



*We exist to provide outstanding opportunities through recreation for children and adults with disabilities.*

**January 29, 2025**  
**Annual Meeting**  
**10:30 a.m. Regular Meeting**  
Park Central Banquet Room  
3000 W. Central Road  
Rolling Meadows, IL 60008

## **AGENDA**

- I. Call to Order
  - A. Roll Call
- II. Approval of Agenda
- III. Introduction of Guests:
  - A. Lauren Spears – Intern
  - B. Michael Manos – Intern
  - C. Jenay Harrington – Recreation Specialist
  - D. Liz Thomas – 20 Years Recognition
- IV. Public Comment
- V. **Approval of Consent Agenda – Pages 3-18**
  - A. Approval of Minutes, November 20, 2024 & December 13, 2024
  - B. Warrants: -
    - 1. December 31, 2024 - \$216,811.67
  - C. ADA Compliance Projects
    - 1. Bartlett - \$351,173.23
      - a) Apple Orchard – Recreation and Amenities - Route and Surfaces - \$174,861.24
      - b) Misc Parks – Recreation and Amenities – Routes and Surfaces - \$176,311.99
    - 2. Elk Grove Park District - \$211,000
      - a) Marshall Park – Plumbing, Recreation and Routes and Surfaces - \$165,000
      - b) Newberry Park – Recreation and Amenities - Route and Surfaces - \$30,000
      - c) Pavillion & Rainbow Falls – Maintenance & Routes and Surfaces - \$16,000
    - 3. Hanover Park Park District - \$90,298.43
      - a) Community Park 1 – Routes and Surfaces - \$75,262.69
      - b) Community Park 2 – Routes and Surfaces - \$15,035.74
    - 4. Hoffman Estates Park District - \$146,891.28
      - a) 650 Higgins - Recreation and Amenities - Route and Surfaces - \$82,708.28
      - b) 1400 Poplar Creek - Routes and Surfaces - \$57,600
      - c) 1400 Poplar Creek 2 – Routes and Surfaces - \$6,583
    - 5. Palatine - \$639,169.11
      - a) Cedar Park - Recreation and Amenities - Route and Surfaces - \$66,916.56
      - b) Celtic Park – Routes and Surfaces - \$299,115

*An extension of the local park districts serving*

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect  
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

- c) Hamilton Reservoir – Routes and Surfaces - \$37,766.07
- d) Meadow Lark - Recreation and Amenities - Route and Surfaces - \$235,371.48

- VI. Correspondence
  - A. Written
  - B. Oral
  
- VII. **Staff Reports – Pages 19-23**
  - A. Program Report – Oral Report
  - B. 2024 Year End Statistics – Oral Report with handout
    - 1. Program & Participant Statistics
    - 2. Facility Statistics
  - C. Marketing and P/R Report
  - D. SLSF
  
- VIII. Old Business
  - A. Other
  
- IX. **New Business – Pages 24-36**
  - A. NWSRA Financial Reports, December 31, 2024
    - 1. Income Statement
      - a) Operating
      - b) Capital
    - 2. Monthly Account Snapshot
  - B. Other
  
- X. **Information/Action Items – Pages 37-42**
  - A. 2025 Agency Goals
  - B. Mission, Vision, and Values
  - C. Other
  
- XI. Closed Session  
Closed Session in accordance with the Open Meetings Act to consider information regarding:
  - A. Personnel – 5ILCS 120/2(c)(1)
  
- XII. Action as a result of Closed Session
  - A. Approval of Employment Separation Agreement for NWSRA Superintendent of Administrative Services
  
  - B. Approval of Employment Separation Agreement for NWSRA Executive Director
  
- XIII. Adjournment

# V. Consent Agenda

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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF  
THE NORTHWEST SPECIAL RECREATION ASSOCIATION  
HELD AT NWSRA ADMINISTRATIVE OFFICES AT  
3000 CENTRAL ROAD, ROLLING MEADOWS, IL  
ON THE 20<sup>th</sup> DAY OF NOVEMBER 2024 AT 10:30 A.M.**

Chairman Talsma called the meeting to order at 10:31 a.m. Administrative Manager Vasalos took Roll Call. The following members of the Board were present: Kevin Romejko, Bartlett Park District; Erika Strojinc, Buffalo Grove Park District; Ben Curcio, Elk Grove Park District; Steve Bessette, Hanover Park Park District; Craig Talsma, Hoffman Estates Park District; Jim Jarog, Mount Prospect Park District; Ben Rea, Palatine Park District; Christina Ferraro, Prospect Heights Park District; Nick Troy, Rolling Meadows Park District; Tony LaFrenere, Schaumburg Park District; Jay Morgan, South Barrington Park District, Jeff Janda, Streamwood Park District and Jan Buchs, Wheeling Park District

Absent: Robert Dowling, Bret Fahnstrom

Also present: Tracey Crawford, Executive Director; Andrea Griffin and Rachel Hubsch, Superintendents of Recreation; Tom Draper, Superintendent of Communications and Marketing; Anne Kiwala, Superintendent of Development; Nicolae Gereaa, Superintendent of Finance; and Steve Adams, Attorney, Carrie Fullerton and Jessica Vasalos, Administrative Manager as recording secretary.

Adoption of Rules Permitting Remote Meeting Attendance

Executive Director Crawford explained the Remote Attendance policy and Attorney Adams further explained that the only reasons that Board Members would be able to attend remotely would be the following:

1. Employment
2. Illness
3. Work of the District
4. Child Care Obligations

Director LaFrenere asked if this also has to be allowed for the public. Atty Adams responded no, in the absence of a pandemic. Director Romejko asked where the lines are for the Employment portion. Atty Adams responded that it would be a decision of the Board. This would be a commonsense decision. Chairman Talsma asked for a motion to approve the Permitting of Remote Meeting Attendance. Director Morgan made the motion, and Director Rea seconded the motion to approve the Permitting of Remote Meeting Attendance. Upon voice vote, the motion was carried.

Chairman Talsma asked for a motion to allow Carrie Fullerton to attend the meeting remotely due to a business conflict. Director Janda made the motion, and Director LaFrenere seconded the motion to allow Carrie Fullerton to attend the meeting remotely. Upon voice vote, the motion was carried.

### Closed Session

Chairman Talsma asked for a motion to move into closed session. Director LaFrener made the motion and Director Janda seconded the motion to move into closed session. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Kevin Romejko, Erika Strojinc, Ben Curcio, Steve Bessett, Craig Talsma, Jim Jarog, Ben Rea, Christina Ferraro, Nick Troy, Diane Hilgers, Tony LaFrener, Jay Morgan, Jeff Janda and Jan Buchs

NAY: None

The motion carried.

### Review of Executive Session Minutes

Chairman Talsma reviewed the minutes with the Board. There were no suggestions to open any minutes. Chairman Talsma asked for a motion to approve Resolution R2024-3 stating not to open any closed session minutes at this time. Director La Frener made the motion, and Director Janda seconded the motion to approve Resolution R2024-3 stating not to open any closed session minutes at this time. Upon voice vote, the motion was carried.

### Approval of Consent Agenda

Chairman Talsma called for a motion to approve the Consent Agenda of November 20, 2024. Director Janda made the motion and Director LaFrener seconded the motion to approve the Consent Agenda dated November 20, 2024. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Kevin Romejko, Erika Strojinc, Ben Curcio, Steve Bessett, Craig Talsma, Jim Jarog, Ben Rea, Christina Ferraro, Nick Troy, Diane Hilgers, Tony LaFrener, Jay Morgan, Jeff Janda and Jan Buchs

NAY: None

The motion carried.

### Staff Reports

Deferred

### Old Business

#### Items A. Vacation Policy, B. Mileage Policy, C. Gift and Rewards Policy, D. Travel Expense E. Policy, Longevity Program Policy

Chairman Talsma asked for a motion to approve the policy's laid out in items A-E of the agenda. Director Romejko made the motion and Director Janda seconded the motion to approve the policy's A-E. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Kevin Romejko, Erika Strojinc, Ben Curcio, Steve Bessett, Craig Talsma, Jim Jarog, Ben Rea, Christina Ferraro, Nick Troy, Diane Hilgers, Tony LaFrener, Jay Morgan, Jeff Janda and Jan Buchs

NAY: None

The motion carried.

New Business

Items A. Park District Staff Member Benefits, C. Maint. RFQ, D. Lauterbach and Amen Settlement

Chairman Talsma asked for a motion to approve items A-D under New Business on the agenda. Director Janda made the motion and Director LaFrenere seconded the motion to approve items A-D under New Business on the agenda. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Kevin Romejko, Erika Strojinc, Ben Curcio, Steve Bessett, Craig Talsma, Jim Jarog, Ben Rea, Christina Ferraro, Nick Troy, Diane Hilgers, Tony LaFrenere, Jay Morgan, Jeff Janda and Jan Buchs

NAY: None

The motion carried.

Transportation Bids

Chairman Talsma asked for a motion to approve the Transportation Bid that is explained in the packet. Director LaFrenere made the motion and Director Romejko seconded the motion to approve the Transportation Bid as presented.

Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Kevin Romejko, Erika Strojinc, Ben Curcio, Steve Bessett, Craig Talsma, Jim Jarog, Ben Rea, Christina Ferraro, Nick Troy, Diane Hilgers, Tony LaFrenere, Jay Morgan, Jeff Janda and Jan Buchs

NAY: None

The motion carried.

Information Action/Items

Personnel Committee Update

Chairman Talsma tabled the Personnel Committee Update until the December meeting.

Finance Committee Update

Chairman Talsma tabled the Finance Committee Update until the December meeting.

Adjournment

After no further business, Chairman Talsma called for a motion to adjourn. Director LaFrenere made the motion and Director Janda seconded the motion to adjourn the November 20, 2024, meeting at 12:46 pm. Upon voice vote, the motion was carried.

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Chairman

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF  
THE NORTHWEST SPECIAL RECREATION ASSOCIATION  
ON THE 18<sup>TH</sup> DAY of DECEMBER 2024 AT 10:30 A.M.**

Chairman Ferraro called the meeting to order at 10:30 a.m. Administrative Manager Vasalos took roll call. The following members of the Board were present: Carrie Fullerton, Arlington Heights Park District; Kevin Romejko, Bartlett Park District; Erika Strojinc, Buffalo Grove Park District; Ben Curcio, Elk Grove Park District; Steve Bessette, Hanover Park Park District; Craig Talsma, Hoffman Estates Park District; Jim Jarog, Mt. Prospect Park District; Benjamin Rea, Palatine Park District; Christina Ferraro, Prospect Heights Park District; Bret Fahnstrom, River Trails Park District; Nick Troy, Rolling Meadows Park District; Diane Hilgers, Salt Creek Park District; Tony LaFrenere, Schaumburg Park District; Jay Morgan, South Barrington Park District; Jeff Janda, Streamwood Park District; Jan Buchs, Wheeling Park District

Absent: Robert Dowling

Also present: Nicolae Gereaa, Superintendent of Finance; Dave Moore, Laner Muchin, and Jessica Vasalos, Administrative Manager as recording secretary

Approval of Agenda

Chairman Talsma asked for a motion to approve the December 18, 2024 agenda. Director Fullerton made the motion, and Director Rea seconded it. Upon voice vote, the motion carried.

Public Comment

None

Correspondence

None

Consent Agenda

Chairman Talsma asked Superintendent Gereaa to review the financials with the Board. Superintendent Gereaa reviewed the financials with the Board and indicated no issues. Chairman Talsma reported to the Board that he called Superintendent Gereaa to ask about the prepaid expenses of the Illinois Department of Revenue. There are transactions for these expenses due to Superintendent Negrillo overpaying the 11/5/24 state payroll tax liabilities. Director Fullerton asked if there was a problem with the W2's based on Superintendent Gereaa's report. Administrative Manager Vasalos and Superintendent Gereaa explained that it is his first time filing W2's. Admin Manager Vasalos reported to the board that together they will ensure that the W2's will be filed correctly and on time. Superintendent Gereaa also indicated that the plan B is to have AccuFund file the W2's. Administrative Manager Vasalos asked the Board about the versions that have been presented to the Bord and which version they would like to have entered into the system to start the year with as of January 1, 2025? Chairman Talsma and Director Janda directed staff to enter either version and it can be adjusted

once the budget is actually approved. Chairman Talsma also directed staff to have the budget added to the January agenda.

Chairman Talsma asked for a motion to approve the remaining items of the consent agenda as presented in the packet. Director Romejko made the motion and Director Rea seconded the motion to approve the remaining items of the consent agenda. Upon roll being called the vote was as follows:

AYA: Carrie Fullerton, Keving Romejko, Erika Strojinc, Ben Curcio, Steve Bessette, Craig Talsma, Jim Jarog, Ben Rea, Christina Ferraro, Bret Fahnstrom, Nick Troy, Diane Hilgers, Tony LaFrenere, Jay Morgan, Jeff Janda, Jan Buchs

NAY: None

The motion carried.

#### Staff Reports

None

#### Old Business

##### FY2025 Executive Committee

Chairman Talsma informed the Board that he and incoming Chair Jarog discussed not changing the current Executive Committee until the situation has passed. Director Curcio also concurred and said it did not matter to him. Director Fullerton agreed that changing the Committee might not be the best option. Director Hilgers asked if it would be for the whole year? Chairman Talsma indicated that the timeline is not set as they still have to meet during a closed session. Director Buchs asked to delay the vote until we find out the update during the closed session. Attorney Adams advised keeping the current Executive Committee as it stands due to all the information that the Chairman knows. Director Romejko asked to confirm that the entire Board is currently privy and is current on all information regarding the situation that the Chair currently has. Chairman Talsma reported that he has been trying to eliminate the Executive Committee for some time now and has always tried to include the entire Board in information. This included always blindly coping with the entire Board on correspondence. Director Jarog reported that Director Crawford came up with assigning to the committee based on the year they came on the Board. She came up with this process because she had trouble with getting Directors to step to the plate. Director Jarog does think that the Board should keep the committee as it stands for the time being. Director Curcio reminded the Board that Director Buchs asked to delay the vote until after the closed session. Chairman Talsma moved that item until after the closed session.

#### Old Business

##### Items B. Paid Leave for All Workers Act, C. Organizational Chart, D. FT Salary Ranges, E. Part Time Salary Ranges, F. FY2025 Increase Pool, G. FY2025 Health Insurance

Chairman Talsma asked for a motion to approve the New Business items B-G. Director Janda made the motion and Director Curcio seconded the motion to approve items B-G on the agenda. Upon roll being called the vote was as follows:



AYA: Carrie Fullerton, Keving Romejko, Erika Strojinc, Ben Curcio, Steve Bessette, Craig Talsma, Jim Jarog, Ben Rea, Christina Ferraro, Bret Fahnstrom, Nick Troy, Diane Hilgers, Tony LaFrenere, Jay Morgan, Jeff Janda, Jan Buchs

NAY: None

The motion carried.

### New Business

#### Appointment of Legal Counsel

Chairman Talsma asked for a motion to approve Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd as legal counsel for one year for NWSRA. Director Janda made the motion and Director Fahnstrom seconded the motion to approve Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd as legal counsel for one year for NWSRA. Upon voice vote, the motion carried.

#### IT Services Provider Contract

Chairman Talsma requested a motion to approve the SNI Services Provider Contract as presented in the packet. Director Janda made the motion, and Director Fullerton seconded it. Director Janda asked if the hours were bankable. Administrative Manager Vasalos responded that we always use the hours and use more hours than in the contract. Upon roll being called the vote was as follows:

AYA: Carrie Fullerton, Keving Romejko, Erika Strojinc, Ben Curcio, Steve Bessette, Craig Talsma, Jim Jarog, Ben Rea, Christina Ferraro, Bret Fahnstrom, Nick Troy, Diane Hilgers, Tony LaFrenere, Jay Morgan, Jeff Janda, Jan Buchs

NAY: None

The motion carried.

### Informational/Action Items

#### Board Meeting Dates

Chairman Talsma reviewed the Board meeting dates and, after hearing some staff concerns about current dates, made the motion to approve the Board calendar as presented with the changes of making the January meeting the annual meeting and public hearing as well as moving the December meeting to Thursday, December 11, 2025. Director Fullerton made the motion and Director Fahnstrom seconded the motion to approve the Board calendar as amended. Upon voice vote, the motion carried.

