



*We exist to provide outstanding opportunities through recreation for children and adults with disabilities.*

**November 15, 2017**  
**10:30 a.m. Regular Meeting**  
Park Central Conference Room  
3000 W. Central Road  
Rolling Meadows, IL

### AGENDA

- I. Call to Order
  - A. Roll Call
  
- II. Introduction of Guests:
  - A. Manny Aguilar - Manager of Special Recreation
  - B. Jodi Schultz – 10 year longevity
  
- III. Public Comment
  
- IV. Approval of Agenda
  
- V. Approval of Consent Agenda - Pages - 3-54
  - A. Approval of Minutes, September 20, 2017
  - B. NWSRA Financial Reports, October 31, 2017
    - 1. PFM Account Statement
    - 2. NWSRA & SLSF Organizational Cash Overview
    - 3. NWSRA Budget vs. Actual
    - 4. SLSF Budget vs. Actual
    - 5. NWSRA Balance Sheets
    - 6. SLSF Balance Sheets
    - 7. Benjamin F Edwards Account Statement
  - C. Warrant:
    - 1. #10 dated 10/31/17 - \$278,529.41
    - 2. #11 dated 11/15/17 - \$46,515.13
  - D. Bi-Weekly Payroll:
    - 1. 9/17/17 \$90,732.72
    - 2. 10/1/17 \$97,147.28
    - 3. 10/15/17 \$96,788.87
  - E. ADA Compliance Projects:  
(NONE)
  
- VI. Correspondence
  - A. Written
  - B. Oral

*An extension of the local park districts serving*

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect  
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

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- VII. Staff Reports - Pages - 55-68
  - A. Program Report
  - B. Marketing and P/R Report
  - C. SLSF
    - 1. Holiday Luncheon
  - D. Directors Report
  
- VIII. Old Business - Pages - 69-77
  - A. Health Survey Update
  - B. Merit Survey Update
  
- IX. New Business - Pages - 78-91
  - A. Day Camp Transportation Bid
  - B. Surplus Ordinance #O2017-4
    - 1. Desks
    - 2. Dividing Panels
    - 3. Office Table
    - 4. Desk Chairs
    - 5. Shelving Units
  - C. IT Services Bid
  
- X. Information/Action Items - Pages - 92-99
  - A. Personnel Committee Update - (Link)
    - 1. Minutes
    - 2. Collaborative Positions
    - 3. Proposed Salary Ranges
    - 4. Proposed Merit Pool
    - 5. Proposed Health Insurance
  - B. Finance Committee Update - (Link)
    - 1. Minutes
    - 2. IMRF AUDIT
    - 3. FY 2017 Summary of Reserves
    - 4. FY2018 Budget Document
    - 5. Assumptions
    - 6. Capital Replacement Plan FY2018-2022
    - 7. Proposed Unaudited 2017 Summary of Reserves
    - 8. PFM Investment Update
  - C. IMRF Contribution Rate 2018
  - D. NWSRA 2018 Committees
  - E. 2018 Board Meeting Schedule
  - F. Other
  
- XI. Closed Session
  
- XII. Action as a result of Closed Session
  
- XIII. Adjournment

**Values**

- Respect for each individual
- Dedication to safe and fun programs
- Collaboration for community access
- Commitment to enthusiastic service

**Vision Statement**

To be a leading force, creating greater options that enrich the life experience of the participants, families and communities we serve.

# V. Consent Agenda

[Return to Home](#)

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF  
THE NORTHWEST SPECIAL RECREATION ASSOCIATION  
HELD AT THE NWSRA ADMINISTRATIVE OFFICES  
3000 W. CENTRAL ROAD, ROLLING MEADOWS, IL  
ON THE 20<sup>TH</sup> DAY OF SEPTEMBER, 2017 AT 10:30 A.M.**

Chairman LaFrenere called the meeting to order at 10:32 a.m. Executive Director Crawford took roll call. The following members of the Board were present: Rick Hanetho, Arlington Heights Park District; Rita Fletcher, Bartlett Park District; Ryan Risinger, Buffalo Grove Park District; Rick Wulbecker, Hanover Park Park District; Dean Bostrom, Hoffman Estates Park District; Mike Clark, Palatine Park District; Julie Caperusso, Prospect Heights Park District; Bret Fahnstrom, River Trails Park District; Amy Charlesworth, Rolling Meadows Park District; Diane Hilgers, Salt Creek Park District; Tony LaFrenere, Schaumburg Park District; Jay Morgan, South Barrington Park District; and Dennis Stein, Streamwood Park District.

Also present: Tracey Crawford, Executive Director; Jayne Finger, Andrea Griffin and Rachel Hubsch (incoming) Superintendents of Recreation; Nanette Sowa, Superintendent of Development; Brian Selders, Superintendent of Communication and IT; Trisha Breitlow, Superintendent of Administrative Services; Miranda Woodard, Accounting Manager; Mary Therese Bonaguro, Program Specialist, Courtney Kaminsky, Intern; Karyn Emeraldal, Graphic Communications Coordinator; and Jessica Vasalos, Administrative Coordinator as recording secretary.

Introduction of Guests

Jayne Finger, Superintendent of Recreation, introduced Mary Therese Bonaguro, Program Specialist and Courtney Kaminsky, Intern. Brian Selders, Superintendent of Communications and IT introduced Karyn Emeraldal, Graphic Communications Coordinator. Executive Director Crawford announced that Rachel Hubsch is the new Superintendent of Recreation to replace Jayne Finger.

Public Comment

None

Agenda

Chairman LaFrenere asked for a motion to approve the agenda dated September 20, 2017. Trustee Clark made the motion and Trustee Stein seconded the motion to approve the agenda dated September 20, 2017.

Approval of Consent Agenda

Chairman LaFrenere asked for a motion to approve the Consent Agenda of September 20, 2017. Trustee Stein made the motion and Trustee Morgan seconded the motion to approve the Consent Agenda dated September 20, 2017. Upon roll being called the vote was as follows:

AYA: Rick Hanetho, Rita Fletcher, Ryan Risinger, Rick Wulbecker, Dean Bostrom, Mike Clark, Julie Caperusso, Bret Fahnstrom, Amy Charlesworth, Diane Hilgers, Tony LaFrenere, Jay Morgan, Dennis Stein

NAY: None

The motion carried.

### Correspondence

#### Written

Executive Director Crawford informed the Board that NWSRA received a thank you letter from Kim at Bartlett Park District for running the bus lift and tie down training delivered by Barb. A thank you from Steve Cohn for the scholarship for his daughter to attend summer camp. A letter from State Senator Durbin's office sending regrets he couldn't attend the Hanover Park open house but he sent a letter congratulating NWSRA and a letter of congratulations from State Senator Murphy.

Due to SLSF Staff efforts, NWSRA received approval for a generous grant from the Wheaton Franciscan Sisters Ministry Fund to start PURSUIT 3. In 2018, the music room and computer room will be revamped with state-of-the-art equipment. This grant has made the possibility of a Snoezelen room at Hanover Park sooner rather than later. The parents of the Hanover Park PURSUIT program want to start a "Go Fund Me" page to help in the fund raising efforts. NWSRA sent invitations to River Trails, Mt. Prospect, Prospect Heights, Wheeling and Buffalo Grove to join Tracey, Cathy and Andrea for lunch with Tony, the Executive Director of Clearbrook, and Sheila, second-in-command, and start talking about programming space for a PURSUIT 3 location and a breakdown of the funds.

#### Oral

None

### Staff Reports

Superintendent Finger reported to the Board that NWSRA recently collaborated with Illinois Spina Bifida Association to offer an adaptive tennis clinic. Michael Rusin and Lauren Jevany attended a 6-hour adaptive wheelchair tennis workshop in Arlington Heights offered by the US Tennis Association. There were nine participants and siblings in the clinic that was held on September 16 at the Hanover Park Park District.

### Marketing & Communication Report

Superintendent Selders handed out pamphlets and informed the Board that Greg Fenton, DHS Director of Developmental Disabilities, presented at the Rolling Meadows auditorium. NWSRA partnered with Connect to Community for this evening of advocacy. Pamphlets were distributed which allowed families to have access to more information and answers to questions. The event was videotaped, and Director Fenton's Power Point presentation can be accessed on the NWSRA website. NWSRA gave email addresses of people at DHS to families in case they have additional questions. Executive Director Crawford noted that Director Fenton's presentation stated that 20,000 families are on the waiting list for services.

NWSRA is in the midst of SLSF promotions. Staff are redesigning the brochure and created a recruitment video that is on social media. Staff are also looking at options to get it on TV stations. Superintendent Selders has sent welcome packets to more than

100 new families. Staff members have attended 21 expos. NWSRA staff have made more than 1500 impressions this year and have created a lot of new partnerships. Trustee LaFranere commented that staff are doing a great job on the brochure.

### SLSF Updates

Superintendent Sowa thanked the Board for approving SLSF to hire an Events Coordinator. Arlington Classic took place on September 14, and raised just over \$27,000. Celebrate Ability Gala will take place on November 3. The Holiday Luncheon will be on December 13. This is a casual event where staff get together and say thank you.

### Director Update

Executive Director Crawford informed the Board that she has been asked to be the keynote speaker for the Michigan TR Institute next week. She will be talking about inclusion and then travel to NRPA. Director Crawford was to travel to the ATRA conference but due to the hurricane that conference was canceled. Director Crawford is a part of the higher education task force which is considering making the entry level Recreation Specialist a Masters level program. Director Crawford is planning on conducting focus groups in Illinois and going to the ILTRA State Conference to get educators' input. It's critical for us to have a voice at that table. Director Crawford is doing her best to make sure that everyone who has a CTRS in Illinois has a vote.

Executive Director Crawford also announced that she is the newest board member for the American Academy for Park and Recreation Professionals.

### Old Business

#### Approval of 2018 Assessments

Executive Director Crawford reported that NWSRA received 15 member district assessments, approving the annual assessment amounts. Executive Director Crawford asked for a motion to approve the 2018 Member District Annual Assessments as presented.

Trustee Fahnstrom made the motioned and Trustee Stein seconded the motion to approve the 2018 Assessments. Upon roll being called the vote was as follows:

AYA: Rick Hanetho, Rita Fletcher, Ryan Risinger, Rick Wulbecker, Dean Bostrom, Mike Clark, Julie Caperusso, Bret Fahnstrom, Amy Charlesworth, Diane Hilgers, Tony LaFrener, Jay Morgan, Dennis Stein

NAY: None

The motion carried.

### New Business

#### Bus Purchase Bid

Superintendent Breitlow reported to the Board that NWSRA has on the replacement schedule a 14-passenger accessible vehicle. Summary of bids are in the Board packets. Best Bus Sales has the best construction and warranty.

Chairman LaFrene asked for a motion to approve the bid as presented. Trustee Charlesworth made the motion and Trustee Risinger seconded the motion to approve the purchase. Upon roll being called the vote was as follows:

AYA: Rick Hanetho, Rita Fletcher, Ryan Risinger, Rick Wulbecker, Dean Bostrom, Mike Clark, Julie Caperusso, Bret Fahnstrom, Amy Charlesworth, Diane Hilgers, Tony LaFrene, Jay Morgan, Dennis Stein

NAY: None

The motion carried.

#### Surplus Ordinance

Superintendent Breitlow reported that one of the NWSRA vehicles, also on the replacement schedule for selling this year, is a 2003 vehicle with 110,000 miles. Superintendent Selders reported that the printer was donated so it doesn't qualify for our service contract. It would be more expensive for us to keep it.

Chairman LaFrene asked for a motion to approve the bid as presented. Trustee Stein made the motion. Trustee Risinger seconded the motion. Upon roll being called the vote was as follows:

AYA: Rick Hanetho, Rita Fletcher, Ryan Risinger, Rick Wulbecker, Dean Bostrom, Mike Clark, Julie Caperusso, Bret Fahnstrom, Amy Charlesworth, Diane Hilgers, Tony LaFrene, Jay Morgan, Dennis Stein

NAY: None

The motion carried.

#### Information/Action Items

Executive Director Crawford reported that Vernon Township (a special taxing district) approached Trustee Risinger about wanting to serve the disabled populated in unincorporated areas in Buffalo Grove, Wheeling, Vernon Hills and Long Grove. Director Crawford will work with staff to estimate costs. There is some crossover, except for Long Grove – they are not currently covered. One possibility for these areas is a pay-as-you-go plan, whereby the participants pay 100% and Vernon Township would pay a 50% additional cost or other determined amount based on population. The Board requested that they receive more specific information, i.e. the population of areas that are not served by another park district that is within an SRA. Executive Director Crawford will follow up and call Vernon Township with that request.

Trustee Risinger asked if a reciprocal agreement exists regarding member district staff benefits. Director Crawford is not aware but will look to update the Board at the next meeting.

#### Closed Session

None

Adjournment

After no further business, Chairman LaFrener asked for a motion to adjourn. Trustee Stein made the motion and Trustee Bostrom seconded the motion to adjourn the September 20, 2017 meeting at 11:25 am. Upon voice vote the motion carried.

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Secretary





## Account Statement - Transaction Summary

For the Month Ending **September 30, 2017**

### NORTHWEST SPECIAL RECREATION ASSOCIATION - INVESTMENT HOLDING ACCOUNT -

Illinois Portfolio, IPDLAF+ Class	
Opening Market Value	9,422.27
Purchases	7.01
Redemptions	(152.80)
Unsettled Trades	0.00
Change in Value	0.00

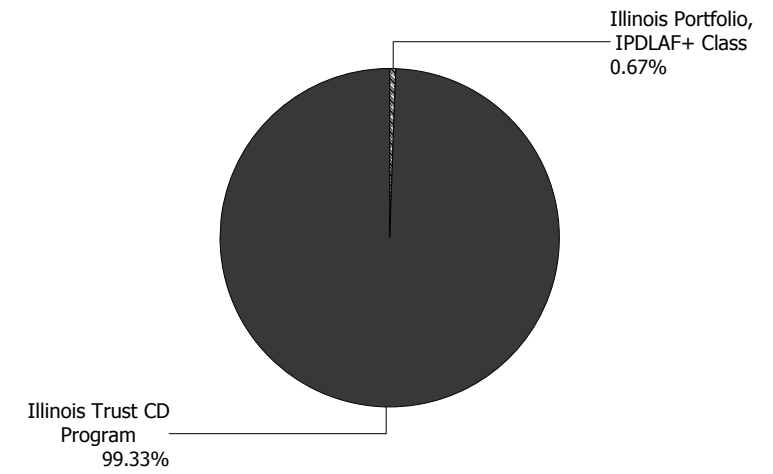
<b>Closing Market Value</b>	<b>\$9,276.48</b>
Cash Dividends and Income	7.01

Illinois Trust CD Program	
Opening Market Value	1,369,000.00
Purchases	0.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

<b>Closing Market Value</b>	<b>\$1,369,000.00</b>
Cash Dividends and Income	0.00

Asset Summary		
	September 30, 2017	August 31, 2017
<b>Illinois Portfolio, IPDLAF+ Class</b>	9,276.48	9,422.27
<b>Illinois Trust CD Program</b>	1,369,000.00	1,369,000.00
<b>Total</b>	<b>\$1,378,276.48</b>	<b>\$1,378,422.27</b>

### Asset Allocation





## Account Statement - Transaction Summary

For the Month Ending **October 31, 2017**

### NORTHWEST SPECIAL RECREATION ASSOCIATION - INVESTMENT HOLDING ACCOUNT -

Illinois Portfolio, IPDLAF+ Class	
Opening Market Value	9,276.48
Purchases	106,060.30
Redemptions	(105,168.35)
Unsettled Trades	0.00
Change in Value	0.00

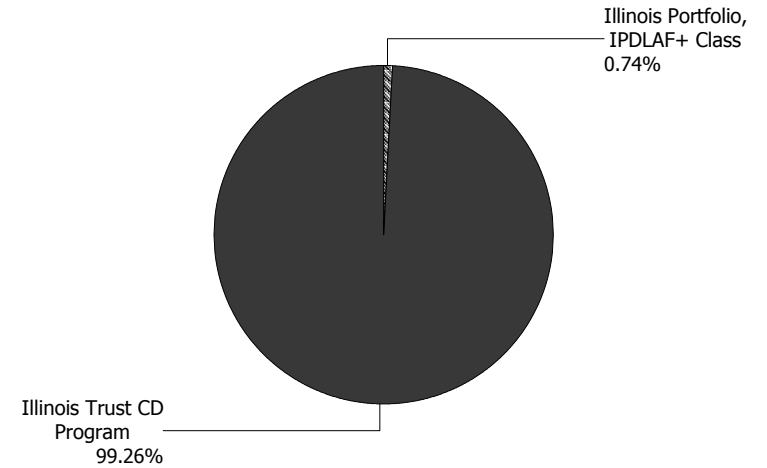
<b>Closing Market Value</b>	<b>\$10,168.43</b>
Cash Dividends and Income	10.30

Illinois Trust CD Program	
Opening Market Value	1,369,000.00
Purchases	105,000.00
Redemptions	(105,000.00)
Unsettled Trades	0.00
Change in Value	0.00

<b>Closing Market Value</b>	<b>\$1,369,000.00</b>
Cash Dividends and Income	1,050.00

Asset Summary		
	October 31, 2017	September 30, 2017
<b>Illinois Portfolio, IPDLAF+ Class</b>	10,168.43	9,276.48
<b>Illinois Trust CD Program</b>	1,369,000.00	1,369,000.00
<b>Total</b>	<b>\$1,379,168.43</b>	<b>\$1,378,276.48</b>

### Asset Allocation



NORTHWEST SPECIAL RECREATION ASSOCIATION  
SPECIAL LEISURE SERVICES FOUNDATION

**ORGANIZATIONAL CASH OVERVIEW SEPTEMBER 30, 2017**

		<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<b><u>WORKING CASH</u></b>				
	PETTY CASH	\$ 500	\$ 150	\$ 650
	BSN CHECKING (Village Bank & Trust)	374,537	189,425	563,962
	OPER/MMA (Village Bank & Trust)	1,214,419		1,214,419
	IPDLAF	140,758		140,758
	CASH BANKS		1,400	1,400
	TOTAL	<u>1,730,214</u>	<u>190,975</u>	<u>1,921,189</u>
<b><u>RESERVES: INVESTMENTS</u></b>				
	BF EDWARDS		1,182,288	1,182,288
	PFM Asset Management	1,378,276		1,378,276
	TOTAL	<u>1,378,276</u>	<u>1,182,288</u>	<u>2,560,564</u>
<b><u>RESERVES:</u></b>				
	<b><u>OPERATING</u></b>			
	<b><u>CAPITAL</u></b>			
	MAX SAFE 1 (Village Bank & Trust)	1,332,843		1,332,843
	MAX SAFE 2 (Village Bank & Trust)	190,986		190,986
	SMALL BUS (Village Bank & Trust)	0		0
	TOTAL	<u>1,523,828</u>		<u>1,523,828</u>
<b><u>TOTAL CASH &amp; RESERVES</u></b>				
	<b>September 30, 2017</b>	<u>\$ 4,632,319</u>	<u>\$ 1,373,263</u>	<u>\$ 6,005,582</u>
 <b><u>TOTAL CASH &amp; RESERVES</u></b>				
	<b>September 30, 2016</b>			
	CASH	\$ 1,808,936	\$ 226,124	\$ 2,035,060
	CASH BANKS	-	1,400	1,400
	RESERVES - OPER	1,268,706		1,268,706
	RESERVES - CAP	91,828		91,828
	RESERVES - INVEST	1,266,515	1,357,902	2,624,417
		<u>\$ 4,435,985</u>	<u>\$ 1,585,426</u>	<u>\$ 6,021,411</u>

NORTHWEST SPECIAL RECREATION ASSOCIATION  
SPECIAL LEISURE SERVICES FOUNDATION

**ORGANIZATIONAL CASH OVERVIEW OCTOBER 31, 2017**

		<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<b><u>WORKING CASH</u></b>				
	PETTY CASH	\$ 500	150	\$ 650
	BSN CHECKING (Village Bank & Trust)	459,171	378,881	838,053
	OPER/MMA (Village Bank & Trust)	1,105,867		1,105,867
	IPDLAF	140,872		140,872
	CASH BANKS	-	-	-
	TOTAL	<u>1,706,411</u>	<u>379,031</u>	<u>2,085,442</u>
<b><u>RESERVES: INVESTMENTS</u></b>				
	BF EDWARDS		1,197,632	1,197,632
	PFM Asset Management	1,379,168		1,379,168
	TOTAL	<u>1,379,168</u>	<u>1,197,632</u>	<u>2,576,801</u>
<b><u>RESERVES:</u></b>				
	<b><u>OPERATING</u></b>			
	<b><u>CAPITAL</u></b>			
	MAX SAFE 1 (Village Bank & Trust)	1,333,918		1,333,918
	MAX SAFE 2 (Village Bank & Trust)	191,132		191,132
	SMALL BUS (Village Bank & Trust)	-		-
	TOTAL	<u>1,525,050</u>		<u>1,525,050</u>
<b><u>TOTAL CASH &amp; RESERVES</u></b>				
	<b>October 31, 2017</b>	<u>\$ 4,610,629</u>	<u>\$ 1,576,664</u>	<u>\$ 6,187,293</u>
 <b><u>TOTAL CASH &amp; RESERVES</u></b>				
	<b>October 31, 2016</b>			
	CASH	\$ 1,993,465	\$ 175,459	\$ 2,168,924
	CASH BANKS	-	1,660	1,660
	RESERVES - OPER	1,268,813		1,268,813
	RESERVES - CAP	91,829		91,829
	RESERVES - INVEST	1,267,169	1,347,222	2,614,391
		<u>\$ 4,621,276</u>	<u>\$ 1,524,341</u>	<u>\$ 6,145,617</u>

NORTHWEST SPECIAL RECREATION ASSOCIATION

BUDGET VS ACTUAL and CASH BALANCE

SEPTEMBER 30, 2017

(A) BUDGET VS ACTUAL

MONTH	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)
January	901,789	903,314	1,525	375,477	140,906	(234,571)	526,312	762,408	236,096
February	43,171	65,863	22,692	371,910	278,104	(93,807)	(328,739)	(212,241)	116,499
March	534,362	429,501	(104,861)	564,303	458,851	(105,452)	(29,941)	(29,350)	591
April	63,585	79,878	16,293	433,835	325,449	(108,386)	(370,250)	(245,571)	124,679
May	1,131,512	913,253	(218,259)	435,071	333,124	(101,947)	696,441	580,129	(116,312)
June	63,660	489,509	425,849	469,581	403,778	(65,803)	(405,921)	85,731	491,652
July	922,202	500,403	(421,799)	494,027	496,486	2,460	428,176	3,917	(424,259)
August	63,610	321,668	258,058	421,835	617,654	195,819	(358,225)	(295,986)	62,240
<b>September</b>	<b>304,825</b>	<b>230,817</b>	<b>(74,008)</b>	<b>542,352</b>	<b>454,787</b>	<b>(87,565)</b>	<b>(237,527)</b>	<b>(223,970)</b>	<b>13,557</b>
October	138,938		(138,938)	412,160		(412,160)	(273,223)	0	273,223
November	1,019,431		(1,019,431)	369,127		(369,127)	650,304	0	(650,304)
December	136,338		(136,338)	425,606		(425,606)	(289,268)	0	289,268
<b>TOTAL YTD</b>	<b>4,028,715</b>	<b>3,934,205</b>	<b>(94,510)</b>	<b>4,108,391</b>	<b>3,509,139</b>	<b>(599,252)</b>	<b>(79,676)</b>	<b>425,066</b>	<b>504,742</b>

(B) CASH BALANCE

MONTH	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	4,760,832	762,408	(345,398)	(93,278)	(9,945) a.	5,074,619
February	5,074,619	(212,241)	0	3,862	(140,575) a.	4,725,665
March	4,725,665	(29,350)	0	3,951	1,306 a.	4,701,572
April	4,701,572	(245,571)	0	3,951	672 a.	4,460,623
May	4,460,623	580,129	0	3,862	636 a.	5,045,250
June	5,045,250	85,731	0	3,951	862 a.	5,135,793
July	5,135,793	3,917	0	3,951	668 a.	5,144,328
August	5,144,328	(295,986)	0	3,928	(101,424) a.	4,750,846
<b>September</b>	<b>4,750,846</b>	<b>(223,970)</b>	<b>0</b>	<b>3,971</b>	<b>98,266 a.</b>	<b>4,629,113</b>
October	4,629,113	0			a.	4,629,113
November	4,629,113	0			a.	4,629,113
December	4,629,113	0			a.	4,629,113

a. FSA Withholding / Payments and collected key security deposits.

