



*We exist to provide outstanding opportunities through recreation for children and adults with disabilities.*

**March 18, 2020**  
**10:30 a.m. Regular Meeting**  
Park Central Conference Room  
3000 W. Central Road  
Rolling Meadows, IL

## **AGENDA**

- I. Call to Order
  - A. Roll Call
  
- II. Introduction of Guests:
  - A. Catherine Sokolik – Intern
  - B. Marina Reiss – Intern
  - C. All Ways Catering – Tim Friese
  
- III. Public Comment
  
- IV. Approval of Agenda
  
- V. Approval of Consent Agenda – Pages 4-68
  - A. Approval of Minutes, January 15, 2020
  - B. NWSRA Financial Reports, February 29, 2020
    - 1. PFM Account Statement
    - 2. NWSRA & SLSF Organizational Cash Overview
    - 3. NWSRA Budget vs. Actual
    - 4. SLSF Budget vs. Actual
    - 5. NWSRA Balance Sheets
    - 6. SLSF Balance Sheets
    - 7. Benjamin F Edwards Account Statement
  - C. Warrants:
    - 1. Warrant #2 A/P February 29, 2020 – \$302,014.98
    - 2. Warrant #3 A/P March 18, 2020 - \$85,928.31
  - D. Bi-Weekly Payroll Warrant Pay Periods Ending:
    - 1. 12/22/19 - \$99,381.10
    - 2. 01/05/20 - \$97,390.00
    - 3. 01/19/20 - \$104,104.01
    - 4. 02/02/20 - \$115,379.64
    - 5. 02/16/20 - \$106,944.95
  - E. ADA Compliance Projects\*:
    - 1. Buffalo Grove:
      - a. Fitness Center – \$63,941.86
      - b. Community Center - \$5,045.56
      - c. Crossing Pond – \$15,240
      - d. Golf Dome - \$1,410
      - e. Multiple Parks Benches - \$23,500
      - f. Rolling Hills Park - \$66,628

*An extension of the local park districts serving*

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect  
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

- g. 14 Various Parks – Portable Toilet - \$4,550
- h. Veterans Park - \$41,464
- 2. Hoffman Estates:
  - a. Princeton Park - \$42,462
- 3. Mount Prospect:
  - a. Meadows Pool - \$5,474.60
- 4. Salt Creek:
  - a. Grealish Park - \$37,310
- 5. Schaumburg:
  - a. Community Recreation Center, Lobby - \$386,300
  - b. Community Recreation Center - \$844,914
  - c. Golf Dome Women’s Locker Room - \$32,864
  - d. Golf Dome Men’s Locker Room - \$53,345
  - e. Falk and Sunset Park - \$175,200
  - f. Handlon Administration Building - \$115,000
  - g. Meineke Recreation Center - \$70,404
  - h. Olympic Park - \$437,279.37
  - i. Spring Valley, Egress - \$100,900
  - j. Spring Valley, Lavatories - \$25,064
  - k. Various Parks, Egress - \$51,746.50
  - l. Various Parks, Mulch - \$16,640
  - m. Tennis and Bock Center - \$341,955
  - n. Various Pools - \$67,400
- 6. **Details can be found on Directors Site**

VI. Correspondence

- A. Written
- B. Oral

VII. Staff Reports – Pages 69-76

- A. Program Report
  - 1. Park District Visitation Day for Interns
- B. Marketing and P/R Report
- C. SLSF
- D. Directors Update - Oral

VIII. Old Business – Pages

- A. NWSRA Project Updates
  - 1. Community Sensory Garden at Hanover Park – Oral Report
  - 2. NWSRA Programming Space 4 – Wheeling and Buffalo Grove Update – Oral Report

IX. New Business – Pages 77-100

- A. Surplus Ordinance O2020-1 – Various Items
- B. Buffalo Grove Park District Lease Agreement
- C. Signature Card Resolution Number Amendment
- D. Signature Card Resolutions R2020-4, R2020-5, R2020-6, R2020-7
- E. Other

X. Information/Action Items – Pages 101-106

- A. Other



- Teamwork:** Support each other and work together
- Respect:** Be open, honest and kind
- Enthusiasm:** Exceed expectations
- Collaboration:** Combine resources to achieve common goals
- Communication:** Listen, share and adapt



To be a leading force, creating greater options that enrich the life experience of the participants, families and communities we serve

- XI. Closed Session  
Closed Session in accordance with Open Meetings Act to consider information regarding:  
NONE
- XII. Action as a result of Closed Session
- XIII. Adjournment



- **Teamwork:** Support each other and work together
- **Respect:** Be open, honest and kind
- **Enthusiasm:** Exceed expectations
- **Collaboration:** Combine resources to achieve common goals
- **Communication:** Listen, share and adapt



- **To be a leading force, creating greater options that enrich the life experience of the participants, families and communities we serve**

# V. Consent Agenda

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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF  
THE NORTHWEST SPECIAL RECREATION ASSOCIATION  
HELD AT THE NWSRA ADMINISTRATIVE OFFICES  
3000 W. CENTRAL ROAD, ROLLING MEADOWS, IL  
ON THE 15th DAY OF JANUARY 2020 AT 10:30 A.M.**

Chairman Risinger called the meeting to order at 10:30 a.m. Executive Director Crawford took roll call. The following members of the Board were present: Brian Meyer, Arlington Heights Park District; Ryan Risinger, Buffalo Grove Park District; Ben Curcio, Elk Grove Park District; Nicole Cox, Hanover Park Park District; Craig Talsma, Hoffman Estates Park District; Nick Troy, Mount Prospect Park District; Mike Clark, Palatine Park District; Christina Ferraro, Prospect Heights Park District; Bret Fahnstrom, River Trails Park District; Diane Hilgers, Salt Creek Park District; Tony LaFrenere, Schaumburg Park District; Jay Morgan, South Barrington Park District; Jeff Janda, Streamwood Park District; Jan Buchs, Wheeling Park District

Absent: Rita Fletcher, Robert Dowling, Amy Charlesworth

Also present: Tracey Crawford, Executive Director; Darleen Negrillo, Superintendent of Administrative Services; Brian Selders, Superintendent of Communications and IT; Andrea Griffin, Superintendent of Recreation; Rachel Hubsch, Superintendent of Recreation; Cathy Splett, Superintendent of Development; Miranda Woodard, Accounting Manager; Kelly Suchodolski, Payroll Clerk; and Jessica Vasalos, Administrative Manager as recording secretary.

Introduction of Guests

Superintendent Negrillo introduced Kelly Suchodolski, the new Payroll Clerk.

Public Comment

None

Approval of Agenda

Chairman Risinger asked for a motion to approve the agenda dated January 15, 2020. Trustee Janda made the motion and Trustee Fahnstrom seconded the motion. Upon voice vote, the motion was carried.

Approval of Consent Agenda

Chairman Risinger called for a motion to approve the Consent Agenda of January 15, 2020. Trustee Fahnstrom made the motion and Trustee LaFrenere seconded the motion to approve the Consent Agenda dated January 15, 2020. Upon roll being called the vote was as follows:

AYA: Brian Meyer, Ryan Risinger, Ben Curcio, Nicole Cox, Craig Talsma, Nick Troy, Mike Clark, Christina Ferraro, Bret Fahnstrom, Diane Hilgers, Tony LaFrenere, Jay Morgan, Jeff Janda, Jan Buchs

NAY: None

The motion carried.

### Correspondence

Executive Director Crawford stated that NWSRA received a thank you card from Senator Dick Durbin's office. He declined the holiday luncheon invitation.

### Staff Reports

Superintendent Griffin shared information on the Sibshops program, which allows children with special needs and their siblings to gain peer support. The program is held monthly at the Hanover Park and River Trails Park Districts. Superintendent Griffin relayed an emotional story about a Rolling Meadows resident and her sibling who have greatly benefited from the program. A suggestion was made to promote the Sibshop program in the park district brochure. A suggestion was also made for NWSRA to promote Clearbrook's respite program. Executive Director Crawford stated that there are funds available to families for respite and that is communicated to families. Superintendent Selders will send the Sibshop flyer and story to the Board members so they can share with their Boards or use for marketing purposes.

Superintendent Griffin reported a 2% decrease in NWSRA program participation from last year. There was an increase in access to inclusion assistance. Outreach is a major focus with Senior Manager of Special Recreation, Liz Thomas, spearheading those efforts. In 2019, NWSRA attended 60 outreach events. By the end of February 2020, NWSRA will have attended 25 events.

### Facility Statistics

Superintendent Griffin referred the Board Members to the facility statistics in the packet.

### Marketing and PR

Superintendent Selders reported that the website accessibility company has created webinars, and the information is in the NWSRA Board Update. Invitations will also be sent. The webinars will be held on January 28 and January 30. Another reminder will be sent next week and the Zoom call information will be supplied to attendees. Trustee Talsma stated that he is using a company that does website accessibility and they are reasonably priced. Executive Director Crawford stated that Trustee Talsma's resource would be put on his ADA website and ensured the Board that the webinars are solely to educate the attendees on website accessibility. She encouraged all Board members to share resources.

Superintendent Selders announced that the final focus group for the Accessible Transportation Needs Survey will be held tomorrow evening. Family members who attended the previous focus groups will convene to hear survey results and give feedback. Afterward, a small group will plan a major event with community organizations, transportation providers, and state representatives and senators to discuss next steps. Executive Director Crawford shared action steps that stemmed from the survey results.

Superintendent Selders congratulated River Trails Park District for receiving the Outstanding Program Special Event Award from ITRS. Superintendent Selders will be presenting to marketing staff NWSRA's participation in Unplug Illinois.

### SLSF

Superintendent Splett reported that NWSRA was approved for an IDOT vehicle and should be delivered by November, 2020, applied for in 2018. A question was raised as to if the budget

contained funds for a new vehicle, and if the donated vehicle will replace that. The reply was that this is an additional vehicle. Executive Director Crawford announced a way to continue to honor Kevin, in addition to Kevin's Club. Everyone who donates \$500 can attend three golf outings and receive additional gifts.

The SLSF Board approved the new mission, vision and core values.

The Gold Medal Fashion Show will celebrate its 30<sup>th</sup> anniversary. Six new models, under ten years old, will be participating.

#### Old Business

##### Full-time Staff Member Benefits Usage Report

Superintendent Griffin stated that 27 out of 45 staff have signed up for this benefit.

#### NWSRA Projects

##### Dream Lab Accessible Technology Center at Rolling Meadows

Superintendent Selders reported that everything is installed in the Dream Lab. A tentative date of March 26 has been set for the open house. An open house for the Snoezelen Room at Mount Prospect might be held on the same date. Superintendent Hubsch stated that three programs are offered in winter/spring – meditation/relaxation and two gaming programs.

##### Sensory Garden at Hanover Park

Superintendent Griffin stated that the Sensory Garden at Hanover Park is on hold. The final phase will be done in the spring.

##### NWSRA Programming Space – Wheeling and Buffalo Grove

Superintendent Griffin reported that Wheeling PURSUIT will begin in March. A walk-through will be done soon at Buffalo Grove to determine what can be done by internal staff versus outside companies. The lease has been taken to the Buffalo Grove Board of Directors and will come to the NWSRA Board in March.

#### New Business

##### Appointment of Legal Counsel

Superintendent Negrillo informed the Board that Howard Metz, at Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd., will take the place of NWSRA's current attorney, who is retired. The NWSRA Board decided to strike the motion to approve Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. and Howard Metz, as legal counsel for SLSF, and allow the SLSF Board to appoint its own attorney. Superintendent Negrillo will check back on this issue with Howard Metz. Chairman Risinger called for a motion to approve Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. as NWSRA's legal counsel, with Howard Metz, being the assigned attorney. Trustee Clark made the motion and Trustee Janda seconded the motion. Upon roll being called the vote was as follows:

AYA: Brian Meyer, Ryan Risinger, Ben Curcio, Nicole Cox, Craig Talsma, Nick Troy, Mike Clark, Christina Ferraro, Bret Fahnstrom, Diane Hilgers, Tony LaFrenere, Jay Morgan, Jeff Janda, Jan Buchs

NAY: None

The motion carried.

Appointment of Director/Secretary – Tracey Crawford

Chairman Risinger called for a motion to approve Tracey Crawford as Executive Director and Secretary for NWSRA. Trustee Clark made the motion and Trustee Fahnstrom seconded the motion. Upon roll being called the vote was as follows:

AYA: Brian Meyer, Ryan Risinger, Ben Curcio, Nicole Cox, Craig Talsma, Nick Troy, Mike Clark, Christina Ferraro, Bret Fahnstrom, Diane Hilgers, Tony LaFrener, Jay Morgan, Jeff Janda, Jan Buchs

NAY: None

The motion carried.

Resolution R2020-1 – Appointment of Tracey Crawford as SLSF President

Chairman Risinger called for a motion to approve allowing the SLSF Board to approve the appointment of Tracey Crawford as the SLSF President per resolution R2020-1, unless permitted otherwise by legal counsel. Trustee Clark made the motion and Trustee Janda seconded the motion. Upon voice vote, the motion was carried.

A discussion ensued regarding whether a foundation should be clear and separate from the SRA. NWSRA will ask for input from legal counsel.

Rolling Meadows Programming Space Lease covering years 2020 – 2023

Superintendent Griffin pointed out that the lease renewal for programming space in Rolling Meadows asks for payment to be made monthly and split between NWSRA and SLSF. The storage space is paid up for three years. A motion was called to approve the lease as presented. Trustee Clark made the motion and Trustee Janda seconded the motion. Upon roll being called the vote was as follows:

AYA: Brian Meyer, Ryan Risinger, Ben Curcio, Nicole Cox, Craig Talsma, Nick Troy, Mike Clark, Christina Ferraro, Bret Fahnstrom, Diane Hilgers, Tony LaFrener, Jay Morgan, Jeff Janda, Jan Buchs

NAY: None

The motion carried.

Other

Trustee Clark, who serves with Executive Director Crawford on the IPRA Foundation Board, announced that raffle tickets are for sale for four gift baskets. Each is valued at \$1000. The donations provide student and professional scholarships and educational opportunities for members.

Executive Director Crawford announced that IPRA will no longer have the Leadership Academy, and asked the Board if they would be interested in an NWSRA Academy, in which attendees can earn CEUs. The group discussed whether to open up the opportunity to people outside of NWSRA and member districts. The NWSRA Superintendents will discuss further and bring the recommendations back to the Board.



## Informational/Action Items

### Board Member Start Dates and Chairman Assignments

Executive Director Crawford presented the list of Board Members' names and rotation of responsibilities for each, i.e. chairing committees then, ultimately, becoming Chairman of the Board. Adjustments will be made for retirements and for those who cannot be present during their allotted times.

### Ashley's Law

Executive Director Crawford relayed a situation regarding a participant who uses medical cannabis. Her family developed Ashley's law. The law allows a family member or caregiver to administer medical cannabis on school grounds. The family requested a meeting to determine what barriers exist for NWSRA to house and administer cannabis. The family is trying to get the law extended to park districts. The Board agreed on the need to have PDRMA and legal counsel included in discussions with the family. PDRMA sent an initial response and will be sending a second one.

### 2019 Year in Review/2020 Goals

Executive Director Crawford stated that this is the third year of NWSRA's strategic plan and it is on target. Education of new legislators continues. Capital bill funding was approved. NWSRA leads the transportation accessibility research. Focus remains on financial stability, education, and transparency, as well as financial means to maintain the new programming sites.

Superintendent Selders reported on staff certifications. There were 3 retirements in 2019, and many lateral moves and promotions. Executive Director Crawford emphasized the continuing need for professional development for staff. Staff at all levels are involved in state organizations.

Superintendent Selders stated that NWSRA hired a professional recruiter in 2019. Hiring is being done with succession planning in mind. APied is being used for evaluation and implementation of programming. Eight staff are CPE certified.

Executive Director Crawford said that the Day Camp revamp resulted in increased enrollment. She also described Ability Awareness efforts in schools and park districts. Tours of Snoezelen Sensory Room and the number of people accessing therapy have increased. Many other SRAs have now developed Snoezelen Rooms.

Superintendent Selders reviewed marketing activities and results. There have been significant increases in social media followers as well as Constant Contact email blasts. The NWSRA website can now be translated into other languages and the website accessibility project is underway. More than two-hundred new families registered for programs. The Dream Lab has been completed. All NWSRA computers have been upgraded to Windows 10. The online ADA project portal has been active for one year. SLFS has developed new stories to help the community understand the impact of NWSRA. The Mount Prospect Snoezelen Room and the Dream Lab in Rolling Meadows have opened.

Executive Director Crawford added that the SLSF's new mission vision and core strategy was a major focus. SLSF has coached three other foundations. A new Foundation Manager has been hired. SLSF had 29 monthly donors in 2019, which is a huge increase. There is a Zurich representative on the SLSF board and SLSF is receiving major funding from that organization.

Executive Director Crawford stated that NWSRA is working with other agencies, e.g. Clearbrook and Misericordia, to address the growing need for senior programming and available transportation.

The new Wheeling programming site is filled and the Buffalo Grove site will soon be filled. Snoezelen Rooms will be planned in approximately one year, based on the needs of those attendees.

NWSRA is looking to expand collaboratives and partnerships. NWSRA is looking to improve part-time program staff communication and training. Recruitment efforts continue to expand, and online onboarding is in progress. NWSRA is starting to implement Power DMS and working on Distinguished Accreditation.

#### Director's Report

The Director's Report/Workplan and 2020 goals are posted on the Director's site.

Trustee Talsma recommended that the Director's Report taken out as it is included in the NWSRA strategic goals. Executive Director Crawford agreed and will just identify her goals in the strategic document.

#### Other

None

#### Closed Session

None

#### Adjournment

After no further business, Chairman Risinger called for a motion to adjourn. Trustee Janda made the motion and Trustee Fahnstrom seconded the motion to adjourn the January 15, 2020 meeting at 11:55 a.m. Upon voice vote, the motion carried.

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Secretary



## Account Statement - Transaction Summary

For the Month Ending **January 31, 2020**

### NORTHWEST SPECIAL RECREATION ASSOCIATION - INVESTMENT HOLDING ACCOUNT -

#### Illinois Portfolio, IPDLAF+ Class

Opening Market Value	142,542.92
Purchases	123,666.04
Redemptions	(220,200.98)
Unsettled Trades	0.00
Change in Value	0.00

**Closing Market Value** **\$46,007.98**

Cash Dividends and Income 66.04

#### Illinois Trust CD Program

Opening Market Value	1,594,000.00
Purchases	220,000.00
Redemptions	(120,000.00)
Unsettled Trades	0.00
Change in Value	0.00

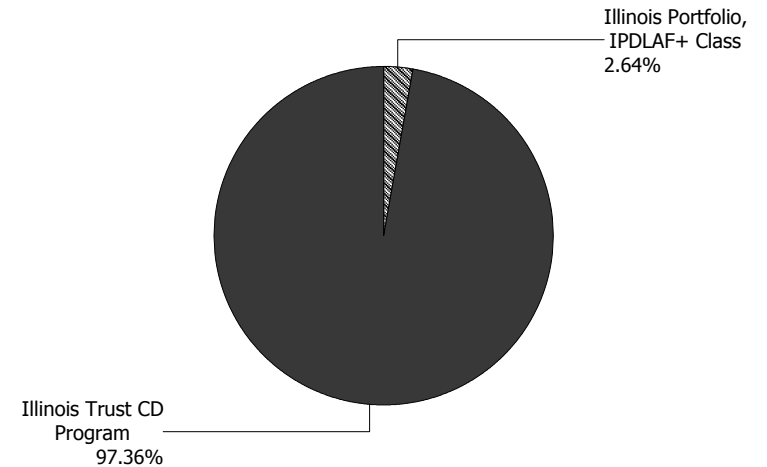
**Closing Market Value** **\$1,694,000.00**

Cash Dividends and Income 3,600.00

#### Asset Summary

	January 31, 2020	December 31, 2019
<b>Illinois Portfolio, IPDLAF+ Class</b>	46,007.98	142,542.92
<b>Illinois Trust CD Program</b>	1,694,000.00	1,594,000.00
<b>Total</b>	<b>\$1,740,007.98</b>	<b>\$1,736,542.92</b>

#### Asset Allocation





## Account Statement - Transaction Summary

For the Month Ending **February 29, 2020**

### NORTHWEST SPECIAL RECREATION ASSOCIATION - INVESTMENT HOLDING ACCOUNT -

Illinois Portfolio, IPDLAF+ Class	
Opening Market Value	46,007.98
Purchases	53.62
Redemptions	(208.07)
Unsettled Trades	0.00
Change in Value	0.00

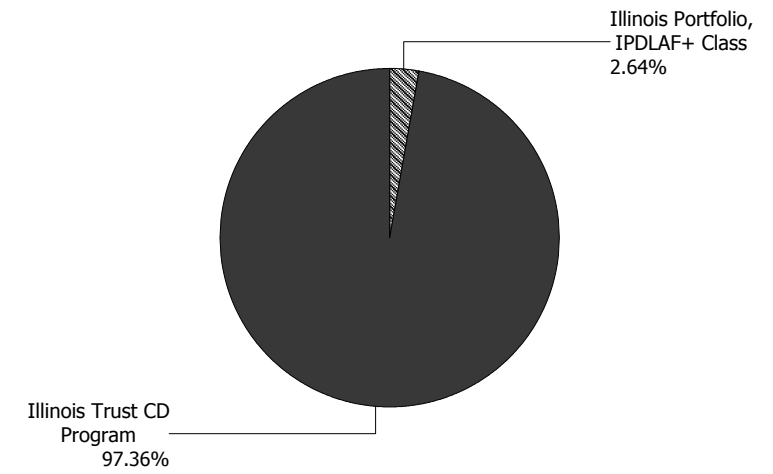
<b>Closing Market Value</b>	<b>\$45,853.53</b>
Cash Dividends and Income	53.62

Illinois Trust CD Program	
Opening Market Value	1,694,000.00
Purchases	0.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

<b>Closing Market Value</b>	<b>\$1,694,000.00</b>
Cash Dividends and Income	0.00

Asset Summary		
	February 29, 2020	January 31, 2020
<b>Illinois Portfolio, IPDLAF+ Class</b>	45,853.53	46,007.98
<b>Illinois Trust CD Program</b>	1,694,000.00	1,694,000.00
<b>Total</b>	<b>\$1,739,853.53</b>	<b>\$1,740,007.98</b>

### Asset Allocation



NORTHWEST SPECIAL RECREATION ASSOCIATION  
SPECIAL LEISURE SERVICES FOUNDATION

**ORGANIZATIONAL CASH OVERVIEW JANUARY 31, 2020**

		<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<b><u>WORKING CASH</u></b>				
	PETTY CASH	\$ 500	\$ 150	\$ 650
	BSN CHECKING (Village Bank & Trust)	433,234	121,178	554,412
	OPER/MMA (Village Bank & Trust)	1,301,960	101,523	1,403,483
	IPDLAF	35,801		35,801
	FLEX SPENDING CHECKING	15,189		15,189
	CASH BANKS	0		0
	TOTAL	<u>1,786,684</u>	<u>222,851</u>	<u>2,009,535</u>
<b><u>RESERVES: INVESTMENTS</u></b>				
	BF EDWARDS		1,242,570	1,242,570
	PFM Asset Management	1,740,008		1,740,008
	TOTAL	<u>1,740,008</u>	<u>1,242,570</u>	<u>2,982,578</u>
<b><u>RESERVES:</u></b>				
	<b><u>OPERATING</u></b>			
	MAX SAFE 1 (Village Bank & Trust)	1,498,544		1,498,544
	<b><u>CAPITAL</u></b>			
	MAX SAFE 2 (Village Bank & Trust)	472,150		472,150
	TOTAL	<u>1,970,694</u>		<u>1,970,694</u>
<b><u>TOTAL CASH &amp; RESERVES</u></b>				
	<b>January 31, 2020</b>	<u>\$ 5,497,386</u>	<u>\$ 1,465,421</u>	<u>\$ 6,962,807</u>
 <b><u>TOTAL CASH &amp; RESERVES</u></b>				
	<b>January 31, 2019</b>			
	CASH	\$ 2,173,676	\$ 370,252	\$ 2,543,928
	RESERVES - OPER	1,489,767		1,489,767
	RESERVES - CAP	185,955		185,955
	RESERVES - INVEST	1,401,431	1,126,217	2,527,648
		<u>\$ 5,250,829</u>	<u>\$ 1,496,469</u>	<u>\$ 6,747,298</u>

NORTHWEST SPECIAL RECREATION ASSOCIATION  
SPECIAL LEISURE SERVICES FOUNDATION

**ORGANIZATIONAL CASH OVERVIEW FEBRUARY 29, 2020**

		<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<b><u>WORKING CASH</u></b>				
	PETTY CASH	\$ 500	\$ 150	\$ 650
	BSN CHECKING (Village Bank & Trust)	138,480	132,478	270,958
	OPER/MMA (Village Bank & Trust)	1,435,139	101,703	1,536,842
	IPDLAF	43,179		43,179
	FLEX SPENDING CHECKING	13,475		13,475
	CASH BANKS	0		0
	TOTAL	<u>1,630,773</u>	<u>234,331</u>	<u>1,865,104</u>
<b><u>RESERVES: INVESTMENTS</u></b>				
	BF EDWARDS		1,203,889	1,203,889
	PFM Asset Management	1,739,854		1,739,854
	TOTAL	<u>1,739,854</u>	<u>1,203,889</u>	<u>2,943,743</u>
<b><u>RESERVES:</u></b>				
	<b><u>OPERATING</u></b>			
	MAX SAFE 1 (Village Bank & Trust)	1,500,536		1,500,536
	<b><u>CAPITAL</u></b>			
	MAX SAFE 2 (Village Bank & Trust)	472,777		472,777
	TOTAL	<u>1,973,313</u>		<u>1,973,313</u>
<b><u>TOTAL CASH &amp; RESERVES</u></b>				
	<b>February 29, 2020</b>	<u>\$ 5,343,939</u>	<u>\$ 1,438,220</u>	<u>\$ 6,782,160</u>
 <b><u>TOTAL CASH &amp; RESERVES</u></b>				
	<b>February 28, 2019</b>			
	CASH	\$ 2,218,800	\$ 398,174	\$ 2,616,974
	RESERVES - OPER	1,492,670		1,492,670
	RESERVES - CAP	186,310		186,310
	RESERVES - INVEST	1,401,268	1,141,708	2,542,976
		<u>\$ 5,299,048</u>	<u>\$ 1,539,882</u>	<u>\$ 6,838,930</u>

NORTHWEST SPECIAL RECREATION ASSOCIATION  
 BUDGET VS ACTUAL and CASH BALANCE

JANUARY 31, 2020

**(A) BUDGET  
 VS ACTUAL**

MONTH	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)
January	654,353	870,516	216,163	447,244	333,927	(113,317)	207,109	536,588	329,479
February	441,027		(441,027)	483,907		(483,907)	(42,879)	0	42,879
March	833,725		(833,725)	494,743		(494,743)	338,982	0	(338,982)
April	470,775		(470,775)	536,656		(536,656)	(65,880)	0	65,880
May	1,137,649		(1,137,649)	478,076		(478,076)	659,573	0	(659,573)
June	691,609		(691,609)	543,088		(543,088)	148,521	0	(148,521)
July	82,629		(82,629)	570,684		(570,684)	(488,055)	0	488,055
August	390,698		(390,698)	692,406		(692,406)	(301,708)	0	301,708
September	175,943		(175,943)	498,575		(498,575)	(322,632)	0	322,632
October	666,706		(666,706)	554,571		(554,571)	112,135	0	(112,135)
November	493,824		(493,824)	558,390		(558,390)	(64,566)	0	64,566
December	236,569		(236,569)	499,853		(499,853)	(263,285)	0	263,285
TOTAL YTD	654,353	870,516	216,163	447,244	333,927	(113,317)	207,109	536,588	329,479

**(B) CASH BALANCE**

MONTH	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	5,182,193	536,588	(21,220)	(202,154)	1,650 a.	5,497,057
February	5,497,057	0			a.	5,497,057
March	5,497,057	0			a.	5,497,057
April	5,497,057	0			a.	5,497,057
May	5,497,057	0			a.	5,497,057
June	5,497,057	0			a.	5,497,057
July	5,497,057	0			a.	5,497,057
August	5,497,057	0			a.	5,497,057
September	5,497,057	0			a.	5,497,057
October	5,497,057	0			a.	5,497,057
November	5,497,057	0			a.	5,497,057
December	5,497,057	0			a.	5,497,057

a. FSA Withholding / Payments and collected key security deposits.