#### Closed Session

Chairman Talsma asked for a motion to move into a closed session at 11:00 am. Director Fahnstrom made the motion, and Director Bessette seconded it. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Keving Romejko, Erika Strojinc, Ben Curcio, Steve Bessette, Craig Talsma, Jim Jarog, Ben Rea, Christina Ferraro, Bret Fahnstrom, Nick Troy, Diane Hilgers, Tony LaFrenere, Jay Morgan, Jeff Janda, Jan Buchs

NAY: None

The motion carried

#### Open Session

Director LaFrenere made a motion to make no changes to the FY2024 Executive Committee. The Executive Committee will remain as follows:

Craig Talsma, Chairman; Jim Jarog, Vice Chairman; Ben Curcio, Personnel Committee Chair; Kevin Romejko, Treasurer; Christina Ferraro, Past Chair; until as the Board outlines. Director Janda seconded the motion. Upon voice vote, the motion carried.

#### Adjournment

After no further business, Chairman Talsma called for a motion to adjourn. Director Fullerton made the motion, and Director LaFrenere seconded the motion to adjourn the December 18, 20243, meeting at 1:00 pm. The motion carried with a voice vote.

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Chairman

**Northwest Special Recreation Association  
Warrant List**

<u>Check Number</u>	<u>Date</u>	<u>Transaction Description</u>	<u>Account</u>	<u>Description</u>	<u>Amount</u>	<u>Check Amount</u>
0	12/02/2024	[10070] Hewlett Packard - Computer lease December 2024	20 80 460003 2202	Computer (lease / purchase)	1021.91	1,021.91
0	12/02/2024	[ELAVON] ELAVON - Invoices 12022024-9604, 12022024-9620	10 43 421151 0000	Bank Fees & Credit Card Fees	869.38	869.38
0	12/03/2024	[10118] Nicor Gas - Gas services 2nd and 3rd floor 9/13/24-10/15/24	10 49 421702 0000	Electric	96.88	96.88
0	12/04/2024	[10101] Konica Minolta Premier Finance - Final payment for 2nd and 3rd floor copiers Konica Minolta	20 80 460003 2206	Printer Lease	1256.72	1,256.72
0	12/05/2024	[10131] PDRMA - November 2024 health premiums	10 20 201006 0000	Employee Health Insurance	32473.05	32,473.05
0	12/05/2024	[10205] RingCentral Inc. - RingCentral office phones 11/19-12/18	10 45 421305 0000	Phone Maintenance	1252.34	1,252.34
0	12/05/2024	[10161] Sterling Network Integration - Fortigate/SNI contract 12/13/24-1/25/26	10 51 421905 0000	Miscellaneous Software	4149	4,149.00
0	12/05/2024	[10136] Pitney Bowes - Postage replenishment	10 44 421201 0000	Postage	1000	1,000.00
0	12/05/2024	[10145] Robbins Schwartz - October 2024 legal fees INV#998431-998434	10 41 421002 0000	Legal Fees	4157.5	4,157.50
0	12/05/2024	[10208] Selden Fox - 2023 audit expense and services for payroll/IRS reconciliations for 2022	10 41 421004 0000	Audit	14000	14,000.00
8661	12/06/2024	[10021] Bill's Auto & Truck Repair - Invoices 124718, 124780, 124840	10 58 422702 0000	Repair / Transport Maintenance	4205.56	4,205.56
8662	12/06/2024	[2409] David B Fulks - Program supplies for Pursuit RM cooking	10 55 422409 1009	PURSUIT / Program Supplies	31.64	31.64
8663	12/06/2024	[10068] Hanover Park Park District - December 2024 rent payment	10 50 421803 0000	HPCC Rental Space	1443	1,443.00
8664	12/06/2024	[10211] Janna Gainulin - Piano, voice, and guitar lessons fall 2024	10 65 424406 1006	General Programs	3069	3,069.00
8665	12/06/2024	[10116] NCPERS Group Life Ins. - December 2024 employee life insurance contributions	10 20 201012 0000	457 Retirement Plan ICMA, 16 AFL		16.00
8666	12/06/2024	[10129] Park Central Condo Association - Monthly condo dues- December 2024	10 50 421801 0000	Condo Association Fee	1065	1,065.00
8667	12/06/2024	[10143] River Trails Park District - Parkour invoice fall 2024	10 52 422106 1006	General Programs Rental Municipi	492	492.00
8668	12/06/2024	[10147] Rolling Meadows Park District - Invoices 24-0212, 24-0812	10 49 421701 0000 10 50 421802 0000	Condo Cleaning RMCC Rental Space	960.00 2500.00	3,460.00
8669	12/06/2024	[10206] Ron Rudolf - Invoices 11272024, 12042024	10 65 424406 1006	General Programs	560	560.00
8670	12/06/2024	[10151] School District 54 - Co-rec basketball gym rental October 2024	10 53 422211 1011	Athletic Commercial Expenses	24	24.00
8671	12/06/2024	[10207] Shirey Freelance, LLC - Grant contractor November 2024	10 65 424407 0000	Office	3234.67	3,234.67
8672	12/06/2024	[1640] Katrina Rose Wiegand - CDL renewal fee-KW	10 47 421502 0000	CDL Reimbursement/Renewal	60	60.00
0	12/09/2024	[10035] Citi Cards - Costco - Manager huddle supplies, general program supplies, social club supplies, pursuit water HE	10 46 421406 0000 10 55 422401 1001 10 55 422406 1006 10 55 422409 1009	Professional Meetings Clubs / Program Supplies General Programs / Program Sup PURSUIT / Program Supplies	65.70 237.06 18.49 44.71	365.96
0	12/10/2024	[10084] IMRF - November 2024 IMRF contributions	10 20 201011 0000 10 20 201011 9950	IMRF EE IMRF ER	13490.08 6459.60	19,949.68
0	12/11/2024	[10189] WEX Bank - Fuel invoice November 2024	10 59 422801 0000	Transportation/ Gas	4894.28	4,894.28
0	12/12/2024	[10102] Lauterbach & Amen, LLP - L & A settlement for contract dispute	10 41 421001 0000	Professional Fees	7500	7,500.00

0	12/13/2024	[10204] IRS Department of Treasury - Payroll taxes 11/25/24-12/8/24	10 20 201008 0000	Payroll Liabilities / Federal	8444.57	26,941.79
			10 20 201008 9901	Payroll Liabilities / Federal	7495.59	
			10 20 201008 9902	Payroll Liabilities / Federal	7495.59	
			10 20 201008 9911	Payroll Liabilities / Federal	1753.02	
			10 20 201008 9912	Payroll Liabilities / Federal	1753.02	
69049	12/15/2024	November 2024 P-Card Transactions	10 20 201004 0000	Fifth Third P-Cards	36514.21	36,514.21
	12/17/2024	Service Charge	10 43 421151 0000	Bank Fees & Credit Card Fees	458.15	458.15
0	12/18/2024	[10205] RingCentral Inc. - RingCentral office phones January 2025- double paid previous invoice so receiving credit for future invoice	10 10 102003 0000	Prepaid Expenses	1252.34	1,252.34
0	12/18/2024	[10036] ComEd - Electrical services for 10/30/24-11/27/24	10 49 421702 0000	Electric	647.39	647.39
0	12/19/2024	[10197] AccuFund - 2025 Q1 Accufund charges	10 10 102003 0000	Prepaid Expenses	3078	3,078.00
0	12/20/2024	[10204] IRS Department of Treasury - Payroll taxes for wellness checks- 12/20/24 paycheck date	10 20 201008 9901	Payroll Liabilities / Federal	53.38	131.76
			10 20 201008 9902	Payroll Liabilities / Federal	53.38	
			10 20 201008 9911	Payroll Liabilities / Federal	12.50	
			10 20 201008 9912	Payroll Liabilities / Federal	12.50	
8687	12/20/2024	[aolson] Andrew Olson - Q3 spouse wellness incentive	10 20 201026 0000	Spouse Wellness Benefits Liabi	100	100.00
8688	12/20/2024	[10021] Bill's Auto & Truck Repair - Invoices 124539, 124567, 124588, 125060, 125105, 125129	10 58 422702 0000	Repair / Transport Maintenance	5348.49	5,348.49
8689	12/20/2024	[10199] Blitt and Gaines, P.C. - Wage garnishments- E. Fradkin File #20M3-000689	10 20 201019 0000	Wage Garnishment Payable	510.94	510.94
8690	12/20/2024	[1677] Aidan J Kurkcu - Pursuit supplies-P Card declined	10 55 422409 1009	PURSUIT / Program Supplies	28.66	28.66
8691	12/20/2024	[10225] Lorna Place - Gardening hours September	10 65 424406 1006	General Programs	289	289.00
8692	12/20/2024	[10127] Palatine Park District - Reimbursement for inclusion support	10 69 450009 0001	Palatine Inclusion Salary	418.6	418.60
8693	12/20/2024	[10206] Ron Rudolf - December drum invoice correction for underpayment	10 65 424406 1006	General Programs	65	65.00
8694	12/20/2024	[10151] School District 54 - Co rec basketball INV#432	10 53 422211 1011	Athletic Commercial Expenses	24	24.00
8695	12/20/2024	[10157] South Barrington Park District - Fitness staff reimbursement- John Oliveri for pay period ending 11/30/24	10 69 450015 0001	South Barrington Inclusion Sal	240	240.00
8696	12/20/2024	[10243] SUNY Courtland - Inclusion U training for Samantha Tabert	10 69 450022 0000	Miscellaneous Inclusion	59.95	59.95
EFT	12/20/2024	November 2024 mileage reimbursement	10 10 101001 0000	NWSRA Operating	-2305.08	2,305.08
8697	12/23/2024	[D'Astice, MaryLou] MaryLou D'Astice - Front office coverage for luncheon on 12/11/24	10 65 424407 0000	Office	81	81.00
0	12/27/2024	[10204] IRS Department of Treasury - Payroll taxes 12/9/24-12/22/24	10 20 201008 0000	Payroll Liabilities / Federal	8203.65	26,133.25
			10 20 201008 9901	Payroll Liabilities / Federal	7263.93	
			10 20 201008 9902	Payroll Liabilities / Federal	7263.93	
			10 20 201008 9911	Payroll Liabilities / Federal	1700.87	
			10 20 201008 9912	Payroll Liabilities / Federal	1700.87	

0	12/30/2024 [10053] Flexible Benefit Svc Corp - November 2024 FSA admin fees	10 64 424303 0000	FSA	76.5	76.50
0	12/30/2024 [10046] Deluxe - 2000 checks for finance office	10 42 421105 0000	Supplies	1272.19	1,272.19
0	12/31/2024 [10118] Nicor Gas - Gas services 2nd and 3rd floor 10/15/24-11/14/24	10 49 421703 0000	Gas	187.8	187.80
<b>Total Checks</b>					<b><u>216,811.67</u></b>

Vendor	Expense Account Title	Expense Description	Account	Amount
AMAZON	EMPLOYEE REIMBURSEMENT LIABILITY	AMAZON-AMAZON - AG - WRONG CARD-AG	10 20 201024 0000	8.99
AMAZON	EMPLOYEE REIMBURSEMENT LIABILITY	AMAZON-AMAZON - AG - WRONG CARD-AG	10 20 201024 0000	1.34
AMAZON	OFFICE SUPPLIES	AMAZON-BATTERIES FOR MICROPHONE-MO	10 42 421105 0000	14.99
AMAZON	OFFICE SUPPLIES	AMAZON-FILE FOLDERS -JT	10 42 421105 0000	13.40
AMAZON	OFFICE SUPPLIES	AMAZON-OFFICE SUPPLIES-JV	10 42 421105 0000	17.62
AUTHORIZE.NET	CREDIT CARD AND BANK FEES	AUTHORIZE.NET-CREDIT CARD PROCESSING-TD	10 43 421151 0000	28.20
VZWLSS APOCC VISB	TELEPHONE/FAX	VZWLSS APOCC VISB-VERIZON WIRELESS 10/26-11/25-JD	10 45 421301 0000	698.29
RINGCENTRAL INC.	TELEPHONE/FAX	RINGCENTRAL INC.-RING CENTRAL PHONES 9/19-10/18-JD	10 45 421305 0000	1,168.05
ILLINOIS ASSOCIATION O	CONFERENCE/EDUCATION	ILLINOIS ASSOCIATION O-IPRA CONFERENCE REGISTRATION-MO	10 46 421401 0000	330.00
ILLINOIS ASSOCIATION O	CONFERENCE/EDUCATION	ILLINOIS ASSOCIATION O-IPRA CONFERENCE REGISTRATION-KS	10 46 421402 0000	505.00
ILLINOIS ASSOCIATION O	CONFERENCE/EDUCATION	ILLINOIS ASSOCIATION O-IPRA CONFERENCE REGISTRATION-TD	10 46 421402 0000	330.00
IPRA IL	CONFERENCE/EDUCATION	IPRA IL-ITRS BREAKFAST - JORDAN ROSS-JR1	10 46 421402 0000	30.00
ILLINOIS ASSOCIATION O	CONFERENCE/EDUCATION	ILLINOIS ASSOCIATION O-IPRA SOARING TO NEW HEIGHTS CONFERENCE REGISTRATION -CL	10 46 421402 0000	330.00
ILLINOIS ASSOCIATION O	CONFERENCE/EDUCATION	ILLINOIS ASSOCIATION O-IPRA CONFERENCE REGISTRATION -DO	10 46 421402 0000	330.00
ILLINOIS ASSOC OF PARK	CONFERENCE/EDUCATION	ILLINOIS ASSOC OF PARK-IAPD -TC	10 46 421404 0000	306.00
PORTILLOS HOT DOGS#110	CONFERENCE/EDUCATION	PORTILLOS HOT DOGS#110-MANAGER / SUPERINTENDENT HUDDLE - ALL DAY TRAINING LUNCH EXPENSE FOR 18 PEOPLE-RH	10 46 421406 0000	353.12
ILLINOIS GOVERNMENT FI	CONFERENCE/EDUCATION	ILLINOIS GOVERNMENT FI-IFGOA WEBINAR FEE, W-2 AND PAYROLL TOPIC, TIM GAVIN LN&A-NG	10 46 421407 0000	20.00
BOLINGBROOK PARK DISTR	CONFERENCE/EDUCATION	BOLINGBROOK PARK DISTR-TRAINING-TC	10 46 421407 0000	70.00
FSP NCTRC	MEMBERSHIPS/CERTIFICATIONS	FSP NCTRC-NCTRC CTRS ANNUAL MAINTENANCE FEE-CH	10 47 421504 0000	85.00
FSP NCTRC	MEMBERSHIPS/CERTIFICATIONS	FSP NCTRC-NCTRC CTRS ANNUAL MAINTENANCE FEE-CL	10 47 421504 0000	85.00
FSP NCTRC	MEMBERSHIPS/CERTIFICATIONS	FSP NCTRC-CTRS RENEWAL -MM	10 47 421504 0000	85.00
IPRA IL	MEMBERSHIPS/CERTIFICATIONS	IPRA IL-NICK ECKELBERRY - IPRA MEMBERSHIP -RH	10 47 421507 0000	265.00
COMCAST CHICAGO	MAINTENANCE/UTILITIES	COMCAST CHICAGO-COMCAST HP 10/27-11/26-JD	10 49 421706 0000	228.43
COMCAST CHICAGO	MAINTENANCE/UTILITIES	COMCAST CHICAGO-COMCAST HE 10/22-11/21-JD	10 49 421706 0000	345.22
COMCAST CHICAGO	MAINTENANCE/UTILITIES	COMCAST CHICAGO-COMCAST WHEELING 10/22-11/21-JD	10 49 421706 0000	146.10
COMCAST CHICAGO	MAINTENANCE/UTILITIES	COMCAST CHICAGO-COMCAST BG 10/15-11/14-JD	10 49 421706 0000	165.35
COMCAST CHICAGO	MAINTENANCE/UTILITIES	COMCAST CHICAGO-COMCAST RM 10/18-11/17-JD	10 49 421706 0000	153.35
COMCAST CHICAGO	MAINTENANCE/UTILITIES	COMCAST CHICAGO-COMCAST MAIN OFFICE 10/18-11/17-JD	10 49 421706 0000	363.42
COMCAST CHICAGO	MAINTENANCE/UTILITIES	COMCAST CHICAGO-COMCAST MP 10/13-11/12-JD	10 49 421706 0000	168.34
RING STANDARD PLAN	COMPUTERS	RING STANDARD PLAN-RING DOORBELL NOVEMBER-JD	10 51 421905 0000	99.99
FLEETIO.COM	COMPUTERS	FLEETIO.COM-FLEETIO SUBSCRIPTION-JR2	10 51 421905 0000	2,268.00
ADOBE ADOBE	COMPUTERS	ADOBE ADOBE-ADOBE SUBSCRIPTIONS -TD	10 51 421905 0000	3,106.68
EIG CONSTANTCONTACT.C	COMPUTERS	EIG CONSTANTCONTACT.C-CONSTANT CONTACT SUBSCRIPTION-TD	10 51 421905 0000	157.00
DOCUSIGN INC.	COMPUTERS	DOCUSIGN INC.-SUBSCRIPTION-JV	10 51 421905 0000	120.00
VIVERSE LIMITED	COMPUTERS	VIVERSE LIMITED-DREAMLAB VIVEPORT SOFTWARE-JD	10 51 421905 0000	12.99
MICROSOFT 14 DAY TRIAL	COMPUTERS	MICROSOFT 14 DAY TRIAL-X-BOX SUBSCRIPTION OCTOBER-JD	10 51 421905 0000	22.04
AMAZON	COMPUTERS	AMAZON-PATCH CABLES-JD	10 51 421906 0000	35.98
AMAZON	COMPUTERS	AMAZON-MOUSE PAD-TD	10 51 421906 0000	29.99
AMAZON	COMPUTERS	AMAZON-CABLE AND POWERPOINT REMOTE-KS	10 51 421906 0000	23.18
AMAZON	COMPUTERS	AMAZON-RAM-JD	10 51 421906 0000	70.10
AMAZON	COMPUTERS	AMAZON-SERVER RACK SHELVES-KS	10 51 421906 0000	46.99
ENTERRIUM	COMMERCIAL EXPENSE	ENTERRIUM-0616 NIGHT RIDERS ENTERRIUM 3 GAME CARDS-JT	10 53 422201 1001	45.00
ENTERRIUM	COMMERCIAL EXPENSE	ENTERRIUM-0616 NIGHT RIDERS ENTERRIUM GAME CARD-JT	10 53 422201 1001	15.00
ENTERRIUM	COMMERCIAL EXPENSE	ENTERRIUM-0616 NIGHT RIDERS ENTERRIUM 5 GAME CARDS-JT	10 53 422201 1001	75.00
ENTERRIUM	COMMERCIAL EXPENSE	ENTERRIUM-0616 NIGHT RIDERS ENTERRIUM 5 GAME CARDS-JT	10 53 422201 1001	75.00
ENTERRIUM	COMMERCIAL EXPENSE	ENTERRIUM-0616 NIGHT RIDERS ENTERRIUM 5 GAME CARDS-JT	10 53 422201 1001	75.00
CHILIS HOFFMAN ESTATES	COMMERCIAL EXPENSE	CHILIS HOFFMAN ESTATES-0215 TGIF CHILI'S DINNER OUT -JT	10 53 422201 1001	294.73
CHILI'S ARLINGTON HEIG	COMMERCIAL EXPENSE	CHILI'S ARLINGTON HEIG-SOCIAL CLUB - RESTAURANT NIGHT OUT AT CHILI'S -KZ	10 53 422201 1001	174.68
ARLINGTON LANES - ALLE	COMMERCIAL EXPENSE	ARLINGTON LANES - ALLE-5230 LEISURE EDUCATION BOWLING FOR 5 STUDENTS-CC	10 53 422202 1002	35.00
ARLINGTON LANES - ALLE	COMMERCIAL EXPENSE	ARLINGTON LANES - ALLE-SOUTH & THOMAS LED - 14 PTPS-AB2	10 53 422202 1002	98.00
MEDIEVAL TIMES	COMMERCIAL EXPENSE	MEDIEVAL TIMES-MEDIEVAL TIMES TICKETS -EE	10 53 422204 1004	388.15
DAVE & BUSTERS #174	COMMERCIAL EXPENSE	DAVE & BUSTERS #174-6590 DAVE AND BUSTER'S SPECIAL EVENT - REFUND FOR TAXES THAT WERE CHARGED ON THE DEPOSIT-SC1	10 53 422204 1004	(38.84)
DAVE & BUSTERS #174	COMMERCIAL EXPENSE	DAVE & BUSTERS #174-6590 DAVE AND BUSTER'S SPECIAL EVENT - REMAINDER OF PAYMENT (INCLUDES FOOD FOR 23 PARTICIPANTS/5 STAFF AND 23 GAME CARDS)-SC1	10 53 422204 1004	491.43
TST REPS PLACE	COMMERCIAL EXPENSE	TST REPS PLACE-3160 SPORT FANATICS - DINNER FOR 2 STAFF-AB2	10 53 422206 1006	30.46

