

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE NORTHWEST SPECIAL RECREATION ASSOCIATION
HELD AT CHANDLERS RESTAURANT, MEETING ROOM
401 N. ROSELLE ROAD, SCHAUMBURG, IL 60194
ON DECEMBER 14, 2016 AT 10:30 A.M.**

Chairman Clark called the meeting to order at 10:30 a.m. and asked Executive Director Crawford to call the roll. The following members of the Board were present: Rita Fletcher, Ryan Risinger, Dean Bostrom, Greg Kuhs, Mike Clark, Christina Ferraro, Bret Fahnstrom, Diane Hilgers, Tony LaFrener, Dennis Stein, and Jan Buchs.

Dean Bostrom arrived at 10:36 am, Rick Hanetho arrived at 10:41 am, and Amy Charlesworth arrived at 10:45 am

Absent: Tom Busby, Robert Dowling, and Jay Morgan

Also present: Tracey Crawford, Executive Director; Brian Selders, Superintendent of Communications and IT; Miranda Woodard, Business Manager; Jayne Finger, Superintendent of Recreation; Trisha Breitlow, Superintendent of Administrative Services and Jessica Vasalos, Administrative Coordinator as Recording Secretary.

Public Comment

None

Agenda

Chairman Clark called for a motion to approve the December 14, 2016 agenda. Trustee Stein made the motion and Trustee Risinger seconded the motion. Upon voice vote the motion carried.

Consent Agenda

Chairman Clark called for a motion to approve the Consent Agenda of December 14, 2016. Trustee Stein made the motion and Trustee Fahnstrom seconded the motion. Upon roll being called the vote was as follows:

Rita Fletcher, Ryan Risinger, Rick Wulbecker, Greg Kuhs, Mike Clark, Christina Ferraro, Bret Fahnstrom, Diane Hilgers, Tony LaFrener, Dennis Stein, and Jan Buchs

NAYS:

None

The motion carried.

Correspondence

Executive Director Crawford reported the following:

1. Congratulatory letter from Dane Mall with PDRMA Risk Management Services awarding NWSRA with a grant for a changing table.

2. Letter from IAPD congratulating the entire Board and staff for the successful recertification of Distinguished Agency.
3. Note from Sherry Gach thanking the Board and Staff for the flowers and chocolates sent during her recovery from surgery

Staff Reports

None

Old Business

Chairman Clark asked for a motion to approve the 2017 Proposed Budget. Trustee Stein made the motion and Trustee Risinger seconded the motion. Upon roll being called the vote was as follows:

Rita Fletcher, Ryan Risinger, Rick Wulbecker, Dean Bostrom, Greg Kuhs, Mike Clark, Christina Ferraro, Bret Fahnstrom, Diane Hilgers, Tony LaFrenere, Dennis Stein, and Jan Buchs

NAYS:

None

The motion carried.

New Business

Installation of 2017 Officers

Chairman Clark asked for a motion to approve the new NWSRA Officers to the Board as of January 1, 2017. They are as follows: Tony LaFrenere, Chairman; Diane Hilgers, Vice Chair; Amy Charlesworth, Organizational Chair; and Jay Morgan, Personnel Committee Chair. Trustee Stein made the motion and Trustee Fahnstrom seconded the motion. Upon roll being called the vote was as follows:

Rita Fletcher, Ryan Risinger, Rick Wulbecker, Dean Bostrom, Greg Kuhs, Mike Clark, Christina Ferraro, Bret Fahnstrom, Diane Hilgers, Tony LaFrenere, Dennis Stein, and Jan Buchs

NAYS:

None

The motion carried.

Recognition of Board Members

It was at this time that Trustee LaFrenere presented Chairman Clark with an appreciation letter and gift basket.

Surplus Ordinance 2016-6

Chairman Clark asked for a motion to approve Surplus Ordinance 2016-6 as presented. Trustee Stein made the motion and Trustee Risinger seconded the motion. Upon roll being called the vote was as follows:

Rick Hanetho, Rita Fletcher, Ryan Risinger, Rick Wulbecker, Dean Bostrom, Greg Kuhs, Mike Clark, Christina Ferraro, Bret Fahnstrom, Diane Hilgers, Tony LaFrener, Dennis Stein, and Jan Buchs

NAYS:

None

The motion carried.

New Travel Policy

Chairman Clark asked for a motion to approve the new Travel Policy as presented. After some discussion, Trustee Stein made the motion and Trustee Fahnstrom seconded the motion. Upon roll being called the vote was as follows:

AYES:

Rick Hanetho, Rita Fletcher, Ryan Risinger, Rick Wulbecker, Dean Bostrom, Greg Kuhs, Mike Clark, Christina Ferraro, Bret Fahnstrom, Amy Charlesworth, Diane Hilgers, Tony LaFrener, Dennis Stein, and Jan Buchs

NAYS:

None

The motion carried.

