



We exist to provide outstanding opportunities through recreation for children and adults with disabilities.

10:30 a.m. Regular Meeting
Chandlers Banquet Rooms
401 N. Roselle Road
Schaumburg, IL

AGENDA

- I. Call to Order
 - A. Roll Call

- II. Introduction of Guests:
 - None

- III. Public Comment

- IV. Approval of Agenda

- V. **Approval of Consent Agenda: Pages – 3-26**
 - A. Approval of Minutes, November 16, 2022
 - B. NWSRA Financial Reports, October 31, 2022
 - 1. PFM Account Statement
 - 2. Budget vs. Actual
 - 3. Balance Sheet
 - C. Warrant:
 - 1. November 30, 2022 – \$316,481.63

- VI. Correspondence:
 - A. Written
 - B. Oral

- VII. Staff Reports:
 - A. None

- VIII. **Old Business: Pages – 27-28**
 - A. 2023 Board Meeting Schedule
 - B. Board Retreat Follow Up and Update
 - 1. Minutes
 - 2. Pledge
 - 3. Action Items

An extension of the local park districts serving

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

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- IX. **New Business: Pages – 29-31**
 - A. Appointment of Executive Director, Tracey Crawford
 - B. Appointment of Legal Counsel:
 - 1. Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd.
 - C. Other

- X. **Informational/Action Items: Pages – 32-34**
 - A. Accident/Injury Summary for 2022
 - B. Other

- XI. **Closed Session: Pages**
Closed Session in accordance with Open Meeting Act to consider information regarding:
 - A. Personnel – 5ILCS 120/2(c)(1)

- XII. **Action as a result of Closed Session**

- XIII. **Adjournment**



- **Teamwork:** Support each other and work together
- **Respect:** Be open, honest and kind
- **Enthusiasm:** Exceed expectations
- **Collaboration:** Combine resources to achieve common goals
- **Communication:** Listen, share and adapt



To be a leading force, creating greater options that enrich the life experience of the participants, families and communities we serve

V. Consent Agenda

[Return to Home](#)

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE NORTHWEST SPECIAL RECREATION ASSOCIATION
HELD AT NWSRA ADMINISTRATIVE OFFICES AT
3000 CENTRAL ROAD, ROLLING MEADOWS, IL
ON THE 16th DAY OF NOVEMBER 2022 AT 10:30 A.M.**

Chairman Ferraro called the meeting to order at 10:31 a.m. Superintendent Griffin took Roll Call. The following members of the Board were present: Carrie Fullerton, Arlington Heights Park District; Rita Fletcher, Bartlett Park District; Ryan Risinger, Buffalo Grove Park District; Ben Curcio, Elk Grove Park District; Bob O'Brien, Hanover Park Park District; Craig Talsma, Hoffman Estates Park District; Jim Jarog, Mount Prospect Park District; Christina Ferraro, Prospect Heights Park District; Kevin Romejko, Rolling Meadows Park District; Diane Hilgers, Salt Creek Park District; Tony LaFrener, Schaumburg Park District; Steve Muenz, Streamwood Park District and Jan Buchs, Wheeling Park District

Absent: Robert Dowling, Mike Clark, Jay Morgan and Bret Fahnstrom

Also present: Tracey Crawford, Executive Director; Andrea Griffin and Rachel Hubsch, Superintendents of Recreation; Tom Draper, Superintendent of Communications and Marketing; Anne Kiwala; Darleen Negrillo, Superintendent of Administrative Services; Mike Davis and Bob Tannehill, Lauterbach and Amen; Steve Adams, Attorney; Courtney Risinger, Collab Coordinator; Christian Guenter, Lexi Brandlin, Jillian Trentadue, Recreation Specialists and Jenay Harrington, Intern

Introduction of Guests

Chairman Ferraro introduced the guests and each one gave a brief introduction. This included Sam Sing – Safeway Bus Transportation – attending for the Transportation Bid results.

Public Comment

None

Approval of Agenda

Chairman Ferraro asked for a motion to approve the agenda dated November 16, 2022, Director O'Brien made the motion and Director Talsma seconded the motion to approve the agenda dated November 16, 2022. Upon voice vote, the motion was carried.

Approval of Consent Agenda

Chairman Ferraro called for a motion to approve the Consent Agenda of November 16, 2022. Director Fullerton made the motion and Director LaFrener seconded the motion to approve the Consent Agenda dated November 16, 2022. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Kevin Romejko, Diane Hilgers, Tony LaFrener, Steve Muenz and Jan Buchs

NAY: None

The motion carried.

Correspondence

None

Staff Reports

Program Report

Superintendent Hubsch shared a story about NWSRA Social Clubs. She reported that numbers are starting to increase. We are not offering as many Social Clubs as we did in 2019, the 2022 numbers are starting to surpass what we had in 2019. We have 67 participants that have registered for the “Friendsgiving” event. The participants are so excited to see all of their friends.

Marketing and PR Report/Outreach

Superintendent Draper reported he and his staff have been hard at work on the Winter/Spring brochure. A post card hiring mailing was sent to over 1500 homes in three of the surrounding areas to try and attract staff. His team had a great time at the Gala and are now gearing up for Gold Medal Fashion show as well as the Strategic Plan and the Annual Report. The cabling project will be starting in the next few weeks and the transition from Excal Tech to SNI has started with the hopes that there will be no major issues. Director Risinger asked if NWSRA has looked into Geofencing to attract staff. Mr. Draper responded that we have looked into Geofencing and are looking at using this avenue.

SLSF

Superintendent Kiwala reported her wrap up of the Gala with \$81,000 in revenue. Sponsors have really showed events a lot of support and in most areas have exceeded the budget. The impact auction brought in \$14,000. The holiday luncheon will be immediately following the NWSRA Board Meeting on Wednesday, December 7, 2022, at Chandlers.

Director’s Report

Executive Director Crawford thanked all the Member District HR staff that have reached out to assist in recruitment. The hiring page has been updated and she encourages the Member Districts to visit the website. She also reported that she hosted a DEI training at Elk Grove Park District to start their DEI Efforts. Working with the Academy and IRPA to start their DEI efforts as well.

Old Business

Health/Merit Survey

Director Crawford informed the Board that the survey has been updated and is in the packet.

Board Retreat

Attorney Adams informed the Board that a follow up report with specific recommendations will be ready for the Board meeting in December allowing the Board to deliberate about future action and steps, this will include possible pledge documents. Director LaFrener expressed concerns about being limited on time at that meeting. Attorney Adams indicated that he wants to ensure that the Board has the documents.

New Business

Park District Staff Member Benefits

Superintendent Griffin reviewed the Member District benefits and will be sending it out to NWSRA staff in the next month for them to elect a member district.

Audit Bids

Superintendent Negrillo reviewed the Audit Bids again with the Board and indicated that there is no other company's that will be bidding at this time. Seldon Fox will freeze their rates and that rate does include the GASB filing. Chairman Ferraro asked for a motion to approve the Audit Bid with Seldon Fox as presented in the packet. Director Romejko made the motion and Director Jarog seconded the motion to approve Seldon Fox. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Steve Muenz and Jan Buchs

NAY: None

The motion carried.

Transportation Bids

Superintendent Hubsch reviewed the transportation bids that were included in the packet. She then made a recommendation to approve the bid from Safeway Transportation. Chairman Ferraro asked for a motion to approve the Safeway Transportation. Director LaFrener made the motion and Director Risinger seconded the motion. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Steve Muenz and Jan Buchs

NAY: None

The motion carried.

Financial Software

Superintendent Negrillo reviewed the financial software information provided in the packet. The software needed to include needs that the Foundation has as well as general financial software needs. She made a recommendation to approve AccuFund as the NWSRA Financial Software system. Chairman Ferraro asked for a motion to approve AccuFund as the Financial Software system for NWSRA, pending the approval of the attorney. Director LaFrener made the motion and Director Fletcher seconded the motion to approve AccuFund as the Financial Software for NWSRA pending the approval of the attorney. Director Talsma requested a reduction in the computers line item for the months that we are not using as well as the attorney to review the contract. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Steve Muenz and Jan Buchs

NAY: None

The motion carried.

Information Action/Items

Personnel Committee Update

Minutes

Director O'Brien asked for a motion to approve the Personnel Committee Minutes as presented. Director Romejko made the motion and Director Fullerton seconded the motion. Upon Voice Vote, the motion carried.

Staff Updates

Director O'Brien asked for a motion to approve the Organizational Chart as presented. Director LaFrenere made the motion and Director Risinger seconded the motion. Upon Voice Vote, the motion carried.

Lauterbach and Amen Contract

Director O'Brien asked for a motion to approve the Lauterbach and Amen contract as presented in the packet to the Board. Director Fullerton made a motion to approve, and Director Buchs seconded the motion to approve the Lauterbach and Amen contracted as presented. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Kevin Romejko, Diane Hilgers, Tony LaFrenere, Jay Morgan, Steve Muenz and Jan Buchs

NAY: None

The motion carried.