NORTHWEST SPECIAL RECREATION ASSOCIATION  
 BUDGET VS ACTUAL and CASH BALANCE

FEBRUARY 29, 2020

**(A) BUDGET  
 VS ACTUAL**

MONTH	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)
January	654,353	870,516	216,163	447,244	333,927	(113,317)	207,109	536,588	329,479
<b>February</b>	<b>441,027</b>	<b>204,336</b>	<b>(236,691)</b>	<b>483,907</b>	<b>363,031</b>	<b>(120,876)</b>	<b>(42,879)</b>	<b>(158,695)</b>	<b>(115,816)</b>
March	833,725		(833,725)	494,743		(494,743)	338,982	0	(338,982)
April	470,775		(470,775)	536,656		(536,656)	(65,880)	0	65,880
May	1,137,649		(1,137,649)	478,076		(478,076)	659,573	0	(659,573)
June	691,609		(691,609)	543,088		(543,088)	148,521	0	(148,521)
July	82,629		(82,629)	570,684		(570,684)	(488,055)	0	488,055
August	390,698		(390,698)	692,406		(692,406)	(301,708)	0	301,708
September	175,943		(175,943)	498,575		(498,575)	(322,632)	0	322,632
October	666,706		(666,706)	554,571		(554,571)	112,135	0	(112,135)
November	493,824		(493,824)	558,390		(558,390)	(64,566)	0	64,566
December	236,569		(236,569)	499,853		(499,853)	(263,285)	0	263,285
<b>TOTAL YTD</b>	<b>1,095,380</b>	<b>1,074,852</b>	<b>(20,529)</b>	<b>931,151</b>	<b>696,958</b>	<b>(234,192)</b>	<b>164,230</b>	<b>377,893</b>	<b>213,664</b>

**(B) CASH BALANCE**

MONTH	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	5,182,193	536,588	(21,220)	(202,154)	1,650 a.	5,497,057
February	5,497,057	(158,695)	0	4,082	1,255 a.	5,343,698
March	5,343,698	0			a.	5,343,698
April	5,343,698	0			a.	5,343,698
May	5,343,698	0			a.	5,343,698
June	5,343,698	0			a.	5,343,698
July	5,343,698	0			a.	5,343,698
August	5,343,698	0			a.	5,343,698
September	5,343,698	0			a.	5,343,698
October	5,343,698	0			a.	5,343,698
November	5,343,698	0			a.	5,343,698
December	5,343,698	0			a.	5,343,698

a. FSA Withholding / Payments and collected key security deposits.



SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

JANUARY 31, 2020

(A) BUDGET VS ACTUAL	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL
January	32,896	30,397	(2,499)	8,279	7,001	(1,279)	24,617	23,397	(1,220)
February	46,429		(46,429)	12,754		(12,754)	33,675	0	(33,675)
March	21,789		(21,789)	82,659		(82,659)	(60,870)	0	60,870
April	180,918		(180,918)	36,034		(36,034)	144,884	0	(144,884)
May	50,283		(50,283)	130,013		(130,013)	(79,730)	0	79,730
June	35,701		(35,701)	39,154		(39,154)	(3,453)	0	3,453
July	198,818		(198,818)	24,104		(24,104)	174,714	0	(174,714)
August	52,988		(52,988)	25,015		(25,015)	27,973	0	(27,973)
September	55,548		(55,548)	25,191		(25,191)	30,357	0	(30,357)
October	36,848		(36,848)	182,558		(182,558)	(145,710)	0	145,710
November	47,628		(47,628)	94,414		(94,414)	(46,786)	0	46,786
December	26,568		(26,568)	118,873		(118,873)	(92,304)	0	92,304
TOTAL YTD	32,896	30,397	(2,499)	8,279	7,001	(1,279)	24,617	23,397	(1,220)

(B) CASH BALANCE	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	1,443,749	23,397	0	0	(1,523)	1,465,622
February	1,465,622					1,465,622
March	1,465,622					1,465,622
April	1,465,622					1,465,622
May	1,465,622					1,465,622
June	1,465,622					1,465,622
July	1,465,622					1,465,622
August	1,465,622					1,465,622
September	1,465,622					1,465,622
October	1,465,622					1,465,622
November	1,465,622					1,465,622
December	1,465,622					1,465,622

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL - SUMMARY BY TYPE

ONE MONTH ENDING JANUARY 31, 2020

	<u>2020</u>			<u>2019</u> <u>PRIOR YR ACTUAL</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>OVER</u> <u>(UNDER)</u>	
<b><u>REVENUE</u></b>				
GRANTS	5,833	6,500	(667)	162,167
RESTRICTED FUNDRAISING	1,873	1,200	673	1,176
RESTRICTED DONATIONS	3,320	833	2,487	4,600
UNRESTRICTED FUNDRAISING	18,855	16,800	2,055	23,375
UNRESTRICTED DONATIONS	4,617	7,417	(2,800)	8,284
INVESTMENT TRANSFER	0	0	0	0
TOTAL REVENUE	<u>34,498</u>	<u>32,750</u>	<u>1,748</u>	<u>199,602</u>
<b><u>EXPENDITURES</u></b>				
ADMINISTRATION	3,015	4,579	(1,565)	3,243
RESTRICTED FUNDRAISING	0	0	0	2
UNRESTRICTED FUNDRAISING	3,986	3,700	286	1,483
GRANTS GIVEN	0	0	0	0
TOTAL EXPENSES	<u>7,001</u>	<u>8,279</u>	<u>(1,279)</u>	<u>4,728</u>
<b><u>OPERATING</u></b>				
EXCESS REVENUE (EXPENSES)	<u>27,497</u>	<u>24,471</u>	<u>3,027</u>	<u>194,874</u>
<b><u>INVESTMENT INCOME (LOSS)</u></b>	<u>(4,101)</u>	<u>146</u>	<u>(4,247)</u>	<u>45,592</u>
*				
<b><u>NET EXCESS REVENUE (EXPENSE)</u></b>	<u>\$ 23,397</u>	<u>\$ 24,617</u>	<u>\$ (1,220)</u>	<u>\$ 240,466</u>

\*includes BF Edwards Investment Income and Interest Income from BAC account

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

FEBRUARY 29, 2020

(A) BUDGET VS ACTUAL	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL
January	32,896	30,397	(2,499)	8,279	7,001	(1,279)	24,617	23,397	(1,220)
<b>February</b>	<b>46,429</b>	<b>(6,398)</b>	<b>(52,827)</b>	<b>12,754</b>	<b>24,066</b>	<b>11,312</b>	<b>33,675</b>	<b>(30,464)</b>	<b>(64,139)</b>
March	21,789		(21,789)	82,659		(82,659)	(60,870)	0	60,870
April	180,918		(180,918)	36,034		(36,034)	144,884	0	(144,884)
May	50,283		(50,283)	130,013		(130,013)	(79,730)	0	79,730
June	35,701		(35,701)	39,154		(39,154)	(3,453)	0	3,453
July	198,818		(198,818)	24,104		(24,104)	174,714	0	(174,714)
August	52,988		(52,988)	25,015		(25,015)	27,973	0	(27,973)
September	55,548		(55,548)	25,191		(25,191)	30,357	0	(30,357)
October	36,848		(36,848)	182,558		(182,558)	(145,710)	0	145,710
November	47,628		(47,628)	94,414		(94,414)	(46,786)	0	46,786
December	26,568		(26,568)	118,873		(118,873)	(92,304)	0	92,304
<b>TOTAL YTD</b>	<b>79,325</b>	<b>23,999</b>	<b>(55,326)</b>	<b>21,033</b>	<b>31,067</b>	<b>10,033</b>	<b>58,292</b>	<b>(7,068)</b>	<b>(65,359)</b>

(B) CASH BALANCE	BEGINNING OF MONTH	EXCESS REV. (EXP.) FOR MONTH	NON-CASH REVENUE	NON CASH EXPENSES	BALANCE SHEET TRANSACTIONS	END OF MONTH
January	1,443,749	23,397	-	-	(1,523)	1,465,622
<b>February</b>	<b>1,465,622</b>	<b>(30,464)</b>	<b>-</b>	<b>-</b>	<b>3,029</b>	<b>1,438,187</b>
March	1,438,187	-	-	-	-	1,438,187
April	1,438,187	-	-	-	-	1,438,187
May	1,438,187	-	-	-	-	1,438,187
June	1,438,187	-	-	-	-	1,438,187
July	1,438,187	-	-	-	-	1,438,187
August	1,438,187	-	-	-	-	1,438,187
September	1,438,187	-	-	-	-	1,438,187
October	1,438,187	-	-	-	-	1,438,187
November	1,438,187	-	-	-	-	1,438,187
December	1,438,187	-	-	-	-	1,438,187

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL - SUMMARY BY TYPE

TWO MONTHS ENDING FEBRUARY 29, 2020

	<u>2020</u>			<b>2019</b> <u>PRIOR YR ACTUAL</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>OVER (UNDER)</u>	
<b><u>REVENUE</u></b>				
GRANTS	6,667	7,333	(667)	163,000
RESTRICTED FUNDRAISING	3,396	2,650	746	2,626
RESTRICTED DONATIONS	3,640	1,667	1,974	4,600
UNRESTRICTED FUNDRAISING	44,997	52,800	(7,803)	58,135
UNRESTRICTED DONATIONS	7,930	14,583	(6,653)	10,047
INVESTMENT TRANSFER	0	0	0	0
TOTAL REVENUE	<u>66,631</u>	<u>79,033</u>	<u>(12,403)</u>	<u>238,408</u>
<b><u>EXPENDITURES</u></b>				
ADMINISTRATION	5,095	8,333	(3,239)	5,474
RESTRICTED FUNDRAISING	0	0	0	2
UNRESTRICTED FUNDRAISING	25,972	12,700	13,272	10,187
GRANTS GIVEN	0	0	0	0
TOTAL EXPENSES	<u>31,067</u>	<u>21,033</u>	<u>10,033</u>	<u>15,664</u>
<b><u>OPERATING</u></b>				
EXCESS REVENUE (EXPENSES)	<u>35,563</u>	<u>58,000</u>	<u>(22,436)</u>	<u>222,745</u>
<b><u>INVESTMENT INCOME (LOSS)</u></b>	<u>(42,632)</u>	<u>292</u>	<u>(42,923)</u>	<u>61,146</u>
*				
<b><u>NET EXCESS REVENUE (EXPENSE)</u></b>	<u>\$ (7,068)</u>	<u>\$ 58,292</u>	<u>\$ (65,359)</u>	<u>\$ 283,890</u>

\*includes BF Edwards Investment Income and Interest Income from BAC account

## Northwest Special Recreation Association

# Balance Sheet

As of January 31, 2020

	Jan 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10100 · Govt Ckg II - Flex Spending	15,189.00
10300 · Petty Cash	500.00
10600 · VB&T Bus Check 2	433,234.21
10700 · IPDLAF+	35,800.59
11200 · PFM Investments Hold Account	
11210 · PFM Investments CD Program	1,694,000.00
11200 · PFM Investments Hold Account - Other	46,007.98
<b>Total 11200 · PFM Investments Hold Account</b>	<b>1,740,007.98</b>
11500 · VB&T Operating/MM Account	1,301,960.27
11600 · Money Market (Harris Bank)	-0.00
11650 · MAX SAFE 1 (Village Bank&Trust)	1,498,543.99
11660 · MAX SAFE 2 (Village Bank&Trust)	472,149.94
11800 · Credit Card - American Express	-20.00
11810 · Credit Card - Discover	-51.00
11820 · Credit Card - MasterCard	220.99
11830 · Credit Card - Visa	264.00
11840 · MC/VISA On-Line	-743.00
<b>Total Checking/Savings</b>	<b>5,497,056.97</b>
<b>Accounts Receivable</b>	
12000 · Accounts Receivable	4,257.35
<b>Total Accounts Receivable</b>	<b>4,257.35</b>
<b>Other Current Assets</b>	
12100 · INTEREST RECEIVABLE	33,551.34
12200 · PREPAID EXPENSES	546.05
12300 · Prepaid Lease	15,735.37
<b>Total Other Current Assets</b>	<b>49,832.76</b>
<b>Total Current Assets</b>	<b>5,551,147.08</b>
<b>Fixed Assets</b>	
13050 · Buildings	1,006,000.00
13060 · Building Improvements	335,644.00
13070 · Parking Lot	71,730.00
13100 · Equipment	466,778.00
13110 · Accum.Depre- Equipment	-221,711.00
13200 · Transportation Equipment	1,261,025.00
13210 · Accum.Depre.	-1,393,792.00
<b>Total Fixed Assets</b>	<b>1,525,674.00</b>
<b>TOTAL ASSETS</b>	<b>7,076,821.08</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
21200 · Accounts Payable	1,974.37
<b>Total Accounts Payable</b>	<b>1,974.37</b>
<b>Other Current Liabilities</b>	
21600 · Security Deposits	250.00
21700 · Unclaimed Payroll/Property	623.09
22000 · Accrued Payroll	107,611.84
22100 · FSA WH/PYMTS	9,676.31
22200 · AFLAC W/H PMTS	313.80
22300 · ICMA-RC WH PMTS	1,006.44
<b>Total Other Current Liabilities</b>	<b>119,481.48</b>
<b>Total Current Liabilities</b>	<b>121,455.85</b>

**Northwest Special Recreation Association**  
**Balance Sheet**  
As of January 31, 2020

	<u>Jan 31, 20</u>
Long Term Liabilities	
22500 · ACCRUED VACATION	99,217.00
Total Long Term Liabilities	<u>99,217.00</u>
Total Liabilities	220,672.85
Equity	
29500 · Retained Earnings	4,853,043.96
29550 · INVESTMENT IN CAPITAL ASSETS	1,466,516.00
Net Income	536,588.27
Total Equity	<u>6,856,148.23</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>7,076,821.08</u></u></b>

## Northwest Special Recreation Association

# Balance Sheet

As of February 29, 2020

	Feb 29, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10100 · Govt Ckg II - Flex Spending	13,474.95
10300 · Petty Cash	500.00
10600 · VB&T Bus Check 2	138,479.99
10700 · IPDLAF+	43,178.86
11200 · PFM Investments Hold Account	
11210 · PFM Investments CD Program	1,694,000.00
11200 · PFM Investments Hold Account - Other	45,853.53
<b>Total 11200 · PFM Investments Hold Account</b>	<b>1,739,853.53</b>
11500 · VB&T Operating/MM Account	1,435,138.70
11600 · Money Market (Harris Bank)	-0.00
11650 · MAX SAFE 1 (Village Bank&Trust)	1,500,535.62
11660 · MAX SAFE 2 (Village Bank&Trust)	472,777.45
11800 · Credit Card - American Express	194.50
11810 · Credit Card - Discover	-1.00
11820 · Credit Card - MasterCard	-119.00
11830 · Credit Card - Visa	295.75
11840 · MC/VISA On-Line	-611.00
<b>Total Checking/Savings</b>	<b>5,343,698.34</b>
<b>Accounts Receivable</b>	
12000 · Accounts Receivable	4,257.35
<b>Total Accounts Receivable</b>	<b>4,257.35</b>
<b>Other Current Assets</b>	
12100 · INTEREST RECEIVABLE	33,551.34
12200 · PREPAID EXPENSES	385.70
12300 · Prepaid Lease	11,814.13
<b>Total Other Current Assets</b>	<b>45,751.17</b>
<b>Total Current Assets</b>	<b>5,393,706.86</b>
<b>Fixed Assets</b>	
13050 · Buildings	1,006,000.00
13060 · Building Improvements	335,644.00
13070 · Parking Lot	71,730.00
13100 · Equipment	466,778.00
13110 · Accum.Depre- Equipment	-221,711.00
13200 · Transportation Equipment	1,261,025.00
13210 · Accum.Depre.	-1,393,792.00
<b>Total Fixed Assets</b>	<b>1,525,674.00</b>
<b>TOTAL ASSETS</b>	<b>6,919,380.86</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
21200 · Accounts Payable	2,535.75
<b>Total Accounts Payable</b>	<b>2,535.75</b>
<b>Other Current Liabilities</b>	
21600 · Security Deposits	250.00
21700 · Unclaimed Payroll/Property	790.09
22000 · Accrued Payroll	107,611.84
22100 · FSA WH/PYMTS	9,239.12
22200 · AFLAC W/H PMTS	270.83
22300 · ICMA-RC WH PMTS	2,012.88
<b>Total Other Current Liabilities</b>	<b>120,174.76</b>
<b>Total Current Liabilities</b>	<b>122,710.51</b>

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03/06/20  
Accrual Basis

**Northwest Special Recreation Association**  
**Balance Sheet**  
As of February 29, 2020

	<u>Feb 29, 20</u>
Long Term Liabilities	
22500 · ACCRUED VACATION	99,217.00
Total Long Term Liabilities	<u>99,217.00</u>
 Total Liabilities	 221,927.51
Equity	
29500 · Retained Earnings	4,853,043.96
29550 · INVESTMENT IN CAPITAL ASSETS	1,466,516.00
Net Income	377,893.39
Total Equity	<u>6,697,453.35</u>
 TOTAL LIABILITIES & EQUITY	 <u><u>6,919,380.86</u></u>



**Special Leisure Services Foundation**  
**Balance Sheet**  
 As of January 31, 2020

	<b>Jan 31, 20</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10100 · Petty Cash	150.00
10300 · VB&T Checking	121,177.65
10800 · VB&T MMA	101,523.23
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	186,037.56
11300 · BENJAMIN EDWARDS - Other	1,056,532.37
<b>Total 11300 · BENJAMIN EDWARDS</b>	<b>1,242,569.93</b>
11800 · Credit Card - American Express	(14.90)
11820 · Credit Card - MasterCard	506.58
11830 · Credit Card - Visa	(165.26)
11840 · Credit Card - On-Line	(125.00)
<b>Total Checking/Savings</b>	<b>1,465,622.23</b>
<b>Other Current Assets</b>	
12200 · Event Deposits	5,000.00
12400 · Interest Receivable	2,325.26
<b>Total Other Current Assets</b>	<b>7,325.26</b>
<b>Total Current Assets</b>	<b>1,472,947.49</b>
<b>TOTAL ASSETS</b>	<b>1,472,947.49</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
29000 · Retained Earnings	1,174,315.82
29200 · Net Assets-Temp. Restricted	275,235.05
Net Income	23,396.62
<b>Total Equity</b>	<b>1,472,947.49</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,472,947.49</b>

Special Leisure Services Foundation  
**Balance Sheet**  
As of February 29, 2020

	<u>Feb 29, 20</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	132,478.32
10800 · VB&T MMA	101,702.86
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	186,843.00
11300 · BENJAMIN EDWARDS - Other	1,017,046.29
<b>Total 11300 · BENJAMIN EDWARDS</b>	<u>1,203,889.29</u>
11800 · Credit Card - American Express	-14.90
11820 · Credit Card - MasterCard	372.00
11830 · Credit Card - Visa	-265.26
11840 · Credit Card - On-Line	-125.00
<b>Total Checking/Savings</b>	<u>1,438,187.31</u>
Other Current Assets	
12200 · Event Deposits	2,000.00
12400 · Interest Receivable	2,295.99
<b>Total Other Current Assets</b>	<u>4,295.99</u>
<b>Total Current Assets</b>	<u>1,442,483.30</u>
<b>TOTAL ASSETS</b>	<b><u>1,442,483.30</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
29000 · Retained Earnings	1,174,315.82
29200 · Net Assets-Temp. Restricted	275,235.05
Net Income	-7,067.57
<b>Total Equity</b>	<u>1,442,483.30</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,442,483.30</u></b>



**BENJAMIN F. EDWARDS & CO.**  
 INVESTMENTS for GENERATIONS  
 One North Brentwood Blvd., Suite 850  
 Saint Louis, MO 63105 314-726-1600

\* 0041585 02 AV 0.386 02 TR 00206 X107PD04 000000

SPECIAL LEISURE SERVICES  
 FOUNDATION  
 ATTN TRACEY CRAWFORD  
 3000 CENTRAL RD STE 205  
 ROLLING MDWS IL 60008-2551



January 1, 2020 - January 31, 2020  
 Account Number: ~~XXXXXXXX~~

**Portfolio at a Glance**

	This Period	Year-to-Date
<b>BEGINNING ACCOUNT VALUE</b>	<b>\$1,246,386.20</b>	<b>\$1,246,386.20</b>
Dividends, Interest and Other Income	1,368.41	1,368.41
<b>Net Change in Portfolio<sup>1</sup></b>	<b>-5,184.68</b>	<b>-5,184.68</b>
<b>ENDING ACCOUNT VALUE</b>	<b>\$1,242,569.93</b>	<b>\$1,242,569.93</b>
Estimated Annual Income	\$17,264.09	

<sup>1</sup> Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

S 041585 X107PD04 040539

**Your Financial Advisor Is:**  
 HANSON / FISHER / VANDERLUGT  
 (630) 871-2673

**The Bank Deposits in your account are FDIC insured bank deposits.**  
 FDIC insured bank deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). These bank deposits are covered by the Federal Deposit Insurance Corporation (FDIC), up to allowable limits.

**Asset Summary**



Percent	Asset Type	Prior Year-End	Last Period	This Period
15%	Cash, Money Funds, and Bank Deposits	134,669.15	134,669.15	186,037.56
29%	Fixed Income	407,178.85	407,178.85	357,629.85
56%	Mutual Funds	704,538.20	704,538.20	698,902.52
<b>100%</b>	<b>Account Total (Pie Chart)</b>	<b>\$1,246,386.20</b>	<b>\$1,246,386.20</b>	<b>\$1,242,569.93</b>

Please review your allocation periodically with your Financial Advisor.





**BENJAMIN F. EDWARDS & CO.**  
 INVESTMENTS for GENERATIONS  
 One North Brentwood Blvd., Suite 850  
 Saint Louis, MO 63105 314-726-1600

\* 0009706 02 AV 0.386 02 TR 00040 X107PD01 000000

SPECIAL LEISURE SERVICES  
 FOUNDATION  
 ATTN TRACEY CRAWFORD  
 3000 CENTRAL RD STE 205  
 ROLLING MDWS IL 60008-2551



February 1, 2020 - February 29, 2020  
 Account Number: ~~XXXXXXXX~~

**Your Financial Advisor Is:**  
 HANSON / FISHER / VANDERLUGT  
 (630) 871-2673

**Portfolio at a Glance**

	This Period	Year-to-Date
<b>BEGINNING ACCOUNT VALUE</b>	<b>\$1,242,569.93</b>	<b>\$1,246,386.20</b>
Dividends, Interest and Other Income	805.44	2,173.85
<b>Net Change in Portfolio<sup>1</sup></b>	<b>-39,486.08</b>	<b>-44,670.76</b>
<b>ENDING ACCOUNT VALUE</b>	<b>\$1,203,889.29</b>	<b>\$1,203,889.29</b>
Estimated Annual Income	\$17,332.03	

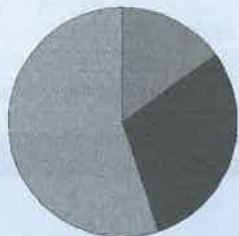
<sup>1</sup> Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

S 009706 X107PD01 04/5/12

**The Bank Deposits in your account are FDIC insured bank deposits.**

FDIC insured bank deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). These bank deposits are covered by the Federal Deposit Insurance Corporation (FDIC), up to allowable limits.

