



We exist to provide outstanding opportunities through recreation for children and adults with disabilities.

July 25, 2018
10:30 a.m. Board Meeting
Park Central Conference Room
3000 Central Road, Rolling Meadows, IL

Agenda

- I. Call to Order
Roll Call

- II. Introduction of Guests

- III. Public Comment

- IV. Approval of Agenda

- V. Approval of Consent Agenda – Pages 3-53
 - A. Approval of Minutes - May 23, 2018
 - B. NWSRA Financial Reports – May 31 & June 30, 2018
 - 1. PFM Account Statement
 - 2. NWSRA & SLSF Organizational Cash Overview
 - 3. NWSRA Budget vs. Actual
 - 4. SLSF Budget vs. Actual
 - 5. NWSRA Balance Sheets
 - 6. SLSF Balance Sheets
 - 7. Benjamin F Edwards Account Statement
 - C. Warrant:
 - 1. #6 dated June 30, 2018 - \$220,419.08
 - 2. #7 dated July 25, 2018- \$38,331.31
 - D. Bi-Weekly Payroll:
 - 1. Pay Period Ending – 5/13/18 \$87,423.41
 - 2. Pay Period Ending – 5/27/18 \$93,339.90
 - 3. Pay Period Ending – 6/10/18 \$118,145.29
 - 4. Pay Period Ending – 6/24/18 \$269,114.88
 - E. ADA Compliance Projects:
 - 1. Wheeling Park District - \$182,540
 - a. Horizon Park Playground - \$91,530
 - b. Mark Twain Park Playground - \$91,010

- VI. Correspondence
 - A. Written
 - B. Oral

An extension of the local park districts serving

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

3000 West Central Road, Suite 205 • Rolling Meadows, IL 60008 • VOICE 847/392-2848 • FAX 392-2870 • TTY 392-2855 • www.nwsra.org

- VII. Staff Reports – Pages 54-65
 - A. Program Report
 - B. Marketing and P/R Report
 - C. SLSF Report
 - D. 2nd Quarter Financial Report
 - E. 2nd Quarter Outreach Report
 - F. 2nd Quarter Goals Update
 - G. 2nd Quarter Directors Work Plan Update

- VIII. Old Business – Pages 66-68
 - A. Purchasing Authority Policy
 - B. Programming Space at Mt. Prospect Community Center and Programming Space at Wheeling Community Center - Update
 - C. ADA Compliance Project Submission Training Update

- IX. New Business – Pages 69-77
 - A. Prevailing Wage – Resolution R2018-12
 - B. Approval of Consent of Dual Representation
 - C. Member District Annual Assessment Packet
 - 1. Actual 2018 MDAA
 - 2. 2019 MDAA Preliminary calculations without the 2% ceiling or 2% floor
 - 3. Proposed 2019 MDAA with 1%
 - 4. 2016-2017 EAV Comparison
 - 5. 2018-2019 MDAA Comparison
 - 6. 2017-2018 Population Comparison
 - 7. 2014-2019 MDAA Comparison
 - 8. 2019 Special Recreation Fund Recommendations
 - D. Surplus Ordinance O2018-3
 - E. New Directors Site
 - F. Other

- X. Information/Action Items – Pages 78-88
 - A. PDRMA
 - 1. 2017 PATH Summary
 - 2. Annual Report

- XI. Closed Session

- XII. Action as a result of Closed Session

- XIII. Adjournment



- Teamwork:** Support each other and work together
- Respect:** Be open, honest and kind
- Enthusiasm:** Exceed expectations
- Collaboration:** Combine resources to achieve common goals
- Communication:** Listen, share and adapt



To be a leading force, creating greater options that enrich the life experience of the participants, families and communities we serve

V. Consent Agenda

[Return to Home](#)

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE NORTHWEST SPECIAL RECREATION ASSOCIATION
HELD AT THE NWSRA ADMINISTRATIVE OFFICES
3000 W. CENTRAL ROAD, ROLLING MEADOWS, IL
ON THE 23rd DAY OF MAY, 2018 AT 10:30 A.M.**

Chairman Hilgers called the meeting to order at 10:30 a.m. Executive Director Crawford took roll call. The following members of the Board were present: Ryan Risinger, Buffalo Grove Park District; Tom Busby, Elk Grove Park District; Bob O'Brien, Hanover Park Park District; Craig Talsma, Hoffman Estates Park District; Dan Malartsik, Mount Prospect Park District; Mike Clark, Palatine Park District; Christina Ferraro, Prospect Heights Park District; Amy Charlesworth, Rolling Meadows Park District; Diane Hilgers, Salt Creek Park District; Tony LaFrenere, Schaumburg Park District; Jay Morgan, South Barrington Park District; Jan Buchs, Wheeling Park District.

