



We exist to provide outstanding opportunities through recreation for children and adults with disabilities.

September 11, 2019
10:30 a.m. Board Meeting
Park Central Conference Room
3000 Central Road, Rolling Meadows, IL

Agenda

- I. Call to Order
Roll Call

- II. Introduction of Guests
 - A. Brianna Assad – Intern
 - B. Anita Trzebunia – Intern
 - C. Georgia Klotz – Program Specialist
 - D. Morgan Wirkus – Program Specialist
 - E. David Yurik – Program Specialist
 - F. Dustin King – Operations Coordinator
 - G. Jessica Lamb – Foundation Manager
 - H. Liz Thomas – 15 year longevity/Senior Manager

- III. Public Comment

- IV. Approval of Agenda

- V. Approval of Consent Agenda – Pages - 3-56
 - A. Approval of Minutes – July 24, 2019
 - B. NWSRA Financial Reports – August 31, 2019
 - 1. PFM Account Statement
 - 2. NWSRA & SLSF Organizational Cash Overview
 - 3. NWSRA Budget vs. Actual
 - 4. SLSF Budget vs. Actual
 - 5. NWSRA Balance Sheets
 - 6. SLSF Balance Sheets
 - 7. Benjamin F Edwards Account Statement
 - C. Warrant:
 - 1. #8 dated August 31, 2019 - \$223,335.13
 - 2. #9A dated September 11, 2019 - \$31,540.39
 - D. Bi-Weekly Payroll:
 - 1. Pay Period Ending – 7/07/19 \$193,977.60
 - 2. Pay Period Ending – 7/21/19 \$255,508.40
 - 3. Pay Period Ending – 8/4/19 \$256,552.79
 - 4. Pay Period Ending – 8/18/19 \$131,803.22
 - E. ADA Compliance Projects:
 - a. None

- VI. Correspondence
 - A. Written
 - B. Oral

An extension of the local park districts serving

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

- VII. Staff Reports – Pages - 57-64
 - A. Program Report
 - B. Marketing and P/R Report
 - C. SLSF Report
 - D. Directors Report - Oral

- VIII. Old Business – Pages - 65-82
 - A. NWSRA Project Updates
 - 1. Snoezelen Sensory Room at Mount Prospect
 - 2. Dream Lab Accessible Technology Center at Rolling Meadows
 - 3. Community Sensory Garden at Hanover Park
 - B. NWSRA Programming Space 4 – Wheeling Update – Oral Report
 - C. 2019 Member District Annual Assessment Approval
 - D. Other

- IX. New Business – Pages - 83-87
 - A. Audit Bid
 - B. Power DMS
 - C. Human Resources Information System
 - D. Other

- X. Information/Action Items – Pages - 88-90
 - A. Other/Misc.

- XI. Closed Session

- XII. Action as a result of Closed Session

- XIII. Adjournment



- Teamwork:** Support each other and work together
- Respect:** Be open, honest and kind
- Enthusiasm:** Exceed expectations
- Collaboration:** Combine resources to achieve common goals
- Communication:** Listen, share and adapt



To be a leading force, creating greater options that enrich the life experience of the participants, families and communities we serve

V. Consent Agenda

[Return to Home](#)

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE NORTHWEST SPECIAL RECREATION ASSOCIATION
HELD AT THE NWSRA ADMINISTRATIVE OFFICES
3000 W. CENTRAL ROAD, ROLLING MEADOWS, IL
ON THE 24th DAY of July 2019 AT 10:30 A.M.**

Chairman Morgan called the meeting to order at 10:30 a.m. Executive Director Crawford took roll call. The following members of the Board were present: Brian Meyer, Arlington Heights Park District; Rita Fletcher, Bartlett Park District; Ryan Risinger, Buffalo Grove Park District; Ben Curcio, Elk Grove Park District; Bob O'Brien, Hanover Park Park District; Craig Talsma, Hoffman Estates Park District; Jim Jarog, Mount Prospect Park District; Christina Ferraro, Prospect Heights Park District; Bret Fahnstrom, River Trails Park District; Amy Charlesworth, Rolling Meadows Park District; Diane Hilgers, Salt Creek Park District; Tony LaFrenere, Schaumburg Park District; Jay Morgan, South Barrington Park District; Larry Piekarz, Streamwood Park District and Jan Buchs, Wheeling Park District.

Absent: Robert Dowling, Mike Clark

Also present: Tracey Crawford, Executive Director; Darleen Negrillo, Superintendent of Administrative Services; Brian Selders, Superintendent of Communications and IT; Nanette Sowa, Superintendent of Development; Andrea Griffin, Superintendent of Recreation; Cathy Splett, Foundation Manager; and Jessica Vasalos, Administrative Manager as recording secretary.

Chairman Morgan requested a moment of silence in memory of former Board member, Larry Wheeler.

Introduction of Guests

None

Public Comment

None

Agenda

Chairman Morgan asked for a motion to approve the agenda dated July 24, 2019. Trustee Fahnstrom made the motion and Trustee Hilgers seconded the motion to approve the agenda dated July 24, 2019. Upon voice vote the agenda was approved.

Approval of Consent Agenda

Chairman Morgan called for a motion to approve the Consent Agenda of July 24, 2019. Trustee Charlesworth made the motion and Trustee O'Brien seconded the motion to

approve the Consent Agenda dated July 24, 2019. Upon roll being called the vote was as follows:

AYA: Brian Meyer, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Bret Fahnstrom, Amy Charlesworth, Diane Hilgers, Tony LaFrenere, Jay Morgan, Larry Piekarz, Jan Buchs

NAY: None

The motion carried.

Correspondence

Executive Director Crawford stated that a thank you card was received from Superintendent Negrillo for a package sent to her in the hospital. Also received was a thank you note from the Housers for flowers and dinner in honor of Jim Houser's mother who passed away. A thank you note was received from Jessica Vasalos for a gift received for her surgery. ATRA sent a thank you note for NWSRA's participation in the APIED challenge. Julie Clausen sent a thank you note for a remembrance of her sister.

Staff Reports

Program Report

Superintendent Griffin described the Self Advocacy Alliance, funded by the IL Council of Developmental Disabilities and announced that the NWSRA PURSUIT program is the newest member. PURSUIT participants are working on related projects. NWSRA staff are currently looking into developing a group similar NWSRA non-PURSUIT participants.

Marketing and PR Report/Outreach

Superintendent Selders reported that NWSRA took over ATRA's social media on ATRA's Takeover Tuesday. An article appeared in the Daily Herald on Unplug Illinois. Work is currently being done on the NWSRA brand video. Two of the four transportation needs focus groups have been completed. New brochures and flyers are in progress. The volunteer brochure is finished. A question was raised as to where inquiries come from that result in welcome packets being sent. Superintendent Selders replied that they are sent to anyone new to NWSRA, and they have come from a variety of outreach activities.

SLSF

Superintendent Sowa stated that the 2019 fundraising goal is higher than last year and grants and events are planned to help reach the goal. SLSF helped out at the Wheeling Park District Craft Beer and Wine Fest. Funds were donated to SLSF from the Houser family in memory of their mother. The family of Jeff Elko, teacher's aide at Camelot School in Mount Prospect, created a yearly memorial fund/donation for SLSF.

2nd Quarter Financial Reports

Superintendent Negrillo gave an overview of the 2nd quarter financials and explained expenditures that have focused on building security, employee safety, and summer recruitment.

2nd Quarter Outreach Report

Superintendent Selders reported that there are 118 new families so far this year and NWSRA participated in 30 events. He also highlighted various printing projects that have been prepared for NWSRA and SLSF.

2nd Quarter Goals Update

Superintendent Griffin reported that NWSRA has started a full-time mentoring program to promote growth within the NWSRA employee base, and shared some of the program's successes.

Director's Update

Executive Director Crawford reported that, due to recent personnel changes and challenges, she has focused on stabilizing the NWSRA team. She praised her staff and assured the Board that programs and participants have not been affected. A new Foundation Manager has been hired. Applications have been received for the Coordinator position; that position has been revamped to be more of an actual Logistics Coordinator. Executive Director Crawford has been coaching two candidates for the Senior Manager of Special Recreation position.

Old Business

Snoezelen Sensory Room at Mount Prospect

Superintendent Griffin gave a status report on the Snoezelen Room at Mount Prospect. A completion date will soon be determined.

Dream Lab Accessible Technology Center at Rolling Meadows

Superintendent Selders stated that the wrapped walls are up and TVs are in place. Photos are on Facebook. Computer stations are completely accessible. Volunteers from Microsoft will be helping with configuration.

Sensory Garden at Hanover Park

Superintendent Griffin stated that the existing foliage is being removed and preparations are being made for planting. Quotes are currently being obtained. Construction is expected to start next month.

NWSRA Programming Space in Wheeling

Superintendent Griffin reported that PURSUIT Wheeling is expected to open in November. Furniture is being selected and purchased. Currently, there are 48 participants are ready to begin.

New Database Hosting Provider

Superintendent Selders stated that NWSRA will be moving to Drupal, a new database platform, to enhance reporting capabilities and allow for the required customization. Director Meyer raised a question as to if the package includes credit card processing, to which was replied that credit processing is through Authorize.net.

New Business

Prevailing Wage – Resolution R2019-9

Executive Director Crawford directed the Board to decide on whether to prepare a prevailing wage determination for 2020. It was determined that, after much discussion, starting in the year 2020, a prevailing wage will not be brought to the Board. Chairman Morgan called for a motion to approve Resolution R2019-9. Trustee Charlesworth made the motion and Trustee Fahnstrom seconded the motion. Upon roll being called the vote was as follows:

AYA: Brian Meyer, Ryan Risinger, Ben Curcio, Bob O'Brien, Jim Jarog, Christina Ferraro, Diane Hilgers, Bret Fahnstrom, Amy Charlesworth, Tony LaFrenere, Jay Morgan, Larry Piekarz, Jan Buchs

NAY: Rita Fletcher, Craig Talsma

The motion carried.

Member District Minimum Wage Comparison

Executive Director Crawford stated that the minimum wage would not affect the MDAA formula of a 2% ceiling. Employees under 18 were included in NWSRA's calculations for wage increases through 2025. Three scenarios were created. Trustee Talsma asked if the minimum wage will have a tier effect of increases. Superintendent Negrillo replied that there will be 3 salary ranges, beginning at minimum wage and higher amounts for those with greater responsibilities. Tenure is not included. Executive Director Crawford stated that NWSRA's salaries are competitive and the mentoring program encourages aspiration to higher level positions. Trustee LaFrenere asked if some employees want more responsibility but budget won't allow. Executive Director explained various scenarios and how NWSRA handles them.

Executive Director Crawford called for a motion to approve scenario 3 as presented by staff. Trustee Talsma made the motion and Trustee Risinger seconded the motion. Upon roll being called the vote was as follows:

AYA: Brian Meyer, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Bret Fahnstrom, Amy Charlesworth, Diane Hilgers, Tony LaFrenere, Jay Morgan, Larry Piekarz, Jan Buchs

NAY: None

The motion carried.

MDAA Formula

Executive Director Crawford called for a motion to approve the current MDAA formula of 75% EAV and 25% gross population with a 2% ceiling and a 2% floor until 2025.

Trustee Talsma made the motion and Trustee Charlesworth seconded the motion.

Upon roll being called the vote was as follows:

AYA: Brian Meyer, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Bret Fahnstrom, Amy Charlesworth, Diane Hilgers, Tony LaFrenere, Jay Morgan, Larry Piekarz, Jan Buchs

NAY: None

The motion carried.

Member District Annual Assessment Packet

Executive Director Crawford called for a motion to approve the proposed 2020 MDAA increase of 1% as presented. Trustee Fahnstrom made the motion and Trustee Charlesworth seconded the motion. Upon roll being called, the vote was as follows:

AYA: Brian Meyer, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Bret Fahnstrom, Amy Charlesworth, Diane Hilgers, Tony LaFrenere, Jay Morgan, Larry Piekarz, Jan Buchs

NAY: None

The motion carried.

Executive Director Crawford called for a motion to approve each member district taking its proposed 2020 annual assessment to its Board for approval by August 30, 2019.

Trustee Risinger made the motion and Trustee LaFrenere seconded the motion. Upon being called, the vote was as follows:

AYA: Brian Meyer, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Bret Fahnstrom, Amy Charlesworth, Diane Hilgers, Tony LaFrenere, Jay Morgan, Larry Piekarz, Jan Buchs

NAY: None

The motion carried.

Surplus Ordinance O2019-3

Chairman Morgan called for a motion to approve Surplus Ordinance O2019-3 for excess furniture. Trustee Risinger made the motion and Trustee Fahnstrom seconded the motion. Upon being called, the vote was as follows:

AYA: Brian Meyer, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Bret Fahnstrom, Amy Charlesworth, Diane Hilgers, Tony LaFrenere, Jay Morgan, Larry Piekarz, Jan Buchs

NAY: None

The motion carried.

Information/Action Items

PDRMA 2018 PATH Summary

Superintendent Negrillo reported on results that employees have achieved for 2018. Coaching sessions have increased. Forty-one percent of employees participate in at least one PATH challenge. The Locomotion Challenge will soon take place. A focus on diabetes has helped the cholesterol issues; glucose levels have decreased.

Capital Funding Update

Superintendent Selders announced that NWSRA's request for funding has been approved for the ADA transition plan items.

Nanette Sowa Retirement Letter – Proclamation 2019-4

Chairman Morgan, on behalf of the Board, recognized Superintendent Sowa for her 30 years of dedicated service and contributions to NWSRA and wished her well on her retirement.

Barb Bassett Retirement Letter – Proclamation 2019-3

Chairman Morgan, on behalf of the Board, recognized Barb Bassett for her 30 years of dedicated service and contributions to NWSRA and wished her well on her retirement.

Cathy Splett – Superintendent of Development

Executive Director Crawford announced that Cathy Splett is the new Superintendent of Development, beginning August 1, succeeding Nanette Sowa.

Adjournment

After no further business, Chairman Morgan called for a motion to adjourn. Trustee Risinger made the motion and Trustee Fahnstrom seconded the motion to adjourn the July 24, 2019 meeting at 11:46 pm. Upon voice vote, the motion carried.

Secretary



Account Statement - Transaction Summary

For the Month Ending **July 31, 2019**

NORTHWEST SPECIAL RECREATION ASSOCIATION - INVESTMENT HOLDING ACCOUNT -

Illinois Portfolio, IPDLAF+ Class	
Opening Market Value	14,138.38
Purchases	112,998.83
Redemptions	(110,188.46)
Unsettled Trades	0.00
Change in Value	0.00

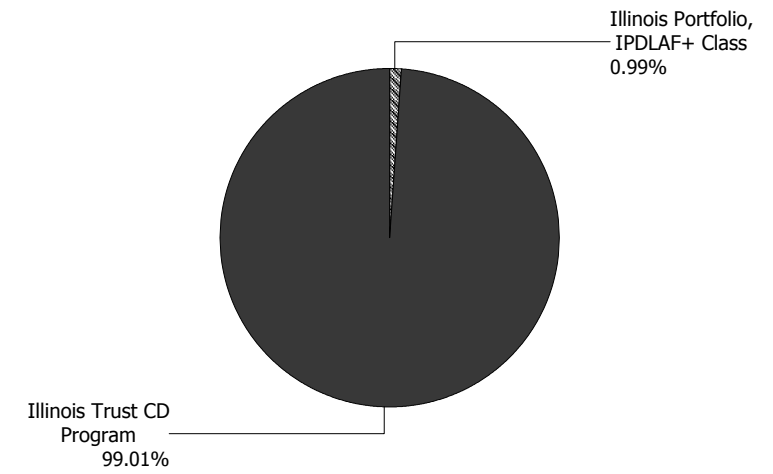
Closing Market Value	\$16,948.75
Cash Dividends and Income	28.83

Illinois Trust CD Program	
Opening Market Value	1,694,000.00
Purchases	110,000.00
Redemptions	(110,000.00)
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$1,694,000.00
Cash Dividends and Income	2,970.00

Asset Summary		
	July 31, 2019	June 30, 2019
Illinois Portfolio, IPDLAF+ Class	16,948.75	14,138.38
Illinois Trust CD Program	1,694,000.00	1,694,000.00
Total	\$1,710,948.75	\$1,708,138.38

Asset Allocation





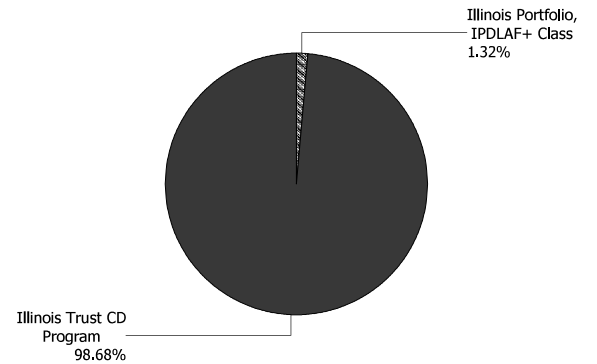
Account Statement - Transaction Summary

For the Month Ending **August 31, 2019**

NORTHWEST SPECIAL RECREATION ASSOCIATION - INVESTMENT HOLDING ACCOUNT -

Illinois Portfolio, IPDLAF+ Class	
Opening Market Value	16,948.75
Purchases	224,942.80
Redemptions	(219,248.15)
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$22,643.40
Cash Dividends and Income	29.80
Illinois Trust CD Program	
Opening Market Value	1,694,000.00
Purchases	219,000.00
Redemptions	(219,000.00)
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$1,694,000.00
Cash Dividends and Income	5,913.00

Asset Summary		
	August 31, 2019	July 31, 2019
Illinois Portfolio, IPDLAF+ Class	22,643.40	16,948.75
Illinois Trust CD Program	1,694,000.00	1,694,000.00
Total	\$1,716,643.40	\$1,710,948.75
Asset Allocation		



NORTHWEST SPECIAL RECREATION ASSOCIATION
SPECIAL LEISURE SERVICES FOUNDATION

ORGANIZATIONAL CASH OVERVIEW JULY 31, 2019

	<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<u>WORKING CASH</u>			
PETTY CASH	\$ 500	\$ 150	\$ 650
BSN CHECKING (Village Bank & Trust)	884,826	264,427	1,149,253
OPER/MMA (Village Bank & Trust)	1,210,903	100,391	1,311,293
IPDLAF	80,128		80,128
CASH BANKS	-		-
TOTAL	<u>2,176,356</u>	<u>364,968</u>	<u>2,541,324</u>
<u>RESERVES: INVESTMENTS</u>			
BF EDWARDS		1,185,023	1,185,023
PFM Asset Management	1,710,949		1,710,949
TOTAL	<u>1,710,949</u>	<u>1,185,023</u>	<u>2,895,972</u>
<u>RESERVES:</u>			
<u>OPERATING</u>			
<u>CAPITAL</u>			
MAX SAFE 1 (Village Bank & Trust)	1,483,487		1,483,487
MAX SAFE 2 (Village Bank & Trust)	467,406		467,406
TOTAL	<u>1,950,893</u>		<u>1,950,893</u>
<u>TOTAL CASH & RESERVES</u>			
July 31, 2019	<u>\$ 5,838,197</u>	<u>\$ 1,549,992</u>	<u>\$ 7,388,189</u>
<u>TOTAL CASH & RESERVES</u>			
July 31, 2018			
CASH	\$ 2,364,218	\$ 403,934	\$ 2,768,152
RESERVES - OPER	1,538,274		1,538,274
RESERVES - CAP	183,923		183,923
RESERVES - INVEST	1,389,558	1,143,295	2,532,853
TOTAL	<u>\$ 5,475,973</u>	<u>\$ 1,547,229</u>	<u>\$ 7,023,202</u>

