



*We exist to provide outstanding opportunities through recreation for children and adults with disabilities.*

**May 24, 2017**  
**10:30 a.m. Board Meeting**  
Park Central Conference Room  
3000 Central Road, Rolling Meadows, IL

### Agenda

- I. Call to Order  
Roll Call
  
- II. Introduction of Guests
  - 1. Michele Paradise – 25 Years of Service
  - 2. Ryan Dieschbourg – Program Specialist
  - 3. Brittany Johns – Program Specialist
  - 4. Megan O'Brien – Events Coordinator
  - 5. Jordan Ross - Summer Intern
  - 6. Matt Beran – Lauterbach and Amen
  
- III. Public Comment
  
- IV. Approval of Agenda
  
- V. Approval of Consent Agenda – Pages 3-96
  - A. Approval of Minutes, March 22, 2017
  - B. NWSRA Financial Reports, March 31, 2017 & April 30, 2017
    - 1. PFM Account Statement
    - 2. NWSRA & SLSF Organizational Cash Overview
    - 3. NWSRA Budget vs. Actual
    - 4. SLSF Budget vs. Actual
    - 5. NWSRA Balance Sheets
    - 6. SLSF Balance Sheets
    - 7. Benjamin F Edwards Account Statement
  - C. Warrant:
    - 1. #4 dated April 28, 2017 - \$201,582.57
    - 2. #5 dated May 24, 2017 - \$ 69,533.22
  - D. Bi-Weekly Payroll:
    - 1. Pay Period Ending – 3/5/17 \$95,587.98
    - 2. Pay Period Ending – 3/19/17 \$99,359.24
    - 3. Pay Period Ending – 4/2/17 \$95,860.77
    - 4. Pay Period Ending – 4/16/17\$96,384.77
  - E. ADA Compliance Projects:
    - 1. Rolling Meadows Park District
      - a. Various Projects - \$39,647\*
    - 2. Mt. Prospect Park District
      - b. Various Projects - \$166,417.56\*
    - 3. River Trails Park District
      - a. Various Projects - \$43,950\*

*An extension of the local park districts serving*  
Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect  
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

- VI. Correspondence
  - A. Written
  - B. Oral
  
- VII. Staff Reports – Pages – 97-109
  - A. Program Report
  - B. Marketing and P/R Report
    - 1. 1<sup>st</sup> Quarter Outreach Report
  - C. SLSF
  - D. 1<sup>st</sup> Quarter Financial Reports
  - E. 1<sup>st</sup> Quarter Goals Update
  - F. 1<sup>st</sup> Quarter Directors Work Plan Update
  
- VIII. Old Business
  - A. Hanover Park Park District Accessible Ramp Update – Oral
  - B. NWSRA Programming Space/Pursuit 2 Update – Oral
  
- IX. New Business – Pages – 110-144
  - A. Bank Issues
    - 1. Approval to close NWSRA Money Market, Imprest Public Funds Interest Checking and Payroll Public Funds Interest Checking Accounts
    - 2. Approval to open new accounts with Village Bank and Trust of Arlington Heights
    - 3. Resolution 2017-14 Approval of New Bank Account
  - B. NWSRA Audit and Management Letter, Presented by Matt Beran, Lauterbach and Amen
  - C. PFM Investment Update
  - D. Fund Balance Recommendations
  - E. 2017 Recommend Transfers
  - F. IDOT Resolution 2017-12
  - G. Appointment of Legal Counsel:
    - 1. Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. – Heidi Katz
  - H. Ordinance O2017-2 – Sale of Personal Property
  - I. Recognition of outgoing Board Member – Greg Kuhs
  - J. Other
  
- X. Information/Action Items – Pages – 145-152
  - A. PDRMA
    - 1. 2016 PATH Summary
    - 2. Annual Report
  - B. Annual Information Request (EAV, Gross Population) Reminder
  - C. Other
  
- XI. Closed Session
  - A. Section 2(c)(21) Semi-annual Review of Executive Session Minutes
  
- XII. Action as a result of Closed Session – Pages – 153-155
  
- XIII. Adjournment

**Values**

- Teamwork: Support each other and work together
- Respect: Be open, honest and kind
- Enthusiasm: Exceed expectations
- Collaboration: Combine resources to achieve common goals
- Communication: Listen, share and adapt

**Vision Statement**

To be a leading force, creating greater options that enrich the life experience of the participants, families and communities we serve