NORTHWEST SPECIAL RECREATION ASSOCIATION

BUDGET VS ACTUAL and CASH BALANCE

OCTOBER 31, 2017

(A) BUDGET VS ACTUAL

MONTH	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)
January	901,789	903,314	1,525	375,477	140,906	(234,571)	526,312	762,408	236,096
February	43,171	65,863	22,692	371,910	278,104	(93,807)	(328,739)	(212,241)	116,499
March	534,362	429,501	(104,861)	564,303	458,851	(105,452)	(29,941)	(29,350)	591
April	63,585	79,434	15,849	433,835	325,005	(108,829)	(370,250)	(245,572)	124,678
May	1,131,512	913,253	(218,259)	435,071	333,124	(101,947)	696,441	580,129	(116,312)
June	63,660	489,509	425,849	469,581	403,778	(65,803)	(405,921)	85,731	491,652
July	922,202	500,403	(421,799)	494,027	496,486	2,460	428,176	3,917	(424,259)
August	63,610	321,668	258,058	421,835	617,654	195,819	(358,225)	(295,986)	62,240
September	304,825	230,817	(74,008)	542,352	454,787	(87,565)	(237,527)	(223,970)	13,557
<b>October</b>	<b>138,938</b>	<b>320,338</b>	<b>181,401</b>	<b>412,160</b>	<b>335,886</b>	<b>(76,274)</b>	<b>(273,223)</b>	<b>(15,548)</b>	<b>257,675</b>
November	1,019,431		(1,019,431)	369,127		(369,127)	650,304	0	(650,304)
December	136,338		(136,338)	425,606		(425,606)	(289,268)	0	289,268
<b>TOTAL YTD</b>	<b>4,167,653</b>	<b>4,254,099</b>	<b>86,446</b>	<b>4,520,551</b>	<b>3,844,581</b>	<b>(675,970)</b>	<b>(352,898)</b>	<b>409,518</b>	<b>762,416</b>

(B) CASH BALANCE

MONTH	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	4,760,832	762,408	(345,398)	(93,278)	(9,945) a.	5,074,619
February	5,074,619	(212,241)	0	3,862	(140,575) a.	4,725,665
March	4,725,665	(29,350)	0	3,951	1,306 a.	4,701,572
April	4,701,572	(245,572)	0	3,951	672 a.	4,460,622
May	4,460,622	580,129	0	3,862	636 a.	5,045,249
June	5,045,249	85,731	0	3,951	862 a.	5,135,793
July	5,135,793	3,917	0	3,951	668 a.	5,144,328
August	5,144,328	(295,986)	0	3,928	(101,424) a.	4,750,846
September	4,750,846	(223,970)	0	3,971	98,266 a.	4,629,113
<b>October</b>	<b>4,629,113</b>	<b>(15,548)</b>	<b>0</b>	<b>3,951</b>	<b>(10,436) a.</b>	<b>4,607,080</b>
November	4,607,080	0			a.	4,607,080
December	4,607,080	0			a.	4,607,080

a. FSA Withholding / Payments and collected key security deposits.

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

SEPTEMBER 30, 2017

(A) BUDGET VS ACTUAL	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL
January	169,967	64,656	(105,312)	11,231	8,082	(3,150)	158,736	56,574	(102,162)
February	98,564	57,648	(40,916)	15,015	25,816	10,801	83,549	31,832	(51,717)
March	36,528	17,950	(18,578)	102,393	8,020	(94,373)	(65,865)	9,930	75,795
April	16,678	31,728	15,050	2,793	32,157	29,363	13,885	(429)	(14,314)
May	32,778	74,698	41,920	107,717	137,427	29,709	(74,939)	(62,728)	12,211
June	30,200	29,954	(246)	100,460	76,880	(23,581)	(70,261)	(46,926)	23,335
July	18,678	33,533	14,854	5,901	131,130	125,229	12,777	(97,598)	(110,375)
August	36,408	45,079	8,671	1,450	34,836	33,386	34,958	10,243	(24,716)
<b>September</b>	<b>124,658</b>	<b>59,744</b>	<b>(64,914)</b>	<b>117,048</b>	<b>9,155</b>	<b>(107,893)</b>	<b>7,610</b>	<b>50,589</b>	<b>42,978</b>
October	36,350		(36,350)	118,657		(118,657)	(82,308)	0	82,308
November	72,660		(72,660)	17,117		(17,117)	55,542	0	(55,542)
December	32,211		(32,211)	105,366		(105,366)	(73,156)	0	73,156
<b>TOTAL YTD</b>	<b>564,460</b>	<b>414,989</b>	<b>(149,471)</b>	<b>464,009</b>	<b>463,502</b>	<b>(507)</b>	<b>100,451</b>	<b>(48,513)</b>	<b>(148,964)</b>

(B) CASH BALANCE

	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	1,436,876	56,574	(15,500)	0	(50)	1,477,900
February	1,477,900	31,832	0	0	(62)	1,509,670
March	1,509,670	9,930	112	0	0	1,519,712
April	1,519,712	(429)	0	0	(200)	1,519,083
May	1,519,083	(62,728)	0	1,500 a	(250)	1,457,605
June	1,457,605	(46,926)	0	0	(750)	1,409,929
July	1,409,929	(97,598)	0	0	0	1,312,332
August	1,312,332	10,243	0	0	500	1,323,074
<b>September</b>	<b>1,323,074</b>	<b>50,589</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,373,663</b>
October	1,373,663	0				1,373,663
November	1,373,663	0				1,373,663
December	1,373,663	0				1,373,663

a) Oversight during audit - \$1,499.97 Prepaid expense reversal from 2013 & 2015

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL - SUMMARY BY TYPE

NINE MONTHS ENDING SEPTEMBER 30, 2017

	2017			2016 PRIOR YR ACTUAL
	ACTUAL	BUDGET	OVER (UNDER)	
<b><u>REVENUE</u></b>				
GRANTS	34,362	54,920	(20,559)	75,329
RESTRICTED FUNDRAISING	56,928	48,974	7,954	54,980
RESTRICTED DONATIONS	1,693	2,633	(941)	2,990
UNRESTRICTED FUNDRAISING	180,129	156,100	24,029	192,209
UNRESTRICTED DONATIONS	31,626	26,750	4,876	25,933
INVESTMENT TRANSFER	275,000	275,000	0	0
TOTAL REVENUE	579,737	564,378	15,360	351,441
<b><u>EXPENDITURES</u></b>				
ADMINISTRATION	35,555	29,584	5,971	25,721
RESTRICTED FUNDRAISING	9,047	9,834	(787)	10,097
UNRESTRICTED FUNDRAISING	51,596	32,544	19,052	51,127
GRANTS GIVEN	365,805	275,000	90,804	116,962
RECONCILIATION DISCREPANCY	1,500 <sup>a</sup>	0	1,500	0
TOTAL EXPENSES	463,502	346,962	116,540	203,907
<b><u>OPERATING</u></b>				
EXCESS REVENUE (EXPENSES)	116,235	217,416	(101,181)	147,534
<b><u>INVESTMENT INCOME (LOSS)</u></b>	110,252	82	110,170	59,773
*				
<b><u>NET EXCESS REVENUE (EXPENSE)</u></b>	\$ 226,487	\$ 217,499	\$ 8,989	\$ 207,307

\*includes BF Edwards Investment Income and Interest Income from BAC account



SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

OCTOBER 31, 2017

(A) BUDGET VS ACTUAL	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL
January	169,967	64,656	(105,312)	11,231	8,082	(3,150)	158,736	56,574	(102,162)
February	98,564	57,648	(40,916)	15,015	25,816	10,801	83,549	31,832	(51,717)
March	36,528	17,950	(18,578)	102,393	8,020	(94,373)	(65,865)	9,930	75,795
April	16,678	31,728	15,050	2,793	32,157	29,363	13,885	(429)	(14,314)
May	32,778	74,698	41,920	107,717	137,427	29,709	(74,939)	(62,728)	12,211
June	30,200	29,954	(246)	100,460	76,880	(23,581)	(70,261)	(46,926)	23,335
July	18,678	33,533	14,854	5,901	131,130	125,229	12,777	(97,598)	(110,375)
August	36,408	45,079	8,671	1,450	34,836	33,386	34,958	10,243	(24,716)
September	124,658	59,744	(64,914)	117,048	9,155	(107,893)	7,610	50,589	42,978
<b>October</b>	<b>36,350</b>	<b>282,532</b>	<b>246,182</b>	<b>118,657</b>	<b>78,217</b>	<b>(40,440)</b>	<b>(82,308)</b>	<b>204,315</b>	<b>286,622</b>
November	72,660		(72,660)	17,117		(17,117)	55,542	0	(55,542)
December	32,211		(32,211)	105,366		(105,366)	(73,156)	0	73,156
<b>TOTAL YTD</b>	<b>600,810</b>	<b>697,521</b>	<b>96,711</b>	<b>582,666</b>	<b>541,719</b>	<b>(40,947)</b>	<b>18,143</b>	<b>155,802</b>	<b>137,659</b>

(B) CASH BALANCE

	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	1,436,876	56,574	(15,500)	0	(50)	1,477,900
February	1,477,900	31,832	0	0	(62)	1,509,670
March	1,509,670	9,930	112	0	0	1,519,712
April	1,519,712	(429)	0	0	(200)	1,519,083
May	1,519,083	(62,728)	0	1,500 a	(250)	1,457,605
June	1,457,605	(46,926)	0	0	(750)	1,409,929
July	1,409,929	(97,598)	0	0	0	1,312,332
August	1,312,332	10,243	0	0	500	1,323,074
September	1,323,074	50,589	0	0	0	1,373,663
<b>October</b>	<b>1,373,663</b>	<b>204,315</b>	<b>0</b>	<b>0</b>	<b>250</b>	<b>1,578,228</b>
November	1,578,228	0				1,578,228
December	1,578,228	0				1,578,228

a) Oversight during audit - \$1,499.97 Prepaid expense reversal from 2013 & 2015

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL - SUMMARY BY TYPE

TEN MONTHS ENDING OCTOBER 31, 2017

	2017			2016
	ACTUAL	BUDGET	OVER (UNDER)	
<b><u>REVENUE</u></b>				
GRANTS	259,529	61,780	197,748	96,343
RESTRICTED FUNDRAISING	59,221	52,029	7,191	56,930
RESTRICTED DONATIONS	438	2,633	(2,196)	2,990
UNRESTRICTED FUNDRAISING	220,479	182,525	37,954	216,738
UNRESTRICTED DONATIONS	32,259	26,750	5,509	29,386
INVESTMENT TRANSFER	275,000	275,000	0	0
TOTAL REVENUE	846,924	600,718	246,206	402,386
<b><u>EXPENDITURES</u></b>				
ADMINISTRATION	37,416	37,334	82	27,022
RESTRICTED FUNDRAISING	10,900	12,880	(1,980)	11,219
UNRESTRICTED FUNDRAISING	57,552	74,119	(16,567)	65,800
GRANTS GIVEN	434,351	458,333	(23,982)	198,614
RECONCILIATION DISCREPANCY	1,500 <sup>a</sup>	0	1,500	0
TOTAL EXPENSES	541,719	582,666	(40,947)	302,656
<b><u>OPERATING</u></b>				
EXCESS REVENUE (EXPENSES)	305,205	18,052	287,154	99,730
<b><u>INVESTMENT INCOME (LOSS)</u></b>	125,597	92	125,505	49,103
*				
<b><u>NET EXCESS REVENUE (EXPENSE)</u></b>	\$ 430,802	\$ 18,143	\$ 412,659	\$ 148,833

\*includes BF Edwards Investment Income and Interest Income from BAC account

## Northwest Special Recreation Association

## Balance Sheet

As of September 30, 2017

	<u>Sep 30, 17</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10300 · Petty Cash	500.00
10400 · VB&T Business Checking	374,536.70
10700 · IPDLAF+	140,757.83
11200 · PFM Investments Hold Account	
11210 · PFM Investments CD Program	1,369,000.00
11200 · PFM Investments Hold Account - Other	9,276.48
Total 11200 · PFM Investments Hold Account	1,378,276.48
11500 · VB&T Operating/MM Account	1,214,419.25
11600 · Money Market (Harris Bank)	-0.00
11650 · MAX SAFE 1 (Village Bank&Trust)	1,332,842.82
11660 · MAX SAFE 2 (Village Bank&Trust)	190,985.51
11800 · Credit Card - American Express	294.00
11810 · Credit Card - Discover	81.50
11820 · Credit Card - MasterCard	-528.50
11830 · Credit Card - Visa	-3,389.76
11840 · MC/VISA On-Line	337.00
Total Checking/Savings	4,629,112.82
Accounts Receivable	
12000 · Accounts Receivable	463.74
Total Accounts Receivable	463.74
Other Current Assets	
12200 · PREPAID EXPENSES	174.50
12300 · Prepaid Lease	124,610.23
Total Other Current Assets	124,784.73
Total Current Assets	4,754,361.29
Fixed Assets	
13050 · Buildings	1,006,000.00
13060 · Building Improvements	335,644.00
13070 · Parking Lot	71,730.00
13100 · Equipment	217,531.52
13110 · Accum.Depre- Equipment	-41,025.77
13200 · Transportation Equipment	1,099,898.35
13210 · Accum.Depre.	-1,183,663.16
13300 · Leasehold Improvements	64,128.49
Total Fixed Assets	1,570,243.43
<b>TOTAL ASSETS</b>	<b><u>6,324,604.72</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21600 · Security Deposits	2,250.00
21700 · Unclaimed Payroll/Property	103.35
22100 · FSA WH/PYMTS	8,725.70
23000 · Deferred Revenue	49,494.50
Total Other Current Liabilities	60,573.55
Total Current Liabilities	60,573.55
Long Term Liabilities	
22500 · ACCRUED VACATION	98,063.17
Total Long Term Liabilities	98,063.17
Total Liabilities	158,636.72
Equity	
29500 · Retained Earnings	4,157,957.29
29550 · INVESTMENT IN CAPITAL ASSETS	1,582,945.35
Net Income	425,065.36
Total Equity	6,165,968.00
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>6,324,604.72</u></b>

**Northwest Special Recreation Association**  
**Balance Sheet**  
As of October 31, 2017

	Oct 31, 17
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10300 · Petty Cash	500.00
10400 · VB&T Business Checking	459,171.40
10700 · IPDLAF+	140,872.42
11200 · PFM Investments Hold Account	
11210 · PFM Investments CD Program	1,369,000.00
11200 · PFM Investments Hold Account - Other	10,168.43
<b>Total 11200 · PFM Investments Hold Account</b>	1,379,168.43
11500 · VB&T Operating/MM Account	1,105,867.01
11600 · Money Market (Harris Bank)	-0.00
11650 · MAX SAFE 1 (Village Bank&Trust)	1,333,918.22
11660 · MAX SAFE 2 (Village Bank&Trust)	191,131.50
11800 · Credit Card - American Express	294.00
11810 · Credit Card - Discover	81.50
11820 · Credit Card - MasterCard	-969.75
11830 · Credit Card - Visa	-3,292.01
11840 · MC/VISA On-Line	337.00
<b>Total Checking/Savings</b>	4,607,079.71
<b>Accounts Receivable</b>	
12000 · Accounts Receivable	509.74
<b>Total Accounts Receivable</b>	509.74
<b>Other Current Assets</b>	
12100 · INTEREST RECEIVABLE	10,984.08
12200 · PREPAID EXPENSES	145.00
12300 · Prepaid Lease	120,688.99
<b>Total Other Current Assets</b>	131,818.07
<b>Total Current Assets</b>	4,739,407.52
<b>Fixed Assets</b>	
13050 · Buildings	1,006,000.00
13060 · Building Improvements	335,644.00
13070 · Parking Lot	71,730.00
13100 · Equipment	217,531.52
13110 · Accum.Depre- Equipment	-41,025.77
13200 · Transportation Equipment	1,099,898.35
13210 · Accum.Depre.	-1,183,663.16
13300 · Leasehold Improvements	64,128.49
<b>Total Fixed Assets</b>	1,570,243.43
<b>TOTAL ASSETS</b>	<b>6,309,650.95</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
21600 · Security Deposits	2,300.00
21700 · Unclaimed Payroll/Property	103.35
22100 · FSA WH/PYMTS	9,269.54
23000 · Deferred Revenue	49,494.50
<b>Total Other Current Liabilities</b>	61,167.39
<b>Total Current Liabilities</b>	61,167.39
<b>Long Term Liabilities</b>	
22500 · ACCRUED VACATION	98,063.17
<b>Total Long Term Liabilities</b>	98,063.17
<b>Total Liabilities</b>	159,230.56

**Northwest Special Recreation Association**  
**Balance Sheet**  
As of October 31, 2017

	<u>Oct 31, 17</u>
<b>Equity</b>	
29500 - Retained Earnings	4,157,957.29
29550 - INVESTMENT IN CAPITAL ASSETS	1,582,945.35
Net Income	409,517.75
<b>Total Equity</b>	<u>6,150,420.39</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>6,309,650.95</u></u>

## Special Leisure Services Foundation

## Balance Sheet

As of September 30, 2017

	<u>Sep 30, 17</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10100 · Petty Cash	150.00
10300 · VB&T Checking	189,425.41
10400 · Cash Banks	1,400.00
<b>11300 · BENJAMIN EDWARDS</b>	
11310 · Investments-Cash	76,541.56
11300 · BENJAMIN EDWARDS - Other	1,105,746.01
<b>Total 11300 · BENJAMIN EDWARDS</b>	<u>1,182,287.57</u>
11800 · Credit Card - American Express	600.00
11810 · Credit Card - Discover	-600.00
11820 · Credit Card - MasterCard	507.01
11830 · Credit Card - Visa	-538.38
11840 · Credit Card - On-Line	431.37
<b>Total Checking/Savings</b>	<u>1,373,662.98</u>
<b>Other Current Assets</b>	
12200 · Event Deposits	700.00
<b>Total Other Current Assets</b>	<u>700.00</u>
<b>Total Current Assets</b>	<u>1,374,362.98</u>
<b>TOTAL ASSETS</b>	<b><u>1,374,362.98</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
29000 · Retained Earnings	1,405,392.68
29200 · Net Assets-Temp. Restricted	17,483.05
Net Income	-48,512.75
<b>Total Equity</b>	<u>1,374,362.98</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,374,362.98</u></b>

**Special Leisure Services Foundation**  
**Balance Sheet**  
As of October 31, 2017

	Oct 31, 17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	378,881.15
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	76,907.93
11300 · BENJAMIN EDWARDS - Other	1,120,724.55
<b>Total 11300 · BENJAMIN EDWARDS</b>	<b>1,197,632.48</b>
11820 · Credit Card - MasterCard	-92.99
11830 · Credit Card - Visa	1,225.62
11840 · Credit Card - On-Line	431.37
<b>Total Checking/Savings</b>	<b>1,578,227.63</b>
Other Current Assets	
12200 · Event Deposits	450.00
<b>Total Other Current Assets</b>	<b>450.00</b>
<b>Total Current Assets</b>	<b>1,578,677.63</b>
<b>TOTAL ASSETS</b>	<b>1,578,677.63</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
29000 · Retained Earnings	1,405,392.68
29200 · Net Assets-Temp. Restricted	17,483.05
Net Income	155,801.90
<b>Total Equity</b>	<b>1,578,677.63</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,578,677.63</b>



# BENJAMIN F. EDWARDS & CO.

INVESTMENTS for GENERATIONS

One North Brentwood Blvd., Suite 850

Saint Louis, MO 63105

314-726-1600

\* 0033159 02 AV 0.370 02 TR 00152 X109PD04 000000

SPECIAL LEISURE SERVICES  
FOUNDATION  
ATTN TRACEY CRAWFORD  
3000 CENTRAL RD STE 205  
ROLLING MDWS IL 60008-2551



September 1, 2017 - September 30, 2017

Account Number: ~~XXXXXXXX~~

### Portfolio at a Glance

	This Period	Year-to-Date
<b>BEGINNING ACCOUNT VALUE</b>	<b>\$1,167,713.14</b>	<b>\$1,197,097.58</b>
Withdrawals (Cash & Securities)	0.00	-125,000.00
Dividends, Interest and Other Income	2,500.48	15,938.98
<b>Net Change in Portfolio<sup>1</sup></b>	<b>12,073.95</b>	<b>94,251.01</b>
<b>ENDING ACCOUNT VALUE</b>	<b>\$1,182,287.57</b>	<b>\$1,182,287.57</b>
Estimated Annual Income	\$16,775.23	

<sup>1</sup> Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

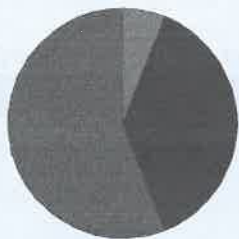
### Your Financial Advisor Is:

HANSON / FISHER / VANDERLUGT  
(630) 871-2673

### The Bank Deposits in your account are FDIC insured bank deposits.

FDIC insured bank deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). These bank deposits are covered by the Federal Deposit Insurance Corporation (FDIC), up to allowable limits.