NORTHWEST SPECIAL RECREATION ASSOCIATION
SPECIAL LEISURE SERVICES FOUNDATION

ORGANIZATIONAL CASH OVERVIEW AUGUST 31, 2019

		<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<u>WORKING CASH</u>				
	PETTY CASH	\$ 500	\$ 150	\$ 650
	BSN CHECKING (Village Bank & Trust)	383,844	290,211	674,055
	OPER/MMA (Village Bank & Trust)	1,356,460	100,581	1,457,041
	IPDLAF	42,576		42,576
	CASH BANKS	-		-
	TOTAL	<u>1,783,380</u>	<u>390,942</u>	<u>2,174,321</u>
<u>RESERVES: INVESTMENTS</u>				
	BF EDWARDS		1,177,390	1,177,390
	PFM Asset Management	1,716,643		1,716,643
	TOTAL	<u>1,716,643</u>	<u>1,177,390</u>	<u>2,894,033</u>
<u>RESERVES:</u>				
	<u>OPERATING</u>			
	MAX SAFE 1 (Village Bank & Trust)	1,486,473		1,486,473
	<u>CAPITAL</u>			
	MAX SAFE 2 (Village Bank & Trust)	468,347		468,347
	TOTAL	<u>1,954,819</u>		<u>1,954,819</u>
<u>TOTAL CASH & RESERVES</u>				
	August 31, 2019	<u>\$ 5,454,843</u>	<u>\$ 1,568,332</u>	<u>\$ 7,023,174</u>
 <u>TOTAL CASH & RESERVES</u>				
	August 31, 2018			
	CASH	\$ 1,993,156	\$ 377,132	\$ 2,370,288
	RESERVES - OPER	1,540,965		1,540,965
	RESERVES - CAP	184,237		184,237
	RESERVES - INVEST	1,393,059	1,146,834	2,539,893
	TOTAL	<u>\$ 5,111,417</u>	<u>\$ 1,523,966</u>	<u>\$ 6,635,383</u>

NORTHWEST SPECIAL RECREATION ASSOCIATION
 BUDGET VS ACTUAL and CASH BALANCE

JULY 31, 2019

(A) BUDGET
 VS ACTUAL

MONTH	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)
January	948,647	710,865	(237,783)	401,084	181,515	(219,568)	547,564	529,349	(18,214)
February	62,547	422,818	360,271	399,880	376,603	(23,277)	(337,333)	46,215	383,548
March	563,512	315,198	(248,314)	453,422	477,682	24,260	110,091	(162,484)	(272,574)
April	103,569	454,438	350,869	671,175	353,162	(318,013)	(567,606)	101,276	668,883
May	1,225,847	1,098,973	(126,875)	476,908	292,680	(184,228)	748,939	806,292	57,353
June	538,659	673,423	134,765	524,377	429,364	(95,013)	14,281	244,059	229,778
July	551,339	74,975	(476,364)	461,858	541,794	79,936	89,481	(466,819)	(556,300)
August	106,377		(106,377)	462,625		(462,625)	(356,248)		356,248
September	346,863		(346,863)	736,076		(736,076)	(389,214)		389,214
October	183,464		(183,464)	397,517		(397,517)	(214,053)		214,053
November	1,068,814		(1,068,814)	397,017		(397,017)	671,797		(671,797)
December	192,302		(192,302)	468,278		(468,278)	(275,976)		275,976
TOTAL YTD	3,994,121	3,750,690	(243,431)	3,388,705	2,652,800	(735,905)	605,416	1,097,889	492,474

(B) CASH BALANCE

MONTH	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	5,204,174	529,349	(398,872)	6,452	(90,881) a.	5,250,222
February	5,250,222	46,215	0	6,421	(2,729) a.	5,300,129
March	5,300,129	(162,484)	0	3,921	(233) a.	5,141,333
April	5,141,333	101,276	0	3,830	2,746 a.	5,249,186
May	5,249,186	806,292	0	3,952	(791) a.	6,058,639
June	6,058,639	244,059	0	3,952	(717) a.	6,305,933
July	6,305,933	(466,819)	0	3,952	(5,016) a.	5,838,050
August	5,838,050	0			a.	5,838,050
September	5,838,050	0			a.	5,838,050
October	5,838,050	0			a.	5,838,050
November	5,838,050	0			a.	5,838,050
December	5,838,050	0			a.	5,838,050

a. FSA Withholding / Payments and collected key security deposits.

NORTHWEST SPECIAL RECREATION ASSOCIATION
 BUDGET VS ACTUAL and CASH BALANCE

AUGUST 31, 2019

(A) BUDGET
 VS ACTUAL

MONTH	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)
January	948,647	710,865	(237,783)	401,084	181,515	(219,568)	547,564	529,349	(18,214)
February	62,547	422,818	360,271	399,880	376,603	(23,277)	(337,333)	46,215	383,548
March	563,512	315,198	(248,314)	453,422	477,682	24,260	110,091	(162,484)	(272,574)
April	103,569	454,438	350,869	671,175	353,162	(318,013)	(567,606)	101,276	668,883
May	1,225,847	1,098,973	(126,875)	476,908	292,680	(184,228)	748,939	806,292	57,353
June	538,659	673,423	134,765	524,377	429,364	(95,013)	14,281	244,059	229,778
July	551,339	74,975	(476,364)	461,858	541,794	79,936	89,481	(466,819)	(556,300)
August	106,377	404,488	298,111	462,625	790,715	328,090	(356,248)	(386,227)	(29,979)
September	346,863		(346,863)	736,076		(736,076)	(389,214)		389,214
October	183,464		(183,464)	397,517		(397,517)	(214,053)		214,053
November	1,068,814		(1,068,814)	397,017		(397,017)	671,797		(671,797)
December	192,302		(192,302)	468,278		(468,278)	(275,976)		275,976
TOTAL YTD	4,100,498	4,155,178	54,680	3,851,330	3,443,516	(407,814)	249,168	711,662	462,495

(B) CASH BALANCE

MONTH	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	5,204,174	529,349	(398,872)	6,452	(90,881) a.	5,250,222
February	5,250,222	46,215	0	6,421	(2,729) a.	5,300,129
March	5,300,129	(162,484)	0	3,921	(233) a.	5,141,333
April	5,141,333	101,276	0	3,830	2,746 a.	5,249,186
May	5,249,186	806,292	0	3,952	(791) a.	6,058,639
June	6,058,639	244,059	0	3,952	(717) a.	6,305,933
July	6,305,933	(466,819)	0	3,952	(5,016) a.	5,838,050
August	5,838,050	(386,227)	0	3,467	501 a.	5,455,790
September	5,455,790	0			a.	5,455,790
October	5,455,790	0			a.	5,455,790
November	5,455,790	0			a.	5,455,790
December	5,455,790	0			a.	5,455,790

a. FSA Withholding / Payments and collected key security deposits.

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

JULY 31, 2019

(A) BUDGET VS ACTUAL	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL
January	215,749	236,674	20,925	8,364	4,728	(3,636)	207,386	231,946	24,561
February	53,189	54,360	1,170	4,270	10,936	6,666	48,919	43,424	(5,495)
March	44,070	29,955	(14,115)	86,366	12,113	(74,253)	(42,297)	17,842	60,138
April	19,725	49,523	29,799	5,011	28,015	23,004	14,713	21,508	6,795
May	53,576	1,121	(52,455)	149,556	100,346	(49,210)	(95,980)	(99,225)	(3,245)
June	28,680	66,080	37,400	10,241	25,581	15,339	18,438	40,499	22,061
July	19,775	49,962	30,188	5,923	22,027	16,104	13,852	27,935	14,084
August	38,986		(38,986)	4,203		(4,203)	34,783		(34,783)
September	85,941		(85,941)	71,048		(71,048)	14,893		(14,893)
October	50,234		(50,234)	114,382		(114,382)	(64,147)		64,147
November	76,783		(76,783)	27,700		(27,700)	49,082		(49,082)
December	20,718		(20,718)	219,007		(219,007)	(198,289)		198,289
TOTAL YTD	434,764	487,675	52,912	269,733	203,746	(65,987)	165,031	283,930	118,898

(B) CASH BALANCE	BEGINNING OF MONTH	EXCESS REV. (EXP.) FOR MONTH	NON-CASH REVENUE	NON CASH EXPENSES	BALANCE SHEET TRANSACTIONS	END OF MONTH
January	1,266,589	231,946	0	0	(1,603)	1,496,933
February	1,496,933	43,424	0	0	(62)	1,540,294
March	1,540,294	17,842	0	0	330	1,558,465
April	1,558,465	21,508	0	0	3,315	1,583,288
May	1,583,288	(99,225)	0	0	(895)	1,483,168
June	1,483,168	40,499	0	0	515	1,524,182
July	1,524,182	27,935	0	0	352	1,552,469
August	1,552,469	0				1,552,469
September	1,552,469	0				1,552,469
October	1,552,469	0				1,552,469
November	1,552,469	0				1,552,469
December	1,552,469	0				1,552,469

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL - SUMMARY BY TYPE

SEVEN MONTHS ENDING JULY 31, 2019

	2019			2018
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>OVER (UNDER)</u>	<u>PRIOR YR ACTUAL</u>
<u>REVENUE</u>				
GRANTS	\$ 206,908	\$ 218,667	\$ (11,758)	\$ 274,073
RESTRICTED FUNDRAISING	34,161	39,743	(5,582)	43,745
RESTRICTED DONATIONS	4,700	11,402	(6,703)	3,278
UNRESTRICTED FUNDRAISING	105,893	122,702	(16,809)	118,162
UNRESTRICTED DONATIONS	31,194	42,250	(11,056)	105,560
INVESTMENT TRANSFER	0	0	0	-
TOTAL REVENUE	<u>\$ 382,856</u>	<u>\$ 434,764</u>	<u>\$ (51,908)</u>	<u>\$ 544,818</u>
<u>EXPENDITURES</u>				
ADMINISTRATION	\$ 22,426	\$ 28,144	\$ (5,719)	\$ 32,952
RESTRICTED FUNDRAISING	5,951	8,808	(2,857)	6,083
UNRESTRICTED FUNDRAISING	34,390	32,053	2,337	40,499
GRANTS GIVEN	140,979	200,728	(59,749)	221,669
TOTAL EXPENSES	<u>\$ 203,746</u>	<u>\$ 269,733</u>	<u>\$ (65,987)</u>	<u>\$ 301,203</u>
<u>OPERATING</u>				
EXCESS REVENUE (EXPENSES)	<u>\$ 179,110</u>	<u>\$ 165,031</u>	<u>\$ 14,079</u>	<u>\$ 243,615</u>
<u>INVESTMENT INCOME (LOSS)</u>	104,819	0	104,819	28,983
<u>NET EXCESS REVENUE (EXPENSE)</u>	<u><u>\$ 283,930</u></u>	<u><u>\$ 165,031</u></u>	<u><u>\$ 118,898</u></u>	<u><u>\$ 272,598</u></u>

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

AUGUST 31, 2019

(A) BUDGET VS ACTUAL	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL
January	215,749	236,674	20,925	8,364	4,728	(3,636)	207,386	231,946	24,561
February	53,189	54,360	1,170	4,270	10,936	6,666	48,919	43,424	(5,495)
March	44,070	29,955	(14,115)	86,366	12,113	(74,253)	(42,297)	17,842	60,138
April	19,725	49,523	29,799	5,011	28,015	23,004	14,713	21,508	6,795
May	53,576	1,121	(52,455)	149,556	100,346	(49,210)	(95,980)	(99,225)	(3,245)
June	28,680	66,080	37,400	10,241	25,581	15,339	18,438	40,499	22,061
July	19,775	49,962	30,188	5,923	22,027	16,104	13,852	27,935	14,084
August	38,986	34,507	(4,479)	4,203	17,840	13,637	34,783	16,667	(18,116)
September	85,941	(85,941)	71,048	71,048	(71,048)	14,893	14,893	(14,893)	
October	50,234	(50,234)	114,382	114,382	(114,382)	(64,147)	(64,147)	64,147	
November	76,783	(76,783)	27,700	27,700	(27,700)	49,082	49,082	(49,082)	
December	20,718	(20,718)	219,007	219,007	(219,007)	(198,289)	(198,289)	198,289	
TOTAL YTD	473,750	522,182	48,432	273,935	221,586	(52,350)	199,815	300,597	100,782

(B) CASH BALANCE	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	1,266,589	231,946	0	0	(1,603)	1,496,933
February	1,496,933	43,424	0	0	(62)	1,540,294
March	1,540,294	17,842	0	0	330	1,558,465
April	1,558,465	21,508	0	0	3,315	1,583,288
May	1,583,288	(99,225)	0	0	(895)	1,483,168
June	1,483,168	40,499	0	0	515	1,524,182
July	1,524,182	27,935	0	0	352	1,552,469
August	1,552,469	16,667	0	0	(393)	1,568,744
September	1,568,744	0				1,568,744
October	1,568,744	0				1,568,744
November	1,568,744	0				1,568,744
December	1,568,744	0				1,568,744

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL - SUMMARY BY TYPE

EIGHT MONTHS ENDING AUGUST 31, 2019

	<u>2019</u>			<u>2018</u> PRIOR YR ACTUAL
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>OVER</u> <u>(UNDER)</u>	
<u>REVENUE</u>				
GRANTS	\$ 208,517	\$ 232,667	\$ (24,150)	\$ 292,611
RESTRICTED FUNDRAISING	42,487	47,691	(5,205)	54,620
RESTRICTED DONATIONS	6,058	11,775	(5,717)	3,378
UNRESTRICTED FUNDRAISING	132,280	139,367	(7,086)	160,166
UNRESTRICTED DONATIONS	35,273	42,250	(6,977)	109,042
NWSRA WORKSHOPS	0	0	0	410
INVESTMENT TRANSFER	0	0	0	-
TOTAL REVENUE	<u>\$ 424,614</u>	<u>\$ 473,750</u>	<u>\$ (49,136)</u>	<u>\$ 620,227</u>
<u>EXPENDITURES</u>				
ADMINISTRATION	\$ 24,631	\$ 30,665	\$ (6,034)	\$ 33,966
RESTRICTED FUNDRAISING	10,085	9,525	560	9,396
UNRESTRICTED FUNDRAISING	34,764	33,018	1,746	42,216
GRANTS GIVEN	152,105	200,728	(48,622)	314,555
TOTAL EXPENSES	<u>\$ 221,586</u>	<u>\$ 273,935</u>	<u>\$ (52,350)</u>	<u>\$ 400,133</u>
<u>OPERATING</u>				
EXCESS REVENUE (EXPENSES)	<u>\$ 203,028</u>	<u>\$ 199,815</u>	<u>\$ 3,214</u>	<u>\$ 220,094</u>
<u>INVESTMENT INCOME (LOSS)</u>	97,568	0	97,568	32,631
<u>NET EXCESS REVENUE (EXPENSE)</u>	<u><u>\$ 300,597</u></u>	<u><u>\$ 199,815</u></u>	<u><u>\$ 100,782</u></u>	<u><u>\$ 252,725</u></u>

Northwest Special Recreation Association

Balance Sheet

As of July 31, 2019

	Jul 31, 19
ASSETS	
Current Assets	
Checking/Savings	
10300 · Petty Cash	500.00
10400 · VB&T Business Checking	142,725.11
10600 · VB&T Bus Check 2	742,100.56
10700 · IPDLAF+	80,127.74
11200 · PFM Investments Hold Account	
11210 · PFM Investments CD Program	1,094,000.00
11200 · PFM Investments Hold Account - Other	616,948.75
Total 11200 · PFM Investments Hold Account	1,710,948.75
11500 · VB&T Operating/MM Account	1,210,902.52
11600 · Money Market (Harris Bank)	-0.00
11650 · MAX SAFE 1 (Village Bank&Trust)	1,483,486.70
11660 · MAX SAFE 2 (Village Bank&Trust)	467,405.80
11820 · Credit Card - MasterCard	-643.50
11830 · Credit Card - Visa	1,023.00
11840 · MC/VISA On-Line	-527.00
Total Checking/Savings	5,838,049.67
Accounts Receivable	
12000 · Accounts Receivable	3,359.50
Total Accounts Receivable	3,359.50
Other Current Assets	
12100 · INTEREST RECEIVABLE	26,457.77
12300 · Prepaid Lease	38,342.95
Total Other Current Assets	64,800.72
Total Current Assets	5,906,209.89
Fixed Assets	
13050 · Buildings	1,006,000.00
13060 · Building Improvements	335,644.00
13070 · Parking Lot	71,730.00
13100 · Equipment	466,778.00
13110 · Accum.Depre- Equipment	-221,711.00
13200 · Transportation Equipment	1,261,025.00
13210 · Accum.Depre.	-1,393,792.00
Total Fixed Assets	1,525,674.00
TOTAL ASSETS	7,431,883.89
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
21200 · Accounts Payable	2,404.26
Total Accounts Payable	2,404.26
Other Current Liabilities	
21600 · Security Deposits	2,500.00
21700 · Unclaimed Payroll/Property	-120.06
22100 · FSA WH/PYMTS	7,482.61
Total Other Current Liabilities	9,862.55
Total Current Liabilities	12,266.81
Long Term Liabilities	
22500 · ACCRUED VACATION	99,217.00
Total Long Term Liabilities	99,217.00
Total Liabilities	111,483.81

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Accrual Basis

Northwest Special Recreation Association

Balance Sheet

As of July 31, 2019

	<u>Jul 31, 19</u>
Equity	
29500 · Retained Earnings	4,755,994.60
29550 · INVESTMENT IN CAPITAL ASSETS	1,466,516.00
Net Income	1,097,889.48
Total Equity	<u>7,320,400.08</u>
TOTAL LIABILITIES & EQUITY	<u><u>7,431,883.89</u></u>

Northwest Special Recreation Association
Balance Sheet
As of August 31, 2019

	Aug 31, 19
ASSETS	
Current Assets	
Checking/Savings	
10300 · Petty Cash	500.00
10400 · VB&T Business Checking	5,405.42
10600 · VB&T Bus Check 2	378,438.98
10700 · IPDLAF+	42,575.67
11200 · PFM Investments Hold Account	
11210 · PFM Investments CD Program	1,094,000.00
11200 · PFM Investments Hold Account - Other	622,643.40
Total 11200 · PFM Investments Hold Account	1,716,643.40
11500 · VB&T Operating/MM Account	1,356,460.03
11600 · Money Market (Harris Bank)	-0.00
11650 · MAX SAFE 1 (Village Bank&Trust)	1,486,472.77
11660 · MAX SAFE 2 (Village Bank&Trust)	468,346.63
11810 · Credit Card - Discover	45.00
11820 · Credit Card - MasterCard	-200.50
11830 · Credit Card - Visa	930.80
11840 · MC/VISA On-Line	172.00
Total Checking/Savings	5,455,790.19
Accounts Receivable	
12000 · Accounts Receivable	3,359.50
Total Accounts Receivable	3,359.50
Other Current Assets	
12100 · INTEREST RECEIVABLE	24,547.69
12300 · Prepaid Lease	35,341.57
Total Other Current Assets	59,889.26
Total Current Assets	5,519,038.95
Fixed Assets	
13050 · Buildings	1,006,000.00
13060 · Building Improvements	335,644.00
13070 · Parking Lot	71,730.00
13100 · Equipment	466,778.00
13110 · Accum.Depre- Equipment	-221,711.00
13200 · Transportation Equipment	1,261,025.00
13210 · Accum.Depre.	-1,393,792.00
Total Fixed Assets	1,525,674.00
TOTAL ASSETS	7,044,712.95
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
21200 · Accounts Payable	2,869.83
Total Accounts Payable	2,869.83
Other Current Liabilities	
21600 · Security Deposits	250.00
21700 · Unclaimed Payroll/Property	-120.06
22100 · FSA WH/PYMTS	8,323.35
Total Other Current Liabilities	8,453.29
Total Current Liabilities	11,323.12
Long Term Liabilities	
22500 · ACCRUED VACATION	99,217.00
Total Long Term Liabilities	99,217.00
Total Liabilities	110,540.12

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Accrual Basis

Northwest Special Recreation Association
Balance Sheet
As of August 31, 2019

	<u>Aug 31, 19</u>
Equity	
29500 · Retained Earnings	4,755,994.60
29550 · INVESTMENT IN CAPITAL ASSETS	1,466,516.00
Net Income	711,662.23
Total Equity	<u>6,934,172.83</u>
TOTAL LIABILITIES & EQUITY	<u>7,044,712.95</u>