Proposed Salary Ranges

Director O'Brien asked for a motion to approve the aging factor of 2.5% provided by HR Source. Director LaFrenere made the motion and Director Romejko, the proposed salary ranges and the market pay adjustments as presented. Director LaFrenere made the motion and Director Risinger seconded the motion. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Kevin Romejko, Diane Hilgers, Tony LaFrenere, Jay Morgan, Steve Muenz and Jan Buchs

NAY: None

The motion carried.

Director O'Brien asked for a motion to approve the Salary Ranges as presented to the Board in the packet as presented. Director Risinger made the motion and Director Fullerton seconded the motion. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Kevin Romejko, Diane Hilgers, Tony LaFrenere, Jay Morgan, Steve Muenz and Jan Buchs

NAY: None

The motion carried.

Salary Adjustments

Director O'Brien asked for a motion to approve the salary adjustments as presented to the Board in the packet. Director Fletcher made the motion and Director Risinger seconded the motion. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Steve Muenz and Jan Buchs

NAY: None

The motion carried.

Salary Pool

Director O'Brien asked for a motion to approve the salary merit pool of 3.7% as presented to the Board in the packet. Director Risinger made the motion and Director Morgan seconded the motion. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Steve Muenz and Jan Buchs

NAY: None

The motion carried.

Part Time Salary Ranges

Director O'Brien asked for a motion to approve the proposed part time salary ranges as presented to the Board in the packet. Director Fletcher made the motion and Director Talsma seconded the motion. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Steve Muenz and Jan Buchs

NAY: None

The motion carried.

Health Insurance

Director O'Brien asked for a motion to approve the proposed health insurance plan layed out in the packet as presented. Director Talsma made the motion and Director Risinger seconded the motion. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Kevin Romejko, Diane Hilgers, Tony LaFrenere, Jay Morgan, Steve Muenz and Jan Buchs

NAY: None

The motion carried.

Director O'Brien asked for a motion to approve the employee contribution rates layed out in the packet as presented. Director Fullerton made the motion and Director Talsma seconded the motion. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Kevin Romejko, Diane Hilgers, Tony LaFrenere, Jay Morgan, Steve Muenz and Jan Buchs

NAY: None

The motion carried.

Finance Committee Update

Minutes

Director Talsma asked for a motion to approve the minutes from the Finance Committee minutes as presented. Director O'Brien made the motion and Director Risinger seconded the motion. Upon Voice Vote, the motion carried

Proposed Budget Documents and Assumptions

Director Talsma reviewed the budget documents and gave a brief overview of the assumptions for each line item. He thanked the staff for all the hard work. He thanked the staff for working this morning to make the budget balance. Staff made a few adjustments. Increased interest by 50,000.00, increased sale of fixed assets by \$15,675.00, lowering salaries by about \$30,000 and decreasing the expense of QuickBooks by \$10,000. Staff will be able to present a balance budget. If any expenses or income items fall short that is supported. Director Talsma asked for a motion to approve the FY2023 budget as presented with the changes outlined above. Director Risinger made the motion and Director Ferraro seconded the motion to approve the budget as presented with changes mentioned above.

Director LaFrenere thanked staff for answering the questions he asked. He is happy about the task force and hopes for all staffing issues to be resolved to get a sound budget for those line items. Director O'Brien asked for a motion to approve the proposed health insurance plan layed out in the packet as presented. Director Talsma made the motion and Director Risinger seconded the motion. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Kevin Romejko, Diane Hilgers, Tony LaFrenere, Jay Morgan, Steve Muenz and Jan Buchs

NAY: None

The motion carried.

IMRF Contribution Rate

Superintendent Negrillo reviewed the IMRF Contribution rate and informed the Board that the rate will be lower for FY2023.

Committees

Chairman Ferraro informed the Board that with the discussions of Board Decorum and the Board Retreat outcomes still being discussed as well as some historical information being formulated an MDAA Task Force being formulated as well as an EEOC complaint, it is in the best interest of the Board to freeze all members in their current positions. Chairman Ferraro made a motion to freeze the FY2022 committees as they stand with the addition of Mike Clark for the MDAA Task Force and Jan Buchs for the Historical Information Committee. Director Risinger made the motion and Director Buchs seconded the motion to approve freezing the committees as they stand. Director O'Brien asked for a motion to approve the proposed health insurance plan layed out in the packet as presented. Director Talsma made the motion and Director Risinger seconded the motion. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Steve Muenz and Jan Buchs

NAY: None

The motion carried.

Member District Sponsorship

Superintendent Griffin outlined the sponsorship information and what districts will be supported in FY2023.

2023 Board Meeting Schedule

Director Crawford reviewed the NWSRA Board meetings for 2023. This schedule will be presented at the December meeting for official approval.

Closed Session

Chairman Ferraro made a motion to enter closed session at 11:37 am. Director Fletcher made the motion and Director Risinger seconded the motion to enter closed session. Upon roll being called, the vote was as follows:

AYA: Carrie Fullerton, Rita Fletcher, Ryan Risinger, Ben Curcio, Bob O'Brien, Craig Talsma, Jim Jarog, Christina Ferraro, Kevin Romejko, Diane Hilgers, Tony LaFrener, Jay Morgan, Steve Muenz and Jan Buchs

NAY: None

The motion carried.

Reconvene into open Session

Chairman Ferraro asked for a motion to reconvene into open session at 11:43 am.

Adjournment

After no further business, Chairman Ferraro called for a motion to adjourn. Director Risinger made the motion and Director Talsma seconded the motion to adjourn the November 16, 2022 meeting at 11:43 am. Upon voice vote, the motion was carried.

Secretary



Accounts Dashboard

Activity History

Statements & Documents

Organizational Settings

CONTACT US

Secure Contact

FAQ

Accounts Dashboard

Balance Summary as of Nov 30, 2022 ⓘ

\$1,285,112.74

MTD Balance \$ Change ▲ \$239.88

MTD Balance % Change ▲ 0.02%

Account Breakdown ▾



Accounts

Expand All:

| Account | Market Value |
|--|-----------------------|
| <div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">+</div> <div> <p>INVESTMENT HOLDING ACCOUNT</p> <p>4669 12 of 34</p> </div> </div> | \$1,285,112.74 |

Northwest Special Recreation Association
Profit & Loss Budget vs. Actual
January through October 2022