### Asset Summary



Percent	Asset Type	Prior Year-End	Last Period	This Period
6%	Cash, Money Funds, and Bank Deposits	49,732.24	125,605.18	76,541.56
38%	Fixed Income	391,337.10	395,733.75	445,306.75
56%	Mutual Funds	756,028.24	646,374.21	660,439.26
<b>100%</b>	<b>Account Total (Pie Chart)</b>	<b>\$1,197,097.58</b>	<b>\$1,167,713.14</b>	<b>\$1,182,287.57</b>

Please review your allocation periodically with your Financial Advisor.







**BENJAMIN F. EDWARDS & CO**  
 INVESTMENTS for GENERATIONS  
 One North Broadway Blvd., Suite 850  
 Saint Louis, MO 63108 314-726-1800

11300

No. 3001 P. 3

SPECIAL LEISURE SERVICES  
 FOUNDATION  
 ATTN TRACEY CRAWFORD  
 3000 CENTRAL RD STE 205  
 ROLLING MDWS IL 60008-2551

October 1, 2017 - October 31, 2017  
 Account Number: ~~XXXXXXXX~~

Your Financial Advisor is:  
 HANSON / FISHER / VANDERLUGT  
 (630) 871-2673

**Portfolio at a Glance**

	This Period	Year-to-Date
<b>BEGINNING ACCOUNT VALUE</b>	\$1,182,287.57	\$1,197,097.58
Withdrawals (Cash & Securities)	0.00	-125,000.00
Dividends, Interest and Other Income	366.37	16,305.35
<b>Net Change in Portfolio<sup>1</sup></b>	14,978.54	109,229.55
<b>ENDING ACCOUNT VALUE</b>	<b>\$1,197,632.48</b>	<b>\$1,197,632.48</b>
Estimated Annual Income	\$16,800.67	

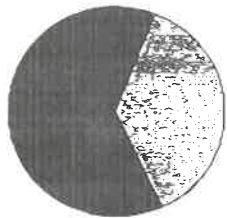
<sup>1</sup> Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

The Bank Deposits in your account are FDIC insured bank deposits.

FDIC insured bank deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). These bank deposits are covered by the Federal Deposit Insurance Corporation (FDIC), up to allowable limits.

Benjamin F. Edwards & Co.

**Asset Summary**



Percent	Asset Type	Prior Year-End	Last Period	This Period
6%	Cash, Money Funds, and Bank Deposits	49,732.24	76,541.56	76,907.93 = 366.37
37%	Fixed Income	391,337.10	445,306.75	444,545.60
57%	Mutual Funds	756,028.24	660,439.26	676,178.95
100%	<b>Account Total (Pie Chart)</b>	<b>\$1,197,097.58</b>	<b>\$1,182,287.57</b>	<b>\$1,197,632.48</b>

Please review your allocation periodically with your Financial Advisor

Nov. 3. 2017 9:50AM



**Warrant #10  
Summary  
October 31, 2017**

<b>Administration</b>	<b>Programs</b>	<b>Salary</b>	<b>Liability/Audit/IMRF</b>	<b>ADA/Capital</b>
421000 Prof. Fees	422100 Rent Municipal	424100 Full Time	441000 Liability/PDRMA	450000 ADA Compliance
421100 Office Supply	422200 Rent Commercial	424200 Part Time	442000 Audit	460000 Capital Replacement
421150 Fees	422300 Program Dev.	424300 Payroll Processing	442100 FICA	
421200 Postage	422400 Program Supply	424500 Car Allowance	442200 IMRF	
421300 Phones/Fax	422500 Comm. Trans.			
421400 Conference/Education	422600 Staff Mileage			
421500 Memberships	422700 Trans. Maint.			
421600 Health Insurance	422800 gas/tolls/parking			
421700 Maint./Utilities	422900 Printing			
421800 Rent	423000 Sub./Ads.			
421900 Computers	423100 Public Awareness			

**Total IPDLAF Electronic Accounts Payable (PCARDS, IMRF,ADP)**

**128,836.63**

**Total VB&T Business Checking Accounts Payable**

**149,692.78**

**278,529.41**

Motion to approve Warrant #10 dated October 31, 2017 totaling

**\$278,529.41**

**Northwest Special Recreation Association**  
**VB Electronic Accounts Payable**  
**Warrant #10**  
**October 31, 2017**

Vendor	Description	Account	Amount
<b>IMRF</b>	September 2017	442201	44,459.78
	October 2017	442201	30,012.34
			<u>74,472.12</u>
<b>ADP</b>	FSA Monthly - August	424303	120.18
	Payroll 9/15/17	424301	141.95
	Payroll 9/15/17	424302	376.05
	Payroll 9/29/17	424301	141.95
	Payroll 9/29/17	424302	489.45
	FSA Monthly - September	424303	120.18
	Payroll 10/13/17	424301	141.95
	Payroll 10/13/17	424302	542.37
	Payroll 10/27/17	424301	141.95
	Payroll 10/27/17	424302	<u>565.05</u>
			<b>2,781.08</b>
<b>Excalibur</b>	Support - 163692	421902	498.50
	Support - 163801	421902	1,088.75
	Support - 163808	421902	255.00
	Support - 163820	421902	895.00
	Support - 163821	421902	2,487.45
	Support - 163986	421906	327.95
	Support - 164001	421906	789.75
	Support - 164030	421902	255.00
	Support - 164143	421902	571.25
	Support - 164283	421902	85.00
	Support - 164680	421902	2,390.64
	Support - 164821	421902	63.75
	Support - 164972	421902	<u>31.88</u>
<b>BMO Solutions</b>			
Name Badges Intl	office supplies	421104	39.96
Walgreens	office supplies	421106	12.93
Authorize.net	credit card and bank fees	421152	32.60
Pitney Bowes (PBI)	postage	421202	465.00
Pitney Bowes (PBI)	postage	421202	465.00
Verizon	telephone/fax	421301	199.90
Verizon	telephone/fax	421302	130.08
First Communications	telephone/fax	421304	182.45
Converged Digital Networks	telephone/fax	421304	188.00
Airport Shuttle	telephone/fax	421401	24.00
American	telephone/fax	421401	25.00
IPRA	conference/education	421402	60.00
PDRMA	conference/education	421403	15.00
IAPD	conference/education	421404	201.00
Olive Garden	conference/education	421405	31.05
Red Robin	conference/education	421405	26.46
Jason's Deli	conference/education	421405	18.35

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #10**  
**October 31, 2017**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Toscana	conference/education	421406	77.69
Jewel	conference/education	421406	25.78
Portillos	conference/education	421406	55.48
Cookies a LaCarte	conference/education	421406	12.00
Dollar Tree	conference/education	421406	19.00
GFS	conference/education	421406	58.96
The Clubhouse	conference/education	421406	64.44
Toscana	conference/education	421406	31.25
Hilton	conference/education	421406	-604.45
ATRA	conference/education	421406	-435.00
Park n Jet	conference/education	421406	10.00
NRPA	conference/education	421407	106.95
Egglectic	conference/education	421407	49.09
BO	conference/education	421407	10.00
Hibachi	conference/education	421407	26.71
CIBO	conference/education	421407	16.48
Lansing Airport	conference/education	421407	13.02
Quality	conference/education	421407	4.48
Hertz	conference/education	421407	125.25
Amazon	conference/education	421407	160.00
NCTRC	memberships/certifications	421504	80.00
NCTRC	memberships/certifications	421504	80.00
Comcast	maintenance/utilities	421706	139.85
Comcast	maintenance/utilities	421706	157.58
AT&T	maintenance/utilities	421706	79.73
Comcast	maintenance/utilities	421706	162.59
Schweppes	maintenance/utilities	421707	300.00
Converged Digital Networks	computers	421901	2,099.76
Weblinx	computers	421904	105.00
GoDaddy	computers	421904	2.95
Clipping Magic	computers	421905	3.99
Adobe	computers	421906	31.85
iTunes	computers	421906	0.99
Amazon	computers	421906	19.06
Amazon	computers	421906	16.06
Amazon	computers	421906	79.88
Amazon	computers	421906	10.61
Palatine PD	rental municipal	422101	238.50
Act*OP Recreation	rental municipal	422106	80.00
Bloomington Theater	commercial expense	422201	52.50
Yu's Mandarin	commercial expense	422201	324.75
Laugh Out Loud	commercial expense	422201	150.00
Laugh Out Loud	commercial expense	422201	225.00
AMC Online	commercial expense	422201	97.92
AMC Online	commercial expense	422201	97.92
Rackhouse Tavern	commercial expense	422201	440.70
Amazon	commercial expense	422202	74.16
Amazon	commercial expense	422202	73.32
Amazon	commercial expense	422202	103.28
Amazon	commercial expense	422202	24.18
Amazon	commercial expense	422202	369.95
Amazon	commercial expense	422202	23.85

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #10**  
**October 31, 2017**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Amazon	commercial expense	422202	33.20
Amazon	commercial expense	422202	27.50
Wendy's	commercial expense	422204	18.21
Wendy's	commercial expense	422204	2.88
Chicago Fire	commercial expense	422204	300.00
The Sports Zone	commercial expense	422204	12.35
Decatur Conference Center	commercial expense	422204	594.42
Six Flags	commercial expense	422204	781.99
Toyota Park	commercial expense	422204	12.00
Toyota Park	commercial expense	422204	4.00
Toyota Park	commercial expense	422204	9.50
Arlington Lanes	commercial expense	422206	40.50
Arlington Lanes	commercial expense	422206	40.50
Arlington Lanes	commercial expense	422206	10.20
Arlington Lanes	commercial expense	422206	15.75
Arlington Lanes	commercial expense	422206	1.90
Elk Grove Bowl	commercial expense	422206	880.00
Cosley Zoo	commercial expense	422206	32.00
Brunswick Zone	commercial expense	422206	48.00
Brunswick Zone	commercial expense	422206	180.00
Streamwood Bowling	commercial expense	422206	115.00
Disneyland	commercial expense	422208	171.75
In N Out Burger	commercial expense	422208	14.74
Travel Traders	commercial expense	422208	3.99
Disneyland	commercial expense	422208	4.30
Westin	commercial expense	422208	656.10
Westin	commercial expense	422208	937.10
Westin	commercial expense	422208	517.50
Westin	commercial expense	422208	563.70
Westin	commercial expense	422208	517.50
Westin	commercial expense	422208	517.50
Westin	commercial expense	422208	8,849.58
Loteria Grill	commercial expense	422208	83.61
Breakfast, Lunch	commercial expense	422208	18.03
In N Out Burger	commercial expense	422208	35.83
iHOP	commercial expense	422208	261.27
LAX Airport parking	commercial expense	422208	30.00
The Tavern on Main	commercial expense	422208	288.98
Sidewalk Café	commercial expense	422208	298.96
McDonalds	commercial expense	422208	82.21
Tolls West	commercial expense	422208	20.00
In N Out Burger	commercial expense	422208	30.04
French Market	commercial expense	422208	24.21
French Market	commercial expense	422208	15.39
Counter Burger	commercial expense	422208	166.64
Main Street Fruit Cart	commercial expense	422208	4.30
Wolfgang Puck Express	commercial expense	422208	337.89
Hudson News	commercial expense	422208	20.96
LAX Parking	commercial expense	422208	30.00
LAX Parking	commercial expense	422208	30.00
In-N-Out Burger	commercial expense	422208	25.24
Disneyland	commercial expense	422208	20.00

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #10**  
**October 31, 2017**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Hist Arlington Heights	commercial expense	422209	30.00
Half Price Books	program development	422303	18.97
Target	program development	422303	12.12
Anna Shea Chocolates	program development	422303	6.93
Anna Shea Chocolates	program development	422303	-6.93
Target	program development	422303	50.91
Amazon	program development	422303	60.95
Amazon	program development	422303	1,667.92
Walmart	supplies	422401	71.86
Dollar Store	supplies	422401	5.00
Dollar Tree	supplies	422401	11.96
Jewel	supplies	422401	30.59
Walmart	supplies	422401	9.97
Dollar Tree	supplies	422404	34.00
Moretti's	supplies	422404	566.38
Amazon	supplies	422404	16.98
Dollar Store	supplies	422404	12.00
Jewel	supplies	422406	57.63
Jewel	supplies	422406	86.62
Jewel	supplies	422406	45.65
Ultimate Screen	supplies	422406	72.00
Jewel	supplies	422406	33.25
Aldi	supplies	422406	53.81
Aldi	supplies	422406	31.66
Aldi	supplies	422406	28.49
Aldi	supplies	422406	34.82
Aldi	supplies	422406	34.86
Aldi	supplies	422406	20.50
Aldi	supplies	422406	18.45
Aldi	supplies	422406	22.56
Walmart	supplies	422406	18.86
Walmart	supplies	422406	18.86
Jewel	supplies	422406	6.16
Gadgets	supplies	422406	5.29
Michaels	supplies	422406	19.99
Dollar Tree	supplies	422406	19.58
Jewel	supplies	422406	13.58
Aldi	supplies	422406	17.75
Jewel	supplies	422406	2.50
Jewel	supplies	422406	10.23
Redbox	supplies	422406	10.00
Redbox	supplies	422406	-2.00
Walgreens	supplies	422408	102.05
Aldi	supplies	422408	18.18
Main Street Fruit Cart	supplies	422408	4.30
Hudson News	supplies	422408	14.70
Ralphs	supplies	422408	2.99
Travel Traders	supplies	422408	8.98
Fashion Towel Beach	supplies	422408	28.38
Custom Shirts	supplies	422408	45.86
Amazon	supplies	422409	47.91
Amazon	supplies	422409	-49.99

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #10**  
**October 31, 2017**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Amazon	supplies	422409	49.99
Walmart	supplies	422409	69.20
Meijer	supplies	422409	55.90
Jewel	supplies	422409	10.55
Jewel	supplies	422409	0.86
Jewel	supplies	422409	7.40
Jewel	supplies	422409	11.99
Jewel	supplies	422409	28.81
Jewel	supplies	422409	52.71
Target	supplies	422409	9.91
Home Depot	supplies	422409	23.91
Target	supplies	422409	5.96
Target	supplies	422409	36.47
Joann Fabrics	supplies	422409	3.99
Walmart	supplies	422409	10.50
Walmart	supplies	422409	23.08
Walmart	supplies	422409	5.28
Walmart	supplies	422409	11.78
Jewel	supplies	422409	5.35
Walmart	supplies	422409	20.97
Schweppes	supplies	422411	61.76
Alliance Paper and Food	supplies	422411	65.94
Jewel	supplies	422412	25.05
Uline	supplies	422417	370.76
Paypal	supplies	422418	295.97
IL School Bus	commerical transportation	422505	4,041.00
IL School Bus	commerical transportation	422505	660.38
Rentals	commerical transportation	422508	487.40
Rentals	commerical transportation	422508	487.40
United	commerical transportation	422508	445.00
United	commerical transportation	422508	25.00
Rentals	commerical transportation	422508	487.40
Rentals	commerical transportation	422508	487.40
United	commerical transportation	422508	470.00
Rentals	commerical transportation	422508	106.68
Rentals	commerical transportation	422508	119.76
Rentals	commerical transportation	422508	135.02
Rentals	commerical transportation	422508	120.85
Chicago Ohare	transportation gas/tolls/Parking	422800	5.00
LAX Airport parking	transportation gas/tolls/Parking	422800	30.00
Chicago Ohare	transportation gas/tolls/Parking	422800	5.00
Chicago Ohare	transportation gas/tolls/Parking	422800	5.00
Tolls West	transportation gas/tolls/Parking	422800	20.00
Disneyland	transportation gas/tolls/Parking	422803	20.00
PB Payment Services	printing	422901	369.35
PB Payment Services	printing	422902	381.45
Office Max	printing	422904	439.80
Konica Minolta	printing	422906	1,184.62
Vistaprint	printing	422908	43.78
Vistaprint	printing	422908	31.84
Vistaprint	printing	422908	38.03
Vistaprint	printing	422908	39.09

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #10**  
**October 31, 2017**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Lettuce	printing	423101	56.95
Indeed	public awareness/subscriptions/ads	423102	158.27
Facebook	public awareness/subscriptions/ads	423104	100.26
Facebook	public awareness/subscriptions/ads	423104	75.00
Cozy Feet	public awareness/subscriptions/ads	423107	180.00
Daily Herald	public awareness/subscriptions/ads	423108	52.40
Jimmy Johns	public awareness/subscriptions/ads	423109	62.33
IPRA	ADA compliance	450001	22.50
IPRA	ADA compliance	450002	12.50
IPRA	ADA compliance	450003	22.50
IPRA	ADA compliance	450003	5.00
IPRA	ADA compliance	450006	17.50
IPRA	ADA compliance	450009	20.00
IPRA	ADA compliance	450012	10.00
IPRA	ADA compliance	450014	15.00
IPRA	ADA compliance	450017	5.00
IPRA	ADA compliance	450021	25.00
Meijer	ADA compliance	450021	13.58
IPRA	ADA compliance	450021	20.00
Buffalo Wild Wings	ADA compliance	450022	88.25
		Total	<b>41,843.51</b>
<b>Total Warrant #10 for Electronic Accounts Payable</b>			<b>128,836.63</b>



**Northwest Special Recreation Association  
 VBT Business Checking Accounts Payable  
 Warrant #10  
 October 31, 2017**

Num	Name	Memo	Account	Amount
25215	Buffalo Grove Park District	Invoice 2596 Invoice 2596	10400 · VB&T Business Checking 450003 · Buffalo Grove	-2,331.13 <u>2,331.13</u> 2,331.13
25216	Elk Grove Park District	MDA 2nd Installment Overpayment MDA 2nd Installment Overpayment	10400 · VB&T Business Checking 310004 · Elk Grove Assessment	-1,986.34 <u>1,986.34</u> 1,986.34
25217	First Advantage Occupational Health S	Invoice 2521511708 945755 Invoice 2521511708 945755	10400 · VB&T Business Checking 441002 · Drug Tests / Physicals	-107.76 <u>107.76</u> 107.76
25218	Tori Gonzalez	Reimb CDL License Renewal Reimb CDL License Renewal	10400 · VB&T Business Checking 421502 · CDL Reimbursement / Renewal	-30.00 <u>30.00</u> 30.00
25219	Hudson Energy Services, LLC	Invoice 1708003823 Invoice 1708003823	10400 · VB&T Business Checking 421704 · Hudson Energy	-477.81 <u>477.81</u> 477.81
25220	ILRTA	Conference Nov 6 & 7 2017 TC Conference Nov 6 & 7 2017 TC	10400 · VB&T Business Checking 12200 · PREPAID EXPENSES	-145.00 <u>145.00</u> 145.00
25221	IPRA	Inv 090617 2017-2018 Inv 090617 2017-2018	10400 · VB&T Business Checking 421402 · IPRA Conf/Wkshps/Webnrs/Schoc	-450.00 <u>450.00</u> 450.00
25222	Medlin Communications	Invoice S49476 Invoice S49476	10400 · VB&T Business Checking 421902 · Framework Support	-353.22 <u>353.22</u> 353.22
25223	Nicor Gas	Svc 08/15-09/14 82-52-44-00007 8/15-9/14 92-52-44-00006 8/15-9/14	10400 · VB&T Business Checking 421703 · Gas 421703 · Gas	-36.93 25.21 <u>11.72</u> 36.93
25224	Genevieve Nigro	Birds of a Feather Winner Birds of a Feather Winner	10400 · VB&T Business Checking 423102 · Ads / Job Postings	-50.00 <u>50.00</u> 50.00
25225	Paddock Publications Inc.	Invoice T4481564 Invoice T4481564	10400 · VB&T Business Checking 423103 · Legal Notices	-72.90 <u>72.90</u> 72.90
25226	Michele Paradise/Petty Cash Program	Petty Cash Reimb 9/22/17 PC - Postage PC - lunch mtg PC - Star supplies PC - Star supplies PC - Supplies & Parking PC - Supplies Pursuit RM PC - binders PC - Decorations PC - Supplies	10400 · VB&T Business Checking 421201 · Postage 421406 · Professional Meetings 422303 · New Initiatives / Programs 422303 · New Initiatives / Programs 422406 · Weekly Programs 422409 · PURSUIT 422418 · Miscellaneous 423107 · Staff Support 422206 · Weekly Programs	-138.92 0.91 10.00 17.98 4.00 28.96 19.94 24.54 12.09 <u>20.50</u> 138.92
25227	Suzanne Rizzo	Refund 6237 Summer2017 Refund 6237 Summer2017	10400 · VB&T Business Checking 11500 · VB&T Operating/MM Account	-20.00 <u>20.00</u> 20.00
25228	Robbins Schwartz	Inv 276792 HAK	10400 · VB&T Business Checking	-50.00