Special Leisure Services Foundation
Balance Sheet
As of July 31, 2019

	<u>Jul 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	264,427.20
10800 · VB&T MMA	100,390.91
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	35,104.17
11300 · BENJAMIN EDWARDS - Other	1,149,919.27
Total 11300 · BENJAMIN EDWARDS	<u>1,185,023.44</u>
11800 · Credit Card - American Express	1,517.85
11830 · Credit Card - Visa	959.77
Total Checking/Savings	<u>1,552,469.17</u>
Other Current Assets	
12200 · Event Deposits	5,500.00
12400 · Interest Receivable	2,422.82
Total Other Current Assets	<u>7,922.82</u>
Total Current Assets	<u>1,560,391.99</u>
TOTAL ASSETS	<u>1,560,391.99</u>
LIABILITIES & EQUITY	
Equity	
29000 · Retained Earnings	1,001,227.34
29200 · Net Assets-Temp. Restricted	275,235.05
Net Income	283,929.60
Total Equity	<u>1,560,391.99</u>
TOTAL LIABILITIES & EQUITY	<u>1,560,391.99</u>

Special Leisure Services Foundation
Balance Sheet
As of August 31, 2019

	Aug 31, 19
ASSETS	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	290,211.13
10800 · VB&T MMA	100,580.78
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	35,871.14
11300 · BENJAMIN EDWARDS - Other	1,141,518.82
Total 11300 · BENJAMIN EDWARDS	1,177,389.96
11830 · Credit Card - Visa	411.82
Total Checking/Savings	1,568,743.69
Other Current Assets	
12200 · Event Deposits	5,700.00
12400 · Interest Receivable	2,615.49
Total Other Current Assets	8,315.49
Total Current Assets	1,577,059.18
TOTAL ASSETS	1,577,059.18
LIABILITIES & EQUITY	
Equity	
29000 · Retained Earnings	1,001,227.34
29200 · Net Assets-Temp. Restricted	275,235.05
Net Income	300,596.79
Total Equity	1,577,059.18
TOTAL LIABILITIES & EQUITY	1,577,059.18



BENJAMIN F. EDWARDS & CO.
 INVESTMENTS for GENERATIONS
 One North Brentwood Blvd., Suite 850
 Saint Louis, MO 63105 314-726-1600

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SPECIAL LEISURE SERVICES
 FOUNDATION
 ATTN TRACEY CRAWFORD
 3000 CENTRAL RD STE 205
 ROLLING MEADOWS IL 60008-2551



July 1, 2019 - July 31, 2019

Account Number: ~~XXXXXXXX~~

Your Financial Advisor Is:

HANSON / FISHER / VANDERLUGT
 (630) 871-2673

Portfolio at a Glance

	This Period	Year-to-Date
BEGINNING ACCOUNT VALUE	\$1,179,711.88	\$1,080,198.21
Dividends, Interest and Other Income	1,323.28	13,451.15
Net Change in Portfolio¹	3,988.28	91,374.08
ENDING ACCOUNT VALUE	\$1,185,023.44	\$1,185,023.44

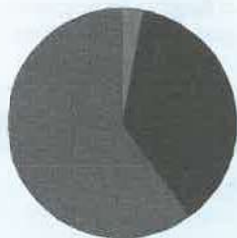
Estimated Annual Income \$20,155.83

¹ Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

The Bank Deposits in your account are FDIC insured bank deposits.

FDIC insured bank deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). These bank deposits are covered by the Federal Deposit Insurance Corporation (FDIC), up to allowable limits.

Asset Summary



Percent	Asset Type	Prior Year-End	Last Period	This Period
3%	Cash, Money Funds, and Bank Deposits	28,371.08	33,780.89	35,104.17
37%	Fixed Income	434,839.90	443,479.90	444,492.10
60%	Mutual Funds	616,987.23	702,451.09	705,427.17
100%	Account Total (Pie Chart)	\$1,080,198.21	\$1,179,711.88	\$1,185,023.44

Please review your allocation periodically with your Financial Advisor.





BENJAMIN F. EDWARDS & CO.
 INVESTMENTS for GENERATIONS
 One North Brentwood Blvd., Suite 850
 Saint Louis, MO 63105 314-726-1600

SPECIAL LEISURE SERVICES
 FOUNDATION
 ATTN TRACEY CRAWFORD
 3000 CENTRAL RD STE 205
 ROLLING MDWS IL 60008-2551

August 1, 2019 - August 31, 2019
 Account Number: ~~XXXXXXXXXX~~

Your Financial Advisor Is:
 HANSON / FISHER / VANDERLUGT
 (630) 871-2673

Portfolio at a Glance

	This Period	Year-to-Date
BEGINNING ACCOUNT VALUE	\$1,185,023.44	\$1,080,198.21
Dividends, Interest and Other Income	766.97	14,218.12
Net Change in Portfolio¹	-8,400.45	82,973.63
ENDING ACCOUNT VALUE	\$1,177,389.96	\$1,177,389.96

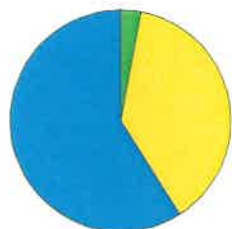
Estimated Annual Income \$20,185.30

¹ Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

The Bank Deposits in your account are FDIC insured bank deposits.

FDIC insured bank deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). These bank deposits are covered by the Federal Deposit Insurance Corporation (FDIC), up to allowable limits.

Asset Summary



Percent	Asset Type	Prior Year-End	Last Period	This Period
3%	Cash, Money Funds, and Bank Deposits	28,371.08	35,104.17	35,871.14
38%	Fixed Income	434,839.90	444,492.10	446,436.60
59%	Mutual Funds	616,987.23	705,427.17	695,082.22
100%	Account Total (Pie Chart)	\$1,080,198.21	\$1,185,023.44	\$1,177,389.96

Please review your allocation periodically with your Financial Advisor.



**Warrant #8
Summary
August 31, 2019**

Administration	Programs	Salary	Liability/Audit/IMRF	ADA/Capital
421000 Prof. Fees	422100 Rent Municipal	424100 Full Time	441000 Liability/PDRMA	450000 ADA Compliance
421100 Office Supply	422200 Rent Commercial	424200 Part Time	442000 Audit	460000 Capital Replacement
421150 Fees	422300 Program Dev.	424300 Payroll Processing	442100 FICA	
421200 Postage	422400 Program Supply	424500 Car Allowance	442200 IMRF	
421300 Phones/Fax	422500 Comm. Trans.			
421400 Conference/Education	422600 Staff Mileage			
421500 Memberships	422700 Trans. Maint.			
421600 Health Insurance	422800 gas/tolls/parking			
421700 Maint./Utilities	422900 Printing			
421800 Rent	423000 Sub./Ads.			
421900 Computers	423100 Public Awareness			
12000 Accounts Receivable				

Total VB&T Electronic Accounts Payable (IMRF, ADP, Excalibur, HP)	45,718.94
Total IPDLAF Electronic Accounts Payable (PCARDS)	37,695.84
Total VB&T Business Checking Accounts Payable	139,920.35
	<u>223,335.13</u>

Motion to approve Warrant #8 dated August 31, 2019 totaling

\$223,335.13

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #8
August 31, 2019

Vendor	Description	Account	Amount
IMRF	July 2019	442201	15,109.13
	July 2019	442202	7,281.63
	July 2019	442203	137.71
	July 2019	442204	87.98
	July 2019	442205	1,915.90
	IMRF Total		24,532.35
ADP	FSA - July	424303	120.18
	Payroll - July	424301	206.44
	Payroll - July	424302	3,161.76
	ADP Total		3,488.38
Excalibur	Invoice - 179355	421902	6,936.85
	Invoice - 180144	421902	7,112.80
	Invoice - 180504	421902	352.95
	Invoice - 180558	421902	777.75
	Invoice - 180554	421902	1,498.00
	Excalibur Total		16,678.35
Hewlett Packard Fin Svcs	Lease Payment #1	460001	1,019.86
	Hewlett-Packard Financial Services Total		1,019.86
Total Warrant #8 for Electronic Accounts Payable			45,718.94

**Northwest Special Recreation Association
 VBT Electronic Accounts Payable
 Warrant #8
 August 31, 2019**

Vendor	Description	Account	Amount
BMO Solutions			
Amazon	office supplies	421103	84.92
Active Lock	office supplies	421103	7.70
Amazon	office supplies	421103	147.68
Amazon	office supplies	421103	92.42
Active Lock	office supplies	421103	37.40
Amazon	office supplies	421105	18.29
Amazon	office supplies	421105	20.99
Active Lock	office supplies	421105	14.85
Walmart	office supplies	421105	33.93
Walmart	office supplies	421105	110.44
Staples	office supplies	421105	34.52
Marshalls	office supplies	421106	78.64
Authorize.net	credit card and bank fees	421152	27.00
Verizon Wireless	telephone/fax	421301	785.41
FirstComm	telephone/fax	421304	505.27
Converged Digital Networks	telephone/fax	421305	314.00
IPRA	conference/education	421402	60.00
ITRS	conference/education	421402	60.00
IPRA Conference	conference/education	421402	60.00
IPRA	conference/education	421402	60.00
IPRA	conference/education	421402	60.00
IPRA	conference/education	421402	60.00
IAPD	conference/education	421404	18.00
Brousco Restaurant	conference/education	421405	53.00
Shakou	conference/education	421405	49.16
Cheesecake Factory	conference/education	421405	49.60
Pepe's Mexican	conference/education	421406	40.38
Wildberry	conference/education	421406	158.30
WILS PayPal	conference/education	421406	20.00
Jewel	conference/education	421406	8.51
Jimmy D's	conference/education	421406	46.00
Starbucks	conference/education	421406	6.06
Starbucks	conference/education	421406	10.18
Egg Harbor	conference/education	421406	29.59
Starbucks	conference/education	421406	29.70
SILC of IL	conference/education	421407	75.00
Arlington Race Track	conference/education	421407	278.00
Arlington Race Track	conference/education	421407	81.00
Amazon	conference/education	421407	136.98
Anatasias	conference/education	421407	95.14
AA	conference/education	421407	571.20
AA	conference/education	421407	47.26
Lovin Oven	conference/education	421407	24.72
ATRA	conference/education	421408	40.00
NCTRC	memberships/certifications	421504	80.00
NCTRC	memberships/certifications	421504	80.00
NCTRC	memberships/certifications	421504	80.00
SHRM	memberships/certifications	421513	209.00

Northwest Special Recreation Association
VB Electronic Accounts Payable
Warrant #8
August 31, 2019

Vendor	Description	Account	Amount
Nicor Gas	maintenance/utilities	421703	69.38
Nicor Gas	maintenance/utilities	421703	82.51
Hudson Energy	maintenance/utilities	421704	862.15
Comcast	maintenance/utilities	421706	171.63
Comcast	maintenance/utilities	421706	205.82
Comcast	maintenance/utilities	421706	141.85
AT&T	maintenance/utilities	421706	71.53
Comcast	maintenance/utilities	421706	163.50
Sams Club	maintenance/utilities	421707	103.94
Bulbs.com	maintenance/utilities	421707	381.36
Amazon	maintenance/utilities	421707	42.00
Amazon	computers	421905	119.99
Microsoft	computers	421905	10.61
LogMein	computers	421905	(149.00)
Apple	computers	421905	0.99
Amazon	computers	421905	9.45
Adobe Acrobat	computers	421905	14.99
HTC Corp	computers	421905	107.88
Apple	computers	421905	9.99
Amazon	computers	421906	20.19
Amazon	computers	421906	25.98
Special Olympics	rental municipal	422106	90.00
Independence Grove	rental municipal	422109	63.00
Moretti's	commercial expense	422201	135.61
Arlington Race Track	commercial expense	422201	102.00
Subway	commercial expense	422204	62.91
Subway	commercial expense	422204	(62.91)
Toyota Park	commercial expense	422204	36.00
Toyota Park	commercial expense	422204	12.00
Toyota Park	commercial expense	422204	10.00
Play It Again Sports	commercial expense	422204	49.98
Play It Again Sports	commercial expense	422204	92.18
Play It Again Sports	commercial expense	422204	79.98
Level 257	commercial expense	422204	434.26
Independence Grove	commercial expense	422205	50.00
Elk Grove Bowl	commercial expense	422205	110.00
Blackberry Farm	commercial expense	422205	60.00
Dunn Museum	commercial expense	422205	20.00
Dunn Museum	commercial expense	422205	34.00
Poplar Creek Bowl	commercial expense	422205	65.55
Boomers Game	commercial expense	422205	342.00
Sky Centers	commercial expense	422205	117.00
Elk Grove Park District	commercial expense	422205	14.00
Independence Grove	commercial expense	422205	33.00
Schaumburg Boomers	commercial expense	422205	310.50
Schaumburg Boomers	commercial expense	422205	155.25
ACT Carol Stream Park Distri	commercial expense	422205	16.00
Independence Grove	commercial expense	422205	10.00
Independence Grove	commercial expense	422205	104.00
Dunn Museum	commercial expense	422205	20.00

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #8
August 31, 2019

Vendor	Description	Account	Amount
Arlington Lanes	commercial expense	422206	22.50
McDonalds	commercial expense	422206	9.02
Congo River	commercial expense	422206	87.75
Cinemark	commercial expense	422206	15.70
Cinemark	commercial expense	422206	49.50
Little Caesars	commercial expense	422206	42.88
Rob Roy Golf Course	commercial expense	422206	45.00
River Trails Park District	commercial expense	422206	16.75
Steak N' Shake	commercial expense	422206	30.42
Twin Lakes	commercial expense	422206	5.00
Seascape	commercial expense	422206	72.00
Discovery Place	commercial expense	422208	227.91
McDonalds	commercial expense	422208	43.15
Great American Bagel	commercial expense	422208	3.11
McDonalds	commercial expense	422208	53.03
Farmer's Market	commercial expense	422208	84.90
Zoots Café	commercial expense	422208	26.46
Coors Field	commercial expense	422208	6.50
Coors Field	commercial expense	422208	9.25
Coors Field	commercial expense	422208	47.25
Coors Field	commercial expense	422208	4.75
Coors Field	commercial expense	422208	18.00
Coors Field	commercial expense	422208	13.00
McDonalds	commercial expense	422208	51.81
Holiday Inn	commercial expense	422208	2,500.00
Holiday Inn	commercial expense	422208	2,500.00
Holiday Inn	commercial expense	422208	3,463.96
Silver Fox Chauffeur	commercial expense	422208	254.00
585 Strike	commercial expense	422208	674.07
McDonalds	commercial expense	422208	20.19
Whiskey River	commercial expense	422208	489.00
Showmars	commercial expense	422208	73.96
American Airlines	commercial expense	422208	870.00
Trade Center Gift Shop	commercial expense	422208	5.00
Fitzgeralds Irish Pub	commercial expense	422208	476.84
Silver Fox Chauffeur	commercial expense	422208	254.00
Nascar Hall of Fame	commercial expense	422208	990.00
Insomnia Cookies	commercial expense	422208	19.44
Luckys	commercial expense	422208	855.60
Farmers Market	commercial expense	422208	153.82
Farmers Market	commercial expense	422208	143.84
Farmers Market	commercial expense	422208	63.18
Holiday Inn	commercial expense	422208	(0.12)
American Airlines	commercial expense	422208	900.00
Zoots Café	commercial expense	422208	19.61
Aramark	commercial expense	422208	30.00
Aramark	commercial expense	422208	22.75
Zoots Café	commercial expense	422208	3.67
Coors Field	commercial expense	422208	27.25
Zoots Café	commercial expense	422208	7.34

**Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #8
August 31, 2019**

Vendor	Description	Account	Amount
Coors Field	commercial expense	422208	19.75
Clearbrook	commercial expense	422209	25.00
Chicago Ice Cream Truck	commercial expense	422209	195.00
Clearbrook	commercial expense	422209	25.00
Independence Grove	commercial expense	422209	30.00
Independence Grove	commercial expense	422209	157.00
Starbucks	program development	422303	27.81
Dollar Tree	supplies	422401	22.00
Jewel	supplies	422401	26.98
Jewel	supplies	422401	59.29
Parking Panda	supplies	422404	20.00
Target	supplies	422404	170.36
Target	supplies	422404	90.65
Jewel	supplies	422404	40.00
JoAnn Fabrics	supplies	422405	21.07
Independence Grove	supplies	422405	5.25
Dollar Tree	supplies	422405	10.00
Dollar Tree	supplies	422405	8.00
Big Surf Pool	supplies	422405	10.00
Dunn Museum	supplies	422405	20.28
Dollar Tree	supplies	422405	2.00
Amazon	supplies	422405	9.97
Jewel	supplies	422405	32.91
Amazon	supplies	422405	(8.19)
Amazon	supplies	422405	(9.89)
Walmart	supplies	422405	19.07
Walmart	supplies	422405	13.87
Dollar Tree	supplies	422405	10.00
Dollar Tree	supplies	422405	5.00
Amazon	supplies	422405	21.95
Jewel	supplies	422405	19.98
Dollar Tree	supplies	422405	2.00
Amazon	supplies	422405	11.95
Amazon	supplies	422405	30.23
Amazon	supplies	422405	109.00
Amazon	supplies	422405	19.99
Amazon	supplies	422405	34.45
Amazon	supplies	422405	48.92
Walmart	supplies	422405	38.77
Jewel	supplies	422405	7.00
Dollar Tree	supplies	422405	46.86
Jewel	supplies	422405	6.25
Jewel	supplies	422405	19.02
Amazon	supplies	422405	17.22
Dollar Tree	supplies	422405	2.00
Dollar Tree	supplies	422405	1.59
Jewel	supplies	422406	37.72
Jewel	supplies	422406	44.51
Jewel	supplies	422406	21.77
Aldi	supplies	422406	88.27

**Northwest Special Recreation Association
 VBT Electronic Accounts Payable
 Warrant #8
 August 31, 2019**

Vendor	Description	Account	Amount
Michaels	supplies	422406	13.49
Jewel	supplies	422406	79.74
Target	supplies	422406	20.98
Dollar Tree	supplies	422406	4.00
Dollar Tree	supplies	422406	15.00
Amazon	supplies	422406	98.29
Amazon	supplies	422406	98.30
Official Finders	supplies	422406	390.00
Target	supplies	422406	39.97
Amazon	supplies	422406	10.33
Home Depot	supplies	422406	82.88
Guitar Center	supplies	422406	25.98
Starbucks	supplies	422406	13.29
Jewel	supplies	422406	15.08
Dollar Tree	supplies	422406	4.00
Dollar Tree	supplies	422406	10.00
Home Depot	supplies	422406	4.78
Jewel	supplies	422406	15.48
Shutterfly	supplies	422406	75.52
Walmart	supplies	422406	11.48
Jewel	supplies	422406	31.98
Showmars	supplies	422408	257.85
Office Max	supplies	422408	46.57
Amazon	supplies	422409	67.18
Jewel	supplies	422409	12.78
Jewel	supplies	422409	18.28
Jewel	supplies	422409	23.95
Comet	supplies	422409	18.00
Jewel	supplies	422409	13.51
Amazon	supplies	422409	38.84
Walmart	supplies	422409	12.08
Amazon	supplies	422409	10.99
Amazon	supplies	422409	10.95
Walmart	supplies	422409	12.07
Amazon	supplies	422409	46.96
Amazon	supplies	422409	45.13
Amazon	supplies	422409	10.99
Amazon	supplies	422409	10.77
Amazon	supplies	422409	34.91
Amazon	supplies	422409	27.96
Jewel	supplies	422409	16.98
Dollar Tree	supplies	422409	11.01
Amazon	supplies	422409	19.77
Amazon	supplies	422409	52.25
Amazon	supplies	422409	2.11
Jewel	supplies	422409	9.69
Pet Supplies Plus	supplies	422409	2.90
Walmart	supplies	422409	14.72
Jewel	supplies	422409	60.35
Jewel	supplies	422409	3.00