844 BOWLERO 800342526	COMMERCIAL EXPENSE	844 BOWLERO 800342526-3050 PIN STRIKERS- ME-HOFFMAN EST-SERTIFI-2500 DISTRICT	10 53 422206 1006	143.00
ME-HOFFMAN EST-SERTIFI	COMMERCIAL EXPENSE	TRAVELERS - BOWLING FOR 9 PTPS-CD2	10 53 422206 1006	132.02
844 BOWLERO 800342526	COMMERCIAL EXPENSE	844 BOWLERO 800342526-3140 SPARE TIME BOWLERS - 26 PTPS-CD3	10 53 422206 1006	286.00
ME-HOFFMAN EST-MICROS	COMMERCIAL EXPENSE	ME-HOFFMAN EST-MICROS-2500 DISTRICT TRAVELERS - BOWLING FOR 9 PTPS-CD2	10 53 422206 1006	133.81
844 BOWLERO 800342526	COMMERCIAL EXPENSE	844 BOWLERO 800342526-PARTNER BOWL FEE -JR1	10 53 422206 1006	539.00
SQ THROWN ELEMENTS PO	COMMERCIAL EXPENSE	SQ THROWN ELEMENTS PO-3150 CERAMICS - 11 PTPS-CD3	10 53 422206 1006	247.50
TST REPS PLACE	COMMERCIAL EXPENSE	TST REPS PLACE-3160 SPORT FANATICS - DINNER FOR 2 STAFF-AB2	10 53 422206 1006	38.71
ARLINGTON LANES - ALLE	COMMERCIAL EXPENSE	ARLINGTON LANES - ALLE-3650 VENTURE SQUAD - 9 PTPS -AB2	10 53 422206 1006	81.00
844 BOWLERO 800342526	COMMERCIAL EXPENSE	844 BOWLERO 800342526-3050 PIN STRIKERS - 14 PTPS-	10 53 422206 1006	154.00
844 BOWLERO 800342526	COMMERCIAL EXPENSE	844 BOWLERO 800342526-3140 SPARE TIME BOWLERS - 29 PTPS-CD3	10 53 422206 1006	319.00
844 BOWLERO 800342526	COMMERCIAL EXPENSE	844 BOWLERO 800342526-1300 PARTNER BOWL - 52 PTPS-AB2	10 53 422206 1006	572.00
SQ THROWN ELEMENTS PO	COMMERCIAL EXPENSE	SQ THROWN ELEMENTS PO-3150 CERAMICS - 11 PTPS-CD3	10 53 422206 1006	247.50
TST REPS PLACE	COMMERCIAL EXPENSE	TST REPS PLACE-3160 SPORT FANATICS - DINNER FOR 2 STAFF-AB2	10 53 422206 1006	29.96
844 BOWLERO 800342526	COMMERCIAL EXPENSE	844 BOWLERO 800342526-3050 PIN STRIKERS - CLASSIC CINEMAS ELK GR-2500 DISTRICT	10 53 422206 1006	154.00
CLASSIC CINEMAS ELK GR	COMMERCIAL EXPENSE	TRAVELERS - MOVIE TICKETS-CD2	10 53 422206 1006	59.50
CLASSIC CINEMAS ELK GR	COMMERCIAL EXPENSE	CLASSIC CINEMAS ELK GR-2500 DISTRICT TRAVELERS - MOVIE TICKETS FOR PTPS AND STAFF- CD2	10 53 422206 1006	85.00
SQ THROWN ELEMENTS PO	COMMERCIAL EXPENSE	SQ THROWN ELEMENTS PO-3150 CERAMICS - 11 PTPS-CD3	10 53 422206 1006	247.50
844 BOWLERO 800342526	COMMERCIAL EXPENSE	844 BOWLERO 800342526-1300 PARTNER BOWL - 49 PTPS-AB2	10 53 422206 1006	539.00
TST REPS PLACE	COMMERCIAL EXPENSE	TST REPS PLACE-3160 SPORT FANATICS - DINNER FOR 2 STAFF-AB2	10 53 422206 1006	28.87
844 BOWLERO 800342526	COMMERCIAL EXPENSE	844 BOWLERO 800342526-3140 SPARE TIME BOWLERS - 27 PTPS-CD3	10 53 422206 1006	297.00
844 BOWLERO 800342526	COMMERCIAL EXPENSE	844 BOWLERO 800342526-3050 PIN STRIKERS - 13 PTPS-	10 53 422206 1006	143.00
844 BOWLERO 800342526	COMMERCIAL EXPENSE	844 BOWLERO 800342526-1300 PARTNER BOWL -AB2	10 53 422206 1006	605.00
SQ THROWN ELEMENTS PO	COMMERCIAL EXPENSE	SQ THROWN ELEMENTS PO-3150 CERAMICS - 11 PTPS-CD3	10 53 422206 1006	247.50
SQ THROWN ELEMENTS PO	COMMERCIAL EXPENSE	SQ THROWN ELEMENTS PO-3150 CERAMICS - CHARGE FROM 10/23-CD3	10 53 422206 1006	247.50
GLENVIEW PARK DISTRICT	COMMERCIAL EXPENSE	GLENVIEW PARK DISTRICT-PURSUIT FIELD TRIP ENTRY FOR 6 SITES æ THE GROVE-CH	10 53 422209 1009	432.00
COMFORT INNS	COMMERCIAL EXPENSE	COMFORT INNS-HOTEL FOR 2 ATHLETES AT STATE FLAG FOOTBALL-KR	10 53 422211 1011	136.74
CULVERS OF PERU	COMMERCIAL EXPENSE	CULVERS OF PERU-DINNER FOR 8 ATHLETES AND 3 STAFF AT STATE FLAG FOOTBALL-KR	10 53 422211 1011	100.30
COMFORT INNS	COMMERCIAL EXPENSE	COMFORT INNS-HOTEL FOR 2 ATHLETES AT STATE FLAG FOOTBALL-KR	10 53 422211 1011	136.74
COMFORT INNS	COMMERCIAL EXPENSE	COMFORT INNS-HOTEL FOR 2 ATHLETES AT STATE FLAG FOOTBALL-KR	10 53 422211 1011	136.74
COMFORT INNS	COMMERCIAL EXPENSE	COMFORT INNS-HOTEL FOR 2 ATHLETES AT STATE FLAG FOOTBALL-KR	10 53 422211 1011	136.74
COMFORT INNS	COMMERCIAL EXPENSE	COMFORT INNS-HOTEL FOR 2 ATHLETES AT STATE FLAG FOOTBALL-KR	10 53 422211 1011	136.74
CHIPOTLE 1955	COMMERCIAL EXPENSE	CHIPOTLE 1955-DINNER FOR 8 ATHLETES AND 3 STAFF AT STATE FLAG FOOTBALL-KR	10 53 422211 1011	90.74
TARGET 00011767	PROGRAM SUPPLIES	TARGET 00011767-315 SHINING STARS FRIENDSGIVING CLUB SUPPLIES (GLUTEN FREE MAC AND CHEESE)-SC1	10 55 422401 1001	6.12
WALMART	PROGRAM SUPPLIES	WALMART-315 SHINING STARS FRIENDSGIVING CLUB SUPPLIES (PAPER PRODUCTS, DRINKS, SIDES)-SC1	10 55 422401 1001	35.40
JEWEL	PROGRAM SUPPLIES	JEWEL-0216 TGIF COOKIE DECORATING SUPPLIES-JT	10 55 422401 1001	26.97
WALMART	PROGRAM SUPPLIES	WALMART-0216 TGIF COOKIE DECORATING SUPPLIES- JT	10 55 422401 1001	35.50
BP#2001675B&G BP QPS	PROGRAM SUPPLIES	BP#2001675B&G BP QPS-415/515 FNL AND FNF- MILK FOR MASHED POTATOES AND COOKING -CC	10 55 422401 1001	5.92
JEWEL	PROGRAM SUPPLIES	JEWEL-415/416 FNL/FNF DINNER 20 PARTICIPANTS, HOT CHOCOLATE 7 PARTICIPANTS-CC	10 55 422401 1001	45.69
WALMART	PROGRAM SUPPLIES	WALMART-416 FRIDAY NIGHT LIVE- 2 4 PACKS OF GINGERBREAD HOUSES FOR 7 PARTICIPANTS-CC	10 55 422401 1001	19.88
WM SUPERCENTER #1897	PROGRAM SUPPLIES	WM SUPERCENTER #1897-FNF 514 CLUB-BLACK LIGHT PAINTING-SUPPLIES FOR 12 FOR CRAFT- DOLLAR TREE-314 SHINING STARS TOUCHDOWN TAILGATE CLUB SUPPLIES (SNACKS AND DRINKS)- SC1	10 55 422401 1001	58.67
DOLLAR TREE	PROGRAM SUPPLIES	TARGET 00008805-615 BLOCKBUSTER BASH SUPPLIES-KT	10 55 422401 1001	19.25
TARGET 00008805	PROGRAM SUPPLIES	JEWEL-414 FRIDAY NIGHT LIVE CLUB SUPPLIES FOR A HALLOWEEN SNACK AND DRINK - 5 PARTICIPANTS-CC	10 55 422401 1001	17.96
JEWEL	PROGRAM SUPPLIES	DOLLAR TREE-414 FRIDAY NIGHT LIVE SUPPLIES FOR HALLOWEEN POTTERY PAINTING/SNACKS- 5 PARTICIPANTS-CC	10 55 422401 1001	22.54
DOLLAR TREE	PROGRAM SUPPLIES		10 55 422401 1001	5.00