**Asset Summary**



Percent	Asset Type	Prior Year-End	Last Period	This Period
15%	Cash, Money Funds, and Bank Deposits	134,669.15	186,037.56	186,843.00
30%	Fixed Income	407,178.85	357,629.85	358,280.60
55%	Mutual Funds	704,538.20	698,902.52	658,765.69
<b>100%</b>	<b>Account Total (Pie Chart)</b>	<b>\$1,246,386.20</b>	<b>\$1,242,569.93</b>	<b>\$1,203,889.29</b>

Please review your allocation periodically with your Financial Advisor.



**Warrant #2  
Summary  
February 29, 2020**

Administration	Programs	Salary	Liability/Audit/IMRF	ADA/Capital
421000 Prof. Fees	422100 Rent Municipal	424100 Full Time	441000 Liability/PDRMA	450000 ADA Compliance
421100 Office Supply	422200 Rent Commercial	424200 Part Time	442000 Audit	460000 Capital Replacement
421150 Fees	422300 Program Dev.	424300 Payroll Processing	442100 FICA	
421200 Postage	422400 Program Supply	424500 Car Allowance	442200 IMRF	
421300 Phones/Fax	422500 Comm. Trans.			
421400 Conference/Education	422600 Staff Mileage			
421500 Memberships	422700 Trans. Maint.			
421600 Health Insurance	422800 gas/tolls/parking			
421700 Maint./Utilities	422900 Printing			
421800 Rent	423000 Sub./Ads.			
421900 Computers	423100 Public Awareness			
12000 Accounts Receivable				

<b>Total VB&amp;T Electronic Accounts Payable (IMRF, ADP, Excalibur, Wex, ComEd, HP)</b>	<b>68,674.01</b>
<b>Total IPDLAF Electronic Accounts Payable (PCARDS)</b>	<b>44,267.19</b>
<b>Total VB&amp;T Business Checking Accounts Payable</b>	<b><u>189,073.78</u></b>
	<b><u>302,014.98</u></b>

Motion to approve Warrant #2 dated February 29, 2020 totaling

\$302,014.98

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

Vendor	Description	Account	Amount
<b>IMRF</b>	Jan 2020	442201	28,545.89
	Jan 2020	442202	11,287.98
	Jan 2020	442203	123.40
	Jan 2020	442204	48.80
	Jan 2020	442205	2,782.59
	IMRF Total		<b>42,788.66</b>
<b>ADP</b>	FSA - January	424303	120.18
	Payroll - 551975209	424304	2,537.25
	Payroll - 551162126	424301	206.44
	Payroll - 551162126	424302	1,024.30
	Payroll - 551162126	424304	91.25
	ADP Total		<b>3,979.42</b>
<b>Excalibur</b>	Invoice - 183567	421902	7,464.70
	Invoice - 183723	421906	273.75
	Invoice - 183878	421906	635.60
	Invoice - 184201	421902	7,582.00
	Invoice - 184368	421906	44.88
	Excalibur Total		<b>16,000.93</b>
<b>Wex Bank</b>	Invoice - 63753620	422801	4,613.67
<b>ComEd</b>	Svc 12/31 - 1/31	421702	<b>371.47</b>
<b>Hewlett Packard Fin Svcs</b>	Lease Payment	460001	919.86
<b>Total Warrant #2 for Electronic Accounts Payable</b>			<b>68,674.01</b>

**Northwest Special Recreation Association**  
**VB Electronic Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

Vendor	Description	Account	Amount
<b>BMO Solutions</b>			
Tasty Catering	ADA Compliance	450001	87.50
Tasty Catering	ADA Compliance	450002	87.50
Tasty Catering	ADA Compliance	450003	87.50
Tasty Catering	ADA Compliance	450004	87.50
Starbucks	ADA Compliance	450004	14.96
Tasty Catering	ADA Compliance	450005	87.50
Tasty Catering	ADA Compliance	450006	87.50
Tasty Catering	ADA Compliance	450007	87.50
Tasty Catering	ADA Compliance	450008	87.50
Tasty Catering	ADA Compliance	450009	87.50
Tasty Catering	ADA Compliance	450010	87.50
Tasty Catering	ADA Compliance	450011	87.50
Tasty Catering	ADA Compliance	450012	87.50
Tasty Catering	ADA Compliance	450013	87.50
Tasty Catering	ADA Compliance	450014	87.50
Tasty Catering	`	450015	87.80
Tasty Catering	ADA Compliance	450016	90.85
Tasty Catering	ADA Compliance	450017	90.85
Amazon	office supplies	421102	45.72
Amazon	office supplies	421102	127.96
Amazon	office supplies	421102	195.91
Movinghelp.com	office supplies	421102	155.95
Movinghelp.com	office supplies	421102	(5.95)
U-Hall Moving and Storage	office supplies	421102	(13.16)
U-Hall Moving and Storage	office supplies	421102	63.38
BP #917	office supplies	421102	15.32
U-Hall Moving and Storage	office supplies	421102	13.16
Cubicle Keys	office supplies	421103	49.75
Walgreens	office supplies	421103	165.00
GovDocs	office supplies	421103	100.29
Cubicle Keys	office supplies	421103	98.00
Name Badges Intl	office supplies	421104	81.86
Amazon	office supplies	421105	70.77
Amazon Marketplace	office supplies	421105	35.04
Doordash Millers Ale House	office supplies	421105	92.59
Amazon Marketplace	office supplies	421105	48.84
Walgreens	office supplies	421106	9.87
Authorize.net	credit card and bank fees	421152	35.00
Verizon Wireless	telephone/fax	421301	610.66
Amazon	telephone/fax	421301	23.98
Amazon	telephone/fax	421301	351.92
First Communications	telephone/fax	421304	508.27
Converged Digital	telephone/fax	421305	314.00
Hyatt Regency	conference/education	421400	17.60
Wow Boa	conference/education	421400	12.39
McDonalds	conference/education	421402	12.94
Metra Train	conference/education	421402	13.50
Hyatt Regency	conference/education	421402	6.15

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

Vendor	Description	Account	Amount
7-Eleven	conference/education	421402	13.19
Lyft Ride	conference/education	421402	16.76
Potbelly	conference/education	421402	11.70
Hyatt Regency	conference/education	421402	4.25
Lyft Ride	conference/education	421402	12.78
Lyft Ride	conference/education	421402	12.13
Lyft Ride	conference/education	421402	13.84
Hyatt Regency	conference/education	421402	14.58
Hyatt Regency	conference/education	421402	6.15
Just Salad	conference/education	421402	14.95
Uber	conference/education	421402	1.00
Uber	conference/education	421402	7.15
Ventra Jefferson Park	conference/education	421402	10.00
Hyatt Regency	conference/education	421402	2.79
McDonalds	conference/education	421402	7.58
Uber	conference/education	421402	1.00
Uber	conference/education	421402	5.64
Uber	conference/education	421402	3.00
Uber	conference/education	421402	4.24
Hyatt Regency	conference/education	421402	4.59
Uber	conference/education	421402	4.53
Uber	conference/education	421402	3.00
Uber	conference/education	421402	5.00
Ventra Jefferson Park	conference/education	421402	10.00
Hyatt Regency	conference/education	421402	16.13
Hyatt Regency	conference/education	421402	15.92
Uber	conference/education	421402	10.06
Hyatt Regency	conference/education	421402	14.58
Metra	conference/education	421402	7.75
Hyatt Regency	conference/education	421402	21.51
Hyatt Regency	conference/education	421402	293.48
Uber	conference/education	421402	7.90
Hyatt Regency	conference/education	421402	12.74
Hyatt Regency	conference/education	421402	7.82
Taxi SVC NY	conference/education	421402	8.75
Shake Shack	conference/education	421402	18.95
South Loop Market	conference/education	421402	9.90
Taxi SVC Chicago	conference/education	421402	18.50
Hyatt Regency	conference/education	421402	5.53
Dunkin Donuts	conference/education	421402	14.70
Hyatt Regency	conference/education	421402	8.66
Hyatt Regency	conference/education	421402	5.03
Market Chicago	conference/education	421402	7.09
Dunkin Donuts	conference/education	421402	4.00
Uber	conference/education	421402	47.82
Blackwood	conference/education	421402	40.50
Hyatt Regency	conference/education	421402	2.79
Potbelly	conference/education	421402	11.21
Lyft	conference/education	421402	42.17
IPRA	conference/education	421402	300.00



**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
IPRA	conference/education	421402	300.00
Lyft	conference/education	421402	35.39
Hyatt Regency	conference/education	421402	20.12
Hyatt Regency	conference/education	421402	14.32
Hyatt Regency	conference/education	421402	10.50
Hyatt Regency	conference/education	421402	12.29
McDonalds	conference/education	421402	33.35
Lyft	conference/education	421402	30.66
Lyft	conference/education	421402	4.00
Dunkin Donuts	conference/education	421402	9.31
Dunkin Donuts	conference/education	421402	8.52
Hyatt Regency	conference/education	421402	86.64
McDonalds	conference/education	421402	7.81
Venta	conference/education	421402	10.75
Uber	conference/education	421402	6.55
Dunkin Donuts	conference/education	421402	10.28
McDonalds	conference/education	421402	35.40
Dunkin Donuts	conference/education	421402	7.87
Uber	conference/education	421402	12.15
Uber	conference/education	421402	10.19
Dunkin Donuts	conference/education	421402	5.63
Hyatt Regency	conference/education	421402	293.48
Starbucks	conference/education	421402	17.80
parking	conference/education	421402	73.00
Uber	conference/education	421402	32.11
Burrito Beach	conference/education	421402	12.91
Market Chicago	conference/education	421402	9.26
Market Chicago	conference/education	421402	3.35
Hyatt Regency	conference/education	421402	293.48
Metra	conference/education	421402	8.25
Gateway News Stand	conference/education	421402	6.25
Dunkin Donuts	conference/education	421402	2.96
Burrito Beach	conference/education	421402	11.14
Hyatt Regency	conference/education	421402	6.71
Metra	conference/education	421402	8.25
Uber	conference/education	421402	8.31
Uber	conference/education	421402	10.08
Doc Bs Restaurant	conference/education	421402	13.39
Doc Bs Restaurant	conference/education	421402	278.04
Hyatt Regency	conference/education	421402	14.02
Hyatt Regency	conference/education	421402	100.53
Hyatt Regency	conference/education	421402	6.15
Metra	conference/education	421402	5.50
Burrito Beach 9	conference/education	421402	13.39
Dunkin Donuts	conference/education	421402	2.74
Gateway News Stand	conference/education	421402	6.25
Hyatt Regency	conference/education	421402	3.91
Lyft	conference/education	421402	10.43
Lyft	conference/education	421402	28.50
Blackwood BBQ	conference/education	421402	14.31

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

Vendor	Description	Account	Amount
Halsted Street Deli	conference/education	421402	9.49
Hyatt Regency	conference/education	421402	4.84
Sushi Sai	conference/education	421402	39.00
Blackwood BBQ	conference/education	421402	15.32
Uber	conference/education	421402	18.12
Metra	conference/education	421402	6.75
CVS	conference/education	421402	15.13
Just Salad	conference/education	421402	14.94
Hyatt Regency	conference/education	421402	6.15
Hyatt Regency	conference/education	421402	5.76
Potbelly	conference/education	421402	4.02
McDonalds	conference/education	421402	5.34
Wow Bao	conference/education	421402	12.29
Wow Bao	conference/education	421402	5.58
Garrett Popcorn	conference/education	421402	13.13
Hyatt Regency	conference/education	421402	316.96
Hyatt Regency	conference/education	421402	4.41
Uber	conference/education	421402	11.70
Uber	conference/education	421402	1.00
Metra	conference/education	421402	10.00
IPRA	conference/education	421402	91.00
Hyatt Regency	conference/education	421402	13.97
Uber	conference/education	421402	23.82
Blackwood	conference/education	421402	18.46
Doc Bs Restaurant	conference/education	421402	296.91
Uber	conference/education	421402	25.28
Hyatt Regency	conference/education	421402	6.43
Taxi	conference/education	421402	13.75
Dunkin Donuts	conference/education	421402	7.57
McDonalds	conference/education	421402	5.81
CVS	conference/education	421402	11.94
Metra	conference/education	421402	6.75
Hyatt Regency	conference/education	421402	18.65
Blackwood	conference/education	421402	15.32
Halsted Street Deli	conference/education	421402	7.03
Gift Shop Hyatt	conference/education	421402	15.59
Hyatt Regency	conference/education	421402	293.48
Uber	conference/education	421402	21.29
Sweetgreen	conference/education	421402	13.35
Metra	conference/education	421402	13.50
Metra	conference/education	421402	1.80
McDonalds	conference/education	421402	6.76
TLBC Sushi	conference/education	421402	12.81
Hyatt Regency	conference/education	421402	8.94
Blackwood	conference/education	421402	28.77
Hyatt Regency	conference/education	421402	31.74
Jimmy Johns	conference/education	421402	11.49
Hyatt Regency	conference/education	421402	293.48
Hyatt Regency	conference/education	421402	15.47
Lyft	conference/education	421402	23.92

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Hyatt Regency	conference/education	421402	4.64
Hyatt Regency	conference/education	421402	24.19
Blackwood	conference/education	421402	14.09
Lyft	conference/education	421402	12.13
Lyft	conference/education	421402	8.78
Starbucks	conference/education	421402	14.62
I Love Sushi	conference/education	421402	22.57
Dunkin Donuts	conference/education	421402	15.72
Starbucks	conference/education	421402	22.35
Starbucks	conference/education	421402	8.94
Hyatt Regency	conference/education	421402	3.35
Potbelly	conference/education	421402	10.83
CVS	conference/education	421402	18.45
Starbucks	conference/education	421402	11.54
CVS	conference/education	421402	9.98
Hyatt Regency	conference/education	421402	4.41
I Love Sushi	conference/education	421402	36.60
Emerald Loop	conference/education	421402	1,373.80
Sweetwater	conference/education	421402	377.45
Hyatt Regency	conference/education	421402	293.48
Hyatt Regency	conference/education	421402	366.48
Dunkin Donuts	conference/education	421402	17.28
Lyft	conference/education	421402	32.36
Starbucks	conference/education	421402	6.31
Wow Boa	conference/education	421402	11.38
Wow Boa	conference/education	421402	22.22
CVS	conference/education	421402	9.45
Emerald Loop	conference/education	421402	19.65
Starbucks	conference/education	421402	10.50
Hyatt Regency	conference/education	421402	5.31
Hyatt Regency	conference/education	421402	440.22
Starbucks	conference/education	421402	10.25
Hyatt Regency	conference/education	421402	10.24
Hyatt Regency	conference/education	421402	21.38
Bibibop	conference/education	421402	10.63
McDonalds	conference/education	421402	11.77
Hyatt Regency	conference/education	421402	13.41
Chipotle	conference/education	421402	96.72
Taxi	conference/education	421402	10.93
Metra	conference/education	421402	14.50
Dunkin Donuts	conference/education	421402	9.24
Hyatt Regency	conference/education	421402	293.48
Metra	conference/education	421402	14.50
Hyatt Regency	conference/education	421402	7.60
Taxi SVC	conference/education	421402	11.50
Shake Shack	conference/education	421402	12.78
Taxi SVC	conference/education	421402	10.25
Hyatt Regency	conference/education	421402	36.50
Hyatt Regency	conference/education	421402	293.48
Hyatt Regency	conference/education	421402	4.75

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

Vendor	Description	Account	Amount
Hyatt Regency	conference/education	421402	(36.50)
Lyft	conference/education	421402	11.79
Ventra	conference/education	421402	7.25
Hyatt Regency	conference/education	421402	9.78
Hyatt Regency	conference/education	421402	10.06
Hyatt Regency	conference/education	421402	10.06
Uber	conference/education	421402	5.00
Ventra	conference/education	421402	7.25
Uber	conference/education	421402	8.77
Wow Boa	conference/education	421402	12.29
Amazon Marketplace	conference/education	421402	80.12
Murphy Express	conference/education	421402	25.12
Hyatt Regency	conference/education	421402	708.05
Walker Bros.	conference/education	421405	67.90
Jimmy Johns	conference/education	421406	8.44
Buona	conference/education	421406	22.01
Walmart	conference/education	421406	50.21
Dollar Tree	conference/education	421406	38.00
Portillos	conference/education	421406	63.09
Starbucks	conference/education	421406	7.45
Jimmy Johns	conference/education	421406	159.67
Nothing Bundt Cakes	conference/education	421406	50.50
Doordash McDonalds	conference/education	421406	47.74
Training Venue	conference/education	421407	399.00
Jasons Deli	conference/education	421407	29.95
Amazon	conference/education	421407	62.94
Amazon	conference/education	421407	17.98
Amazon	conference/education	421407	26.97
Training Venue	conference/education	421407	399.00
Jewel	conference/education	421412	33.64
NRPA	memberships/certifications	421503	75.00
IPRA	memberships/certifications	421507	279.00
IPRA	memberships/certifications	421507	279.00
Pay Pal WILS	memberships/certifications	421513	40.00
Nicor Gas	maintenance/utilities	421703	103.94
Nicor Gas	maintenance/utilities	421703	94.27
Hudson Energy	maintenance/utilities	421704	521.21
Comcast	maintenance/utilities	421706	172.09
Comcast	maintenance/utilities	421706	141.85
Comcast	maintenance/utilities	421706	205.82
AT&T	maintenance/utilities	421706	72.82
Comcast	maintenance/utilities	421706	169.09
Bulbs.com	maintenance/utilities	421707	1,047.00
Bulbs.com	maintenance/utilities	421707	360.36
Amazon	maintenance/utilities	421707	96.46
Bulbs.com	maintenance/utilities	421707	44.85
Bluehost.com	computers	421901	479.64
ConveyThis	computers	421904	109.89
Apple	computers	421905	105.19
Swiftic	computers	421905	290.00

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Apple	computers	421905	0.99
Adobe Acrobat	computers	421905	14.99
Adobe Acrobat	computers	421905	127.37
Apple	computers	421905	9.99
Amazon Prime	computers	421905	119.00
QuickBooks	computers	421905	362.47
Fleetio	computers	421905	136.80
Templete.net	computers	421905	96.00
Laminator.com	computers	421906	346.61
Amazon	computers	421906	289.84
Amazon	computers	421906	70.63
SWSRA	rental municipal	422106	80.00
SWSRA	rental municipal	422106	80.00
Sears	commercial expense	422201	1,300.00
Bowlero	commercial expense	422201	241.88
Sky Center	commercial expense	422202	94.25
Sky Center	commercial expense	422202	94.25
Sky Center	commercial expense	422202	94.25
Sky Center	commercial expense	422202	94.25
Red Robin	commercial expense	422204	416.17
Reg Lincolnshire	commercial expense	422204	315.36
Fandango	commercial expense	422204	15.43
Regal Cinemas	commercial expense	422204	15.22
AMC	commercial expense	422204	79.92
IHOP	commercial expense	422204	112.33
Ball Factory	commercial expense	422204	130.97
Sakura Sushi	commercial expense	422204	171.85
McDonalds	commercial expense	422205	43.62
Picture Show Bloomingdale	commercial expense	422205	166.50
Picture Show Bloomingdale	commercial expense	422205	4.75
Scitech	commercial expense	422205	35.00
Volo Museum	commercial expense	422205	35.68
Oakton Center	commercial expense	422205	100.00
Color Wheel Playhouse	commercial expense	422206	72.00
Lazer X	commercial expense	422209	200.00
Putting Edge	commercial expense	422209	179.50
Putting Edge	commercial expense	422209	50.00
Putting Edge	commercial expense	422209	490.00
Amazon	program development	422301	87.98
Amazon	program development	422301	6.12
Amazon	program development	422301	32.96
PODS	program development	422301	644.94
Jewel	supplies	422404	156.23
Jewel	supplies	422404	114.43
Amazon	supplies	422404	10.79
Jewel	supplies	422404	9.98
Arlington Lanes	supplies	422405	25.00
Ultimate Design	supplies	422406	294.50
Amazon	supplies	422406	15.98
Amazon	supplies	422406	14.99

**Northwest Special Recreation Association  
 VBT Electronic Accounts Payable  
 Warrant #2  
 February 29, 2020**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Walmart	supplies	422406	96.29
Walmart	supplies	422406	34.70
JW Pepper	supplies	422406	96.70
JW Pepper	supplies	422406	26.99
Alliance	supplies	422409	275.92
Netflix	supplies	422409	15.99
Amazon	supplies	422409	13.99
Amazon	supplies	422409	59.64
Walgreens	supplies	422409	20.13
Amazon	supplies	422409	60.35
Amazon	supplies	422409	69.99
Amazon	supplies	422409	6.99
Harvest Fresh	supplies	422409	3.06
Amazon	supplies	422409	32.25
Amazon	supplies	422409	11.36
Walmart	supplies	422409	1,003.03
Enabling Devices	supplies	422409	1,010.70
Amazon	supplies	422409	29.99
Amazon	supplies	422409	15.59
Amazon	supplies	422409	(895.00)
Amazon	supplies	422409	19.99
Amazon	supplies	422409	62.36
Amazon	supplies	422409	39.99
Amazon	supplies	422409	(121.99)
Amazon	supplies	422409	11.51
Amazon	supplies	422409	244.99
Enabling Devices	supplies	422409	239.90
Amazon	supplies	422409	79.99
Amazon	supplies	422409	35.73
Walmart	supplies	422409	94.98
Amazon	supplies	422409	75.93
Amazon	supplies	422409	16.95
Amazon	supplies	422409	23.44
Amazon	supplies	422409	8.29
Jewel	supplies	422409	28.94
Walmart	supplies	422409	16.74
Walmart	supplies	422409	39.80
Jewel	supplies	422409	34.48
Jewel	supplies	422409	24.94
Pet Supplies Plus	supplies	422409	11.00
Pet Smart	supplies	422409	5.00
Pet Smart	supplies	422409	4.50
Amazon	supplies	422409	1.94
Amazon	supplies	422409	36.89
Amazon	supplies	422409	35.34
Amazon	supplies	422409	8.46
Amazon	supplies	422409	12.99
Amazon	supplies	422409	135.34
Teachers Pay Teachers	supplies	422409	8.00
Amazon	supplies	422409	72.00

**Northwest Special Recreation Association  
 VBT Electronic Accounts Payable  
 Warrant #2  
 February 29, 2020**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Amazon	supplies	422409	2.85
Amazon	supplies	422409	39.96
Amazon	supplies	422409	6.99
Amazon	supplies	422409	516.99
Amazon	supplies	422409	6.74
Menards	supplies	422409	8.27
Starbucks	supplies	422409	7.33
Amazon	supplies	422409	50.04
Amazon	supplies	422409	6.82
Amazon	supplies	422409	109.58
Amazon	supplies	422409	44.85
Walmart	supplies	422409	9.08
Walmart	supplies	422409	19.83
Walmart	supplies	422409	17.44
Walmart	supplies	422409	19.50
Walmart	supplies	422409	7.86
Dollar Tree	supplies	422409	43.00
Walmart	supplies	422409	15.03
Pet Supplies	supplies	422409	5.50
Jewel	supplies	422409	15.47
Jewel	supplies	422409	41.43
Jewel	supplies	422409	29.31
Amazon	supplies	422409	(23.99)
Amazon	supplies	422409	2.59
Amazon	supplies	422409	(16.49)
Amazon	supplies	422409	(16.49)
Amazon	supplies	422409	40.31
Amazon	supplies	422409	24.99
Amazon	supplies	422409	37.73
Amazon	supplies	422409	5.29
Amazon	supplies	422409	27.98
Alliance	supplies	422411	160.31
Dollar Tree	supplies	422412	6.00
Crisis Prevention	supplies	422413	997.50
Amazon	supplies	422414	22.92
Little Caesars	supplies	422415	113.95
Hobby Lobby	supplies	422415	5.55
Amazon	supplies	422417	528.52
Ultimate Screen Print	supplies	422417	855.00
Amazon	supplies	422420	23.39
Amazon	supplies	422420	117.97
Amazon	supplies	422420	82.79
Jewel	supplies	422420	9.77
Walmart	supplies	422420	24.50
Amazon	supplies	422420	144.74
Amazon	supplies	422420	31.94
Jewel	supplies	422420	10.53
Target	supplies	422420	27.34
Amazon	supplies	422420	24.99
Aldi	supplies	422420	8.39