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #8
August 31, 2019

Vendor	Description	Account	Amount
Pet Supplies Plus	supplies	422409	5.50
Meijer	supplies	422409	7.99
Pet Supplies Plus	supplies	422409	4.50
Dollar Tree	supplies	422409	10.00
Jewel	supplies	422409	36.19
Netflix	supplies	422409	15.99
Amazon	supplies	422409	14.99
Amazon	supplies	422409	32.02
Amazon	supplies	422409	59.36
Walmart	supplies	422409	10.40
Pet Supplies Plus	supplies	422409	5.50
Menards	supplies	422409	28.51
Walmart	supplies	422409	34.56
Walmart	supplies	422409	16.48
Walmart	supplies	422409	17.30
Walmart	supplies	422409	3.53
Walmart	supplies	422409	43.59
Walmart	supplies	422409	15.79
Woodfield AMC	supplies	422415	100.00
Dollar Tree	supplies	422415	54.00
Jewel	supplies	422415	43.65
Amazon	supplies	422417	27.32
Amazon	supplies	422417	14.99
Walgreens	supplies	422418	30.00
Dicks Sporting Goods	supplies	422418	60.73
Jewel	supplies	422420	27.96
Dollar Tree	supplies	422420	23.00
Amazon	supplies	422420	29.99
Amazon	supplies	422420	16.99
Amazon	supplies	422420	66.42
Amazon	supplies	422420	59.42
Amazon	supplies	422420	30.00
Jewel	supplies	422420	21.20
Amazon	supplies	422420	19.93
Aldi	supplies	422420	86.45
Amazon	supplies	422420	111.67
Dollar Tree	supplies	422420	19.49
Amazon	supplies	422420	10.97
Dollar Tree	supplies	422421	11.00
Amazon	supplies	422421	20.75
Staples	supplies	422421	32.51
Amazon	supplies	422421	34.89
Staples	transportation maintenance	422705	9.88
PB Payment Services	printing	422901	369.35
PB Payment Services	printing	422902	381.45
Konica Minolta	printing	422906	1,658.96
Vista-print	printing	422908	30.58
Vista-print	printing	422908	30.58
Dollar Tree	public awareness/subscriptions/ads	423101	12.10
Party City	public awareness/subscriptions/ads	423101	113.99

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #8
August 31, 2019

Vendor	Description	Account	Amount
Party City	public awareness/subscriptions/ads	423101	58.35
Hallmark	public awareness/subscriptions/ads	423101	21.99
Hobby Lobby	public awareness/subscriptions/ads	423101	24.87
MPPD	public awareness/subscriptions/ads	423101	635.92
Party City	public awareness/subscriptions/ads	423101	(38.81)
Dollar Tree	public awareness/subscriptions/ads	423101	24.00
Proflowers	public awareness/subscriptions/ads	423101	82.07
Facebook	public awareness/subscriptions/ads	423102	201.28
Indeed	public awareness/subscriptions/ads	423102	457.91
Care.com	public awareness/subscriptions/ads	423102	75.00
GFS	public awareness/subscriptions/ads	423107	50.32
Walmart	public awareness/subscriptions/ads	423107	41.97
Lowe's	public awareness/subscriptions/ads	423107	18.14
Dollar Tree	public awareness/subscriptions/ads	423107	5.50
Jewel	public awareness/subscriptions/ads	423107	19.92
Jewel	public awareness/subscriptions/ads	423107	44.94
Amazon	public awareness/subscriptions/ads	423107	59.99
Moretti's	public awareness/subscriptions/ads	423107	390.51
Office Depot	public awareness/subscriptions/ads	423107	31.43
Party City	public awareness/subscriptions/ads	423107	57.43
Michaels	public awareness/subscriptions/ads	423107	34.38
Bed, Bath & Beyond	public awareness/subscriptions/ads	423107	16.53
Daily Herald	public awareness/subscriptions/ads	423108	77.20
Jewel	public awareness/subscriptions/ads	423109	12.25
Target	ADA compliance	450001	40.00
Target	ADA compliance	450003	40.00
Amazon	ADA compliance	450004	22.47
Target	ADA compliance	450004	40.00
Amazon	ADA compliance	450006	6.36
Amazon	ADA compliance	450006	37.82
Amazon	ADA compliance	450008	35.99
Jimmy Johns	ADA compliance	450008	93.16
Amazon	ADA compliance	450009	9.99
Starbucks	ADA compliance	450010	7.90
Amazon	ADA compliance	450011	3.35
Amazon	ADA compliance	450012	17.65
Amazon	ADA compliance	450014	120.70
Subway	ADA compliance	450014	8.60
Target	ADA compliance	450014	40.00
Amazon	ADA compliance	450014	107.74
Amazon	ADA compliance	450014	78.21
Amazon	ADA compliance	450014	67.70
Amazon	ADA compliance	450017	34.34
Target	ADA compliance	450020	188.34
Chicago Cornea Consult.	ADA compliance	450022	30.00
Eapps Hosting	capital equipment replacement	460001	795.42
McDonalds	commercial expense	422208	57.51
		Total	37,695.84

Total Warrant #8 for Electronic Accounts Payable

37,695.84

Northwest Special Recreation Association
VB&T Business Checking Accounts Payable
Warrant #8
August 31, 2019

Num	Name	Memo	Account	Amount
4000	Andrea Griffin	Mileage - June 2019	10600 · VB&T Bus Check 2	-51.04
		Mileage - June 2019	422601 · Staff Mileage	51.04
				51.04
4001	Bill LeDonne	Reimb - OReilly Auto Pats 6/23/19	10600 · VB&T Bus Check 2	-26.39
		Reimb - OReilly Auto Pats 6/23/19	422409 · PURSUIT	26.39
				26.39
4002	Michele Paradise/Petty Cash Program	Reimb - 12/3/18 - 2/22/19	10600 · VB&T Bus Check 2	-291.50
		Postage - Day Camp	421201 · Postage	1.22
		Engraving & Lunch	421406 · Professional Meetings	44.00
		A&F Section Brd Meeting	421407 · Other Trainings/Workshops	25.00
		Parking 6085	422204 · Special Events	50.00
		Food 5060	422402 · Leisure Education	26.41
		Parking 503, 523, 583	422206 · Weekly Programs	120.00
		Supplies - MP Pursuit	422409 · PURSUIT	14.87
		Delivery Tip - Inclusion	450014 · Schaumburg	10.00
4003	NSSEO	Invoice 5087	10600 · VB&T Bus Check 2	-1,550.81
		Invoice 5087	422105 · Summer Day Camp	1,550.81
				1,550.81
4004	Illinois Tollway	Invoice G127000001003	10600 · VB&T Bus Check 2	-2,422.47
		Invoice G127000001003	422802 · Tolls	2,422.47
				2,422.47
4005	Illinois State Police	Cost Ctr 00880 ORI HC9708218	10600 · VB&T Bus Check 2	-1,875.00
		Cost Ctr 00880 ORI HC9708218	441001 · Criminal Background Checks	1,875.00
				1,875.00
4006	U.S. Postal Service	Fall Brochure Postage	10600 · VB&T Bus Check 2	-476.15
		Fall Brochure Postage	421201 · Postage	476.15
				476.15
4007	Jessica Vasalos	Reimb - Summer Tuition	10600 · VB&T Bus Check 2	-666.00
		Reimb - Summer Tuition	421407 · Other Trainings/Workshops	666.00
				666.00
4008	Opportunity Secure Data Destruction, LLC	Invoice 26922	10600 · VB&T Bus Check 2	-207.00
		Invoice 26922	421003 · Miscellaneous	207.00
				207.00
4009	Robbins Schwartz	Invoice 851628 & 851629	10600 · VB&T Bus Check 2	-732.50
		Invoice 851628 & 851629	421002 · Legal Fees	732.50
				732.50
4010	Leslie Junius	Reimb - Broken Glasses 76072	10600 · VB&T Bus Check 2	-232.98
		Reimb - Broken Glasses 76072	422405 · Summer Day Camp	232.98
				232.98
4011	Campbell Mears	Reissue - ADP PR Ck 02576216 6/21/19	10600 · VB&T Bus Check 2	-53.33
		Reissue - ADP PR Ck 02576216 6/21/19 21700 · Unclaimed Payroll/Property		53.33
				53.33
4012	NCPERS Group Life Insurance	Invoice 5436082019	10600 · VB&T Bus Check 2	-16.00
		Invoice 5436082019	421601 · Additional Life	16.00
				16.00
4013	Jennifer Amaro	Sewing Class - July 15,16 & 18	10600 · VB&T Bus Check 2	-195.19
		Sewing Class - July 15,16 & 18	422209 · PURSUIT	183.20
				183.20

**Northwest Special Recreation Association
 VBT Business Checking Accounts Payable
 Warrant #8
 August 31, 2019**

Num	Name	Memo	Account	Amount
		40 Satinior Key Fob	422209 · PURSUIT	11.99
				195.19
4014	U.S. Postal Service	Postage Refill 07/24/19	10600 · VB&T Bus Check 2	-1,000.00
		Postage Refill 07/24/19	421201 · Postage	1,000.00
				1,000.00
4015	K R Scrappers	Pickup Trash/Surplus Ord Items 72419	10600 · VB&T Bus Check 2	-25.00
		Pickup Trash/Surplus Ord Items 72419	421906 · Miscellaneous Hardware	25.00
				25.00
4016	Park Central Condo Assn.	Invoice 808	10600 · VB&T Bus Check 2	-1,065.00
		Invoice 808	421801 · Condo Association Fee	1,065.00
				1,065.00
4017	Rolling Meadows Park District	Invoice 19-908	10600 · VB&T Bus Check 2	-960.00
		Invoice 19-908	421701 · Condo Maintenance	960.00
				960.00
4018	Mt. Prospect Park District	Invoice 2400	10600 · VB&T Bus Check 2	-2,500.00
		Invoice 2400	421804 · MPPD Rental Space	2,500.00
				2,500.00
4019	Hanover Park Park District	Invoice 0819	10600 · VB&T Bus Check 2	-1,443.00
		Invoice 0819	421803 · HPPD Rental Space	1,443.00
				1,443.00
4020	Bill's Auto & Truck Repair	Invoices 100738 - 101136	10600 · VB&T Bus Check 2	-16,995.02
		Invoices 100738 - 101136	422702 · Emergency Repair Service	11,663.75
		Invoices 100738 - 101136	422704 · Regular / Repair Service	5,331.27
				16,995.02
4021	Winston, Janae	Windshield - Invoice 3447924	10600 · VB&T Bus Check 2	-284.00
		Windshield - Invoice 3447924	422704 · Regular / Repair Service	284.00
				284.00
4022	Jennifer L. Voss	Zumba (5) 6/18-7/16	10600 · VB&T Bus Check 2	-605.00
		Zumba (5) 6/18-7/16	422206 · Weekly Programs	605.00
				605.00
4023	Paddock Publications Inc.	Invoice 22338	10600 · VB&T Bus Check 2	-59.80
		Invoice 22338	423103 · Legal Notices	59.80
				59.80
4024	KOI Whiserer Sanctuary & Japanese Garc	Invoice July 12 2019	10600 · VB&T Bus Check 2	-100.00
		Invoice July 12 2019	422204 · Special Events	100.00
				100.00
4025	PDRMA	Invoice 0719132H	10600 · VB&T Bus Check 2	-42,137.85
		Invoice 0719132H	421603 · Premium	42,137.85
				42,137.85
4026	Alexian Brothers Corporate Health Serv	Invoice 683479 & 685212	10600 · VB&T Bus Check 2	-408.00
		Invoice 683479	441002 · Drug Tests / Physicals	347.00
		Invoice 685212	441002 · Drug Tests / Physicals	61.00
				408.00
4027	IPRA	Invoice 072919	10600 · VB&T Bus Check 2	-450.00
		Invoice 072919	421402 · IPRA Conf/Wkshps/Webnrs/Schoc	450.00
				450.00
4028	Julie Clasen	Consultant - Mar 4 - May 18	10600 · VB&T Bus Check 2	-918.75

Northwest Special Recreation Association
VB&T Business Checking Accounts Payable
Warrant #8
August 31, 2019

Num	Name	Memo	Account	Amount
		Consultant - Mar 4 - May 18	424205 · Summer Day Camp	918.75
				918.75
4029	Rachel Hubsch	CDL Renewal 071019	10600 · VB&T Bus Check 2	-50.00
		CDL Renewal 071019	421502 · CDL Reimbursement / Renewal	50.00
				50.00
4030	Manny Aguilar	Mileage	10600 · VB&T Bus Check 2	-165.88
		Mileage	422601 · Staff Mileage	165.88
				165.88
4031	Bonaguro, Mary T	Mileage	10600 · VB&T Bus Check 2	-129.92
		Mileage	422601 · Staff Mileage	129.92
				129.92
4032	Clark, Meghan	Mileage	10600 · VB&T Bus Check 2	-111.94
		Mileage	450020 · Rovers Salary	111.94
				111.94
4033	Collier, Cayenne	Mileage	10600 · VB&T Bus Check 2	-64.38
		Mileage	422601 · Staff Mileage	64.38
				64.38
4034	Mary Lou D'Astice	Mileage	10600 · VB&T Bus Check 2	-27.84
		Mileage	422601 · Staff Mileage	27.84
				27.84
4035	Edwards, Megan	Mileage	10600 · VB&T Bus Check 2	-244.06
		Mileage	422601 · Staff Mileage	244.06
				244.06
4036	Nicole Estrada	Mileage	10600 · VB&T Bus Check 2	-80.04
		Mileage	422601 · Staff Mileage	80.04
				80.04
4037	Frelich, Renee	Mileage	10600 · VB&T Bus Check 2	-66.99
		Mileage	450020 · Rovers Salary	66.99
				66.99
4038	Tori Gonzalez	Mileage	10600 · VB&T Bus Check 2	-125.86
		Mileage	422601 · Staff Mileage	125.86
				125.86
4039	Andrea Griffin	Mileage	10600 · VB&T Bus Check 2	-80.62
		Mileage	422601 · Staff Mileage	80.62
				80.62
4040	Mackenzie Irelan	Mileage	10600 · VB&T Bus Check 2	-22.04
		Mileage	422601 · Staff Mileage	22.04
				22.04
4041	Lauren Jevaney	Mileage	10600 · VB&T Bus Check 2	-62.06
		Mileage	422601 · Staff Mileage	62.06
				62.06
4042	Kotsovos, Clariza	Mileage	10600 · VB&T Bus Check 2	-344.40
		Mileage	422601 · Staff Mileage	344.40
				344.40
4043	Kurkcuc, Aidan	Mileage	10600 · VB&T Bus Check 2	-40.02
		Mileage	450020 · Rovers Salary	40.02
				40.02

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Num	Name	Memo	Account	Amount
4044	Lizalde, Rebecca	Mileage	10600 · VB&T Bus Check 2	-13.34
		Mileage	422601 · Staff Mileage	13.34
				<u>13.34</u>
4045	Jacklyn Moore	Mileage	10600 · VB&T Bus Check 2	-72.50
		Mileage	422601 · Staff Mileage	72.50
				<u>72.50</u>
4046	Moran, Kate	Mileage	10600 · VB&T Bus Check 2	-227.13
		Mileage	422601 · Staff Mileage	227.13
				<u>227.13</u>
4047	Nock, Emily	Mileage	10600 · VB&T Bus Check 2	-58.58
		Mileage	422601 · Staff Mileage	58.58
				<u>58.58</u>
4048	Trisha Palmieri	Mileage	10600 · VB&T Bus Check 2	-82.94
		Mileage	422601 · Staff Mileage	82.94
				<u>82.94</u>
4049	Paradise, Michele	Mileage	10600 · VB&T Bus Check 2	-22.04
		Mileage	422601 · Staff Mileage	22.04
				<u>22.04</u>
4050	Pineda, Ana	Mileage	10600 · VB&T Bus Check 2	-59.62
		Mileage	450020 · Rovers Salary	59.62
				<u>59.62</u>
4051	Katrina Place	Mileage	10600 · VB&T Bus Check 2	-117.16
		Mileage	422601 · Staff Mileage	117.16
				<u>117.16</u>
4052	Megan Quandt	Mileage	10600 · VB&T Bus Check 2	-53.36
		Mileage	422601 · Staff Mileage	53.36
				<u>53.36</u>
4053	Ralph, Danielle	Mileage	10600 · VB&T Bus Check 2	-99.76
		Mileage	422601 · Staff Mileage	99.76
				<u>99.76</u>
4054	Ross, Jordan	Mileage	10600 · VB&T Bus Check 2	-141.29
		Mileage	422601 · Staff Mileage	141.29
				<u>141.29</u>
4055	Snyder, Joann	Mileage	10600 · VB&T Bus Check 2	-113.10
		Mileage	422601 · Staff Mileage	113.10
				<u>113.10</u>
4056	Sposito, Maria	Mileage	10600 · VB&T Bus Check 2	-35.96
		Mileage	422601 · Staff Mileage	35.96
				<u>35.96</u>
4057	Erica Stanko	Mileage	10600 · VB&T Bus Check 2	-64.96
		Mileage	422601 · Staff Mileage	64.96
				<u>64.96</u>
4058	Theresa Waite	Mileage	10600 · VB&T Bus Check 2	-17.40
		Mileage	422601 · Staff Mileage	17.40
				<u>17.40</u>
4059	Winston, Janae	Mileage	10600 · VB&T Bus Check 2	-41.76

**Northwest Special Recreation Association
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Num	Name	Memo	Account	Amount
		Mileage	422601 · Staff Mileage	41.76
				<u>41.76</u>
4060	Manny Aguilar	Parking Long Trip - 8/26-8/29	10600 · VB&T Bus Check 2	-400.00
		Parking Long Trip - 8/26-8/29	422303 · New Initiatives / Programs	400.00
				<u>400.00</u>
4061	Nicole Estrada	Long Trip 8/19 - Bus & Transportation	10600 · VB&T Bus Check 2	-232.00
		Long Trip 8/19 - Bus & Transportation	422208 · Trips	232.00
				<u>232.00</u>
4062	Tenner, Kyle C.	Reissue PR Ck 02377315 3/15/19	10600 · VB&T Bus Check 2	-152.00
		Reissue PR Ck 02377315 3/15/19	21700 · Unclaimed Payroll/Property	152.00
				<u>152.00</u>
4063	JP McNamara	Hosting Trivia - Aug 7th	10600 · VB&T Bus Check 2	-200.00
		Hosting Trivia - Aug 7th	422415 · Staff Appreciation Party	200.00
				<u>200.00</u>
4064	Illinois Charity Bureau Fund	2018 AG990 IL Annual Report Fee	10600 · VB&T Bus Check 2	-15.00
		2018 AG990 IL Annual Report Fee	421002 · Legal Fees	15.00
				<u>15.00</u>
4065	Eggebrecht, Brianna	Mileage	10600 · VB&T Bus Check 2	-189.08
		Mileage	450020 · Rovers Salary	189.08
				<u>189.08</u>
4066	Paul J Klopke	Guitar & Rhythm 7/2 & 7/15	10600 · VB&T Bus Check 2	-60.00
		Guitar & Rhythm 7/2 & 7/15	422409 · PURSUIT	60.00
				<u>60.00</u>
4067	South Barrington Park District	Jon Oliveri July 2019	10600 · VB&T Bus Check 2	-160.00
		Jon Oliveri July 2019	450015 · South Barrington	160.00
				<u>160.00</u>
4068	RMC Mechanical Services	Invoice SI2080245	10600 · VB&T Bus Check 2	-500.00
		Invoice SI2080245	421707 · Miscellaneous	500.00
				<u>500.00</u>
4069	Laura McGinn	Refund - 6115 Family Campout Smr 19	10600 · VB&T Bus Check 2	-75.00
		Refund - 6115 Family Campout Smr 19	11500 · VB&T Operating/MM Account	75.00
				<u>75.00</u>
4070	Adatto, Ted G.	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4071	Manny Aguilar	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4072	Barb Bassett	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4073	Bonaguro, Mary T	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4074	Bartolone, Erin	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>