Also present: Tracey Crawford, Executive Director; Trisha Breitlow, Superintendent of Administrative Services; Brian Selders, Superintendent of Communications and IT; Andrea Griffin and Rachel Hubsch, Superintendents of Recreation; Nanette Sowa, Superintendent of Development; Michelle Bins, PFM Investments; Matt Beran, Lauterbach and Amen; Jamie Wolfe and Elizabeth Hawk, Interns; Danielle Ralph and Megan Edwards, Program Specialists; and Jessica Vasalos, Administrative Coordinator as recording secretary.

Introduction of Guests

Superintendent Breitlow introduced Matt Beran, from Lauterbach and Amen, and Michelle Bins, from PFM Investments. Superintendent Hubsch introduced Danielle Ralph and Megan Edwards, Program Specialists and Elizabeth Hawk and Jamie Wolfe, Interns.

Public Comment

None

Agenda

Chairman Hilgers asked for a motion to approve the agenda dated May 23, 2018. Trustee O'Brien made the motion and Trustee LaFrenere seconded the motion to approve the agenda dated May 23, 2018. Upon voice vote the agenda was approved.

Approval of Consent Agenda

Chairman Hilgers asked for a motion to approve the Consent Agenda of May 23, 2018. Trustee Charlesworth made the motion and Trustee LaFrenere seconded the motion to approve the Consent Agenda dated May 23, 2018. Upon roll being called the vote was as follows:

AYA: Ryan Risinger, Tom Busby, Bob O'Brien, Craig Talsma, Dan Malartsik, Mike Clark, Christina Ferraro, Amy Charlesworth, Diane Hilgers, Tony LaFrenere, Jay Morgan, Jan Buchs.

NAY: None

The motion carried.

Correspondence

NWSRA received a floral arrangement from Rick Wulbecker, who landed a job at Belvedere Park District. A note was received from Dean Bostrom, thanking NWSRA for his retirement gift. A thank you note was received from Erin Hoffman, from The American Specialty Toy Retailing Association (ASTRA). ASTRA trained 10 NWSRA staff to become certified play experts. Special Olympics sent a letter asking that the Special Olympics logo or trademark no longer be used on any fundraising materials. A question was raised as to why Special Olympics and NWSRA/SLSF separated. Executive Director Crawford reviewed the history.

Staff Reports

Program Report

Superintendent Hubsch recognized the Inclusion team for improvement in the structure of meetings between program and inclusion staff. This year, individual meetings were held within each park district. Thirteen member park districts have had their meetings; 12 have scheduled part-time staff training. Schaumburg Park District Director of Recreation, Rob Ward, highly praised the meeting. As a result of the Mount Prospect Park District meeting, Brian Taylor decided to train his front office staff to better determine participants' needs. Kurt Reckamp, from Streamwood Park District, invited his Marketing and Communications Manager to the meeting to ensure that the community is aware of inclusion. Palatine Park District was instrumental in starting this process with their model and handbooks.

Marketing and PR Report

Superintendent Selders reported that NWSRA is currently promoting summer programs and day camp. New videos have been produced, including an overview of Snoezelen Room and its benefits. Superintendent Selders thanked Schaumburg Park District for allowing NWSRA to use their video room. A recruitment video was put on Facebook, which resulted in approximately 130 job applicants. The application process has been revamped to be a quick online process. Conversion to Office 365 and a move to the cloud have been completed. New materials have been created for SLSF.

Outreach

Eighty new families joined NWSRA in 2018. Staff have attended 24 events thus far.

SLSF

Superintendent Sowa sent invitations to 22 people for the inaugural group of Kevin's Club, whose members need to pledge \$500 per year. Thanks to the Buffalo Grove Rotary Club and the Arboretum Club, SLSF raised a record amount of money at the 25th Anniversary Buffalo Grove Golf Outing. Superintendent Sowa received notification that SLSF is going to receive a planned gift of \$74,474.00, which completes the goal set forth in the development plan for 2018.

1st Quarter Financial Report

Superintendent Breitlow reported that revenue is at 25% and expenses are low, which is expected for 1st quarter.

1st Quarter Goals Update

Superintendent Hubsch stated that long-range planning for PURSUIT is in process. Two-hundred fifty tours have been given. The open house at Mount Prospect drew 30 families, adding 10 to the interest list. NWSRA gave presentations about PURSUIT to several community groups. Lightning Athletes have been made more competitive with the addition of

volunteer officials. Fourteen full-time staff members have been given access to training for CEUs for maintaining certifications. Five full-time day camp coordinators attended the Mid-States American Camp Association camp. Thirty staff members attended the IAPD/IPRA state conference. NWSRA now has 10 play experts certified by ASTRA. Summer Krones, facility coordinator, was praised for diligently researching facility schedules and availability.

1st Quarter Director's Work Plan Update

Executive Director Crawford reported that the ADA Compliance Project is complete. Director Crawford informed the Board of the break-in at NWSRA. An investigation is ongoing and safety measures are being discussed. Executive Director Crawford was asked to run for the ATRA board. She recapped the work of the ATRA task force of which she was a member.

Old Business

Hanover Park Programming Space/Snoezelen Room Update

Superintendent Griffin related that the electrical work and construction are complete for the sensory room in Hanover Park. Programming will start in the fall. Twenty individuals are signed up, 6 of whom are new. Seven are on the wait list for summer.