**Northwest Special Recreation Association  
 VBT Business Checking Accounts Payable  
 Warrant #10  
 October 31, 2017**

Num	Name	Memo	Account	Amount
		Inv 276792 HAK	421002 · Legal Fees	50.00
				50.00
25229	School District 54	Inv OM27832	10400 · VB&T Business Checking	-600.00
		Inv OM27832	422105 · Summer Day Camp	600.00
				600.00
25230	Taurus Engraving Inc	Invoice 15463	10400 · VB&T Business Checking	-59.25
		Invoice 15463	421104 · Nametags	59.25
				59.25
25231	Total Fire & Safety, Inc.	Inv 112758	10400 · VB&T Business Checking	-177.50
		Inv 112758	421705 · Total Fire and Safety	177.50
				177.50
25232	Anita Villegas	Refund - 1760 Fall 2017	10400 · VB&T Business Checking	-62.50
		Refund - 1760 Fall 2017	11500 · VB&T Operating/MM Account	62.50
				62.50
25233	Gabriela Wagoner	Birds of a Feather Winner	10400 · VB&T Business Checking	-50.00
		Birds of a Feather Winner	423102 · Ads / Job Postings	50.00
				50.00
25234	SEASPAR	ITRS B Registration Oct 8 2017	10400 · VB&T Business Checking	-160.00
		ITRS B Registration Oct 8 2017	422106 · Weekly Programs	160.00
				160.00
25235	Buffalo Grove Park District	Invoice 092018KC-01	10400 · VB&T Business Checking	-700.00
		Invoice 092018KC-01	422106 · Weekly Programs	700.00
				700.00
25236	Deborah Nelson	Refund - 1580,6700,4320,4321 F2017	10400 · VB&T Business Checking	-325.25
		Refund - 1580,6700,4320,4321 F2017	11500 · VB&T Operating/MM Account	325.25
				325.25
25237	Tracy Fisher	Refund - 2556 Fall 2017	10400 · VB&T Business Checking	-19.31
		Refund - 2556 Fall 2017	11500 · VB&T Operating/MM Account	19.31
				19.31
25238	Julie Swieca - Gannon	Cookies - 09/14/2017	10400 · VB&T Business Checking	-50.00
		Cookies - 09/14/2017	422404 · Special Events	50.00
				50.00
25239	Lisa Smiley	Refund - 6206 Fall 2017	10400 · VB&T Business Checking	-48.00
		Refund - 6206 Fall 2017	11500 · VB&T Operating/MM Account	48.00
				48.00
25240	NCPERS Group Life Insurance	Inv 54361017	10400 · VB&T Business Checking	-16.00
		Inv 54361017	421603 · Premium	16.00
				16.00
25241	Revelation Golf	Inv 080717	10400 · VB&T Business Checking	-650.00
		Inv 080717	422101 · Clubs	650.00
				650.00
25242	Paddock Publications Inc.	Invoice T4482821	10400 · VB&T Business Checking	-83.70
		Invoice T4482821	423103 · Legal Notices	83.70
				83.70
25243	Hudson Energy Services, LLC	Invoice 1709003418	10400 · VB&T Business Checking	-466.28
		Invoice 1709003418	421704 · Hudson Energy	466.28
				466.28

**Northwest Special Recreation Association**  
**VB&T Business Checking Accounts Payable**  
**Warrant #10**  
**October 31, 2017**

Num	Name	Memo	Account	Amount
25244	ComEd	Acct 4629682000 8/29-9/27	10400 - VB&T Business Checking	-397.40
		Acct 4629682000 8/29-9/27	421702 - Electric	397.40
				397.40
25245	Slik-Stik Inc.	Invoice 3574	10400 - VB&T Business Checking	-94.37
		Invoice 3574	422406 - Weekly Programs	94.37
				94.37
25246	PDRMA	Inv 0917132H	10400 - VB&T Business Checking	-43,162.89
		Inv 0917132H	421603 - Premium	43,162.89
				43,162.89
25247	Adaptive Adventures	Invoice 05-393	10400 - VB&T Business Checking	-300.00
		Invoice 05-393	422206 - Weekly Programs	300.00
				300.00
25248	Bill's Auto & Truck Repair	Inv 89455-89679	10400 - VB&T Business Checking	-4,985.68
		Inv 89455-89679	422704 - Regular / Repair Service	4,985.68
				4,985.68
25249	Adatto, Ted G.	Mileage	10400 - VB&T Business Checking	-127.87
		Mileage	422601 - Staff Mileage	127.87
				127.87
25250	Manny Aguilar	Mileage	10400 - VB&T Business Checking	-151.41
		Mileage	422601 - Staff Mileage	151.41
				151.41
25251	Barb Bassett	Mileage	10400 - VB&T Business Checking	-11.77
		Mileage	422601 - Staff Mileage	11.77
				11.77
25252	Bonaguro, Mary T	Mileage	10400 - VB&T Business Checking	-58.85
		Mileage	422601 - Staff Mileage	58.85
				58.85
25253	Trisha Breitlow	Mileage	10400 - VB&T Business Checking	-16.59
		Mileage	422601 - Staff Mileage	16.59
				16.59
25254	Mary Lou D'Astice	Mileage	10400 - VB&T Business Checking	-41.73
		Mileage	422601 - Staff Mileage	41.73
				41.73
25255	Dieschbourg, Ryan	Mileage	10400 - VB&T Business Checking	-40.66
		Mileage	422601 - Staff Mileage	40.66
				40.66
25256	Jessica Earhart	Mileage	10400 - VB&T Business Checking	-44.41
		Mileage	422601 - Staff Mileage	44.41
				44.41
25257	Nicole Estrada	Mileage	10400 - VB&T Business Checking	-60.46
		Mileage	422601 - Staff Mileage	60.46
				60.46
25258	Tori Gonzalez	Mileage	10400 - VB&T Business Checking	-134.82
		Mileage	422601 - Staff Mileage	134.82
				134.82
25259	Andrea Griffin	Mileage	10400 - VB&T Business Checking	-68.48
		Mileage	422601 - Staff Mileage	68.48
				68.48

**Northwest Special Recreation Association**  
**VB&T Business Checking Accounts Payable**  
**Warrant #10**  
**October 31, 2017**

Num	Name	Memo	Account	Amount
25260	Rachel Hubsch	Mileage	10400 · VB&T Business Checking	-167.99
		Mileage	422601 · Staff Mileage	167.99
				<u>167.99</u>
25261	Mackenzie Irelan	Mileage	10400 · VB&T Business Checking	-73.83
		Mileage	422601 · Staff Mileage	73.83
				<u>73.83</u>
25262	Lauren Jevaney	Mileage	10400 · VB&T Business Checking	-100.58
		Mileage	422601 · Staff Mileage	100.58
				<u>100.58</u>
25263	Johns, Brittany	Mileage	10400 · VB&T Business Checking	-42.80
		Mileage	422601 · Staff Mileage	42.80
				<u>42.80</u>
25264	Krones, Summer R.	Mileage	10400 · VB&T Business Checking	-83.46
		Mileage	422601 · Staff Mileage	83.46
				<u>83.46</u>
25265	Jacklyn Moore	Mileage	10400 · VB&T Business Checking	-39.59
		Mileage	422601 · Staff Mileage	39.59
				<u>39.59</u>
25266	O'Brien, Megan	Mileage	10400 · VB&T Business Checking	-22.58
		Mileage	422601 · Staff Mileage	22.58
				<u>22.58</u>
25267	Trisha Palmieri	Mileage	10400 · VB&T Business Checking	-167.46
		Mileage	422601 · Staff Mileage	167.46
				<u>167.46</u>
25268	Pineda, Ana	Mileage	10400 · VB&T Business Checking	-42.00
		Mileage	450020 · Rovers Salary	42.00
				<u>42.00</u>
25269	Katrina Place	Mileage	10400 · VB&T Business Checking	-237.54
		Mileage	422601 · Staff Mileage	237.54
				<u>237.54</u>
25270	Megan Quandt	Mileage	10400 · VB&T Business Checking	-97.91
		Mileage	422601 · Staff Mileage	97.91
				<u>97.91</u>
25271	Michael Rusin	Mileage	10400 · VB&T Business Checking	-89.88
		Mileage	422601 · Staff Mileage	89.88
				<u>89.88</u>
25272	Jodi Schultz	Mileage	10400 · VB&T Business Checking	-49.22
		Mileage	422601 · Staff Mileage	49.22
				<u>49.22</u>
25273	Snyder, Joann	Mileage	10400 · VB&T Business Checking	-67.95
		Mileage	422601 · Staff Mileage	67.95
				<u>67.95</u>
25274	Sowa, Nanette E.	Mileage	10400 · VB&T Business Checking	-80.25
		Mileage	422601 · Staff Mileage	80.25
				<u>80.25</u>
25275	Catherine Splett	Mileage	10400 · VB&T Business Checking	-16.59
		Mileage	422601 · Staff Mileage	16.59
				<u>16.59</u>

**Northwest Special Recreation Association**  
**VB&T Business Checking Accounts Payable**  
**Warrant #10**  
**October 31, 2017**

Num	Name	Memo	Account	Amount
				16.59
25276	Erica Stanko	Mileage	10400 · VB&T Business Checking	-41.73
		Mileage	422601 · Staff Mileage	41.73
				41.73
25277	Elizabeth Thomas	Mileage	10400 · VB&T Business Checking	-23.01
		Mileage	422601 · Staff Mileage	23.01
				23.01
25278	Theresa Waite	Mileage	10400 · VB&T Business Checking	-50.83
		Mileage	422601 · Staff Mileage	50.83
				50.83
25279	Wright, Jocelyn	Mileage	10400 · VB&T Business Checking	-32.10
		Mileage	422601 · Staff Mileage	32.10
				32.10
25280	Accountemps	Invoice 49307409	10400 · VB&T Business Checking	-513.45
		Invoice 49307409	424207 · Office Staff	513.45
				513.45
25281	First Advantage Occupational Health S	Invoice 2522141709	10400 · VB&T Business Checking	-43.40
		Invoice 2522141709	441002 · Drug Tests / Physicals	43.40
				43.40
25282	NSSEO	Invoice 3436 & 3437	10400 · VB&T Business Checking	-6,604.03
		Invoice 3436	422105 · Summer Day Camp	4,517.24
		Invoice 3437	422105 · Summer Day Camp	1,044.23
		Invoice 3437	422104 · Special Events	1,042.56
				6,604.03
25283	Buffalo Grove Park District	Invoice 2604	10400 · VB&T Business Checking	-212.61
		Invoice 2604	450003 · Buffalo Grove	212.61
				212.61
25284	U.S. Postal Service	17931627 - Oct Pstg	10400 · VB&T Business Checking	-1,000.00
		17931627 - Oct Pstg	421201 · Postage	1,000.00
				1,000.00
25285	Alexian Brothers Corporate Health Ser	Invoice 636646	10400 · VB&T Business Checking	-53.00
		Invoice 636646	441002 · Drug Tests / Physicals	53.00
				53.00
25286	WEX Bank	Invoice 51650255	10400 · VB&T Business Checking	-3,881.68
		Invoice 51650255	422801 · Gas	3,881.68
				3,881.68
25287	Brandon J. Thomas	Pursuit Sewing Class 10/12	10400 · VB&T Business Checking	-50.00
		Pursuit Sewing Class 10/12	422209 · PURSUIT	50.00
				50.00
25288	Park Central Condo Assn.	Invoice 510	10400 · VB&T Business Checking	-1,065.00
		Invoice 510	421801 · Condo Association Fee	1,065.00
				1,065.00
25289	Rolling Meadows Park District	Invoice 17-510	10400 · VB&T Business Checking	-960.00
		Invoice 17-510	421701 · Condo Maintenance	960.00
				960.00
25290	Hanover Park Park District	Invoice 1017	10400 · VB&T Business Checking	-1,443.00
		Invoice 1017	421803 · HPPD Rental Space	1,443.00
				1,443.00

**Northwest Special Recreation Association  
 VBT Business Checking Accounts Payable  
 Warrant #10  
 October 31, 2017**

Num	Name	Memo	Account	Amount
25291	Nasrullah Khan	Refund 1580 Fall 2017	10400 · VB&T Business Checking	-69.75
		Refund 1580 Fall 2017	11500 · VB&T Operating/MM Account	69.75
				<u>69.75</u>
25292	Jennifer Voss	Zumba Sept 2017 & 10/6	10400 · VB&T Business Checking	-495.00
		Zumba Sept 2017 & 10/6	422206 · Weekly Programs	255.00
		Zumba Sept 2017 & 10/6	422201 · Clubs	240.00
		<u>495.00</u>		
25293	Accountemps	Invoice 49374483	10400 · VB&T Business Checking	-359.42
		Invoice 49374483	424207 · Office Staff	359.42
				<u>359.42</u>
25294	Nicor Gas	Svc 9/14-10/13	10400 · VB&T Business Checking	-52.94
		92-52-44-00006	421703 · Gas	26.21
		82-52-44-00007	421703 · Gas	26.73
		<u>52.94</u>		
25295	Linda Mancini	Refund 8230 Fall 2017	10400 · VB&T Business Checking	-50.00
		Refund 8230 Fall 2017	11500 · VB&T Operating/MM Account	50.00
				<u>50.00</u>
25296	Rachel Hubsch	Reimb - Aug 17 2017 Amazon orders	10400 · VB&T Business Checking	-194.31
		Reimb - Aug 17 2017 Amazon orders	422303 · New Initiatives / Programs	194.31
				<u>194.31</u>
25297	River Trails Park District	OCR Participation 101617	10400 · VB&T Business Checking	-619.40
		OCR Participation 10161	422104 · Special Events	619.40
				<u>619.40</u>
25298	ComEd	Acct 4629682000 9/27-10/26	10400 · VB&T Business Checking	-416.72
		Acct 4629682000 9/27-10/26	421702 · Electric	416.72
				<u>416.72</u>
25299	Julie Clasen	Mentoring - Mgr Spec Recr	10400 · VB&T Business Checking	-368.75
		Mentoring - Mgr Spec Recr	421406 · Professional Meetings	368.75
				<u>368.75</u>
25300	Jan Hancapie	Mentoring - Mgr Spec Recr	10400 · VB&T Business Checking	-368.75
		Mentoring - Mgr Spec Recr	421406 · Professional Meetings	368.75
				<u>368.75</u>
25304	Accountemps	Invoice 49406488	10400 · VB&T Business Checking	-419.32
		Invoice 49406488	424207 · Office Staff	419.32
				<u>419.32</u>
25305	Coach Eve Learn to Swim, LLC	Invoice 20161660	10400 · VB&T Business Checking	-4,813.16
		Invoice 20161660	422106 · Weekly Programs	4,301.16
		Invoice 20161660	422204 · Special Events	512.00
		<u>4,813.16</u>		
25306	Illinois State Toll Highway Authority	Invoice G127000000436	10400 · VB&T Business Checking	-1,077.25
		Invoice G127000000436	422802 · Tolls	1,077.25
				<u>1,077.25</u>
25307	Elizabeth Medrano	Yoga Class 10/13/17	10400 · VB&T Business Checking	-40.00
		Yoga Class 10/13/17	422206 · Weekly Programs	40.00
				<u>40.00</u>
25308	Robbins Schwartz	Invoice 277289 HAK	10400 · VB&T Business Checking	-50.00
		Invoice 277289 HAK	421002 · Legal Fees	50.00
				<u>50.00</u>

**Northwest Special Recreation Association**  
**VB&T Business Checking Accounts Payable**  
**Warrant #10**  
**October 31, 2017**

Num	Name	Memo	Account	Amount
25309	Accountemps	Invoice 49476376 Invoice 49476376	10400 · VB&T Business Checking 424207 · Office Staff	-342.30 342.30 <hr/> 342.30
25310	Bill's Auto & Truck Repair	Invoices 89845-90148 Invoices 89845-90148 Invoices 89845-90148	10400 · VB&T Business Checking 422702 · Emergency Repair Service 422704 · Regular / Repair Service	-11,699.85 4,940.65 6,759.20 <hr/> 11,699.85
25311	Dave's Specialty Foods	Invoice 3340 Invoice 3340	10400 · VB&T Business Checking 422206 · Weekly Programs	-150.00 150.00 <hr/> 150.00
25312	Hudson Energy Services, LLC	Invoice 1710003244 Invoice 1710003244	10400 · VB&T Business Checking 421704 · Hudson Energy	-350.85 350.85 <hr/> 350.85
25313	Management Association	Invoice 6014 Invoice 6014	10400 · VB&T Business Checking 421003 · Miscellaneous	-400.00 400.00 <hr/> 400.00
25314	NCPERS Group Life Insurance	Invoice 54361117 Invoice 54361117	10400 · VB&T Business Checking 421603 · Premium	-16.00 16.00 <hr/> 16.00
25315	PDRMA	Invoice 1017132H Invoice 1017132H	10400 · VB&T Business Checking 421603 · Premium	-44,103.37 44,103.37 <hr/> 44,103.37
25316	Jennifer Voss	Zumba Oct 2017 Zumba Oct 2017	10400 · VB&T Business Checking 422206 · Weekly Programs	-325.00 325.00 <hr/> 325.00
25317	Manny Aguilar	Mileage Mileage	10400 · VB&T Business Checking 422601 · Staff Mileage	-184.04 184.04 <hr/> 184.04
25318	Barb Bassett	Mileage Mileage	10400 · VB&T Business Checking 422601 · Staff Mileage	-17.12 17.12 <hr/> 17.12
25319	Bonaguro, Mary T	Mileage Mileage	10400 · VB&T Business Checking 422601 · Staff Mileage	-54.57 54.57 <hr/> 54.57
25320	Dieschbourg, Ryan	Mileage Mileage	10400 · VB&T Business Checking 422601 · Staff Mileage	-115.03 115.03 <hr/> 115.03
25321	Jessica Earhart	Mileage Mileage	10400 · VB&T Business Checking 422601 · Staff Mileage	-70.62 70.62 <hr/> 70.62
25322	Tori Gonzalez	Mileage Mileage	10400 · VB&T Business Checking 422601 · Staff Mileage	-102.72 102.72 <hr/> 102.72
25323	Andrea Griffin	Mileage Mileage	10400 · VB&T Business Checking 422601 · Staff Mileage	-28.89 28.89 <hr/> 28.89
25324	Mackenzie Irelan	Mileage	10400 · VB&T Business Checking	-92.56

**Northwest Special Recreation Association  
 VBT Business Checking Accounts Payable  
 Warrant #10  
 October 31, 2017**

Num	Name	Memo	Account	Amount
		Mileage	422601 · Staff Mileage	92.56
				<u>92.56</u>
25325	Lauren Jevaney	Mileage	10400 · VB&T Business Checking	-80.79
		Mileage	422601 · Staff Mileage	80.79
				<u>80.79</u>
25326	Johns, Brittany	Mileage	10400 · VB&T Business Checking	-49.22
		Mileage	422601 · Staff Mileage	49.22
				<u>49.22</u>
25327	Krones, Summer R.	Mileage	10400 · VB&T Business Checking	-87.21
		Mileage	422601 · Staff Mileage	87.21
				<u>87.21</u>
25328	Jacklyn Moore	Mileage	10400 · VB&T Business Checking	-59.92
		Mileage	422601 · Staff Mileage	59.92
				<u>59.92</u>
25329	O'Brien, Megan	Mileage	10400 · VB&T Business Checking	-26.48
		Mileage	422601 · Staff Mileage	26.48
				<u>26.48</u>
25330	Trisha Palmieri	Mileage	10400 · VB&T Business Checking	-137.50
		Mileage	422601 · Staff Mileage	137.50
				<u>137.50</u>
25331	Katrina Place	Mileage	10400 · VB&T Business Checking	-242.89
		Mileage	422601 · Staff Mileage	242.89
				<u>242.89</u>
25332	Megan Quandt	Mileage	10400 · VB&T Business Checking	-120.38
		Mileage	422601 · Staff Mileage	120.38
				<u>120.38</u>
25333	Ross, Jordan	Mileage	10400 · VB&T Business Checking	-27.82
		Mileage	422601 · Staff Mileage	27.82
				<u>27.82</u>
25334	Michael Rusin	Mileage	10400 · VB&T Business Checking	-47.08
		Mileage	422601 · Staff Mileage	47.08
				<u>47.08</u>
25335	Jodi Schultz	Mileage	10400 · VB&T Business Checking	-26.22
		Mileage	422601 · Staff Mileage	26.22
				<u>26.22</u>
25336	Nanette Sowa	Mileage	10400 · VB&T Business Checking	-72.23
		Mileage	422601 · Staff Mileage	72.23
				<u>72.23</u>
25337	Catherine Splett	Mileage	10400 · VB&T Business Checking	-36.92
		Mileage	422601 · Staff Mileage	36.92
				<u>36.92</u>
25338	Erica Stanko	Mileage	10400 · VB&T Business Checking	-41.73
		Mileage	422601 · Staff Mileage	41.73
				<u>41.73</u>
25339	Elizabeth Thomas	Mileage	10400 · VB&T Business Checking	-42.27
		Mileage	422601 · Staff Mileage	42.27
				<u>42.27</u>



**Northwest Special Recreation Association  
 VBT Business Checking Accounts Payable  
 Warrant #10  
 October 31, 2017**