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Num	Name	Memo	Account	Amount
4075	Collier, Cayenne	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4076	Tracey Crawford	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4077	Mary Lou D'Astice	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4078	Edwards, Megan	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4079	Nicole Estrada	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4080	Tori Gonzalez	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4081	Andrea Griffin	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4082	Rachel Hubsch	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4083	Mackenzie Irelan	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4084	Lauren Jevaney	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4085	Klotz, Georgia	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4086	Kotsovos, Clariza	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4087	Lizalde, Rebecca	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4088	Cortney Lucente	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4089	Jacklyn Moore	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4090	Moran, Kate	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00

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Num	Name	Memo	Account	Amount
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4091	Darlene Negrillo	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4092	Nock, Emily	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4093	O'Brien, Megan	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4094	Trisha Palmieri	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4095	Paradise, Michele	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4096	Katrina Place	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4097	Megan Quandt	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4098	Ralph, Danielle	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4099	Kaila Robinson	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4100	Ross, Jordan	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4101	Jodi Schultz	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4102	Brian Selders	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4103	Snyder, Joann	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4104	Sobkiewicz, Zofia	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>
4105	Nanette Sowa	Key Deposit Refund	10600 · VB&T Bus Check 2	-50.00
		Key Deposit Refund	21600 · Security Deposits	50.00
				<u>50.00</u>

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Num	Name	Memo	Account	Amount
4106	Catherine Splett	Key Deposit Refund Key Deposit Refund	10600 · VB&T Bus Check 2 21600 · Security Deposits	-50.00 50.00 <hr/> 50.00
4107	Erica Stanko	Key Deposit Refund Key Deposit Refund	10600 · VB&T Bus Check 2 21600 · Security Deposits	-50.00 50.00 <hr/> 50.00
4108	Elizabeth Thomas	Key Deposit Refund Key Deposit Refund	10600 · VB&T Bus Check 2 21600 · Security Deposits	-50.00 50.00 <hr/> 50.00
4109	Jessica Vasalos	Key Deposit Refund Key Deposit Refund	10600 · VB&T Bus Check 2 21600 · Security Deposits	-50.00 50.00 <hr/> 50.00
4110	Theresa Waite	Key Deposit Refund Key Deposit Refund	10600 · VB&T Bus Check 2 21600 · Security Deposits	-50.00 50.00 <hr/> 50.00
4111	Wirkus, Morgan T	Key Deposit Refund Key Deposit Refund	10600 · VB&T Bus Check 2 21600 · Security Deposits	-50.00 50.00 <hr/> 50.00
4112	Winston, Janae	Key Deposit Refund Key Deposit Refund	10600 · VB&T Bus Check 2 21600 · Security Deposits	-50.00 50.00 <hr/> 50.00
4113	Woodard, Miranda	Key Deposit Refund Key Deposit Refund	10600 · VB&T Bus Check 2 21600 · Security Deposits	-50.00 50.00 <hr/> 50.00
4114	Wright, Jocelyn	Key Deposit Refund Key Deposit Refund	10600 · VB&T Bus Check 2 21600 · Security Deposits	-50.00 50.00 <hr/> 50.00
4115	Buffalo Grove Park District	VOID: Invoice 2758	10600 · VB&T Bus Check 2	0.00 0.00
4116	Benjamin Astete	Refund - 6410 Summer 2019 Refund - 6410 Summer 2019	10600 · VB&T Bus Check 2 11500 · VB&T Operating/MM Account	-25.00 25.00 <hr/> 25.00
4117	Abhinav Atkuri	Refund - 6410 Summer 2019 Refund - 6410 Summer 2019	10600 · VB&T Bus Check 2 11500 · VB&T Operating/MM Account	-25.00 25.00 <hr/> 25.00
4118	Active Lock & Key Ltd	Invoice 30058 Invoice 30058	10600 · VB&T Bus Check 2 421103 · Locksmith / Keys	-165.00 165.00 <hr/> 165.00
4119	NRPA	CPRP Renewal - Jodi Schultz CPRP Renewal - Jodi Schultz	10600 · VB&T Bus Check 2 421503 · CPRP Exam / Renewal	-75.00 75.00 <hr/> 75.00
4120	River Trails Park District	2019 Summer Parkour 2019 Summer Parkour	10600 · VB&T Bus Check 2 422106 · Weekly Programs	-325.70 325.70 <hr/> 325.70
4121	WDSRA	Invoice HKLunch 05/20/19 Invoice HKLunch 05/20/19	10600 · VB&T Bus Check 2 423101 · Awards / Recognition	-37.40 37.40 <hr/> 37.40

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Num	Name	Memo	Account	Amount
				37.40
4122	NCPERS Group Life Insurance	Invoice 5436092019 Invoice 5436092019	10600 · VB&T Bus Check 2 421601 · Additional Life	-16.00 16.00 <hr/> 16.00
4123	Buffalo Grove Park District	Invoice 2716 Invoice 2716	10600 · VB&T Bus Check 2 450003 · Buffalo Grove	-5,743.01 5,743.01 <hr/> 5,743.01
4124	Alexian Brothers Corporate Health Serv	Invoice 686301 Invoice 686301	10600 · VB&T Bus Check 2 441002 · Drug Tests / Physicals	-136.00 136.00 <hr/> 136.00
4125	Northwest HR Council	Invoice 1342 Invoice 1342	10600 · VB&T Bus Check 2 421407 · Other Trainings/Workshops	-25.00 25.00 <hr/> 25.00
4126	Amanda Goldfarb	Smr 2019 - Birds of a Feather Winner Smr 2019 - Birds of a Feather Winner	10600 · VB&T Bus Check 2 423102 · Ads / Job Postings	-50.00 50.00 <hr/> 50.00
4127	Grace Meister	Smr 2019 - Birds of a Feather Winner Smr 2019 - Birds of a Feather Winner	10600 · VB&T Bus Check 2 423102 · Ads / Job Postings	-50.00 50.00 <hr/> 50.00
4128	Jennifer L. Voss	Zumba (3) 7/23 - 8/06 Zumba (3) 7/23 - 8/06	10600 · VB&T Bus Check 2 422206 · Weekly Programs	-363.00 363.00 <hr/> 363.00
4129	Michele Paradise/Petty Cash Program	Reimb - 6/10 - 8/01 Food Volunteers Supplies 4070,4065 & 4080 Pizza & Supplies - Star, 1580, 2540, 2571 Supplies - 2905 & Pursuit	10600 · VB&T Bus Check 2 421406 · Professional Meetings 422405 · Summer Day Camp 422406 · Weekly Programs 422409 · PURSUIT	-188.69 30.48 22.00 79.60 56.61 <hr/> 188.69
4130	Nick Glenn	Refund - 2583 Fall 2018 Refund - 2583 Fall 2018	10600 · VB&T Bus Check 2 11500 · VB&T Operating/MM Account	-211.00 211.00 <hr/> 211.00
4131	PDRMA	Invoice 0819132H Invoice 0819132H	10600 · VB&T Bus Check 2 421603 · Premium	-42,137.85 42,137.85 <hr/> 42,137.85
4132	Coach Eve Learn to Swim, LLC	Invoice 20162097 & 20162074 Invoice 20162097 & 20162074 Invoice 20162097 & 20162074	10600 · VB&T Bus Check 2 424206 · Weekly Programs 424206 · Weekly Programs	-2,632.10 442.51 2,189.59 <hr/> 2,632.10
4133	Glenview Park District	MATF 071219 MATF 071219	10600 · VB&T Bus Check 2 422205 · Summer Day Camp	-50.00 50.00 <hr/> 50.00
4138	K R Scrappers	Pickup Surplus Computers 8/23/19 Pickup Surplus Computers 8/23/19	10600 · VB&T Bus Check 2 421906 · Miscellaneous Hardware	-25.00 25.00 <hr/> 25.00
4139	All Ways Catering & Deli	Invoice 9010 Invoice 9010	10600 · VB&T Bus Check 2 423101 · Awards / Recognition	-932.60 932.60 <hr/> 932.60
4140	SLSF	Paypal - Coding Research	10600 · VB&T Bus Check 2	-199.00

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Num	Name	Memo	Account	Amount
		Paypal - Coding Research	421407 · Other Trainings/Workshops	199.00
				199.00
4141	Elizabeth Medrano	Yoga 8/6 & 8/20	10600 · VB&T Bus Check 2	-80.00
		Yoga 8/6 & 8/20	422210 · STAR	80.00
				80.00
4142	Manny Aguilar	Mileage	10600 · VB&T Bus Check 2	-70.76
		Mileage	422601 · Staff Mileage	70.76
				70.76
4143	Barb Bassett	Mileage	10600 · VB&T Bus Check 2	-126.44
		Mileage	422601 · Staff Mileage	126.44
				126.44
4144	Collier, Cayenne	Mileage	10600 · VB&T Bus Check 2	-74.24
		Mileage	422601 · Staff Mileage	74.24
				74.24
4145	Mary Lou D'Astice	Mileage	10600 · VB&T Bus Check 2	-50.46
		Mileage	422601 · Staff Mileage	50.46
				50.46
4146	Edwards, Megan	Mileage	10600 · VB&T Bus Check 2	-34.16
		Mileage	422601 · Staff Mileage	34.16
				34.16
4147	Tori Gonzalez	Mileage	10600 · VB&T Bus Check 2	-37.70
		Mileage	422601 · Staff Mileage	37.70
				37.70
4148	Mackenzie Irelan	Mileage	10600 · VB&T Bus Check 2	-104.98
		Mileage	422601 · Staff Mileage	104.98
				104.98
4149	Lauren Jevaney	Mileage	10600 · VB&T Bus Check 2	-59.74
		Mileage	422601 · Staff Mileage	59.74
				59.74
4150	Kotsovos, Clariza	Mileage	10600 · VB&T Bus Check 2	-32.36
		Mileage	422601 · Staff Mileage	32.36
				32.36
4151	Kurkcu, Aidan	Mileage	10600 · VB&T Bus Check 2	-49.30
		Mileage	450020 · Rovers Salary	49.30
				49.30
4152	Lizalde, Rebecca	Mileage	10600 · VB&T Bus Check 2	-25.52
		Mileage	422601 · Staff Mileage	25.52
				25.52
4153	Jacklyn Moore	Mileage	10600 · VB&T Bus Check 2	-42.34
		Mileage	422601 · Staff Mileage	42.34
				42.34
4154	Moran, Kate	Mileage	10600 · VB&T Bus Check 2	-107.07
		Mileage	422601 · Staff Mileage	107.07
				107.07
4155	Nock, Emily	Mileage	10600 · VB&T Bus Check 2	-70.76
		Mileage	422601 · Staff Mileage	70.76
				70.76

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Num	Name	Memo	Account	Amount
4156	O'Brien, Megan	Mileage	10600 · VB&T Bus Check 2	-41.76
		Mileage	422601 · Staff Mileage	41.76
				<u>41.76</u>
4157	Trisha Palmieri	Mileage	10600 · VB&T Bus Check 2	-103.24
		Mileage	422601 · Staff Mileage	103.24
				<u>103.24</u>
4158	Paradise, Michele	Mileage	10600 · VB&T Bus Check 2	-16.59
		Mileage	422601 · Staff Mileage	16.59
				<u>16.59</u>
4159	Pineda, Ana	Mileage	10600 · VB&T Bus Check 2	-31.03
		Mileage	450020 · Rovers Salary	31.03
				<u>31.03</u>
4160	Katrina Place	Mileage	10600 · VB&T Bus Check 2	-164.72
		Mileage	422601 · Staff Mileage	164.72
				<u>164.72</u>
4161	Megan Quandt	Mileage	10600 · VB&T Bus Check 2	-25.52
		Mileage	422601 · Staff Mileage	25.52
				<u>25.52</u>
4162	Ralph, Danielle	Mileage	10600 · VB&T Bus Check 2	-81.78
		Mileage	422601 · Staff Mileage	81.78
				<u>81.78</u>
4163	Ross, Jordan	Mileage	10600 · VB&T Bus Check 2	-30.04
		Mileage	422601 · Staff Mileage	30.04
				<u>30.04</u>
4164	Erica Stanko	Mileage	10600 · VB&T Bus Check 2	-70.18
		Mileage	422601 · Staff Mileage	70.18
				<u>70.18</u>
4165	Elizabeth Thomas	Mileage	10600 · VB&T Bus Check 2	-78.88
		Mileage	422601 · Staff Mileage	78.88
				<u>78.88</u>
4166	Theresa Waite	Mileage	10600 · VB&T Bus Check 2	-34.22
		Mileage	422601 · Staff Mileage	34.22
				<u>34.22</u>
4167	Winston, Janae	Mileage	10600 · VB&T Bus Check 2	-46.40
		Mileage	422601 · Staff Mileage	46.40
				<u>46.40</u>
Total for Warrant #8 VB&T Business Checking Accounts Payable				139,920.35

**Warrant #9A
Summary
September 11, 2019**

Administration	Programs	Salary	Liability/Audit/IMRF	ADA/Capital
421000 Prof. Fees	422100 Rent Municipal	424100 Full Time	441000 Liability/PDRMA	450000 ADA Compliance
421100 Office Supply	422200 Rent Commercial	424200 Part Time	442000 Audit	460000 Capital Replacement
421150 Fees	422300 Program Dev.	424300 Payroll Processing	442100 FICA	
421200 Postage	422400 Program Supply	424500 Car Allowance	442200 IMRF	
421300 Phones/Fax	422500 Comm. Trans.			
421400 Conference/Education	422600 Staff Mileage			
421500 Memberships	422700 Trans. Maint.			
421600 Health Insurance	422800 gas/tolls/parking			
421700 Maint./Utilities	422900 Printing			
421800 Rent	423000 Sub./Ads.			
421900 Computers	423100 Public Awareness			
12000 Accounts Receivable				

Total VB&T Electronic Accounts Payable (IMRF, ADP, Excalibur, HP)	25,572.39
Total IPDLAF Electronic Accounts Payable (PCARDS)	-
Total VB&T Business Checking Accounts Payable	5,968.00
	<u>31,540.39</u>

Motion to approve Warrant #9A dated September 11, 2019 totaling

\$31,540.39

**Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #9A
September 11, 2019**

Vendor	Description	Account	Amount
IMRF	Aug 2019	442201	15,109.13
	Aug 2019	442202	7,281.63
	Aug 2019	442203	137.71
	Aug 2019	442204	87.98
	Aug 2019	442205	1,915.90
	IMRF Total		<u>24,532.35</u>
ADP	FSA - August	424303	120.18
	Payroll - Aug	424301	-
	Payroll - Aug	424302	-
	ADP Total		<u>120.18</u>
Excalibur	Invoice -	421902	-
		Excalibur Total	<u>-</u>
Hewlett Packard Fin Svcs	Lease Payment #2	460001	919.86
		Hewlett-Packard Financial Services Total	<u>919.86</u>
Total Warrant #9A for Electronic Accounts Payable			<u>25,572.39</u>

**Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #9A
September 11, 2019**

Vendor	Description	Account	Amount
BMO Solutions			
		Total	-
Total Warrant #9A for Electronic Accounts Payable			-

**Northwest Special Recreation Association
 VBT Business Checking Accounts Payable
 Warrant #9A
 September 11, 2019**

Num	Name	Memo	Account	Amount
4134	Hanover Park Park District	Invoice 0919	10600 · VB&T Bus Check 2	-1,443.00
		Invoice 0919	421803 · HPPD Rental Space	1,443.00
				1,443.00
4135	Mt. Prospect Park District	Invoice 2401	10600 · VB&T Bus Check 2	-2,500.00
		Invoice 2401	421804 · MPPD Rental Space	2,500.00
				2,500.00
4136	Rolling Meadows Park District	Invoice 19-909	10600 · VB&T Bus Check 2	-960.00
		Invoice 19-909	421701 · Condo Maintenance	960.00
				960.00
4137	Park Central Condo Assn.	Invoice 809	10600 · VB&T Bus Check 2	-1,065.00
		Invoice 809	421801 · Condo Association Fee	1,065.00
				1,065.00
Total for Warrant #9A VB&T Business Checking Accounts Payable				5,968.00

To: NWSRA Board of Trustees
From: Tracey Crawford, Executive Director
Re: Payroll
Date: September 11, 2019

Motion:

A motion to approve Payroll for the following Pay Periods Ending:

1. Pay Period Ending – 7/07/19 \$193,977.60
2. Pay Period Ending – 7/21/19 \$255,508.40
3. Pay Period Ending – 8/4/19 \$256,552.79
4. Pay Period Ending – 8/18/19 \$131,803.22

Liability Recap	Taxes Debited			
	Federal Income Tax		11,818.92	
	Earned Income Credit Advances		.00	
	Social Security - EE		11,492.35	
	Social Security - ER		11,492.42	
	Social Security Adj - EE		.00	
	Medicare - EE		2,687.57	
	Medicare - ER		2,687.74	
	Medicare Adj - EE		.00	
	Medicare Surtax - EE		.00	
	Medicare Surtax Adj - EE		.00	
	COBRA Premium Assistance Payments		.00	
	Federal Unemployment Tax		.00	
	State Income Tax		7,722.70	
	State Unemployment Insurance - EE		.00	
	State Unemployment/Disability Ins - ER		.00	
	State Unemployment Insurance Adj - EE		.00	
	State Disability Insurance - EE		.00	
	State Disability Insurance Adj - EE		.00	
	State Family Leave Insurance - EE		.00	
	State Family Leave Insurance - ER		.00	
	State Medical Leave Insurance - EE		.00	
	State Medical Leave Insurance - ER		.00	
	Workers' Benefit Fund Assessment - EE		.00	
	Workers' Benefit Fund Assessment - ER		.00	
	Transit Tax - EE		.00	
	Local Income Tax		.00	
	School District Tax		.00	
	Total Taxes Debited	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXX	47,901.70
Other Transfers	ADP Direct Deposit	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXX	127,859.27
	ADP Check	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXX	17,107.94
	Total Amount Debited From Your Accounts			192,868.91
Bank Debits and Other Liability	Adjustments/Prepay/Voids			1,108.69
Taxes - Your Responsibility	None This Payroll			

Total Liability
192,868.91
193,977.60
193,977.60

Includes Adjustments that are your responsibility

Liability Recap	Taxes Debited			
		Federal Income Tax		15,740.37
		Earned Income Credit Advances		.00
		Social Security - EE		14,999.05
		Social Security - ER		14,998.99
		Social Security Adj - EE		.00
		Medicare - EE		3,507.92
		Medicare - ER		3,507.83
		Medicare Adj - EE		.00
		Medicare Surtax - EE		.00
		Medicare Surtax Adj - EE		.00
		COBRA Premium Assistance Payments		.00
		Federal Unemployment Tax		.00
		State Income Tax		9,891.32
		State Unemployment Insurance - EE		.00
		State Unemployment/Disability Ins - ER		.00
		State Unemployment Insurance Adj - EE		.00
		State Disability Insurance - EE		.00
		State Disability Insurance Adj - EE		.00
		State Family Leave Insurance - EE		.00
		State Family Leave Insurance - ER		.00
		State Medical Leave Insurance - EE		.00
		State Medical Leave Insurance - ER		.00
		Workers' Benefit Fund Assessment - EE		.00
		Workers' Benefit Fund Assessment - ER		.00
		Transit Tax - EE		.00
		Local Income Tax		.00
		School District Tax		.00
		Total Taxes Debited	Acct. No. XXXXXX0119 Tran/ABA XXXXXXXXX	62,645.48
Other Transfers		ADP Direct Deposit	Acct. No. XXXXXX0119 Tran/ABA XXXXXXXXX	165,285.04
		ADP Check	Acct. No. XXXXXX0119 Tran/ABA XXXXXXXXX	27,577.88
		Total Amount Debited From Your Accounts		255,508.40
Bank Debits and Other Liability		Adjustments/Prepay/Voids		.00
Taxes - Your Responsibility		None This Payroll		
				255,508.40

