

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE NORTHWEST SPECIAL RECREATION ASSOCIATION
HELD AT NWSRA ADMINISTRATIVE OFFICES AT
3000 CENTRAL ROAD, ROLLING MEADOWS, IL
ON THE 29th DAY OF SEPTEMBER 2021 AT 10:30 A.M.**

Chairman Fahnstrom called the meeting to order at 10:41 a.m.. Administrative Manager Vasalos took roll call. The following members of the Board were present: Brian Meyer, Arlington Heights Park District; Ryan Risinger, Buffalo Grove Park District; Ben Curcio, Elk Grove Park District; Bob O'Brien, Hanover Park Park District; Craig Talsma, Hoffman Estates Park District; Jim Jarog, Mount Prospect Park District; Mike Clark, Palatine Park District; Christina Ferraro, Prospect Heights Park District; Bret Fahnstrom, River Trails Park District; Kevin Romejko, Rolling Meadows Park District; Diane Hilgers, Salt Creek Park District; Tony LaFrener, Schaumburg Park District; Jay Morgan, South Barrington Park District; Jeff Janda, Streamwood Park District;

Absent: Rita Fletcher, Robert Dowling, and Jan Buchs

Also present: Tracey Crawford, Executive Director; Brian Selders, Superintendent of Communications and IT; Cathy Splett, Superintendent of Development; Andrea Griffin and Rachel Hubsch, Superintendents of Recreation; Miranda Woodard, Accounting Manager; Zoi Council, Intern; Recreation Specialists Celine Ehert, Tania Meza-Sanchez, Miranda Marfilus, Samantha Tabert and Lauren Otteman; Manager, Alexis Bell; Coordinators, Danielle Olson, Sarah Cuthbert and Adrienne Adkins; Support Services Coordinator, Ethen Frierson; Operations Coordinator, Josh Ruston; Graphics Communications Coordinator, Erika Flores; IT Services Coordinator, Devin Morrison; and Superintendent of Marketing and Communications, Tom Draper

Introduction of Guests

Chairman Fahnstrom introduced the guests and each one gave a brief introduction.

Public Comment

None

Approval of Agenda

Chairman Fahnstrom asked for a motion to approve the agenda dated September 29, 2021. Director Janda made the motion and Director O'Brien seconded the motion to approve the agenda dated September 29, 2021. Upon voice vote the motion was carried.

Approval of Consent Agenda

Chairman Fahnstrom called for a motion to approve the Consent Agenda of September 29, 2021. Director Janda made the motion and Director LaFrener seconded the motion to approve the Consent Agenda dated September 29, 2021 with the correction in the minutes to reflect during a normal "PreCovid" year 65% of the budget is used for staffing costs. Upon roll being called the vote was as follows:

AYA: Brian Meyer, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan and Jeff Janda

NAY: None

The motion carried.

Correspondence

Director Crawford reviewed the Correspondence.

Staff Reports

Program Report

Superintendent Hubsch shared a story about NWSRA participants in regarding sensory friendly concerts in Schaumburg. A special event for camp and Pursuit was created which lead to sensory aids at the Schaumburg Theatre.

Marketing and PR Report/Outreach

Superintendent Selders reported that they are preparing and working on outreach and starting to work on the Gala as well as finishing up the golf outings. He also reported that he will be finalizing the strategic plan with campfire concepts. He has been busy training Tom and Devin to make the transition smooth for his final days at NWSRA. Chairman Fahnstrom thanked Brian for his time at NWSRA and wished him luck on his future endeavors.

SLSF

Director Crawford informed the Board that Superintendent Splett has moved on to a new endeavor with NSSRA. She is happy to report that her replacement has been hired and will start the first week of October. There were no questions regarding the SLSF reports in the Board packet.

Director's Report

Executive Director Crawford informed the Board that she has been posting openings with the ATRA job board. This has given NWSRA national exposure and has allowed filling positions from all over the country. She also announced that she is celebrating her 10-year anniversary this year, and is grateful to the Board for the support over the last 10 years. Director Crawford reported to the Board that two of the buses have had vandalism with the theft of the catalytic converters. This is an ongoing problem in the area and to combat this, cages have been installed on the buses to try to prevent any additional theft.

Old Business

NWSRA Programming Space 6

Superintendent Griffin reported that the bids will be reviewed at Hoffman Estates Park District and will be brought to the Hoffman Estates Board for approval. The programming space is expected to open in March of 2022.

2021 Member District Annual Assessment Approval

Executive Director Crawford stated that NWSRA has received 15 approved Resolutions of the MDAA from member districts. Chairman Fahnstrom called for a motion to approve the 2022 Member District Annual Assessment. Director Risinger made the motion and Director Janda

seconded the motion the motion to approve the MDAA as presented. Upon roll being called the vote was as follows:

AYA: Brian Meyer, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Mike Clark, Christina Ferraro, Bret Fahnstrom, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan and Jeff Janda

NAY: None

The motion carried.

New Business

None

Adjournment

After no further business, Chairman Fahnstrom called for a motion to adjourn. Director Janda made the motion and Director Risinger seconded the motion to adjourn the September 29, 2021 meeting at 11:20 am. Upon voice vote the motion was carried.



Secretary