AMAZON	PROGRAM SUPPLIES	AMAZON-414 FRIDAY NIGHT LIVE- CERAMIC POTTERY AND PAINTING SUPPLIES FROM AMAZON- HALLOWEEN POTTERY PAINTING- 5 PARTICIPANTS- CC	10 55 422401 1001	19.95
MEIJER # 228	PROGRAM SUPPLIES	MEIJER # 228-6300 PARENTS NIGHT OUT - SNACKS-DC	10 55 422404 1004	11.63
SP GIVENKIND	PROGRAM SUPPLIES	SP GIVENKIND-DAY CAMP SUPPLIES-KM	10 55 422405 1005	4.20
SP GIVENKIND	PROGRAM SUPPLIES	SP GIVENKIND-DAY CAMP SUPPLIES-KM	10 55 422405 1005	69.50
SP GIVENKIND	PROGRAM SUPPLIES	SP GIVENKIND-DAY CAMP SUPPLIES - WHEELCHAIR - KM	10 55 422405 1005	20.00
DOLLAR TREE	PROGRAM SUPPLIES	DOLLAR TREE-MEET N PLACE SUPPLIES FOR THANKSGIVING MEAL-KZ	10 55 422406 1006	6.25
ALDI 40055	PROGRAM SUPPLIES	ALDI 40055-3130 HAPPY HOUR SUPPLIES-CD1	10 55 422406 1006	32.09
MARIANOS #506	PROGRAM SUPPLIES	MARIANOS #506-MEET N PLACE FOOD SUPPLIES FOR THANKSGIVING MEAL-KZ	10 55 422406 1006	43.21
DOLLAR TREE	PROGRAM SUPPLIES	DOLLAR TREE-3130 HAPPY HOUR SUPPLIES-CD1	10 55 422406 1006	2.50
JEWEL	PROGRAM SUPPLIES	JEWEL-3490 ROCKIN THE BURBS - SUPPLIES-CD5	10 55 422406 1006	123.25
POPEYES 2119 / 803	PROGRAM SUPPLIES	POPEYES 2119 / 803-3550 COMMUNITY TRAVELERS - FOOD-CD1	10 55 422406 1006	53.35
POPEYES 2119 / 803	PROGRAM SUPPLIES	POPEYES 2119 / 803-3550 COMMUNITY TRAVELERS - FOOD-CD1	10 55 422406 1006	71.62
JEWEL	PROGRAM SUPPLIES	JEWEL-3550 COMMUNITY TRAVELERS SUPPLIES-CD1	10 55 422406 1006	52.24
ALDI 40092	PROGRAM SUPPLIES	ALDI 40092-DINNER CLUB 3580 - COOKING SUPPLIES FOR 7 PARTICIPANTS-	10 55 422406 1006	32.96
JEWEL	PROGRAM SUPPLIES	JEWEL-3030 CUISINE CRITICS SUPPLIES FOR 11/20-KT	10 55 422406 1006	136.58
AMAZON	PROGRAM SUPPLIES	AMAZON-ELECTRIC KETTLES FOR PROGRAMS-KM	10 55 422406 1006	39.98
TARGET 00010363	PROGRAM SUPPLIES	TARGET 00010363-3030 CUISINE CRITICS GENERAL COOKING SUPPLIES-KT	10 55 422406 1006	92.98
ALDI 40055	PROGRAM SUPPLIES	ALDI 40055-3130 HAPPY HOUR SUPPLIES-CD1	10 55 422406 1006	25.67
JEWEL	PROGRAM SUPPLIES	JEWEL-3490 ROCKIN THE BURBS - SUPPLIES-CD5	10 55 422406 1006	120.30
TARGET 00019505	PROGRAM SUPPLIES	TARGET 00019505-FIT N FUN FOODS FOR HEALTHY EATING LESSON-KZ	10 55 422406 1006	24.45
LS J.SWEETS CHICAGO	PROGRAM SUPPLIES	LS J.SWEETS CHICAGO-MEET N PLACE COMMERCIAL PURCHASE - MITSUWA MARKET GROUP TREAT-KZ	10 55 422406 1006	22.00
JEWEL	PROGRAM SUPPLIES	JEWEL-SPLIT - 3020 AFTERNOON CLUB SUPPLIES FOR 11/12 (31.82%)-KT	10 55 422406 1006	32.91
JEWEL	PROGRAM SUPPLIES	JEWEL-SPLIT - 3030 CUISINE CRITICS SUPPLIES FOR 11/13 (68.18%)-KT	10 55 422406 1006	70.51
ALDI 40055	PROGRAM SUPPLIES	ALDI 40055-3130 HAPPY HOUR SUPPLIES-CD1	10 55 422406 1006	23.85
MICROSOFT XBOX	PROGRAM SUPPLIES	MICROSOFT XBOX-1140 DREAM LAB - XBOX GAME FOR 1 PARTICIPANT-SC1	10 55 422406 1006	16.53
DOLLAR TREE	PROGRAM SUPPLIES	DOLLAR TREE-3130 HAPPY HOUR SUPPLIES-CD1	10 55 422406 1006	1.25
WALMART	PROGRAM SUPPLIES	WALMART-DINNER CLUB 3580 - COOKING SUPPLIES FOR 7 PARTICIPANTS-	10 55 422406 1006	30.25
JEWEL-OSCO.COM #3445	PROGRAM SUPPLIES	JEWEL-OSCO.COM #3445-AFTER WORKSHOP SUPPLIES - VG-VG	10 55 422406 1006	41.76
CLASSIC CINEMAS ELK GR	PROGRAM SUPPLIES	CLASSIC CINEMAS ELK GR-2500 DISTRICT TRAVELERS - POPCORN AND DRINKS-CD2	10 55 422406 1006	59.50
MRS FIELDS COOKIES	PROGRAM SUPPLIES	MRS FIELDS COOKIES-3490 ROCKING THE BURBS - COOKIES-CD5	10 55 422406 1006	25.75
TARGET 00008805	PROGRAM SUPPLIES	TARGET 00008805-3030 CUISINE CRITICS SUPPLIES FOR 11/6-KT	10 55 422406 1006	94.70
WALMART	PROGRAM SUPPLIES	WALMART-3040 FIT N FUN - 2 BINS FOR PROGRAM SUPPLIES-SC1	10 55 422406 1006	45.96
ALDI 40017	PROGRAM SUPPLIES	ALDI 40017-DINNER CLUB 3580 - COOKING SUPPLIES FOR 7 PARTICIPANTS-	10 55 422406 1006	11.92
JEWEL	PROGRAM SUPPLIES	JEWEL-MEET N PLACE FOOD FOR CINNAMON ROLLS DAY-KZ	10 55 422406 1006	24.47
JEWEL	PROGRAM SUPPLIES	JEWEL-3130 HAPPY HOUR SUPPLIES-CD1	10 55 422406 1006	65.70
WM SUPERCENTER #1897	PROGRAM SUPPLIES	WM SUPERCENTER #1897-DINNER CLUB-3580- COOKING SUPPLIES FOR 7 PARTICIPANTS - WALMART-GARDEN SUPPLIES FOR END OF YEAR-KRW	10 55 422406 1006	22.42
WALMART	PROGRAM SUPPLIES	ALDI 40055-3130 HAPPY HOUR SUPPLIES-CD1	10 55 422406 1006	80.57
ALDI 40055	PROGRAM SUPPLIES	JEWEL-3030 CUISINE CRITICS INGREDIENTS FOR 10/30-KT	10 55 422406 1006	2.89
JEWEL	PROGRAM SUPPLIES	TARGET 00008805-3490 ROCKING THE BURBS SUPPLIES-CD5	10 55 422406 1006	160.25
TARGET 00008805	PROGRAM SUPPLIES	TARGET 00008805-3490 ROCKING THE BURBS SUPPLIES-CD5	10 55 422406 1006	109.23
MEIJER # 228	PROGRAM SUPPLIES	MEIJER # 228-3550 COMMUNITY TRAVELERS - SUPPLY REFUND-CD1	10 55 422406 1006	(12.37)
TRADER JOE S #687	PROGRAM SUPPLIES	TRADER JOE S #687-MEET N PLACE IN-HOUSE BREAKFAST FOOD-KZ	10 55 422406 1006	28.63
TARGET 00019505	PROGRAM SUPPLIES	TARGET 00019505-MEET N PLACE IN HOUSE BREAKFAST FOOD, KITCHEN SUPPLIES, SERVING STRAYS-KZ	10 55 422406 1006	50.51
JEWEL	PROGRAM SUPPLIES	JEWEL-DINNER CLUB 3580 - COOKING SUPPLIES FOR 7 PARTICIPANTS-	10 55 422406 1006	63.57
ALDI 40055	PROGRAM SUPPLIES	ALDI 40055-3130 HAPPY HOUR SUPPLIES-CD1	10 55 422406 1006	26.18
AMAZON	PROGRAM SUPPLIES	AMAZON-PURSUIT BG SITE SUPPLIES-CL	10 55 422409 1009	32.99
WALMART	PROGRAM SUPPLIES	WALMART-PURSUIT BG COOKING SUPPLIES-CL	10 55 422409 1009	8.88
DOLLAR TREE	PROGRAM SUPPLIES	DOLLAR TREE-PROGRAM SUPPLIES FOR PURSUIT WHEELING DOLLARTREE-CH	10 55 422409 1009	8.75
AMAZON	PROGRAM SUPPLIES	AMAZON-HANOVER PARK PURSUIT-KRW	10 55 422409 1009	53.87
AMAZON	PROGRAM SUPPLIES	AMAZON-PROGRAM SUPPLIES FOR PURSUIT WHEELING AMAZON-CH	10 55 422409 1009	20.99
DOLLAR TREE	PROGRAM SUPPLIES	DOLLAR TREE-PROGRAM SUPPLIES FOR PURSUIT WHEELING DOLLARTREE-PWPD	10 55 422409 1009	3.75
SPOTIFY	PROGRAM SUPPLIES	SPOTIFY-MONTHLY FEE-KRW	10 55 422409 1009	11.99



HLU HULUPLUS	PROGRAM SUPPLIES	HLU HULUPLUS-MONTHLY FEE-KRW	10 55 422409 1009	10.99
AMAZON	PROGRAM SUPPLIES	AMAZON-PROGRAM SUPPLIES FOR DECEMBER ACTIVITIES-JT	10 55 422409 1009	126.92
AMAZON	PROGRAM SUPPLIES	AMAZON-PROGRAM SUPPLIES FOR DECEMBER ACTIVITIES-JT	10 55 422409 1009	43.90
AMAZON	PROGRAM SUPPLIES	AMAZON-PROGRAM SUPPLIES FOR DECEMBER ACTIVITIES-JT	10 55 422409 1009	38.40
AMAZON	PROGRAM SUPPLIES	AMAZON-PROGRAM SUPPLIES FOR PURSUIT WHEELING AMAZON-CH	10 55 422409 1009	39.60
WALMART	PROGRAM SUPPLIES	WALMART-SUPPLIES FOR COOKING-HEPDP	10 55 422409 1009	41.70
MARIANOS #506	PROGRAM SUPPLIES	MARIANOS #506-SNACKS FOR ALL DAY TRIP -KRW	10 55 422409 1009	17.96
JEWEL	PROGRAM SUPPLIES	JEWEL-PURSUIT RM COOKING SUPPLIES-PRMCC	10 55 422409 1009	22.34
AMAZON	PROGRAM SUPPLIES	AMAZON-PROGRAM SUPPLIES FOR PURSUIT WHEELING AMAZON-CH	10 55 422409 1009	40.46
JEWEL	PROGRAM SUPPLIES	JEWEL-SUPPLIES FOR FRIENDSGIVING-KRW	10 55 422409 1009	51.33
MEIJER # 228	PROGRAM SUPPLIES	MEIJER # 228-SUPPLIES FOR FRIENDSGIVING, ALL 20 CLIENTS-PMPPD	10 55 422409 1009	97.41
MEIJER # 228	PROGRAM SUPPLIES	MEIJER # 228-SUPPLIES FOR COOKING-HEPDP	10 55 422409 1009	49.11
WALMART	PROGRAM SUPPLIES	WALMART-COOKING SUPPLIES FOR 8 CLIENTS-PHPPD	10 55 422409 1009	28.89
AMAZON	PROGRAM SUPPLIES	AMAZON-PURSUIT BG SITE SUPPLIES-CL	10 55 422409 1009	7.91
WM SUPERCENTER #1735	PROGRAM SUPPLIES	WM SUPERCENTER #1735-PURSUIT BG ONSITE TRIP-FRIENDSGIVING-CL	10 55 422409 1009	35.78
MICHAELS STORES 9176	PROGRAM SUPPLIES	MICHAELS STORES 9176-SCRAPBOOKING SUPPLIES FOR ACTIVITY-KRW	10 55 422409 1009	47.81
GOODWILL RETAIL #091	PROGRAM SUPPLIES	GOODWILL RETAIL #091-PROGRAM SUPPLIES FOR PURSUIT WHEELING GOODWILL-PWPD	10 55 422409 1009	10.93
AMAZON	PROGRAM SUPPLIES	AMAZON-PURSUIT - ADT SUPPLIES-DC	10 55 422409 1009	21.99
WM SUPERCENTER #1735	PROGRAM SUPPLIES	WM SUPERCENTER #1735-PROGRAM SUPPLIES FOR PURSUIT WHEELING WALMART-PWPD	10 55 422409 1009	34.29
JEWEL	PROGRAM SUPPLIES	JEWEL-JEWEL - PURSUIT SUPPLIES -AG-AG	10 55 422409 1009	20.93
WALMART	PROGRAM SUPPLIES	WALMART-PURSUIT BG COOKING SUPPLIES-CL	10 55 422409 1009	7.24
AMAZON	PROGRAM SUPPLIES	AMAZON-PURSUIT RM SITE SUPPLIES-DO	10 55 422409 1009	84.17
JEWEL	PROGRAM SUPPLIES	JEWEL-JEWEL - PURSUIT SUPPLIES - AG-AG	10 55 422409 1009	34.99
SP GIVENKIND	PROGRAM SUPPLIES	SP GIVENKIND-PURSUIT PROGRAM SUPPLIES - 6 SITES-DO	10 55 422409 1009	34.75
WM SUPERCENTER #1735	PROGRAM SUPPLIES	WM SUPERCENTER #1735-PROGRAM SUPPLIES FOR PURSUIT WHEELING WALMART-PWPD	10 55 422409 1009	17.92
WALMART	PROGRAM SUPPLIES	WALMART-PURSUIT RM SITE SUPPLIES-PRMCC	10 55 422409 1009	91.98
DISNEY PLUS	PROGRAM SUPPLIES	DISNEY PLUS-MONTHLY FEE-KRW	10 55 422409 1009	10.99
WALMART	PROGRAM SUPPLIES	WALMART-PURSUIT BG COOKING SUPPLIES-CL	10 55 422409 1009	20.69
AMAZON	PROGRAM SUPPLIES	AMAZON-PURSUIT - PERSONAL CARE-DC	10 55 422409 1009	21.73
AMAZON	PROGRAM SUPPLIES	AMAZON-PURSUIT - PERSONAL CARE-DC	10 55 422409 1009	56.99
WALMART	PROGRAM SUPPLIES	WALMART-SUPPLIES FOR COOKING-HEPDP	10 55 422409 1009	32.58
WALMART	PROGRAM SUPPLIES	WALMART-COOKING SUPPLIES FOR 8 CLIENTS-PHPPD	10 55 422409 1009	37.98
AMAZON	PROGRAM SUPPLIES	AMAZON-PROGRAM SUPPLIES FOR PURSUIT WHEELING AMAZON-CH	10 55 422409 1009	30.99
AMAZON	PROGRAM SUPPLIES	AMAZON-PROGRAM SUPPLIES FOR NOVEMBER ACTIVITIES-JT	10 55 422409 1009	19.26
WALMART	PROGRAM SUPPLIES	WALMART-PROGRAM SUPPLIES FOR PURSUIT WHEELING WALMART-PWPD	10 55 422409 1009	14.06
AMAZON	PROGRAM SUPPLIES	AMAZON-PASS THE PIG FOR BG PURSUIT-JT	10 55 422409 1009	14.49
AMAZON	PROGRAM SUPPLIES	AMAZON-AMAZON REFUND-JT	10 55 422409 1009	(44.04)
AMAZON	PROGRAM SUPPLIES	AMAZON-CLEANING SUPPLIES NEEDED-KRW	10 55 422409 1009	87.93
WALGREENS #4438	PROGRAM SUPPLIES	WALGREENS #4438-PHOTOS FOR HANOVER PARK-KRW	10 55 422409 1009	23.12
WM SUPERCENTER #1420	PROGRAM SUPPLIES	WM SUPERCENTER #1420-COOKING SUPPLIES FOR 8 CLIENTS-PHPPD	10 55 422409 1009	28.99
TONYS FRESH MRKT PROSP	PROGRAM SUPPLIES	TONYS FRESH MRKT PROSP-COOKING SUPPLIES FOR 10 CLIENTS-PMPPD	10 55 422409 1009	30.73
ORIGINAL COUNTRY DONUT	PROGRAM SUPPLIES	ORIGINAL COUNTRY DONUT-STAFF CELEBRATION-KRW	10 55 422409 1009	11.96
AMAZON	PROGRAM SUPPLIES	AMAZON-SENSORY TOYS -JT	10 55 422409 1009	9.98
AMAZON	PROGRAM SUPPLIES	AMAZON-SUPPLIES RESTOCK FOR HANOVER PARK -KRW	10 55 422409 1009	42.81
JEWEL	PROGRAM SUPPLIES	JEWEL-PURSUIT RM COOKING SUPPLIES-PRMCC	10 55 422409 1009	39.63
JEWEL	PROGRAM SUPPLIES	JEWEL-COOKING SUPPLIES FOR 12 CLIENTS-PMPPD	10 55 422409 1009	55.99
WALMART	PROGRAM SUPPLIES	WALMART-PURSUIT BG COOKING SUPPLIES-CL	10 55 422409 1009	34.71
MARIANOS #501	PROGRAM SUPPLIES	MARIANOS #501-COOKING SUPPLIES FOR 8 CLIENTS-PMPPD	10 55 422409 1009	29.04
DOLLAR TREE	PROGRAM SUPPLIES	DOLLAR TREE-PROGRAM SUPPLIES FOR PURSUIT WHEELING -PWPD	10 55 422409 1009	2.50
WALMART	PROGRAM SUPPLIES	WALMART-COOKING SUPPLIES FOR 8 CLIENTS-PHPPD	10 55 422409 1009	28.80
WALMART	PROGRAM SUPPLIES	WALMART-SUPPLIES FOR COOKING-HEPDP	10 55 422409 1009	35.70
WALMART	PROGRAM SUPPLIES	WALMART-PROGRAM SUPPLIES FOR PURSUIT WHEELING WALMART-PWPD	10 55 422409 1009	16.00
AMAZON	PROGRAM SUPPLIES	AMAZON-NEW WALKIE TALKIES FOR HE PURSUIT-JT	10 55 422409 1009	79.98
TARGET 00018960	PROGRAM SUPPLIES	TARGET 00018960-STAFF APPRECIATION GIFT-KRW	10 55 422409 1009	66.20
MEIJER # 182	PROGRAM SUPPLIES	MEIJER # 182-HOLIDAY SUPPLIES FOR HANOVER PARK-KRW	10 55 422409 1009	3.84
IKEA CHICAGO	PROGRAM SUPPLIES	IKEA CHICAGO-PROGRAM SUPPLIES FOR PURSUIT WHEELING IKEA-PWPD	10 55 422409 1009	9.99
JEWEL	PROGRAM SUPPLIES	JEWEL-PURSUIT BG COOKING SUPPLIES-CL	10 55 422409 1009	23.03
PAYPAL ETSY INC	PROGRAM SUPPLIES	PAYPAL ETSY INC-ACTIVITY PAGES FOR HALLOWEEN PARTY-JT	10 55 422409 1009	8.74