Liability Recap	Taxes Debited				
	Federal Income Tax			16,109.57	
	Earned Income Credit Advances			.00	
	Social Security - EE			15,104.07	
	Social Security - ER			15,103.98	
	Social Security Adj - EE			.00	
	Medicare - EE			3,532.35	
	Medicare - ER			3,532.38	
	Medicare Adj - EE			.00	
	Medicare Surtax - EE			.00	
	Medicare Surtax Adj - EE			.00	
	COBRA Premium Assistance Payments			.00	
	Federal Unemployment Tax			.00	
	State Income Tax			9,979.56	
	State Unemployment Insurance - EE			.00	
	State Unemployment/Disability Ins - ER			.00	
	State Unemployment Insurance Adj - EE			.00	
	State Disability Insurance - EE			.00	
	State Disability Insurance Adj - EE			.00	
	State Family Leave Insurance - EE			.00	
	State Family Leave Insurance - ER			.00	
	State Medical Leave Insurance - EE			.00	
	State Medical Leave Insurance - ER			.00	
	Workers' Benefit Fund Assessment - EE			.00	
	Workers' Benefit Fund Assessment - ER			.00	
	Transit Tax - EE			.00	
	Local Income Tax			.00	
	School District Tax			.00	
	Total Taxes Debited	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXXX	63,361.91	
Other Transfers	ADP Direct Deposit	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXXX	163,617.54	
	ADP Check	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXXX	29,573.34	
	Total Amount Debited From Your Accounts				256,552.79
Bank Debts and Other Liability	Adjustments/Prepay/Volds			.00	
Taxes - Your Responsibility	None This Payroll				
					256,552.79

Liability	Taxes Debited				
Recap		Federal Income Tax		9,303.48	
		Earned Income Credit Advances		.00	
		Social Security - EE		7,901.02	
		Social Security - ER		7,901.09	
		Social Security Adj - EE		.00	
		Medicare - EE		1,847.86	
		Medicare - ER		1,847.84	
		Medicare Adj - EE		.00	
		Medicare Surtax - EE		.00	
		Medicare Surtax Adj - EE		.00	
		COBRA Premium Assistance Payments		.00	
		Federal Unemployment Tax		.00	
		State Income Tax		5,474.08	
		State Unemployment Insurance - EE		.00	
		State Unemployment/Disability Ins - ER		.00	
		State Unemployment Insurance Adj - EE		.00	
		State Disability Insurance - EE		.00	
		State Disability Insurance Adj - EE		.00	
		State Family Leave Insurance - EE		.00	
		State Family Leave Insurance - ER		.00	
		State Medical Leave Insurance - EE		.00	
		State Medical Leave Insurance - ER		.00	
		Workers' Benefit Fund Assessment - EE		.00	
		Workers' Benefit Fund Assessment - ER		.00	
		Transit Tax - EE		.00	
	Local Income Tax		.00		
	School District Tax		.00		
	Total Taxes Debited	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX	34,275.37	
Other Transfers	ADP Direct Deposit	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX	87,920.87	
	ADP Check	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX	9,606.98	
	Total Amount Debited From Your Accounts			131,803.22	
Bank Debits and Other Liability	Adjustments/Prepay/Voids			.00	
Taxes - Your Responsibility	None This Payroll				
					Total Liability 131,803.22 131,803.22 131,803.22

VII. Staff Reports

[Return to Home](#)

To: Tracey Crawford
From: Rachel Hubsch and Andrea Griffin
Re: Program Report, July 8, 2019 – September 10, 2019

NWSRA Programs and Services

NWSRA Day Camp ended the year with almost 450 registrations with 234 individual campers who attended one of the 14 camps offered. NWSRA started camp a half an hour earlier than last year, to accommodate working parents as well as adding an additional week, in an effort to support families before school starts. The Day Camp Team had over 450 direct contact hours at camps this summer, offering support, guidance, and additional training to over 150 part-time staff. NWSRA campers and parents responded overwhelmingly positive to the revamp in Day Camps this year. Below are some of the quotes from NWSRA families:

- “I saw the compassion, respect, patience and friendliness of the staff”.
- “The counselors and staff are impressive, and the field trips were excellent!”
- “So appreciate the extended hours and dates. Lots of clever activities planned each day.”
- “Love the notes home, really helps to communicate with kids after camp. The extra week in August is great for transition back to school!”
- “I have never felt so confident leaving my son with a facility/organization. The best part is not worrying about getting a phone call or having him excluded. We are extremely happy with NWSRA! Thank you!”

Full and Part-Time Program Leaders are assessing participants and developing lesson plans for fall programs that will run September 16 –December 7. NWSRA offered 185 weekly programs including PURSUIT/STAR for the fall season. As of August 26, 915 registrations have been received.

On August 19, 24 NWSRA participants with cognitive impairments and five full-time staff traveled to Charlotte, North Carolina for an adventurous 3 night vacation. They enjoyed award-winning BBQ, a golf cart tour of the city, The NASCAR Hall of Fame, North Carolina Science Museum, and topping it off with a VIP tour of the Carolina Panther’s stadium.

Denver, Colorado hosted 10 NWSRA participants with physical/visual impairments and five full-time staff visit on August 26 for 3 nights. Travelers experienced tours at the Denver Broncos stadium, Colorado Rockies stadium, Forney Museum, Blue Moon Brewery and the Pepsi Center. The highlight of the trip was catching a Colorado Rockies game against the Atlanta Braves.

NWSRA Inclusion Services

The Inclusion Department closed the 2019 summer season with a focus on ensuring member district and NWSRA staff had the support needed to accommodate identified participants in summer programs. Continuing to place a premium for on-site training, the Inclusion Team accumulated approximately 300 hours in direct program contact conducting participant observations, parent meetings and on-site staff trainings. This illustrates a nearly 100% increase from the summer 2018 season. Throughout the summer season, the Inclusion Team put 571 member district staff through formal trainings with topics ranging from behavior management to empathy to medical interventions.

The Inclusion team conducted Ability Awareness sessions to promote including peers at the Bartlett, Elk Grove, Hoffman Estates, and Wheeling park districts. Approximately 400 campers in total participated in the interactive programs. Campers experienced maneuvering a wheelchair, having a Visual Impairment, communicating through sign language, learning Paralympic Boccia, and learning characteristics of autism.

Staff Updates

With many retirements and career switches at NWSRA, there has been a lot of movement and growth within the agency and many new faces to the team. NWSRA would like to give you a snapshot of all the new changes in departments.

Retirements / Departures

- Senior Manager of Recreation, JoAnn Snyder retired after 30 years of service
- Operations Coordinator, Barb Bassett retired after 30 years of service
- Superintendent of Development, Nanette Sowa retired after 19 years of service
- Program Coordinator, Danielle Ralph accepted a job as a Recreation Therapist in Tennessee after two years with NWSRA
- Support Service Coordinator, Theresa Waite accepted a position at Clearbrook after nine years with NWSRA

Promotions / New Hires

- Liz Thomas was promoted to Senior Manager of Recreation
- Dustin King was hired as Operations / Logistics Coordinator
- Cathy Splett was promoted to Superintendent of Development
- Jessica Lamb was hired as Foundation Manager
- Megan Quandt laterally moved from Support Services Coordinator to Program Coordinator
- Jocelynn Wright laterally moved from Recruitment/Outreach Coordinator to Support Services Coordinator
- Georgia Klotz, past Intern, was hired as a Program Specialist
- Morgan Wirkus, past Intern, was hired as a Program Specialist

With all the updates, there will be internal and external interviews in order to fill the Manager of Collaboratives, two Coordinator positions, a Program Specialist and a Recruitment Coordinator position that will be an outside hire with professional recruiting experience.

Community Updates

- July 19, all three PURSUIT clients and Camp Connections had an all-day dance off with extra help from Scheck and Siress volunteers at Kirk School in Palatine.
- June 21, over 200 participants and staff from Day Camp and PURSUIT attended the SRA day at Brookfield Zoo.
- July 31, over 60 campers and staff attending the Schaumburg Boomers Game
- 116 people ready on the PURSUIT interest list, 218 total
- 30 individuals were given tours of either STAR Academy or PURSUIT
- 5 assessments were done in June for Wheeling PURSUIT
- NWSRA hosted seven Park District Interns from Arlington Heights, Bartlett, Buffalo Grove, Palatine and Wheeling for a “day in the life” as a Recreation Therapist at a Special Recreation Association.

MARKETING & PR REPORT JULY/AUGUST

As a leader in the field of Therapeutic Recreation, NWSRA maximizes public outreach through a variety of endeavors. The following report highlights some of the recent marketing and public relations activities:

MEDIA

DAILY HERALD

- Article on Unplug Illinois Day
- Appreciation Ad for Moretti's/NWSRA Golf Classic

DAILY HERALD BUSINESS LEDGER

- Article on Cathy Splett receiving CFRE
- Submitted SLSF information for the Business Ledger Philanthropy Guide

TRIBLOCAL/METROMIX

- Added SLSF events to online calendar of events

MISCELLANEOUS

- SLSF events posted online to the following sites: ABC Chicago, CBS Chicago, Daily Herald, WGN TV, Chicago Mama, Chicago Music Guide, North Shore Breaking News, B96, and more

ONLINE

- Created new online Flickr albums for Day Camps
- Facebook ad optimization with Pixel integration project complete
- Project Updates page updated for Dream Lab, Sensory Garden and Snoezelen Room
- New features on NWSRA and Directors sites
- SLSF events with online registration posted
- New website search engine optimization tools enabled
- Bi-monthly NWSRA Now and SLSF Impact e-newsletters sent
- Monthly NWSRA and SLSF Board Update e-newsletters sent

PUBLICATIONS AND FLYERS

- Fall 2019 Brochure created
- Transportation Needs, Accommodations and Obstacles Focus Group materials- Infographic, flyer, summary
- New Collaborative staff profiles template
- New Mentoring Program flyer created
- Revamped Volunteer Brochure and offerings
- New event flyers and logos created
- New event flyers and logos created

MISCELLANEOUS

- SLSF event videos created
- Dream Lab wall graphics created
- Submitted Snoezelen Sensory Therapy program for NRPA Innovation in Social Equity Award

IN PROGRESS

- Transportation Needs, Accommodations and Obstacles Focus Groups
- Year of Impact infographic
- Computer replacement project- Windows 10
- Dream Lab- Accessible Technology Center
- Database build project
- Various publications and online media
- Quickbooks transition
- 2019 NWSRA/SLSF materials
- NWSRA Brand Video
- NWSRA Village videos

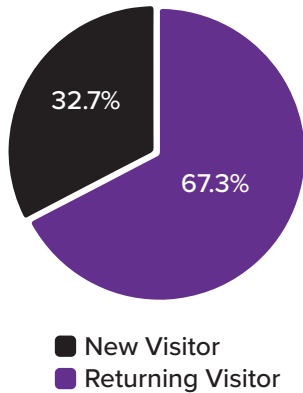


WEBSITE STATISTICS

www.nwsra.org

7,891 TOTAL PAGE VIEWS

3,635 TOTAL SESSIONS



MOST VISITED PAGES

1. NWSRA | Homepage
2. NWSRA | Brochure
3. NWSRA | Staff/Volunteer Portal
4. NWSRA | Employment Opportunities
5. NWSRA | Staff Contacts
6. NWSRA | Day Camps
7. About | NWSRA
8. NWSRA | PURSUIT
9. NWSRA | Locations - Contact Info
10. NWSRA | Volunteer Opportunities

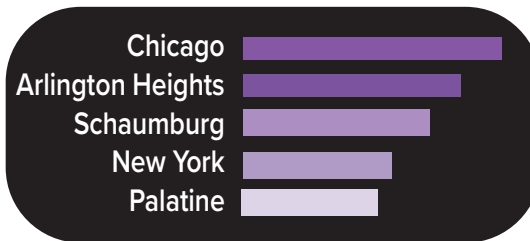
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- 2,796
- 1,245
- 1,212
- 529
- 491
- 256
- 144
- 122
- 107
- 95

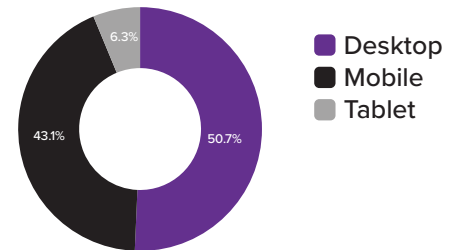
AVG. TIME SPENT

- 40 sec
- 2:06
- 51 sec
- 2:23
- 1:37
- 2:35
- 1:05
- 2:25
- 1:58
- 1:11

CITIES USERS ARE ACCESSING FROM



DEVICES BEING USED



SOCIAL MEDIA STATISTICS



Total Page Likes: 8,168
 New Followers: 144
 Post Engagements: 10,412
 Post Reach: 32,707



Total Followers: 336
 New Followers: 5
 Impressions: 10.9K
 Profile Visits: 227



Total Followers: 342
 New Followers: 7
 Post Likes: 363

TRENDING POSTS

- Fall 2019 Brochure
- ATRA Takeover Tuesday
- Unplug Illinois Day
- Dream Lab Unveil/ Updates of room development
- Ability Awareness Program
- Staff of the month photos/videos
- Day Camp
- SLSF Amazon Prime Day
- Gold Medal Fashion Show- Model

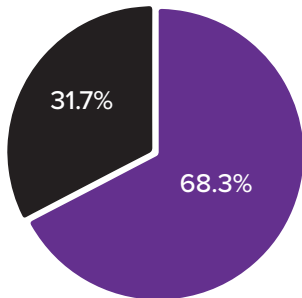


WEBSITE STATISTICS

www.nwsra.org

7,078 TOTAL PAGE VIEWS

3,240 TOTAL SESSIONS

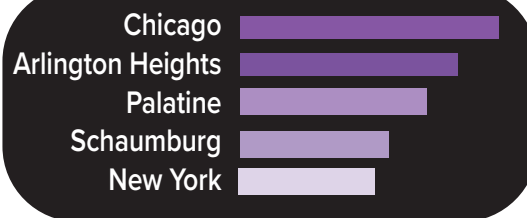


■ New Visitor
■ Returning Visitor

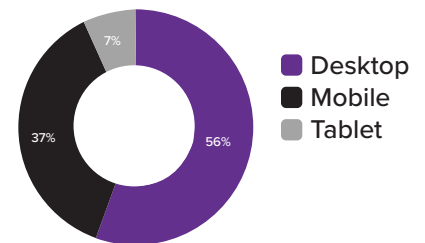
MOST VISITED PAGES

MOST VISITED PAGES	PAGE VIEWS	AVG. TIME SPENT
1. NWSRA Homepage	2,358	50 sec
2. NWSRA Brochure	1,066	3:15
3. NWSRA Staff/Volunteer Portal	789	2:07
4. NWSRA Staff Contacts	557	2:09
5. NWSRA Employment Opportunities	439	2:03
6. NWSRA PURSUIT	167	2:32
7. About NWSRA	156	35 sec
8. NWSRA Volunteer Opportunities	153	2:04
9. NWSRA STAR Academy	143	1:26
10. NWSRA Athletics	98	58 sec

CITIES USERS ARE ACCESSING FROM



DEVICES BEING USED



SOCIAL MEDIA STATISTICS



Total Page Likes: 8,270
 New Followers: 127
 Post Engagements: 11,703
 Post Reach: 42,528



Total Followers: 345
 New Followers: 11
 Impressions: 11.1K
 Profile Visits: 382



Total Followers: 370
 New Followers: 25
 Post Likes: 740

TRENDING POSTS

- Fall 2019 Brochure
- Long Trip - North Carolina, and Colorado
- Dream Lab Unveil/ Updates of room development
- Sports Banquet
- Staff of the month photos/videos
- Nanette's Retirement
- Leisure Education
- STAR Academy
- PURSUIT collaboration: Illinois Self-Advocacy Alliance
- Job postings



To: Tracey Crawford, Executive Director
From: Brian Selders, Superintendent of Communications & IT
Re: Outreach Committee Report
Date: September 3, 2019

In 2019, the NWSRA Outreach Committee continued its goal of planning and executing targeted outreach based on the areas and populations in need of increased NWSRA presence. The committee has engaged and informed new groups, families and individuals about NWSRA services. The Outreach Committee has expanded its list of identified organizations such as support groups and schools that are in need of an increased NWSRA presence and has created partnerships and collaborations to address the needs of the community.

Following is a list of accomplishments based on the Outreach Committee goals and strategies:

1. Welcome packets sent to 180 new families
2. Reached out to School Districts to post Day Camp brochure and Seasonal Brochure to online virtual backpacks
3. Increased outreach to minority patrons via introduction of a multilingual website, updating of print materials in Spanish, partnership with Townships to distribute NWSRA materials
4. Promoted NWSRA services at 33 expos and events
5. Provided speaking and presentation opportunities to NWSRA full time staff
6. Marketing/referral partnerships have been created with:
 - a. NowPow- Rush University Medical Center
 - b. Project World Impact- SLSF web page
7. Meetings have been held with the following businesses/organizations to discuss future partnership:
 - a. National Association for Down Syndrome (NADS)
 - b. YMCA Metropolitan Chicago
 - c. AMITA Health Alexian Brothers Center for Mental Health

The Outreach Committee will continue to find innovative ways to create partnerships and increase awareness.

Date: September 2019
To: Tracey Crawford, Executive Director
From: Cathy Splett, Superintendent of Development
RE: SLSF Update for September NWSRA Board

SLSF is following the guidelines set forth in the Development Plan in an effort to meet its 2019 financial goal of raising \$674,926.12. As of August 30th, SLSF has received \$424,068.94 which is 63% of its goal. The current status is as follows:

Sponsorships: Sponsorship dollars are part of the SLSF event budgets. The FY 2019 budgeted amount is \$76,600. To date, \$58,230 has been received. SLSF is scheduled to host three golf outings and the Gala before the end of the year.

Grants: The FY 2019 budgeted grant total is \$268,000. To date, SLSF has applied for \$368,627 in grants. From the proposals sent, \$216,000 in grant money has been approved and \$208,516.64 has been received. SLSF is still waiting to receive notification of the 2018 IDOT application.

Events: The FY 2019 Events budgeted amount is \$309,420. The total amount received in event dollars as of August 30th is \$172,387.49. SLSF will host three golf outings in September and the Gala in November. A portion of those dollars represent event sponsorships as shown in the sponsorship portion of this report.

Grants to NWSRA: The Board approved a grant to NWSRA in the amount of \$350,000 for fiscal year 2019. The first of three installments of was paid in May totaling \$41,374.36. A second grant will be given in October after the SLSF Board meeting. SLSF has directly paid \$110,731.17 for the creation of the Dream Lab, Sensory Garden and Mt. Prospect Sensory Room.

Donations: SLSF has four areas for individual donations: Memorial, General, Annual Appeal and Kevin's Club.

- Memorial Donations = \$3,696.70. The majority of these donations are made in memory of Judy Houser.
- General Donations = \$28,406.60. Currently SLSF has 29 monthly donors who have donated \$5,298.96.
- Annual Appeal = \$6,753.22. The majority of these funds are received in December.
- Kevin's Club = \$2,021.00. Currently there are four donors.

Outreach: The SLSF staff continue to attend networking events and speak at civic organizations to build relationships and educate the community about the growing needs of the NWSRA community.

- SLSF has been chosen as a recipient of the 2019 Chicago Ride for Autism Speaks on Sunday, September 15th. A PURSUIT parent and Autism Speaks Board Member started this event a few years ago and recommended that SLSF/NWSRA be awarded \$2,000 from this event. NWSRA/SLSF will provide 20 volunteers for the morning of the event.
- SLSF has been chosen as a recipient of the 2019 Tap House Grill Golf Outing to be held on Thursday, September 26th.
- The Mitsubishi VISION committee will host a silent auction art show on September 23rd. The art that will be auctioned off is created by NWSRA participants and all proceeds will be given to SLSF.
- The Mitsubishi VISION committee volunteered on August 7th at an NWSRA Day Camp. Through their volunteer efforts, SLSF will be receiving \$2,500.

2019 Goals: SLSF has hired a Foundation Manager who will help secure additional sponsors, increase corporate outreach, grow the donor development and stewardship program and assist with all fundraising events.