Num	Name	Memo	Account	Amount
25340	Theresa Waite	Mileage	10400 - VB&T Business Checking	-97.37
		Mileage	422601 - Staff Mileage	97.37
				97.37
25341	Wright, Jocelyn	Mileage	10400 - VB&T Business Checking	-128.94
		Mileage	422601 - Staff Mileage	128.94
				128.94
25344	Nicole Estrada	Mileage	10400 - VB&T Business Checking	-67.41
		Mileage	422601 - Staff Mileage	67.41
				67.41
25345	Mary Lou D'Astice	Mileage	10400 - VB&T Business Checking	-46.55
		Mileage	422601 - Staff Mileage	46.55
				46.55
25346	Pineda, Ana	Mileage	10400 - VB&T Business Checking	-37.50
		Mileage	450020 - Rovers Salary	37.50
				37.50
25347	Accountemps	Invoice 49504100	10400 - VB&T Business Checking	-4,000.00
		Invoice 49504100	424207 - Office Staff	4,000.00
				4,000.00
<b>Total for Warrant #10 VB&amp;T Business Checking Accounts Payable</b>				<b>149,692.78</b>

**Warrant #11  
Summary  
November 15, 2017**

<b>Administration</b>	<b>Programs</b>	<b>Salary</b>	<b>Liability/Audit/IMRF</b>	<b>ADA/Capital</b>
421000 Prof. Fees	422100 Rent Municipal	424100 Full Time	441000 Liability/PDRMA	450000 ADA Compliance
421100 Office Supply	422200 Rent Commercial	424200 Part Time	442000 Audit	460000 Capital Replacement
421150 Fees	422300 Program Dev.	424300 Payroll Processing	442100 FICA	
421200 Postage	422400 Program Supply	424500 Car Allowance	442200 IMRF	
421300 Phones/Fax	422500 Comm. Trans.			
421400 Conference/Education	422600 Staff Mileage			
421500 Memberships	422700 Trans. Maint.			
421600 Health Insurance	422800 gas/tolls/parking			
421700 Maint./Utilities	422900 Printing			
421800 Rent	423000 Sub./Ads.			
421900 Computers	423100 Public Awareness			

**Total IPDLAF Electronic Accounts Payable (PCARDS, IMRF,ADP)**

**35,333.64**

**Total VB&T Business Checking Accounts Payable**

**11,181.49**

**46,515.13**

Motion to approve Warrant #11 dated November 15, 2017 totaling

\$46,515.13

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #11**  
**November 15, 2017**

Vendor	Description	Account	Amount
<b>IMRF</b>			0.00
<b>ADP</b>			<b>0.00</b>
<b>Excalibur</b>			<b>0.00</b>
<b>BMO Solutions</b>			
Award Company of America	office supplies	421100	230.90
Accurate Office Supplies	office supplies	421105	76.46
Michaels	office supplies	421105	48.00
Ink and Volt	office supplies	421105	103.75
Authorize.net	office supplies	421152	23.25
PBI Leased Equipment	postage	421202	-465.00
Verizon	telephone/fax	421301	183.69
Verizon	telephone/fax	421302	130.08
First Comm	telephone/fax	421304	398.74
Converged Digital	telephone/fax	421305	188.00
Mulates	conference/education	421401	75.70
Hilton LeCroissant	conference/education	421401	31.69
Double Tree	conference/education	421401	362.00
Park n Jet	conference/education	421401	109.34
American Airlines	conference/education	421401	25.00
American Airlines	conference/education	421401	28.50
HomeAway	conference/education	421401	766.50
HomeAway	conference/education	421401	63.18
HomeAway	conference/education	421401	99.00
IPRA	conference/education	421402	200.00
IPRA	conference/education	421402	235.00
IPRA	conference/education	421402	235.00
IPRA	conference/education	421402	235.00
Hilton Hotel	conference/education	421402	183.14
Hilton Hotel	conference/education	421402	171.40
Hilton Hotel	conference/education	421402	171.40
Hilton Hotel	conference/education	421402	183.14
Hilton Hotel	conference/education	421402	171.40
Hilton Hotel	conference/education	421402	171.40
Hilton Hotel	conference/education	421402	183.14
Hilton Hotel	conference/education	421402	142.05
Hilton Hotel	conference/education	421402	142.05
Hilton Hotel	conference/education	421402	171.40
Hilton Hotel	conference/education	421402	183.14
IPRA	conference/education	421402	235.00
IPRA	conference/education	421402	235.00
IPRA	conference/education	421402	235.00
IPRA	conference/education	421402	235.00
IPRA	conference/education	421402	294.00
IPRA	conference/education	421402	235.00
IPRA	conference/education	421402	235.00
IAPD	conference/education	421402	280.00

**Northwest Special Recreation Association**  
**VBET Electronic Accounts Payable**  
**Warrant #11**  
**November 15, 2017**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
IAPD Soaring Heights	conference/education	421402	200.00
IAPD	conference/education	421402	200.00
PDRMA	conference/education	421403	65.00
PDRMA	conference/education	421403	65.00
PDRMA	conference/education	421403	65.00
IAPD	conference/education	421404	570.00
Egglectic Café	conference/education	421405	20.98
Grande Jakes	conference/education	421405	33.40
Savory Salads	conference/education	421405	22.14
Walker Brothers	conference/education	421405	46.49
Savory Salads	conference/education	421405	2.61
Starbucks	conference/education	421405	20.03
Walker Brothers	conference/education	421405	52.44
Westwood Tavern	conference/education	421405	39.00
Walker Brothers	conference/education	421405	44.82
Dunkin Donuts	conference/education	421406	42.54
Egglectic Café	conference/education	421406	50.00
Mia Cantina	conference/education	421406	50.00
Coopers Hawk	conference/education	421406	76.76
Jimmy Johns	conference/education	421406	56.43
Toscana	conference/education	421406	194.75
PDRMA	conference/education	421406	35.87
Jimmy Johns	conference/education	421406	74.53
Egglectic Café	conference/education	421406	73.62
Walgeens	conference/education	421406	11.13
Great American Bagel	conference/education	421406	42.07
Walmart	conference/education	421406	83.60
Zupa	conference/education	421406	134.06
Amita Health	conference/education	421407	50.00
HMHB	conference/education	421407	210.99
Walmart	conference/education	421407	11.52
Amita Health	conference/education	421407	50.00
Pita House	conference/education	421407	37.72
Obed and Issacs	conference/education	421407	13.39
Prairie Capital	conference/education	421407	14.00
McDonalds	conference/education	421407	7.88
Double Tree	conference/education	421407	158.20
Amita Health	conference/education	421407	50.00
American Airlines	conference/education	421407	25.00
Cibo Express	conference/education	421407	8.14
ATRA	conference/education	421407	125.00
BMO	conference/education	421407	325.01
SMART CEU	conference/education	421407	99.99
NCTRC	memberships/certifications	421504	80.00
IPRA	memberships/certifications	421507	290.00
IPRA	memberships/certifications	421507	290.00
IPRA	memberships/certifications	421507	273.83
IPRA	memberships/certifications	421507	290.00
IPRA	memberships/certifications	421507	290.00
Comcast	maintenance/utilities	421706	139.85
Comcast	maintenance/utilities	421706	157.58
AT&T	maintenance/utilities	421706	70.35

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #11**  
**November 15, 2017**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Comcast	maintenance/utilities	421706	162.59
Walmart	maintenance/utilities	421707	140.79
Walmart	maintenance/utilities	421707	-91.87
Apple iTunes	computers	421905	0.99
Adobe CC	computers	421905	31.85
Amazon	computers	421905	1.29
Amazon	computers	421906	11.95
Amazon	computers	421906	63.96
Amazon	computers	421906	47.06
Amazon	computers	421906	58.55
Amazon	computers	421906	8.42
SRA Vernon Hills	Rental Municipal	422104	80.00
AMC	commercial expense	422201	163.20
AMC	commercial expense	422201	48.96
Brunswick Zone	commercial expense	422201	177.73
Rack House	commercial expense	422201	901.20
Pinstripes	commercial expense	422201	250.00
Pinstripes	commercial expense	422201	315.20
Streamwood Bowl	commercial expense	422202	15.00
Amazon	commercial expense	422202	25.62
Arlington Lanes	commercial expense	422202	11.25
Six Flags	commercial expense	422202	38.11
Sky Centers Martial Arts	commercial expense	422202	52.00
Poplar Creek	commercial expense	422202	17.10
Johnny Rockets	commercial expense	422204	21.77
County Fair Grill	commercial expense	422204	20.14
Strutters	commercial expense	422204	19.59
Portillo's	commercial expense	422204	81.91
Arlington Lanes	commercial expense	422204	31.50
Six Flags	commercial expense	422204	59.02
Grau Mill & Museum	commercial expense	422204	59.00
Brunswick Zone	commercial expense	422206	43.50
Brunswick Zone	commercial expense	422206	33.00
Brunswick Zone	commercial expense	422206	51.00
Brunswick Zone	commercial expense	422206	63.00
Brunswick Zone	commercial expense	422206	60.00
Elk Grove Bowl	commercial expense	422206	884.00
Elk Grove Bowl	commercial expense	422206	917.00
Elk Grove Bowl	commercial expense	422206	884.00
Elk Grove Bowl	commercial expense	422206	888.00
Elk Grove Bowl	commercial expense	422206	875.00
Goebberts Farm	commercial expense	422206	48.00
Thrown Elements Pottery	commercial expense	422206	189.00
Fox Valley Park District	commercial expense	422206	84.00
Pinstripes	commercial expense	422206	99.00
Pictureshow	commercial expense	422206	33.00
Poplar Creek	commercial expense	422206	51.30
Poplar Creek	commercial expense	422206	59.85
Arlington Lanes	commercial expense	422206	31.50
AMC Randhurst	commercial expense	422206	30.76
AMC Randhurst	commercial expense	422206	66.11
Dollar Tree	commercial expense	422206	12.00

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #11**  
**November 15, 2017**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Target	commercial expense	422206	25.74
Joann	commercial expense	422206	22.95
Jewel	commercial expense	422206	15.77
Poplar Creek	commercial expense	422206	57.00
Poplar Creek	commercial expense	422206	65.55
Poplar Creek	commercial expense	422206	65.55
Morkes	commercial expense	422206	160.00
Gus' Diner	commercial expense	422206	32.40
Arlington Lanes	commercial expense	422206	31.50
Arlington Lanes	commercial expense	422206	40.50
Arlington Lanes	commercial expense	422206	42.75
Brunswick Zone	commercial expense	422206	178.80
Jersey's Pizza	commercial expense	422206	77.05
Streamwood Bowl	commercial expense	422206	110.00
Nickel City	commercial expense	422206	28.00
Streamwood Bowl	commercial expense	422206	125.00
Streamwood Bowl	commercial expense	422206	77.50
Didier Farms	commercial expense	422206	90.00
Didier Farms	commercial expense	422206	16.59
Red Apple Restaurant	commercial expense	422206	9.79
Arlington Lanes	commercial expense	422206	11.25
Arlington Lanes	commercial expense	422206	9.10
Arlington Lanes	commercial expense	422206	20.25
Arlington Lanes	commercial expense	422206	12.75
Arlington Lanes	commercial expense	422206	13.50
Arlington Lanes	commercial expense	422206	7.45
Arlington Lanes	commercial expense	422206	13.50
Arlington Lanes	commercial expense	422206	7.45
Arlington Lanes	commercial expense	422206	18.00
Arlington Lanes	commercial expense	422206	12.75
Brunswick Zone	commercial expense	422206	261.00
Brunswick Zone	commercial expense	422206	9.00
Brunswick Zone	commercial expense	422206	246.00
Thrown Elements Pottery	commercial expense	422206	189.00
AMC Randhurst	commercial expense	422206	40.92
Thrown Elements Pottery	commercial expense	422206	378.00
Thrown Elements Pottery	commercial expense	422206	189.00
Brunswick Zone	commercial expense	422206	231.00
Which Wich	commercial expense	422209	15.00
Didier Farms	commercial expense	422209	160.00
Stade's Farm	commercial expense	422209	220.00
Goebberts Farm	commercial expense	422209	11.92
Goebberts Farm	commercial expense	422209	10.43
Didier Farms	commercial expense	422209	157.50
Bengstons	commercial expense	422209	136.00
Target	program development	422303	-2.50
Walmart	program development	422303	25.16
Jewel	program development	422303	7.79
Jewel	program development	422303	10.33
Redbox	program development	422303	9.00
Walmart	program development	422303	78.70
Meijer	program development	422303	41.75

**Northwest Special Recreation Association  
 VBT Electronic Accounts Payable  
 Warrant #11  
 November 15, 2017**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Jewel	supplies	422401	10.00
Jewel	supplies	422401	123.72
Dollar Tree	supplies	422401	24.00
Aldi	supplies	422401	20.03
Dollar Tree	supplies	422401	10.00
Dollar Tree	supplies	422401	10.00
Jewel	supplies	422401	32.30
Jewel	supplies	422401	32.25
Dollar Tree	supplies	422401	44.50
Jewel	supplies	422402	52.14
Jewel	supplies	422402	18.20
Jewel	supplies	422402	18.31
Jewel	supplies	422402	32.10
Jewel	supplies	422402	42.59
Aldi	supplies	422402	20.49
Jewel	supplies	422402	47.16
Jewel	supplies	422402	25.73
Aldi	supplies	422402	29.28
Jewel	supplies	422404	53.77
Jewel	supplies	422406	34.58
Jewel	supplies	422406	7.90
Jewel	supplies	422406	17.34
Jewel	supplies	422406	13.97
Aldi	supplies	422406	45.98
Aldi	supplies	422406	27.05
Aldi	supplies	422406	27.05
Aldi	supplies	422406	27.06
Jewel	supplies	422406	16.48
Aldi	supplies	422406	36.49
Aldi	supplies	422406	21.46
Aldi	supplies	422406	21.46
Aldi	supplies	422406	21.49
Walmart	supplies	422406	13.08
Walmart	supplies	422406	13.08
Walmart	supplies	422406	13.09
Aldi	supplies	422406	36.66
Aldi	supplies	422406	21.56
Aldi	supplies	422406	21.56
Aldi	supplies	422406	21.58
Walmart	supplies	422406	29.86
Walmart	supplies	422406	19.33
Aldi	supplies	422406	46.82
Aldi	supplies	422406	27.54
Aldi	supplies	422406	27.54
Aldi	supplies	422406	27.57
Jewel	supplies	422406	9.39
Walmart	supplies	422406	12.19
Walmart	supplies	422406	12.19
Walmart	supplies	422406	12.19
Dollar Tree	supplies	422406	14.00
Dollar Tree	supplies	422406	8.00
Walmart	supplies	422406	19.52

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #11**  
**November 15, 2017**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Dollar Tree	supplies	422406	12.00
Jewel	supplies	422406	15.80
Jewel	supplies	422406	20.93
Aldi	supplies	422406	29.30
Jewel	supplies	422406	30.21
Aldi	supplies	422406	12.10
Jewel	supplies	422406	40.84
Target	supplies	422406	39.67
Jewel	supplies	422406	46.29
Target	supplies	422406	33.16
Dollar Tree	supplies	422406	2.14
Lou Malnati's	supplies	422406	38.74
Ultimate Screen Print	supplies	422406	33.75
Ultimate Screen Print	supplies	422406	199.75
Aldi	supplies	422406	33.04
Aldi	supplies	422406	28.33
Aldi	supplies	422406	32.29
Jewel	supplies	422406	2.79
Michaels	supplies	422406	17.99
Jewel	supplies	422406	18.26
Dollar Tree	supplies	422406	22.00
Streamwood Bowl	supplies	422406	122.50
Walmart	supplies	422406	2.84
Jewel	supplies	422406	16.26
Ace Hardware	supplies	422406	16.57
Walgreens	supplies	422409	13.85
Amazon	supplies	422409	21.66
Walmart	supplies	422409	20.84
Walmart	supplies	422409	12.92
Target	supplies	422409	19.98
Walmart	supplies	422409	16.52
Walmart	supplies	422409	13.42
Walmart	supplies	422409	24.15
Walmart	supplies	422409	12.20
Jewel	supplies	422409	7.52
Jewel	supplies	422409	9.48
Jewel	supplies	422409	25.20
Meijer	supplies	422409	31.93
Meijer	supplies	422409	42.01
Jewel	supplies	422409	8.71
Jewel	supplies	422409	18.25
Walmart	supplies	422409	14.94
Alliance Paper	supplies	422411	226.86
Alliance Paper	supplies	422411	39.22
Jewel	supplies	422417	16.81
Walmart	supplies	422417	4.88
IL School Bus	commercial transportation	422505	5,351.99
BP	transportation Gas/Tolls/Parking	422801	27.66
PB Payment Services	printing	422901	369.35
PB Payment Services	printing	422902	381.45
Officesupply.com	printing	422904	107.02
Konica Minolta	printing	422906	1,124.81



**Northwest Special Recreation Association  
 VBT Electronic Accounts Payable  
 Warrant #11  
 November 15, 2017**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Amazon	printing	422908	29.14
Amazon	printing	422908	-2.16
Amazon	printing	422909	29.95
Indeed	Public awareness/subscription/ads	423102	50.00
Roosevelt University	Public awareness/subscription/ads	423102	25.00
IPRA	Public awareness/subscription/ads	423102	165.00
Walmart	Public awareness/subscription/ads	423105	49.00
Daily Herald	Public awareness/subscription/ads	423108	52.40
		Total	<b>35,333.64</b>
<b>Total Warrant #11 for Electronic Accounts Payable</b>			<b>35,333.64</b>

**Northwest Special Recreation Association  
 VBT Business Checking Accounts Payable  
 Warrant #10  
 October 31, 2017**

Num	Name	Memo	Account	Amount
25301	Hanover Park Park District	Invoice 1117	10400 - VB&T Business Checking	-1,443.00
		Invoice 1117	421803 - HPPD Rental Space	1,443.00
				1,443.00
25302	Rolling Meadows Park District	Invoice 17-511	10400 - VB&T Business Checking	-960.00
		Invoice 17-511	421701 - Condo Maintenance	960.00
				960.00
25303	Park Central Condo Assn.	Invoice 511	10400 - VB&T Business Checking	-1,065.00
		Invoice 511	421801 - Condo Association Fee	1,065.00
				1,065.00
25342	The Business Section	Estimate #1074	10400 - VB&T Business Checking	-7,560.49
		Estimate #1074	46001 - CAPITAL EQUIP FROM SLSF	7,560.49
				7,560.49
25343	Midwest Transit Equipment	Invoice X101035698-01	10400 - VB&T Business Checking	-153.00
		Invoice X101035698-01	422705 - Miscellaneous	153.00
				153.00
<b>Total for Warrant #11 VB&amp;T Business Checking Accounts Payable</b>				<b>11,181.49</b>

**To:** NWSRA Board of Trustees  
**From:** Tracey Crawford, Executive Director  
**Re:** Payroll  
**Date:** November 15, 2017

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**Motion:**

A motion to approve Payroll for the following Pay Periods Ending:

1. 9/17/17 \$90,732.72
2. 10/1/17 \$97,147.28
3. 10/15/17 \$96,788.87

Liability Recap	Taxes Debited				
		Federal Income Tax		9,315.58	
		Earned Income Credit Advances		.00	
		Social Security - EE		5,495.48	
		Social Security - ER		5,495.53	
		Social Security Adj - EE		.00	
		Medicare - EE		1,285.24	
		Medicare - ER		1,285.24	
		Medicare Adj - EE		.00	
		Medicare Surtax - EE		.00	
		Medicare Surtax Adj - EE		.00	
		COBRA Premium Assistance Payments		.00	
		Federal Unemployment Tax		.00	
		State Income Tax		4,058.06	
		State Unemployment Insurance - EE		.00	
		State Unemployment/Disability Ins - ER		.00	
		State Unemployment Insurance Adj - EE		.00	
		State Disability Insurance - EE		.00	
		State Disability Insurance Adj - EE		.00	
		Workers' Benefit Fund Assessment - EE		.00	
		Workers' Benefit Fund Assessment - ER		.00	
		Local Income Tax		.00	
		School District Tax		.00	
		<b>Total Taxes Debited</b>	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXX	26,935.13
<b>Other Transfers</b>		ADP Direct Deposit	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXX	61,827.72
		ADP Check	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXX	1,969.87
		<b>Total Amount Debited From Your Accounts</b>			<b>90,732.72</b>
<b>Bank Debits and Other Liability</b>		Adjustments/Prepay/Voids			.00
<b>Taxes - Your Responsibility</b>		None This Payroll			
					<b>90,732.72</b>

Liability Recap	Taxes Debited				
		Federal Income Tax		9,472.87	
		Earned Income Credit Advances		.00	
		Social Security - EE		5,862.75	
		Social Security - ER		5,862.75	
		Social Security Adj - EE		.00	
		Medicare - EE		1,371.14	
		Medicare - ER		1,371.13	
		Medicare Adj - EE		.00	
		Medicare Surtax - EE		.00	
		Medicare Surtax Adj - EE		.00	
		COBRA Premium Assistance Payments		.00	
		Federal Unemployment Tax		.00	
		State Income Tax		4,315.97	
		State Unemployment Insurance - EE		.00	
		State Unemployment/Disability Ins - ER		.00	
		State Unemployment Insurance Adj - EE		.00	
		State Disability Insurance - EE		.00	
		State Disability Insurance Adj - EE		.00	
		Workers' Benefit Fund Assessment - EE		.00	
		Workers' Benefit Fund Assessment - ER		.00	
		Local Income Tax		.00	
		School District Tax		.00	
		<b>Total Taxes Debited</b>	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXX	<b>28,256.62</b>
Other Transfers		ADP Direct Deposit	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXX	65,625.61
		ADP Check	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXX	3,265.05
		<b>Total Amount Debited From Your Accounts</b>			<b>97,147.28</b>
Bank Debits and Other Liability		Adjustments/Prepay/Voids			.00
Taxes - Your Responsibility		None This Payroll			
					<b>97,147.28</b>

Liability	Taxes Debited				
Recap		Federal Income Tax		9,542.20	
		Earned Income Credit Advances		.00	
		Social Security - EE		5,904.58	
		Social Security - ER		5,904.51	
		Social Security Adj - EE		.00	
		Medicare - EE		1,380.89	
		Medicare - ER		1,380.89	
		Medicare Adj - EE		.00	
		Medicare Surtax - EE		.00	
		Medicare Surtax Adj - EE		.00	
		COBRA Premium Assistance Payments		.00	
		Federal Unemployment Tax		.00	
		State Income Tax		4,358.29	
		State Unemployment Insurance - EE		.00	
		State Unemployment/Disability Ins - ER		.00	
		State Unemployment Insurance Adj - EE		.00	
		State Disability Insurance - EE		.00	
		State Disability Insurance Adj - EE		.00	
		Workers' Benefit Fund Assessment - EE		.00	
		Workers' Benefit Fund Assessment - ER		.00	
	Local Income Tax		.00		
	School District Tax		.00		
	<b>Total Taxes Debited</b>	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXX	<b>28,471.46</b>	
Other Transfers	ADP Direct Deposit	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXX	65,139.30	
	ADP Check	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXX	3,178.11	
	<b>Total Amount Debited From Your Accounts</b>			<b>96,788.87</b>	
Bank Debits and Other Liability	Adjustments/Prepay/Voids		.00		
Taxes - Your Responsibility	None This Payroll				
					<b>Total Liability</b>
					<b>96,788.87</b>
					<b>96,788.87</b>
					<b>96,788.87</b>

# **VII. Staff Reports**

[Return to Home](#)

To: Tracey Crawford, Executive Director  
From: Andrea Griffin and Jayne Finger, Superintendents of Recreation  
Re: Program Report, September 2 – November 10, 2017

## **Program Highlights**

### Weekly Programs

A survey regarding adult programming was sent out in September asking parents if they had a need for before care programming for those who attend vocational workshops or day programs. Forty eight responses were gathered, twenty two expressed interest in before care programming. Many parents expressed positive feedback for existing afternoon programs for adults and sharing new ideas to enhance the offerings to meet their adult child's needs.