ADA Compliance Submissions

Superintendent Selders explained how the new ADA compliance procedure was developed. He demonstrated the download of the new application, the pivot table functionality, and the submission process. Superintendent Selders also pointed out links to guidelines and standards.

Executive Director Crawford asked for a motion to approve the ADA compliance project policy and procedure changes as presented. Trustee Charlesworth made the motion and Trustee LaFrener seconded the motion to approve the ADA compliance project policy procedure changes. Upon roll being called the vote was as follows:

AYA: Ryan Risinger, Tom Busby, Bob O'Brien, Craig Talsma, Dan Malartsik, Mike Clark, Christina Ferraro, Amy Charlesworth, Diane Hilgers, Tony LaFrener, Jay Morgan, Jan Buchs.

NAY: None

The motion carried.

Executive Director Crawford announced that she and Superintendent Griffin would host regional trainings for the new ADA submission process, after which the new application will go live – possibly in September.

New Business

NWSRA Audit and Management Letter

Matt Beran, Lauterbach and Amen, thanked Superintendent Breitlow and Manager Woodard for their hard work. Mr. Beran presented highlights of the audit report and management letter. NWSRA received the highest opinion again this year. It was a strong year for program revenues; finances are healthy. The management letter shows no new recommendations.

Chairman Hilgers asked for a motion to approve the audit and management letter. Trustee LaFrener made the motion and Trustee Risinger seconded the motion. Upon roll being called the vote was as follows:

AYA: Ryan Risinger, Tom Busby, Bob O'Brien, Craig Talsma, Dan Malartsik, Mike Clark, Christina Ferraro, Amy Charlesworth, Diane Hilgers, Tony LaFrener, Jay Morgan, Jan Buchs.

NAY: None

The motion carried.

PFM Investments Update

Michelle Bins, PFM Investments, presented on NWSRA's portfolio and the short-term interest rate market. Yields have increased from the past year. Ms. Bins reviewed the details of the investments. Interest rates have recently been raised multiple times and more are expected.

Fund Balance Recommendations for FY2108

Superintendent Breitlow reminded the board that operating funds and general reserve funds require 25% of expenses, and capital reserve is based on 3-year rolling expenses.

Trustee Buchs left the meeting at 11:45am.

Fund Balance Transfers FY2018

Superintendent Breitlow informed the Board of the fund balance requirement and the transfers needed to meet the balance. Executive Director asked for a motion to approve the fund balance transfer. Trustee LaFrener made the motion and Trustee Clark seconded the motion. Upon roll being called the vote was as follows:

AYA: Ryan Risinger, Tom Busby, Bob O'Brien, Craig Talsma, Dan Malartsik, Mike Clark, Christina Ferraro, Amy Charlesworth, Diane Hilgers, Tony LaFrener, Jay Morgan.

NAY: None

The motion carried.

Trustee Risinger and Trustee LaFrener left the meeting at 11:56 a.m..

Net Surplus Summary FY2017

Superintendent Breitlow reported a recommendation for the net surplus of \$154,000 to be used for the Mount Prospect construction. Most of the general expenses are covered by the Wheaton Sisters grant; however, some additional funds will be needed. Trustee Clark asked about the source of the estimates for the Mount Prospect construction. White and Associates supplied the estimates per Mount Prospect Park District. The bid is being sent to the Mount Prospect board. Trustee Malartsik and Superintendent Griffin explained the details of the construction and how the \$154,000 will be used. Executive Director Crawford stated that NWSRA recently held a strategic planning meeting with Clearbrook regarding continuing endeavors for PURSUIT.

Executive Director Crawford asked for a motion to approve the transfer of funds from the operating fund money market to the general reserve fund for construction, aesthetics and contingency costs of Central Community Center, not to exceed \$154,052.42. Trustee Talsma

made the motion and Trustee Clark seconded the motion. Upon roll being called, the vote was as follows:

AYE: Tom Busby, Bob O'Brien, Craig Talsma, Dan Malartsik, Mike Clark, Christina Ferraro, Amy Charlesworth, Diane Hilgers, Jay Morgan

NAY: None

IDOT Resolution R2018-10

Trustee Risinger asked for a motion to approve IDOT Resolution R2018-10. Trustee Clark made the motion and Trustee O'Brien seconded the motion. Upon roll being called, the vote was as follows:

AYE: Tom Busby, Bob O'Brien, Craig Talsma, Dan Malartsik, Mike Clark, Christina Ferraro, Amy Charlesworth, Diane Hilgers, Jay Morgan

NAY: None

Building Greater Beginnings

Superintendent Griffin explained that Building Greater Beginnings is a support and education group for families of individuals with disabilities. Sibshops is a siblings' support group that meets once a month. Superintendent Griffin asked the Board for approval to sign the agreement for NWSRA to run the workshops. This will be the first time working with Building Greater Beginnings. Trustee Charlesworth made the motion and Trustee O'Brien seconded the motion to approve the agreement. Upon roll being called, the vote was as follows:

AYE: Tom Busby, Bob O'Brien, Craig Talsma, Dan Malartsik, Mike Clark, Christina Ferraro, Amy Charlesworth, Diane Hilgers, Jay Morgan

NAY: None

Closed/Executive Session

At this time Executive Session was invoked to discuss Executive Session Minutes under Section 5ILCS 120/2(c)(21). Chairman Hilgers asked for a motion to convene into Executive Session at 12:00 p.m. under Section 5ILCS 120/2(c)(21) Executive Session Review of minutes. Trustee Talsma made the motion and Trustee Charlesworth seconded. Upon roll being called the vote was as follows:

AYE: Tom Busby, Bob O'Brien, Craig Talsma, Dan Malartsik, Mike Clark, Christina Ferraro, Amy Charlesworth, Diane Hilgers, Jay Morgan

NAY: None

The Regular Session meeting reconvened at 12:05 p.m.

Action Taken on Executive Session

Chairman Hilgers called for a motion to approve Resolution R2018-11 to not release any Executive Session Minutes as presented. Trustee Talsma made the motion and Trustee Charlesworth seconded. Upon roll being called the vote was as follows:

AYE: Tom Busby, Bob O'Brien, Craig Talsma, Dan Malartsik, Mike Clark, Christina Ferraro, Amy Charlesworth, Diane Hilgers, Jay Morgan

NAY: None

Adjournment

After no further business, Chairman Hilgers called for a motion to adjourn. Trustee Charlesworth made the motion and Trustee O'Brien seconded the motion to adjourn the meeting at 12:05 p.m. Upon voice vote the motion carried.

Secretary



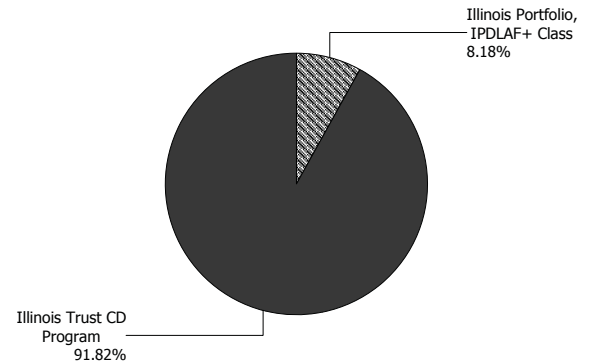
Account Statement - Transaction Summary

For the Month Ending **May 31, 2018**

NORTHWEST SPECIAL RECREATION ASSOCIATION - INVESTMENT HOLDING ACCOUNT -

Illinois Portfolio, IPDLAF+ Class	
Opening Market Value	111,880.26
Purchases	101,574.93
Redemptions	(100,172.59)
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$113,282.60
Cash Dividends and Income	174.93
Illinois Trust CD Program	
Opening Market Value	1,271,951.51
Purchases	100,000.00
Redemptions	(100,000.00)
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$1,271,951.51
Cash Dividends and Income	1,400.00

Asset Summary		
	May 31, 2018	April 30, 2018
Illinois Portfolio, IPDLAF+ Class	113,282.60	111,880.26
Illinois Trust CD Program	1,271,951.51	1,271,951.51
Total	\$1,385,234.11	\$1,383,831.77
Asset Allocation		





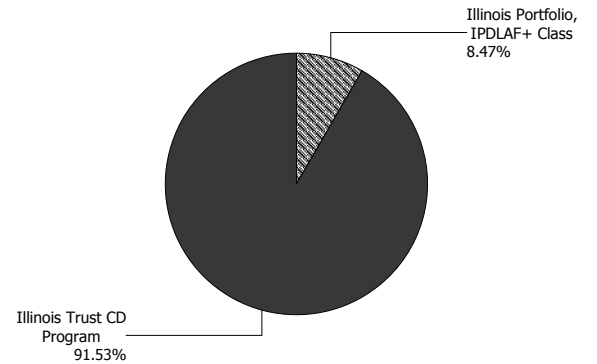
Account Statement - Transaction Summary

For the Month Ending **June 30, 2018**

NORTHWEST SPECIAL RECREATION ASSOCIATION - INVESTMENT HOLDING ACCOUNT -

Illinois Portfolio, IPDLAF+ Class	
Opening Market Value	113,282.60
Purchases	214,556.98
Redemptions	(210,170.22)
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$117,669.36
Cash Dividends and Income	167.12
Illinois Trust CD Program	
Opening Market Value	1,271,951.51
Purchases	210,000.00
Redemptions	(210,000.00)
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$1,271,951.51
Cash Dividends and Income	4,389.86

Asset Summary		
	June 30, 2018	May 31, 2018
Illinois Portfolio, IPDLAF+ Class	117,669.36	113,282.60
Illinois Trust CD Program	1,271,951.51	1,271,951.51
Total	\$1,389,620.87	\$1,385,234.11
Asset Allocation		