WM SUPERCENTER #1420	PROGRAM SUPPLIES	WM SUPERCENTER #1420-TREATS FOR ALL PURSUIT HALLOWEEN PARTY-JT	10 55 422409 1009	92.74
TRADER JOE S #687	PROGRAM SUPPLIES	TRADER JOE S #687-COOKING SUPPLIES FOR 12 CLIENTS-PMPPD	10 55 422409 1009	54.37
WM SUPERCENTER #1735	PROGRAM SUPPLIES	WM SUPERCENTER #1735-PROGRAM SUPPLIES FOR PURSUIT WHEELING - WALMART-PWPD	10 55 422409 1009	18.24
WM SUPERCENTER #1420	PROGRAM SUPPLIES	WM SUPERCENTER #1420-SUPPLIES FOR COOKING-HEPDP	10 55 422409 1009	35.65
WALMART	PROGRAM SUPPLIES	WALMART-COOKING SUPPLIES FOR 8 CLIENTS-PHPPD	10 55 422409 1009	21.44
AMAZON	PROGRAM SUPPLIES	AMAZON-PROGRAM SUPPLIES FOR NOVEMBER ACTIVITIES-JT	10 55 422409 1009	44.04
WM SUPERCENTER #1735	PROGRAM SUPPLIES	WM SUPERCENTER #1735-PURSUIT SUPPLIES FOR MONDAY 10/28 NACHOS-KZ	10 55 422409 1009	21.10
AMAZON	PROGRAM SUPPLIES	AMAZON-PROGRAM SUPPLIES FOR NOVEMBER ACTIVITIES-JT	10 55 422409 1009	5.77
GFS STORE #1913	PROGRAM SUPPLIES	GFS STORE #1913-PROGRAM PAPER PRODUCTS-KM	10 55 422411 0000	44.97
AMAZON	PROGRAM SUPPLIES	AMAZON-PAPER PRODUCTS BACK OFFICE-KM	10 55 422411 0000	24.31
SAMS CLUB #6384	PROGRAM SUPPLIES	SAMS CLUB #6384-KITCHEN PAPER PRODUCTS-KM	10 55 422411 0000	197.58
DOLLAR TREE	PROGRAM SUPPLIES	DOLLAR TREE-STAFF ENRICHMENT GIFTS-AB2	10 55 422422 0000	11.25
WALGREENS #9506	PROGRAM SUPPLIES	WALGREENS #9506-STAFF ENRICHMENT PIE CONTEST-MO	10 55 422422 0000	15.94
GKELITE	PROGRAM SUPPLIES	GKELITE-GYMNASTICS SIZERS	10 55 422423 1011	300.00
AMAZON	PROGRAM SUPPLIES	AMAZON-3 BASKETBALLS FOR BASKETBALL TEAM-KR	10 55 422423 1011	239.85
WM SUPERCENTER #1735	TRANSPORTATION MAINTENANCE	WM SUPERCENTER #1735-TAPE AND PAINT FOR PARKING LOT-JR2	10 58 422705 0000	15.18
76 - 3005 KIRCHOFF COR	TRANSPORTATION GAS/TOLLS	76 - 3005 KIRCHOFF COR-GAS FOR BUS-JR2	10 59 422801 0000	74.25
STAPLS7644415812000001	PRINTING	STAPLS7644415812000001-PAPER-KS	10 60 422904 0000	394.20
VISTAPRINT	PRINTING	VISTAPRINT-BUSINESS CARDS -TD	10 60 422908 0000	125.97
PAYPAL EDIBLEARRAN	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	PAYPAL EDIBLEARRAN-GET WILL MORGAN-JV	10 61 423101 0000	69.51
HLU HULUPLUS	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	HLU HULUPLUS-HULU SUBSCRIPTION-DO DAILY HERALD/REFLEJOS-DAILY HERALD SUBSCRIPTION-TD	10 61 423108 0000	10.99
DAILY HERALD/REFLEJOS	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	NYTIMES-SUBSCRIPTION-TC	10 61 423108 0000	170.80
NYTIMES	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	DD DOORDASHDASHPASS-SUBSCRIPTION-TC	10 61 423108 0000	25.00
DD DOORDASHDASHPASS	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	DROPBOX 6J6JNCYRWXS3-SUBSCRIPTION-TC	10 61 423108 0000	9.99
DROPBOX 6J6JNCYRWXS3	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	Volunteer Match Membership 2025 - AK	10 61 423108 0000	119.88
VOLUNTEER MATCH PREM	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	HANDSHAKE SUBSCRIPTION-SUBSCRIPTION-DN	10 61 423110 0000	149.00
HANDSHAKE SUBSCRIPTION	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	INDEED 100023281-SUBSCRIPTION-DN	10 61 423110 0000	210.00
INDEED 100023281	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	HANDSHAKE SUBSCRIPTION-SUBSCRIPTION-DN	10 61 423110 0000	120.00
HANDSHAKE SUBSCRIPTION	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	BAMBOOHR HRIS-SUBSCRIPTION-DN	10 61 423110 0000	210.00
BAMBOOHR HRIS	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	HANDSHAKE SUBSCRIPTION-SUBSCRIPTION-DN	10 61 423110 0000	2,133.70
HANDSHAKE SUBSCRIPTION	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	SIMPLETEXTING LLC-SUBSCRIPTION-DN	10 61 423110 0000	210.00
SIMPLETEXTING LLC	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	WWW.MAKESHIFT.CA-SUBSCRIPTION-DN	10 61 423110 0000	39.00
HANDSHAKE SUBSCRIPTION	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	CRONOFY-SUBSCRIPTION-DN	10 61 423110 0000	210.00
CRONOFY	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	HTTPS://SCRIBE.HOW/B-SUBSCRIPTION-DN	10 61 423110 0000	30.00
HTTPS://SCRIBE.HOW/B	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	WWW.MAKESHIFT.CA-SUBSCRIPTION-DN	10 61 423110 0000	29.00
WWW.MAKESHIFT.CA	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	HANDSHAKE SUBSCRIPTION-SUBSCRIPTION-DN	10 61 423110 0000	1,152.56
HANDSHAKE SUBSCRIPTION	PUBLIC AWARENESS/SUBSCRIPTIONS/ADS	MELIO OFFICIAL FINDERS-OFFICIALS FOR ATHLETICS -RH	10 61 423110 0000	180.00
MELIO OFFICIAL FINDERS	INDEPENDENT CONTRACTORS	MELIO OFFICIAL FINDERS-OFFICIALS FOR ATHLETICS -RH	10 65 424407 1011	300.00
MELIO MELIO	INDEPENDENT CONTRACTORS	MELIO MELIO-SERVICE FEE FOR USING CREDIT CARD FOR PAYING FOR OFFICIALS FOR ATHLETICS -RH	10 65 424407 1011	8.70
AMAZON	INCLUSION	AMAZON-ROLLING MEADOWS SUPPORTS - AM,TB-ST	10 69 450012 0002	62.93
AMAZON	INCLUSION	AMAZON-SCHAUMBURG SUPPORTS - HOOVER CP-ST	10 69 450014 0002	10.69
AMAZON	INCLUSION	AMAZON-WHEELING SUPPORTS FOR MA-VG	10 69 450017 0002	50.65
AMAZON	INCLUSION	AMAZON-WHEELING SUPPORTS FOR MA-VG	10 69 450017 0002	54.43
AMAZON	INCLUSION	AMAZON-WHEELING SUPPORTS FOR MA-VG	10 69 450017 0002	56.70
IN B&B NETWORKS, INC.	TECHNOLOGY/HARDWARE	IN B&B NETWORKS, INC.-B2B MP INFRASTRUCTURE UPGRADE DEPOSIT-JD	20 80 460003 2204	2,942.00
CANON SOLUTIONS AMER I	TECHNOLOGY/HARDWARE	CANON SOLUTIONS AMER I-CANON PRINTER -JD	20 80 460003 2206	464.10

**Total Warrant for Electronic Accounts Payable**

**36,514.21**

# VII. Staff Reports

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# MARKETING & PR REPORT NOVEMBER/DECEMBER 2025

As a leader in the field of Therapeutic Recreation, NWSRA maximizes public outreach through a variety of endeavors. The following report highlights some of the recent marketing and public relations activities:

## GENERAL MARKETING

- Published and promoted the Winter/Spring brochure
- Began the creation of the 2024 Summer camp brochure.
- Created the NWSRA/SLSF Year in Review Video highlighting the successes of both NWSRA and SLSF in 2024.
- Promoted our two remaining NWSRA open houses at the Hoffman Estates and Wheeling Programming spaces.
- Completed our 50th Anniversary social media campaigns including our 50 Reasons to Work, Live and Play NWSRA, along with our Talking with Tricia Videos.
- Submitted multiple marketing pieces to IPRA's Agency Showcase. These pieces include:
  - Short Format Video - Talking with Tricia
  - Long Format Video - NWSRA/ SLSF Gala Impact Video
  - Brochure Series
  - Logo Design - 50th Anniversary Logo

## SLSF MARKETING

- Completed all marketing collateral around the 2024 celebrate ability gala including our impact video. This video highlighted the importance of accessible transportation and the impact that it has on NWSRA participants.
- Created marketing collateral for the Holiday Luncheon including social campaigns, promotional materials, day of signage and more.
- Created materials for and sent out the SLSF annual holiday appeal.
- Created and sent out the Gold Medal Fashion Show Invite.
- Promoted the Double Good Popcorn Fundraiser.
- Attended the National Storytelling Conference in Albuquerque, NM. Staff developed skills to further develop their fundraising skills.
- Worked with the SLSF Team to support the transition of the foundations CRM from our antiquated Oracle system to Bloomerang.

## TECHNOLOGY

- Worked to bring our new Media Lab at our Buffalo Grove Programming space to life. This space will feature virtual reality, gaming systems, sensory equipment and more! Completion for this space is anticipated for mid spring.

## IN PROGRESS

- In preparation for the Gold Medal Fashion Show model, interviews are underway! A Meet the Model social media campaign is underway on social media to highlight all of our amazing models.



## WEBSITE STATISTICS

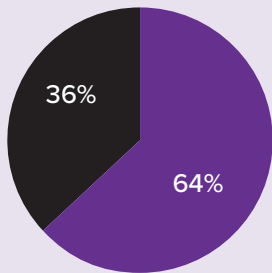
www.nwsra.org

### 9.9K

TOTAL PAGE VIEWS

### 4.1 K

TOTAL SESSIONS



■ New Visitor  
■ Returning Visitor

### 1.5 K NEW VISITORS

### MOST VISITED PAGES

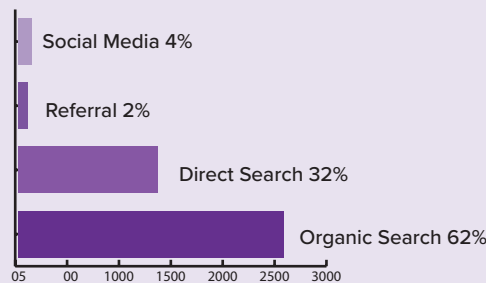
Rank	Page Name	Page Views	Avg. Time Spent
1.	NWSRA   Homepage	3,832	47 sec
2.	NWSRA   NWSRA Brochure	2,365	23 sec
3.	NWSRA   Staff Contacts	657	1 min 6 sec
4.	NWSRA   Employment Opportunities	543	19 sec
5.	NWSRA   PURSUIT	321	28 sec
6.	NWSRA   About	171	26 sec
7.	NWSRA   Directors	145	4 sec
8.	NWSRA   Staff/Volunteer	137	26 sec
9.	SLSF   Job Openings	133	18 sec
10.	NWSRA   Activity Center	131	33 sec

### PAGE VIEWS

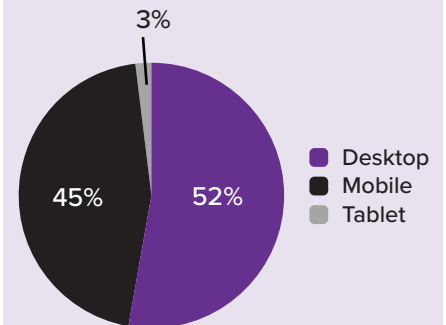
### AVG. TIME SPENT

### TOP CHANNELS

How people visit the website



### DEVICES BEING USED



## SOCIAL MEDIA STATISTICS



People Reached: 7.1 K  
 Total Page Likes: 9.5K  
 Page Vists: 3.6K



Profile Vists: 192  
 Post Reach: 1.4K  
 Total Followers: 1.1K



Total Followers: 405  
 Tweet Impressions: N/A  
 Profile Visits: N/A



Post Impressions: 5,425  
 Total Followers: 1,524  
 Page Views: 103

## TRENDING POSTS

- Congratulations to our NWSRA Lightning Floor...
- Congratulations to our NWSRA Lightning Flag...
- This morning during All Staff, Andrea...
- Exciting Career Opportunities at NWSRA...
- NWSRA is hiring! Northwest Special Recreation...



## WEBSITE STATISTICS

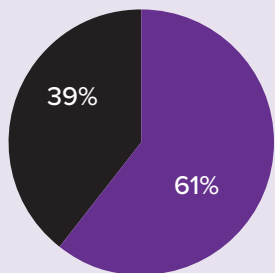
www.nwsra.org

9.7K

TOTAL PAGE VIEWS

4.2K

TOTAL SESSIONS



■ New Visitor  
■ Returning Visitor

1.5 K NEW VISITORS

### MOST VISITED PAGES

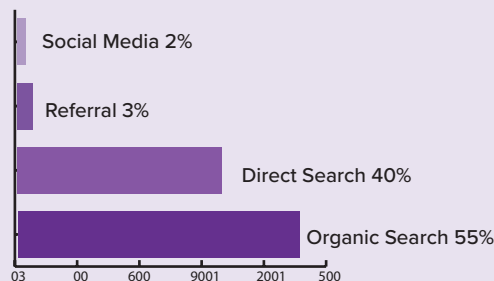
Rank	Page Name	Page Views	Avg. Time Spent
1.	NWSRA   Homepage	3,737	11 sec
2.	NWSRA   NWSRA Brochure	2,153	25 sec
3.	NWSRA   Staff Contacts	804	1 min 8 sec
4.	NWSRA   Employment Opportunities	557	16 sec
5.	NWSRA   PURSUIT	384	30 sec
6.	NWSRA   Board of Trustees	251	1 min 11 sec
7.	NWSRA   About	236	31 sec
8.	SLSF   Directors	177	11 sec
9.	NWSRA   Staff/Volunteer Portal	152	28 sec
10.	NWSRA   Activity Center	141	56 sec

### PAGE VIEWS

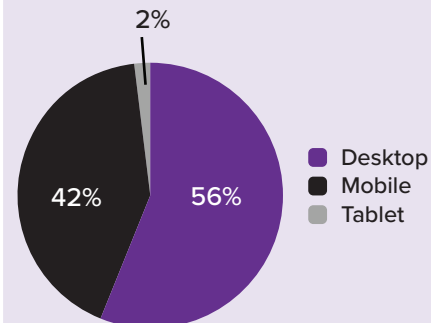
### AVG. TIME SPENT

### TOP CHANNELS

How people visit the website



### DEVICES BEING USED



## SOCIAL MEDIA STATISTICS



People Reached: 4.3K  
Total Page Likes: 9.5k  
Page Vists: 2.8K



Profile Vists: 150  
Post Reach: 1.1K  
Total Followers: 1.1K



Total Followers: 405  
Tweet Impressions: N/A  
Profile Visits: N/A



Post Impressions: 3,285  
Total Followers: 1,524  
Page Views: 81

## TRENDING POSTS

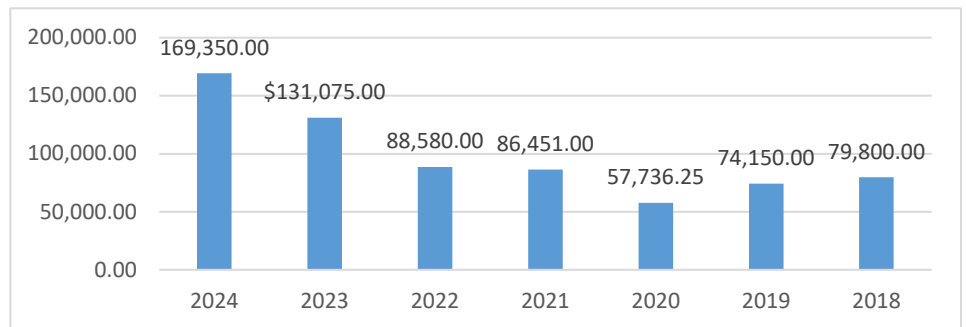
- The Inclusion Team Runs on Diet Coke...
- This morning during All Staff, Andi...
- Reaching new heights! Thank you to...
- In celebration of NWSRA's 50th, we...
- NWSRA are hiring! Become a part of an...