### Social Clubs

Between the months of September and November, 646 participants attended 32 social clubs. Social Club activities included going out to the movies, painting canvas', making dinners, attending a comedy show and of course celebrating Halloween with a costume party. The Central, Northern and Southern Stars Clubs brought in a specialty Zumba Instructor on September 29 and October 6 to offer a healthy yet exciting fitness class for 111 participants.

### Lighting Sports

Sunday, September 24 four Lightning Volleyball teams competed in the Special Olympic Region B District Tournament. Two of the teams received Gold and will be advancing to the State Tournament in Rockford October 28 and 29. Floor Hockey, Bowling, Bocce, Gymnastics and Basketball are under way this season and gearing up for District Tournaments. On Tuesday, October 10 Recplex in Mt. Prospect provided gym space for three hours in order to complete assessments to over 81 athletes for Lightning Basketball. This year a seventh basketball team was added to the roster for the 2017-2018 season.

### Leisure Education

The Leisure Education program is a cooperative program with 10 school districts within NWSRA's member park districts. The program runs throughout the school year, October 11, 2017 – May 24, 2018. NWSRA's Leisure Education Program has grown from 156 classrooms with more than 1,000 students within the 2016-2017 school year to 164 classrooms with more than 1,100 students in 2017-2018 school year. This year there are over 35 different activities that are offered at Park District Facilities or Commercial Facilities.



### STAR Academy

On Thursday, October 5 NWSRA staff presented about the STAR Academy to PATHS, a parent and staff group that meets to help bring awareness of new opportunities for their students, at Kirk School.

Thirty eight client meetings have been held with STAR Academy families. The goal of these meetings are to work with the families and other support services to set person centered goals for each client. The meetings had lots of positive feedback regarding the program. During a meeting a parent expressed how STAR Academy was a life saver. Her daughter is always in trouble and very aggressive at school but has found a love for STAR Academy. STAR has helped to motivate her to do better in school, knowing she gets to go to STAR after.

STAR Academy has two new volunteers this month, both coming after school hours. This program offers a great consistent way for young people to volunteer after school for required hours and gain valuable experience working with individuals with different ability levels.

### Inclusion

The Inclusion Department entered the fall season proactively setting Member Park District programs up for successful participation throughout the school-year. From September through early November, the Inclusion Team provided specific trainings for the Bartlett Park District, Buffalo Grove Park District, and Hoffman Estates Park District. Numerous additional on-site program trainings were performed as well. The Inclusion Team maintained a visible presence in supported programs by engaging in over 40 site visits in order to ensure Member Park Districts' inclusion of participants with disabilities was fully supported. In an effort to provide the highest quality support for member district programs, while compensating for a high volume of requests, the Inclusion Team logged over 35 hours of direct program support by full-time staff members.

### The PURSUIT Adult Day Program

For September to November approximately 25 tours were given to 250 families, students and school personal. Classroom tours have been very popular in October with a total of 12 different classrooms touring.

State Representative Fred Crespo visited PURSUIT Hanover Park on Friday September, 15. He learned about services the PURSUIT Adult Day Program offered to those that attend, as well as the NWSRA and Hanover Park collaboration. Discussion took place about the amazing relationship NWSRA has with Hanover Park Park District. He was excited to learn that the NWSRA space not only serves as an Adult Day Program location, but that it will soon serve as an after school program location and

Sensory Therapy will be conducted out of a Snoezelen Sensory Room. He was informed that the site currently serves as a home base for weekly and weekend programs. State Rep. Crespo was amazed by what our program is offering and wanted to know what PURSUIT needed in order to serve more families.

### Healthy Minds/Healthy Bodies (HMHB)

The Streamwood Park District recently joined as one of the park districts involved in the Healthy Minds/Healthy Bodies (HMHB) program. Currently, NWSRA works with three other park districts to provide this service; including the Buffalo Grove, Bartlett and Palatine Park Districts. The HMHB program is implemented by Special Recreation Associations and their member park districts to provide veterans with a one year fitness center membership, up to 10 personal training sessions with a certified trainer and a monthly social networking opportunity, provided by NWSRA.

September's networking event was a musical production of Beauty and the Beast at Palatine Park District's Cutting Hall Performing Arts Center on September 9<sup>th</sup>. Three veterans and their family members attended the musical. The networking events are designed to promote social opportunities and also to introduce the veterans to new recreational opportunities and facilities offered by the park districts. We are looking forward to more fall fun which includes the Trickster Art Gallery in October, a movie on Veteran's Day and a holiday party in December.

## **Staff Update**

### Part-Time Staff

Fall programs are underway and part time staff are working hard! NWSRA offered 167 programs this season, and have 1,146 participant registrations to date. NWSRA's Weekly programs utilize 13 part time Program Leaders to conduct 39 of these programs. There are 162 Program Assistant slots being filled by part time Program Assistants.

NWSRA Program Leaders are learning new skills in behavior management; they have been trained by the NWSRA's Behavior Team Members and have put these skills into practice resulting in less incident and accident reports and increased participant satisfaction as well as staff safety.

At the September All Staff Training, part time staff were trained on the new adaptive equipment that the agency uses and unique activity adaptations they can implement to make NWSRA programs even more inclusive. Staff had the opportunity to meet and greet their Program Leaders prior to program starting. This allowed them to hear about program and participant specifics helping them prepped for the season.

### Recruitment

Through September and November 10 interview nights at 5 Member Park Districts.

On September 9 and 10, NWSRA staff attended the Bartlett Heritage Days, in which they worked to recruit staff and volunteers, as well as educate the community about all that NWSRA provides.

On September 16, 2 NWSRA staff attended the Kirk Ribbon Cutting at their new athletic field. They discussed NWSRA with many members of the Kirk School community, including teachers, assistants, parents, and students.

On October 14, NWSRA Recruitment Coordinator was a part of the U-46 Career Discovery Day at Elgin Community College. At this event, high school students, college students, and members of the general community are welcome to come explore a variety of different career paths that are available to them.

On November 2, NWSRA Recruitment Coordinator attended the Roosevelt University Job Fair at the Schaumburg campus.

A new feature on the NWSRA jobs website is the “Quick Apply” option. This allows applicants to set an interview appointment before they complete an application for employment. Upon setting this appointment, applicants can then complete the application online or in paper format. So far, it has been very successful and applicants like the efficiency of the process.

### Volunteers

On September 23, NWSRA Recruitment and Volunteer Coordinator was at the Mount Prospect Library Volunteer Fair. Approximately 25 people were interested and NWSRA gained 4 new volunteers from the event.

On October 17, approximately 20 volunteers from UPS helped out NWSRA by cleaning buses, trimming weeds in the bus lot, and inventorying and organizing the sports equipment in the storage area.

On October 28, the annual Zurich Fun Fair was hosted at the Rolling Meadows Community Center in honor of Make a Difference Day. Zurich has been hosting this fun event for many years, and the participants look forward to it every year! It includes carnival games (and prizes!), a music and dance room, a sensory room, a craft room, and pizza lunch.

On November 2, a class of 20 students from the Human Services Department at Harper College volunteered in the Young Adults Rockin’ the Burbs program. They assisted in “karaoke and mocktails” and gained real life experience working with adults with special needs to develop their future goals of working in human services.

### Behavior Team

The NWSRA Behavior Team worked to ensure a smooth start to the fall program season. Behavior Team members helped guide program staff on working with specific participants who had registered for programs in which they may not be behaviorally

appropriate. The Behavior Team's guidance allowed staff to help families move into programs in which their children can be set up for success. The Behavior Team received eight formal requests for support with specific participants. As a result, six on-site observations were conducted. Andrea Griffin, Ted Adatto, and Manny Aguilar attended collaborative meeting with representatives from Clearbrook to make staffing and strategy suggestions regarding a participant in the STAR Academy program. On September 11<sup>th</sup>, Ted Adatto and Cortney Lucente trained the rest of the Behavior Team, as well as a select group of veteran NWSRA staff, in Handle with Care a new behavior intervention system. This training was used to assess the viability of the system within the agency's policies and procedures, as well as to gather feedback from a wider group regarding its effectiveness. In October, Ted Adatto and Manny Aguilar conducted a training for Hoffman Estates Park District's hockey staff focused on recognizing and working through challenges of participants with disabilities. Throughout the current time period, numerous individual consultations with staff coordinating programs that include identified participants to continue to proactively address anticipated behavior challenges.

#### Staff Development and Training

NWSRA staff members are taking advantage of the training opportunities offered through the PDRMA web site. Staff have accumulated over 2 ½ hours of training at their own pace. Some of the topics required to view include Statements of Admission, Avoiding Back Injuries, Slips and Trips, Discrimination Free Workplace, Drug and Alcohol Free Workplace, Defensive Driving and Distracted Driving. In addition, staff may accumulate .6 CEUs.

**To: Tracey Crawford, Executive Director**  
**From: Brian Selders, Superintendent of Communications & IT**  
**Re: NWSRA/SLSF Marketing and Public Relations Report**  
**Date: November 6, 2017**

Following is a synopsis of marketing activities that have taken place in 2017:

<b>MEDIA</b>	
<b>Daily Herald</b>	<ul style="list-style-type: none"> <li>• Celebrate Ability Gala on upcoming events</li> <li>• Article on Moretti's/NWSRA Golf Classic</li> <li>• Article on Women's Golf Outing</li> <li>• Article on STAR Academy</li> <li>• Article on Broadway Buddies' Grease production</li> <li>• Article on NWSRA Distinguished Accreditation</li> <li>• Article on PURSUIT 2</li> <li>• Article on Snoezelen Room</li> <li>• Article on Steve McVoy- World Games</li> <li>• Articles on Gold Medal Fashion Show</li> <li>• App Ad created for: Gold Medal Fashion Show</li> </ul>
<b>Chicago Tribune</b>	<ul style="list-style-type: none"> <li>• Article on Moretti's/NWSRA Golf Classic</li> <li>• Article on Women's Golf Outing</li> <li>• Articles on STAR Academy, Parent Info Nights, Scholarships</li> <li>• Article on UPS Grant</li> <li>• Article on NWSRA Distinguished Accreditation</li> <li>• Article on PURSUIT 2</li> <li>• Article on Snoezelen Room</li> <li>• Article on Steve McVoy- World Games</li> <li>• Articles on Gold Medal Fashion Show</li> </ul>
<b>TribLocal/ Metromix</b>	<ul style="list-style-type: none"> <li>• Added SLSF events to online calendar of events</li> </ul>
<b>Daily Herald Business Ledger</b>	<ul style="list-style-type: none"> <li>• Submitted SLSF information for the Business Ledger Philanthropy Guide</li> </ul>
<b>Patch</b>	<ul style="list-style-type: none"> <li>• Article on Gold Medal Fashion Show posted</li> </ul>
<b>Miscellaneous</b>	<ul style="list-style-type: none"> <li>• Article on NWSRA in Voyage Chicago magazine</li> <li>• SLSF events posted online to the following sites: ABC Chicago, CBS Chicago, Daily Herald, WGN TV, Chicago Mama, Chicago Music Guide, North Shore Breaking News, B96, and more</li> </ul>
<b>ONLINE</b>	
<b>NWSRA/SLSF Online</b>	<ul style="list-style-type: none"> <li>• Updated ADA website</li> </ul>

	<ul style="list-style-type: none"> <li>• New web pages created for STAR Academy, Advocacy, NWSRA Village, Behavior Intervention Team, Fair Play at NWSRA</li> <li>• Implemented Part Time staff application system with online platform to RSVP for interview nights, auto-reply e-mails, exportable reports, social sharing and more.</li> <li>• Online system for receiving participant story information from staff implemented</li> <li>• Updated PURSUIT web page with online article and new format</li> <li>• Updated Snoezelen web page and links</li> <li>• Updated SLSF Facebook event pages</li> <li>• Day Camp flyer posted on School District virtual backpacks throughout NWSRA service area</li> <li>• Updated 2017 information across main site pages</li> <li>• Updated links throughout Directors sites, main site, ADA site and PDMarketing site</li> <li>• Bi-monthly NWSRA Now and SLSF Impact e-newsletters sent</li> <li>• Monthly NWSRA and SLSF Board Update e-newsletters sent</li> </ul>
<b>Social Media</b>	<ul style="list-style-type: none"> <li>• Created social media review with engagement statistics</li> <li>• Announced and opened NWSRA Village</li> <li>• Instagram page created</li> <li>• Invitations for STAR Academy Parent Info Nights sent</li> <li>• Invitations for NWSRA Open House- Hanover Park sent</li> <li>• Invitations for DHS Director Greg Fenton event sent</li> <li>• Invitations for PURSUIT 2 Open House sent</li> <li>• Invitation for SLSF Development Plan Focus Groups created and sent</li> <li>• New Youtube videos posted</li> <li>• New videos created for SLSF events</li> <li>• NWSRA now has over 5,000 Facebook followers</li> </ul>
<b>PUBLICATIONS and FLYERS</b>	
<b>NWSRA/ SLSF</b>	<ul style="list-style-type: none"> <li>• 2018 Brochure redesign complete</li> <li>• Updated NWSRA fact sheet</li> <li>• SLSF Holiday Luncheon invitation created</li> <li>• SLSF Golf Outing and Celebrate Ability Gala materials created and sent</li> <li>• STAR Academy materials created and sent</li> <li>• 3 year printing materials bid completed</li> <li>• SLSF Spring Appeal created and sent</li> </ul>

	<ul style="list-style-type: none"> <li>• NWSRA Winter/Spring, Summer 2017 and Fall 2017 brochures created and sent</li> <li>• NWSRA/SLSF 2017 Annual Report created and sent</li> <li>• Day Camp brochures created and sent</li> <li>• Co-op SRANI Ad placed in Chicago Special Parent magazine</li> <li>• 2016 SLSF Board Member review created</li> <li>• 2017 SLSF Event materials updated</li> <li>• Gold Medal Fashion Show invitations and program books created and sent</li> <li>• Created 2017 calendar of events</li> </ul>
<b>Television, Video and Radio</b>	
<b>NWSRA/SLSF</b>	<ul style="list-style-type: none"> <li>• Virtual Snoezelen Room Hanover Park video created</li> <li>• Promotional video created for Snoezelen Room- client story</li> <li>• Virtual facility tour of Hanover Park programming space created</li> <li>• Video created for NWSRA recruitment</li> <li>• Video created for STAR Academy- introduction to program</li> <li>• Video created for Snoezelen Room- highlighting pieces within room</li> <li>• Video created for SLSF Gold Medal Fashion Show</li> <li>• SLSF event slides played on Village of Palatine Channel 6 message board</li> <li>• A series of 30 second commercials about NWSRA is being played on the Village of Hoffman Estates, Village of Mount Prospect and Schaumburg Park District local television stations.</li> </ul>
<b>ADDITIONAL MARKETING</b>	
<b>NWSRA/SLSF</b>	<ul style="list-style-type: none"> <li>• Submitted Snoezelen Sensory Therapy program for ITRS Outstanding Program Award</li> <li>• Virtual Reality app created for Snoezelen Room</li> <li>• Ala Carte Entertainment to receive Best Friend of Illinois Parks Award at IAPD Best of the Best Awards Gala</li> <li>• Hosted partner event with Connect to Community- Director of Developmental Disabilities Division as guest speaker</li> <li>• Vehicle signage created for Moretti's/NWSRA Golf Classic</li> <li>• Hanover park space IT implementation complete</li> <li>• Signage installed at Hanover Park space</li> </ul>

	<ul style="list-style-type: none"> <li>• Auto payment/Flex Spending procedures created for STAR Academy</li> <li>• Partnered with John Hersey High School through cross-promotion of Funner Olympics- received logo on banner, 550 t-shirts and flyers</li> <li>• Partnered with Northwestern University through cross-promotion of Make-a-thon and NWSRA</li> <li>• Submitted Agency Showcase nominations to IPRA</li> <li>• Presented IAPD/IPRA Community Service Awards to supporters</li> <li>• Article featured NWSRA in PDRMA safety newsletter</li> <li>• Snoezelen remote access/video project complete</li> </ul>
<b>Expos/Networking Events Attended</b>	
<b>NWSRA/SLSF</b>	<ul style="list-style-type: none"> <li>• Calendar of expos/networking events attended created by Outreach Committee. Attended 30 events in 2017 and formed several new collaborative partnerships</li> </ul>
<b>IN PROGRESS</b>	
<b>NWSRA/SLSF</b>	<ul style="list-style-type: none"> <li>• Database/website build project</li> <li>• Various publications and online media</li> <li>• RFP for IT services</li> <li>• Celebrate Ability materials</li> <li>• 2018 SLSF materials</li> <li>• Brochure redesign</li> <li>• Quickbooks transition</li> <li>• Annual Appeal</li> </ul>



**To: Tracey Crawford, Executive Director**  
**From: Brian Selders, Superintendent of Communications & IT**  
**Re: Outreach Committee Report**  
**Date: November 6, 2017**

In 2017, the NWSRA Outreach Committee continued its goal of planning and executing targeted outreach based on the areas and populations in need of increased NWSRA presence. The committee has engaged and informed new groups, families and individuals about NWSRA services. The Outreach Committee has expanded its list of identified organizations such as support groups and schools that are in need of an increased NWSRA presence and has created partnerships and collaborations to address the needs of the community.

Following is a list of accomplishments based on the Outreach Committee goals and strategies:

1. Welcome packets sent to 112 new families
2. Reached out to School Districts to post Day Camp brochure to online virtual backpacks
3. Increased outreach to minority patrons via updating of print materials in Spanish, bilingual phone system voicemail message, partnership with Townships to distribute NWSRA materials
4. Promoted NWSRA services at 30 expos and events and created over 1850 unique impressions
5. Provided speaking and presentation opportunities to NWSRA full time staff
6. Marketing/referral partnerships have been created with:
  - a. National Multiple Sclerosis Society
  - b. U46- Deaf/Hard of Hearing Awareness 5K Run/Walk
  - c. Northwestern University- Makeathon
  - d. Hersey High School- Funner Olympics
  - e. Protected Tomorrows
  - f. Midwest Sports Academy
  - g. Learning Disabilities Association of Illinois
  - h. Bartlett Community Networking Group
  - i. Community & Economic Development Association of Cook County (CEDA)
7. Cooperative programs and events have taken place/planned with:
  - a. Alexian Bros – Safety for Yourself
  - b. Freedom Golf
  - c. Chicago District Golf Association
  - d. Spin Class coop with Streamwood PD
  - e. Kiwanis Aktion Club
8. Meetings have been held with the following businesses/organizations to discuss future partnership:
  - a. Illinois Spina Bifida Association
  - b. Coach Eve Learn to Swim, LLC
  - c. A & A Music Academy

The Outreach Committee will continue to find innovative ways to create partnerships and increase awareness.

Date: November 2017  
To: Tracey Crawford, Executive Director  
From: Nanette Sowa, Superintendent of Development  
RE: SLSF Update for the November NWSRA Board Meeting

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SLSF is meeting with potential sponsors, filing grants and reaching out to existing and new donors in an effort to meet its 2017 financial goals. The current status is as follows:

**Sponsorships:** Sponsorship dollars are part of the SLSF event budgets. The FY 2017 budgeted amount is \$72,050. To date, \$97,927.50 has been received. SLSF does not expect any additional sponsorship dollars for 2017 as all events have taken place.

**Grants:** The exciting news in grants is that SLSF was granted \$221,000 to use for the creation of a third PURSUIT space. The grant was given by the Wheaton Franciscan Sisters. The IDOT vehicle that was approved in 2016 will be delivered on November 8<sup>th</sup>, it has a value of \$58,167.

**Annual Appeal and Individual Gifts:** The annual Holiday appeal mailing will be sent at the end of November. It will be restricted to the Snoezelen room that NWSRA will be building in the PURSUIT 2 space in Hanover Park Park District. Restricted individual gifts are down overall in 2017; SLSF has received \$437 in restricted gifts. Unrestricted gifts are exceeding budget; SLSF has received \$32,258.61 in unrestricted gifts.