NORTHWEST SPECIAL RECREATION ASSOCIATION
SPECIAL LEISURE SERVICES FOUNDATION

ORGANIZATIONAL CASH OVERVIEW MAY 31, 2018

	<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<u>WORKING CASH</u>			
PETTY CASH	\$ 500	\$ 150	\$ 650
BSN CHECKING (Village Bank & Trust)	244,073	413,103	657,176
OPER/MMA (Village Bank & Trust)	2,028,169	-	2,028,169
IPDLAF	53,752	-	53,752
CASH BANKS	-	-	-
TOTAL	<u>2,326,495</u>	<u>413,253</u>	<u>2,739,748</u>
<u>RESERVES: INVESTMENTS</u>			
BF EDWARDS	-	1,129,077	1,129,077
PFM Asset Management	<u>1,385,234</u>	-	<u>1,385,234</u>
TOTAL	<u>1,385,234</u>	<u>1,129,077</u>	<u>2,514,311</u>
<u>RESERVES:</u>			
<u>OPERATING</u>			
MAX SAFE 1 (Village Bank & Trust)	1,533,336	-	1,533,336
MAX SAFE 2 (Village Bank & Trust)	<u>183,348</u>	-	<u>183,348</u>
TOTAL	<u>1,716,684</u>	-	<u>1,716,684</u>
<u>CAPITAL</u>			
<u>TOTAL CASH & RESERVES</u>			
May 31, 2018	<u><u>\$ 5,428,413</u></u>	<u><u>\$ 1,542,330</u></u>	<u><u>\$ 6,970,742</u></u>
<u>TOTAL CASH & RESERVES</u>			
May 31, 2017			
CASH	\$ 2,463,816	\$ 187,352	\$ 2,651,167
RESERVES - OPER	1,269,571		1,269,571
RESERVES - CAP	190,552		190,552
SMALL BUS	100		100
RESERVES - INVEST	<u>1,125,028</u>	<u>1,269,353</u>	<u>2,394,381</u>
	<u><u>\$ 5,049,066</u></u>	<u><u>\$ 1,456,705</u></u>	<u><u>\$ 6,505,771</u></u>

NORTHWEST SPECIAL RECREATION ASSOCIATION
SPECIAL LEISURE SERVICES FOUNDATION

ORGANIZATIONAL CASH OVERVIEW JUNE 30, 2018

	<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<u>WORKING CASH</u>			
PETTY CASH	\$ 500	\$ 150	\$ 650
BSN CHECKING (Village Bank & Trust)	435,040	449,940	884,980
OPER/MMA (Village Bank & Trust)	2,109,731	-	2,109,731
IPDLAF	61,122	-	61,122
CASH BANKS	-	-	-
TOTAL	<u>2,606,393</u>	<u>450,090</u>	<u>3,056,483</u>
<u>RESERVES: INVESTMENTS</u>			
BF EDWARDS	-	1,129,139	1,129,139
PFM Asset Management	1,389,621	-	1,389,621
TOTAL	<u>1,389,621</u>	<u>1,129,139</u>	<u>2,518,760</u>
<u>RESERVES:</u>			
<u>OPERATING</u>			
MAX SAFE 1 (Village Bank & Trust)	1,535,696	-	1,535,696
<u>CAPITAL</u>			
MAX SAFE 2 (Village Bank & Trust)	183,622	-	183,622
TOTAL	<u>1,719,318</u>	<u>-</u>	<u>1,719,318</u>
<u>TOTAL CASH & RESERVES</u>			
June 30, 2018	<u><u>\$ 5,715,332</u></u>	<u><u>\$ 1,579,229</u></u>	<u><u>\$ 7,294,560</u></u>
<u>TOTAL CASH & RESERVES</u>			
June 30, 2017			
CASH	\$ 2,243,393	\$ 262,597	\$ 2,505,990
RESERVES - OPER	1,330,109		1,330,109
RESERVES - CAP	190,634		190,634
SMALL BUS	100		100
RESERVES - INVEST	1,375,109	1,147,332	2,522,441
	<u><u>\$ 5,139,345</u></u>	<u><u>\$ 1,409,929</u></u>	<u><u>\$ 6,549,274</u></u>

NORTHWEST SPECIAL RECREATION ASSOCIATION
 BUDGET VS ACTUAL and CASH BALANCE

MAY 31, 2018

(A) BUDGET
 VS ACTUAL

MONTH	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)
January	936,329	775,411	(160,918)	399,066	179,932	(219,134)	537,263	595,480	58,216
February	55,413	80,873	25,460	394,284	367,143	(27,141)	(338,870)	(286,270)	52,601
March	403,763	545,490	141,727	450,359	416,457	(33,902)	(46,596)	129,033	175,628
April	79,444	361,577	282,133	534,909	362,945	(171,964)	(455,465)	(1,368)	454,097
May	1,181,662	1,009,457	(172,205)	454,422	316,359	(138,063)	727,240	693,098	(34,142)
June	82,042	-	(82,042)	507,593	-	(507,593)	(425,550)	-	425,550
July	958,568	-	(958,568)	444,897	-	(444,897)	513,672	-	(513,672)
August	81,330	-	(81,330)	442,259	-	(442,259)	(360,929)	-	360,929
September	327,850	-	(327,850)	603,637	-	(603,637)	(275,786)	-	275,786
October	172,239	-	(172,239)	394,978	-	(394,978)	(222,740)	-	222,740
November	1,046,690	-	(1,046,690)	391,599	-	(391,599)	655,091	-	(655,091)
December	167,747	-	(167,747)	467,474	-	(467,474)	(299,727)	-	299,727
TOTAL YTD	2,656,612	2,772,808	116,196	2,233,039	1,642,835	(590,204)	423,573	1,129,973	706,400