**Northwest Special Recreation Association  
 VBT Electronic Accounts Payable  
 Warrant #2  
 February 29, 2020**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Jewel	supplies	422420	8.12
Amazon	supplies	422420	145.85
Amazon	transportation maintenance	422701	76.56
Amazon	transportation maintenance	422701	55.95
Amazon	transportation maintenance	422705	130.76
Amazon	transportation maintenance	422705	113.78
Ipass	transportation gas/tolls/parking	422802	3,168.10
PB Payment Services	printing	422901	369.35
PB Payment Services	printing	422902	381.45
Konica Minolta	printing	422906	1,913.13
Vista-print	printing	422908	194.39
ProFlowers	public awareness/subscriptions/ads	423101	62.62
Edible Arrangements	public awareness/subscriptions/ads	423101	66.04
WGC Capital Grille	public awareness/subscriptions/ads	423101	75.00
AMC CSTR	public awareness/subscriptions/ads	423101	30.00
Facebook	public awareness/subscriptions/ads	423104	101.94
Daily Herald	public awareness/subscriptions/ads	423108	95.60
Home Depot	public awareness/subscriptions/ads	423109	266.85
Saint Xavier University	public awareness/subscriptions/ads	423110	100.00
Indeed	public awareness/subscriptions/ads	423110	312.82
Dunkin Donuts	ADA compliance	450001	20.59
Starbucks	ADA compliance	450001	20.00
Starbucks	ADA compliance	450001	16.30
Jewel	ADA compliance	450001	71.68
Amazon	ADA compliance	450004	40.94
Starbucks	ADA compliance	450006	10.00
Edible Arrangements	ADA compliance	450009	42.73
Starbucks	ADA compliance	450010	3.84
Amazon	ADA compliance	450014	57.99
Arlington Lakes	ADA compliance	450014	84.00
Starbucks	ADA compliance	450016	5.32
IPRA	ADA compliance	450022	20.00
<b>Total Warrant #2 for Electronic Accounts Payable</b>			<b>44,267.19</b>



**Northwest Special Recreation Association**  
**VB&T Business Checking Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

Num	Name	Description	Account	Amount
4439	Barbara Urban	Reissue PR Ck 2545435 6/7/19	10600 · VB&T Bus Check 2	-27.04
		Reissue PR Ck 2545435 6/7/19	21700 · Unclaimed Payroll/Property	27.04
				27.04
4440	Joseph Doyle	Reissue PR Cks 6/7 & 6/21/19	10600 · VB&T Bus Check 2	-43.26
		Reissue PR Ck 2545417 6/7/19	21700 · Unclaimed Payroll/Property	28.84
		Reissue PR Ck 2576187 6/21/19	21700 · Unclaimed Payroll/Property	14.42
			43.26	
4441	Ann M Atwood	Reissue PR Ck 2602732 7/3/19	10600 · VB&T Bus Check 2	-66.54
		Reissue PR Ck 2602732 7/3/19	21700 · Unclaimed Payroll/Property	66.54
			66.54	
4442	Nicholas V Amato	Reissue PR Ck 2576174 6/21/19	10600 · VB&T Bus Check 2	-23.43
		Reissue PR Ck 2576174 6/21/19	21700 · Unclaimed Payroll/Property	23.43
			23.43	
4443	Suburban Hearing Services	Invoice 10634	10600 · VB&T Bus Check 2	-55.00
		Invoice 10634	450009 · Palatine	55.00
			55.00	
4444	Benefax	Invoice 0087073-IN	10600 · VB&T Bus Check 2	-251.00
		Invoice 0087073-IN	422906 · Printer Toner (OSP)	251.00
			251.00	
4445	MG Professional Cleaning Service, Inc	Invoice 25004 - Dec 2019	10600 · VB&T Bus Check 2	-1,200.00
		Invoice 25004 - Dec 2019	421701 · Condo Maintenance	1,200.00
			1,200.00	
4446	Prospect Heights Park District	Inv 2019-12202019.01 Dec 2019	10600 · VB&T Bus Check 2	-435.85
		Inv 2019-12202019.01 Dec 2019	450010 · Prospect Heights	435.85
			435.85	
4447	Dragon Guan LLC	Invoice 30 - Dec 2019	10600 · VB&T Bus Check 2	-700.00
		Invoice 30 - Dec 2019	422206 · Weekly Programs	700.00
			700.00	
4448	MNASR	Invoice 16-771 - Dec 2019	10600 · VB&T Bus Check 2	-30.00
		Invoice 16-771 - Dec 2019	422111 · Sports	30.00
			30.00	
4449	Brianna M Assad	P/D 1/17/20 (PP 1/6 - 1/12)	10600 · VB&T Bus Check 2	-597.96
		P/D 1/17/20 (PP 1/6 - 1/12)	424101 · Salary	597.96
			597.96	
4450	Anita Trzebunia	P/D 1/17/20 (PP 1/6 - 1/12)	10600 · VB&T Bus Check 2	-510.11
		P/D 1/17/20 (PP 1/6 - 1/12)	424101 · Salary	510.11
			510.11	
4451	Bill's Auto & Truck Repair	Inv 102294-103301 NOV & DEC 2019	10600 · VB&T Bus Check 2	-45,253.95
		Inv 102294 - 102903 NOV 2019	422704 · Regular / Repair Service	34,749.14
		Inv 102942 - 103301 DEC 2019	422704 · Regular / Repair Service	10,504.81
			45,253.95	
4452	Michele Paradise/Petty Cash Program	Reimb - 10/21/19 - 01/17/2020	10600 · VB&T Bus Check 2	-472.35
		PC - Juice 1840	422106 · Weekly Programs	2.50
		PC - Diversity Banquet	421402 · IPRA Conf/Wkshps/Webnrs/Schoc	80.00
		PC - Diveristy Banquet & Lunch	421406 · Professional Meetings	155.00
		PC - TX Conference	421407 · Other Trainings/Workshops	20.00
		PC - CDL	421502 · CDL Reimbursement / Renewal	80.00
		PC - TGIF Tip	422201 · Clubs	40.00
		PC - Kings Dining Parking	422204 · Special Events	50.00

**Northwest Special Recreation Association**  
**VB T Business Checking Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

Num	Name	Description	Account	Amount
		PC - Laundromat	422209 · PURSUIT	15.00
		PC - Food 2900	422409 · PURSUIT	17.85
		PC - Plate Engraving BM	423107 · Staff Support	12.00
				<u>472.35</u>
4453	Intuit, Inc.	<b>2019 1099 Kit - Item 122 (Dec 2019)</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-59.49</b>
		2019 1099 Kit - Item 122	424304 · W2 Processing	59.49
				<u>59.49</u>
4454	Bartlett Park District	<b>Invoice 4709</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-520.00</b>
		Invoice 4709	422102 · Leisure Education	65.00
		Invoice 4709	12200 · PREPAID EXPENSES	455.00
				<u>520.00</u>
4455	Community Consolidated School Dist 15	<b>Jan 11 - All Star BB</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-385.00</b>
		Jan 11 - All Star BB	422211 · Sports	385.00
				<u>385.00</u>
4456	Waukegan Park District	<b>ITRS BB Tourment Feb 16 2020</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-160.00</b>
		ITRS BB Tourment Feb 16 2020	422111 · Sports	160.00
				<u>160.00</u>
4457	Marliyn Schienberg	<b>Refund #1805</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-115.00</b>
		Refund #1805	11500 · VB&T Operating/MM Account	115.00
				<u>115.00</u>
4458	Melon Ink	<b>Invoice 45992 - Dec 2019</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-643.60</b>
		Invoice 45992 - Dec 2019	423103 · Legal Notices	643.60
				<u>643.60</u>
4459	Fox Run Golf Links	<b>Invoice 7151924 - 2019 Golf League</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-840.00</b>
		Invoice 7151924 - 2019 Golf League	422211 · Sports	840.00
				<u>840.00</u>
4460	WDSRA	<b>ASM 02082020</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-180.00</b>
		ASM 02082020	422111 · Sports	180.00
				<u>180.00</u>
4461	NCPERS Group Life Insurance	<b>Invoice 5436022020</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-16.00</b>
		Invoice 5436022020	421601 · Additional Life	16.00
				<u>16.00</u>
4462	Hanover Park Park District	<b>Invoice 0220</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-1,443.00</b>
		Invoice 0220	421803 · HPPD Rental Space	1,443.00
				<u>1,443.00</u>
4463	Mt. Prospect Park District	<b>Invoice 2406</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-2,500.00</b>
		Invoice 2406	421804 · MPPD Rental Space	2,500.00
				<u>2,500.00</u>
4464	Rolling Meadows Park District	<b>Invoice 20-502</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-960.00</b>
		Invoice 20-502	421701 · Condo Maintenance	960.00
				<u>960.00</u>
4465	Park Central Condo Assn.	<b>Invoice 902</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-1,065.00</b>
		Invoice 902	421801 · Condo Association Fee	1,065.00
				<u>1,065.00</u>
4466	Daniela V Ugalde	<b>P/D 1/17/20 - DD Acct Closed</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-167.48</b>
		P/D 1/17/20 - DD Acct Closed	21700 · Unclaimed Payroll/Property	167.48
				<u>167.48</u>
4467	SLSF	<b>VOID: Donation - Will Tobias (Refund</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>0.00</b>

**Northwest Special Recreation Association**  
**VB&T Business Checking Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

Num	Name	Description	Account	Amount
				0.00
4468	Palatine Stables	<b>Invoices 4 - June-Dec 2019</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-7,168.00</b>
		Invoice 06/20/19	422106 · Weekly Programs	1,404.00
		Invoice 09/18/19	422106 · Weekly Programs	2,964.00
		Invoice 12/17/19	422106 · Weekly Programs	2,652.00
		Invoice 12/30/19	421407 · Other Trainings/Workshops	148.00
				<u>7,168.00</u>
4469	Rhinestone Music	<b>DJ Svcs 1/11/20 &amp; Bank Fees</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-310.00</b>
		DJ Svcs 1/11/20	422404 · Special Events	300.00
		Bank Fee (VBT Returned Ck 4396)	421151 · Bank Fees	10.00
				<u>310.00</u>
4470	Betty Ordaz	<b>VOID: Refund 1790 - 2020 W/S</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>0.00</b>
				0.00
4471	SLSF	<b>Donation - Will Tobias (Refund 1320)</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-10.50</b>
		Donation - Will Tobias (Refund 1320)	11500 · VB&T Operating/MM Account	10.50
				<u>10.50</u>
4472	School District 54	<b>Invoice 171 - Dec 2019</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-63.00</b>
		Invoice 171 - Dec 2019	422110 · STAR	63.00
				<u>63.00</u>
4473	Citi Cards	<b>Acct Ending 7258 - 1/21/2020</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-350.03</b>
		Acct Ending 7258 - 1/21/2020	422404 · Special Events	230.03
		Acct Ending 7258 - 1/21/2020 - DEC 2019	421511 · Costco	120.00
				<u>350.03</u>
4474	Anita Trzebunia	<b>CC Reimb - Conf2020 Papa Johns</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-53.25</b>
		CC Reimb - Conf2020 Papa Johns	421402 · IPRA Conf/Wkshps/Webinars/Schoc	53.25
				<u>53.25</u>
4475	PDRMA	<b>Invoice 0120132H</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-41,595.77</b>
		Invoice 0120132H	421603 · Employer Contributions	41,595.77
				<u>41,595.77</u>
4476	MG Professional Cleaning Service, Inc	<b>Invoice 25005</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-1,138.78</b>
		Invoice 25005	421701 · Condo Maintenance	1,138.78
				<u>1,138.78</u>
4477	Evan P Daly	<b>Reissue PR Ck 03001700 PD 1/17/2020</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-167.00</b>
		Reissue PR Ck 03001700 PD 1/17/2020	21700 · Unclaimed Payroll/Property	167.00
				<u>167.00</u>
4478	Elizabeth Thomas	<b>CDL Renewal 01292020</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-30.00</b>
		CDL Renewal 01292020	421502 · CDL Reimbursement / Renewal	30.00
				<u>30.00</u>
4479	Brianna M Assad	<b>Mileage</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-51.58</b>
		Mileage	422601 · Staff Mileage	51.58
				<u>51.58</u>
4480	Cay Collier	<b>Mileage</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-119.03</b>
		Mileage	422601 · Staff Mileage	119.03
				<u>119.03</u>
4481	Mary Lou D'Astice	<b>Mileage</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-43.70</b>
		Mileage	422601 · Staff Mileage	43.70
				<u>43.70</u>
4482	Nicole Derrig	<b>Mileage</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-27.03</b>

**Northwest Special Recreation Association  
 VBT Business Checking Accounts Payable  
 Warrant #2  
 February 29, 2020**

<b>Num</b>	<b>Name</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
		Mileage	422601 · Staff Mileage	27.03
				<u>27.03</u>
4483	Tori Gonzalez	Mileage	10600 · VB&T Bus Check 2	-131.68
		Mileage	422601 · Staff Mileage	131.68
				<u>131.68</u>
4484	Andrea Griffin	Mileage	10600 · VB&T Bus Check 2	-45.43
		Mileage	422601 · Staff Mileage	45.43
				<u>45.43</u>
4485	Rachel Hubsch	Mileage	10600 · VB&T Bus Check 2	-18.98
		Mileage	422601 · Staff Mileage	18.98
				<u>18.98</u>
4486	Mackenzie Irelan	Mileage	10600 · VB&T Bus Check 2	-61.53
		Mileage	422601 · Staff Mileage	61.53
				<u>61.53</u>
4487	Lauren Jevaney	Mileage	10600 · VB&T Bus Check 2	-68.43
		Mileage	422601 · Staff Mileage	68.43
				<u>68.43</u>
4488	Jacob Joyce	Mileage	10600 · VB&T Bus Check 2	-19.32
		Mileage	422601 · Staff Mileage	19.32
				<u>19.32</u>
4489	Georgia Klotz	Mileage	10600 · VB&T Bus Check 2	-83.38
		Mileage	422601 · Staff Mileage	83.38
				<u>83.38</u>
4490	Kotsovos, Clariza	Mileage	10600 · VB&T Bus Check 2	-108.33
		Mileage	422601 · Staff Mileage	108.33
				<u>108.33</u>
4491	Kurkcuc, Aidan	Mileage	10600 · VB&T Bus Check 2	-55.20
		Mileage	450020 · Rovers Salary	55.20
				<u>55.20</u>
4492	Lizalde, Rebecca	Mileage	10600 · VB&T Bus Check 2	-54.63
		Mileage	422601 · Staff Mileage	54.63
				<u>54.63</u>
4493	Cortney Lucente	Mileage	10600 · VB&T Bus Check 2	-67.28
		Mileage	422601 · Staff Mileage	67.28
				<u>67.28</u>
4494	Jacklyn Moore	Mileage	10600 · VB&T Bus Check 2	-30.48
		Mileage	422601 · Staff Mileage	30.48
				<u>30.48</u>
4495	Moran, Kate	Mileage	10600 · VB&T Bus Check 2	-108.96
		Mileage	422601 · Staff Mileage	108.96
				<u>108.96</u>
4496	Darleen Negrillo	Mileage	10600 · VB&T Bus Check 2	-30.94
		Mileage	422601 · Staff Mileage	30.94
				<u>30.94</u>
4497	Nock, Emily	Mileage	10600 · VB&T Bus Check 2	-40.83
		Mileage	422601 · Staff Mileage	40.83
				<u>40.83</u>

**Northwest Special Recreation Association**  
**VB&T Business Checking Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

Num	Name	Description	Account	Amount
4498	O'Brien, Megan	Mileage	10600 · VB&T Bus Check 2	-32.20
		Mileage	422601 · Staff Mileage	32.20
				<u>32.20</u>
4499	Erica Patricca	Mileage	10600 · VB&T Bus Check 2	-81.08
		Mileage	422601 · Staff Mileage	81.08
				<u>81.08</u>
4500	Katrina Place	Mileage	10600 · VB&T Bus Check 2	-68.43
		Mileage	422601 · Staff Mileage	68.43
				<u>68.43</u>
4501	Alexzandra Ramoska	Mileage	10600 · VB&T Bus Check 2	-48.88
		Mileage	422601 · Staff Mileage	48.88
				<u>48.88</u>
4502	Ross, Jordan	Mileage	10600 · VB&T Bus Check 2	-177.73
		Mileage	422601 · Staff Mileage	177.73
				<u>177.73</u>
4503	Elizabeth Thomas	Mileage	10600 · VB&T Bus Check 2	-9.78
		Mileage	422601 · Staff Mileage	9.78
				<u>9.78</u>
4504	Anita Trzebunia	Mileage	10600 · VB&T Bus Check 2	-69.81
		Mileage	422601 · Staff Mileage	69.81
				<u>69.81</u>
4505	Winston, Janae	Mileage	10600 · VB&T Bus Check 2	-72.45
		Mileage	422601 · Staff Mileage	72.45
				<u>72.45</u>
4506	Wirkus, Morgan T	Mileage	10600 · VB&T Bus Check 2	-41.98
		Mileage	422601 · Staff Mileage	41.98
				<u>41.98</u>
4507	Yurik, David	Mileage	10600 · VB&T Bus Check 2	-16.91
		Mileage	422601 · Staff Mileage	16.91
				<u>16.91</u>
4508	Manny Aguilar	CDL Renewal - Feb 1 2020	10600 · VB&T Bus Check 2	-30.00
		CDL Renewal - Feb 1 2020	421502 · CDL Reimbursement / Renewal	30.00
				<u>30.00</u>
4509	Rhinestone Music	DJ Svcs - Feb 16 2020	10600 · VB&T Bus Check 2	-275.00
		DJ Svcs - Feb 16 2020	422204 · Special Events	275.00
				<u>275.00</u>
4510	Robbins Schwartz	Invoices 861518-861520 Dec 2019	10600 · VB&T Bus Check 2	-441.25
		Invoice 861518 - DEC 2019	421002 · Legal Fees	50.00
		Invoice 861519 - DEC 2019	421002 · Legal Fees	161.25
		Invoice 861520 - DEC 2019	421002 · Legal Fees	230.00
				<u>441.25</u>
4511	Melon Ink	Invoice 46138 - Dec 2019	10600 · VB&T Bus Check 2	-585.56
		Invoice 46138 - Dec 2019	423102 · Ads / Job Postings	585.56
				<u>585.56</u>
4512	Arlington Lanes	VOID: Transaction 1-1-132 2/03/2020	10600 · VB&T Bus Check 2	0.00
				0.00
4513	Manny Aguilar	Mileage	10600 · VB&T Bus Check 2	-77.63
		Mileage	422601 · Staff Mileage	77.63
				<u>77.63</u>

**Northwest Special Recreation Association**  
**VB&T Business Checking Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

Num	Name	Description	Account	Amount
				77.63
4514	Edwards, Megan	Mileage	10600 · VB&T Bus Check 2	-51.98
		Mileage	422601 · Staff Mileage	51.98
				51.98
4515	Megan Quandt	Mileage	10600 · VB&T Bus Check 2	-45.43
		Mileage	422601 · Staff Mileage	45.43
				45.43
4516	School District 54	Invoice 186 & 482	10600 · VB&T Bus Check 2	-135.00
		Invoice 186	422110 · STAR	72.00
		Invoice 482	422211 · Sports	63.00
				135.00
4517	Colleen Adams	Refund - 2526 W/S 2020	10600 · VB&T Bus Check 2	-230.00
		Refund - 2526 W/S 2020	11500 · VB&T Operating/MM Account	230.00
				230.00
4518	Marina Riess	Mileage 1/14 - 2/08/2020	10600 · VB&T Bus Check 2	-131.68
		Mileage 1/14 - 2/08/2020	450020 · Rovers Salary	131.68
				131.68
4519	Catherine Sokolik	Mileage 1/14 - 2/07/2020	10600 · VB&T Bus Check 2	-82.05
		Mileage 1/14 - 2/07/2020	450020 · Rovers Salary	82.05
				82.05
4520	Alexian Brothers Corporate Health Service	Invoice 698971	10600 · VB&T Bus Check 2	-355.00
		Invoice 698971	441002 · Drug Tests / Physicals	355.00
				355.00
4521	Wirkus, Morgan T	CTRS Exam	10600 · VB&T Bus Check 2	-325.00
		CTRS Exam	421504 · CTRS Exam / Renewal	325.00
				325.00
4522	Georgia Klotz	CTRS Exam	10600 · VB&T Bus Check 2	-325.00
		CTRS Exam	421504 · CTRS Exam / Renewal	325.00
				325.00
4523	Wilson Vadakumchery	Refund - 2650 Winter 2020	10600 · VB&T Bus Check 2	-249.00
		Refund - 2650 Winter 2020	11500 · VB&T Operating/MM Account	249.00
				249.00
4524	School District 54	Invoice 510	10600 · VB&T Bus Check 2	-72.00
		Invoice 510	422211 · Sports	72.00
				72.00
4525	South Barrington Park District	Jon Oliveri - Jan 2020	10600 · VB&T Bus Check 2	-160.00
		Jon Oliveri - Jan 2020	450015 · South Barrington	160.00
				160.00
4526	Prospect Music Therapy LLC	Invoice 139	10600 · VB&T Bus Check 2	-250.00
		Invoice 139	422209 · PURSUIT	250.00
				250.00
4527	Betty Ordaz	Refund - 1790 - W/S 2020	10600 · VB&T Bus Check 2	-132.00
		Refund - 1790 - W/S 2020	11500 · VB&T Operating/MM Account	132.00
				132.00
4528	Choral Assoc of Parents & Students	B&W Display Ad - 1/2 Page Ad 7x5	10600 · VB&T Bus Check 2	-125.00
		B&W Display Ad - 1/2 Page Ad 7x5	423110 · Recruitment	125.00
				125.00
4529	Michele Paradise/Petty Cash Program	Reimb - Jan 28 - Feb 11	10600 · VB&T Bus Check 2	-375.15

**Northwest Special Recreation Association**  
**VB T Business Checking Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

Num	Name	Description	Account	Amount
		PC - 501 Parking	422201 · Clubs	20.00
		PC - Valet Parking - KP	421402 · IPRA Conf/Wkshps/Webnrs/Schoc	36.00
		PC - 621 Parking	422101 · Clubs	50.00
		PC - 521/641 Parking	422201 · Clubs	70.00
		PC - 6085 Parking	422204 · Special Events	25.00
		PC - 2010/541 Refunds	422406 · Weekly Programs	36.19
		PC - 2900 Supplies & Tip	422409 · PURSUIT	137.96
				375.15
4530	John Joseph	<b>Magician - Invoice 2020-02-28</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-150.00</b>
		Magician - Invoice 2020-02-28	422201 · Clubs	150.00
				150.00
4531	NCPERS Group Life Insurance	<b>Invoice 5436032020</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-16.00</b>
		Invoice 5436032020	421601 · Additional Life	16.00
				16.00
4532	Flexible Benefit Svc Corp	<b>Invoice 366556</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-302.00</b>
		Invoice 366556	424303 · FSA Renewal / Monthly	302.00
				302.00
4533	TPM Graphics, Inc.	<b>Invoice 86547</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-2,734.00</b>
		Invoice 86547	422903 · Day Camp Brochure	2,734.00
				2,734.00
4534	Benefax	<b>Invoice 0087322-IN</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-399.00</b>
		Invoice 0087322-IN	421303 · Fax Maintenance	399.00
				399.00
4535	Bowlero Mount Prospect #844	<b>League 15.1238 &amp; 16.1284 (2019 bals)</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-111.50</b>
		League 1500001238 (2019 balance)	422206 · Weekly Programs	97.50
		League 1600001284 (2019 balance)	422206 · Weekly Programs	14.00
				111.50
4536	Robbins Schwartz	<b>Invoice 862819 &amp; 862820</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-157.50</b>
		Invoice 862819	421002 · Legal Fees	50.00
		Invoice 862820	421002 · Legal Fees	107.50
				157.50
4537	CPI	<b>Invoice CUS0214417</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-3,450.00</b>
		Invoice CUS0214417	421514 · CPI Recertification	3,450.00
				3,450.00
4538	Deb Jenssen	<b>Reimb- Woodmans 02152020</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-28.16</b>
		Reimb- Woodmans 02152020	422404 · Special Events	28.16
				28.16
4539	Snyder, Joann	<b>Reimb-WFM &amp; Aldi 0214152020</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-156.48</b>
		Reimb-WFM & Aldi 0214152020	422404 · Special Events	156.48
				156.48
4540	Jennifer Amaro	<b>Sewing Class - Jan 2020</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-120.00</b>
		Sewing Class - Jan 2020	422409 · PURSUIT	120.00
				120.00
4541	Swim Chicago Southland	<b>Invoice 20162278</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-4,826.00</b>
		Invoice 20162278	424206 · Weekly Programs	4,826.00
				4,826.00
4542	MG Professional Cleaning Service, Inc	<b>Invoice 25006</b>	<b>10600 · VB&amp;T Bus Check 2</b>	<b>-1,100.00</b>
		Invoice 25006	421701 · Condo Maintenance	1,100.00
				1,100.00

**Northwest Special Recreation Association**  
**VB T Business Checking Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

