

## **Programs and Services** NWSRA COVID-19 Response Plan

| PHASE 1  | PHASE 2  | PHASE 3  | PHASE 4   | PHASE 5   |
|--|--|--|---|---|
| NWSRA Main Office closed   | NWSRA Main Office closed to  | NWSRA Main Office closed to  | NWSRA Main Office closed to                                       | NWSRA Main Office open to                                   |
| to public  | public   | public   | public  | public  |
| Virtual programs available on  | Virtual programs available on  | Virtual programs available on  | Virtual programs available on                                     | Virtual programs available on                               |
| website with Monthly registration                                    | website with Monthly registration                                    | website with Monthly registration                                    | website with Monthly registration                                 | website with Monthly registration                           |
| Activity Center located  | Activity Center located on   | Activity Center located on   | Activity Center located on  | Activity Center remains                                     |
| on website will be updated   | website will be updated  | website will be updated regularly                                    | website will be updated regularly                                 | available   |
| <ul><li>regularly</li><li>Part time staff furloughed</li></ul>       | <ul><li>regularly</li><li>Part time staff furloughed</li></ul>       | Part time staff furloughed   | • Part time/specialty staff return if needed                      | All Part time staff return                                  |
| No in-person programs  | No in-person programs  | • Select in-person programs to be offered per Federal guidelines     | Select in-person programs to<br>be offered per Federal guidelines | <ul> <li>In-person Programs return as<br/>normal</li> </ul> |
| Marketing/Communication:   | Marketing/Communication:   | Marketing/Communication:   | Marketing/Communication:  | Marketing/Communication:                                    |
| calls and constant contacts/   | calls and constant contacts/   | calls and constant contacts/   | calls and constant contacts/                                      | calls and constant contacts/ so-                            |
| social media increased   | social media increased   | social media increased   | social media increased  | cial media continued as needed                              |
| Transportation to programs   | Transportation to programs   | Transportation to programs   | Transportation resumes to se-                                     | Transportation to programs                                  |
| stopped  | stopped  | stopped  | lect programs based on Federal guidelines                         | resumes   |
| Switched from seasonal to  | • Month to Month registraton for                                     | Month to Month registration  | Month to Month Registration                                       | <ul> <li>Registration adapted to</li> </ul>                 |
| Month to Month registration for                                      | programs continued   | continued  | continued   | programming needs   |
| programs   |  |  |   |   |
| <ul> <li>Postponed SLSF events</li> </ul>                            | Postponed SLSF events, Virtual                                       | Postponed SLSF events, Virtual                                       | Select SLSF events resume   | <ul> <li>All SLSF events resume</li> </ul>                  |
|  | Events & Fundraising only  | Events & Fundraising only  |   |   |
| Free Health Check Calls  | Free Check-in Calls  | Switch to fee-based  | • Switch to fee-based optional                                    | • Discontinue 1:1 interactive                               |
|  |  | check-in calls/zooms   | 1:1 interactive calls/zooms                                       | calls/Zooms. Check-ins as<br>needed.                        |
| Community program outings  | Community program outings  | Community program outings  | Select Community program  | <ul> <li>Program Community outings</li> </ul>               |
| cancelled  | cancelled  | cancelled  | outings per State & Federal                                       | resume  |
|  |  |  | guidelines  |   |
| Inclusion services paused due  | Inclusion services paused due  | Inclusion resumed per State &  | Inclusion resumed per State &                                     | <ul> <li>Inclusion resumes based on</li> </ul>              |
| to partner agency closures   | to partner agency closures   | Federal guidelines   | Federal guidelines  | partner agency needs  |
|  |  |  |   |   |
| NWSRA program spaces at  | NWSRA program spaces at  | NWSRA program spaces at  | NWSRA program spaces at   | <ul> <li>NWSRA program spaces at</li> </ul>                 |
| Hanover Park, Rolling Meadows,                                       | Hanover Park, Rolling Meadows,                                       | Hanover Park, Rolling Meadows,                                       | Hanover Park, Rolling Meadows,                                    | Hanover Park, Rolling Meadows,                              |
| Mt. Prospect, Wheeling and   | Mt. Prospect, Wheeling and   | Mt. Prospect, Wheeling and   | Mt. Prospect, Wheeling and  | Mt. Prospect, Wheeling and                                  |
| Buffalo Grove closed   | Buffalo Grove closed   | Buffalo Grove cleaned/sanitized,                                     | Buffalo Grove in use  | Buffalo Grove in use  |
|  |  | set up and in use  |   |   |
| Clearbrook/Day Programs  | Clearbrook/Day Programs  | Clearbrook/Day Programs  | Clearbrook/Day Programs   | Clearbrook/Day Programs                                     |
| closed to stay at home order   | closed to stay at home order   | closed to stay at home order   | open based on DHS regulations                                     | resume  |
| following DHS regulations <ul> <li>NWSRA program brochure</li> </ul> | following DHS regulations <ul> <li>NWSRA program brochure</li> </ul> | following DHS regulations <ul> <li>NWSRA program brochure</li> </ul> | NWSRA program brochure  | NWSRA program brochure                                      |
| online   | online   | online- families may request a                                       | online- families may request a                                    | online- families may request a                              |
|  |  | printed copy   | printed copy  | printed copy  |
|  |  |  |   |   |
|  |  |  |   |   |
|  |  |  |   |   |
|  |  |  |   |   |