VIII. Old Business

[Return to Home](#)

Date: August 19, 2019
To: Tracey Crawford, Executive Director
From: Andrea Griffin, Superintendent of Recreation
Re: Snoezelen Sensory Room Update

SLSF has secured all of the funding necessary for the creation and completion of the Mt. Prospect Snoezelen Sensory Room. This will be the third Snoezelen Sensory Room for NWSRA. NWSRA's first Snoezelen Sensory Room opened in 2016 in the NWSRA Programming Space at the Rolling Meadows Park District. The second opened in 2018 in the NWSRA Programming Space at the Hanover Park Park District. Each Snoezelen Sensory Room is unique, and designed to meet the needs generated by each programming space.

Purpose and Goals of the Project

Snoezelen Sensory Rooms are therapeutic spaces where participants are placed in a soothing and/or stimulating environment. Each Snoezelen Sensory Room is designed to deliver stimuli to various senses and be used to provide multisensory or single sensory focus. It is a non-directive therapy that is controlled by the participant not by the therapist and individualized to each participant's sensory and behavioral needs. By allowing one to participate through their own free will in a safe environment, staff maximize the individual's potential to focus, feel in control, make choices and reduce mental and physical pain and anxiety.

- Physical Improvement ○ Fine & gross motor
- Cognitive Improvement ○ Problem solving & discussion making
- Emotional Improvement ○ Cooperation/Collaboration & Increased Confidence
- Affective Improvement ○ Improvements in Affective Regulation & Emotional Expression
- Linguistic Improvement ○ Utilizing Descriptive/Expressive Language & Word Association/Meaning ex. Slimy
- Social Improvement ○ Verbal Communication & Nonverbal Communication

Project Implementation Timeline

Following is the implementation timeline for the Snoezelen Sensory Room:

Month	Implementation to Take Place
January	Mt. Prospect Park District staff verifies measurements of Snoezelen Sensory Room provided by January 28 th
February	Verified measurements sent of Sensory Room to Flaghouse and orders sensory equipment
February	Mt. Prospect Park District staff receive three RFQ's for completion of electrical plan provided by Flaghouse.
May	Electrical work begins
Summer	Equipment shipped
Fall	Room installed

Progress To Date

Following are the meetings that have taken place to date regarding the creation of the Snoezelen Sensory Room

- In January, Bob Smith from Mt. Prospect and Flaghouse had phone conversation regarding electrical plan
- February Andrea Griffin and Flaghouse had phone conversation regarding placing order of equipment
- Electrical work completed by Mt. Prospect Park District
- Equipment shipping May – July
- Equipment still needed to be received – GestureTek and Fiber Optic Comb
- Scheduling of room installation taking place in October
- Growth of Sensory Team by two CTRS, training for new members will take place in August and September



Appendix A

Photos of Pieces and Map of Room

FLAGHOUSE®

snoezelen®

Custom Sensory Room Presentation

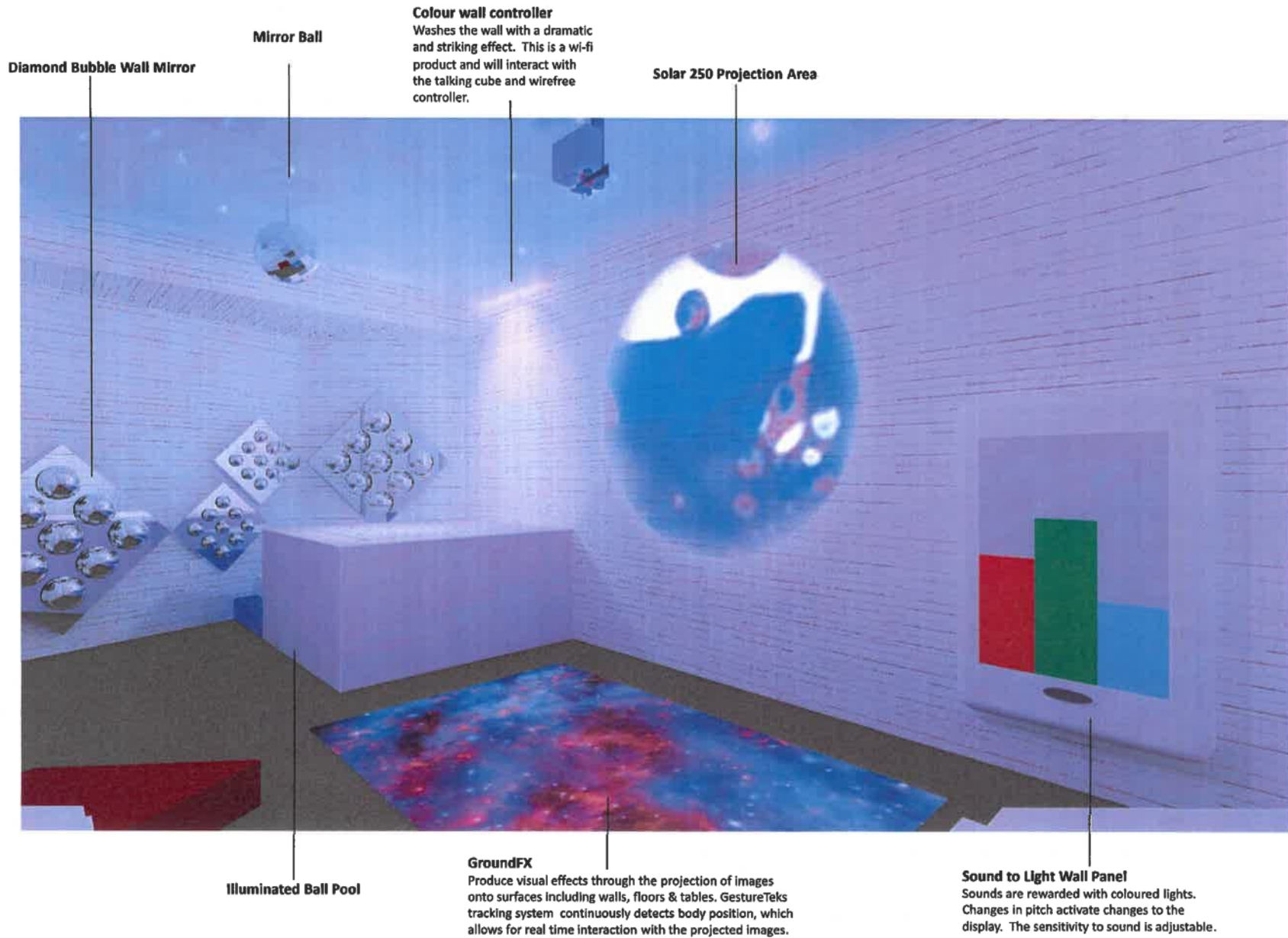


NWSRA

235 Yorkland Blvd. North York, ON M2J 4Y8
601 Flaghouse Dr. Hasbrouck Heights, NJ 07604

1-800-265-6900
1-800-265-6900

www.flaghouse.ca
www.flaghouse.com



NWSRA

Date: 04/23/2018

Drawn by: TWH

**IMPORTANT!
PLEASE READ
FOR RECOMMENDED
RECEPTILES**

We suggest installing a radio frequency system such as an Aspire RF System. Your electrician should be able to source this system or one that is similar locally. If they are unable to please call Cooper Industries at 866-853-4293 or custserv@cooperwiringdevice.com

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snoezelen

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Acrylic Mirrors, 80" Bubble Tube,
40" Square Base, Fiber Optics,
Custom Bench and Wireless Controller

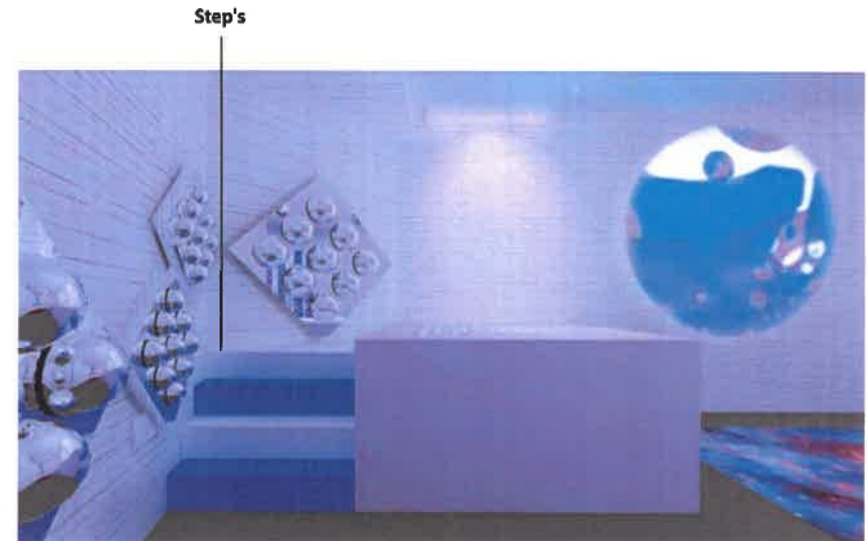


VibroMusic Wedge



4 Splash Mirrors

Laser Stars Projector, Aroma Diffuser,
WiFi Spotlight, Solar 250 Projector
and Stereo



Step's

NWSRA

Date: 04/23/2018

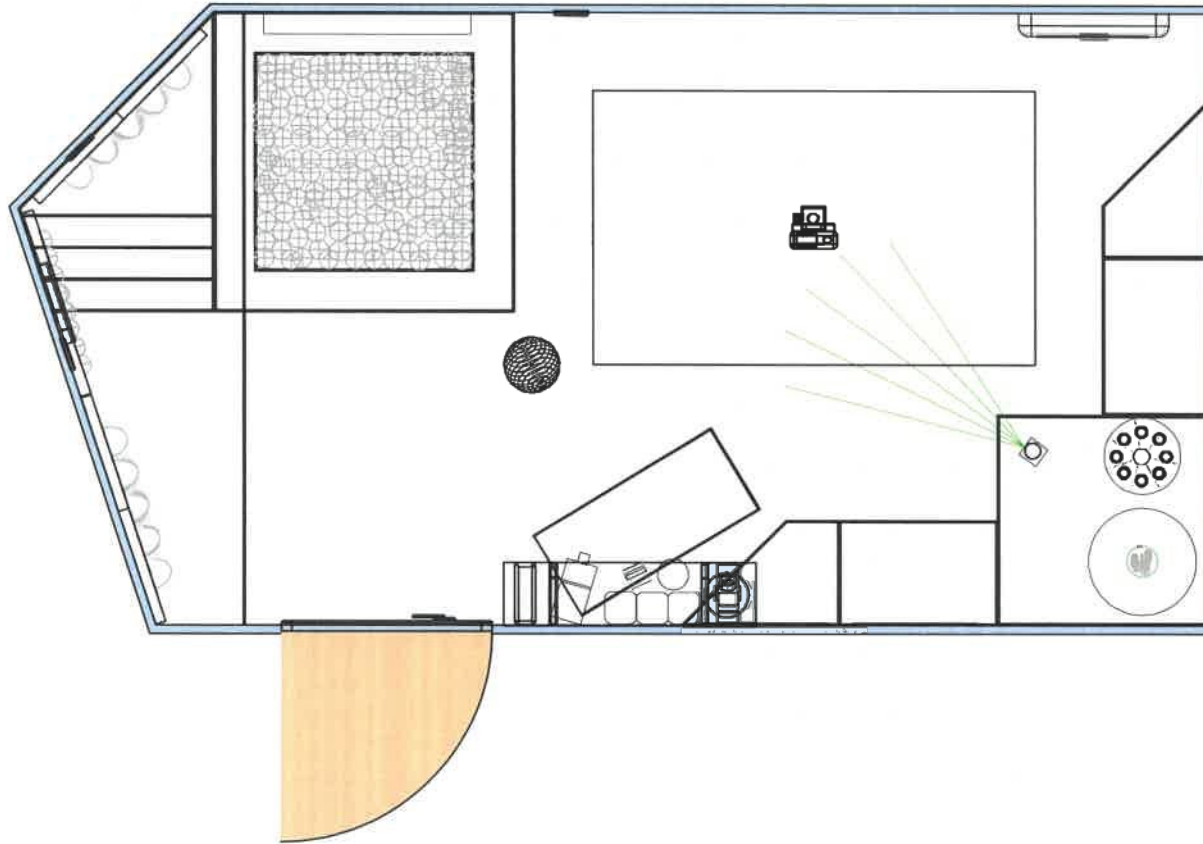
Drawn by: TWH

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NWSRA

Date: 04/23/2018

Drawn by: TWH

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FOR RECOMMENDED
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To: Tracey Crawford, Executive Director
From: Brian Selders, Superintendent of Communications & IT
Rachel Hubsch, Superintendent of Recreation
Re: Dream Lab Accessible Technology Center Update
Date: September 4, 2019

NWSRA was fortunate to have been granted \$83,000 to create a state of the art accessible technology lab, the Dream Lab Accessible Technology Center. This center will enable clients to compensate for the impairments they experience, promoting independence, decreasing the need for additional support, and allowing for access of information and enjoyment of music, sports, travel, and the arts independently. This room will be an equalizer for diverse learners and can assist with social development and motivation and help staff personalize therapeutic lessons. Following are details of the project and an update on progress thus far:

Purpose and Goals of the Project

The Dream Lab will empower people throughout our communities to realize their full potential through a fully accessible window to the world. Following are the goals of the project:

- Promote a person's physical and mental well-being through the use of interactive technology
- Provide relief from tension and give a sense of accomplishment
- Promote fine and gross motor skills
- Engage stimulation of all senses
- Encourage communication and working with others
- Ability to transfer knowledge of tech skills from NWSRA to home/work
- Engage in good digital citizenship
- Know and appreciate the importance of technology
- Ability to apply tools, materials, processes and technical concepts safely and efficiently
- Uncover and develop individual talents
- Apply problem-solving techniques
- Apply creative abilities
- Adjust to the changing environment
- Facilitate experiences encouraging flexibility, adaptability, resourcefulness and embracing new challenges

The Dream Lab will be used by a variety of programs, including PURSUIT, STAR Academy, Leisure Education, Social Clubs, Music Classes, Sensory and Technology Classes and Specialized STEM camps and programs. In addition, the facility will provide additional opportunities for potential collaborative programs with other Park District programs including Preschool, Seniors, etc.

Project Implementation Timeline

Following is the implementation timeline for the Dream Lab Accessible Technology Center:

Month	Implementation to Take Place	Status
April	Electrical outlets/Cat 6 cables/Lighting	Complete
April	Installation of camera system	Complete
April	Installation of new switch/network connectivity/wireless access point	Complete
May-June	Wall wrap installation within room	Complete
June-July	Installation of Equipment/Furniture/Room Darkening shades	Complete
August- September	Finalizing network configurations Installing Software	
October	Opening	

Progress To Date

Following are the meetings that have taken place to date regarding the implementation of the Dream Lab, as well as progress thus far:

- Admin Team meetings to discuss the pieces needed within the room as well as room layout.
 - *Room layout is complete*
- Meeting with Rolling Meadows Park District to review lighting, electrical and other cabling needs.
 - *Installation of cabling is now complete*
- Meetings with Microsoft:
 - To discuss equipment needed for the room.
 - *Equipment from Microsoft has been delivered*
 - To discuss inviting the PURSUIT Adult Day program out to the Microsoft store to assist with the completion of the room design, once overall room design is approved by the Admin Team.
 - *PURSUIT Adult Day program visited Microsoft store to provide elements of design that they liked within the room.*
- GMediawraps
 - Installed wall wrap designs
- Meetings with Excalibur Technology
 - To discuss network requirements of the room and any backend hardware needed.
 - *Switches, WiFi and network configured, ready for hardware installation.*
- Quotes from Roberts Drapery, 3 Day Blinds and Eddie Z's Blinds and Drapery
 - For quotes on installation of room darkening shades
 - *Chose Eddie Z's and shades installed*
- Meeting with Converged Digital Networks

- To discuss installation of security cameras
 - *Installation of security cameras is complete*
- Ordering TapIt whiteboard, Padzilla and other equipment complete
- TapIt Whiteboard installed
- Padzilla Installed
- 3D printer installed
- Virtual Reality installed
- All computers installed
- Xbox installed
- Apple TV installed
- Microsoft Surfaces installed
- Augmented Reality Software installed

Date: August 19, 2019
To: Tracey Crawford, Executive Director
From: Andrea Griffin, Superintendent of Recreation
Re: Community Sensory Garden

NWSRA is thrilled to have been granted \$40,000 to create a Community Sensory Garden at the Hanover Park Park District Community Center.

A sensory garden is an environment that is designed with the purpose of stimulating the senses. This stimulation occurs through plants and the use of materials that engage one's senses of sight, smell, touch, taste, and sound. The use of the garden can primarily focus on one sense, or it can incorporate all of them, be used as an educational tool that allows them to explore and learn about their senses and nature, provides them with a healthy place of discovery and allows a therapeutic and safe way for the participants to explore their senses. Following are details of the project and an update on progress thus far:

Purpose and Goals of the Project

The Community Sensory Garden will provide a therapeutic environment that the entire Hanover Park Community can enjoy.

Research has shown that when individuals with disabilities interact in a garden it helps them increase their awareness of the world around them. In addition, the Community Sensory Garden will allow the NWSRA PURSUIT Adult Day Program and STAR Academy After Care Program to include Horticulture Therapy in its activities.