Modified Accrual Basis

| | Jan - Oct 22 | Budget | \$ Over Budget | % of Budget |
|---|---------------------|---------------------|----------------------|---------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 310000 - Member District Assessments | | | | |
| 310001 - Arlington Heights Assessment | 285,993.81 | 571,987.59 | -285,993.78 | 50.0% |
| 310002 - Bartlett Assessment | 189,998.29 | 237,521.67 | -47,523.38 | 80.0% |
| 310003 - Buffalo Grove Assessment | 229,881.66 | 317,288.41 | -87,406.75 | 72.5% |
| 310004 - Elk Grove Assessment | 258,148.97 | 322,953.58 | -64,804.61 | 79.9% |
| 310005 - Hanover Park Assessment | 76,454.98 | 152,909.96 | -76,454.98 | 50.0% |
| 310006 - Hoffman Estates Assessment | 249,192.23 | 311,404.66 | -62,212.43 | 80.0% |
| 310007 - Inverness Assessment | 30,858.76 | 38,635.31 | -7,776.55 | 79.9% |
| 310008 - Mount Prospect Assessment | 288,244.11 | 360,825.27 | -72,581.16 | 79.9% |
| 310009 - Palatine Assessment | 385,081.58 | 480,992.40 | -95,910.82 | 80.1% |
| 310010 - Prospect Heights Assessment | 63,093.85 | 78,646.95 | -15,553.10 | 80.2% |
| 310011 - River Trails Assessment | 85,071.26 | 105,808.74 | -20,737.48 | 80.4% |
| 310012 - Rolling Meadows Assessment | 110,454.10 | 138,104.07 | -27,649.97 | 80.0% |
| 310013 - Salt Creek Assessment | 31,167.48 | 38,944.03 | -7,776.55 | 80.0% |
| 310014 - Schaumburg Assessment | 537,018.49 | 672,676.14 | -135,657.65 | 79.8% |
| 310015 - South Barrington Assessment | 60,667.98 | 75,357.02 | -14,689.04 | 80.5% |
| 310016 - Streamwood Assessment | 90,353.45 | 180,706.90 | -90,353.45 | 50.0% |
| 310017 - Wheeling Assessment | 188,021.27 | 235,544.65 | -47,523.38 | 79.8% |
| Total 310000 - Member District Assessments | 3,159,702.27 | 4,320,307.35 | -1,160,605.08 | 73.1% |
| 320000 - Program Fees | | | | |
| 320001 - Club Fees | 15,747.93 | 15,500.00 | 247.93 | 101.6% |
| 320002 - Leisure Education Fees | 1,468.00 | 25,000.00 | -23,532.00 | 5.9% |
| 320003 - New Initiatives Fees | 0.00 | 20,000.00 | -20,000.00 | 0.0% |
| 320004 - Special Events Fees | 4,030.24 | 22,000.00 | -17,969.76 | 18.3% |
| 320005 - Day Camp Fees | 178,002.98 | 192,290.00 | -14,287.02 | 92.6% |
| 320006 - General Programs Fees | 153,160.46 | 250,000.00 | -96,839.54 | 61.3% |
| 320008 - Trips Fees | 22,222.00 | 28,000.00 | -5,778.00 | 79.4% |
| 320009 - PURSUIT | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| 320010 - STAR | 0.00 | 0.00 | 0.00 | 0.0% |
| 320011 - Athletic Fees | 20,326.70 | 39,018.25 | -18,691.55 | 52.1% |
| 320012 - Program Fees - Credits | 902.75 | 3,500.00 | -2,597.25 | 25.8% |
| Total 320000 - Program Fees | 395,861.06 | 600,308.25 | -204,447.19 | 65.9% |
| 321000 - Transportation - Door to Door | | | | |
| 321001 - Clubs Door to Door | 1,552.93 | 3,000.00 | -1,447.07 | 51.8% |
| 321003 - New Initiatives Door to Door | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 321004 - Special Events Door to Door | 0.00 | 0.00 | 0.00 | 0.0% |
| 321005 - Day Camp Door to Door | 9,323.58 | 2,000.00 | 7,323.58 | 466.2% |
| 321006 - General Programs Door to Door | 2,151.53 | 2,880.00 | -728.47 | 74.7% |
| 321007 - Miscellaneous Door to Door | 0.00 | 0.00 | 0.00 | 0.0% |
| 321008 - Athletics Door to Door | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 321000 - Transportation - Door to Door | 13,028.04 | 8,880.00 | 4,148.04 | 146.7% |
| 321100 - Transportation - Pick up Points | | | | |
| 321101 - Clubs Pick Up Points | 1,037.44 | 1,500.00 | -462.56 | 69.2% |
| 321102 - Leisure Edu Pick Up Points | 0.00 | 3,880.00 | -3,880.00 | 0.0% |
| 321103 - New Initiatives Pick Up Points | 0.00 | 0.00 | 0.00 | 0.0% |
| 321104 - Special Events Pick Up Points | 875.37 | 1,225.00 | -349.63 | 71.5% |
| 321105 - Day Camp Pick Up Points | 12,952.24 | 20,000.00 | -7,047.76 | 64.8% |
| 321106 - General Programs Pick Up Points | 6,919.82 | 8,000.00 | -1,080.18 | 86.5% |
| 321107 - Miscellaneous Pick Up Points | 0.00 | 0.00 | 0.00 | 0.0% |
| 321108 - Athletics Pick Up Points | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 321100 - Transportation - Pick up Points | 21,784.87 | 34,605.00 | -12,820.13 | 63.0% |
| 340000 - Non Program Revenue | | | | |
| 340001 - Non Program Revenue | 3,223.50 | 5,000.00 | -1,776.50 | 64.5% |
| 340009 - Collaboratives | 308,195.65 | 423,566.20 | -115,370.55 | 72.8% |
| 340000 - Non Program Revenue - Other | 4,197.79 | | | |
| Total 340000 - Non Program Revenue | 315,616.94 | 428,566.20 | -112,949.26 | 73.6% |
| 350000 - SLSF Grant Contributions | | | | |
| 350001 - Scholarship Contribution | 51,240.50 | 65,000.00 | -13,759.50 | 78.8% |
| 350002 - Programs Contribution | 9,589.69 | 65,000.00 | -55,410.31 | 14.8% |
| 350003 - Inclusion Contribution | 154.00 | 10,000.00 | -9,846.00 | 1.5% |
| 350004 - Transportation Contribution | 31,084.47 | 48,500.00 | -17,415.53 | 64.1% |
| 350005 - Athletics Contribution | 9,128.01 | 30,000.00 | -20,871.99 | 30.4% |
| 350006 - Miscellaneous Contribution | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 350000 - SLSF Grant Contributions | 101,196.67 | 218,500.00 | -117,303.33 | 46.3% |

Northwest Special Recreation Association
Profit & Loss Budget vs. Actual
January through October 2022

Modified Accrual Basis

| | Jan - Oct 22 | Budget | \$ Over Budget | % of Budget |
|---|---------------------|---------------------|----------------------|---------------|
| 360000 · Sale of Fixed Assets | | | | |
| 360001 · Sale of Fixed Assets | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| Total 360000 · Sale of Fixed Assets | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| 370000 · Interest | | | | |
| 370001 · Operating Interest | 40,670.74 | 5,783.87 | 34,886.87 | 703.2% |
| 370002 · Investment Interest | 1,777.15 | 4,216.13 | -2,438.98 | 42.2% |
| Total 370000 · Interest | 42,447.89 | 10,000.00 | 32,447.89 | 424.5% |
| 380000 · Revenue SLSF | | | | |
| 380001 · Revenue SLSF | 298.03 | 500.00 | -201.97 | 59.6% |
| Total 380000 · Revenue SLSF | 298.03 | 500.00 | -201.97 | 59.6% |
| Total Income | 4,049,935.77 | 5,623,166.80 | -1,573,231.03 | 72.0% |
| Gross Profit | 4,049,935.77 | 5,623,166.80 | -1,573,231.03 | 72.0% |
| Expense | | | | |
| 420000 · Operating Expenses | | | | |
| 421000 · Administration | | | | |
| 421001 · Professional Expenses | | | | |
| 421002 · Professional Fees | 39,295.48 | 3,475.00 | 35,820.48 | 1,130.8% |
| 421003 · Legal Fees | 10,507.74 | 5,150.00 | 5,357.74 | 204.0% |
| 421004 · Miscellaneous | 286.79 | 1,770.00 | -1,483.21 | 16.2% |
| 421001 · Professional Expenses - Other | 6,750.00 | | | |
| Total 421001 · Professional Expenses | 56,840.01 | 10,395.00 | 46,445.01 | 546.8% |
| 421100 · Office Supplies | | | | |
| 421101 · Coffee / Water | 650.52 | 470.00 | 180.52 | 138.4% |
| 421102 · Furniture Needs | 2,180.23 | 300.00 | 1,880.23 | 726.7% |
| 421103 · Locksmith / Keys | 237.58 | 460.00 | -222.42 | 51.6% |
| 421104 · Nametags | 704.88 | 400.00 | 304.88 | 176.2% |
| 421105 · Supplies | 3,091.51 | 3,612.37 | -520.86 | 85.0% |
| 421106 · Miscellaneous | 363.08 | 350.00 | 13.08 | 103.7% |
| Total 421100 · Office Supplies | 7,227.80 | 5,592.37 | 1,635.43 | 129.2% |
| 421150 · Credit Card & Bank Fees | | | | |
| 421151 · Bank Fees | 7,882.95 | 2,450.00 | 5,432.95 | 321.8% |
| 421152 · Credit Card Processing Fees | 2,486.52 | 6,000.00 | -3,513.48 | 41.4% |
| 421153 · PFM Fees | 2,499.95 | 2,000.00 | 499.95 | 125.0% |
| Total 421150 · Credit Card & Bank Fees | 12,869.42 | 10,450.00 | 2,419.42 | 123.2% |
| 421200 · Postage | | | | |
| 421201 · Postage | 2,855.37 | 5,500.00 | -2,644.63 | 51.9% |
| 421202 · Postal Machine Rental | 1,364.13 | 1,860.00 | -495.87 | 73.3% |
| 421203 · Printing Vendors | 0.00 | 0.00 | 0.00 | 0.0% |
| 421204 · Miscellaneous | 225.15 | 240.00 | -14.85 | 93.8% |
| Total 421200 · Postage | 4,444.65 | 7,600.00 | -3,155.35 | 58.5% |
| 421300 · Telephone/Fax | | | | |
| 421301 · Cell Phone Service | 6,899.12 | 8,042.50 | -1,143.38 | 85.8% |
| 421302 · Director Phone/Internet Service | 0.00 | 0.00 | 0.00 | 0.0% |
| 421303 · Fax Maintenance | 399.00 | 399.00 | 0.00 | 100.0% |
| 421304 · Office Phones | 5,550.37 | 6,540.50 | -990.13 | 84.9% |
| 421305 · Phone Maintenance | 4,219.15 | 4,768.00 | -548.85 | 88.5% |
| 421306 · Miscellaneous | 0.00 | 250.00 | -250.00 | 0.0% |
| Total 421300 · Telephone/Fax | 17,067.64 | 20,000.00 | -2,932.36 | 85.3% |
| 421400 · Conferences/Education | | | | |
| 421401 · NRPA Conf/Wkshps/Webnrs/Schools | 5,822.51 | 3,475.00 | 2,347.51 | 167.6% |
| 421402 · IPRA Conf/Wkshps/Webnrs/Schools | 9,376.35 | 35,154.00 | -25,777.65 | 26.7% |
| 421403 · PDRMA Conf/Wkshps/Webnrs/School | 405.00 | 610.00 | -205.00 | 66.4% |
| 421404 · IAPD Conf/Wkshps/Webnrs/Schools | 663.00 | 2,007.00 | -1,344.00 | 33.0% |
| 421405 · Evaluation Lunches | 1,720.92 | 1,564.00 | 156.92 | 110.0% |
| 421406 · Professional Meetings | 5,658.97 | 4,200.00 | 1,458.97 | 134.7% |
| 421407 · Other Trainings/Workshops | 14,665.24 | 7,310.00 | 7,355.24 | 200.6% |
| 421408 · ATRA/Conf/Wkshopp Web Schls | 4,485.34 | 5,460.00 | -974.66 | 82.1% |
| 421400 · Conferences/Education - Other | 0.00 | | | |
| Total 421400 · Conferences/Education | 42,797.33 | 59,780.00 | -16,982.67 | 71.6% |

