Supt. of Finance and Personnel

DLS:eb
Enclosure

**Agreement Between NWSRA and Arlington Heights
Park District as to Administrative Services**

WITNESSETH this Agreement, dated this _____ day of _____, 1985, between NORTHWEST SPECIAL RECREATION ASSOCIATION (NWSRA), an association of fourteen (14) Illinois Park Districts operating under and in accordance with those certain "Articles of Agreement," effective May 1, 1980, as amended, and ARLINGTON HEIGHTS PARK DISTRICT, a body politic and corporate, and one of the member districts to said Joint Agreement (DISTRICT), said Joint Agreement having been entered into in accordance with the provisions of Sec. 8-10.2 of "The Park District code" (pa. 8-10.2, ch. 105, Ill. Rev. Stat., 1977)

(1) Administrative Services. NWSRA, having elected not to appoint any of its Member Districts as an Administrative District, and to therefore serve as its own employer, does however appoint DISTRICT to administer certain specified administrative services for NWSRA, and DISTRICT hereby consents to administer such services as herinafter specified.

(2) Term. The term of the appointment as said DISTRICT hereunder shall be for the initial period commencing as of May 1, 1985, and expiring as of April 30, 1990. The term of this Agreement shall be automatically renewed for an additional 5 year term, commencing and expiring as of the aforesaid May 1st and April 30th dates at 5 year intervals, unless prior to May 1st of the 4th year of each 5 year term either party hereto shall in writing notify the other of its election to terminate this Agreement. Upon delivery of such notice, this Agreement shall then expire as of April 30th of the 5th year of the then effective 5 year term in concern.

(3) Responsibilities of District. All employees directly employed by NWSRA shall have their payroll processed by the DISTRICT. The DISTRICT agrees to process all of NWSRA's payroll related reports such as IMRF, Social Security, Federal and State Withholding W-2 Statements.

(4) Administrative Service Fee. NWSRA agrees to pay DISTRICT a monthly service fee as follows:

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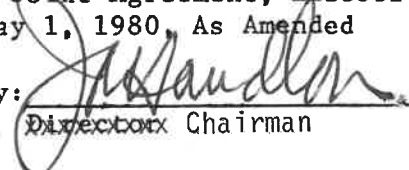
The Administrative service fee is to be paid not later than the first day of the month following the month in which the services were rendered.

(5) Reimbursement by NWSRA. Reimbursement for the bi-weekly gross payroll by the DISTRICT on behalf of NWSRA program employees is to be paid within 15 days of the payroll date.

(6) Other Services. NWSRA and DISTRICT shall perform such other services for each other and engage in joint and cooperative programs and endeavors to their mutual benefit, as agreed upon by their respective boards from time to time. Such services and programs shall be paid for on an out-of-pocket expense basis or as agreed upon by the two agencies.

(7) Notices. All notices hereunder shall be in writing. Delivery of such notices may be by personal delivery or by U.S. Certified Mail, as hereafter stated. Personal delivery to NWSRA may be had by delivery of any such notice to the Director or the Chairman of the Board of NWSRA. Personal delivery to DISTRICT may be had by delivery of such notice to the Director or the President of the Board of DISTRICT. Mail delivery to NWSRA shall be had by mailing any such notice in a properly stamped and addressed envelope addressed to: 3705 Pheasant Drive, Rolling Meadows, Illinois 60008, and mail delivery to DISTRICT shall be had by mailing any such notice in a properly stamped and addressed envelope addressed to: 800 East Falcon Drive, Arlington Heights, Illinois 60005. Any such mail delivery shall be deemed received by the recipient on the 2nd day subsequent to deposit of any such envelope in a proper U.S. mail receptacle for mail deposits.
DATED the date aforesaid.

NORTHWEST SPECIAL RECREATION
ASSOCIATION, An Association of
Park Districts Operating Under
a Joint Agreement, Effective
May 1, 1980, As Amended

By: 
Director/Chairman

Attest: _____
Secretary

(SEAL)

ARLINGTON HEIGHTS PARK DISTRICT,
A Body Politic and Corporate,

By: _____
President

Attest: _____
Secretary

(SEAL)