Num	Name	Description	Account	Amount
4548	PDRMA	Invoice 0220132H Invoice 0220132H	10600 · VB&T Bus Check 2 421603 · Employer Contributions	<b>-42,432.54</b> 42,432.54 <u>42,432.54</u>
4549	South Barrington Park District	Jon Oliveri - Feb 2020 Jon Oliveri - Feb 2020	10600 · VB&T Bus Check 2 450015 · South Barrington	<b>-160.00</b> 160.00 <u>160.00</u>
4550	Bill's Auto & Truck Repair	Invoices 103819 - 104624 Jan Invoices 103819 -104090 Feb Invoices 104068 - 104624	10600 · VB&T Bus Check 2 422704 · Regular / Repair Service 422704 · Regular / Repair Service	<b>-13,808.01</b> 5,389.90 8,418.11 <u>13,808.01</u>
4551	School District 54	Invoice 350,411,583,601,624, 631 Invoice 350 Invoice 411 Invoice 583 Invoice 601 Invoice 624 Invoice 631	10600 · VB&T Bus Check 2 422111 · Sports 422111 · Sports 422111 · Sports 422111 · Sports 422106 · Weekly Programs 422106 · Weekly Programs	<b>-300.00</b> 42.00 72.00 42.00 72.00 48.00 24.00 <u>300.00</u>
4552	Manny Aguilar	Mileage Mileage	10600 · VB&T Bus Check 2 422601 · Staff Mileage	<b>-64.40</b> 64.40 <u>64.40</u>
4553	Brianna M Assad	Mileage Mileage	10600 · VB&T Bus Check 2 422601 · Staff Mileage	<b>-191.71</b> 191.71 <u>191.71</u>
4554	Cay Collier	Mileage Mileage	10600 · VB&T Bus Check 2 422601 · Staff Mileage	<b>-97.75</b> 97.75 <u>97.75</u>
4555	Mary Lou D'Astice	Mileage Mileage	10600 · VB&T Bus Check 2 422601 · Staff Mileage	<b>-47.73</b> 47.73 <u>47.73</u>
4556	Nicole Derrig	Mileage Mileage	10600 · VB&T Bus Check 2 422601 · Staff Mileage	<b>-48.30</b> 48.30 <u>48.30</u>
4557	Edwards, Megan	Mileage Mileage	10600 · VB&T Bus Check 2 422601 · Staff Mileage	<b>-56.18</b> 56.18 <u>56.18</u>
4558	Tori Gonzalez	Mileage Mileage	10600 · VB&T Bus Check 2 422601 · Staff Mileage	<b>-52.33</b> 52.33 <u>52.33</u>
4559	Andrea Griffin	Mileage Mileage	10600 · VB&T Bus Check 2 422601 · Staff Mileage	<b>-51.75</b> 51.75 <u>51.75</u>
4560	Rachel Hubsch	Mileage Mileage	10600 · VB&T Bus Check 2 422601 · Staff Mileage	<b>-83.95</b> 83.95 <u>83.95</u>
4561	Mackenzie Irelan	Mileage Mileage	10600 · VB&T Bus Check 2 422601 · Staff Mileage	<b>-50.60</b> 50.60 <u>50.60</u>



**Northwest Special Recreation Association**  
**VB&T Business Checking Accounts Payable**  
**Warrant #2**  
**February 29, 2020**

Num	Name	Description	Account	Amount
4562	Lauren Jevaney	Mileage	10600 · VB&T Bus Check 2	-48.88
		Mileage	422601 · Staff Mileage	48.88
				48.88
4563	Jacob Joyce	Mileage	10600 · VB&T Bus Check 2	-17.02
		Mileage	422601 · Staff Mileage	17.02
				17.02
4564	Georgia Klotz	Mileage	10600 · VB&T Bus Check 2	-161.58
		Mileage	422601 · Staff Mileage	161.58
				161.58
4565	Kotsovos, Clariza	Mileage	10600 · VB&T Bus Check 2	-142.37
		Mileage	422601 · Staff Mileage	142.37
				142.37
4566	Kurkcu, Aidan	Mileage	10600 · VB&T Bus Check 2	-90.28
		Mileage	450020 · Rovers Salary	90.28
				90.28
4567	Lizalde, Rebecca	Mileage	10600 · VB&T Bus Check 2	-154.68
		Mileage	422601 · Staff Mileage	154.68
				154.68
4568	Cortney Lucente	Mileage	10600 · VB&T Bus Check 2	-96.60
		Mileage	422601 · Staff Mileage	96.60
				96.60
4569	Jacklyn Moore	Mileage	10600 · VB&T Bus Check 2	-41.98
		Mileage	422601 · Staff Mileage	41.98
				41.98
4570	Moran, Kate	Mileage	10600 · VB&T Bus Check 2	-140.19
		Mileage	422601 · Staff Mileage	140.19
				140.19
4571	Nock, Emily	Mileage	10600 · VB&T Bus Check 2	-39.10
		Mileage	422601 · Staff Mileage	39.10
				39.10
4572	Trisha Palmieri	Mileage	10600 · VB&T Bus Check 2	-40.83
		Mileage	422601 · Staff Mileage	40.83
				40.83
4573	Paradise, Michele	Mileage	10600 · VB&T Bus Check 2	-13.57
		Mileage	422601 · Staff Mileage	13.57
				13.57
4574	Katrina Place	Mileage	10600 · VB&T Bus Check 2	-66.13
		Mileage	422601 · Staff Mileage	66.13
				66.13
4575	Megan Quandt	Mileage	10600 · VB&T Bus Check 2	-41.98
		Mileage	422601 · Staff Mileage	41.98
				41.98
4576	Alexzandra Ramoska	Mileage	10600 · VB&T Bus Check 2	-153.53
		Mileage	422601 · Staff Mileage	153.53
				153.53
4577	Marina Riess	Mileage	10600 · VB&T Bus Check 2	-140.30
		Mileage	450020 · Rovers Salary	140.30
				140.30

**Northwest Special Recreation Association  
 VBT Business Checking Accounts Payable  
 Warrant #2  
 February 29, 2020**

Num	Name	Description	Account	Amount
				140.30
4578	Ross, Jordan	Mileage	10600 · VB&T Bus Check 2	-172.10
		Mileage	422601 · Staff Mileage	172.10
				172.10
4579	Catherine Sokolik	Mileage	10600 · VB&T Bus Check 2	-96.03
		Mileage	422601 · Staff Mileage	96.03
				96.03
4580	Sposito, Maria	Mileage	10600 · VB&T Bus Check 2	-24.15
		Mileage	422601 · Staff Mileage	24.15
				24.15
4581	Elizabeth Thomas	Mileage	10600 · VB&T Bus Check 2	-104.65
		Mileage	422601 · Staff Mileage	104.65
				104.65
4582	Anita Trzebunia	Mileage	10600 · VB&T Bus Check 2	-102.58
		Mileage	422601 · Staff Mileage	102.58
				102.58
4583	Winston, Janae	Mileage	10600 · VB&T Bus Check 2	-121.90
		Mileage	422601 · Staff Mileage	121.90
				121.90
4584	Wirkus, Morgan T	Mileage	10600 · VB&T Bus Check 2	-101.20
		Mileage	422601 · Staff Mileage	101.20
				101.20
4585	Wright, Jocelyn	Mileage	10600 · VB&T Bus Check 2	-39.68
		Mileage	422601 · Staff Mileage	39.68
				39.68
4586	Yurik, David	Mileage	10600 · VB&T Bus Check 2	-79.47
		Mileage	422601 · Staff Mileage	79.47
				79.47
<b>Total for Warrant #2 VB&amp;T Business Checking Accounts Payable</b>				<b>189,073.78</b>

**Warrant #3  
Summary  
March 18, 2020**

<b>Administration</b>	<b>Programs</b>	<b>Salary</b>	<b>Liability/Audit/IMRF</b>	<b>ADA/Capital</b>
421000 Prof. Fees	422100 Rent Municipal	424100 Full Time	441000 Liability/PDRMA	450000 ADA Compliance
421100 Office Supply	422200 Rent Commercial	424200 Part Time	442000 Audit	460000 Capital Replacement
421150 Fees	422300 Program Dev.	424300 Payroll Processing	442100 FICA	
421200 Postage	422400 Program Supply	424500 Car Allowance	442200 IMRF	
421300 Phones/Fax	422500 Comm. Trans.			
421400 Conference/Education	422600 Staff Mileage			
421500 Memberships	422700 Trans. Maint.			
421600 Health Insurance	422800 gas/tolls/parking			
421700 Maint./Utilities	422900 Printing			
421800 Rent	423000 Sub./Ads.			
421900 Computers	423100 Public Awareness			
12000 Accounts Receivable				

<b>Total VB&amp;T Electronic Accounts Payable (IMRF, ADP, Excalibur, Wex, ComEd, HP)</b>	<b>41,862.78</b>
<b>Total IPDLAF Electronic Accounts Payable (PCARDS)</b>	<b>36,911.18</b>
<b>Total VB&amp;T Business Checking Accounts Payable</b>	<b><u>7,154.35</u></b>
	<b>85,928.31</b>

Motion to approve Warrant #3 dated March 18, 2020 totaling

\$85,928.31

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #3**  
**March 18, 2020**

Vendor	Description	Account	Amount
<b>IMRF</b>	Feb 2020	442201	20,209.63
	Feb 2020	442202	7,991.53
	Feb 2020	442203	245.81
	Feb 2020	442204	97.20
	Feb 2020	442205	1,507.78
	IMRF Total		<u>30,051.95</u>
<b>ADP</b>	FSA - Feb	424303	-
	Payroll - 553322831	424301	206.44
	Payroll - 553322831	424302	1,409.58
	Payroll - 553322831	424304	-
	ADP Total		<u>1,616.02</u>
<b>Excalibur</b>	Invoice - 184768	421902	7,523.35
	Invoice - 184924	421902	1,368.75
	Excalibur Total		<u>8,892.10</u>
<b>Wex Bank</b>	Invoice -	422801	-
<b>ComEd</b>	Svc 1/31 - 3/2	421702	382.85
<b>Hewlett Packard Fin Svcs</b>	Lease Payment	460001	919.86
<b>Total Warrant #3 for Electronic Accounts Payable</b>			<u><u>41,862.78</u></u>

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #3**  
**March 18, 2020**

Vendor	Description	Account	Amount
<b>BMO Solutions</b>			
Amazon	professional fees	421003	88.10
Xerox scanner	professional fees	421003	500.00
Amazon	office supplies	421101	15.99
Amazon	office supplies	421105	24.99
Amazon	office supplies	421105	(19.97)
Amazon	office supplies	421105	10.83
Amazon	office supplies	421105	54.17
Amazon	office supplies	421106	7.17
Authorize.net	credit card and bank fees	421152	31.20
Verizon Wireless	telephone/fax	421301	615.67
First Communications	telephone/fax	421304	504.52
Converged Digital	telephone/fax	421304	314.00
Spectrio	telephone/fax	421306	110.28
IPRA	conference/education	421402	20.00
LYFT	conference/education	421402	8.09
Toscana	conference/education	421405	41.31
Cheesecake Factory	conference/education	421405	68.85
Walker Brothers	conference/education	421405	48.94
Egg Harbor	conference/education	421406	51.23
Jewel	conference/education	421406	126.82
Wildberry	conference/education	421406	47.50
Bibibop	conference/education	421406	64.62
Door Dash	conference/education	421406	56.02
Dunkin Donuts	conference/education	421406	9.66
Jewel	conference/education	421406	40.58
Portillos	conference/education	421406	10.07
Protein Bar	conference/education	421406	86.02
Moretti's	conference/education	421406	84.69
Hoffman Estates Park District	conference/education	421406	70.00
Fat Duck Tavern	conference/education	421406	60.60
Cielito Lindo Café	conference/education	421406	93.29
Village Forest Park	conference/education	421406	2.10
Village Forest Park	conference/education	421406	2.10
Skillpath	conference/education	421407	63.70
ATRA	memberships/certifications	421501	150.00
ATRA	memberships/certifications	421501	150.00
ATRA	memberships/certifications	421501	150.00
American Therapeutic Recreation	memberships/certifications	421501	150.00
ILSOS	memberships/certifications	421502	51.13
NRPA	memberships/certifications	421503	314.00
NRPA	memberships/certifications	421503	75.00
NRPA	memberships/certifications	421503	65.00
NPRA	memberships/certifications	421503	65.00
NCTRC	memberships/certifications	421504	325.00
American Red Cross	memberships/certifications	421510	90.00
American Red Cross	memberships/certifications	421510	300.00
American Red Cross	memberships/certifications	421510	450.00
PATH	memberships/certifications	421513	30.00

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #3**  
**March 18, 2020**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
PayPal/Chi WILS	memberships/certifications	421513	40.00
PayPal/AAPRA	memberships/certifications	421513	204.79
PayPal/AAPRA	memberships/certifications	421513	71.86
Nicor	maintenance/utilities	421703	190.58
Nicor	maintenance/utilities	421703	216.30
Hudson Energy	maintenance/utilities	421704	582.01
Comcast	maintenance/utilities	421706	174.32
Comcast	maintenance/utilities	421706	143.35
Comcast	maintenance/utilities	421706	213.85
AT&T	maintenance/utilities	421706	72.82
Comcast	maintenance/utilities	421706	169.09
Home Depot	maintenance/utilities	421707	87.21
Menards	maintenance/utilities	421707	57.95
Everlights	maintenance/utilities	421707	186.30
Amazon	maintenance/utilities	421707	131.27
Menards	maintenance/utilities	421707	49.99
Tobii Dynavox	computers	421905	199.00
Amazon Prime	computers	421905	(119.00)
Apple	computers	421905	0.99
Adobe Acrobat	computers	421905	14.99
Apple	computers	421905	9.99
Amazon	computers	421906	64.99
Amazon	computers	421906	18.69
MNASR	rental municipal	422106	80.00
MNASR	rental municipal	422106	80.00
NISRA	rental municipal	422106	80.00
Blocks to Bricks	commercial expense	422201	112.00
Bowlero	commercial expense	422201	129.01
Streamwood Bowl	commercial expense	422201	54.00
AMC Randhurst 12	commercial expense	422201	206.82
Bowlero	commercial expense	422201	387.01
Chicago Wolves	commercial expense	422201	221.65
Arlington Lanes	commercial expense	422202	10.00
Lakeshore Academy	commercial expense	422202	84.00
Poplar Creek Bowl	commercial expense	422202	45.60
Arlington Lanes	commercial expense	422202	30.00
Sky Center Martial Arts	commercial expense	422202	91.00
Sky Center	commercial expense	422202	78.00
Elk Grove Bowl	commercial expense	422202	84.00
Sky Center Martial Arts	commercial expense	422202	104.00
Elk Grove Bowl	commercial expense	422202	98.00
Streamwood Bowl	commercial expense	422202	20.00
Sky Center	commercial expense	422202	91.00
Sky Center	commercial expense	422202	91.00
Lakeshore Academy	commercial expense	422202	56.00
Lakeshore Academy	commercial expense	422202	49.00
Lakeshore Academy	commercial expense	422202	56.00
Arlington Lanes	commercial expense	422202	10.00
Alphabet Soup	commercial expense	422204	90.00
Dave and Busters	commercial expense	422204	709.50

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #3**  
**March 18, 2020**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Dave & Busters	commercial expense	422204	383.35
Enchanted Castle	commercial expense	422206	52.00
Enchanted Castle	commercial expense	422206	30.00
McDonalds	commercial expense	422206	4.99
SQ Interact Magic	commercial expense	422206	400.00
Elmhurst History Museum	commercial expense	422206	12.96
City Works	commercial expense	422206	1.52
City Works	commercial expense	422206	102.50
Elk Grove Bowl	commercial expense	422206	63.00
Bowlero - MP	commercial expense	422206	156.00
Arlington Lanes	commercial expense	422206	182.50
Arlington Lanes	commercial expense	422206	47.50
Arlington Lanes	commercial expense	422206	57.50
Bowlero - MP	commercial expense	422206	282.72
Arlington Lanes	commercial expense	422206	50.00
Streamwood Bowl	commercial expense	422206	75.00
Streamwood Bowl	commercial expense	422206	90.00
Poplar Creek Bowl	commercial expense	422206	79.80
Poplar Creek Bowl	commercial expense	422206	85.50
Streamwood Bowl	commercial expense	422206	69.50
Streamwood Bowl	commercial expense	422206	80.00
Streamwood Bowl	commercial expense	422206	95.00
McDonalds	commercial expense	422206	18.87
Nickel City	commercial expense	422206	84.00
Streamwood Bowl	commercial expense	422206	100.00
Elk Grove Bowl	commercial expense	422206	815.00
Elk Grove Bowl	commercial expense	422206	803.00
Elk Grove Bowl	commercial expense	422206	787.00
Elk Grove Bowl	commercial expense	422206	791.00
Elk Grove Bowl	commercial expense	422206	799.00
Bowlero	commercial expense	422206	216.00
Classic Cinemas Elk Grove V	commercial expense	422206	34.00
Walmart	commercial expense	422206	3.98
Bowlero	commercial expense	422206	78.00
Bowlero	commercial expense	422206	97.50
Bowlero	commercial expense	422206	84.50
Bowlero	commercial expense	422206	78.00
Bensenville Theater	commercial expense	422209	307.50
Bensenville Theater	commercial expense	422209	330.00
Bensenville Theater	commercial expense	422209	375.00
Amazon	commercial expense	422209	34.88
Amazon	commercial expense	422209	32.90
Amazon	commercial expense	422209	7.99
Amazon	commercial expense	422209	24.95
Amazon	commercial expense	422209	31.95
Netflix	commercial expense	422209	15.99
Pet Supplies Plus	commercial expense	422209	8.00
USPS	commercial expense	422209	7.75
Village of Bensenville	commercial expense	422209	397.50
Chestnut	commercial expense	422211	48.42

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #3**  
**March 18, 2020**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Chestnut	commercial expense	422211	52.00
Jimmy Johns	commercial expense	422211	26.90
All Ways Catering	commercial expense	422211	611.00
Spunky Dunkers	commercial expense	422211	25.68
Starbucks	commercial expense	422211	7.33
Wilmot Mountain	commercial expense	422211	873.00
Chestnut Mountain	commercial expense	422211	204.00
Chestnut Mountain	commercial expense	422211	103.00
Jewel	supplies	422401	36.85
Joann Fabrics	supplies	422401	84.90
Dollar Tree	supplies	422401	12.00
Jewel	supplies	422401	14.47
Dollar Tree	supplies	422401	5.00
Jewel	supplies	422401	8.99
Jewel	supplies	422401	48.02
Bowlero	supplies	422401	15.01
Walmart	supplies	422402	44.18
Aldi	supplies	422402	30.17
Jewel	supplies	422402	16.67
Dollar Tree	supplies	422402	12.00
Dollar Tree	supplies	422402	2.00
Windy City Market	supplies	422402	6.81
Jewel	supplies	422402	23.87
Jewel	supplies	422402	23.87
Jewel	supplies	422402	31.73
Amazon	supplies	422405	119.95
Amazon	supplies	422405	143.94
Jewel	supplies	422406	35.47
Aldi	supplies	422406	42.64
Aldi	supplies	422406	25.41
Jewel	supplies	422406	24.61
Jewel	supplies	422406	12.20
Jewel	supplies	422406	36.64
Jewel	supplies	422406	18.20
Aldi	supplies	422406	18.75
Aldi	supplies	422406	17.34
Aldi	supplies	422406	33.41
Aldi	supplies	422406	31.22
Jewel	supplies	422406	3.99
Jewel	supplies	422406	3.98
Dollar Tree	supplies	422406	10.00
Jewel	supplies	422406	52.11
Party City	supplies	422406	9.00
Aldi	supplies	422406	36.10
Aldi	supplies	422406	22.04
Five Below	supplies	422406	35.00
Aldi	supplies	422406	15.24
Aldi	supplies	422406	4.53
Jewel	supplies	422406	36.98
Jewel	supplies	422406	31.62



**Northwest Special Recreation Association  
 VBT Electronic Accounts Payable  
 Warrant #3  
 March 18, 2020**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Dollar Tree	supplies	422406	19.00
Walmart	supplies	422406	162.62
Hobby Lobby	supplies	422406	77.92
Hobby Lobby	supplies	422406	8.97
Jewel	supplies	422406	18.87
Walmart	supplies	422406	11.88
Walmart	supplies	422406	34.49
Jewel	supplies	422406	19.74
Aldi	supplies	422406	30.51
Jewel	supplies	422406	17.98
Jewel	supplies	422406	44.44
Aldi	supplies	422406	37.54
Jewel	supplies	422406	25.77
Jewel	supplies	422406	14.89
Target	supplies	422406	14.75
Jewel	supplies	422406	53.82
Dollar Tree	supplies	422406	1.10
Jewel	supplies	422406	6.98
Walmart	supplies	422406	54.21
Dollar Tree	supplies	422406	14.75
Walmart	supplies	422406	8.72
Meijer	supplies	422406	77.46
Tony's Fresh Market	supplies	422406	3.49
Aldi	supplies	422406	50.48
Dollar Tree	supplies	422406	3.00
Walmart	supplies	422406	8.48
Walmart	supplies	422406	62.41
Walmart	supplies	422406	51.12
Dollar Tree	supplies	422406	6.00
Jewel	supplies	422406	5.96
Amazon	supplies	422406	12.99
Amazon	supplies	422406	9.99
GK Elite	supplies	422406	38.50
Amazon	supplies	422406	34.86
Amazon	supplies	422406	19.98
Dollar Tree	supplies	422406	4.00
Walgreens	supplies	422406	64.12
Dollar Tree	supplies	422406	23.00
Target	supplies	422406	17.86
Target	supplies	422406	25.48
Jewel	supplies	422406	2.88
Target	supplies	422406	31.50
Target	supplies	422406	34.00
Target	supplies	422406	31.26
Target	supplies	422406	33.53
Jewel	supplies	422409	46.91
Amazon	supplies	422409	48.95
Amazon	supplies	422409	36.62
Amazon	supplies	422409	14.99
Dunkin Donuts	supplies	422409	18.11

**Northwest Special Recreation Association  
 VBT Electronic Accounts Payable  
 Warrant #3  
 March 18, 2020**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Redbox	supplies	422409	3.80
Amazon	supplies	422409	15.37
Amazon	supplies	422409	15.20
Amazon	supplies	422409	55.96
Redbox	supplies	422409	1.80
Amazon	supplies	422409	10.99
Amazon	supplies	422409	50.94
Amazon	supplies	422409	29.98
Amazon	supplies	422409	9.99
Amazon	supplies	422409	68.74
Amazon	supplies	422409	16.67
Walmart	supplies	422409	17.32
Jewel	supplies	422409	15.93
Walmart	supplies	422409	2.72
Walmart	supplies	422409	76.78
Jewel	supplies	422409	10.28
Joann Fabrics	supplies	422409	25.95
Jewel	supplies	422409	18.05
Walmart	supplies	422409	33.41
Dollar Tree	supplies	422409	3.00
Pet Supplies Plus	supplies	422409	4.50
Jewel	supplies	422409	35.19
Walmart	supplies	422409	35.66
Pet Supplies Plus	supplies	422409	5.50
Hallmark	supplies	422409	10.99
Pet Supplies Plus	supplies	422409	5.50
Jewel	supplies	422409	18.05
Pet Supplies Plus	supplies	422409	6.50
Jewel	supplies	422409	13.45
Staples	supplies	422409	11.49
Walmart	supplies	422409	17.71
Joann Fabrics	supplies	422409	16.47
Starbucks	supplies	422409	8.21
Amazon	supplies	422409	33.28
Dunkin Donuts	supplies	422409	14.28
Amazon	supplies	422409	13.99
Amazon	supplies	422409	4.99
Amazon	supplies	422409	36.26
Amazon	supplies	422409	6.98
Amazon	supplies	422409	21.96
Amazon	supplies	422409	10.00
Amazon	supplies	422409	16.75
Amazon	supplies	422409	59.85
Trader Joe's	supplies	422409	4.49
The Great American Bagel	supplies	422409	10.73
Jewel	supplies	422409	8.49
Dollar Tree	supplies	422409	33.00
Amazon	supplies	422409	6.99
Amazon	supplies	422409	31.21
Amazon	supplies	422409	17.99

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #3**  
**March 18, 2020**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Amazon	supplies	422409	68.36
Jewel	supplies	422409	29.97
Amazon	supplies	422409	187.39
Amazon	supplies	422409	12.95
Amazon	supplies	422409	12.79
Starbucks	supplies	422409	44.80
Amazon	supplies	422409	12.85
Redbox	supplies	422409	3.60
Amazon	supplies	422409	40.46
Amazon	supplies	422409	9.34
Amazon	supplies	422409	90.65
Amazon	supplies	422409	9.99
Amazon	supplies	422409	135.21
Amazon	supplies	422409	16.98
Amazon	supplies	422409	19.99
Amazon	supplies	422409	48.51
Walmart	supplies	422409	14.81
Walmart	supplies	422409	2.97
Ace Hardware	supplies	422409	10.99
Dollar Tree	supplies	422409	7.00
Walmart	supplies	422409	4.66
Walmart	supplies	422409	20.32
Pet Supplies Plus	supplies	422409	6.05
PODS	supplies	422409	(64.99)
Stonside Blinds	supplies	422409	870.00
PODS	supplies	422409	229.98
Stonside Blinds	supplies	422409	870.00
Jewel	supplies	422409	28.12
Jewel	supplies	422409	23.75
Jewel	supplies	422409	25.00
Pet Supplies Plus	supplies	422409	3.30
Jewel	supplies	422409	44.69
Jewel	supplies	422409	16.12
Jewel	supplies	422409	23.26
Jewel	supplies	422409	16.05
Jewel	supplies	422409	24.34
Amazon	supplies	422409	8.99
Amazon	supplies	422409	10.99
Marshalls	supplies	422409	37.37
Finn McCools	supplies	422409	37.28
Amazon	supplies	422409	27.46
Clearbook	supplies	422409	135.00
Jewel	supplies	422409	33.18
Starbucks	supplies	422409	16.86
Amazon	supplies	422409	15.48
Amazon	supplies	422409	192.40
Amazon	supplies	422412	72.47
Sams Club	supplies	422412	32.64
Amazon	supplies	422412	77.07
Active Lock & Key	supplies	422417	41.80