Northwest Special Recreation Association
Profit & Loss Budget vs. Actual
January through October 2022

Modified Accrual Basis

| | Jan - Oct 22 | Budget | \$ Over Budget | % of Budget |
|---|-------------------|-------------------|--------------------|---------------|
| 421500 · Memberships | | | | |
| 421501 · ATRA | 650.00 | 1,250.00 | -600.00 | 52.0% |
| 421502 · CDL Reimbursement / Renewal | 155.42 | 750.00 | -594.58 | 20.7% |
| 421503 · CPRP Exam / Renewal | 360.00 | 1,542.00 | -1,182.00 | 23.3% |
| 421504 · CTRS Exam / Renewal | 2,765.00 | 3,815.00 | -1,050.00 | 72.5% |
| 421505 · Distinguished Accreditation | 0.00 | 100.00 | -100.00 | 0.0% |
| 421506 · Hands On Suburban Chicago | 300.00 | 300.00 | 0.00 | 100.0% |
| 421507 · IPRA | 2,511.00 | 12,219.00 | -9,708.00 | 20.5% |
| 421508 · LAC Group | 0.00 | 500.00 | -500.00 | 0.0% |
| 421509 · NRPA | 525.00 | 450.00 | 75.00 | 116.7% |
| 421510 · Safety | 840.00 | 2,410.00 | -1,570.00 | 34.9% |
| 421511 · Costco | 170.00 | 120.00 | 50.00 | 141.7% |
| 421513 · Miscellaneous | -1,654.61 | 1,883.00 | -3,537.61 | -87.9% |
| 421514 · CPI Recertification | 4,491.46 | 1,650.00 | 2,841.46 | 272.2% |
| 421515 · SHRM | 585.00 | 558.00 | 27.00 | 104.8% |
| Total 421500 · Memberships | 11,698.27 | 27,547.00 | -15,848.73 | 42.5% |
| 421600 · Health Insurance | | | | |
| 421601 · Voluntary Benefits | 5,252.64 | 0.00 | 5,252.64 | 100.0% |
| 421602 · Employee Contributions | 0.00 | -46,261.82 | 46,261.82 | 0.0% |
| 421603 · Employer Contributions | 317,209.36 | 488,002.85 | -170,793.49 | 65.0% |
| Total 421600 · Health Insurance | 322,462.00 | 441,741.03 | -119,279.03 | 73.0% |
| 421700 · Maintenance/Utilities | | | | |
| 421701 · Condo Maintenance | 10,517.80 | 13,269.32 | -2,751.52 | 79.3% |
| 421702 · Electric | 8,078.99 | 14,557.55 | -6,478.56 | 55.5% |
| 421703 · Gas | 2,441.23 | 2,500.00 | -58.77 | 97.6% |
| 421704 · Hudson Energy | 0.00 | | | |
| 421705 · Total Fire and Safety | 88.00 | 715.00 | -627.00 | 12.3% |
| 421706 · Internet | 10,673.24 | 14,932.71 | -4,259.47 | 71.5% |
| 421707 · Miscellaneous | 12,495.88 | 4,160.00 | 8,335.88 | 300.4% |
| 421708 · Cleaning Supplies | 928.28 | 5,314.86 | -4,386.58 | 17.5% |
| 421700 · Maintenance/Utilities - Other | 0.00 | | | |
| Total 421700 · Maintenance/Utilities | 45,223.42 | 55,449.44 | -10,226.02 | 81.6% |
| 421800 · Rent | | | | |
| 421801 · Condo Association Fee | 10,650.00 | 12,780.00 | -2,130.00 | 83.3% |
| 421802 · RMCC Rental Space | 20,000.00 | 30,000.00 | -10,000.00 | 66.7% |
| 421803 · HPPD Rental Space | 14,430.00 | 17,316.00 | -2,886.00 | 83.3% |
| 421804 · MPPD Rental Space | 25,000.00 | 30,000.00 | -5,000.00 | 83.3% |
| 421805 · Wheeling Rental Space | 30,000.00 | 30,000.00 | 0.00 | 100.0% |
| 421806 · BGPD Rental Space | 22,500.00 | 30,090.00 | -7,590.00 | 74.8% |
| 421807 · HEPD Rental Space | 15,000.00 | 30,090.00 | -15,090.00 | 49.9% |
| 421800 · Rent - Other | 5,000.00 | | | |
| Total 421800 · Rent | 142,580.00 | 180,276.00 | -37,696.00 | 79.1% |
| 421900 · Computer | | | | |
| 421901 · Database Enhancements | 4,825.00 | 12,500.00 | -7,675.00 | 38.6% |
| 421902 · Framework Support | 107,730.68 | 92,303.00 | 15,427.68 | 116.7% |
| 421904 · Web Development | 444.42 | 900.00 | -455.58 | 49.4% |
| 421905 · Miscellaneous Software | 51,727.91 | 60,783.43 | -9,055.52 | 85.1% |
| 421906 · Miscellaneous Hardware | 35,242.93 | 2,839.48 | 32,403.45 | 1,241.2% |
| Total 421900 · Computer | 199,970.94 | 169,325.91 | 30,645.03 | 118.1% |
| Total 421000 · Administration | 863,181.48 | 988,156.75 | -124,975.27 | 87.4% |
| 422000 · Program | | | | |
| 422100 · Rental Municipal | | | | |
| 422101 · Clubs | 1,786.75 | 2,000.00 | -213.25 | 89.3% |
| 422102 · Leisure Education | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 422104 · Special Events | 456.00 | 724.00 | -268.00 | 63.0% |
| 422105 · Day Camp | 10,709.61 | 15,000.00 | -4,290.39 | 71.4% |
| 422106 · General Programs | 10,500.77 | 10,200.00 | 300.77 | 102.9% |
| 422107 · Miscellaneous | 0.00 | 0.00 | 0.00 | 0.0% |
| 422108 · Trips | 0.00 | 0.00 | 0.00 | 0.0% |
| 422109 · PURSUIT | 2,233.77 | 5,749.97 | -3,516.20 | 38.8% |
| 422110 · STAR | 0.00 | 0.00 | 0.00 | 0.0% |
| 422111 · Athletics | 1,534.97 | 4,000.00 | -2,465.03 | 38.4% |
| Total 422100 · Rental Municipal | 27,221.87 | 38,673.97 | -11,452.10 | 70.4% |