Date: January 2025  
 To: NWSRA Board of Directors  
 From: Anne Kiwala, Superintendent of Development  
 RE: SLSF Update for January NWSRA Board Meeting

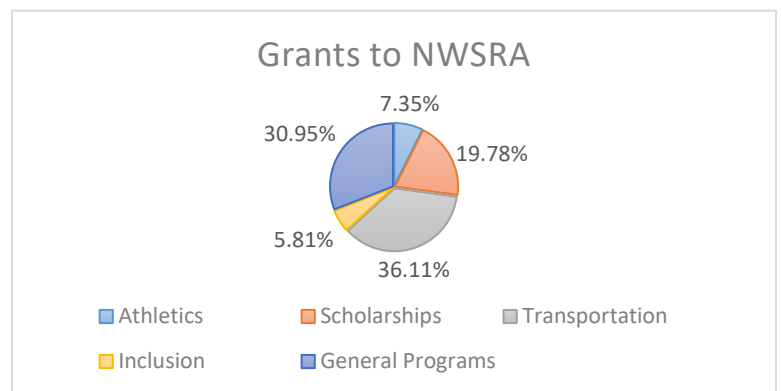
**Events:** Fundraising Events in FY 2024 raised just over \$410,000, which surpassed the 2023 Fundraising Events Revenue by over \$70,000. Increase in event revenue is attributed to increased event attendance and increase in sponsorships. Some sponsorship dollars are included in the fundraising events revenue. For FY 2025, SLSF is budgeting to raise \$453,285 from events.

**Sponsorships:** Sponsorship dollars are part of the SLSF event budgets. In FY 2024, SLSF secured over \$169,000 in sponsorship. SLSF continues to see an increase in visibility with companies in its service area as a result of participation in networking and chamber groups. For FY 2025, SLSF budgeted to bring in \$178,000 in sponsorship.

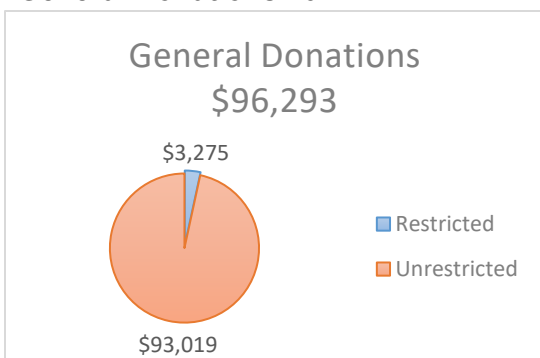


**Grants:** In FY 2024, SLSF received \$128,420 in grant funding. 2 new grantors gave to SLSF in FY 2024. The foundation submitted for over \$431,000 in grant funding as well as found a 60 potential grantors that are being further researched. In addition to grants for the five pillars of support, SLSF received a \$50,000 grant for the Accessible Media Lab Project at the Buffalo Grove Park District. FY 2025, SLSF is budgeting to secure \$130,000 in grant funding.

**Grants to NWSRA:** In FY 2024, SLSF to provided \$350,000 in grants to NWSRA. For FY 2025, SLSF budgeted to once again grant a total of \$350,000 to NWSRA.



**General Donations 2024**



**Upcoming Events**



Gold Medal Fashion Show  
 Sunday, February 23<sup>rd</sup>

St. Patrick's Day Dinner  
 Saturday, March 8th

# IX. New Business

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**Income Statement  
December 31, 2024**

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Percent</u> <u>of Budget</u>
<u>Revenues</u>					
<b>Member District Assessments</b>					
10 31 0000 310001 Arlington Heights Assessment	137,288.24	549,152.95	549,152.95	0.00	100.00
10 31 0000 310002 Bartlett Assessment	0.00	237,979.44	237,979.44	0.00	100.00
10 31 0000 310003 Buffalo Grove Assessment	0.00	345,757.66	345,757.67	(0.01)	100.00
10 31 0000 310004 Elk Grove Assessment	0.00	320,854.81	320,854.81	0.00	100.00
10 31 0000 310005 Hanover Park Assessment	74,859.21	149,718.43	149,718.43	0.00	100.00
10 31 0000 310006 Hoffman Estates Assessment	0.00	328,595.99	328,595.99	0.00	100.00
10 31 0000 310007 Inverness Assessment	0.00	37,289.74	37,289.74	0.00	100.00
10 31 0000 310008 Mount Prospect Assessment	0.00	352,343.74	352,343.74	0.00	100.00
10 31 0000 310009 Palatine Assessment	0.00	474,629.84	474,629.85	(0.01)	100.00
10 31 0000 310010 Prospect Heights Assessment	0.00	87,857.95	87,857.95	0.00	100.00
10 31 0000 310011 River Trails Assessment	0.00	106,608.02	106,608.02	0.00	100.00
10 31 0000 310012 Rolling Meadows Assessment	0.00	174,557.98	174,557.98	0.00	100.00
10 31 0000 310013 Salt Creek Assessment	0.00	40,211.12	40,211.12	0.00	100.00
10 31 0000 310014 Schaumburg Assessment	0.00	684,582.23	684,582.23	0.00	100.00
10 31 0000 310015 South Barrington Assessment	0.00	72,999.83	72,999.83	0.00	100.00
10 31 0000 310016 Streamwood Assessment	0.00	163,278.56	163,278.56	0.00	100.00
10 31 0000 310017 Wheeling Assessment	0.00	280,295.19	280,295.19	0.00	100.00
<b>Total Member District Assessments</b>	<b>212,147.45</b>	<b>4,406,713.48</b>	<b>4,406,713.50</b>	<b>(0.02)</b>	<b>100.00</b>
<b>Program Fees</b>					
10 32 1001 320001 Club Program Fees	5,721.92	42,815.32	26,000.00	16,815.32	164.67
10 32 1002 320002 Leisure Education Program Fees	(769.39)	9,195.35	9,000.00	195.35	102.17
10 32 1004 320004 Special Events Program Fees	2,777.00	18,294.89	21,000.00	(2,705.11)	87.12
10 32 1005 320005 Day Camp Program Fees	(35,442.34)	256,988.04	252,000.00	4,988.04	101.98
10 32 1006 320006 General Programs Fees	27,971.12	302,999.74	250,000.00	52,999.74	121.20
10 32 1008 320008 Trips Program Fees	3,400.00	56,743.00	55,000.00	1,743.00	103.17
10 32 1009 320009 PURSUIT Program Fees	1,170.00	195,593.85	122,376.00	73,217.85	159.83
10 32 1011 320011 Athletic Program Fees	4,998.90	41,759.68	42,000.00	(240.32)	99.43
<b>Total Program Fees</b>	<b>9,827.21</b>	<b>924,389.87</b>	<b>777,376.00</b>	<b>147,013.87</b>	<b>118.91</b>
<u>Transportation Door to Door</u>					

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10 33 1001 321001 Clubs Transport Door to Door	521.08	2,658.35	2,800.00	(141.65)	94.94
10 33 1004 321004 Special Events Transport Door to Door	0.00	60.54	100.00	(39.46)	60.54
10 33 1005 321005 Day Camp Transport Door to Door	(3,691.07)	22,226.97	14,000.00	8,226.97	158.76
10 33 1006 321006 General Programs Transport Door to Door	(181.70)	5,465.86	3,300.00	2,165.86	165.63
<b>Total Transportation Door to Door</b>	<b>(3,351.69)</b>	<b>30,411.72</b>	<b>20,200.00</b>	<b>10,211.72</b>	<b>150.55</b>
<u>Transportation Pickup Points</u>					
10 34 1001 321101 Clubs Transport Pick Up Points	620.00	2,426.41	2,000.00	426.41	121.32
10 34 1002 321102 Leisure Transport Pick Up Points	(106.61)	1,176.78	2,000.00	(823.22)	58.84
10 34 1004 321104 Special Events Transport Pick Up Points	200.00	1,095.38	1,400.00	(304.62)	78.24
10 34 1005 321105 Day Camp Transport Pick Up Points	(421.46)	6,158.88	9,000.00	(2,841.12)	68.43
10 34 1006 321106 General Programs Transport Pick Up Points	2,516.88	15,024.61	10,000.00	5,024.61	150.25
<b>Total Transportation Pickup Points</b>	<b>2,808.81</b>	<b>25,882.06</b>	<b>24,400.00</b>	<b>1,482.06</b>	<b>106.07</b>
<u>Non Program Revenue</u>					
10 35 0000 340001 Non Program Revenue	0.00	16,767.60	6,000.00	10,767.60	279.46
10 35 0000 340009 Collaboratives Revenues	38,901.37	457,366.44	448,046.00	9,320.44	102.08
10 35 0000 340010 Revenue SLSF	(280.83)	0.00	500.00	(500.00)	0.00
<b>Total Non Program Revenue</b>	<b>38,620.54</b>	<b>474,134.04</b>	<b>454,546.00</b>	<b>19,588.04</b>	<b>104.31</b>
<u>SLSF Grant Contributions</u>					
10 36 0000 350001 Scholarship Contribution	1,918.00	69,216.00	65,000.00	4,216.00	106.49
10 36 0000 350002 Programs Contribution	64,071.07	108,319.94	125,000.00	(16,680.06)	86.66
10 36 0000 350003 Inclusion Contribution	9,778.88	20,350.54	25,000.00	(4,649.46)	81.40
10 36 0000 350004 Transportation Contribution	25,877.84	126,400.02	85,000.00	41,400.02	148.71
10 36 0000 350005 Athletics Contribution	6,215.56	25,713.50	50,000.00	(24,286.50)	51.43
10 36 0000 350006 Miscellaneous Contribution	32,184.00	32,184.00	0.00	32,184.00	0.00
<b>Total SLSF Grant Contributions</b>	<b>140,045.35</b>	<b>382,184.00</b>	<b>350,000.00</b>	<b>32,184.00</b>	<b>109.20</b>
<u>Sale of Fixed Assets</u>					
10 37 0000 360001 Sale of Fixed Assets	5,145.00	6,630.00	10,000.00	(3,370.00)	66.30
<b>Total Sale of Fixed Assets</b>	<b>5,145.00</b>	<b>6,630.00</b>	<b>10,000.00</b>	<b>(3,370.00)</b>	<b>66.30</b>
<u>Interest</u>					
10 38 0000 370001 Operating Interest	1,528.61	37,189.74	54,100.00	(16,910.26)	68.74
10 38 0000 370002 Investment Interest	34,393.51	76,837.83	81,950.04	(5,112.21)	93.76
20 38 0000 370002 Money Market/ Investment Interest Income	1,658.97	25,263.69	0.00	25,263.69	0.00
<b>Total Interest</b>	<b>37,581.09</b>	<b>139,291.26</b>	<b>136,050.04</b>	<b>3,241.22</b>	<b>102.38</b>
<b>Total Revenues</b>	<b>442,823.76</b>	<b>6,389,636.43</b>	<b>6,179,285.54</b>	<b>210,350.89</b>	<b>103.40</b>
<b>Expenses</b>					

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### Operating Expenses

#### Professional Fees

10 41 0000 421001 Professional Fees	7,500.00	94,326.00	4,375.00	(89,951.00)	2,156.02
10 41 0000 421002 Legal Fees	17,807.04	43,640.49	12,150.00	(31,490.49)	359.18
10 41 0000 421003 Miscellaneous professional fees	0.00	64.38	850.00	785.62	7.57
10 41 0000 421004 Audit	14,000.00	22,833.03	12,510.00	(10,323.03)	182.52
10 41 0000 421005 GASB	0.00	910.00	0.00	(910.00)	0.00
<b>Total Professional Fees</b>	<b>39,307.04</b>	<b>161,773.90</b>	<b>29,885.00</b>	<b>(131,888.90)</b>	<b>541.32</b>

#### Independent Contractors

10 65 0000 424407 Office	6,731.00	32,418.00	7,000.00	(25,418.00)	463.11
10 65 1002 424402 Leisure Ed	0.00	0.00	2,500.00	2,500.00	0.00
10 65 1005 424405 Day Camp	0.00	11,592.25	12,000.00	407.75	96.60
10 65 1006 424406 General Programs	3,983.00	13,819.16	12,000.00	(1,819.16)	115.16
10 65 1009 424405 PURSUIT	0.00	420.00	0.00	(420.00)	0.00
10 65 1009 424409 PURSUIT	0.00	1,400.00	2,800.00	1,400.00	50.00
10 65 1010 424406 Athletics	0.00	150.00	0.00	(150.00)	0.00
10 65 1011 424407 Athletics	102.90	1,008.42	0.00	(1,008.42)	0.00
10 65 1011 424411 Athletics	0.00	5,159.51	2,500.00	(2,659.51)	206.38
<b>Total Independent Contractors</b>	<b>10,816.90</b>	<b>65,967.34</b>	<b>38,800.00</b>	<b>(27,167.34)</b>	<b>170.02</b>

#### Office Supplies

10 42 0000 421101 Coffee / Water	0.00	350.54	400.00	49.46	87.64
10 42 0000 421102 Furniture Needs	0.00	324.13	300.00	(24.13)	108.04
10 42 0000 421103 Locksmith / Keys	0.00	1,041.50	500.00	(541.50)	208.30
10 42 0000 421104 Nametags	0.00	417.92	500.00	82.08	83.58
10 42 0000 421105 Supplies	1,272.19	4,949.15	2,500.00	(2,449.15)	197.97
10 42 0000 421106 Miscellaneous Office supplies	0.00	295.06	350.00	54.94	84.30
<b>Total Office Supplies</b>	<b>1,272.19</b>	<b>7,378.30</b>	<b>4,550.00</b>	<b>(2,828.30)</b>	<b>162.16</b>

#### Bank Fees

10 43 0000 421151 Bank Fees & Credit Card Fees	1,384.03	28,442.50	13,415.88	(15,026.62)	212.01
10 43 0000 421152 PFM Fees	0.00	355.50	2,000.00	1,644.50	17.78
<b>Total Bank Fees</b>	<b>1,384.03</b>	<b>28,798.00</b>	<b>15,415.88</b>	<b>(13,382.12)</b>	<b>186.81</b>

#### Payroll Processing

10 64 0000 424303 FSA	76.50	877.50	1,250.00	372.50	70.20
10 64 0000 424304 W2 Processing	0.00	0.00	400.00	400.00	0.00
10 64 1007 424305 Miscellaneous / Payroll Processing	0.00	240.19	0.00	(240.19)	0.00
<b>Total Payroll Processing</b>	<b>76.50</b>	<b>1,117.69</b>	<b>1,650.00</b>	<b>532.31</b>	<b>67.74</b>

#### Postage

10 44 0000 421201 Postage	518.28	1,714.96	2,500.00	785.04	68.60
10 44 0000 421202 Postal Machine Rental	468.35	1,844.75	1,817.78	(26.97)	101.48
10 44 0000 421204 Miscellaneous Postage	0.00	83.47	240.00	156.53	34.78
	<b>986.63</b>	<b>3,643.18</b>	<b>4,557.78</b>	<b>914.60</b>	<b>79.93</b>

#### Telephone/Fax

10 45 0000 421301 Cell Phone Service	700.01	9,188.65	9,360.50	171.85	98.16
10 45 0000 421304 Office Phones	0.00	2,639.66	2,643.05	3.39	99.87
10 45 0000 421305 Phone Maintenance	1,252.34	14,846.23	14,275.68	(570.55)	104.00