(B) CASH BALANCE

MONTH	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	4,789,032	595,480	(330,018)	7,067	(98,414) a.	4,963,147
February	4,963,147	(286,270)	-	3,850	(2,457) a.	4,678,271
March	4,678,271	129,033	-	3,921	(25,941) a.	4,785,284
April	4,785,284	(1,368)	-	5,846	(865) a.	4,788,898
May	4,788,898	693,098	(57,647)	6,361	(824) a.	5,429,885
June	5,429,885	-	-	-	a.	5,429,885
July	5,429,885	-	-	-	a.	5,429,885
August	5,429,885	-	-	-	a.	5,429,885
September	5,429,885	-	-	-	a.	5,429,885
October	5,429,885	-	-	-	a.	5,429,885
November	5,429,885	-	-	-	a.	5,429,885
December	5,429,885	-	-	-	a.	5,429,885

a. FSA Withholding / Payments, collected key security deposits, interest and accounts receivable.

NORTHWEST SPECIAL RECREATION ASSOCIATION
 BUDGET VS ACTUAL and CASH BALANCE

JUNE 30, 2018

(A) BUDGET
 VS ACTUAL

MONTH	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)
January	936,329	775,411	(160,918)	399,066	179,932	(219,134)	537,263	595,480	58,216
February	55,413	80,873	25,460	394,284	367,143	(27,141)	(338,870)	(286,270)	52,601
March	403,763	545,490	141,727	450,359	416,457	(33,902)	(46,596)	129,033	175,628
April	79,444	361,577	282,133	534,909	362,945	(171,964)	(455,465)	(1,368)	454,097
May	1,181,662	1,009,457	(172,205)	454,422	316,359	(138,063)	727,240	693,098	(34,142)
June	82,042	687,234	605,191	507,593	412,695	(94,898)	(425,550)	274,539	700,089
July	958,568		(958,568)	444,897		(444,897)	513,672	-	(513,672)
August	81,330		(81,330)	442,259		(442,259)	(360,929)	-	360,929
September	327,850		(327,850)	603,637		(603,637)	(275,786)	-	275,786
October	172,239		(172,239)	394,978		(394,978)	(222,740)	-	222,740
November	1,046,690		(1,046,690)	391,599		(391,599)	655,091	-	(655,091)
December	167,747		(167,747)	467,474		(467,474)	(299,727)	-	299,727
TOTAL YTD	2,738,654	3,460,042	721,387	2,740,632	2,055,530	(685,102)	(1,978)	1,404,512	1,406,490

(B) CASH BALANCE

MONTH	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	4,789,032	595,480	(330,018)	7,067	(98,414) a.	4,963,147
February	4,963,147	(286,270)	-	3,850	(2,457) a.	4,678,271
March	4,678,271	129,033	-	3,921	(25,941) a.	4,785,284
April	4,785,284	(1,368)	-	5,846	(846) a.	4,788,916
May	4,788,916	693,098	(57,647)	6,361	(784) a.	5,429,944
June	5,429,944	274,539	-	6,452	4,478 a.	5,715,413
July	5,715,413	-	-	-	a.	5,715,413
August	5,715,413	-	-	-	a.	5,715,413
September	5,715,413	-	-	-	a.	5,715,413
October	5,715,413	-	-	-	a.	5,715,413
November	5,715,413	-	-	-	a.	5,715,413
December	5,715,413	-	-	-	a.	5,715,413

a. FSA Withholding / Payments, collected key security deposits, interest and accounts receivable.

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

MAY 31, 2018

(A) BUDGET VS ACTUAL	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL
January	291,067	305,494	14,427	14,809	5,969	(8,839)	276,258	299,524	23,266
February	70,705	13,902	(56,804)	19,227	22,511	3,284	51,478	(8,609)	(60,088)
March	33,503	16,432	(17,071)	96,034	41,547	(54,488)	(62,531)	(25,115)	37,416
April	15,808	28,575	12,767	4,148	52,359	48,210	11,660	(23,783)	(35,443)
May	38,580	66,697	28,117	128,722	35,684	(93,038)	(90,143)	31,012	121,155
June	26,757		(26,757)	97,312		(97,312)	(70,555)	-	70,555
July	12,808		(12,808)	7,649		(7,649)	5,159	-	(5,159)
August	46,879		(46,879)	3,522		(3,522)	43,357	-	(43,357)
September	80,878		(80,878)	112,230		(112,230)	(31,352)	-	31,352
October	45,037		(45,037)	141,840		(141,840)	(96,802)	-	96,802
November	46,849		(46,849)	18,799		(18,799)	28,049	-	(28,049)
December	52,858		(52,858)	114,657		(114,657)	(61,798)	-	61,798
TOTAL YTD	449,663	431,099	(18,564)	262,941	158,070	(104,871)	186,722	273,029	86,307