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #3**  
**March 18, 2020**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Amazon	supplies	422417	9.99
Amazon	supplies	422417	279.96
Amazon	supplies	422418	33.99
Michaels	supplies	422418	271.52
Amazon	supplies	422418	74.93
Amazon	supplies	422418	58.44
Amazon	supplies	422420	70.60
Walmart	supplies	422420	43.96
Dollar Tree	supplies	422420	5.50
Amazon	supplies	422420	36.94
Amazon	supplies	422420	83.43
Amazon	supplies	422420	73.85
Amazon	supplies	422420	90.88
Amazon	supplies	422420	71.36
Amazon	supplies	422420	58.56
Amazon	supplies	422420	14.99
Jewel	supplies	422420	27.62
Target	supplies	422420	26.86
Amazon	supplies	422420	76.69
Amazon	supplies	422420	130.96
Amazon	supplies	422420	62.08
Amazon	supplies	422420	7.24
Amazon	supplies	422420	27.25
Amazon	supplies	422420	40.82
Amazon	supplies	422420	44.85
Amazon	supplies	422420	228.71
Little Caesars	supplies	422420	16.80
Walmart	supplies	422422	10.41
Hobby Lobby	supplies	422422	2.13
Jewel	supplies	422422	5.49
Jewel	supplies	422422	10.00
Jewel	supplies	422422	18.20
MINERVA	supplies	422423	50.00
Crown Trophy	supplies	422423	171.16
Amazon	transportation maintenance	422705	44.00
Ace Hardware	transportation maintenance	422705	22.85
Amazon	transportation maintenance	422705	94.20
Amazon	transportation maintenance	422705	57.69
Amazon	transportation maintenance	422705	75.61
Fleetio	transportation maintenance	422705	136.80
Amazon	transportation maintenance	422705	78.96
Amazon	transportation maintenance	422705	60.09
PB Payment Service	printing	422901	369.35
PB Payment Service	printing	422902	381.45
Vista-print	printing	422908	36.00
Gmediawraps	printing	422909	520.00
Jewel	public awareness/subscriptions/ads	423101	95.49
Starbucks	public awareness/subscriptions/ads	423101	10.00
Edible Arrangements	public awareness/subscriptions/ads	423101	47.98
Facebook	public awareness/subscriptions/ads	423104	102.53

**Northwest Special Recreation Association**  
**VBT Electronic Accounts Payable**  
**Warrant #3**  
**March 18, 2020**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
<b>Donna's Garden Flower Shop</b>	public awareness/subscriptions/ads	423107	<b>122.19</b>
<b>Daily Herald</b>	public awareness/subscriptions/ads	423108	<b>95.60</b>
<b>Crains Chicago</b>	public awareness/subscriptions/ads	423108	<b>119.00</b>
<b>Dollar Tree</b>	public awareness/subscriptions/ads	423109	<b>12.00</b>
<b>Dollar Tree</b>	public awareness/subscriptions/ads	423109	<b>17.60</b>
<b>Amazon</b>	public awareness/subscriptions/ads	423109	<b>9.99</b>
<b>Jewel</b>	public awareness/subscriptions/ads	423109	<b>32.64</b>
<b>ATRA</b>	public awareness/subscriptions/ads	423109	<b>100.00</b>
<b>Indeed</b>	public awareness/subscriptions/ads	423110	<b>500.11</b>
<b>Indeed</b>	public awareness/subscriptions/ads	423110	<b>73.34</b>
<b>ILIPRA</b>	public awareness/subscriptions/ads	423110	<b>265.00</b>
<b>Indeed</b>	public awareness/subscriptions/ads	423110	<b>501.14</b>
<b>National Louis University</b>	public awareness/subscriptions/ads	423110	<b>50.00</b>
<b>Intuit</b>	payroll processing	424301	<b>362.47</b>
<b>Amazon</b>	ADA compliance	450003	<b>31.91</b>
<b>Jewel</b>	ADA compliance	450004	<b>8.40</b>
<b>Amazon</b>	ADA compliance	450004	<b>17.97</b>
<b>Amazon</b>	ADA compliance	450004	<b>3.39</b>
<b>Amazon</b>	ADA compliance	450004	<b>15.98</b>
<b>Amazon</b>	ADA compliance	450006	<b>161.79</b>
<b>Krispy Kreme</b>	ADA compliance	450008	<b>62.11</b>
<b>Starbucks</b>	ADA compliance	450017	<b>9.55</b>
<b>Jewel</b>	ADA compliance	450021	<b>18.95</b>
<b>Panera</b>	ADA compliance	450021	<b>29.06</b>
<b>Morettis</b>	ADA compliance	450021	<b>159.34</b>
<b>LYFT</b>	ADA compliance	450022	<b>30.93</b>
<b>Chipotle</b>	ADA compliance	450022	<b>11.04</b>
<b>Total Warrant #3 for Electronic Accounts Payable</b>			<b>36,911.18</b>

**Northwest Special Recreation Association  
 VBT Business Checking Accounts Payable  
 Warrant #3  
 March 18, 2020**

Num	Name	Description	Account	Amount
4543	Nock, Emily	Parking - 6210 3/6/2020	10600 · VB&T Bus Check 2	-80.00
		Parking - 6210 3/6/2020	422204 · Special Events	80.00
				80.00
4544	Mt. Prospect Park District	Invoice 2407	10600 · VB&T Bus Check 2	-2,500.00
		Invoice 2407	421804 · MPPD Rental Space	2,500.00
				2,500.00
4545	Rolling Meadows Park District	Invoice 20-503	10600 · VB&T Bus Check 2	-960.00
		Invoice 20-503	421701 · Condo Maintenance	960.00
				960.00
4546	Park Central Condo Assn.	Invoice 903	10600 · VB&T Bus Check 2	-1,065.00
		Invoice 903	421801 · Condo Association Fee	1,065.00
				1,065.00
4547	U.S. Postal Service	PST Refill 03022020	10600 · VB&T Bus Check 2	-1,000.00
		PST Refill 03022020	421201 · Postage	1,000.00
				1,000.00
4587	Melon Ink	Invoice 46360	10600 · VB&T Bus Check 2	-356.35
		Invoice 46360	422412 · Training / Orientation Supplies	356.35
				356.35
4588	Novak & Parker	Sales Order - 8537171	10600 · VB&T Bus Check 2	-1,193.00
		Sales Order - 8537171	460001 · Capital Equipment Replacement	1,193.00
				1,193.00
<b>Total for Warrant #3 VB&amp;T Business Checking Accounts Payable</b>				<b>7,154.35</b>



*We exist to provide outstanding opportunities through recreation for children and adults with disabilities.*

**To:** NWSRA Board of Trustees  
**From:** Tracey Crawford, Executive Director  
**Re:** Payroll  
**Date:** March 18, 2020

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**Motion:**

A motion to approve Payroll for the following Pay Periods Ending:

1. 12/22/19 - \$99,381.10
2. 01/05/20 - \$97,390.00
3. 01/19/20 - \$104,104.01
4. 02/02/20 - \$115,379.64
5. 02/16/20 - \$106,944.95

An extension of the local park districts serving

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect  
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

Liability	Taxes Debited			
Recap		Federal Income Tax		8,306.19
		Earned Income Credit Advances		.00
		Social Security - EE		6,025.28
		Social Security - ER		6,025.29
		Social Security Adj - EE		.00
		Medicare - EE		1,409.14
		Medicare - ER		1,409.14
		Medicare Adj - EE		.00
		Medicare Surtax - EE		.00
		Medicare Surtax Adj - EE		.00
		COBRA Premium Assistance Payments		.00
		Federal Unemployment Tax		.00
		State Income Tax		4,469.94
		State Unemployment Insurance - EE		.00
		State Unemployment/Disability Ins - ER		.00
		State Unemployment Insurance Adj - EE		.00
		State Disability Insurance - EE		.00
		State Disability Insurance Adj - EE		.00
		State Family Leave Insurance - EE		.00
		State Family Leave Insurance - ER		.00
		State Medical Leave Insurance - EE		.00
		State Medical Leave Insurance - ER		.00
		Workers' Benefit Fund Assessment - EE		.00
		Workers' Benefit Fund Assessment - ER		.00
		Transit Tax - EE		.00
		Local Income Tax		.00
		School District Tax		.00
		<b>Total Taxes Debited</b>	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX 27,644.98
Other Transfers		ADP Direct Deposit	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX 69,773.91
		ADP Check	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX 1,962.21
		<b>Total Amount Debited From Your Accounts</b>		<b>99,381.10</b>
Bank Debits and Other Liability		Adjustments/Prepay/Voids		.00
Taxes - Your Responsibility		None This Payroll		

<b>Total Liability</b>	<b>99,381.10</b>
	<b>99,381.10</b>
	<b>99,381.10</b>



Liability Recap	Taxes Debited			
		Federal Income Tax		7,893.01
		Earned Income Credit Advances		.00
		Social Security - EE		5,945.71
		Social Security - ER		5,945.65
		Social Security Adj - EE		.00
		Medicare - EE		1,390.53
		Medicare - ER		1,390.51
		Medicare Adj - EE		.00
		Medicare Surtax - EE		.00
		Medicare Surtax Adj - EE		.00
		COBRA Premium Assistance Payments		.00
		Federal Unemployment Tax		.00
		State Income Tax		4,286.36
		State Unemployment Insurance - EE		.00
		State Unemployment/Disability Ins - ER		.00
		State Unemployment Insurance Adj - EE		.00
		State Disability Insurance - EE		.00
		State Disability Insurance Adj - EE		.00
		State Family Leave Insurance - EE		.00
		State Family Leave Insurance - ER		.00
		State Medical Leave Insurance - EE		.00
		State Medical Leave Insurance - ER		.00
		Workers' Benefit Fund Assessment - EE		.00
		Workers' Benefit Fund Assessment - ER		.00
		Transit Tax - EE		.00
		Local Income Tax		.00
		School District Tax		.00
		<b>Total Taxes Debited</b>	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX 26,851.77
<b>Other Transfers</b>		ADP Direct Deposit	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX 66,444.37
		ADP Check	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX 4,093.86
		<b>Total Amount Debited From Your Accounts</b>		<b>97,390.00</b>
<b>Bank Debits and Other Liability</b>		Adjustments/Prepay/Voids		.00
<b>Taxes - Your Responsibility</b>		None This Payroll		
				<b>97,390.00</b>

Liability Recap	Taxes Debited			
	Federal Income Tax			8,446.88
	Earned Income Credit Advances			.00
	Social Security - EE			6,339.21
	Social Security - ER			6,339.12
	Social Security Adj - EE			.00
	Medicare - EE			1,482.55
	Medicare - ER			1,482.54
	Medicare Adj - EE			.00
	Medicare Surtax - EE			.00
	Medicare Surtax Adj - EE			.00
	COBRA Premium Assistance Payments			.00
	Federal Unemployment Tax			.00
	State Income Tax			4,594.28
	State Unemployment Insurance - EE			.00
	State Unemployment/Disability Ins - ER			.00
	State Unemployment Insurance Adj - EE			.00
	State Disability Insurance - EE			.00
	State Disability Insurance Adj - EE			.00
	State Family Leave Insurance - EE			.00
	State Family Leave Insurance - ER			.00
	State Medical Leave Insurance - EE			.00
	State Medical Leave Insurance - ER			.00
	Workers' Benefit Fund Assessment - EE			.00
	Workers' Benefit Fund Assessment - ER			.00
	Transit Tax - EE			.00
	Local Income Tax			.00
	School District Tax			.00
	<b>Total Taxes Debited</b>	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXXX	<b>28,684.58</b>
<b>Other Transfers</b>	ADP Direct Deposit	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXXX	72,393.26
	ADP Check	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXXX	1,918.10
	<b>Total Amount Debited From Your Accounts</b>			<b>102,995.94</b>
<b>Bank Debits and Other Liability</b>	Adjustments/Prepay/Voids			1,108.07
<b>Taxes - Your Responsibility</b>	None This Payroll			

<b>Total Liability</b>
102,995.94
104,104.01
104,104.01

Includes Adjustments that are your responsibility

Liability Recap	Taxes Debited				
		Federal Income Tax		9,577.84	
		Earned Income Credit Advances		.00	
		Social Security - EE		6,944.51	
		Social Security - ER		6,944.50	
		Social Security Adj - EE		.00	
		Medicare - EE		1,624.18	
		Medicare - ER		1,624.12	
		Medicare Adj - EE		.00	
		Medicare Surtax - EE		.00	
		Medicare Surtax Adj - EE		.00	
		COBRA Premium Assistance Payments		.00	
		Federal Unemployment Tax		.00	
		State Income Tax		5,130.62	
		State Unemployment Insurance - EE		.00	
		State Unemployment/Disability Ins - ER		.00	
		State Unemployment Insurance Adj - EE		.00	
		State Disability Insurance - EE		.00	
		State Disability Insurance Adj - EE		.00	
		State Family Leave Insurance - EE		.00	
		State Family Leave Insurance - ER		.00	
		State Medical Leave Insurance - EE		.00	
		State Medical Leave Insurance - ER		.00	
		Workers' Benefit Fund Assessment - EE		.00	
		Workers' Benefit Fund Assessment - ER		.00	
		Transit Tax - EE		.00	
		Local Income Tax		.00	
		School District Tax		.00	
		<b>Total Taxes Debited</b>	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX	31,845.77
<b>Other Transfers</b>		ADP Direct Deposit	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX	80,823.80
		ADP Check	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX	2,710.07
		<b>Total Amount Debited From Your Accounts</b>			115,379.64
<b>Bank Debits and Other Liability</b>		Adjustments/Prepay/Voids			.00
<b>Taxes - Your Responsibility</b>		None This Payroll			
					<b>Total Liability</b>
					115,379.64
					115,379.64



**Statistical Summary**  
**Recap**

**NORTHWEST SPECIAL RE**  
Company Code: P5E  
Region Name: CHICAGO REGION

Batch : 6211  
Quarter Number: 1  
Service Center: 060

Period Ending : 02/02/2020  
Pay Date : 02/14/2020  
Current Date : 02/10/2020

Week 07  
Page 1

Liability	Taxes Debited					
Recap		Federal Income Tax		8,456.81		
		Earned Income Credit Advances		.00		
		Social Security - EE		6,501.09		
		Social Security - ER		6,501.08		
		Social Security Adj - EE		.00		
		Medicare - EE		1,520.32		
		Medicare - ER		1,520.41		
		Medicare Adj - EE		.00		
		Medicare Surtax - EE		.00		
		Medicare Surtax Adj - EE		.00		
		COBRA Premium Assistance Payments		.00		
		Federal Unemployment Tax		.00		
		State Income Tax		4,757.08		
		State Unemployment Insurance - EE		.00		
		State Unemployment/Disability Ins - ER		.00		
		State Unemployment Insurance Adj - EE		.00		
		State Disability Insurance - EE		.00		
		State Disability Insurance Adj - EE		.00		
		State Family Leave Insurance - EE		.00		
		State Family Leave Insurance - ER		.00		
		State Medical Leave Insurance - EE		.00		
		State Medical Leave Insurance - ER		.00		
		Workers' Benefit Fund Assessment - EE		.00		
		Workers' Benefit Fund Assessment - ER		.00		
		Transit Tax - EE		.00		
		Local Income Tax		.00		
		School District Tax		.00		
		<b>Total Taxes Debited</b>	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX	<b>29,256.79</b>	
	Other Transfers		ADP Direct Deposit	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX	73,564.02
			ADP Check	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX	3,720.29
		Wage Garnishments	Acct. No. XXXXXX0119	Tran/ABA XXXXXXXXX	403.85	
	<b>Total Amount Debited From Your Accounts</b>			<b>106,944.95</b>		
Bank Debits and Other Liability		Adjustments/Prepay/Voids		.00		
Taxes - Your Responsibility		None This Payroll				
					<b>Total Liability</b>	
					<b>106,944.95</b>	
					<b>106,944.95</b>	

# **VII. Staff Reports**

[Return to Home](#)

To: Tracey Crawford  
From: Rachel Hubsch and Andrea Griffin  
Re: Program Report, January 10, 2020 - March 10, 2020

### **NWSRA Programs and Services**

NWSRA created a partnership with Wheeling Community Consolidated School District 21 for the 2020-2021 school year. The 2019-2020 Leisure Education program is currently serving approximately 1,350 students in 142 classrooms. Additionally, five schools will be added totaling 17 new classrooms to the NWSRA Leisure Education program with this new partnership.

NWSRA currently has 31 programs that are run by part time program leaders. These program leaders utilize their skills and areas of interest to benefit our participants through recreation and leisure. Program leaders range from full time students, to college graduates working towards attaining their Certified Therapeutic Recreation Specialist (CTRS) credential, as well as full time professionals who graciously give of their time to leave an impact on the lives of individuals with disabilities.

Currently, there are 19 part time program leaders and an additional 56 part time assisting staff. They are developing lesson plans and implementing activities that create exceptional programming for community participants. Each month, the part time staff are recognized by the Support Services Coordinators as, staff of the month and sub of the month.

Spring Break Camps have 32 participants enrolled in four different camps held at Palatine Community Center, RecPlex in Mt. Prospect, Wheeling Community Center, and Bartlett Community Center. Arlington Ridge Center will host our early childhood camp to swim each day.

On February 8, NWSRA participants went to Rosemont Theater to watch the professional dancers from the TV show "Dancing with the Stars" perform live. The dancers spun, twirled, and were gracefully tossed through the air as NWSRA participants happily cheered.



February 14 saw the PURSUIT Valentine's Dance took place at the Hanover Park Park District. Sheck and Siress employees spent Valentine's Day volunteering their time to interact, dance and

make clients smile. All four PURSUIT adult day programs got together for cookie decorating, a photo booth, lots of dancing, and a Valentine's card station.

### **NWSRA Inclusion Services**

In January, the Inclusion Team held a "Programming Inclusion Together" meeting. This meeting included the opportunity for the NWSRA Inclusion Team to thank member park districts as well as share common trends and what is new in the world of Inclusion. NWSRA's Executive Director, Tracey Crawford, presented on the Many Faces of Diversity, offering CEU's.

Winter/Spring Inclusion Orientation took place on Wednesday, February 12th, with 27 Inclusion Aides attending a two-hour training covering NWSRA policies and procedures and how to address diversity and sexuality topics in various scenarios.

### **Staff Updates**

- On January 6, Anita Trzebunia and Brianna Assad (Fall Interns) assumed a Full-Time position at NWSRA as Program Specialist, overseen by Manager of Special Recreation, Manny Aguilar.
- On January 13, NWSRA brought on two Therapeutic Recreation Interns. Marina Reiss is from Florida International University and Catherine Sokolik is from the University of Illinois. They both will be completing a 15 week internship and experiences all departments within NWSRA.
- Cortney Lucente, Collaborative Coordinator, was switched from overseeing the STAR Academy Aftercare program to now overseeing PURSUIT Rolling Meadows, due to a resignation.
- LJ Jevaney laterally moved from Inclusion Coordinator of Buffalo Grove, Inverness, Palatine and Wheeling Park District to the Collaborative Department to assume the role of Collaborative Coordinator, overseeing the STAR Aftercare Program.

### **Community Updates: (Recruitment / Outreach)**

NWSRA staff and Sr. Manager, Liz Thomas have attended over ten Outreach events this year in Mount Prospect, Arlington Heights, Palatine, Hanover Park, Wheeling and Buffalo Grove. We have eight more scheduled in the next few months at Bartlett, Hanover Park, Schaumburg, Arlington Heights, Prospect Heights and Rolling Meadows.

January – March recruitment has been out in the community searching for applicants that show an interest to learn and grow by working with children and adults with disabilities in a recreational setting. Jake Joyce, Recruitment Coordinator, along with NWSRA staff, have been to the following recruitment events: Palatine Park District Job Fair, Prospect High School visit, Northwest Volunteer Networking meeting, Arlington Heights Teen Job Fair, Schaumburg Teen Job Fair, District 211 Job Fair, National Lewis University Job Fair. Jake has completed 60 job/volunteer interviews since January.



# PARK DISTRICT INTERN VISITATION DAY

**THURSDAY JULY 23 10:00AM-12:00PM**  
at Park Central (NWSRA's Office)

## Don't Miss Out on This Exciting Opportunity!

As interns, it's important to discover the resources available within a community. Interns will learn about the relationship between the park district and the SRA and the services provided to residents with disabilities. Please RSVP to Rachel Hubsch at [rachelh@nwsra.org](mailto:rachelh@nwsra.org).

Learn about the relationship between NWSRA and member park districts

Learn about other Special Recreation Associations in Illinois

Learn about NWSRA programs and services offered

Learn about SRA funding

## NWSRA

3000 W. Central Rd.  
Suite 205  
Rolling Meadows, IL

[www.nwsra.org](http://www.nwsra.org)

847/392-2848



## MARKETING & PR REPORT JANUARY/FEBRUARY

As a leader in the field of Therapeutic Recreation, NWSRA maximizes public outreach through a variety of endeavors. The following report highlights some of the recent marketing and public relations activities:

### MEDIA

#### DAILY HERALD

- Article on Gold Medal Fashion Show
- Article on Skating Championships Invitational

#### DAILY HERALD BUSINESS LEDGER

- Submitted SLSF information for the Business Ledger Philanthropy Guide

#### TRIBLOCAL/METROMIX

- Added SLSF events to online calendar of events

#### MISCELLANEOUS

- Ongoing ad in Hanover Township newsletter
- SLSF events posted online to the following sites: ABC Chicago, CBS Chicago, Daily Herald, WGN TV, Chicago Mama, Chicago Music Guide, North Shore Breaking News, B96, and more

### ONLINE

- New participant stories on SLSF.me site
- NWSRA Village videos posted
- New Staff of the Month posts
- Dream Lab/Snoezelen Open House info created
- SLSF events with online registration posted
- Bi-monthly NWSRA Now and SLSF Impact e-newsletters sent
- Monthly NWSRA and SLSF Board Update e-newsletters sent

### PUBLICATIONS AND FLYERS

- NWSRA/SLSF 2019 Annual Report created
- Summer Day Camp brochure created
- SLSF Gold Medal Fashion Show materials created
- New Kevin's Club flyer and 19th hole logo created
- Dream Lab/Snoezelen Open House materials created
- New SLSF Sponsorship Opportunities Flyer
- SLSF Golf Flyers updated
- New/Updated NWSRA event print materials
- Created newsletter for ATRA
- New recruitment stationery created

### MISCELLANEOUS

- ITRS Awards- Outstanding Program/Special Event and Distinguished Member received
- SLSF Fashion Show video created
- Hosted website accessibility webinars
- Skiing video created

### IN PROGRESS

- Transportation Needs, Accommodations and Obstacles survey next steps
- Database build project
- Various publications and online media
- PowerDMS implementation
- Quickbooks transition
- 2020 NWSRA/SLSF materials
- NWSRA Village videos



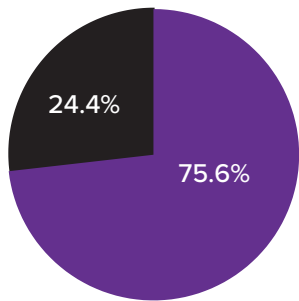
## WEBSITE STATISTICS

7,251

TOTAL PAGE VIEWS

3,559

TOTAL SESSIONS



■ New Visitor  
■ Returning Visitor

2,105

NEW VISITORS

### MOST VISITED PAGES

1. NWSRA | Homepage
2. NWSRA | Brochure
3. NWSRA | Staff Contacts
4. NWSRA | Employment Opportunities
5. NWSRA | Staff/Volunteer Portal
6. NWSRA | PURSUIT
7. NWSRA | Day Camps
8. About | NWSRA
9. NWSRA | Volunteer Opportunities
10. NWSRA | Athletics

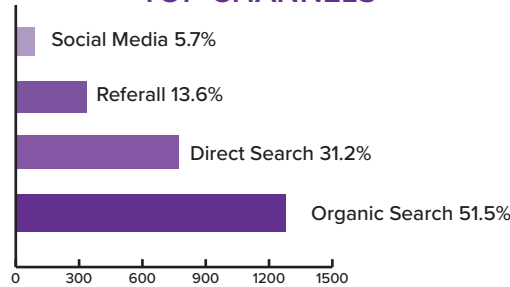
### PAGE VIEWS

- 2,769
- 999
- 562
- 519
- 501
- 169
- 159
- 151
- 139
- 122

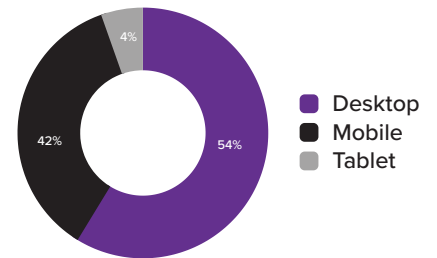
### AVG. TIME SPENT

- 1:43
- 4:20
- 3:08
- 2:37
- 1:26
- 3:14
- 2:31
- 1:23
- 2:51
- 1:20

### TOP CHANNELS



### DEVICES BEING USED



■ Desktop  
■ Mobile  
■ Tablet

## SOCIAL MEDIA STATISTICS



Total Page Likes: 8,742  
New Followers: 137  
Post Engagements: 5,363  
Post Reach: 30,761  
Page Views: 2,152



Total Followers: 370  
New Followers: 9  
Impressions: 11.4K  
Profile Visits: 226



Total Followers: 459  
New Followers: 22  
Post Likes: 654  
Post Impressions: 6,453

## TRENDING POSTS

- Lightning All Star Game
- PURSUIT Hanover Park visits Dream Lab
- Spring Break Camp promotion
- MP STAR Academy visits the new MP Snoezelen Room
- Distinguished Member Award - Liz Thomas
- NWSRA certified Club Wellness Trainers
- Snoezelen Room - Birthday Party
- PURSUIT MP - Tour Arlington Heights Fire Department
- SibShops Promotion
- Special Events Promotion

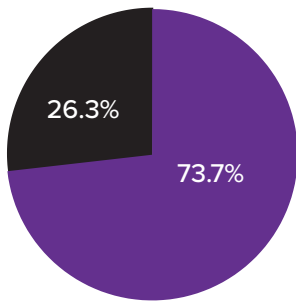


## WEBSITE STATISTICS

www.nwsra.org

**7,278** TOTAL PAGE VIEWS

**3,585** TOTAL SESSIONS



■ New Visitor  
■ Returning Visitor

**2,033** NEW VISITORS

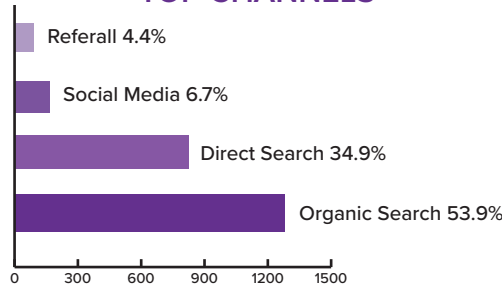
### MOST VISITED PAGES

Rank	Page Name	Page Views	Avg. Time Spent
1.	NWSRA   Homepage	2,381	49 sec
2.	NWSRA   Brochure	802	3:26
3.	NWSRA   Employment Opportunities	772	2:12
4.	NWSRA   Staff Contacts	565	2:08
5.	NWSRA   Staff/Volunteer Portal	476	2:04
6.	NWSRA   Day Camps	443	2:39
7.	NWSRA   PURSUIT	184	2:03
8.	About   NWSRA	154	1:01
9.	NWSRA   Volunteer Opportunities	143	2:24
10.	NWSRA   Contact Info	114	2:32

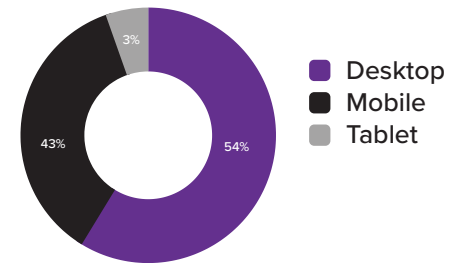
### PAGE VIEWS

### AVG. TIME SPENT

### TOP CHANNELS



### DEVICES BEING USED



■ Desktop  
■ Mobile  
■ Tablet

## SOCIAL MEDIA STATISTICS



Total Page Likes: 8,826  
New Followers: 84  
Post Engagements: 4,774  
Post Reach: 30,761  
Page Views: 2,458



Total Followers: 375  
New Followers: 5  
Impressions: 9,912  
Profile Visits: 102



Total Followers: 476  
New Followers: 17  
Post Likes: 731  
Post Impressions: 6,178

## TRENDING POSTS

- Rec Therapy month
- Winter Games
- NWSRA Figure Skating Competition
- APIE Challenge Videos
- SLSF GMFS Fashion Show promotion
- STAR Program in Dream Lab pictures
- Staff of the month posts
- Day Camp promotion



Date: March 2020  
To: Tracey Crawford, Executive Director  
From: Cathy Splett, Superintendent of Development  
RE: SLSF Update for the March NWSRA Board Meeting

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**Sponsorships:** Sponsorship dollars are part of the SLSF event budgets. The FY 2020 budgeted amount is \$76,600. To date, \$6,650 has been received. Additional sponsorship dollars are committed through the Buffalo Grove Golf Outing. SLSF staff are attending networking events and speaking at organizations to help increase sponsorship dollars for events.