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<b>Total Telephone/Fax</b>	<b>1,952.35</b>	<b>26,674.54</b>	<b>26,279.23</b>	<b>(395.31)</b>	<b>101.50</b>
<b>Conference Education</b>					
10 46 0000 421401 NRPA	0.00	6,074.33	5,200.00	(874.33)	116.81
10 46 0000 421402 IPRA	980.00	24,252.20	29,700.00	5,447.80	81.66
10 46 0000 421403 PDRMA	0.00	165.00	140.00	(25.00)	117.86
10 46 0000 421404 IAPD	0.00	1,700.50	1,000.00	(700.50)	170.05
10 46 0000 421405 Evaluation Lunches	79.23	2,196.78	1,673.00	(523.78)	131.31
10 46 0000 421406 Professional Meetings	65.70	3,783.03	4,800.00	1,016.97	78.81
10 46 0000 421407 Other Trainings/Workshops	40.00	8,044.17	8,087.00	42.83	99.47
10 46 0000 421408 ATRA	0.00	4,016.55	6,800.00	2,783.45	59.07
<b>Total Conference Education</b>	<b>1,164.93</b>	<b>50,232.56</b>	<b>57,400.00</b>	<b>7,167.44</b>	<b>87.51</b>
<b>Memberships/certification</b>					
10 47 0000 421501 ATRA/ILRTA	0.00	4,010.00	3,150.00	(860.00)	127.30
10 47 0000 421502 CDL Reimbursement/Renewal	110.00	353.39	680.00	326.61	51.97
10 47 0000 421503 CPRP Exam/Renewal	0.00	370.00	464.00	94.00	79.74
10 47 0000 421504 CTRS Exam/Renewal	110.00	1,625.00	3,085.00	1,460.00	52.67
10 47 0000 421505 Distinguished Accreditation	0.00	80.00	0.00	(80.00)	0.00
10 47 0000 421506 Hands on Suburban Chicago	0.00	0.00	300.00	300.00	0.00
10 47 0000 421507 IPRA	0.00	9,385.00	12,762.00	3,377.00	73.54
10 47 0000 421508 LAC Group	0.00	0.00	500.00	500.00	0.00
10 47 0000 421509 NRPA	0.00	470.00	470.00	0.00	100.00
10 47 0000 421510 Safety Training	0.00	608.00	2,000.00	1,392.00	30.40
10 47 0000 421511 COSTCO	0.00	0.00	170.00	170.00	0.00
10 47 0000 421513 Miscellaneous	270.00	1,994.75	2,988.59	993.84	66.75
10 47 0000 421514 CPI Recertification	200.00	4,549.00	3,698.00	(851.00)	123.01
10 47 0000 421515 SHRM	0.00	429.00	244.00	(185.00)	175.82
<b>Total Memberships/certification</b>	<b>690.00</b>	<b>23,874.14</b>	<b>30,511.59</b>	<b>6,637.45</b>	<b>78.25</b>
<b>Maintenance/Utilities</b>					
10 49 0000 421701 Condo Cleaning	960.00	11,520.00	11,611.05	91.05	99.22
10 49 0000 421702 Electric	1,526.52	12,818.21	9,886.76	(2,931.45)	129.65
10 49 0000 421703 Gas	682.32	3,878.27	5,376.16	1,497.89	72.14
10 49 0000 421705 Service Agreements	0.00	7,405.87	5,309.35	(2,096.52)	139.49
10 49 0000 421706 Internet	1,557.10	19,978.68	19,367.76	(610.92)	103.15
10 49 0000 421707 Miscellaneous	0.00	1,190.70	2,000.00	809.30	59.54
10 49 0000 421708 Cleaning Supplies	0.00	1,753.83	1,866.50	112.67	93.96
<b>Total Maintenance/Utilities</b>	<b>4,725.94</b>	<b>58,545.56</b>	<b>55,417.58</b>	<b>(3,127.98)</b>	<b>105.64</b>
<b>Rent</b>					
10 50 0000 421801 Condo Association Fee	1,065.00	12,780.00	12,780.00	0.00	100.00
10 50 0000 421802 RMCC Rental Space	2,500.00	30,000.00	30,000.00	0.00	100.00
10 50 0000 421803 HPCC Rental Space	1,443.00	17,316.00	17,316.00	0.00	100.00
10 50 0000 421804 MPPD Rental Space	0.00	30,000.00	30,000.00	0.00	100.00
10 50 0000 421805 WPD Rental Space	450.00	30,450.00	30,000.00	(450.00)	101.50
10 50 0000 421806 BGGPD Rental Space	0.00	30,000.00	30,090.00	90.00	99.70
10 50 0000 421807 HEPD Rental Space	0.00	30,000.00	30,090.00	90.00	99.70
<b>Total Rent</b>	<b>5,458.00</b>	<b>180,546.00</b>	<b>180,276.00</b>	<b>(270.00)</b>	<b>100.15</b>
<b>Computers</b>					

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10 51 0000 421901 Database Enhancements	9,700.00	9,700.00	6,500.00	(3,200.00)	149.23
10 51 0000 421902 Framework Support	4,719.20	66,109.45	72,517.00	6,407.55	91.16
10 51 0000 421904 Web Development	50.00	555.88	900.00	344.12	61.76
10 51 0000 421905 Miscellaneous Software	19,474.00	117,668.31	65,904.50	(51,763.81)	178.54
10 51 0000 421906 Miscellaneous Hardware	53.44	3,182.24	4,100.00	917.76	77.62
	<b>33,996.64</b>	<b>197,215.88</b>	<b>149,921.50</b>	<b>(47,294.38)</b>	<b>131.55</b>
<b>Rental Municipal</b>					
10 52 1001 422101 Clubs Rental Municipal	0.00	3,145.65	1,200.00	(1,945.65)	262.14
10 52 1004 422104 Special Events Rental Municipal	0.00	447.00	500.00	53.00	89.40
10 52 1005 422105 Day Camp Rental Municipal	0.00	16,105.18	14,304.00	(1,801.18)	112.59
10 52 1006 422106 General Programs Rental Municipal	492.00	3,929.15	10,000.00	6,070.85	39.29
10 52 1009 422109 PURSUIT Rental Municipal	0.00	2,170.50	1,500.00	(670.50)	144.70
10 52 1011 422111 Athletic Rental Municipal	0.00	2,566.65	3,100.00	533.35	82.80
<b>Total Rental Municipal</b>	<b>492.00</b>	<b>28,364.13</b>	<b>30,604.00</b>	<b>2,239.87</b>	<b>92.68</b>
<b>Commercial</b>					
10 53 1001 422201 Clubs Commercial Expenses	0.00	6,038.18	5,600.00	(438.18)	107.82
10 53 1002 422202 Leisure Education Commercial Expenses	61.00	1,345.18	1,000.00	(345.18)	134.52
10 53 1004 422204 Special Events Commercial Expenses	1,544.41	9,850.32	9,000.00	(850.32)	109.45
10 53 1005 422205 Day Camp Commercial Expenses	160.00	2,500.53	4,800.00	2,299.47	52.09
10 53 1006 422206 General Programs Commercial Expenses	1,226.87	42,687.83	37,000.00	(5,687.83)	115.37
10 53 1008 422208 Trips Commercial Expenses	0.00	39,404.06	46,000.00	6,595.94	85.66
10 53 1009 422209 PURSUIT Commercial Expenses	0.00	14,462.47	15,000.00	537.53	96.42
10 53 1011 422211 Athletic Commercial Expenses	1,038.42	9,525.18	6,000.00	(3,525.18)	158.75
<b>Total Commercial</b>	<b>4,030.70</b>	<b>125,813.75</b>	<b>124,400.00</b>	<b>(1,413.75)</b>	<b>101.14</b>
<b>Program Development</b>					
10 54 0000 422301 Programming Space Misc.	0.00	2,464.68	2,500.00	35.32	98.59
<b>Total Program Development</b>	<b>0.00</b>	<b>2,464.68</b>	<b>2,500.00</b>	<b>35.32</b>	<b>98.59</b>
<b>Program Supplies</b>					
10 55 0000 422411 Paper Products / Program Supplies	0.00	1,162.40	2,000.00	837.60	58.12
10 55 0000 422412 General Training/Orientation Program Supplies	0.00	1,309.20	1,450.00	140.80	90.29

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10 55 0000 422413 CPI Books / Program Supplies	0.00	3,198.90	500.00	(2,698.90)	639.78
10 55 0000 422414 First Aid/CPR Program Supplies	0.00	1,767.95	1,300.00	(467.95)	136.00
10 55 0000 422415 Staff Appreciation Party Program Supplies	0.00	1,943.39	1,700.00	(243.39)	114.32
10 55 0000 422417 Storeroom Supplies	0.00	221.99	500.00	278.01	44.40
10 55 0000 422421 Safety/Behavior	0.00	760.66	1,500.00	739.34	50.71
10 55 0000 422422 Committees Program Supplies	30.98	991.57	1,500.00	508.43	66.10
10 55 0000 422424 Speciality Programs /Program Supplies	0.00	452.98	1,100.00	647.02	41.18
10 55 0000 422425 Collaborative Training/ Program Supplies	0.00	267.10	500.00	232.90	53.42
10 55 1001 422401 Clubs / Program Supplies	425.16	3,188.45	3,200.00	11.55	99.64
10 55 1002 422402 Leisure Education / Program Supplies	27.60	409.16	900.00	490.84	45.46
10 55 1004 422404 Special Events / Program Supplies	0.00	1,782.74	1,800.00	17.26	99.04
10 55 1005 422405 Day Camp / Program Supplies	3,152.41	10,388.91	13,976.00	3,587.09	74.33
10 55 1006 422406 General Programs / Program Supplies	2,004.24	15,496.29	14,500.00	(996.29)	106.87
10 55 1009 422409 PURSUIT / Program Supplies	3,129.88	23,086.18	27,000.00	3,913.82	85.50
10 55 1011 422423 Athletics / Program Supplies	0.00	3,797.24	2,000.00	(1,797.24)	189.86
<b>Total Program Supplies</b>	<b>8,770.27</b>	<b>70,225.11</b>	<b>75,426.00</b>	<b>5,200.89</b>	<b>93.10</b>
<b>Commercial Transportation</b>					
10 56 1005 422505 Day Camp / Commercial Transport	0.00	131,542.05	103,480.00	(28,062.05)	127.12
10 56 1011 422511 Athletic / Commercial Transport	0.00	3,301.92	5,000.00	1,698.08	66.04
<b>Total Commercial Transportation</b>	<b>0.00</b>	<b>134,843.97</b>	<b>108,480.00</b>	<b>(26,363.97)</b>	<b>124.30</b>
<b>Transportation Maintenance</b>					
10 58 0000 422701 Cleaning Supplies/ Transport Maintenance	0.00	61.41	100.00	38.59	61.41
10 58 0000 422702 Repair / Transport Maintenance	12,529.97	122,780.00	80,000.00	(42,780.00)	153.48
10 58 0000 422705 Miscellaneous / Transport Maintenance	0.00	368.33	100.00	(268.33)	368.33
<b>Total Transportation Maintenance</b>	<b>12,529.97</b>	<b>123,209.74</b>	<b>80,200.00</b>	<b>(43,009.74)</b>	<b>153.63</b>
<b>Mileage</b>					
10 57 0000 422601 Full Time Staff Mileage Reimbursement	3,826.63	28,752.06	40,000.00	11,247.94	71.88
10 57 0000 422602 Part Time Staff Mileage Reimbursement	0.00	959.27	1,000.00	40.73	95.93
<b>Total Mileage</b>	<b>3,826.63</b>	<b>29,711.33</b>	<b>41,000.00</b>	<b>11,288.67</b>	<b>72.47</b>
<b>Transportation Gas/Tolls</b>					

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10 59 0000 422801 Transportation/ Gas	7,712.51	72,670.34	88,000.00	15,329.66	82.58
10 59 0000 422802 Transportation/Tolls	0.00	6,000.49	6,000.00	(0.49)	100.01
<b>Total Transportation Gas/Tolls</b>	<b>7,712.51</b>	<b>78,670.83</b>	<b>94,000.00</b>	<b>15,329.17</b>	<b>83.69</b>
<b>Printing</b>					
10 60 0000 422901 Copier 2nd Floor	232.05	8,162.98	8,500.00	337.02	96.04
10 60 0000 422903 Day Camp Brochure	0.00	2,088.00	2,000.00	(88.00)	104.40
10 60 0000 422904 Paper	0.00	3,405.03	2,450.00	(955.03)	138.98
10 60 0000 422907 Seasonal Brochure	5,265.00	20,430.00	18,100.00	(2,330.00)	112.87
10 60 0000 422908 Stationary/Business Cards	0.00	1,355.79	1,230.00	(125.79)	110.23
10 60 0000 422909 Miscellaneous / Printing	0.00	174.59	1,000.00	825.41	17.46
<b>Total Printing</b>	<b>5,497.05</b>	<b>35,616.39</b>	<b>33,280.00</b>	<b>(2,336.39)</b>	<b>107.02</b>
<b>Public Awareness</b>					
10 61 0000 423101 Awards/Recognition	148.74	3,074.22	2,277.16	(797.06)	135.00
10 61 0000 423102 Ads	0.00	22.75	180.00	157.25	12.64
10 61 0000 423103 Legal Notices	0.00	105.30	420.00	314.70	25.07
10 61 0000 423104 Online Media	0.00	0.00	500.00	500.00	0.00
10 61 0000 423105 Give Aways	0.00	487.86	400.00	(87.86)	121.97
10 61 0000 423106 Admin Professionals Week	0.00	332.69	300.00	(32.69)	110.90
10 61 0000 423107 Staff Support	56.05	1,527.81	2,400.00	872.19	63.66
10 61 0000 423108 Subscriptions	216.78	2,871.52	2,142.00	(729.52)	134.06
10 61 0000 423109 Miscellaneous	0.00	52.10	0.00	(52.10)	0.00
10 61 0000 423110 Recruitment	300.00	26,999.66	19,000.00	(7,999.66)	142.10
10 61 0000 423111 Outreach	114.29	3,123.31	2,000.00	(1,123.31)	156.17
<b>Total Public Awareness</b>	<b>835.86</b>	<b>38,597.22</b>	<b>29,619.16</b>	<b>(8,978.06)</b>	<b>130.31</b>
<b>Liability Expense</b>					
10 66 0000 441001 Background Checks	25.00	1,025.00	1,000.00	(25.00)	102.50
10 66 0000 441002 Drug Tests / Physicals	0.00	1,435.00	3,970.00	2,535.00	36.15
10 66 0000 441003 Unemployment	0.00	1,366.01	8,220.29	6,854.28	16.62
10 66 0000 441004 Liability Fees	44,840.16	89,680.32	89,680.30	(0.02)	100.00
<b>Total Liability Expense</b>	<b>44,865.16</b>	<b>93,506.33</b>	<b>102,870.59</b>	<b>9,364.26</b>	<b>90.90</b>
<b>Total Expenses</b>	<b>190,391.30</b>	<b>1,566,790.57</b>	<b>1,317,044.31</b>	<b>(249,746.26)</b>	<b>118.96</b>
<b>Salary Expense</b>					
<b>Full-Time Salary</b>					
10 62 0000 424101 Salary	178,484.70	2,250,103.45	2,578,001.58	327,898.13	87.28
10 62 0000 424102 Over-Time	63.68	1,953.54	500.00	(1,453.54)	390.71
10 62 0000 424103 Phone/Data Stipend	1,360.00	16,530.00	20,640.00	4,110.00	80.09
10 62 0000 424105 Car Allowance	600.00	5,100.00	7,800.00	2,700.00	65.38
<b>Total Full-Time Salary</b>	<b>180,508.38</b>	<b>2,273,686.99</b>	<b>2,606,941.58</b>	<b>333,254.59</b>	<b>87.22</b>
<b>Part-Time Salary</b>					
10 63 0000 424207 Office Support / Part-Time Salary	110.50	41,907.01	60,000.00	18,092.99	69.85
10 63 0000 424211 Training / Part-Time Salary	499.35	37,857.75	31,600.00	(6,257.75)	119.80
10 63 0000 424214 Transportation / Part-Time Salary	6,977.65	108,517.72	100,000.00	(8,517.72)	108.52