(B) CASH BALANCE	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	1,518,516	299,524	-	-	(237,100)	1,580,940
February	1,580,940	(8,609)	-	-	-	1,572,331
March	1,572,331	(25,115)	-	-	(500)	1,546,716
April	1,546,716	(23,783)	-	-	(5,035)	1,517,897
May	1,517,897	31,012	-	-	(1,106)	1,547,803
June	1,547,803	-	-	-	-	1,547,803
July	1,547,803	-	-	-	-	1,547,803
August	1,547,803	-	-	-	-	1,547,803
September	1,547,803	-	-	-	-	1,547,803
October	1,547,803	-	-	-	-	1,547,803
November	1,547,803	-	-	-	-	1,547,803
December	1,547,803	-	-	-	-	1,547,803

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL - SUMMARY BY TYPE

FIVE MONTHS ENDING MAY 31, 2018

	2018			2017
	ACTUAL	BUDGET	OVER (UNDER)	
<u>REVENUE</u>				
GRANTS	257,073	244,500	12,573	22,215
RESTRICTED FUNDRAISING	22,885	15,111	7,774	17,605
RESTRICTED DONATIONS	2,231	608	1,622	1,443
UNRESTRICTED FUNDRAISING	107,897	101,694	6,204	111,993
UNRESTRICTED DONATIONS	25,497	12,750	12,747	21,113
INVESTMENT TRANSFER	-	75,000	(75,000)	150,000
TOTAL REVENUE	415,583	449,663	(34,080)	324,369
<u>EXPENDITURES</u>				
ADMINISTRATION	28,257	29,089	(833)	24,956
RESTRICTED FUNDRAISING	1,223	1,050	173	2,298
UNRESTRICTED FUNDRAISING	28,420	30,802	(2,382)	30,484
GRANTS GIVEN	100,170	202,000	(101,830)	152,264
RECONCILIATION DISCREPANCY	-	-	-	1,500
TOTAL EXPENSES	158,070	262,941	(104,871)	211,501
<u>OPERATING</u>				
EXCESS REVENUE (EXPENSES)	257,513	186,722	70,791	112,868
<u>INVESTMENT INCOME (LOSS)</u>	15,516	-	15,516	72,311
*				
<u>NET EXCESS REVENUE (EXPENSE)</u>	273,029	186,722	86,307	185,179

*includes BF Edwards Investment Income and Interest Income from BAC account

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

JUNE 30, 2018

(A) BUDGET VS ACTUAL	REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
	MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL
January	291,067	305,494	14,427	14,809	5,969	(8,839)	276,258	299,524	23,266
February	70,705	13,902	(56,804)	19,227	22,511	3,284	51,478	(8,609)	(60,088)
March	33,503	16,432	(17,071)	96,034	41,547	(54,488)	(62,531)	(25,115)	37,416
April	15,808	28,575	12,767	4,148	52,359	48,210	11,660	(23,783)	(35,443)
May	38,580	66,697	28,117	128,722	35,684	(93,038)	(90,143)	31,012	121,155
June	26,757	112,594	85,837	97,312	81,484	(15,828)	(70,555)	31,110	101,665
July	12,808		(12,808)	7,649		(7,649)	5,159	-	(5,159)
August	46,879		(46,879)	3,522		(3,522)	43,357	-	(43,357)
September	80,878		(80,878)	112,230		(112,230)	(31,352)	-	31,352
October	45,037		(45,037)	141,840		(141,840)	(96,802)	-	96,802
November	46,849		(46,849)	18,799		(18,799)	28,049	-	(28,049)
December	52,858		(52,858)	114,657		(114,657)	(61,798)	-	61,798
TOTAL YTD	476,420	543,693	67,273	360,253	239,554	(120,699)	116,167	304,139	187,972

(B) CASH BALANCE	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	1,518,516	299,524	-	-	(237,100)	1,580,940
February	1,580,940	(8,609)	-	-	-	1,572,331
March	1,572,331	(25,115)	-	-	(500)	1,546,716
April	1,546,716	(23,783)	-	-	(5,035)	1,517,897
May	1,517,897	31,012	-	-	(1,106)	1,547,803
June	1,547,803	31,110	-	-	316	1,579,229
July	1,579,229	-	-	-	-	1,579,229
August	1,579,229	-	-	-	-	1,579,229
September	1,579,229	-	-	-	-	1,579,229
October	1,579,229	-	-	-	-	1,579,229
November	1,579,229	-	-	-	-	1,579,229
December	1,579,229	-	-	-	-	1,579,229