**Grants:** The FY 2020 Grant budgeted amount is \$86,000 which is lower than the past two years due to the completion of a multi-year grant that SLSF received. To date, SLSF has applied for \$40,000 in grants with \$10,000 approved and the remaining grants still pending. SLSF will be submitting additional grants throughout the year in order to meet the needs of NWSRA programs.

**Events:** The FY 2020 Events budgeted amount is \$299,665. The 30<sup>th</sup> Gold Medal Fashion Show was held on Sunday, February 23<sup>rd</sup> and raised just over \$50,000. The Fashion Show was attended by over 450 individuals from the community including State Representative Michelle Mussman and Executive Director of Hanover Township, Tracey Colagrossi. The SLSF team, along with committee members, have begun planning the Buffalo Grove Golf Classic and the 35<sup>th</sup> Anniversary of the Palatine Hills Golf Classic.

**Grants to NWSRA:** The Board approved a grant in the amount of \$287,500 for the fiscal year 2020. The first of three installments will be paid in May, the second installment in October, and the third installment in December.

SLSF will also be providing additional financial support to NWSRA in 2020. SLSF has budgeted to pay \$51,165 to Rolling Meadows Park District for leasing the storage and office spaces at RMCC through 2023. In addition, SLSF will provide funds to purchase furniture for the NWSRA Programming space in Buffalo Grove, complete the Sensory Garden at Hanover Park Park District and if needed, provide additional funding for construction costs at the NWSRA Programming spaces in Wheeling and Buffalo Grove.

**Outreach:**

- A goal for the SLSF team in 2020 is to increase visibility in the community by attending networking events and speaking engagements. Since January, SLSF staff have attended seventeen networking events and presented at three civic organizations. SLSF has received additional funding and interest in new event attendees, committee members and donors.
- The St. Alphonsus Knights of Columbus Columbus will be hosting a “Rock, Paper, Scissors Tournament” on Sunday, April 26<sup>th</sup> that will benefit the NWSRA Athletic Booster Club.
- SLSF staff are collaborating with Top Golf in Schaumburg to host a new event.
- SLSF and NWSRA staff are meeting with the Windy City Bulls to discuss additional opportunities for fundraising and NWSRA Programs.
- A few members of the Palatine Jaycees have joined the Palatine Hills Golf Classic committee. They are committed to bringing golfers and awareness to NWSRA, the 35<sup>th</sup> Anniversary of this event and the 75<sup>th</sup> Anniversary of Palatine Park District.

# **IX. New Business**

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**NORTHWEST SPECIAL RECREATION ASSOCIATION  
ORDINANCE #O2020-1**

**AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE CONVEYANCE OR  
SALE OF SURPLUS PERSONAL PROPERTY OF THE NORTHWEST SPECIAL  
RECREATION ASSOCIATION COOK COUNTY, ILLINOIS**

**WHEREAS**, the Northwest Special Recreation Association, Cook County, Illinois (“Park District”) owns personal property as described in Addendum A. hereinafter known as the “Property,” and

**WHEREAS**, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22)(“Code”), the Park District is authorized to sell, convey or donate any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary, useful to, or for the best interests of the Park District; and

**WHEREAS**, the Board of Park Commissioners (“Board”) has reviewed a staff report finding that the Property is no longer useful to the Park District and recommending its sale, donation or disposal and the Board concurs with that recommendation.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Park Commissioners of the Northwest Special Recreation Association, Cook County, Illinois, as follows:

**Section 1.** The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them into this Ordinance by this reference.

**Section 2.** The Board finds that the Property is no longer necessary and useful to the Park District and declares it to be for the best interests of the Park District and its residents to dispose of the Property in the following manner:

Sell the Property to the highest bidder.

or

Trade-In the Property

or

Donate the Property to such person or entity that will make use of the equipment.

or

Dispose of the Property if the District is unable to sell or donate identified equipment.

**Section 3.** The seller, Northwest Special Recreation Association, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. The Northwest Special

Recreation Association neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said items.

The buyer agrees to purchase said items in an “**as is**” condition with all faults. The buyer understands that the seller does not expressly or implicitly warrant that the said items meet or comply with any applicable safety standards (examples: ASTM, OSHA, CPSC). The buyer is solely responsible for determining that the said items are appropriate for any and all particular uses.

The buyer further agrees to indemnify, hold harmless and defend the Northwest Special Recreation Association and its officers, agents and employees from any and all claims resulting from injuries, damages and losses arising out of, connected with, or in any other way associated with the use of said items.

**Section 4.** The Board authorizes and directs the Executive Director take such action necessary to sell, donate or dispose of the Property as herein authorized.

**Section 5.** This ordinance shall be in full force and effect from and after its adoption as provided by law.

Adopted this 18<sup>th</sup> day of March, 2020.

Ayes:

Nays:

Absent:

---

Chairman, Ryan Risinger  
Board of Trustees  
Northwest Special Recreation Association

ATTEST:

---

Secretary Tracey Crawford  
Board of Trustees  
Northwest Special Recreation Association

STATE OF ILLINOIS     )  
                                  )  
COUNTY OF COOK     )     SS.

SECRETARY’S CERTIFICATE

I, Tracey Crawford, do hereby certify that I am Secretary of the Board of Trustees of the Northwest Special Recreation Association, Cook County, Illinois, and as such official I am keeper of the records, ordinances, files and seal of said Agency; and,

**I HEREBY CERTIFY** that the foregoing instrument is a true and correct copy of:

AN ORDINANCE authorizing and providing for the conveyance or sale of surplus personal property of the Northwest Special Recreation Association, Cook County, Illinois

adopted at a duly called Regular Meeting of the Board of Trustees of the Agency, held at the Park Central, in said Agency at 10:30 a.m. on the 18<sup>th</sup> day of March, 2020.

**I FURTHER CERTIFY** that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

**IN WITNESS WHEREOF**, I hereunto affix my official signature and the seal of the Northwest Special Recreation Association, Rolling Meadows, Illinois this 18<sup>th</sup> day of March, 2020.

\_\_\_\_\_  
Tracey Crawford, Secretary  
Board of Trustees  
Northwest Special Recreation Association

(SEAL)





To: NWSRA Board of Directors  
From: Tracey Crawford, NWSRA Executive Director  
Re: Lease of Programming Space at Buffalo Grove Park District  
Date: March 18, 2020

---

NWSRA and Clearbrook's collaborative Adult Day Program, PURSUIT, first opened at the Rolling Meadows Community Center (RMCC) in 2015. Since its inception, PURSUIT has surpassed expectations and expanded to two other sites (Hanover Park Park District and Mount Prospect Park District) as well as STAR Academy, an after school program. PURSUIT has an interest list of 200 individuals while STAR Academy has a waitlist each day. There are several current clients desiring additional days of service in all three programs.

With the high demand for these programs, NWSRA and Clearbrook will be opening a fifth site for PURSUIT. The site will be housed at Buffalo Grove Park District.

Attached is the lease agreement for programming space at the Buffalo Grove Park District. The lease is for 5 years, with the option to renew for an additional 5 years, will cost \$30,000 per year.

**Motion: To approve the lease for the programming space at Buffalo Grove Park District as presented.**



**INTERGOVERNMENTAL AGREEMENT BETWEEN BUFFALO GROVE PARK DISTRICT AND  
NORTHWEST SPECIAL RECREATION ASSOCIATION FOR DEVELOPMENT  
AND LEASE OF A PORTION OF BUFFALO GROVE PARK DISTRICT FITNESS CENTER**

This Intergovernmental Agreement (“Agreement”) dated this \_\_\_ day of \_\_\_, 2020 (the “Effective Date”) is entered into by and between BUFFALO GROVE PARK DISTRICT (“BGPD”), an Illinois unit of local government, 530 Bernard Dr., Buffalo Grove Buffalo Grove, IL 60089 and NORTHWEST SPECIAL RECREATION ASSOCIATION (“NWSRA”), an Illinois intergovernmental agency, 3000 Central Road, Rolling Meadows, Illinois 60008. BGPD and NWSRA are sometimes hereinafter referred to herein jointly as “the Parties” or individually as a “Party”.

**WHEREAS**, BGPD is an Illinois park district created and operating pursuant to the Illinois Park District Code, 70 ILCS 1205 1/1 *et seq.* (the “Park Code”);

**WHEREAS**, NWSRA is an Illinois intergovernmental agency formed and operating pursuant to Sections 8-10a and 8-10b of the Park Code, and Sections 11-95-13 and 11-95-14 of the Illinois Municipal Code, 65 ILCS 5/1-1 *et seq.*;

**WHEREAS**, BGPD is record owner of fee simple title to real property and a building located thereon commonly referred to as the Buffalo Grove Park District Fitness Center, located at 601 W. Deerfield Pkwy., Illinois;

**WHEREAS**, NWSRA requires additional recreational program space and desires to contribute to the remodeling, construction and improvements (the “Project”) to the Fitness Center and to the space to be used by NWSRA and thereafter lease a portion of the Fitness Center;

**WHEREAS**, BGPD desires to construct and install certain capital improvements to the Fitness Center in order to lease a portion of the Fitness Center to NWSRA;

**WHEREAS**, BGPD and NWSRA are units of local government as that term is defined in Article VII, Section 1, of the Illinois Constitution of 1970, and as public agencies as that term is defined in Section 2 of the Intergovernmental Cooperation Act, 5 ILCS 220/2;

**WHEREAS**, Article VII, Section 10 of the Illinois Constitution of 1970 provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine or transfer any power or function in any manner not

prohibited by law or by ordinance and may use their credit, revenues and other resources to pay costs related to intergovernmental activities;

**WHEREAS**, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* further provides that any power or powers, privileges, functions, or authority exercised or which may be exercised by a public agency of this State may be exercised, combined, transferred, and enjoyed jointly with any other public agency of this State; and

**WHEREAS**, Section 10-7 the Park Code permits the BGPD to lease a portion of the Fitness Center to NWSRA upon terms and at a price determined by the BGPD's Board, for public use, provided that NWSRA covenants to hold and maintain the property for public park or recreational purposes for the duration of the Agreement; and

**WHEREAS**, BGPD and NWSRA have determined that NWSRA's contribution to the Project within the Fitness Center and NWSRA's lease of the Fitness Center, be based on the terms and conditions set forth in this Agreement, will mutually benefit both Parties, resulting in enhanced recreational programs and opportunities to their respective patrons.

NOW, THEREFORE, for and in consideration of the mutual promises herein set forth below and other good and valuable consideration, the Parties hereby agree as follows:

1. Incorporation of Recitals

The Parties agree that the recitals are hereby fully incorporated into this Agreement as if set forth in their entirety in this Section 1, and all covenants, terms, conditions, and provisions of this Agreement shall be construed, interpreted, and enforced in accordance therewith.

2. Grant of Lease

For and in consideration of the rents herein reserved and of the covenants and agreements herein contained on the part of NWSRA to be kept, observed and performed, the BGPD, by these presents, agrees to lease approximately 3200 square feet of the Fitness Center as depicted and described in Exhibit A, attached to and incorporated into this Agreement by reference ("NWSRA Premises") to NWSRA, "as is, where is," together with reasonable access to the NWSRA Premises at such times as the Fitness Center is open to the public, upon and subject to the terms and conditions herein (the "Lease").

BGPD further grants to NWSRA during the Term, as defined in Section 3 of this Agreement, a nonexclusive license to use the parking lot located in the front of the Fitness Center for staff and participant parking and two NWSRA bus parking spots.

3. Term

Unless terminated earlier as hereinafter provided, the initial term of this Agreement shall commence upon completion of the Project, as defined in Section 7, (the "Commencement Date"), and shall expire five (5) years from the Commencement Date (the "Term"). Provided

NWSRA is not in default hereunder at the end of the Term, the Parties, upon mutual agreement, shall have the option to renew this Agreement for an additional five (5) years ("Renewal Term"). In the event that either Party elects not to renew this Agreement for the Renewal Term, the non-renewing Party shall provide notice to other Party of its intent not to renew at least ninety (90) days prior to the expiration of the Term. Except as may be otherwise agreed to by the Parties and subject to Section 4 of this Agreement, the Renewal Term shall be upon the same terms and conditions stated in this Agreement.

#### 4. Rent

a. NWSRA agrees to pay to BGPD as and for each year of the Term as rent for the NWSRA Premises (the "Rent"), the sum of Thirty Thousand Dollars (\$30,000). For purposes of this Agreement, "Lease Year" shall mean the 365 day period commencing on the Commencement Date or the anniversary thereof. NWSRA shall pay the Rent to BGPD as follows:

- i. For year one of the Term, NWSRA shall pay to BGPD \$15,000 upon the Commencement Date and \$15,000 (6) months thereafter.
- ii. For years two through five of the Term, \$15,000 shall be paid to BGPD on the annual anniversary date of the Commencement Date and the remaining \$15,000 shall be paid (6) months thereafter.

If the Commencement Date occurred on a day other than the first day of the month, rent escalation and payment shall occur on the first day of the month preceding the anniversary date.

b. In the event the Agreement is renewed for the Renewal Term, NWSRA shall pay to BGPD as and for each year of the Renewal Term, an amount equal to the Rent amount paid to BGPD in the last year of the Term, increased by three percent (3%). NWSRA shall pay the Rent to BGPD for the Renewal Term as follows:

- i. Half of the annual Rent upon the first day of the Renewal Term; and
- ii. Half of the annual Rent every six (6) months thereafter.

If the first day of the Renewal Term occurred on a day other than the first day of the month, payment of the first half of the annual Rent therefor shall occur on the first day of the month preceding the anniversary date.

c. With approval from the ADA Compliance Committee and the NWSRA board of directors, Member Park Districts will be able to utilize the Handicapped Accessible levy fund (section 5-8) to assist with facility rental costs/loss related to the space rented by NWSRA.

#### 5. NWSRA Permitted Use

NWSRA warrants, covenants and represents that it will occupy and use the NWSRA Premises solely for public special recreational programs and related administration purposes (“Use Covenant”). NWSRA’s right to occupy and use the NWSRA Premises shall automatically revert to BGPD if NWSRA knowingly violates the Use Covenant by allowing all or any part of the NWSRA Premises to be used for any purpose other than as provided in the Use Covenant. BGPD shall have the right of advance approval of all programs conducted on, and all uses of, the NWSRA Premises, and such approval shall not to be unreasonably withheld or delayed. The Parties shall meet annually on or before a date mutually agreeable to the both Parties during each year of the Term and each year of the Renewal Term to review, and for BGPD’s approval of, NWSRA’s proposed schedule use of the NWSRA Premises. NWSRA shall provide BGPD, to the extent possible, advanced written notice of any changes in NWSRA programming approved by BGPD. BGPD shall retain a right and first priority for the use of the NWSRA Premises during any days and times the NWSRA Premises is not used by NWSRA.

6. Maintenance and Repairs

a. NWSRA shall keep and maintain the NWSRA Premises in reasonable, clean and sanitary condition during the Term and any Renewal Term of this Agreement and to the same condition as on the Commencement Date, subject only to ordinary wear and tear. NWSRA shall not perform any repairs on the NWSRA Premises, but shall notify BGPD of any repairs needed on the NWSRA Premises and BGPD shall perform the repairs in accordance with this Section 6.

b. BGPD shall be responsible for performing any necessary repairs to the NWSRA Premises. BGPD shall have a right of periodic access (upon giving NWSRA reasonable advance notice, except in the event of emergency or in the event NWSRA’s notifies BGPD of the need for repairs as provided in Section 6.a) to the NWSRA Premises during the Term or any Renewal Term of this Agreement for the purpose of inspecting and repairing same. If at any time, in the reasonable opinion of BGPD, there is a need for maintenance or repair BGPD shall have the right to enter upon the NWSRA Premises, and make all such repairs, provided that NWSRA shall reimburse BGPD in full for all costs incurred for any repair or restoration work performed by BGPD employees or any contractor or vendor engaged by BGPD pursuant to this section (“Repair Costs”). NWSRA will be notified before work begins and invoice sent. BGPD will invoice NWSRA for all Repair Costs and NWSRA shall remit payment to BGPD within thirty (30) days of receipt of said invoice. Notwithstanding anything to the contrary in this Section 6.b, NWSRA shall not be responsible for any capital repair costs incurred by BGPD for the NWSRA Premises. BGPD shall have the sole and exclusive right to determine whether repairs constitute a capital repair. The rights of BGPD hereunder are in no way intended to, and shall not be construed to, impose upon BGPD any obligation to inspect the NWSRA Premises for any purposes whatsoever or to otherwise be responsible for the safety or habitability of the NWSRA Premises.

c. During the Term and any Renewal Term of this Agreement, BGPD shall provide routine maintenance and custodial services (“Maintenance and Custodial Services”) to the NWSRA Premises to the standard as currently provided to the areas of the Fitness Center occupied by BGPD through the contractual service which currently provides this service to the Fitness Center. NWSRA will be responsible for the cost of the additional service, which will be added to the annual rental cost and paid as described in section 4a. The cost of this service will be made known to NWSRA and may change annually depending on the contract. BGPD shall have the right to enter the NWSRA Premises at reasonable times to perform the Maintenance and Custodial Services.

d. NWSRA will make no alterations in or additions to the NWSRA Premises without first obtaining BGPD’s written consent, although NWSRA may erect work station dividers in the NWSRA Premises pursuant to plans approved by BGPD in advance, which NWSRA shall remove upon termination of this Agreement, and NWSRA shall restore any such rooms to the same condition as existed prior to the Commencement Date, less ordinary wear and tear, at NWSRA’s sole cost and expense. In the event NWSRA fails to restore the NWSRA Premises within thirty (30) days after the termination of this Agreement BGPD shall have the right to make all such repairs, provided that NWSRA shall reimburse BGPD in full for all Repair Costs. BGPD will invoice NWSRA for all Repair Costs and NWSRA shall remit payment to BGPD within thirty (30) days of receipt of said invoice.

#### 7. Construction of Improvements to Fitness Center

Prior to or within a reasonable time after the Effective Date, BGPD agrees to construct certain improvements to the Fitness Center within the space being leased to NWSRA. The improvements shall include, but not be limited to, construction of improvements to the NWSRA Premises, and shall be done in accordance with the plans and specifications attached to and incorporated as part of this Agreement as **Exhibit B, the “Project”** .. NWSRA understands and agrees that BGPD shall control and make all decisions regarding the construction of the Project and that NWSRA shall have no control or decision making authority regarding the Project. The Parties acknowledge that BGPD shall initially pay for the costs for the construction of the improvements listed in Exhibit B, and NWSRA shall reimburse BGPD for all Project costs (“Capital Contribution”); provided NWSRA’s payment for the Capital Contribution shall not to exceed \$250,000.00. NWSRA guarantees such reimbursement shall be made either by NWSRA or by the Special Leisure Services Foundation (SLSF) within thirty (30) days upon completion of the Project.

#### 8. Condition of Premises

Except as otherwise specifically provided in this Agreement, BGPD has not made, and by grant of the Lease hereunder does not make, any representations with respect to the suitability of the Fitness Center or the NWSRA Premises for any purposes, including but not limited to NWSRA’s intended purposes, it being acknowledged and agreed by NWSRA that NWSRA is

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solely responsible for ascertaining all conditions affecting the Fitness Center and the NWSRA Premises prior to its execution of this Agreement. NWSRA shall, upon the termination of this Agreement by expiration or otherwise, return the NWSRA Premises to BGPD in as good condition as when received, ordinary wear and tear excepted. In the event the NWSRA Premises requires repair or restoration work upon termination of this Agreement, BGPD shall perform all such repair and restoration, provided that NWSRA shall reimburse BGPD in full for all Repair Costs. BGPD will invoice NWSRA for all Repair Costs and NWSRA shall remit payment to BGPD within thirty (30) days of receipt of said invoice.

#### 9. Utilities

BGPD shall provide, at its cost, electricity, water, sewer and gas to the NWSRA Premises. NWSRA will be responsible for phone and internet installation and charges.

#### 10. Taxes

As of the Effective Date, the Fitness Center is exempt from real estate and other taxes by virtue of BGPD's status as a unit of local government. BGPD agrees to use reasonable efforts to cooperate with NWSRA to maintain such exemption. NWSRA shall be solely responsible for, and hereby indemnifies and holds BGPD harmless against and from, all costs, taxes, charges and expenses, including without limitation any permits, special assessments, real estate, personal property, or other tax, fine or penalty, which arise out of NWSRA's use of the NWSRA Premises, or any other part of the Fitness Center, its exercise of the privileges, or its performance or non-performance of its obligations, under this Agreement. In the event any real estate, leasehold, use, personal property or other taxes or charges of any kind are levied or assessed against Fitness Center or any portion thereof, including the NWSRA Premises, or improvement thereon, or against BGPD, by reason of the existence of this Agreement or NWSRA's use of all or any part of the Fitness Center, including the NWSRA Premises, or any improvement thereon, NWSRA shall pay promptly all such taxes or charges. BGPD shall send to NWSRA a copy of any tax bill or notice of assessment which BGPD receives within a reasonable period of time after BGPD's receipt of same, but in no event later than thirty (30) days prior to the deadline date for filing any protest or objection thereto or making any payment thereon (unless BGPD does not receive any such notice or bill within thirty (30) days prior to the deadline date, in which case BGPD shall provide a copy of the notice or bill within five (5) business days after its receipt). NWSRA, in its own name or in the name of BGPD, if necessary, shall have the right at its sole cost and expense to contest the imposition and/or amount of all taxes, assessments, and charges, but the pendency of such contest shall not affect NWSRA's obligations under this paragraph. In addition to the foregoing, in the event the Fitness Center or the NWSRA Premises is determined to be subject to taxes as the result of this Agreement or the activities conducted by NWSRA thereon, BGPD may terminate this Agreement. In such event BGPD shall return to NWSRA an amount equal to the Rent divided by 365 and multiplied by the number of days that would have been remaining in the Term or Renewal Term until the anniversary date of the Agreement;



provided however that BGPD shall be permitted to withhold such payment until evidence of NWSRA's payment of the tax assessed is received by BGPD.

