



*We exist to provide outstanding opportunities through recreation for children and adults with disabilities.*

**November 17, 2021**  
**10:30 a.m. Regular Meeting**  
Park Central Conference Room  
3000 W. Central Road  
Rolling Meadows, IL

## **AGENDA**

- I. Call to Order
  - A. Roll Call
  
- II. Introduction of Guests:
  - A. Anne Kiwala – Superintendent of Development
  - B. Michelle Bins – PFM Investment Update
  
- III. Public Comment
  
- IV. Approval of Agenda
  
- V. Approval of Consent Agenda – Pages – 3-63
  - A. Approval of Minutes, September 29, 2021
  - B. NWSRA Financial Reports, October 31, 2021
    - 1. PFM Account Statement
    - 2. NWSRA & SLSF Organizational Cash Overview
    - 3. NWSRA Budget vs. Actual
    - 4. SLSF Budget vs. Actual
    - 5. NWSRA Balance Sheets
    - 6. SLSF Balance Sheets
    - 7. Benjamin F Edwards Account Statement
    - 8. 3<sup>rd</sup> Quarter Update
  - C. Warrant:
    - 1. #10 dated 10/31/21 - \$ 238,587.37
    - 2. #11 dated 11/17/21 - \$ 108,318.27
  - D. Bi-Weekly Payroll:
    - 1. 09/24/21 - \$92,153.74
    - 2. 10/01/21 - \$67.48
    - 3. 10/08/21 - \$102,903.69
    - 4. 10/22/21 - \$95,526.08
    - 5. 11/05/21 - \$99,685.98
  - E. ADA Compliance Projects:
    - 1. Elk Grove Park District – \$195,811.04
      - a. Pavilion – Routes and Surfaces – push button door entry upgrade - \$6,950
      - b. Hattendorf – Recreation Facilities/Routes and Surfaces - \$62,999
      - c. Hattendorf – Communications - \$13,934.54
      - d. Community Athletic Fields – Routes and Surfaces - \$57,056
      - e. Administration – Transportation - \$54,871.50
    - 2. Mount Prospect Park District – \$79,682.06

*An extension of the local park districts serving*

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect  
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

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- a. Westbrook School – Playgrounds, Climber Replacement and transfer station - \$2,240.50
    - b. Golf Club – Communications – GPS - \$7,071.56
    - c. Golf Club – Facilities - Golf Cart - \$69,370
    - d. Community Center – Assembly Areas – ADA compliant viewing - \$1,000
  - 3. Palatine Park District - \$279,159
    - a. Maple Park – Recreation Facilities/Routes and Surfaces
- VI. Correspondence
  - A. Written
  - B. Oral
- VII. Staff Reports – Pages – 64-72
  - A. Program Report
  - B. Marketing and P/R Report
  - C. SLSF
    - 1. Holiday Luncheon Update
  - D. Directors Report – Oral
- VIII. Old Business – Pages 73-82
  - A. Health/Merit Survey Update
  - B. Other
- IX. New Business – Pages – 83-93
  - A. PFM – Investment Update – Michelle Bins
  - B. Park District Staff Member Benefits Usage/NWSRA Member District Staff Benefits
  - C. Surplus Ordinance O2021-1
  - D. Bus Bids
  - E. Transportation Bids
  - F. Other
- X. Information/Action Items – Pages – 94-97
  - A. Personnel Committee Update
    - 1. Minutes
    - 2. Staff Updates
    - 3. Proposed Salary Ranges
    - 4. Part-Time Salary Ranges
    - 5. Proposed Health Insurance
    - 6. Merit Pool
  - B. Finance Committee Update
    - 1. Minutes
    - 2. Proposed Budget Documents and Assumptions
    - 3. PYE2021 Budget Summary
    - 4. Proposed FY2022 Budget Summary
    - 5. NWSRA Policy Updates
      - a. Capital Policy
      - b. Fund Balance Policy
  - C. IMRF Contribution Rate 2022
  - D. NWSRA 2022 Committees
  - E. 2022 Board Meeting Schedule
  - F. Other
- XI. Closed Session
- XII. Action as a result of Closed Session
- XIII. Adjournment

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