Extended School D54 Day Camp

Chairman Clark asked for a motion to approve the Extended School D54 Day Camp agreement as presented. Superintendent Finger presented further explanation. Trustee Stein made the motion and Trustee Risinger seconded the motion. Upon roll being called the vote was as follows:

AYES:

Rick Hanetho, Rita Fletcher, Ryan Risinger, Rick Wulbecker, Dean Bostrom, Greg Kuhs, Mike Clark, Christina Ferraro, Bret Fahnstrom, Amy Charlesworth, Diane Hilgers, Tony LaFrener, Dennis Stein, and Jan Buchs

NAYS:

None

The motion carried.

Information/Action Items

Accident/Injury Summary for 2016

Superintendent Breitlow informed the Board that vehicle incidents are at a 3 year low, due to consistent training. Participant incidents are also low due to the implementation of the Behavior Team. Trustee Fletcher inquired about the "misc" injuries that have occurred. Superintendent Breitlow informed the Board that that category is whatever incident that could not be assigned into a specific category.

Closed/Executive Session

At this time Executive Session was invoked to discuss Executive Session Minutes under Section 5ILCS 120/2(c)(21). Chairman Clark asked for a motioned to convene into Executive Session at 10:53 a.m. under Section 2(c)(1) Personnel Section and 2 (c)(21) Executive Session Review of minutes. Trustee Stein made the motion and Trustee Fahnstrom seconded. Upon roll being called the vote was as follows:

AYES:

Rick Hanetho, Rita Fletcher, Ryan Risinger, Rick Wulbecker, Dean Bostrom, Greg Kuhs, Mike Clark, Christina Ferraro, Bret Fahnstrom, Amy Charlesworth, Diane Hilgers, Tony LaFrenera, Dennis Stein, and Jan Buchs

NAYS:

None

The motion carried.

The Regular Session meeting reconvened at 10:58 am.

Action Taken on Executive Session

Chairman Clark called for a motion to approve Resolution 2016-17 to not release any Executive Session Minutes as presented. Trustee Charlesworth made the motion and Trustee Risinger seconded the motion. Upon roll being called the vote was as follows:

AYES:

Rick Hanetho, Rita Fletcher, Ryan Risinger, Rick Wulbecker, Dean Bostrom, Greg Kuhs, Mike Clark, Christina Ferraro, Bret Fahnstrom, Amy Charlesworth, Diane Hilgers, Tony LaFrenera, Dennis Stein, and Jan Buchs

NAYS:

None

The motion carried.

At this time Executive Session was invoked to discuss Personnel under Section 2 (c)(1). Chairman Clark called for a motion to approve the Board's recommendation as discussed in Executive Session. Trustee Hilgers made the motion and Trustee Stein seconded the motion. Upon roll being called the vote was as follows:

AYES:

Rick Hanetho, Rita Fletcher, Ryan Risinger, Rick Wulbecker, Dean Bostrom, Greg Kuhs, Mike Clark, Christina Ferraro, Bret Fahnstrom, Amy Charlesworth, Diane Hilgers, Tony LaFrenera, Dennis Stein, and Jan Buchs

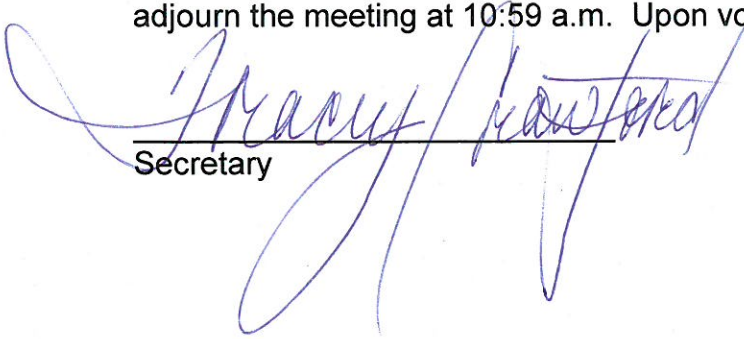
NAYS:

None

The motion carried.

Adjournment

After no further business, Trustee Stein called for a motion to adjourn. Trustee Charlesworth made the motion and Trustee Risinger seconded the motion to adjourn the meeting at 10:59 a.m. Upon voice vote the motion carried.

A handwritten signature in blue ink, appearing to read "Tracy Crawford", is written over a horizontal line. The signature is cursive and somewhat stylized.

Secretary