**Northwest Special Recreation Association
Profit & Loss Budget vs. Actual
January through October 2022**

Modified Accrual Basis

| | Jan - Oct 22 | Budget | \$ Over Budget | % of Budget |
|--|-------------------|-------------------|-------------------|---------------|
| 422200 · Commercial Expenses | | | | |
| 422201 · Clubs | 3,440.22 | 3,000.00 | 440.22 | 114.7% |
| 422202 · Leisure Education | 878.50 | 3,000.00 | -2,121.50 | 29.3% |
| 422204 · Special Events | 10,831.71 | 4,400.00 | 6,431.71 | 246.2% |
| 422205 · Day Camp | 3,159.03 | 5,000.00 | -1,840.97 | 63.2% |
| 422206 · General Programs | 23,778.47 | 15,756.00 | 8,022.47 | 150.9% |
| 422207 · Miscellaneous | 240.42 | 0.00 | 240.42 | 100.0% |
| 422208 · Trips | 14,824.85 | 11,000.00 | 3,824.85 | 134.8% |
| 422209 · PURSUIT | 27,044.88 | 32,300.00 | -5,255.12 | 83.7% |
| 422210 · STAR | 0.00 | 0.00 | 0.00 | 0.0% |
| 422211 · Athletics | 11,034.56 | 7,500.00 | 3,534.56 | 147.1% |
| 422200 · Commercial Expenses - Other | 0.00 | | | |
| Total 422200 · Commercial Expenses | 95,232.64 | 81,956.00 | 13,276.64 | 116.2% |
| 422300 · Program Development | | | | |
| 422301 · New Programming Space | 6,042.55 | 2,500.00 | 3,542.55 | 241.7% |
| 422303 · New Initiatives / Programs | 910.99 | 2,500.00 | -1,589.01 | 36.4% |
| 422304 · STAR Scholarship Reimbursement | 0.00 | 0.00 | 0.00 | 0.0% |
| 422305 · Program Space 6 | 10,934.34 | 10,300.00 | 634.34 | 106.2% |
| Total 422300 · Program Development | 17,887.88 | 15,300.00 | 2,587.88 | 116.9% |
| 422400 · Program Supplies | | | | |
| 422401 · Clubs | 3,636.37 | 2,500.00 | 1,136.37 | 145.5% |
| 422402 · Leisure Education | 275.34 | 1,500.00 | -1,224.66 | 18.4% |
| 422404 · Special Events | 886.49 | 635.00 | 251.49 | 139.6% |
| 422405 · Day Camp | 4,738.55 | 5,000.00 | -261.45 | 94.8% |
| 422406 · General Programs | 13,592.61 | 25,000.00 | -11,407.39 | 54.4% |
| 422407 · Equipment Repair | 0.00 | 500.00 | -500.00 | 0.0% |
| 422408 · Trips | 572.38 | 6,000.00 | -5,427.62 | 9.5% |
| 422409 · PURSUIT | 32,380.31 | 25,000.00 | 7,380.31 | 129.5% |
| 422411 · Paper Products | 2,225.06 | 500.00 | 1,725.06 | 445.0% |
| 422412 · Training / Orientation | 984.64 | 1,325.00 | -340.36 | 74.3% |
| 422413 · CPI Books | 0.00 | 1,174.50 | -1,174.50 | 0.0% |
| 422414 · First Aid / CPR | 4,363.65 | 700.00 | 3,663.65 | 623.4% |
| 422415 · Staff Appreciation Party | 7,687.14 | 2,500.00 | 5,187.14 | 307.5% |
| 422416 · Part Time/ Volunteer Apparel | 0.00 | 0.00 | 0.00 | 0.0% |
| 422417 · Storeroom Supplies | 638.21 | 500.00 | 138.21 | 127.6% |
| 422418 · Miscellaneous | 394.25 | 0.00 | 394.25 | 100.0% |
| 422419 · Full Time Apparel | 0.00 | 0.00 | 0.00 | 0.0% |
| 422420 · STAR | 0.00 | 0.00 | 0.00 | 0.0% |
| 422421 · Safety/Behavior | 1,223.12 | 1,500.00 | -276.88 | 81.5% |
| 422422 · Committees | 2,184.36 | 1,250.00 | 934.36 | 174.7% |
| 422423 · Athletics | 7,224.24 | 1,000.00 | 6,224.24 | 722.4% |
| 422400 · Program Supplies - Other | 0.00 | | | |
| Total 422400 · Program Supplies | 83,006.72 | 76,584.50 | 6,422.22 | 108.4% |
| 422500 · Commercial Transportation | | | | |
| 422502 · Leisure Education | 0.00 | 0.00 | 0.00 | 0.0% |
| 422504 · Special Events | 0.00 | 0.00 | 0.00 | 0.0% |
| 422505 · Day Camp | 115,563.83 | 118,629.96 | -3,066.13 | 97.4% |
| 422508 · Trips | 0.00 | 0.00 | 0.00 | 0.0% |
| 422509 · Miscellaneous | 0.00 | 0.00 | 0.00 | 0.0% |
| 422510 · Athletics | 3,003.16 | 0.00 | 3,003.16 | 100.0% |
| Total 422500 · Commercial Transportation | 118,566.99 | 118,629.96 | -62.97 | 99.9% |
| 422600 · Mileage | | | | |
| 422601 · Mileage | 26,895.85 | 20,000.00 | 6,895.85 | 134.5% |
| Total 422600 · Mileage | 26,895.85 | 20,000.00 | 6,895.85 | 134.5% |
| 422700 · Transportation Maintenance | | | | |
| 422701 · Cleaning Supplies | 317.25 | 1,200.00 | -882.75 | 26.4% |
| 422702 · Repair / Maintenance | 86,523.95 | 75,000.00 | 11,523.95 | 115.4% |
| 422703 · General Equipment | 0.00 | 0.00 | 0.00 | 0.0% |
| 422705 · Miscellaneous | 506.96 | 623.80 | -116.84 | 81.3% |
| Total 422700 · Transportation Maintenance | 87,348.16 | 76,823.80 | 10,524.36 | 113.7% |
| 422800 · Transportation- Gas/Tolls/Park | | | | |
| 422801 · Gas | 59,429.01 | 74,000.00 | -14,570.99 | 80.3% |
| 422802 · Tolls | 4,264.70 | 8,300.00 | -4,035.30 | 51.4% |
| Total 422800 · Transportation- Gas/Tolls/Park | 63,693.71 | 82,300.00 | -18,606.29 | 77.4% |

Northwest Special Recreation Association
Profit & Loss Budget vs. Actual
January through October 2022

Modified Accrual Basis

| | Jan - Oct 22 | Budget | \$ Over Budget | % of Budget |
|--|---------------------|---------------------|--------------------|---------------|
| 422900 · Printing | | | | |
| 422901 · Copier 2nd Floor | 0.00 | 0.00 | 0.00 | 0.0% |
| 422902 · Copier 3rd Floor | 0.00 | 0.00 | 0.00 | 0.0% |
| 422903 · Day Camp Brochure | 2,045.00 | 2,700.00 | -655.00 | 75.7% |
| 422904 · Paper | 2,362.92 | 2,300.00 | 62.92 | 102.7% |
| 422905 · Printer Service | 0.00 | 0.00 | 0.00 | 0.0% |
| 422906 · Printer Toner (OSP) | 9,038.88 | 7,800.00 | 1,238.88 | 115.9% |
| 422907 · Seasonal Brochure | 11,717.00 | 13,200.00 | -1,483.00 | 88.8% |
| 422908 · Stationary / Business Cards | 659.86 | 1,130.00 | -470.14 | 58.4% |
| 422909 · Miscellaneous | 4,597.06 | 5,500.00 | -902.94 | 83.6% |
| Total 422900 · Printing | 30,420.72 | 32,630.00 | -2,209.28 | 93.2% |
| 423100 · Public Awareness | | | | |
| 423101 · Awards / Recognition | 2,959.52 | 1,500.00 | 1,459.52 | 197.3% |
| 423102 · Ads | 0.00 | 980.00 | -980.00 | 0.0% |
| 423103 · Legal Notices | 164.70 | 500.00 | -335.30 | 32.9% |
| 423104 · Online Media | 275.00 | 960.00 | -685.00 | 28.6% |
| 423105 · Giveaways | 988.21 | 500.00 | 488.21 | 197.6% |
| 423106 · Admin Professionals Week | 289.18 | 250.00 | 39.18 | 115.7% |
| 423107 · Staff Support | 1,805.18 | 3,200.00 | -1,394.82 | 56.4% |
| 423108 · Subscriptions | 1,461.82 | 1,859.76 | -397.94 | 78.6% |
| 423109 · Miscellaneous | 244.22 | 1,000.00 | -755.78 | 24.4% |
| 423110 · Recruitment | 30,738.95 | 3,500.00 | 27,238.95 | 878.3% |
| 423111 · Outreach | 4,926.42 | 5,000.00 | -73.58 | 98.5% |
| Total 423100 · Public Awareness | 43,853.20 | 19,249.76 | 24,603.44 | 227.8% |
| Total 422000 · Program | 594,127.74 | 562,147.99 | 31,979.75 | 105.7% |
| 424000 · Salary(Staff & Indep Cntrctrs) | | | | |
| 424100 · Full Time | | | | |
| 424101 · Salary | 1,720,959.46 | 2,444,793.95 | -723,834.49 | 70.4% |
| 424102 · Overtime | 0.00 | 200.00 | -200.00 | 0.0% |
| 424103 · Phone/Data Stipend | 12,915.00 | 18,060.00 | -5,145.00 | 71.5% |
| Total 424100 · Full Time | 1,733,874.46 | 2,463,053.95 | -729,179.49 | 70.4% |
| 424200 · Part Time | | | | |
| 424201 · Clubs | 0.00 | 3,500.00 | -3,500.00 | 0.0% |
| 424203 · Program Dev't | 66.50 | 0.00 | 66.50 | 100.0% |
| 424204 · Special Events | 0.00 | 0.00 | 0.00 | 0.0% |
| 424205 · Day Camp | 267,531.23 | 273,525.62 | -5,994.39 | 97.8% |
| 424206 · General Programs | 187,348.41 | 180,000.00 | 7,348.41 | 104.1% |
| 424207 · Office Support | 24,373.68 | 21,000.00 | 3,373.68 | 116.1% |
| 424208 · Trips | 0.00 | 0.00 | 0.00 | 0.0% |
| 424209 · PURSUIT | 9,651.81 | 17,037.50 | -7,385.69 | 56.7% |
| 424210 · STAR | 0.00 | 0.00 | 0.00 | 0.0% |
| 424211 · Training | 32,062.44 | 50,000.00 | -17,937.56 | 64.1% |
| 424213 · Athletics | 0.00 | 8,000.00 | -8,000.00 | 0.0% |
| 424214 · Transportation | 62,934.21 | 87,600.00 | -24,665.79 | 71.8% |
| Total 424200 · Part Time | 583,968.28 | 640,663.12 | -56,694.84 | 91.2% |
| 424300 · Payroll Processing | | | | |
| 424301 · Payroll Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| 424302 · Direct Deposit | 0.00 | 0.00 | 0.00 | 0.0% |
| 424303 · FSA | 526.00 | 1,450.00 | -924.00 | 36.3% |
| 424304 · W2 Processing | 140.30 | 330.00 | -189.70 | 42.5% |
| 424305 · Miscellaneous | 10,615.42 | 0.00 | 10,615.42 | 100.0% |
| Total 424300 · Payroll Processing | 11,281.72 | 1,780.00 | 9,501.72 | 633.8% |
| 424400 · Independent Contractors | | | | |
| 424401 · Day Camp | 997.50 | 16,000.00 | -15,002.50 | 6.2% |
| 424402 · General Programs | 3,574.00 | 28,130.00 | -24,556.00 | 12.7% |
| 424403 · Office | 5,637.75 | 3,000.00 | 2,637.75 | 187.9% |
| 424404 · Trips | 0.00 | 0.00 | 0.00 | 0.0% |
| 424405 · PURSUIT | 9,101.00 | 13,800.00 | -4,699.00 | 65.9% |
| 424406 · STAR | 0.00 | 0.00 | 0.00 | 0.0% |
| 424407 · Athletics | 1,220.00 | 2,500.00 | -1,280.00 | 48.8% |
| 424408 · Leisure Ed | 0.00 | 4,232.00 | -4,232.00 | 0.0% |
| Total 424400 · Independent Contractors | 20,530.25 | 67,662.00 | -47,131.75 | 30.3% |