#### 11. Insurance

Both BGPD and NWSRA are members of the Park District Risk Management Agency (PDRMA) and acknowledge that the coverage provided by PDRMA is acceptable to each of them with respect to the obligations of the other hereunder. In the event that one Party ceases to be a member of PDRMA ("non-PDRMA Party"), the other Party may continue to provide insurance coverage through PDRMA, and such coverage shall be acceptable to the non-PDRMA Party. If both Parties cease to be a member of PDRMA, the Parties will renegotiate a replacement provision for reasonably acceptable insurance through private carriers or other self-insurance risk pools.

#### 12. Indemnification

To the fullest extent permitted by law, each Party shall indemnify, defend and hold harmless the other Party, its board of trustees or commissioners as applicable, individual board members, its elected and appointed officers, officials, employees, administrators, volunteers and agents (collectively, the "Indemnitees"), from and against any and all claims, damages, losses and expenses, including but not limited to legal fees (attorneys' and paralegals' fees and court costs), incurred by any of the Indemnitees for injuries to persons or for damage, destruction or theft of property arising out of or resulting from any activity, act or omission of the indemnifying Party, or of any employee, agent, affiliate, vendor, co-sponsor, invitee, contractor, student or volunteer of the indemnifying Party (the indemnifying Party and each and every such other person being hereinafter individually and collectively referred to as the "Indemnitor"), but only to the extent caused in whole or in part by any wrongful or negligent act or omission of the Indemnitor. Similarly, each Party shall indemnify, defend and hold harmless the Indemnitees from and against any and all claims, damages, losses and expenses, including but not limited to legal fees (attorneys' and paralegals' fees and court costs), incurred by any of the Indemnitees by reason of the Indemnitor's breach of any of its obligations under this Agreement.

#### 13. Supervision

Neither Party shall have any responsibility whatsoever for supervising the other Party's programs or activities, or supervising the other Party's employees, agents, volunteers, invitees, or affiliates. Each Party acknowledges and assumes complete responsibility for its employees, agents or volunteers used to supervise its activities hereunder.

#### 14. No Liability

BGPD is not responsible or liable for any injury, damages, loss or costs sustained or incurred by any person including, without limitation, NWSRA's employees, or for any damage to, destruction, theft or misappropriation of any property, relating in any way, directly or indirectly,

to the Lease or NWSRA's operations under this Agreement. BGPD is not liable for acts or omissions of NWSRA or any of the NWSRA's employees, contractor's agents or other persons purporting to act at the direction or request, on behalf, or with the implied or actual consent, of NWSRA.

#### 15. Damage to NWSRA Premises

Except to the extent caused by an act or omission of NWSRA, its officials, employees, agents or invitees, NWSRA shall not be responsible for damage to the NWSRA Premises resulting from fire, explosion or other casualty, but shall remain responsible for all NWSRA contents therein. Except as provided herein, BGPD shall be responsible for all damages to the Fitness Center (including the portion constituting the NWSRA Premises) resulting from fire, explosion or other casualty and shall take all reasonable steps to promptly restore said property to its condition prior to said casualty. Each Party shall promptly submit claims to PDRMA and shall cooperate with PDRMA and each other.

#### 16. Termination.

a. This Agreement may be terminated immediately by either Party in the event of the other Party's material breach of any of its obligations under this Agreement, provided that the breaching Party has failed to cure any such breach within thirty (30) days after receiving written notice of same from the non-breaching Party. If the nature of the breach is such that it cannot be cured within said thirty (30) day period, the breaching Party shall be deemed to have cured same if, within said thirty (30) day period, the breaching Party commences and diligently pursues such cure and thereafter completes same within such time as is reasonable under the circumstances.

b. Notwithstanding the foregoing, in the event of a material breach by NWSRA involving the payment of Rent, or involving health or safety or its failure to be a member of PDRMA (or obtain substitute insurance as provided herein), BGPD may, at its option and in its sole discretion, following ten (10) days prior written notice, during which time NWSRA may cure such breach, declare this Agreement terminated, whereupon BGPD may repossess the NWSRA Premises without further notice to NWSRA. Upon such termination, NWSRA shall not be entitled to return of any prepaid rents, all of which shall be deemed liquidated damages with respect to potential loss of Rents due to inability to secure a suitable replacement tenant. BGPD shall also, upon termination as provided in this Section 16, retain the right to pursue any and all other remedies with respect to all other losses, including but not limited to costs of repair of the NWSRA Premises.

c. Notwithstanding any provision of this Agreement to the contrary, either Party may terminate this Agreement at any time, and for any reason within the terminating Party's sole discretion, by providing written notice to the other Party at least twelve (12) months prior to the effective date of termination ("Termination for Convenience"). Upon such Termination for

Convenience, the following provisions of this Agreement shall survive and remain enforceable: Section 12(Indemnification), and Sections 17 through 30. Within One Hundred and Twenty (120) days after Termination for Convenience by BGPD, BGPD shall refund to NWSRA the following portion of the Capital Contribution:

Effective Date of Termination	Prorated Refund Amount
In year 1	80%
In year 2	60%
In year 3	40%
In year 4	20%
In year 5	0%

NWSRA shall not be entitled to any return of its Capital Contribution upon NWSRA's Termination for Convenience.

d. Upon termination of this Agreement for any reason, BGPD shall repair and restore the NWSRA Premises and NWSRA shall be responsible for the costs of such repair and restoration work in accordance with Section 8 of this Agreement.

17. No Waiver of Tort Immunity Defenses.

Nothing contained in this Agreement is intended to constitute nor shall constitute a waiver of the rights, privileges, defenses, and immunities provided or available to either Party under the Illinois Local Governmental and Governmental Employees Tort Immunity Act with respect to claims by third parties.

18. Notice.

Notices shall be deemed properly given hereunder if in writing and either hand delivered or sent by United States certified mail, return receipt requested, postage prepaid, or by fax or email transmission with the sending Party retaining confirmation of receipt, to the Parties at their respective addresses provided below, or as either Party may otherwise direct in writing to the other Party from time to time:

If to BGPD:

Buffalo Grove Park District  
530 Bernard Dr.  
Buffalo Grove, IL 60089

Attn: Executive Director

Email: [RRisinger@bgparks.org](mailto:RRisinger@bgparks.org)

Phone: (847) 850-2122 Fax: (847) 459-5741

If to NWSRA:

Northwest Special Recreation Association

3000 Central Road, Suite 205

Rolling Meadows, IL 60008

Attn: Executive Director

Email: [Tcrawford@nwsra.org](mailto:Tcrawford@nwsra.org)

Phone: (847) 392-2848 Fax: (847) 392-2870

Notices sent by certified mail shall be deemed delivered the second business day following deposit in the mail, notices hand delivered shall be deemed given on the date of delivery, and notices sent by fax or email transmission shall be deemed given on the date of transmission if between 9:00 AM and 5:00 PM on a business day, or, if later, the next business day.

19. Compliance with Laws.

The Parties shall comply with all applicable federal, state, county, and local statutes, ordinances, rules, regulations, and codes.

20. Relationship of the Parties.

Nothing in this Agreement shall be deemed to create any joint venture or partnership between the Parties. Neither BGPD nor NWSRA shall have the power to bind or obligate the other except as to the extent expressly set forth in this Agreement.

21. No Third Party Beneficiaries.

Notwithstanding any provision herein to the contrary, this Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a Party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. No claim as a third party beneficiary under this Agreement by any person, firm, or corporation shall be made or be valid against BGPD and/or NWSRA.

22. No Implied Waiver.

No waiver of any rights which either Party has in the event of any default or breach by the other Party under this Agreement shall be implied from the non-breaching Party's failure to take any action on any such breach or default and no express waiver shall affect any breach or default other than the breach or default specified in the express waiver and then only for the time and to the extent therein stated.

23. No Assignment.

NWSRA, without prior written consent by BGPD, which said consent may be granted or withheld in BGPD's sole discretion, shall not assign this Lease or any interest hereunder, shall

not sublet the NWSRA Premises or any part thereof, and shall not permit the use of the NWSRA Premises by any parties other than NWSRA, its employees, agents and invitees.

24. Remedies Cumulative

No remedy made available by any of the provisions of this Agreement is intended to be exclusive of any other remedy, and each and every remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity.

25. Entire Agreement; Modifications.

This Agreement constitutes the entire agreement of the Parties with respect to the matters contained herein, and this Agreement supersedes any and all prior agreements and understandings, whether written or oral, formal or informal. Any modifications to this Agreement must be in writing, signed by both Parties, and dated on or subsequent to the date hereof.

26. Authority.

The individual officers of BCPD and NWSRA who have executed this Agreement represent and warrant that they have the full power and lawful authority to execute this Agreement and perform and fulfill the obligations and responsibilities contemplated hereunder on behalf of and in the name of their respective governing boards.

27. Successor.

It is the intention of each Party hereto that this Agreement and each and every provision shall be binding on its successors.

28. Multiple Counterparts.

This Agreement may be executed in multiple counterparts, each of which shall, for all purposes, constitute a duplicate original.

29. Governing Law.

This Agreement shall be governed and construed in accordance with the laws of the State of Illinois. Any suit or action arising under this Agreement shall be commenced in the Circuit Court of Cook County, Illinois.


30. Heading.

The various headings used in this Agreement as headings for sections or otherwise are for convenience only and shall not be used in interpreting the text of the section in which they appear.

**IN WITNESS WHEREOF**, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the Effective Date.

**BUFFALO GROVE PARK DISTRICT**

**NORTHWEST SPECIAL RECREATION ASSOCIATION**

By:   
\_\_\_\_\_  
Adriane Johnson, President

By: \_\_\_\_\_  
\_\_\_\_\_

**ATTEST:**

**ATTEST:**

  
\_\_\_\_\_  
Ryan Risinger, Secretary

\_\_\_\_\_

**Exhibit A**  
**NWSRA Premises**

**Description of NWSRA Premises**

BGPD hereby leases to NWSRA approximately 3200 square feet of the Fitness Center consisting of the following: private entrance, waiting area, 12 rooms,

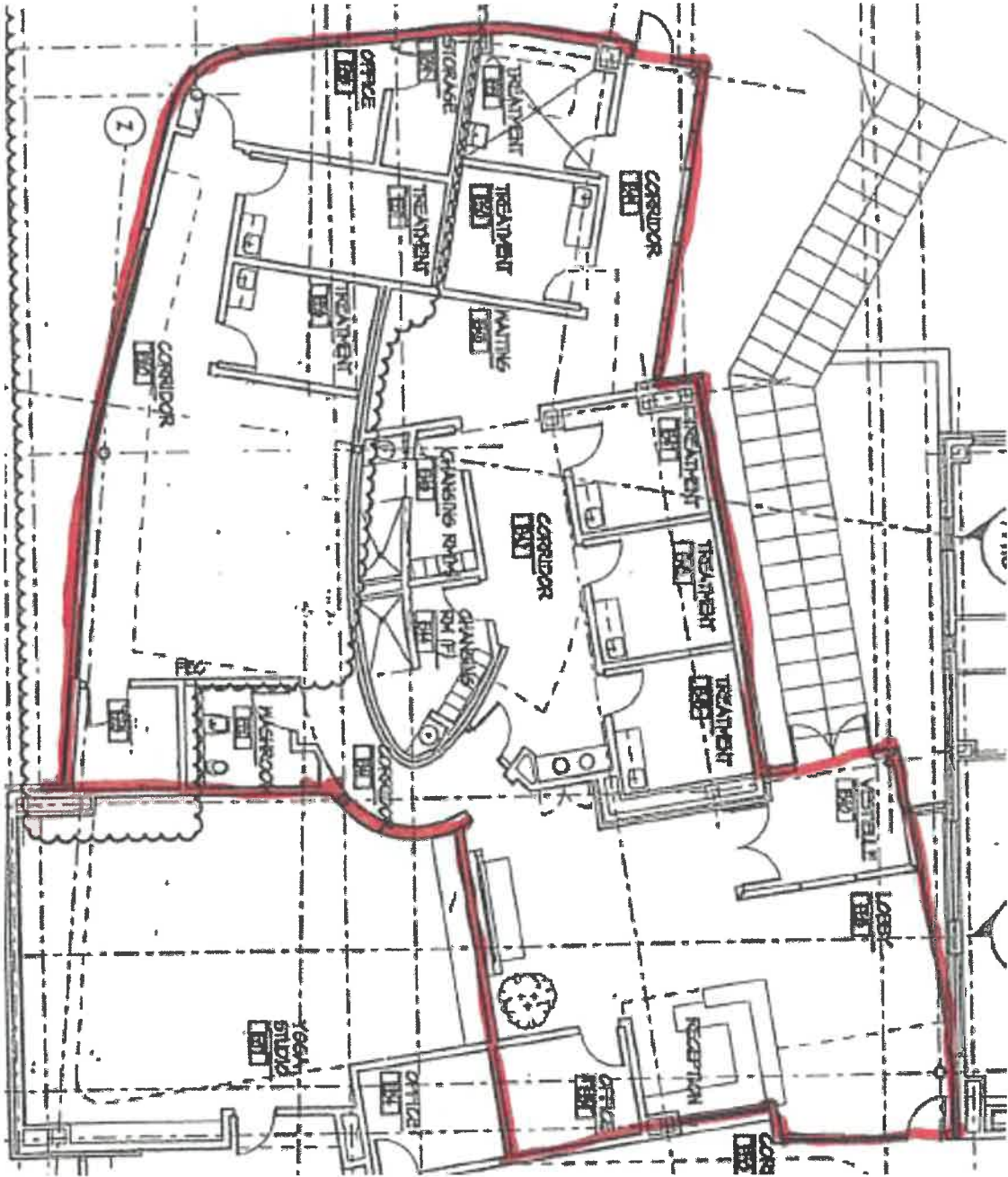




Exhibit B

**“Project”**

**NWSRA Programming Space at Buffalo Grove Park District**

**“Project”– To Be Determined**

Room

Room

Room

Parking Lot & Entrance Ways

Hallway

Electrical Outlet installation

**To:** NWSRA Board of Trustees  
**From:** Tracey Crawford, Executive Director  
**Re:** Bank Resolutions Amendment  
**Date:** March 18, 2020

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In assigning resolution numbers for the Bank Resolution in the March 18, 2020 Board Packet, it was discovered that on December 11, 2019 resolution numbers R2020-1 Village Bank and Trust (Business Checking, Money Market, Max Safe 1 and Max Safe 2), R2020-2 IPDLAF+/US Bank General Account, R2020-3 IPDLAF+/US Bank Investment Holding Account and R2020-4 IPDLAF+/US Bank Master Services Agreement, were assigned to Bank Resolutions for the FY2020. Those bank resolutions should have been R2019-16, R2019-17, R2019-18, and R2019-19, respectfully. It is at this time that we are asking for:

**Motion:**

A motion to amend Bank Resolutions R2020-1, R2020-2, R2020-3 and R2020-4, that were approved on December 11, 2019, to be corrected number to R2019-16 Village Bank and Trust (Business Checking, Money Market, Max Safe 1 and Max Safe 2), R2019-17 IPDLAF+/US Bank General Account, R2019-18 IPDLAF+/US Bank Investment Holding Account and R2019-19 IPDLAF+/US Bank Master Services Agreement.

To: NWSRA Board of Directors

From: Tracey Crawford, Executive Director

Re: Bank Resolutions R2020-4, R2020-5, R2020-6, R2020-7

Date: March 18, 2020

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Amy Charlesworth, Executive Director and NWSRA Organizational Treasurer is retiring. Kevin Romejko has been hired to replace Amy Charlesworth. This action requires NWSRA to obtain new signature cards. It is at this time that staff asks for:

**Motion:**

A motion to approve the following bank resolutions as indicated A, B, C, D dated March 18, 2020.

- A. **Village Bank and Trust** - Resolution R2020-4- approving two signatures of these singers for the following accounts
  1. **Business Checking:** Tracey Crawford, Executive Director, Kevin Romejko, Organizational Treasurer, or Ryan Risinger as Chairman, Bret Fahnstrom as Vice-Chair. Approving two signature checks up to \$5,000 to be signed by Tracey Crawford, Executive Director and/or Kevin Romejko, Organizational Treasurer, or Darleen Negrillo, or Andrea Griffin, or Rachel Hubsch, or Brian Selders, Superintendents.
  2. **Money Market Max Safe:** Tracey Crawford, Executive Director, and Romejko, Organizational Treasurer, Darleen Negrillo Superintendent of Administrative Services, and one of the following persons: Ryan Risinger, Chairman or Bret Fahnstrom, Vice Chairman.
  3. **Max Safe 1** (General Reserve): Tracey Crawford, Executive Director and/or Kevin Romejko, Organizational Treasurer, and Darleen Negrillo, Superintendent for checks up to \$5,000; and those checks over \$5,000 to be signed by Tracey Crawford, Executive Director and/or Romejko, Organizational Treasurer.
  4. **Max Safe 2** (Capital Reserve): Tracey Crawford, Executive Director and/or Kevin Romejko, Organizational Treasurer, and Darleen Negrillo, Superintendent for checks up to \$5,000; and those checks over \$5,000 to be signed by Tracey Crawford, Executive Director and/or Romejko, Organizational Treasurer.
- B. **IPDLAF+/US Bank General Account** - Resolution R2020-5 approving two signature checks up to \$5,000 to be signed by Tracey Crawford, Executive

Director, and/or Amy Charlesworth and Darleen Negrillo, or Rachel Hubsch, or Andrea Griffin, or Brian Selders, Superintendents; and those over \$5,000 to be signed by Tracey Crawford, Executive Director, and/or Kevin Romejko, Organizational Treasurer, and one of the following persons: Ryan Risinger, Chairman or Bret Fahnstrom, Vice Chairman.

- C. **IPDLAF+/US Bank Investment Holding Account** - Resolution R2020-6 approving Tracey Crawford, Executive Director, Kevin Romejko, Organizational Treasurer, Ryan Risinger, Chairman, and Bret Fahnstrom, Vice Chairman as Authorized Persons on the NWSRA Investment Holding Account.
- D. **IPDLAF +/US Bank Master Services Agreement** - Resolution R2020-7 updating the Master Services Agreement to maintain Tracey Crawford, Executive Director, Kevin Romejko, Organizational Treasurer, Andrea Griffin, and Brian Selders.

# **X. Information /Action Items**

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# Fashion show benefits special recreation association

Submitted by Brian Sellers

Children and adults with disabilities will hit the runway and model the latest fashions at the 30th annual Special Leisure Services Foundation (SLSF) Gold Medal Fashion Show Sunday, Feb. 23, at the The Stonegate Conference & Banquet Center in Hoffman Estates.

According to the U.S. Census Bureau, approximately 11% of individuals within each community have some type of disability. The Gold Medal Fashion Show celebrates the abilities of these individuals, while raising the funding necessary to provide safe, accessible and inclusive recreation within their communities.

SLSF is the fundraising arm of Northwest Special Recreation Association, which provides recreational programs and services for children and adults with disabilities throughout 17

Northwest suburban park district communities.

Through more than 2,000 day camps, athletics, cultural arts, special events and recreational programs, individuals with disabilities have the opportunity to have fun, make friends, be included, go new places, learn new things and celebrate their lives.

The event is expected to draw more than 600 attendees and funds will support NWSRA scholarships, inclusion services, athletics, accessible transportation, programs and more.

SLSF President Tracey Crawford said thanks to the support of so many attendees of the Gold Medal Fashion Show, this translates into extra scholarships, safer vehicles, more support for Lightning athletes, better adapted equipment, and quality inclusion opportunities for individuals to recreate within their home park district

programs.  
The event is sponsored by local businesses, including the Daily Herald, with clothing provided by Formally Modern Tuxedo and J.C. Penney. Tickets are \$65 per person, which includes lunch, entertainment, access to raffles and more.

For information or to register, visit [www.slsf.me](http://www.slsf.me), or contact Megan O'Brien at (847) 392-2848, ext. 267, or [megano@slsf.me](mailto:megano@slsf.me).

• Submit Your News at [www.dailyherald.com/share](http://www.dailyherald.com/share).

**Fashion Show models Ashley Jones, right, and John Terrall feature the latest fashions at the 2019 Gold Medal Fashion Show. This year's event, the 30th annual, will be Sunday, Feb. 23, at the The Stonegate Conference & Banquet Center in Hoffman Estates.**



COURTESY OF MARIA SPOSITO

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## Athletes with disabilities to compete at Skating Championships Invitational

*Brian Selders*

*February 5, 2020 7:57 am*



**NWSRA skater Lauren Miller competes at the 2019 Skating Championships Invitational.**

*Courtesy of KrPhotogs Photography LLC*

Skaters from throughout the State of Illinois will glide into the Rolling Meadows Park District's West Meadows Ice Arena on Sunday, February 16 at 2:00 p.m. to compete in the Skating Championships Invitational. This event, hosted by Northwest Special Recreation Association (NWSRA), provides athletes with disabilities the opportunity to socialize, compete and continue to develop their skills.

NWSRA Head Figure Skating Coach JoAnn Snyder stated, "This is a fantastic opportunity for skaters with disabilities to continue to develop their skills and compete on a statewide level. We are very excited to

work with local partners and organizations to ensure that figure skating is accessible for all."

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Skaters will achieve new heights in skills and freestyle competitions from beginner to advanced levels. The event will wrap up with a formal dinner and dance to celebrate and spend time with friends. Throughout the year, skaters have honed their skills at the Hoffman Estates Park District's Triphahn Center & Ice Arena.

Coach Deb Jenssen stated, "For Many skaters, this is their only opportunity to compete and see their fellow skaters. Many friendships have been formed through our skating family in Illinois and the skaters look forward to seeing them every year. As for the coaches, we enjoy seeing all of the skaters grow and perform year after year."

Thank you to the sponsors who made this event possible: Rolling Meadows Park District, Rainbo Sports and Ice Skating, FMC Ice Sports, Geppeto's Skate Shop and Arlington Lakes Golf Club.

NWSRA invites skaters at all ability levels to join and develop their skills. Contact Manny Aguilar, Northwest Special Recreation Association, at 847-392-2848, ext. 258 or e-mail [manuela@nwsra.org](mailto:manuela@nwsra.org) for more information.

**About NWSRA**

Northwest Special Recreation Association (NWSRA) provides outstanding opportunities through recreation for children and adults with disabilities. NWSRA has grown tremendously over its 46 year history. NWSRA provides over 2,000 recreational programs and received more than 12,000 registrations annually. Athletics are very popular at NWSRA, with over 600 athletes competing in 16 sports. NWSRA has received the National Recreation and Park Association Excellence in Inclusion Award, given to one organization throughout the nation that has proven its leadership in the promotion of inclusion and diversity initiatives. NWSRA serves 17 northwest suburban communities, providing day camps, weekly programs, trips, special events, cultural arts and more. For more information on NWSRA, visit [www.nwsra.org](http://www.nwsra.org) or contact Brian Selders at 847-392-2848 or e-mail [marketing@nwsra.org](mailto:marketing@nwsra.org).



GOLD MEDAL   
*Fashion*  
SHOW

Children and adults with disabilities will hit the runway and model the latest fashions at the annual SLSF Gold Medal Fashion Show.

**Date:** Sunday, February 23

**Time:** 10:30 a.m.-2:00 p.m.

**Location:** Stonegate Conference & Banquet Center



The Gold Medal Fashion Show celebrates the abilities of NWSRA participants, while raising the funding necessary to provide safe, accessible and inclusive recreation within their communities. Tickets are \$65 each, table sponsorships and other sponsorship opportunities are still available! Contact Cathy Splett at 847-392-2848, ext. 244 or click the link below for more information or to register!

**Grand Raffle Tickets Available!**

The raffle tickets are 1 for \$10, 3 for \$25 or 7 for \$50. Drawing will be held on February 23, 2020 at the Gold Medal Fashion Show. **Winner need not to be present.**

There are six amazing prizes to choose from:

- Sailboat ride for 4-6 people on a 44' Brewer sailboat for 3 - 4 hours in Kenosha, WI courtesy of NWSRA Board Member Jay Morgan
- \$500 Visa gift card courtesy of Barbara Johnson
- Ten one-day hopper passes and Elsa and Anna Frozen II dolls courtesy of Disney and an Anonymous SLSF Donor.
- Two tickets to a Chicago Cubs game in the 2020 season, date and seat location TBD and a Chicago Cubs World Series trophy throw blanket courtesy of SLSF board member Al Crook and Karen Petronic.
- COACH fashion purse and zip wallet courtesy of Sean & Jack O'Brien
- Steril - Aire room air purifier courtesy of MK Systems, Inc.

Purchase yours today!

# The Special Leisure Services Foundation to host fashion show

*Submitted by Brian Selders*

Children and adults with disabilities will hit the runway and model the latest fashions at the 30th annual Special Leisure Services Foundation Gold Medal Fashion Show from 10:30 a.m. to 2 p.m. Sunday, Feb. 23, at the The Stonegate Conference & Banquet Center in Hoffman Estates.

According to the U.S. Census Bureau, approximately 11% of individuals within each community have some type of disability. The Gold Medal Fashion Show celebrates the abilities of these individuals, while raising the funding necessary to provide safe, accessible and inclusive recreation within their communities.

SLSF is the fundraising arm of Northwest Special Recreation Association, which provides recreational programs and services for children and adults with disabilities throughout 17 Northwest suburban park district communities.

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To register, visit [www.slsf.me](http://www.slsf.me), or contact Megan O'Brien at (847) 392-2848, ext. 267, or [megano@slsf.me](mailto:megano@slsf.me).



COURTESY OF MARIA SPOSITO

**Fashion Show models Ashley Jones, right, and John Terrelli feature the latest fashions at the 2019 Gold Medal Fashion Show. This year's event, the 30th annual, will be Sunday, Feb. 23, at the The Stonegate Conference & Banquet Center in Hoffman Estates.**

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