**Income Statement  
December 31, 2024**

10 63 1001 424201 Clubs / Part-Time Salary	96.90	3,450.79	2,000.00	(1,450.79)	172.54
10 63 1004 424204 Special Events / Part-Time Salary	0.00	45.10	23,881.53	23,836.43	0.19
10 63 1005 424205 Day Camp / Part-Time Salary	0.00	537,719.86	330,000.00	(207,719.86)	162.95
10 63 1006 424206 General Programs / Part-Time Salary	6,640.72	231,853.56	154,000.00	(77,853.56)	150.55
10 63 1009 424209 PURSUIT / Part-Time Salary	1,953.68	40,268.14	25,027.50	(15,240.64)	160.90
10 63 1011 424213 Athletics / Part-Time Salary	2,628.89	43,989.47	15,000.00	(28,989.47)	293.26
<b>Total Part-Time Salary</b>	<b>18,907.69</b>	<b>1,045,609.40</b>	<b>741,509.03</b>	<b>(304,100.37)</b>	<b>141.01</b>
<b>Inclusion</b>					
10 69 0000 450022 Miscellaneous Inclusion	59.95	59.95	0.00	(59.95)	0.00
10 69 0001 450001 Arlington Heights Inclusion Salary	7,668.85	80,218.00	58,512.77	(21,705.23)	137.09
10 69 0001 450002 Bartlett Inclusion Salary	1,256.35	38,239.76	16,544.04	(21,695.72)	231.14
10 69 0001 450003 Buffalo Grove Inclusion Salary	4,922.41	106,042.17	80,650.30	(25,391.87)	131.48
10 69 0001 450004 Elk Grove Village Inclusion Salary	1,238.55	20,201.34	29,705.47	9,504.13	68.01
10 69 0001 450005 Hanover Park Inclusion Salary	0.00	23,176.76	9,057.36	(14,119.40)	255.89
10 69 0001 450006 Hoffman Estates Inclusion Salary	3,697.53	50,776.05	39,561.64	(11,214.41)	128.35
10 69 0001 450007 Inverness Inclusion Salary	0.00	0.00	78.91	78.91	0.00
10 69 0001 450008 Mount Prospect Inclusion Salary	2,937.89	53,068.82	24,433.83	(28,634.99)	217.19
10 69 0001 450009 Palatine Inclusion Salary	3,150.65	73,488.51	51,651.79	(21,836.72)	142.28
10 69 0001 450010 Prospect Heights Inclusion Salary	0.00	10,844.21	7,746.23	(3,097.98)	139.99
10 69 0001 450011 River Trails Inclusion Salary	1,120.41	26,153.45	15,909.13	(10,244.32)	164.39
10 69 0001 450012 Rolling Meadows Inclusion Salary	4,223.22	84,129.64	71,482.43	(12,647.21)	117.69
10 69 0001 450013 Salt Creek Inclusion Salary	0.00	7,404.14	862.25	(6,541.89)	858.70
10 69 0001 450014 Schaumburg Inclusion Salary	8,175.78	169,544.84	134,242.07	(35,302.77)	126.30
10 69 0001 450015 South Barrington Inclusion Salary	480.00	13,834.80	15,666.15	1,831.35	88.31
10 69 0001 450016 Streamwood Inclusion Salary	0.00	11,935.36	3,742.84	(8,192.52)	318.89
10 69 0001 450017 Wheeling Inclusion Salary	3,563.96	98,828.89	74,993.73	(23,835.16)	131.78
10 69 0001 450019 Inclusion Training Salary	75.91	12,717.21	14,400.00	1,682.79	88.31



**Income Statement  
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10 69 0001 450020 Rovers Salary Inclusion	997.95	41,441.37	19,000.00	(22,441.37)	218.11
10 69 0002 450001 Arlington Heights Inclusion	0.00	164.89	500.00	335.11	32.98
Expenses					
10 69 0002 450002 Bartlett Inclusion Expenses	0.00	28.92	500.00	471.08	5.78
10 69 0002 450003 Buffalo Grove Inclusion Expenses	0.00	431.09	500.00	68.91	86.22
10 69 0002 450004 Elk Grove Village Inclusion	0.00	20.01	500.00	479.99	4.00
Expenses					
10 69 0002 450005 Hanover Park Inclusion Expenses	0.00	0.00	500.00	500.00	0.00
10 69 0002 450006 Hoffman Estate Inclusion	13.59	308.34	500.00	191.66	61.67
Expenses					
10 69 0002 450008 Mount Prospect Inclusion	0.00	11.99	500.00	488.01	2.40
Expenses					
10 69 0002 450009 Palatine Inclusion Expenses	0.00	325.86	500.00	174.14	65.17
10 69 0002 450010 Prospect Heights Inclusion	0.00	0.00	500.00	500.00	0.00
Expenses					
10 69 0002 450011 River Trails Inclusion Expenses	15.83	90.48	500.00	409.52	18.10
10 69 0002 450012 Rolling Meadows Inclusion	25.99	136.35	500.00	363.65	27.27
Expenses					
10 69 0002 450013 Salt Creek Inclusion Expenses	0.00	0.00	500.00	500.00	0.00
10 69 0002 450014 Schaumburg Inclusion Expenses	41.48	1,230.70	500.00	(730.70)	246.14
10 69 0002 450015 South Barrington Inclusion	0.00	0.00	500.00	500.00	0.00
Expenses					
10 69 0002 450016 Streamwood Inclusion Expenses	0.00	51.59	500.00	448.41	10.32
10 69 0002 450017 Wheeling Inclusion Expenses	0.00	499.78	500.00	0.22	99.96
10 69 0002 450018 Inclusion Ability Awareness	0.00	133.37	500.00	366.63	26.67
Expenses					
10 69 0002 450021 Inclusion Training Expenses	0.00	1,361.62	1,800.00	438.38	75.65
10 69 0002 450022 MISC Inclusion Expenses	0.00	1,667.25	3,000.00	1,332.75	55.58
10 69 0003 450001 Arlington Heights Inclusion	0.00	5,764.70	1,156.00	(4,608.70)	498.68
Independent Contractors					
10 69 0003 450002 Bartlett Inclusion Independent	0.00	132.00	0.00	(132.00)	0.00
Contractors					
10 69 0003 450003 Buffalo Grove Inclusion	0.00	407.22	2,503.00	2,095.78	16.27
Independent Contractors					
10 69 0003 450004 Elk Grove Inclusion Independent	0.00	473.06	1,055.00	581.94	44.84
Contractors					
10 69 0003 450006 Hoffman Estates Inclusion	0.00	764.80	1,123.00	358.20	68.10
Independent Contractors					
10 69 0003 450009 Palatine Inclusion Independent	0.00	0.00	293.00	293.00	0.00
Contractors					
10 69 0003 450012 Rolling Meadows Inclusion	0.00	0.00	911.00	911.00	0.00
Independent Contractors					

**Income Statement  
December 31, 2024**

10 69 0003 450014 Schaumburg Inclusion Independent Contractors	0.00	3,023.46	10,300.00	7,276.54	29.35
10 69 0003 450017 Wheeling Inclusion Independent Contractors	0.00	0.00	697.00	697.00	0.00
<b>Total</b>	<b>43,666.30</b>	<b>939,132.75</b>	<b>699,578.94</b>	<b>(239,553.81)</b>	<b>134.24</b>
<b>Total Salary Expense</b>	<b>243,082.37</b>	<b>4,258,429.14</b>	<b>4,048,029.55</b>	<b>(210,399.59)</b>	<b>105.20</b>
<b>Payroll Taxes &amp; Benefits</b>					
<b>FICA</b>					
10 67 9902 442102 ER FICA Part Time	4,040.08	122,597.06	89,121.10	(33,475.96)	137.56
10 67 9902 442103 ER FICA Full Time	10,781.79	139,594.21	160,319.70	20,725.49	87.07
10 67 9912 442102 ER FICA Medicare Part Time	944.81	28,671.75	20,842.84	(7,828.91)	137.56
10 67 9912 442103 ER FICA Medicare Full Time	2,521.58	32,647.14	37,494.12	4,846.98	87.07
<b>Total FICA</b>	<b>18,288.26</b>	<b>323,510.16</b>	<b>307,777.76</b>	<b>(15,732.40)</b>	<b>105.11</b>
<b>Health Insurance</b>					
10 48 0000 421603 Health Contributions	26,994.56	359,115.46	440,000.00	80,884.54	81.62
<b>Total Health Insurance</b>	<b>26,994.56</b>	<b>359,115.46</b>	<b>440,000.00</b>	<b>80,884.54</b>	<b>81.62</b>
<b>IMRF</b>					
10 68 0000 442201 IMRF / FT Contributions	4,188.43	53,225.46	60,583.04	7,357.58	87.86
10 68 0000 442204 IMRF /PT Contributions	29.41	931.38	6,350.88	5,419.50	14.67
<b>Total IMRF</b>	<b>4,217.84</b>	<b>54,156.84</b>	<b>66,933.92</b>	<b>12,777.08</b>	<b>80.91</b>
<b>Total Payroll Taxes &amp; Benefits</b>	<b>49,500.66</b>	<b>736,782.46</b>	<b>814,711.68</b>	<b>77,929.22</b>	<b>90.43</b>
<b>Total Expenses</b>	<b>482,974.33</b>	<b>6,562,002.17</b>	<b>6,179,785.54</b>	<b>(382,216.63)</b>	<b>106.18</b>
Excess Revenue Over (Under) Expenditures	<b>(40,150.57)</b>	<b>(172,365.74)</b>	<b>(500.00)</b>	<b>(172,865.74)</b>	

**Income Statement  
December 31, 2024**

<b>Capital Expenses</b>	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Percent</u> <u>of Budget</u>
20 80 2001 460001 Capital Projects / Wheeling	0.00	35,160.63	69,969.23	34,808.60	50.25
20 80 2100 460002 Vehicle Maintenance	0.00	7,600.00	7,329.00	(271.00)	103.70
20 80 2101 460002 26 passenger- accessible 2007	0.00	0.00	180,000.00	180,000.00	0.00
20 80 2111 460002 Minivan (6 passengers) 2008	0.00	0.00	60,000.00	60,000.00	0.00
20 80 2112 460002 14 passenger- accessible 2010	0.00	450.00	0.00	(450.00)	0.00
20 80 2124 460002 14 passenger- accessible, IDOT	0.00	118,293.70	108,300.00	(9,993.70)	109.23
20 80 2125 460002 14 passenger- accessible NEW	0.00	115,850.70	108,300.00	(7,550.70)	106.97
20 80 2202 460003 Computer (lease / purchase)	3,065.73	35,328.70	34,900.00	(428.70)	101.23
20 80 2204 460003 Tech Infrastructure	5,147.65	20,227.24	17,223.67	(3,003.57)	117.44
20 80 2205 460003 iPads	0.00	298.00	2,500.00	2,202.00	11.92
20 80 2206 460003 Printer Lease	2,341.83	18,370.76	15,080.64	(3,290.12)	121.82
20 80 2207 460003 Printer replacements	0.00	0.00	2,200.00	2,200.00	0.00
20 80 2301 460004 RMCC - Storage & Office Space (Paid every 3 years)	17,000.00	17,000.00	0.00	(17,000.00)	0.00
20 80 2302 460004 Hanover Park Maintenance (Paid every 3 years)	0.00	2,169.00	9,936.00	7,767.00	21.83
20 80 2306 460004 RM Sensory Room Maintenance (every 3 years)	0.00	2,000.90	0.00	(2,000.90)	0.00
20 80 2307 460004 RM Dream Lab Maintenance	0.00	0.00	10,939.00	10,939.00	0.00
20 80 2309 460004 MP Sensory Room Maintenance (every 3 years)	0.00	0.00	2,000.00	2,000.00	0.00
20 80 2312 460004 Buffalo Grove	1,938.00	4,091.00	3,896.00	(195.00)	105.01
20 80 2316 460004 HVAC (6 RTU being evaluated for replacement)	0.00	3,557.70	5,000.00	1,442.30	71.15
20 80 2317 460004 Other infrastructure	0.00	290.80	2,000.00	1,709.20	14.54
20 80 2318 460004 Office Update*	0.00	2,718.43	35,000.00	32,281.57	7.77
<b>Total Capital Expenses</b>	<b>29,493.21</b>	<b>383,407.56</b>	<b>674,573.54</b>	<b>291,165.98</b>	<b>56.84</b>
Excess Revenue Over (Under) Expenditures	(69,643.78)	(555,773.30)	(675,073.54)	119,300.24	(82.33)

NWRSA Accounts Snapshot as of

12/31/2024

<b>Village Bank &amp; Trust</b>		
	<b>Operating Account</b>	320,410.01
	<b>MDAA Max Safe</b>	509,405.32
	<b>Capital Max Safe</b>	418,652.94
	<b>FSA Account</b>	5,426.11
<hr/>		<hr/>
Total		1,253,894.38
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<b>PFM Investments</b>		
<i>PFM General Reserve</i>		
	Cash Account	101,471.03
	Investments	1,207,000.00
Total PFM General Reserve		1,308,471.03
 <i>PFM Capital Reserve</i>		
	Cash Account	77,378.02
	Investments	600,000.00
Total PFM Capital Reserve		677,378.02
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<b>Total of all Assets/Accounts</b>		<b>\$3,239,743.43</b>
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# **X. Information /Action Items**

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# NWSRA Agency Goals 2025

<b>Pillar 1: Financial Management</b> Strategic stewardship of revenues and expenses to maximize financial stability of the association			
<b>Strategic Goal</b>	<b>Objectives</b>	<b>Lead</b>	<b>Actions Completed</b>
Establish a financial picture that equitably outlines goals and best practices for NWSRA's operations, reserve fund, capital fund, and member district assessments.	Improve the efficiency and utilization of our financial reporting systems.	Nicolae Gereaa	
	Create a plan for long term financial sustainability for specialty projects	Nicolae Gereaa	

## NWSRA Agency Goals 2025

<b>Pillar 2: Operational Excellence</b>			
Establishment and monitoring of internal policies, procedures and systems to increase efficiency and organizational preparedness			
<b>Strategic Goal</b>	<b>Objectives</b>	<b>Lead</b>	<b>Actions Completed</b>
Review Voice of the Customer feedback to determine programming offered within the NWSRA brochure.	Analyze program registrations versus cancellations to determine which programs needs to be revamped or removed from each category in the brochure	Kate Moran	
Implement Research Outreach Initiative (ROI) to evaluate the census, school and stakeholder statistics.	Develop action steps to address the needs for services within the NWSRA footprint based on the report findings.	Andrea Griffin	
	Distribute findings and action steps to all stakeholders.	Tom Draper	
Research, develop and implement a technology Plan to meet the demand of current trends.	Configure and evaluate the online registration software within Civi CRM and investigate adding an option to request scholarships within online registration.	Tom Draper	
	Revamp agency and director's website to enhance user experience to gain information and resources for stakeholders.	Tom Draper	
Reestablish partnerships with agencies that align with NWSRA's mission and vision to maximize resources.	Establish two new relationships within local High School Athletic Departments to enhance Lightning Athletics and to assist with All Star Games to enhance community engagement.	Kaila Robinson	

## NWSRA Agency Goals 2025

<b>Pillar 3: Promoting Leadership</b>			
Staff engagement and continues development to create leaders who are informed, capable and ready to educate and lead			
<b>Strategic Goal</b>	<b>Objectives</b>	<b>Lead</b>	<b>Actions Completed</b>
Expand knowledge and understanding of the partnerships between NWSRA and Member Districts.	Expand marketing efforts within each member district to bring awareness of the unique relationship between member park districts and what being a part of an SRA means to community members within all 17 park districts.	Tom Draper	
Increase awareness of the field of Therapeutic Recreation and the Recreation Therapy Services provided by the Association to participants, families, staff and stakeholders.	Utilize all marketing resources to educate stakeholders on the field of Therapeutic Recreation and the practice of Recreational Therapy.	Tom Draper / Rachel Hubsch	
Create a comprehensive training program for full time staff.	Develop training manuals and monthly timelines for each position and department within the agency to assist with internal promotions through succession planning.	Andrea Griffin	
Create a Professional Development program and incentive program for part time staff to encourage growth and advancement.	Create a Program Leader training course for part time staff who are seeking more responsibility.	Rachel Hubsch	



# NWSRA Agency Goals 2025

<b>Pillar 4: Outstanding Service</b> Delivery of quality service and community access through effective communication and collaboration with customers, including participants, families, donors, Board Members and partnering organizations			
<b>Strategic Goal</b>	<b>Objectives</b>	<b>Lead</b>	<b>Actions Completed</b>
Investigate Collaborative partners for Senior programming and vocational opportunities.	Research, design and assess all resources needed for PURSUIT Plus within the current PURSUIT program in collaboration with Clearbrook.	Danielle Olson / Katrina Wiegand	
Assess and evaluate 1:1 programming, specialty and virtual programs offered within NWSRA specialty spaces.	Gather data on all programs to see trends in programming. Create a survey to send to families who participants in programs within specialty spaces, 1:1 and virtual programming.	Rachel Hubsch	

Date: January 29, 2025

To: NWSRA Board of Directors

From: Administrative Team

Re: Mission, Vision Values

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During the summer of 2021, Campfire Concepts conducted focus groups for the NWSRA Strategic Planning Process. The current Mission, Vision, and Values statements for NWSRA were reaffirmed during this time. Since then, NWSRA has added our Diversity statement demonstrating the agency's pledge to an inclusive and equitable workplace. Below is each statement for your review:

### **Mission Statement**

We exist to provide outstanding opportunities through recreation for children and adults with disabilities.

### **Vision Statement**

To be a leading force, creating greater options that enrich the life experiences of the participants, families and communities we serve.

### **Core Values**

- Teamwork: Support each other and work together
- Respect: Be open, honest and kind
- Enthusiasm: Exceed expectations
- Collaboration: Combine resources to achieve common goals
- Communication: Listen, share and adapt
- Diversity: Self Evaluate, Educate, Celebrate, Advocate and Represent

### **Motion:**

To approve the Mission, Vision and Values as presented.