**Northwest Special Recreation Association
Profit & Loss Budget vs. Actual**

January through October 2022

Modified Accrual Basis

| | Jan - Oct 22 | Budget | \$ Over Budget | % of Budget |
|--|---------------------|---------------------|----------------------|---------------|
| 424500 · Car Allowance | | | | |
| 424501 · Car Allowance | 6,300.00 | 7,800.00 | -1,500.00 | 80.8% |
| Total 424500 · Car Allowance | 6,300.00 | 7,800.00 | -1,500.00 | 80.8% |
| Total 424000 · Salary(Staff & Indep Cntrctrs) | 2,355,954.71 | 3,180,959.07 | -825,004.36 | 74.1% |
| Total 420000 · Operating Expenses | 3,813,263.93 | 4,731,263.81 | -917,999.88 | 80.6% |
| 441000 · Liabilities | | | | |
| 441001 · Criminal Background Checks | 0.00 | 0.00 | 0.00 | 0.0% |
| 441002 · Drug Tests / Physicals | 2,513.00 | 3,000.00 | -487.00 | 83.8% |
| 441003 · Unemployment | 8,360.98 | 8,000.00 | 360.98 | 104.5% |
| 441004 · Liability Fees | 28,400.04 | 56,800.00 | -28,399.96 | 50.0% |
| 441006 · Miscellaneous | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 441000 · Liabilities | 39,274.02 | 67,800.00 | -28,525.98 | 57.9% |
| 442000 · Audit | | | | |
| 442001 · Audit | 10,645.00 | 6,625.00 | 4,020.00 | 160.7% |
| 442002 · GASB | 860.00 | 2,550.00 | -1,690.00 | 33.7% |
| Total 442000 · Audit | 11,505.00 | 9,175.00 | 2,330.00 | 125.4% |
| 442100 · FICA - Employer Tax Expense | | | | |
| 442101 · ER Tax - Inclusion | 0.00 | 0.00 | 0.00 | 0.0% |
| 442102 · ER Tax - Part Time | 0.00 | | | |
| 442103 · ER Tax - Full Time | 0.00 | | | |
| 442100 · FICA - Employer Tax Expense - Other | 131,867.71 | 282,010.71 | -150,143.00 | 46.8% |
| Total 442100 · FICA - Employer Tax Expense | 131,867.71 | 282,010.71 | -150,143.00 | 46.8% |
| 442200 · IMRF | | | | |
| 442201 · ER Contributions - FT | 135,866.22 | 220,197.02 | -84,330.80 | 61.7% |
| 442202 · EE Deductions - FT | 0.00 | | | |
| 442203 · ER Contributions - PT | 2,033.69 | 28,406.53 | -26,372.84 | 7.2% |
| 442204 · EE Deductions - PT | 0.00 | | | |
| 442205 · Voluntary Contributions | 3,676.83 | 0.00 | 3,676.83 | 100.0% |
| Total 442200 · IMRF | 141,576.74 | 248,603.55 | -107,026.81 | 56.9% |
| 450000 · Inclusion | | | | |
| 450001 · Arlington Heights | 26,961.04 | 65,123.49 | -38,162.45 | 41.4% |
| 450002 · Bartlett | 10,788.91 | 18,340.76 | -7,551.85 | 58.8% |
| 450003 · Buffalo Grove | 41,365.69 | 80,175.36 | -38,809.67 | 51.6% |
| 450004 · Elk Grove Village | 14,196.07 | 35,155.58 | -20,959.51 | 40.4% |
| 450005 · Hanover Park | 8,541.89 | 5,153.09 | 3,388.80 | 165.8% |
| 450006 · Hoffman Estates | 22,117.36 | 24,789.66 | -2,672.30 | 89.2% |
| 450007 · Inverness | 64.33 | 250.86 | -186.53 | 25.6% |
| 450008 · Mount Prospect | 18,252.96 | 17,845.94 | 407.02 | 102.3% |
| 450009 · Palatine | 35,704.20 | 44,562.99 | -8,858.79 | 80.1% |
| 450010 · Prospect Heights | 15,676.04 | 10,441.99 | 5,234.05 | 150.1% |
| 450011 · River Trails | 8,081.99 | 12,187.66 | -4,105.67 | 66.3% |
| 450012 · Rolling Meadows | 36,769.55 | 25,730.88 | 11,038.67 | 142.9% |
| 450013 · Salt Creek | 1,126.06 | 2,108.64 | -982.58 | 53.4% |
| 450014 · Schaumburg | 45,633.77 | 110,209.08 | -64,575.31 | 41.4% |
| 450015 · South Barrington | 5,414.67 | 18,814.83 | -13,400.16 | 28.8% |
| 450016 · Steamwood | 4,489.94 | 13,797.54 | -9,307.60 | 32.5% |
| 450017 · Wheeling | 57,689.97 | 42,739.09 | 14,950.88 | 135.0% |
| 450018 · Ability Awareness | 314.38 | 300.00 | 14.38 | 104.8% |
| 450019 · Training Salary | 2,029.69 | 16,950.00 | -14,920.31 | 12.0% |
| 450020 · Rovers Salary | 22,023.56 | 30,520.00 | -8,496.44 | 72.2% |
| 450021 · Training Supplies | 2,136.07 | 2,000.00 | 136.07 | 106.8% |
| 450022 · Miscellaneous | 2,154.28 | 2,760.00 | -605.72 | 78.1% |
| Total 450000 · Inclusion | 381,532.42 | 579,957.44 | -198,425.02 | 65.8% |
| 6560 · Payroll Expenses | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Expense | 4,519,019.82 | 5,918,810.51 | -1,399,790.69 | 76.4% |
| Net Ordinary Income | -469,084.05 | -295,643.71 | -173,440.34 | 158.7% |

Northwest Special Recreation Association
Profit & Loss Budget vs. Actual
 January through October 2022

Modified Accrual Basis

| | Jan - Oct 22 | Budget | \$ Over Budget | % of Budget |
|------------------------------------|----------------------|----------------------|--------------------|--------------|
| Other Income/Expense | | | | |
| Other Expense | | | | |
| 460000 - Capital Fund | | | | |
| 460001 - Capital Expenses/Projects | 156,261.49 | 289,872.69 | -133,611.20 | 53.9% |
| 460002 - Vehicles/Maintenance | 284,895.00 | 533,400.00 | -248,505.00 | 53.4% |
| 460003 - Technology/Hardware | 128,001.55 | 132,905.72 | -4,904.17 | 96.3% |
| 460004 - Building/Maintenance | 71,587.00 | 98,858.04 | -27,271.04 | 72.4% |
| Total 460000 - Capital Fund | 640,745.04 | 1,055,036.45 | -414,291.41 | 60.7% |
| Total Other Expense | 640,745.04 | 1,055,036.45 | -414,291.41 | 60.7% |
| Net Other Income | -640,745.04 | -1,055,036.45 | 414,291.41 | 60.7% |
| Net Income | -1,109,829.09 | -1,350,680.16 | 240,851.07 | 82.2% |