**Events:** The FY 2017 Events budgeted amount is \$245,260. The total amount received in event dollars as of November 6 is \$279,799.11. A portion of those dollars represent event sponsorships as shown in the sponsorship portion of this report. The money raised the evening of the Celebrate Ability Gala has not been included in this report but should be an additional \$40,000+.

**Grants to NWSRA:** The SLSF Board approved a grant to NWSRA in the amount of \$275,000 for fiscal year 2017. The second installment of \$68,546.83 was paid in October 2017. The third installment paid in December 2017 will bring the total to the budgeted \$275,000. The May grant total was \$90,804.51.

**Volunteers and Outreach:** SLSF is always looking for ways to include corporations in NWSRA programs as volunteers. Many corporations now tie philanthropic dollars to volunteer service. Any introductions to area corporations are appreciated.

**2018 Goals:** SLSF goals in the development plan see the Foundation raising in excess of \$800,000 per year by 2020. The SLSF team will begin working on those goals starting January 1, 2018.



2017  
*Holiday Luncheon*

*Wednesday, December 13, 2017*

*Chandler's Steak House*  
401 N. Roselle Rd.  
Schaumburg, IL 60194

*Please join us as we recognize supporters of:*



*Please RSVP to Nanette Sowa  
at (847) 392-2848 ext. 255  
by December 5, 2017*

*Agenda:*

**11:30 a.m.**  
**Cocktails**

**12:00-2:00 p.m.**  
**Lunch & Presentation**  
Kevin T. Kendrigan Spirit Award

Chairman's Partnership Award

Media Partner Award  
Daily Herald

Partner Award  
Northwest Community Healthcare

# **VIII. Old Business**

[Return to Home](#)

## 2017 NWSRA Health Benefits Survey

2. Who is your health care provider?	
Member Park District	Health Care Provider
Arlington Heights Park District	
Bartlett Park District	PDRMA
Buffalo Grove Park District	Blue Cross Blue Shield
Elk Grove Park District	Blue Cross Blue Shield
Hanover Park Park District	
Hoffman Estates Park District	PDRMA/Blue Cross Blue Shield
Inverness Park District	
Mount Prospect Park District	
Palatine Park District	United Health Care
Prospect Heights Park District	PDRMA
River Trails Park District	PDRMA
Rolling Meadows Park District	PDRMA
Salt Creek Park District	United Health Care (Medical) Guardian (Dental & Vision)
Schaumburg Park District	Cigna
South Barrington Park District	
Streamwood Park District	
Wheeling Park District	BCBS/Aetna
NWSRA	PDRMA
NISRA	PDRMA
NSSRA	PDRMA

3. Do you offer vision and dental benefits?		
Member Park District	Yes	No
Arlington Heights Park District		
Bartlett Park District	Yes	
Buffalo Grove Park District	Yes	
Elk Grove Park District	Yes	
Hanover Park Park District		
Hoffman Estates Park District	Yes	
Inverness Park District		
Mount Prospect Park District		
Palatine Park District	Yes	
Prospect Heights Park District	Yes	
River Trails Park District	Yes	
Rolling Meadows Park District		
Salt Creek Park District	Yes	
Schaumburg Park District	Yes	
South Barrington Park District		
Streamwood Park District		
Wheeling Park District	Yes	
NWSRA	Yes	
NISRA	Yes	
NSSRA	Yes	

## 2017 NWSRA Health Benefits Survey

### 4. How do you offer your dental and vision benefits?

#### A. Your Dental and Vision benefits are bundled with your health insurance?

Member Park District	Yes	No
Arlington Heights Park District		
Bartlett Park District		No
Buffalo Grove Park District		No
Elk Grove Park District		No
Hanover Park Park District		
Hoffman Estates Park District		No
Inverness Park District		
Mount Prospect Park District		
Palatine Park District		No
Prospect Heights Park District		No
River Trails Park District	Yes	
Rolling Meadows Park District	N/A	
Salt Creek Park District	Yes	
Schaumburg Park District		No
South Barrington Park District		
Streamwood Park District		
Wheeling Park District		No
<b>NWSRA</b>		No
<b>NISRA</b>		No
<b>NSSRA</b>		No

### 4. How do you offer your dental and vision benefits?

#### B. Vision and Dental benefits are offered as a cafeteria style option?

Member Park District	Yes	No	
Arlington Heights Park District			
Bartlett Park District	Yes		
Buffalo Grove Park District	Yes		
Elk Grove Park District	Yes		
Hanover Park Park District			
Hoffman Estates Park District		No	Den. Ortho Vision Reim. Up to 400.00 pp per cal year are offered. Can be selected on own or as a combo
Inverness Park District			
Mount Prospect Park District			Dental is 100% Employer paid Vision is offered as a voluntary benefit
Palatine Park District	Yes		
Prospect Heights Park District	Yes		They are offered A la Carte
River Trails Park District		No	
Rolling Meadows Park District	Yes		
Salt Creek Park District	N/A		Guardian Dental with Davis vision
Schaumburg Park District		No	Dental is bundled. Vision is separate
South Barrington Park District			Dental is included and Vision is optional
Streamwood Park District			PDRMA \$400 reimbursable vision/Delta Dental ortho for kids only
Wheeling Park District	Yes		
<b>NWSRA</b>	Yes		
<b>NISRA</b>	Yes		
<b>NSSRA</b>	Yes		

## 2017 NWSRA Health Benefits Survey

5. What is the % that your employees contribute to their health insurance?				HMO
Member Park District/SRA	%EE	%EE+ child	%EE +1	%family
Arlington Heights Park District				
Bartlett Park District	17%	24%	24%	24%
Buffalo Grove Park District	0%	9%	9%	12%
Elk Grove Park District	10%	25%	25%	25%
Hanover Park Park District				
Hoffman Estates Park District	20%	20%	20%	20%
Inverness Park District				
Mount Prospect Park District				
Palatine Park District	12%	15%	15%	16%
Prospect Heights Park District	10%	10%	10%	10%
River Trails Park District				
Rolling Meadows Park District	10%	25%	25%	25%
Salt Creek Park District	10%	15%	15%	15%
Schaumburg Park District	N/A	N/A	N/A	N/A
South Barrington Park District				
Streamwood Park District	0%	0%	0%	0%
Wheeling Park District	11%	15%	15%	18%
NWSRA	10%	12%	13%	15%
NISRA	8%	8%	8%	8%
NSSRA	10%	10%	10%	10%

5. What is the % that your employees contribute to their Health insurance? PPO				
Member Park District/SRA	%EE	%EE+child	%EE+1	%family
Arlington Heights Park District				
Bartlett Park District	17%	24%	24%	24%
Buffalo Grove Park District	10%	12%	13%	17%
Elk Grove Park District	10%	25%	25%	25%
Hanover Park Park District				
Hoffman Estates Park District	20%	N/A	N/A	N/A
Inverness Park District				
Mount Prospect Park District				
Palatine Park District	12%	15%	15%	16%
Prospect Heights Park District	11%	15%	15%	20%
River Trails Park District				
Rolling Meadows Park District	10%	25%	25%	25%
Salt Creek Park District	10%	15%	15%	15%
Schaumburg Park District	10%	10%	10%	10%
South Barrington Park District				actually 8.3%/no IMRF
Streamwood Park District				
Wheeling Park District	12%	16%	16%	19%
NWSRA	10%	12%	13%	15%
NISRA	15%	15%	15%	15%
NSSRA	10%	10%	10%	10%

Dependent care is based on te



## 2017 NWSRA Health Benefits Survey

6. What are your employee's deductible amounts?		HMO		
Member Park District/SRA	\$EE	\$EE+ child	\$EE +1	\$family
Arlington Heights Park District				
Bartlett Park District				
Buffalo Grove Park District				
Elk Grove Park District				
Hanover Park Park District				
Hoffman Estates Park District				
Inverness Park District				
Mount Prospect Park District				
Palatine Park District				
River Trails Park District				
Prospect Heights Park District				
Rolling Meadows Park District				
Salt Creek Park District				
Schaumburg Park District				
South Barrington Park District				
Streamwood Park District				
Wheeling Park District				

6. What are your employee's deductible amounts? PPO in/PPO out				
	\$EE	\$EE+child	\$EE+1	\$family
Arlington Heights Park District				
Bartlett Park District	1500/3000	3000/6000	3000/6000	4500/9000
Buffalo Grove Park District	3500/7500	7,000/10,000	7,000/10,000	7,000/10,000
Elk Grove Park District	1000/3000	3000/9000	3000/9000	3000/9000
Hanover Park Park District				
Hoffman Estates Park District	500/500	N/A	N/A	N/A
Inverness Park District				
Mount Prospect Park District				
Palatine Park District	2500/2500	5000/10000	5000/10000	5000/10000
River Trails Park District	500/1,000	1,000/2,000	1,000/2,000	1,500/3,000
Prospect Heights Park District	1500/1500	1500/1500	1500/1500	1500/1500
Rolling Meadows Park District	500/1,500	1,000/2,000	1,000/2,000	1,500/3,000
Salt Creek Park District	1,500/5,000	5,000/10,000	5,000/10,000	5,000/10,000
Schaumburg Park District	500/1000	500/1000	500/1000	500/1000
South Barrington Park District				
Streamwood Park District				
Wheeling Park District	1500/3,000	3000/6000	3000/6000	4500/9000
NWSRA	1500/2650	3000/5300	3000/5300	4500/7950
NISRA	2000/2000	2000/2000	2000/2000	2000/2000
NSSRA	500	500	500	500

## 2017 NWSRA Health Benefits Survey

7. Do you offer and HRA?		
Member Park District	Yes	No
Arlington Heights Park District		
Bartlett Park District	Yes	
Buffalo Grove Park District	Yes	
Elk Grove Park District		No
Hanover Park Park District		
Hoffman Estates Park District		
Inverness Park District		
Mount Prospect Park District		
Palatine Park District	Yes	
Prospect Heights Park District		No
River Trails Park District	Yes	
Rolling Meadows Park District		No
Salt Creek Park District		No
Schaumburg Park District		No
South Barrington Park District		
Streamwood Park District		
Wheeling Park District	Yes	
NWSRA		No
NISRA		Yes
NSSRA		Yes

8. What is the HRA amount based on the following Categories?				
Member Park District/SRA	HMO			
	EE	EE+child	EE+1	family
Arlington Heights Park District				
Bartlett Park District				
Buffalo Grove Park District				
Elk Grove Park District				
Hanover Park Park District				
Hoffman Estates Park District				
Inverness Park District				
Mount Prospect Park District				
Palatine Park District				
Prospect Heights Park District				
River Trails Park District				
Rolling Meadows Park District				
Salt Creek Park District				
Schaumburg Park District				
South Barrington Park District				
Streamwood Park District				
Wheeling Park District				
NWSRA				
NISRA				
NSSRA				

## 2017 NWSRA Health Benefits Survey

8. What is the HRA amount Based on the following Categories?					PPO
Member Park District/SRA	\$EE	\$EE+child	\$EE+1	\$family	
Arlington Heights Park District					
Bartlett Park District	1,250				
Buffalo Grove Park District	2,000	2,000	2,000	2,000	
Elk Grove Park District	N/A	N/A	N/A	N/A	
Hanover Park Park District					
Hoffman Estates Park District	N/A	N/A	N/A	N/A	
Inverness Park District					
Mount Prospect Park District					
Palatine Park District	N/A	1,000	1,000	1,000	
Prospect Heights Park District	N/A	N/A	N/A	N/A	
River Trails Park District					
Rolling Meadows Park District	N/A	N/A	N/A	N/A	
Salt Creek Park District	N/A	N/A	N/A	N/A	
Schaumburg Park District	N/A	N/A	N/A	N/A	
South Barrington Park District					
Streamwood Park District					
Wheeling Park District	1,000	1,000	1,000	1,000	See individual survey
NWSRA					
NISRA	1500	1500	1500	1500	
NSSRA	1000	1000	1000	1000	

9. If you do not offer an HRA, do you reimburse a portion of the employee's deductible?			
Member Park District	Yes	No	Other
Arlington Heights Park District			
Bartlett Park District		No	
Buffalo Grove Park District			N/A
Elk Grove Park District		No	
Hanover Park Park District			
Hoffman Estates Park District		No	
Inverness Park District			
Mount Prospect Park District			
Palatine Park District			HRA
Prospect Heights Park District		No	
River Trails Park District	Yes		
Rolling Meadows Park District		No	
Salt Creek Park District		No	
Schaumburg Park District		No	
South Barrington Park District			
Streamwood Park District			
Wheeling Park District			HRA
NWSRA		No	
NISRA		No	
NSSRA		N/A	

## 2017 NWSRA Health Benefits Survey

10. What is the amount of the reimbursement based on the following categories?				HMO
Member Park District/SRA	EE	EE+child	EE+1	family
Arlington Heights Park District				
Bartlett Park District				
Buffalo Grove Park District				
Elk Grove Park District				
Hanover Park Park District				
Hoffman Estates Park District				
Inverness Park District				
Mount Prospect Park District				
Palatine Park District				
River Trails Park District				
Prospect Heights Park District				
Rolling Meadows Park District				
Salt Creek Park District				
Schaumburg Park District				
South Barrington Park District				
Streamwood Park District				
Wheeling Park District				
NWSRA				
NISRA				
NSSRA				

10. What is the amount of the reimbursement based on the following categories?				PPO
Member Park District/SRA	EE	EE+child	EE+1	family
Arlington Heights Park District				
Bartlett Park District	N/A	N/A	N/A	N/A
Buffalo Grove Park District	N/A	N/A	N/A	N/A
Elk Grove Park District	N/A	N/A	N/A	N/A
Hanover Park Park District	N/A	N/A	N/A	N/A
Hoffman Estates Park District	N/A	N/A	N/A	N/A
Inverness Park District				
Mount Prospect Park District	\$2,000	\$3,500	\$3,500	\$3,500
Palatine Park District	N/A	N/A	N/A	N/A
River Trails Park District	\$1,000	\$1,000	\$1,000	\$1,000
Prospect Heights Park District	N/A	N/A	N/A	N/A
Rolling Meadows Park District	N/A	N/A	N/A	N/A
Salt Creek Park District	N/A	N/A	N/A	N/A
Schaumburg Park District	N/A	N/A	N/A	N/A
South Barrington Park District				
Streamwood Park District				
Wheeling Park District	\$1,000	N/A	N/A	\$2,500
NWSRA	N/A	N/A	N/A	N/A
NISRA	N/A	N/A	N/A	N/A
NSSRA	N/A	N/A	N/A	N/A

see individual survey results

employee pays the first \$500

see individual survey results

## 2018 NWSRA Merit Increase/Pool Survey

14 Responses

Member Park District/SRA	2017 Merit	2018 Merit
Arlington Heights Park District		
Bartlett Park District	3.00%	
Buffalo Grove Park District	3.50%	3.00%
Elk Grove Park District	2.50%	3.00%
Hanover Park Park District		
Hoffman Estates Park District	2.00%	3.00%
Inverness Park District		
Mount Prospect Park District		
Palatine Park District	3.00%	3.00%
River Trails Park District	3.50%	3.00%
Prospect Heights Park District	3.00%	N/A
Rolling Meadows Park District	3.00%	3.00%
Salt Creek Park District	4.00%	4.00%
Schaumburg Park District	4.00%	4.00%
South Barrington Park District		
Streamwood Park District		
Wheeling Park District	3.50%	N/A
NWSRA	3.00%	3.00%
NISRA	3.00%	3.00%
NSSRA	3.00%	3.00%

<b>Average Merit Increase</b>	3.14%	3.18%
<b>Minimum %</b>	2.00%	3.00%
<b>Maximum %</b>	4.00%	4.00%

# **IX. New Business**

[Return to home](#)

To: Tony LaFrene, Chair  
From: Tracey Crawford, NWSRA Executive Director  
Re: Summer Day Camp 2018 Bus Bid  
Date: November 15, 2017

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Representatives from First Student and Grand Prairie Transit attended the bid opening on Thursday, October 12, 2017. Both bus companies met the bid specs.

A summary of the comparison between the two bus companies is attached for Board review.

First Student Bus Company came in at the lowest bid. Based on 2018 day camp anticipated needs, the expenses for day camp commercial transportation will be \$63,581.00.

Staff is recommending to accept the bid of First Student Bus Company.

Motion to approve the First Student Bus Bid as presented.

To: Tracey Crawford, Executive Director  
 From: Jayne Finger, Superintendent  
 Re: Bus Bid Summary for Summer Day Camp 2018  
 Date: October 13, 2017

Requests for bids for NWSRA day camp transportation were published in the Daily Herald. Two bus companies submitted bids and representatives from First Student and Grand Prairie Transit attended the bid opening on Thursday, October 12, 2017 at 10:00 a.m. NWSRA staff attending the bid opening were Jayne Finger, Superintendent of Recreation and Rachel Hubsch, Manager of Special Recreation. The table below depicts the fees for the submitted bids.

Company	Pick up/ drop off daily fee per bus	Door-to- Door daily fee per bus	After Care Daily fee per bus	Field Trips	Air Cond.?	Bus Aide Fee	Three References Provided	Cert. of Ins. Provided
First Student	\$176.00	\$190.00	\$100.00	\$45.00/hour (3 hr. Min.)	Yes 10 vehicles	\$18.00/ hour	Yes	Yes
Grand Prairie Transit	\$181.00	\$196.75	\$105.00	\$46.88/hour	Yes Unlimited	\$19.00/ hour	Yes	Yes

The tables below compare First Student and Grand Prairie based on anticipated 2018 day camp needs.

<b>First Student</b>						
	Daily Rate	# Routes	# Days	# Hours	# Field Trips	Total
PU/DO	\$ 176.00	2	32			\$ 11,264.00
PU/DO	\$ 176.00	1	36			\$ 6,336.00
PU/DO	\$ 176.00	4	18			\$ 12,672.00
D-T-D Routes	\$ 190.00	4	18			\$ 13,680.00
After Care	\$ 100.00	2	36			\$ 7,200.00
Field Trips	\$ 45.00		0	5	45	\$ 10,125.00
Bus Aids	\$ 18.00	1	32	4		\$ 2,304.00
						\$ 63,581.00
<b>Grand Prairie Transit</b>						
	Daily Rate	# Routes	# Days	# Hours	# Field Trips	Total
PU/DO	\$ 181.00	2	32			\$ 11,584.00
PU/DO	\$ 181.00	1	36			\$ 6,516.00
PU/DO	\$ 181.00	4	18			\$ 13,032.00
D-T-D Routes	\$ 196.75	4	18			\$ 14,166.00
After Care	\$ 105.00	2	36			\$ 7,560.00
Field Trips	\$ 46.88		0	5	45	\$ 10,548.00
Bus Aids	\$ 19.00	1	32	4		\$ 2,432.00
						\$ 65,838.00



History:

Grand Prairie Transit was awarded the bid in 2013, 2015, 2016 and 2017. First Student was awarded the bid in 2011, 2012 and 2014. NWSRA has had very positive experiences working with both Grand Prairie Transit and First Student.

NWSRA budgeted \$58,383.00 for commercial transportation in 2017. The actual expenses were \$49,184.86. This is due to primarily to one less door-to-door route and combining two Day Camp After Care routes with already established routes. Additionally, one route ended a week early due to camper's attendance.

Reference Checks:

First Student provided reference contacts from Heritage YMCA, Northbrook Park District and Lily Cache Special Recreation Association. All three references were contacted and provided favorable feedback.

**Motion:** To accept the low bid from First Student and to budget **\$63,581.00** for 2018 Day Camp Commercial Transportation.

G:\NWSRA\daycamp\Transportation\Commercial Transportation\BUSBID\Bid Summary\Bid summary 2017.doc

To: Tony LaFrener, Chair  
From: Tracey Crawford, NWSRA Executive Director  
Re: Surplus Ordinance  
Date: November 15, 2017

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A surplus ordinance request is attached for Board approval to dispose of used office furniture.

Motion to approve the Surplus Ordinance as presented.

**NORTHWEST SPECIAL RECREATION ASSOCIATION  
ORDINANCE #O2017-4**

**AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE CONVEYANCE OR  
SALE OF SURPLUS PERSONAL PROPERTY OF THE NORTHWEST SPECIAL  
RECREATION ASSOCIATION COOK COUNTY, ILLINOIS**

**WHEREAS**, the Northwest Special Recreation Association, Cook County, Illinois (“Park District”) owns personal property as described in Addendum A. hereinafter known as the “Property,” and

**WHEREAS**, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22)(“Code”), the Park District is authorized to sell, convey or donate any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary, useful to, or for the best interests of the Park District; and

**WHEREAS**, the Board of Park Commissioners (“Board”) has reviewed a staff report finding that the Property is no longer useful to the Park District and recommending its sale, donation or disposal and the Board concurs with that recommendation.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Park Commissioners of the Northwest Special Recreation Association, Cook County, Illinois, as follows:

**Section 1.** The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them into this Ordinance by this reference.

**Section 2.** The Board finds that the Property is no longer necessary and useful to the Park District and declares it to be for the best interests of the Park District and its residents to dispose of the Property in the following manner:

Sell the Property to the highest bidder.

or

Trade-In the Property

or

Donate the Property to such person or entity that will make use of the equipment.

or

Dispose of the Property if the District is unable to sell or donate identified equipment.

**Section 3.** The seller, Northwest Special Recreation Association, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. The Northwest Special

Recreation Association neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said items.

The buyer agrees to purchase said items in an “**as is**” condition with all faults. The buyer understands that the seller does not expressly or implicitly warrant that the said items meet or comply with any applicable safety standards (examples: ASTM, OSHA, CPSC). The buyer is solely responsible for determining that the said items are appropriate for any and all particular uses.

The buyer further agrees to indemnify, hold harmless and defend the Northwest Special Recreation Association and its officers, agents and employees from any and all claims resulting from injuries, damages and losses arising out of, connected with, or in any other way associated with the use of said items.

**Section 4.** The Board authorizes and directs the Executive Director take such action necessary to sell, donate or dispose of the Property as herein authorized.

