



We exist to provide outstanding opportunities through recreation for children and adults with disabilities.

May 27, 2020

10:30 a.m.

Virtual Board Meeting

<https://zoom.us/j/99026221900>

Call in number: 1 (312) 626-6799

Meeting ID: 990 2622 1900

Agenda

- I. Call to Order
Roll Call

- II. Introduction of Guests:
 - 1. Matt Beran – Lauterbach and Amen
 - 2. Michelle Bins – PFM Investments
 - 3. Celine Ehret – Intern 1
 - 4. Jessica Pelegrino – Intern 2
 - 5. Delaney Grimm – Intern 3
 - 6. Rohit Saluja – Intern 4
 - 7. Rebecca Uhrich – SLSF Intern
 - 8. Cortney Lucente- 5 Year Recognition

- III. Public Comment

- IV. Approval of Agenda

- V. Approval of Consent Agenda – Pages – 3-46
 - A. Approval of Minutes, April 29, 2020
 - B. NWSRA Financial Reports, March 31, 2020 & April 30, 2020
 - 1. PFM Account Statement
 - 2. NWSRA & SLSF Organizational Cash Overview
 - 3. NWSRA Budget vs. Actual
 - 4. SLSF Budget vs. Actual
 - 5. NWSRA Balance Sheets
 - 6. SLSF Balance Sheets
 - 7. Benjamin F Edwards Account Statement
 - C. Warrant:
 - 1. #4 dated April 30, 2020 - \$130,551.62
 - 2. #5 dated May 22, 2019 - \$48,906.72
 - D. Bi-Weekly Payroll: -
 - 1. Pay Period Ending – 03/01/20 \$ 104,668.84
 - 2. Pay Period Ending – 03/15/20 \$ 102,101.91
 - 3. Pay Period Ending – 03/29/20 \$ 77,158.71
 - 4. Pay Period Ending – 04/12/20 \$ 75,958.80
 - 5. Pay Period Ending – 04/26/20 \$ 76,415.37
 - E. ADA Compliance Projects:
 - 1. Rolling Meadows: \$50,241.00
 - A. West Meadows Ice Arena – Sidewalks, Curbs, Gutters, Pavement - \$22,468
 - B. Campbell South to Kimball Hill Park – Bike Path - \$21,273
 - C. Playground Mulch - \$6,500
 - 2. Arlington Heights: \$2,895,672

An extension of the local park districts serving

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

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- A. Olympic Indoor Swim Center - Various Projects*
- 3. Mount Prospect: \$155,127.97
 - A. Rec Plex
 - I. Playgrounds - \$99,267.97
 - II. Accessible Routes - \$55,860

* **Details can be found on Directors Site**

- VI. Correspondence
 - A. Written
 - B. Oral
- VII. Staff Reports – Pages – 47-67
 - A. Program Report
 - B. Marketing and P/R Report
 - 1. 1st Quarter Outreach Report
 - C. SLSF
 - D. 1st Quarter Financial Reports - Oral
 - E. 1st Quarterly Agency/Directors Goals Update
- VIII. Old Business – Pages – 68-75
 - A. NWSRA Project Updates
 - 1. Community Sensory Garden at Hanover Park
 - B. NWSRA Programming Spaces 4 & 5
 - 1. Wheeling
 - 2. Buffalo Grove
 - C. Other
- IX. New Business – Pages – 76-102
 - A. NWSRA Audit
 - Presented by Matt Beran, Lauterbach and Amen
 - B. PFM Investment Update – Presented by Michelle Bins - Oral
 - C. Fund Balance and Net Surplus Recommendations for FY2020
 - D. COVID-19 Update
 - 1. Spring Survey Virtual Program Results
 - 2. Spring Virtual Program Statistics
 - 3. General Recreational Therapy Program Comparison (Spring 2019-2020)
 - 4. Day Camp Statistics
 - 5. Summer Programs Marketing and Public Relations
 - 6. Unemployment Numbers
 - 7. Supporting Inclusion
 - 8. Implementing Small Group Programming during COVID-19
 - E. Return to Work Process
 - 1. Return to Work Policy Draft
 - 2. Return to Work Timeline for Full Time Staff
 - 3. Return to Work job reassignments
 - F. Other
- X. Information/Action Items – Pages – 103-108
 - A. Member District Annual Assessment Payment Cycle Analysis
 - B. Other
- XI. Closed Session
 - A. Section 2(c)(21) Semi-annual Review of Executive Session Minutes
- XII. Action as a result of Closed Session – Pages 109-111
 - B. Resolution R2020-11 Closed Session
- XIII. Adjournment

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