



*We exist to provide outstanding opportunities through recreation for children and adults with disabilities.*

**September 29, 2021  
10:30 a.m., Regular Board Meeting  
Park Central Conference Room  
Rolling Meadows, IL**

### **Agenda**

- I. Call to Order  
Roll Call
  
- II. Introduction of Guests
  - A. Zoi Council - Intern
  - B. Celine Ehret – Recreation Specialist
  - C. Cassandra Lexa – Recreation Specialist
  - D. Tania Meza-Sanchez – Recreation Specialist
  - E. Miranda Marfilius – Recreation Specialist
  - F. Kaitlyn Danley – Recreation Specialist
  - G. Samantha Tabert – Recreation Specialist
  - H. Lauren Otteman – Recreation Specialist
  - I. Alexis Bell – Manager of Support Services
  - J. Danielle Olson – Collaboratives Coordinator
  - K. Sarah Cuthbert – Collaboratives Coordinator
  - L. Adrienne Adkins – Collaboratives Coordinator
  - M. Ethen Frierson – Support Services Coordinator
  - N. Josh Ruston – Operations Coordinator
  - O. Erika Flores – Graphics Communications Coordinator
  - P. Devin Morrison – IT Services Coordinator
  - Q. Tom Draper – Superintendent of Marketing & Communications
  
- III. Public Comment
  
- IV. Approval of Agenda
  
- V. Approval of Consent Agenda – Pages 3-60
  - A. Approval of Minutes – July 28, 2021
  - B. NWSRA Financial Reports – August 31, 2021
    - 1. PFM Account Statement
    - 2. NWSRA & SLSF Organizational Cash Overview
    - 3. NWSRA Budget vs. Actual
    - 4. SLSF Budget vs. Actual
    - 5. NWSRA Balance Sheets
    - 6. SLSF Balance Sheets
    - 7. Benjamin F Edwards Account Statement
  - C. Warrant:
    - 1. #8 dated August 31, 2021 - \$201,106.20
    - 2. #9 dated September 29, 2021 - \$48,644.04
  - D. Bi-Weekly Payroll:
    - 1. Pay Period Ending – 7/30/21 \$124,733.00
    - 2. Pay Period Ending – 8/4/21 \$522.44

*An extension of the local park districts serving*

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect  
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

3. Pay Period Ending – 8/5/21 \$1,151.40
  4. Pay Period Ending – 8/13/21 \$118,349.54
  5. Pay Period Ending – 8/16/21 \$22.62
  6. Pay Period Ending – 8/27/21 \$60,189.08
  7. Pay Period Ending – 8/28/21 \$387.74
  8. Pay Period Ending – 9/10/21 \$57,531.14
  9. Pay Period Ending – 9/13/21 \$182.19
  10. Pay Period Ending – 9/14/21 \$1,369.40
- E. ADA Compliance Projects:
1. Mount Prospect – \$3,352
    - a. Bridge pathway replacement
  2. Rolling Meadows – \$204,249.54
    - a. Community Center – Communications - Fire Alarm System - \$116,505
    - b. Florey Park Parking – Routes and Surfaces – curbs, gutters and sidewalks - \$18,880.14
    - c. South Salk Park – Routes and Surfaces – pour in play flooring - \$24,579
    - d. Florey Park - Routes and Surfaces – pour in play flooring - \$44,285.40
- VI. Correspondence
- A. Written
  - B. Oral
- VII. Staff Reports – Pages 61-68
- A. Program Report
  - B. Marketing and P/R Report
  - C. SLSF Report
  - D. Directors Report - Oral
- VIII. Old Business – Pages 69-71
- A. NWSRA Programming Space 6 – Hoffman Estates Park District - Oral
  - B. 2022 Member District Annual Assessment Approval
  - C. Other
- IX. New Business – Pages
- A. Other
- X. Information/Action Items – Pages 72-77
- A. Other/Misc.
- XI. Closed Session
- XII. Action as a result of Closed Session
- XIII. Adjournment



- **Teamwork:** Support each other and work together
- **Respect:** Be open, honest and kind
- **Enthusiasm:** Exceed expectations
- **Collaboration:** Combine resources to achieve common goals
- **Communication:** Listen, share and adapt



To be a leading force, creating greater options that enrich the life experience of the participants, families and communities we serve