Northwest Special Recreation Association

Balance Sheet

Modified Accrual Basis

As of October 31, 2022

| | Oct 31, 22 |
|---|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 10100 · Flex Spending - Benefit | 3,967.20 |
| 10300 · Petty Cash | 500.00 |
| 10600 · Operating | 364,278.14 |
| 11200 · PFM Investments Hold Account | |
| 11210 · PFM Investments CD Program | 1,280,000.00 |
| 11200 · PFM Investments Hold Account - Other | 4,872.86 |
| Total 11200 · PFM Investments Hold Account | 1,284,872.86 |
| 11500 · Operating 2 | 1,269,089.32 |
| 11650 · Capital Reserve (Village B&T) | 2,001,534.11 |
| Total Checking/Savings | 4,924,241.63 |
| Accounts Receivable | |
| 12000 · Accounts Receivable | 296,543.65 |
| Total Accounts Receivable | 296,543.65 |
| Other Current Assets | |
| 12001 · Scholarship - Receivable | 2,992.70 |
| 12300 · Prepaid Lease | 7,500.00 |
| 2120 · Payroll Asset | 12,914.00 |
| Total Other Current Assets | 23,406.70 |
| Total Current Assets | 5,244,191.98 |
| Fixed Assets | |
| 13050 · Buildings | 1,006,000.00 |
| 13060 · Building Improvements | 337,019.00 |
| 13070 · Parking Lot | 71,730.00 |
| 13100 · Equipment | 733,692.23 |
| 13110 · Accum.Depre- Equipment | -354,540.57 |
| 13200 · Transportation Equipment | 1,261,025.00 |
| 13210 · Accum.Depre. | -1,543,850.76 |
| Total Fixed Assets | 1,511,074.90 |
| TOTAL ASSETS | 6,755,266.88 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Credit Cards | 36,455.90 |
| Other Current Liabilities | |
| 2110 · Direct Deposit Liabilities | -141.75 |
| 21100 · Anticipated Refunds - Prog Fees | 12,471.20 |
| 21500 · Payroll Liabilities | |
| 21510 · Employee Taxes | -7,511.92 |
| 22100 · EE FSA Depend & Med | 4,944.84 |
| 21500 · Payroll Liabilities - Other | -264.40 |
| Total 21500 · Payroll Liabilities | -2,831.48 |
| 21600 · Security Deposits | 250.00 |
| 21700 · Unclaimed Payroll/Property | -2,923.75 |
| 22000 · Accrued Payroll | 41,655.97 |
| 23200 · Deferred Member District Assmnt | 255,141.58 |
| Total Other Current Liabilities | 303,621.77 |
| Total Current Liabilities | 340,077.67 |

Northwest Special Recreation Association
Balance Sheet

Modified Accrual Basis

As of October 31, 2022

| | <u>Oct 31, 22</u> |
|---------------------------------------|----------------------------|
| Long Term Liabilities | |
| 22500 · ACCRUED VACATION | 90,672.05 |
| Total Long Term Liabilities | 90,672.05 |
| Total Liabilities | 430,749.72 |
| Equity | |
| 29500 · Retained Earnings | 5,923,272.35 |
| 29550 · INVESTMENT IN CAPITAL ASSETS | 1,511,073.90 |
| Net Income | -1,109,829.09 |
| Total Equity | 6,324,517.16 |
| TOTAL LIABILITIES & EQUITY | <u>6,755,266.88</u> |

**Warrant
Summary
As of November 30, 2022**

| Administration | Programs | Salary | Liability/Audit/IMRF | ADA/Capital |
|-----------------------------|--------------------------|---------------------------|------------------------|----------------------------|
| 421000 Prof. Fees | 422100 Rent Municipal | 424100 Full Time | 441000 Liability/PDRMA | 450000 ADA Compliance |
| 421100 Office Supply | 422200 Rent Commercial | 424200 Part Time | 442000 Audit | 460000 Capital Replacement |
| 421150 Fees | 422300 Program Dev. | 424300 Payroll Processing | 442100 FICA | |
| 421200 Postage | 422400 Program Supply | 424500 Car Allowance | 442200 IMRF | |
| 421300 Phones/Fax | 422500 Comm. Trans. | | | |
| 421400 Conference/Education | 422600 Staff Mileage | | | |
| 421500 Memberships | 422700 Trans. Maint. | | | |
| 421600 Health Insurance | 422800 gas/tolls/parking | | | |
| 421700 Maint./Utilities | 422900 Printing | | | |
| 421800 Rent | 423000 Sub./Ads. | | | |
| 421900 Computers | 423100 Public Awareness | | | |
| 12000 Accounts Receivable | | | | |

| | |
|--|---------------------|
| Total VB&T Electronic Accounts Payable | \$ 13,391.77 |
| Electronic Accounts Payable (PCARDS-5th-3rd) | \$ - |
| Total VB&T Business Checking Accounts Payable | \$ 40,594.72 |
| | \$ 53,986.49 |

| | | |
|----------------|-----------------|----------------------|
| Payroll | 11.04.22 | \$ 106,717.95 |
| | 11.18.22 | \$ 105,984.37 |

| | | |
|---------------------|---------------|---------------------|
| IMRF Payment | Oct-22 | \$ 25,060.41 |
| | Nov-22 | \$ 24,732.41 |

| | |
|---|----------------------|
| Motion to approve Warrant 11.30.22 | \$ 316,481.63 |
|---|----------------------|

**Warrant
Summary
As of November 30, 2022**

| Vendor | Description | Amount |
|--|---------------------------------------|---------------------|
| Wex Bank | | \$ 3,768.68 |
| Aflac | | \$ 600.64 |
| Mission Square ICMA | | \$ 5,140.00 |
| ComEd | October Electric | \$ 546.77 |
| CostCo | Miscellaneous purchases | \$ 137.43 |
| Wells Fargo | Konica Minolta - 2nd & 3rd Flr Copier | \$ 1,256.47 |
| Hewlett Packard Fin Svcs | Lease Payment | \$ 1,941.78 |
| Total Warrant for Electronic Accounts Payable | | \$ 13,391.77 |

**Warrant
Summary
As of November 30, 2022**

| Num | Name | Memo | Account | Original Amount |
|-------------|---|--|----------------------------------|------------------------|
| 6443 | Bill's Auto & Truck Repair | Invoice #115496, #115599, #115603 | 10600 · Operating | -5,955.92 |
| | | Vehicle Maintenance and Repairs | 422702 · Repair / Maintenance | 5,955.92 |
| | | | | <u>5,955.92</u> |
| 6444 | Chris Workman | Drum Lessons | 10600 · Operating | -191.25 |
| | | Drum Lessons | 424402 · General Programs | 191.25 |
| | | | | <u>191.25</u> |
| 6445 | Collins Plumbing & Jetting, Inc. | Invoice #102079 | 10600 · Operating | -886.00 |
| | | Womens Bathroom Toilet Repairs | 421707 · Miscellaneous | 886.00 |
| | | | | <u>886.00</u> |
| 6446 | Hanover Park Park District | Rent NOV 2022 | 10600 · Operating | -1,443.00 |
| 11-01-22 | | Rent NOV 2022 | 421803 · HPPD Rental Space | 1,443.00 |
| | | | | <u>1,443.00</u> |
| 6447 | Jennifer Stearns | Refund for Mindfulness Muskateers | 10600 · Operating | -221.00 |
| | | Refund for Mindfulness Muskateers | 320006 · General Programs Fees | 221.00 |
| | | | | <u>221.00</u> |
| 6448 | Julie Kral | | 10600 · Operating | -1,027.14 |
| | | Swim Lessons | 424402 · General Programs | 504.00 |
| | | Piano Lessons | 424402 · General Programs | 523.14 |
| | | | | <u>1,027.14</u> |
| 6449 | Lacy Allen | CDL Reimbursement | 10600 · Operating | -51.13 |
| | | CDL Reimbursement | 421502 · CDL Reimbursement / Rer | 51.13 |
| | | | | <u>51.13</u> |
| 6450 | Mt. Prospect Park District | Invoice #1122 | 10600 · Operating | -2,500.00 |
| | | November 2022 Rent | 421804 · MPPD Rental Space | 2,500.00 |
| | | | | <u>2,500.00</u> |
| 6451 | Nick Statkiewicz | Refund for Mindfulness Muskateers | 10600 · Operating | -221.00 |
| | | Refund for Mindfulness Muskateers | 320006 · General Programs Fees | 221.00 |
| | | | | <u>221.00</u> |
| 6452 | Palatine Stables | Horseback Riding Lessons June-October | 10600 · Operating | -3,302.00 |
| | | Horseback Riding Lessons June-October | 422106 · General Programs | 3,302.00 |
| | | | | <u>3,302.00</u> |
| 6453 | Park Central Condo Assn. | Monthly Condo Assoc Dues | 10600 · Operating | -1,065.00 |
| 22a-011 | | Monthly Condo Assoc Dues | 421801 · Condo Association Fee | 1,065.00 |
| | | | | <u>1,065.00</u> |
| 6454 | RMC Mechanical Services | Invoice #SI2180160 | 10600 · Operating | -1,677.00 |
| | | 2022 4th Quarter HVAC Service Contract | 421707 · Miscellaneous | 1,677.00 |
| | | | | <u>1,677.00</u> |