**Section 5.** This ordinance shall be in full force and effect from and after its adoption as provided by law.

Adopted this 15th day of November, 2017.

Ayes:

Nays:

Absent:

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Chairman, Tony LaFrener  
Board of Trustees  
Northwest Special Recreation Association

ATTEST:

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Secretary Tracey Crawford  
Board of Trustees  
Northwest Special Recreation Association

STATE OF ILLINOIS     )  
                                  )  
COUNTY OF COOK     )     SS.

SECRETARY’S CERTIFICATE

I, Tracey Crawford, do hereby certify that I am Secretary of the Board of Trustees of the Northwest Special Recreation Association, Cook County, Illinois, and as such official I am keeper of the records, ordinances, files and seal of said Agency; and,

**I HEREBY CERTIFY** that the foregoing instrument is a true and correct copy of:

AN ORDINANCE authorizing and providing for the conveyance or sale of surplus personal property of the Northwest Special Recreation Association, Cook County, Illinois

adopted at a duly called Regular Meeting of the Board of Trustees of the Agency, held at the Park Central, in said Agency at 10:30 a.m. on the 15<sup>th</sup> day of November, 2017.

**I FURTHER CERTIFY** that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

**IN WITNESS WHEREOF**, I hereunto affix my official signature and the seal of the Northwest Special Recreation Association, Rolling Meadows, Illinois this 15<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Tracey Crawford, Secretary  
Board of Trustees  
Northwest Special Recreation Association

(SEAL)

Equipment or Item Name	Description of Asset	Method of Disposal (if known)	Fair Value	staff initials
3 Matching Office Desks	L- Shaped, 5 drawers, cream paint and cream laminate, 62" L, 29" W	Disposal	\$0.00	JKF
2 Matching Dividing Panels	One L-Shaped dividing panel, One T-Shaped dividing panel, cream material, 64" H, with adjustable shelf.	Disposal	\$0.00	JKF
2 Matching Office Desks	L-shaperd Corner Desk, 4 drawers, blue paint with cream laminate, 24" W, 89" L, 85" L	Disposal	\$0.00	JKF
1 Office Table	Adjustable drafting table, blue paint, cream laminate, 30" W, 60" L	Disposal	\$0.00	JKF
2 Desk Chairs	Chairs in disrepair	Disposal	\$0.00	JKF
5 shelving Units	Blue metal shelves, 7' high, in poor condition, bent	Disposal	\$0.00	JKF

**To: Tracey Crawford, Executive Director**  
**From: Brian Selders, Superintendent of Communications & IT**  
**Re: Summary of Memo regarding RFP for IT Services Recommendation**  
**Date: October 19, 2017**

Attached for your review is the recommendation regarding the RFP for IT Services. NWSRA has worked with Excalibur Technology for 6 years. Throughout the working relationship, it has become evident that the engineers are knowledgeable and that overall support is sufficient to maintain and upgrade NWSRA systems as needed.

After review of the proposals, staff are recommending to move forward with Excalibur Technology as the IT support vendor from January 1, 2018 to January 1, 2021.

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Motion to accept the recommendation of the staff to proceed with Excalibur Technology as the vendor selected within the RFP for IT Services.

**To: Tracey Crawford, Executive Director**  
**From: Brian Selders, Superintendent of Communications & IT**  
**Re: RFP for IT Services Recommendation**  
**Date: October 19, 2017**

In September, staff sent the Request for Proposal (RFP) for IT services to be contracted from January 1, 2018 through January 1, 2021. NWSRA requires support for two locations, 62 computers and three servers running on the Microsoft Windows platform. The RFP outlined the need for workstation, network and server management to maintain these systems and provide support as necessary. The RFP also outlines the need for services including:

- Workstation management
- Network management
- Server management
- Spam filtering
- On-site support
- Unlimited phone and live remote support
- 24x7x365 emergency support
- Automated reporting
- Procurement assistance with technology related purchases
- And more

Attached for your review are the full specifications included in the RFP for necessary support. The growth of utilization of technology by the agency has resulted in decreased administrative costs throughout the agency over the years. At the same time, the growth has also resulted in an increased need of expert technical support to maintain these systems. In reviewing the proposals, the following points were considered:

- Proven track record of the vendor
- Ability to meet criteria stated within the proposal
- Pricing of the bid response

Attached for your review is the pricing for the RFP submitted by the vendors. NWSRA has worked with Excalibur Technology for 6 years. Throughout the working relationship, it has become evident that the engineers are knowledgeable and that overall support is sufficient to maintain and upgrade NWSRA systems as needed.

After review of the proposals, staff are recommending to move forward with Excalibur Technology as the IT support vendor from January 1, 2018 to January 1, 2021.



NWSRA Request for Proposal: IT Services

<b>RFP Results- IT Bid</b>				
<b>Vendor</b>	<b>Cost/month</b>	<b>Total for 36 month Period</b>	<b>After hours/Emergency support</b>	<b>Other</b>
ACT Network Solutions	\$5,845.00	\$210,420.00	\$187.50	
Advanced Intelligence Engineering	\$5,230.00	\$188,280.00	\$120.00	4343.90- Barracuda appliance + 3 year EU + IR
All Covered/Konica Minolta	\$5,261.00	\$189,396.00	\$230.00	\$5,261 onboarding fee
<b>Excalibur Technology</b>	<b>\$4,122.45</b>	<b>\$148,408.20</b>	<b>\$262.50</b>	
Higher Ground Managed Services	\$4,455.00	\$160,380.00	\$165.00	
Ideal Tech 247	\$3,968.00	\$142,848.00	N/A	
Level 4 IT	\$4,795.00	\$230,160.00	Included	
Midco	\$6,041.93	\$217,509.48	\$255.00	

## **SPECIFICATION FOR INFORMATION TECHNOLOGY SUPPORT SERVICES – 2018-2020**

**\*\*All bidders must have Errors and Omissions Insurance\*\***

NWSRA has three locations

- Main location: 3000 W. Central Rd., Rolling Meadows, IL 60008
- Remote location: 3705 Pheasant Drive, Rolling Meadows, IL 60008
- Remote location: 1919 Walnut Ave., Hanover Park, IL 60133

### **Workstation Management**

NWSRA has 62 computer workstations along with four backup computers. NWSRA requires that its Information Technology support company provide the following services for each workstation:

- 2 Hour Guaranteed Response Time
- 24x7x356 Monitoring & Automated Reporting
- Microsoft® Application Support
- Unlimited Phone Support for Microsoft® Applications
- Unlimited Remote Control Support for Microsoft®
- Online Asset Management
- Online Ticket Support System
- Online Software License Management
- Advanced Desktop Optimization & Management
- Anti-Virus & Anti-Spyware Management
- Software Patch Management for Microsoft Applications

All workstations run on Windows 7 and above

### **Network Management**

NWSRA requires that its Information Technology support company provide the following services for Network management - All switches, firewalls, routers, wireless access points, printers, VPN management, ISP management, and Web Hosting:

- 1 Hour Guaranteed Response Time
- 24x7x356 Monitoring & Automated Reporting
- Purchasing Assistance for Replacement Equipment
- Router Management
- Firewall Management
- VPN Management
- 24x7 Remote Emergency Support
- Assigned Engineer
- Assigned Chief Technology Officer
- ISP Management
- Web Hosting Support
  - o NWSRA currently uses GoDaddy for its web hosting. Would need IT company engineers to problem solve with GoDaddy in case of technical issues.
- 3rd Party Vendor Management / Notify Vendor of Issue
- Disaster Recovery Review
- Annual Technology Plans
- Web Hosting Services (IIS + MySQL)
- E-mail Spam and Virus Filtering
- Unlimited On-Site Support for Covered Events
- Asset Lifecycle Management
- Asset Reporting
- All maintenance and updates to the servers and network needs to be included (Both on-site and remote)
- DNS, Registrar, Web Hosting Management (3rd Party)

### **Server Management**

NWSRA has four (4) total servers currently in use. One (1) Physical VMware Server that hosts two (2) Virtual Servers (SBS 2011 and Oracle). One (1) Physical Management Server and one (1) Physical Replication Server. SBS server does use Microsoft Exchange. NWSRA requires that its Information Technology support company provide the following services for all servers:

- 1 Hour Guaranteed Response Time
- 24x7x356 Monitoring & Automated Reporting
- Service Availability Monitoring

- Event Log Monitoring
- Log File Maintenance
- Drive Space Monitoring
- Backup Monitoring
- Printer Queue & Availability Monitoring
- Server Patch Management
- Unlimited Phone Support
- Unlimited Remote Control Support
- 24x7 Remote Emergency Support
- User Account Administration
- File Sharing Permission Administration
- Anti-Virus & Anti-Spyware Management
- All maintenance and updates to the servers and network needs to be included (Both on-site and remote)
- Hard Drive Imaging Included
  - o NWSRA owns a NAS and backups occur through Veeam
  - o On the main server (NWSRA-DC01), backup is approximately 1.1 TB
  - o On the virtual server (NWSRA-ORC01), backup is approximately 260GB

All hardware is owned by NWSRA.

### **Additional Supports Required**

- Extended hardware and parts warranty coverage on all servers
- Must provide spam filtering for all mailboxes
- Data center owned and operated by IT company. It cannot be outsourced.
- Spam filtering using Barracuda hardware
- 12 additional on-site hours per month dedicated to our task list items
- Procurement assistance with any technology related purchase

### **Software NWSRA uses and Bidder must be proficient with:**

- Adobe Creative Suite
- Adobe Premier Elements
- Microsoft Exchange
- Boardmaker
- iCloud
- Dropbox
- Mozilla Firefox
- Google Chrome
- Internet Explorer
- Quickbooks
- SQL Developer
- Oracle
- VMware
- Veeam

# **X. Information /Action Items**

[Return to home](#)



**Preliminary Notice of Illinois Municipal Retirement Fund  
Contribution Rate for Calendar Year 2018**

Date April 2017

Employer name NORTHWEST SPEC REC ASSN

Employer No. 05436

**The employer rate below is based on a 10 year amortization period for most employers. Overfunded employers will receive a letter outlining options available to accelerate the amortization of their overfunding (which reduces rate) if they so choose.**

Your IMRF contribution rates on all earnings paid to IMRF members and employer rate in the 2018 calendar year are as follows:

	<b>IMRF Contributions</b>
	<b>Regular</b>
<b>Member Contributions</b> (tax-deferred) .....	4.50%
<b>Employer Contributions</b>	
• <b>Retirement Rate</b>	
Normal Cost .....	6.51%
Funding Adjustment <over> under .....	4.87%
Net Retirement Rate .....	11.38%
• <b>Other Program Benefits</b>	
Death .....	0.05%
Disability .....	0.07%
Supplemental Benefit Payment .....	0.62%
Early Retirement Incentive .....	0.00%
• <b>TOTAL EMPLOYER RATE</b> .....	12.12%

The Final Notice of IMRF Contribution Rates for Calendar Year 2018 will be posted in November 2017. If you have any questions regarding this preliminary rate notice, please contact the IMRF Employer Account Analyst at 1-800-ASK-IMRF.

**This is for information only and no action is required by the Board.**

NORTHWEST SPEC REC ASSN  
TRISHA D. BREITLOW, SUPERINTENDENT ADMIN SERVICES  
3000 CENTRAL RD Ste 205  
ROLLING MEADOWS IL 60008-2551



*We exist to provide outstanding opportunities through recreation for children and adults with disabilities.*

## **Northwest Special Recreation Association 2018 Committee/Task Force Assignments**

### **EXECUTIVE COMMITTEE**

**Diane Hilgers, Chair**  
**Jay Morgan, Vice Chairman\*\***  
**Tony LaFrener, Past Chair**  
**Ryan Risinger, Personnel Committee Chair**

### **SPECIAL LEISURE SERVICES FOUNDATION**

**Amy Charlesworth, Organizational Treasurer**  
**Dennis Stein**  
**Mike Clark**  
**Tony LaFrener**

### **PERSONNEL COMMITTEE**

**Ryan Risinger, Chair**  
**Dean Bostrom**  
**Jan Buchs**  
**Bret Fahnstrom**  
**Rick Hanetho**  
**Rita Fletcher**

### **FINANCE COMMITTEE**

**Jay Morgan, Chair**  
**Bob Dowling**  
**Tom Busby**  
**Rick Wulbecker**  
**Dan Malartsik**  
**Christina Ferraro**

### **ADA COMPLIANCE PROJECT COMMITTEE**

**Tom Pope**  
**Gary Buczkowski**  
**Ryan Risinger**  
**Amy Charlesworth**

**\*\*The Vice Chair for the NWSRA Board also serves as the Finance Committee Chair. Updated 11/8/16**

*An extension of the local park districts serving*

*Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect  
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling*

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3000 West Central Road, Suite 205 • Rolling Meadows, IL 60008 • VOICE 847/392-2848 • FAX 392-2870 • TTY 392-2855 • [www.nwsra.org](http://www.nwsra.org)



*"We exist to provide outstanding opportunities through recreation for children and adults with disabilities."*

**NWSRA/SLSF  
Board Meeting Schedules - Calendar Year 2018**

**Northwest Special Recreation Association**

- December 13, 2017      Annual Meeting – Public Hearing for FY 2018 Budget  
(Second Wednesday) - Due to the Holiday Luncheon  
Meeting held @ Chandlers, Schaumburg, IL
  
- January 24, 2018      Year in Review (Fourth Wednesday due to IPRA Conference)
  
- March 21, 2018      (Third Wednesday)
  
- May 23, 2018      (Fourth Wednesday)
  
- July 25, 2018      (Fourth Wednesday)
  
- September 19, 2018      (Third Wednesday due to NRPA Conference)
  
- November 14, 2018      (Second Wednesday) – Due to the Thanksgiving Holiday
  
- December 12, 2018      (Second Wednesday) – Due to the Holiday Luncheon  
Meeting held @ Holiday Luncheon location - Public Hearing for FY 2019 Budget

**NOTE: All meetings will begin at 10:30 a.m.**, at Park Central, 3000 Central Road, Rolling Meadows, unless otherwise indicated.

**Special Leisure Services Foundation**

- January 16, 2018      Annual Meeting (Third or Fourth Tuesday due to  
the IPRA Conference)
  
- May 15, 2018      (Third Tuesday)
  
- October 16, 2018      (Third Tuesday)
  
- December 12, 2018      Holiday Luncheon (Second Wednesday)

**NOTE: All meetings will begin at 3:30 p.m.**, at Park Central, 3000 Central Road, Rolling Meadows, unless otherwise indicated.

\*\*\*\*\*

Anyone who plans to attend a meeting, and who requires a special accommodation due to a disability, should contact NWSRA 48 hours in advance of the meeting.



COURTESY OF KARYN EMERALDA

Golfers from throughout the Northwest suburbs celebrated 25 years of opening doors of opportunity for children and adults with disabilities at the Special Leisure Services Foundation's Women's Golf Outing.

## Women create change at Special Leisure Services Foundation's golf outing

Submitted by Brian Selders

For 25 years, women from throughout the Northwest suburbs have convened to create change in their communities.

Over the years, the annual Special Leisure Services Foundation Women's Golf Outing has opened new doors of opportunity for children and adults with disabilities to recreate in their home communities.

As the fundraising arm of Northwest Special Recreation Association, SLSF once again hosted this event Thursday, Aug. 31, at Old Orchard Country Club in Mount Prospect.

SLSF President Tracey Crawford stated that, due to the support of so many attendees of the Women's Golf Outing, this "translates into extra scholarships, safer vehicles, more support for Lightning athletes, better adapted equipment, and quality inclusion opportunities for individuals to recreate within their home park district programs."

NWSRA is a partnership of 17 Northwest suburban park districts, and provides recreational programs so that children and adults with disabilities have the opportunity to have fun, make friends, be included, go new places, learn new things and celebrate their lives.

The outing boasted its annual Caddy Auction,

complete with costumes and an energy-packed room. After the auction, golfers teed off to support NWSRA programs while enjoying lunch, hors d'oeuvres, drinks, prizes and more.

The event was sponsored by several local companies and organizations, including Old Orchard Country Club, Midori Banquets, Village Bank & Trust and Daily Herald.

For information on fundraising opportunities with SLSF, visit [www.slsf.me](http://www.slsf.me).

NWSRA is a nonprofit organization that has enriched the lives of children and adults with disabilities throughout 17 Northwest suburbs of Chicago by providing outstanding recreational opportunities in a safe, supportive and social setting for more than 40 years.

NWSRA holds the distinction of Distinguished Accredited Agency from the Illinois Park and Recreation Association, and won the National Recreation and Park Association Excellence in Inclusion Award in 2013 for national leadership in diversity and inclusion initiatives.

If you are interested to learn more about NWSRA's programs and success stories, visit [www.nwsra.org](http://www.nwsra.org) or contact Brian Selders at (847) 392-2848.

• Submit Your News at [www.dailyherald.com/share](http://www.dailyherald.com/share)

Daily Herald  
Section 5  
Page 2  
9/13/17



Daily Herald  
Section 5  
Page 2  
11/1/17

## Fundraisers

*Events that raise money for some type of charity, including galas, golf outings, shopping events, charity auctions, etc. Deadline is two weeks before event date.*

**Special Leisure Services Foundation Celebrate Ability Gala:** 6 p.m. Friday, Nov. 3, Chevy Chase Country Club, 1000 N. Milwaukee Ave., Wheeling. Special Leisure Services Foundation will host its annual Celebrate Ability Gala to support Northwest Special Recreation Association's recreational programs for children and adults with disabilities. \$100. For tickets, visit [e.gesture.com/events/5IP](http://e.gesture.com/events/5IP).

**Fall Back Brew Fest:** Noon to 5 p.m. Saturday, Nov. 4, Palatine Aquatic Center Parking Lot, 40 E. Palatine Road, Palatine. Sample nearly 150 beers from more than 50 breweries. Hosted by the Palatine Jaycees. VIP \$40; general admission \$30; designated driver \$10. tickets. [beerfests.com](http://beerfests.com).

**Elk Grove Rotary Club Trivia**

**Night:** 6:30-10:30 p.m. Saturday, Nov. 4, Living Hope Church, Elk Grove Village. Elk Grove Rotary Club presents its first Trivia Night to benefit the club's scholarship program. Sign up as a team of eight for \$160 or individually and get placed on a team for \$25. There will be 10 rounds of trivia with a cash prize for best score and another prize for the best table theme. There will also be a split the pot raffle and games between rounds for prizes. For details, email [jpeterman@lossmaneyecare.com](mailto:jpeterman@lossmaneyecare.com) or sign up at [egrotarytrivianight.eventbright.com](http://egrotarytrivianight.eventbright.com).

**St. Martin's Paisley Bag Bingo:** Noon Saturday, Nov. 4, St. Martin's Episcopal Church, 1095 Thacker St., Des Plaines. Second annual "Paisley Bag Bingo," a day of games and prizes to benefit the church. Doors open at noon, games begin 1 p.m. Attendees will enjoy 12 bingo games, each with an authentic Vera Bradley bag as the prize. A silent auction will also be avail-

able, including items such as restaurant gift cards, museum passes and gift baskets. With only 75 tickets available, they are sure to go fast. Tickets are \$20 and are available via PayPal at [www.saintmartinschurchdp.org](http://www.saintmartinschurchdp.org) or by calling (847) 824-2043.

**'Midnight at Moulin Rouge' Gala:** 6 p.m. Saturday, Nov. 4, Gene & Georgetti, Rosemont. Park Ridge Civic Orchestra will host its annual fundraising gala, "Midnight at Moulin Rouge." Join for an evening of drinks, dining and dancing; raffle and silent auction prizes, including sports memorabilia; and entertainment by Lynnette School of Dance and the Jacobi Family Jazz Quartet with Abigail Riccards. Proceeds support the orchestra's mission of making the professional concert experience affordable and convenient to people of all ages. Tickets are \$125 per person. For information and to purchase tickets, visit [www.parkridgecivicorchestra.org](http://www.parkridgecivicorchestra.org) or call (847) 692-7726.

# Crespo visits PURSUIT facility in Hanover Park

Programs at site are geared to adults with disabilities



Aidan Kurceu, left, Kelsey Glazik, Robin McNaughton, Amaris Torices, State Rep. Fred Crespo, NWSRA Adult Day Program Coordinator Trisha Palmieri, NWSRA Program Specialist Jordan Ross, and Hanover Park Park District Executive Director Rick Wulbecker. (Courtesy of the office of State Rep. Fred Crespo)

Image 1 of 2

[NEXT IMAGE >](#)

State Rep. Fred Crespo, a Democrat from Hoffman Estates, joined staff and volunteers from the Hanover Park Park District, Northwest Special Recreation Association and Clearbrook recently to visit the new PURSUIT Adult Day Program facility in Hanover Park.

“Individuals with disabilities are cut off from receiving services from public school districts at the age of 22, and many families in our community that are desperately in need of services often don’t have the financial means to provide them,” said Crespo.

“That’s why I took action and voted for a bipartisan, balanced budget that ensures programs like these are funded. So I want to thank the Hanover Park Park District board and Executive Director Rick Wulbecker for working to provide a PURSUIT facility in the Hanover Park community.”

Two of the largest service providers for individuals with disabilities in the Northwest suburbs, Clearbrook and Northwest Special Recreation Association recently began their PURSUIT Adult Day Program operations in the Hanover Park community.

The program serves adults with disabilities who have transitioned out of high school and are in need of services. In the past, PURSUIT programs have brought in specialty instructors to teach classes on subjects ranging from cooking to computer skills and dog training.

Its goal is to provide a unique experience for its participants through collaboration with local businesses and community organizations.

The program is approved by the Department of Human Services, and participants can use Medicaid waiver funding to help cover costs. Through the collaboration of state agencies and future donations, all costs related to it, including the facility, staff and supplies, will be fully funded for years to come.

For information on the PURSUIT Adult Day Program, individuals can visit [www.nwsra.org/pursuit](http://www.nwsra.org/pursuit).

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Rolling Meadows, IL: This Brilliant Company Is Disrupting A \$200 Billion Industry

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