- Create a therapeutic connection between people and plants
- Promote a person's physical and mental wellbeing
- Provide relief from tension, and give a sense of accomplishment
- Gardening can divert your thoughts about yourself and your situation.
- Promote fine and gross motor skills
- Stimulation of the senses
- Teach how to participate in a cooperative effort
- Physical benefits
- Learn how to form positive relationships
- Increase nonverbal communication
- Facilitate experiences encouraging flexibility, adaptability and resourcefulness

Project Implementation Timeline

Following is the implementation timeline for the Community Sensory Garden:

Month	Implementation to Take Place
January	Meeting with Hanover Park staff to discuss the creation of the Community Sensory Garden
March	Hanover Park staff receive 3 RFP from Landscape Architect
April	Landscape Architect selected
May	On site meetings with Landscape Architect
July	Plans with cost prepared and shared
August	Bids received & Park Board approves
September	Construction of project begins
November	Completion of project

Progress To Date

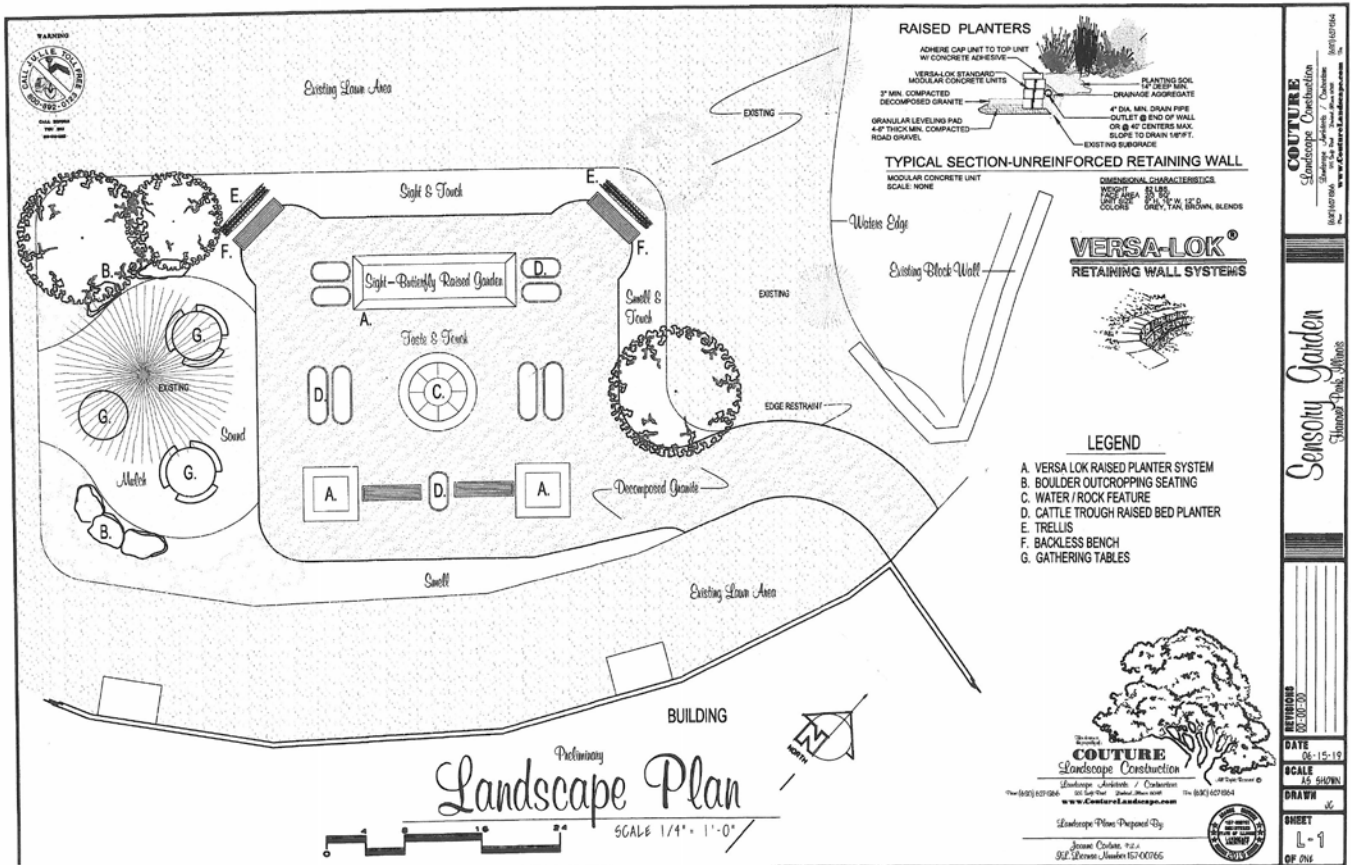
Following are the meetings that have taken place to date regarding the creation of the Community Sensory Garden, as well as progress thus far:

- Andrea Griffin, NWSRA Superintendent of Recreation, Cathy Splett, SLSF Foundation Manager and Liz Thomas, NWSRA
- Manager of Special Recreation meet with Hanover Park Park District staff to discuss the creation of the Community Sensory Garden
- Sensory Garden Team formed & 1st meeting held
- Team:
 - Andrea Griffin, NWSRA Superintendent of Recreation
 - Cathy Splett, SLSF Superintendent of Development
 - Joann Snyder, Senior Manager of Special Recreation
 - Liz Thomas, NWSRA Manager of Special Recreation
 - Nicole Estrada, Manager of Support Services
 - Trisha Palmieri, Collaborative Coordinator
 - Katrina Place, Inclusion Coordinator
 - Megan Edwards, Program Specialist
 - Meeting to research horticulture trainings and program development of horticultural therapy
- Phone conversation took place on 4/13 followed by email on 5/1 with Bob O'Brian, Executive Director Hanover Park, Tracey Crawford, Executive Director of NWSRA, Andrea Griffin, Superintendent of Recreation and Cathy Splett, SLSF Foundation Manager regarding design and meetings to be held moving forward.

- Sensory Garden Team attended an all day training on 5/1 at the Chicago Botanic Gardens focusing on play in nature, mental health and healing, education and lesson planning in a garden environment.
- Meeting held on May 21st with Gabe Villar Hanover Park Park District Superintendent of Parks and Planning, Tracey Crawford NWSRA Executive Director, Andrea Griffin NWSRA Superintendent of Recreation, Cathy Splett SLSF Foundation Manager, Chris Starke from WT Engineering and Joanne Couture of Couture Landscaping.
 - Meeting discussed NWSRA's vision, grant restrictions and amount of money allocated to project
- Meeting held on June 26th with Bob O'Brien Executive Director of Hanover Park Park District, Tracey Crawford NWSRA Executive Director, Andrea Griffin NWSRA Superintendent of Recreation and Joanne Couture of Couture Landscaping.
 - Joanne shared plans for garden and discussed placement of plants, garden decorations, walkway, and seating.
 - Within the next few weeks cost will be put with the shared plans and NWSRA staff will decided on project phases
 - Hanover Park Park District to do the removal of current ground and prepair space for landscaping
- Timeline provided by Bob O'Brien Executive Director of Hanover Park Park Distirct to Tracey Crawford NWSRA Executive Director, Andrea Griffin NWSRA Superintendent of Recreation and Cathy Splett SLSF Foundation Manager on August 8th, 2019
- First invoice submitted to SLSF for \$5,325 for land survey and construction drawings received Friday, August 16, 2019.

Appendix A

Garden Plans



Items to be planted in the garden



To: NWSRA Board of Directors
From: Tracey Crawford, Executive Director
Re: Member District Annual Assessment
Date: September 11, 2019

The Preliminary 2020 MDAA was calculated using the 75% EAV and 25% Gross Population formula.

During the July 24, 2019 Board Meeting, the NWSRA Board voted to approve the proposed 2020 MDAA as presented and approved taking each Member Districts Proposed 2020 Annual Assessment to their perspective Board for approval September 1, 2019.

To date we have received 14 of the 17 Member District Resolutions ratifying the 2020 NWSRA Assessments which represents more than the super majority needed as per the NWSRA By-Laws.

Motion:

A motion to approve the 2020 MDAA as presented.

NORTHWEST SPECIAL RECREATION ASSOCIATION
PROPOSED MDAA 2020
AT
1% INCREASE

Member Park District	2018 E.A.V.*	% of Total EAV	75% of total MDAAA	Gross Population	% of Total Population	25% of total MDAAA	2020 Proposed MDAA	% of Total MDAA
Arlington Heights	2,800,117,742	13.65%	442,197.35	75,101	11.69%	126,282.21	568,479.55	13.2%
Bartlett	1,142,084,158	5.57%	180,359.05	41,208	6.42%	69,291.18	249,650.24	5.8%
Buffalo Grove	1,662,025,666	8.10%	262,468.73	40,853	6.36%	68,694.25	331,162.98	7.7%
Elk Grove	1,641,498,492	8.00%	259,227.06	33,180	5.17%	55,792.12	315,019.17	7.3%
Hanover Park	558,339,684	2.72%	88,173.55	38,533	6.00%	64,793.18	152,966.73	3.5%
Hoffman Estates	1,394,409,666	6.80%	220,206.55	51,895	8.08%	87,261.36	307,467.90	7.1%
Inverness	228,282,510	1.11%	36,050.60	3,800	0.59%	6,389.69	42,440.29	1.0%
Mt. Prospect	1,645,671,872	8.02%	259,886.12	54,771	8.53%	92,097.35	351,983.47	8.1%
Palatine	2,182,587,072	10.64%	344,676.30	83,000	12.92%	139,564.36	484,240.66	11.2%
Prospect Heights	348,720,895	1.70%	55,070.35	15,000	2.34%	25,222.48	80,292.82	1.9%
River Trails	483,762,813	2.36%	76,396.30	16,855	2.62%	28,341.65	104,737.95	2.4%
Rolling Meadows	626,888,059	3.06%	98,998.78	20,000	3.11%	33,629.97	132,628.75	3.1%
Salt Creek	167,156,054	0.81%	26,397.45	6,300	0.98%	10,593.44	36,990.89	0.9%
Schaumburg	3,445,860,113	16.79%	544,173.62	74,227	11.56%	124,812.58	668,986.19	15.5%
South Barrington	478,994,493	2.33%	75,643.28	4,829	0.75%	8,119.96	83,763.24	1.9%
Streamwood	708,300,951	3.45%	111,855.58	39,978	6.22%	67,222.94	179,078.52	4.1%
Wheeling	1,003,349,059	4.89%	158,449.87	42,800	6.66%	71,968.13	230,418.00	5.3%
Total	20,518,049,299	100%	3,240,230.51	642,330	100%	1,080,076.84	4,320,307.35	100.0%

*The 2018 EAV is the most current available.

**2019 MDAA	4,277,532.03	1.0%	42,775.32	4,320,307.35
2019 MDAA Budget			Change in value	TOTAL 4,320,307.35

The computations are completed using the 75% EAV and 25% Population for each Park District's individual contribution, and 2% floor/ceiling for the total MDAA contribution.

2020	4,320,307.35
2019	(4,277,532.03)
Increase	42,775.32

2020 Proposed MDAA

IX. New Business

[Return to home](#)

TO: Tracey Crawford, Executive Director
 FROM: Darleen Negrillo, Superintendent of Administrative Services
 DATE: August 27, 2019
 RE: Auditing Service Proposals

NWSRA requested proposals from auditors for a three-year cycle. No auditing firm is allowed to be awarded the bid for more than two cycles (six years). Lauterbach & Amen, LLP has completed one cycle (three years) with NWSRA and SLSF with the completion of the Fiscal Year Audits and tax filings for 2018.

NWSRA and SLSF requested proposals from auditing services that were published in the Daily Herald on Tuesday, July 9, 2019. Three companies' submitted proposals and their proposal amounts are listed below. The proposal opening took place on Monday, August 19, 2019 at 12:30 pm. Those attending the bid opening were Darleen Negrillo, Superintendent of Administrative Services and Miranda Woodard, Finance Manager. Representatives from auditing firms were present.

Summaries from the submissions are listed below:

	Lauterbach & Amen, LLP	Sikich	Selden Fox, LTD
NWSRA FY 2019	\$6,375	\$6,500	\$7,200
NWSRA FY 2020	\$6,500	\$6,700	\$7,350
NWSRA FY 2021	\$6,625	\$6,900	\$7,500
TOTAL	\$19,500	\$20,100	\$22,050

SLSF FY 2019	\$3,860	\$5,500	\$6,600
SLSF FY 2020	\$3,940	\$5,650	\$6,750
SLSF FY 2021	\$4,020	\$5,800	\$6,900
TOTAL	\$11,820	\$16,950	\$20,250

GRAND TOTAL	\$31,320	\$37,050	\$42,300
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The lowest proposal was provided by Lauterbach & Amen, LLP. Their references include two Special Recreation Associations and Bartlett Park District. Their current listing of clients includes 58 Park Districts and nine Special Recreation Associations. The next lowest proposal, Sikich, indicated they provide professional services to more than 30 government entities. They list five Park Districts and two Special Recreation Associations.

Due to Lauterbach & Amen, LLP conducting NWSRA & SLSF's audits for the last three years and they submitted the lowest bid, NWSRA is recommending remaining with Lauterbach & Amen, LLP. Their work over the past three years has been accurate and timely.

Motion:

A motion to approve Lauterbach & Amen, LLP to perform the Annual Audit for the years 2020-2023.

To: NWSRA Board of Trustees
From: Tracey Crawford, Executive Director
Re: PowerDMS- Distinguished Accreditation
Date: September 3, 2019

As part of its ongoing commitment to the IAPD/IPRA Distinguished Accreditation process, staff have investigated the use of PowerDMS, which was originally presented as a software that provides a streamlined approach to the Accreditation process. Upon review of the full capabilities of PowerDMS, staff were excited to see that the system would provide capabilities to streamline and automate the implementation of NWSRA policies and procedures through a centralized document management system. Following are some of the benefits of the software:

- Distinguished Accreditation document management and application of Special Recreation Association standards is included in the software
- Centrally-located and secure document management for policies, procedures, and other agency-wide documents
- Increasing efficiency and decreasing redundancy of forms
- Improvement of onboarding process and streamlining of trainings for employees
- Real-time tracking of trainings completed and certifications achieved
- Minimization of liability by having real-time records of completion
- Ability to integrate with Human Resource Information Systems (HRIS) through API key.
- Readily available training modules for use of software at all levels of the organization

NWSRA recommends utilizing this software for its document management and training software to increase efficiency and effectiveness of trainings, and provide a comprehensive cloud-based document management system. This system would cover all trainings and documentation for full and part time staff. Following is the anticipated timeline for implementation:

- September 2019: Approval of Purchase by NWSRA Board of Trustees
- October 2019: Purchase of software
- October-December 2019: Onboarding of system/training of Admin
- January 2020-June 2020: Training of Full Time Staff/Uploading of Documents
- July 2020: Begin ongoing implementation of trainings into software

Motion:

To approve the use of Capital Reserve funds for the purchase of PowerDMS for 450 users at a cost of \$10,942.56 per year

TO: Tracey Crawford, Executive Director
 FROM: Darleen Negrillo, Superintendent of Administrative Services
 DATE: September 4, 2019
 RE: HRIS Software

As part of NWSRA's goal, to grow and expand our technological systems, NWSRA has reviewed and assessed the need to implement a Human Resources Information System (HRIS).

In review of various systems, we have determined BambooHR is the best fit for NWSRA. Below are the companies reviewed (Namely, Zenefits and Bamboo HR) as well as the results of the benefits of each.

Name	Software Cost @250 EE	Implementation Cost	Benefits	Disadvantages
Namely	\$12.00 Per Employee Totaling \$36,000 annually	\$4,000.00	User friendly system, Mobile App, Time-off tracking, various Permission Settings	Bundle based pricing, Not easily customizable, Payroll Focused company
Zenefits	\$14.00 per employee Totaling \$33,600 annually	\$3,125.00	User friendly system, Mobile App, Time-off Tracking, various Permission Settings	Benefits Focused, Some areas not customizable or ability to choose need
BambooHR	\$8.25 per Employee Totaling \$24,750 + \$3.00 Per Exempt EE Totaling \$1440 annually. Addt'l Discounts 15% Non-profit 42.3% Volume 5% Prepaid	\$2,835.30	User friendly system, Mobile App, Time-off Tracking, various Permission Settings, currently works with Power DMS and QuickBooks	

After the above review, NWSRA is recommending BambooHR, due to cost and ability to customize to our needs.

Additional advantages to implementing and an HRIS system are as follows:

- Provide a database for reliable access of employee information
- Ability to record and track all personal information, position information, compensation information, benefits, time management and disciplinary information

- Offers a mobile app to access information at programs
- Ability to customize tabs, site branding, onboarding, reporting and email alerts
- Includes an all agency time off calendar and employee directory

The purpose of this software, for NWSRA, will be to provide consistent access and a comprehensive system for employees and managers. Allowing managers and leaders the ability to obtain needed information while at programs, when needed.

Below is the timeline for purchase and agency implementation.

- September 2019 - Approval of purchase by NWSRA Board of Directors
- September 2019 - Purchase of BambooHR
- October 2019 - Set-up and configuration of system
- November 2019 - Training and roll-out for office employees
- January 2020 - Training and roll-out to all Part-Time employees

Motion: Approve the use of Capital Reserve Funds for the purchase of BambooHR for full agency at a cost of \$12,708.93 for one-year of services and implementation.

X. Information /Action Items

[Return to home](#)



Thanks to all our donors!

Spring
2019



Donations from The Community Character Coalition food drive held on April 27, 2019 netted over 1,630 items!

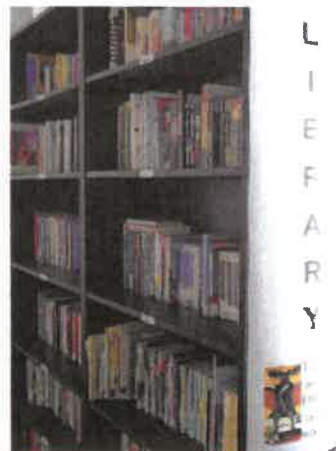
The annual Postal Workers Food Drive held in May brought in over 7,000lbs of food

We would like to say a HUGE "Thank You" to our generous (and often "ongoing") donors. We could not do what we do without YOU!

- Sanford Chemical Co.
- Elk Grove Park District
- Trinity United Methodist Church
- Lutheran Church of the Holy Spirit
- Faith Lutheran Home
- Meet Chicago Northwest
- Fastmore Logistics
- Tasty Catering
- Lutheran Church of Martha and Mary
- NWSRA
- Grand Prairie Transit
- Friends of the Mt. Prospect Library
- Flexera
- Maman Corporation
- Tops 151 Mount Prospect
- The HBC Group
- Apple Vacations
- Emkay
- Elk Grove Village Leo Club
- The Living and Giving Garden of EGV
- Longtail, Inc.
- Willow Bend Elementary School
- Juliette Low Elementary School



Members of Tops 151 Mt. Prospect donated much-needed soaps and shampoos to our food pantry!



Visit the Township main hallway for LOTS of local resources including jobs, healthcare, community events, senior services, etc.

Or take a book from our FREE Library!

"This is where my... and take off the mask and the AP armor," Brown said. "That's when they will truly grow. And they'll know they never have to do it alone."

Dental surgeon Rajan Sharma, president of BON Clinics, said he was inspired to help by his daughter, a teacher. He was even happier with the decision after seeing the finished product and hearing Brown's assessment of its impact.

"It's really touching, and after the speech you gave, it really made me glad that I'm a part of that," Sharma said.

Though Heart of America did not provide any of the funding, its participation was enabled by the high percentage of students at Hoffman Estates High School eligible for the free and reduced lunch program.

Christine Lucas, senior regional director for the Midwest, spoke of the project's biggest reward being students' first impression when they arrived for the first day of school last year.

"I watched their eyes widen as they came into this and realized this was just for them," she said.

—Eric Peterson, epeterson@dailyherald.com

Drazner wins Reid Award posthumously

The annual ceremony to give the Buffalo Grove Rotary Club's Bill Reid Community Service Award is usually a celebratory event.

But this year's presentation took on a more somber tone, as the award was bestowed posthumously on longtime



Rick Drazner

community volunteer Rick Drazner, a Rotarian who served two decades on the Buffalo Grove Park District board, died suddenly in April, just days after being reelected to another term. He was only 58.

Besides the park district, Drazner took on leadership roles with the Rotary Club, Buffalo Grove Lincolnshire Chamber of Commerce and Congregation Beth Judea. He also taught religious study courses and volunteered as a camp counselor.

The award was presented to Drazner's family Aug. 6 during the village's National Night Out event.

In an announcement of the award, Rotary Club President-elect Melanie Santostefano noted that Drazner also was known for his sense of humor.

"Rick was always telling jokes (some funny, some a little punny) to make people smile; he was extremely adept at achieving this goal," she wrote.

The award is named after Bill Reid, a longtime village trustee who earned the nickname "Mr. Buffalo Grove" for his involvement in an array of local causes and organizations. It's given to a community member who exemplifies Reid's community



BEV HORNE/bhorne@dailyherald.com, 2018

Red Arrow Tap Room, which opened in downtown Naperville in 2018, is franchising its concept under the Tapville Social brand at the Fashion Outlets of Chicago mall in Rosemont. The self-service taps will allow mall patrons to sample beer, wine and cider.

Past winners include Ernie and Joan Karge; Martha and Jeff Weiss; Steve Ballinski; Dean Klassman; Al Viehman; Elynn Ross; Mike Rylko; and DeAnn Glover.

As part of the award, the Buffalo Grove Rotary Club will make a \$500 contribution to a charity chosen by Drazner's family, the Special Learning Services Foundation, to support the Broadway Buddies program.

—Charles Keeshan, ckeeshan@dailyherald.com

Shop-and-sip coming to Rosemont

With a plastic card and touch of a handle, visitors to the Fashion Outlets of Chicago mall in Rosemont soon will be able to pour their own craft beer, wine and cider.

Ten self-service taps under the Tapville Social brand will be installed near the mall's first-floor food court in a cordoned-off area. Once an employee checks IDs, patrons

will be given cards to insert in the tap machines to dispense the booze. Visitors will be able to walk around the mall with their 5-ounce refillable glasses; each card allows for a maximum of 32 ounces of alcohol to be poured per visit.

The brand is a franchise of the Red Arrow Tap Room, which opened locations in Elmhurst in 2017 and Naperville in 2018.

Fashion Outlets has tried the drink-while-you-shop concept before. Gibson's Bar & Steakhouse operated a wine bar on the mall's second level for a short time, but it didn't last.

In addition to approving the self-service taps, Rosemont officials last week also gave the AMC movie theater permission to sell alcohol to all moviegoers 21 and older. Previous rules limited purchases to those 25 and older. The updated rules also allow patrons to purchase two drinks at a time instead of one.

—Christopher Placek, cplacek@dailyherald.com

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