Warrant Summary As of November 30, 2022

| | | | | |
|-------------|--|--|--------------------------|------------------|
| 6455 | Rolling Meadows Park District | | 10600 · Operating | -3,460.00 |
| 22-0211 | Rental South East Wing RMPD Community Ce | 421800 · Rent | | 2,500.00 |
| 22-0711 | Maintenance Reimbursement | 421701 · Condo Maintenance | | 960.00 |
| | | | | 3,460.00 |
| 6456 | Samantha Tabert | CDL Reimbursement | 10600 · Operating | -51.13 |
| | CDL Reimbursement | 421501 · ATRA | | 51.13 |
| | | | | 51.13 |
| 6457 | Wheeling Park District | Invoice #1001 | 10600 · Operating | -8,098.20 |
| | 2022 Cleaning and Maintenance of PURSUIT | 460004 · Building/Maintenance | | 8,098.20 |
| | | | | 8,098.20 |
| 6468 | U.S. Postal Service | Pre-Pay Postage | 10600 · Operating | -1,300.00 |
| | Pre-Pay Postage | 421201 · Postage | | 1,300.00 |
| | | | | 1,300.00 |
| 6469 | Samantha Tabert | Reissuance of CDL Reimbursement Check | 10600 · Operating | -51.13 |
| | Reissuance of CDL Reimbursement Check | 421502 · CDL Reimbursement / Rer | | 51.13 |
| | | | | 51.13 |
| 6484 | Rolling Meadows Park District | Inclusion Invoice | 10600 · Operating | -73.91 |
| | Inclusion Invoice | 450012 · Rolling Meadows | | 73.91 |
| | | | | 73.91 |
| 6485 | Advance DJ Service | Pursuit DJ | 10600 · Operating | -500.00 |
| | Pursuit DJ | 424405 · PURSUIT | | 500.00 |
| | | | | 500.00 |
| 6486 | All Ways Catering & Deli | Invoice #9317 | 10600 · Operating | -392.95 |
| | Invoice #9317; Board Retreat Meal | 421406 · Professional Meetings | | 392.95 |
| | | | | 392.95 |
| 6487 | Andrew Carponelli | Sensory Garden Maintenance | 10600 · Operating | -510.00 |
| | Sensory Garden Maintenance | 424206 · General Programs | | 510.00 |
| | | | | 510.00 |
| 6488 | Bill's Auto & Truck Repair | | 10600 · Operating | -6,230.22 |
| | Invoice #116048, #115773; Vehicle Maintenance | 422702 · Repair / Maintenance | | 3,430.17 |
| | Invoice #115950, #116188, #116126; Vehicle Maintenance | 422702 · Repair / Maintenance | | 2,800.05 |
| | | | | 6,230.22 |
| 6489 | Inter-Act Magic | Pursuit Magic Act | 10600 · Operating | -400.00 |
| | Pursuit Magic Act | 424405 · PURSUIT | | 400.00 |
| | | | | 400.00 |
| 6490 | NCPERS Group Life Insurance | November 2022 Life Insurance Premium | 10600 · Operating | -16.00 |
| | November 2022 Life Insurance Premium | 421601 · Voluntary Benefits | | 16.00 |
| | | | | 16.00 |

**Warrant
Summary
As of November 30, 2022**

| | | | |
|--|--|--|---------------------|
| 6491 Official Finders, LLC | Invoice #11699 | 10600 · Operating | -150.00 |
| | Invoice #11699; Basketball Referees | 424407 · Athletics | 150.00 |
| | | | 150.00 |
| 6492 Rolling Meadows Park District | | 10600 · Operating | -171.39 |
| | 4th Quarter 2022 Pest Control Service Inclusion Invoice | 421701 · Condo Maintenance 450012 · Rolling Meadows | 91.05 80.34 |
| | | | 171.39 |
| 6493 South Barrington Park District | Group Fitness Classes | 10600 · Operating | -160.00 |
| | Group Fitness Classes | 450015 · South Barrington | 160.00 |
| | | | 160.00 |
| 6494 Total Fire & Safety, Inc. | Invoice #C571330 | 10600 · Operating | -489.35 |
| | Invoice #C571330; Fire Extinguisher Inspector | 421705 · Total Fire and Safety | 489.35 |
| | | | 489.35 |
| Total for Warrant VB&T Business Checking Accounts Payable | | | \$ 40,594.72 |

VIII. Old Business

[Return to Home](#)



"We exist to provide outstanding opportunities through recreation for children and adults with disabilities."

**NWSRA
Board Meeting Schedule - Calendar Year 2023
Northwest Special Recreation Association**

| | |
|--------------------|--|
| December 7, 2022 | Annual Meeting – Public Hearing for FY 2023 Budget (Second Wednesday) |
| January 18, 2023 | Year in Review (Third Wednesday due to IPRA Conference) |
| March 15, 2023 | (Third Wednesday) |
| May 24, 2023 | (Fourth Wednesday) |
| July 26, 2023 | (Fourth Wednesday) |
| September 27, 2023 | (Fourth Wednesday) |
| November 15, 2023 | (Third Wednesday) – Due to the Thanksgiving Holiday |
| December 13, 2023 | Annual Meeting – Public Hearing for FY 2024 Budget (Second Wednesday) – Held at Chandlers, Schaumburg, IL |

NOTE: The Executive Committee meets one hour prior to all meetings at 9:30 am – All Board meetings will begin at 10:30 a.m., at Park Central, 3000 Central Road, Rolling Meadows, unless otherwise indicated. – These meetings are open to the public.

Anyone who plans to attend a meeting, and who requires a special accommodation due to a disability, should contact NWSRA 48 hours in advance of the meeting.

COMMITTEES:

Committee Meetings at 3000 Central Road Rolling, Meadows at 10:30 am unless otherwise indicated. – These meetings are open to the public.

Personnel Committee – October 6 Finance Committee – May 24 (9:30 am) & October 27

IX. New Business

[Return to home](#)

To: NWSRA Board of Directors
From: Tracey Crawford, Executive Director
Re: Appointment of Director, Tracey Crawford
Date: December 7, 2022

Motion:

A motion to approve the Appointment of Tracey Crawford as Executive Director of NWSRA.

To: NWSRA Board of Directors
From: Tracey Crawford, Executive Director
Re: Appointment of Legal Council
Date: December 7, 2022

Motion:

A motion to approve the following Legal Council appointments:

- A. Robbins, Schwartz, Nicholas, Lifton & Taylor, LTD

X. Information /Action Items

[Return to home](#)

DATE: December 7, 2022
 TO: NWSRA Board of Directors
 FROM: Tracey Crawford, Executive Director
 RE: Accident/Incident Summary

Below is the vehicle accident and employee injury summary for 2022. Staff compared the data to the last four years (as reported through the end of November). The findings are based on all incidences reported within the agency.

| VEHICLES | 2018 | 2019 | 2020 | 2021 | 2022 | TOTAL |
|--------------------------------|----------|----------|----------|----------|----------|-----------|
| Backing/Parking/Turning | 2 | 0 | 0 | 1 | 0 | 3 |
| Not Paying Attention to Lights | 0 | 0 | 0 | 0 | 0 | 0 |
| Rear Ended | 0 | 0 | 0 | 0 | 0 | 0 |
| Driving Too Close | 1 | 5 | 2 | 0 | 1 | 9 |
| Miscellaneous | 2 | 0 | 0 | 3 | 2 | 7 |
| Total | 5 | 5 | 2 | 4 | 3 | 19 |

| EMPLOYEE INJURY | 2018 | 2019 | 2020 | 2021 | 2022 | TOTAL |
|--|----------|----------|----------|----------|----------|-----------|
| Slip/Trip/Fall | 2 | 1 | 1 | 3 | 2 | 9 |
| Lifting/Transferring/Back | 0 | 0 | 0 | 0 | 0 | 0 |
| Equipment Usage | 0 | 0 | 0 | 1 | 0 | 1 |
| Confined Spaces/Awareness of Environment | 1 | 0 | 0 | 0 | 1 | 2 |
| Vehicle Usage | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 4 | 0 | 2 | 0 | 0 | 6 |
| Sub Total | 7 | 1 | 3 | 4 | 3 | 18 |

| | | | | | | |
|-----------------------------------|-----------|-----------|----------|-----------|-----------|------------|
| Participant Bite | 15 | 11 | 1 | 3 | 20 | 50 |
| Participant Hit/Scratch/Push/Kick | 19 | 31 | 7 | 14 | 13 | 84 |
| Participant Safety Rules | 0 | 1 | 1 | 2 | 6 | 10 |
| Sub Total | 34 | 43 | 9 | 19 | 39 | 144 |

| | | | | | | |
|------------------------------|-----------|-----------|-----------|-----------|-----------|------------|
| EMPLOYEE INJURY TOTAL | 41 | 44 | 12 | 23 | 42 | 162 |
|------------------------------|-----------|-----------|-----------|-----------|-----------|------------|

VEHICLES - 2022 resulted in less Vehicle Accidents than 2021.

EMPLOYEE INJURY- 2022 resulted in a rise in participant. Staff attributes this to many participants returning to programs for the first time after Covid.

Full-Time vs. Part-Time Breakdown

| OVERALL INJURIES | Full-Time | Part-Time |
|--|-----------|-----------|
| Slip/Trip/Falls | 50% | 50% |
| Lifting/Transferring/Back | 0% | 0% |
| Equipment Usage | 0% | 0% |
| Confined Spaces/Awareness of Environment | 0% | 100% |
| Vehicle Usage | 0% | 0% |
| Miscellaneous | 0% | 0% |
| Participant Behavior | 16% | 84% |