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL - SUMMARY BY TYPE

SIX MONTHS ENDING JUNE 30, 2018

	2018			2017 PRIOR YR ACTUAL
	ACTUAL	BUDGET	OVER (UNDER)	
<u>REVENUE</u>				
GRANTS	269,906	247,333	22,573	25,179
RESTRICTED FUNDRAISING	41,095	27,676	13,419	32,958
RESTRICTED DONATIONS	3,278	1,217	2,061	1,643
UNRESTRICTED FUNDRAISING	114,667	101,694	12,974	118,358
UNRESTRICTED DONATIONS	99,484	23,500	75,984	23,202
INVESTMENT TRANSFER	-	75,000	(75,000)	275,000
TOTAL REVENUE	528,431	476,420	52,011	476,340
<u>EXPENDITURES</u>				
ADMINISTRATION	31,785	32,973	(1,187)	30,490
RESTRICTED FUNDRAISING	6,083	5,604	479	6,568
UNRESTRICTED FUNDRAISING	28,464	32,343	(3,879)	32,314
GRANTS GIVEN	173,222	289,333	(116,111)	217,509
RECONCILIATION DISCREPANCY	-	-	-	1,500
TOTAL EXPENSES	239,554	360,253	(120,699)	288,381
<u>OPERATING</u>				
EXCESS REVENUE (EXPENSES)	288,877	116,167	172,710	187,959
<u>INVESTMENT INCOME (LOSS)</u>	15,262	-	15,262	75,295
*				
<u>NET EXCESS REVENUE (EXPENSE)</u>	304,139	116,167	187,972	263,254

*includes BF Edwards Investment Income and Interest Income from BAC account

Northwest Special Recreation Association
Balance Sheet
As of May 31, 2018

	May 31, 18
ASSETS	
Current Assets	
Checking/Savings	
10300 · Petty Cash	500.00
10400 · VB&T Business Checking	244,073.07
10700 · IPDLAF+	53,752.40
11200 · PFM Investments Hold Account	
11210 · PFM Investments CD Program	1,271,951.51
11200 · PFM Investments Hold Account - Other	113,282.60
Total 11200 · PFM Investments Hold Account	1,385,234.11
11500 · VB&T Operating/MM Account	2,028,169.09
11600 · Money Market (Harris Bank)	-0.00
11650 · MAX SAFE 1 (Village Bank&Trust)	1,533,336.36
11660 · MAX SAFE 2 (Village Bank&Trust)	183,347.71
11800 · Credit Card - American Express	131.00
11810 · Credit Card - Discover	-18.00
11820 · Credit Card - MasterCard	42.74
11830 · Credit Card - Visa	1,809.50
11840 · MC/VISA On-Line	-493.00
Total Checking/Savings	5,429,884.98
Accounts Receivable	
12000 · Accounts Receivable	2,367.93
Total Accounts Receivable	2,367.93
Other Current Assets	
12100 · INTEREST RECEIVABLE	14,716.90
12200 · PREPAID EXPENSES	635.70
12300 · Prepaid Lease	115,740.31
Total Other Current Assets	131,092.91
Total Current Assets	5,563,345.82
Fixed Assets	
13050 · Buildings	1,006,000.00
13060 · Building Improvements	335,644.00
13070 · Parking Lot	71,730.00
13100 · Equipment	396,614.00
13110 · Accum.Depre- Equipment	-187,445.00
13200 · Transportation Equipment	1,201,867.00
13210 · Accum.Depre.	-1,266,766.00
Total Fixed Assets	1,557,644.00
TOTAL ASSETS	7,120,989.82
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21300 · Accounts Payable Monthly	4,320.34
21600 · Security Deposits	2,250.00
21700 · Unclaimed Payroll/Property	-1,246.59
22100 · FSA WH/PYMTS	11,145.49
Total Other Current Liabilities	16,469.24
Total Current Liabilities	16,469.24
Long Term Liabilities	
22500 · ACCRUED VACATION	88,688.00
Total Long Term Liabilities	88,688.00
Total Liabilities	105,157.24
Equity	
29500 · Retained Earnings	4,328,215.60
29550 · INVESTMENT IN CAPITAL ASSETS	1,557,644.00
Net Income	1,129,972.98
Total Equity	7,015,832.58
TOTAL LIABILITIES & EQUITY	7,120,989.82

Northwest Special Recreation Association
Balance Sheet
 As of June 30, 2018

	<u>Jun 30, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
10300 · Petty Cash	500.00
10400 · VB&T Business Checking	435,039.97
10700 · IPDLAF+	61,121.83
11200 · PFM Investments Hold Account	
11210 · PFM Investments CD Program	1,271,951.51
11200 · PFM Investments Hold Account - Other	117,669.36
Total 11200 · PFM Investments Hold Account	<u>1,389,620.87</u>
11500 · VB&T Operating/MM Account	2,109,731.21
11600 · Money Market (Harris Bank)	-0.00
11650 · MAX SAFE 1 (Village Bank&Trust)	1,535,695.59
11660 · MAX SAFE 2 (Village Bank&Trust)	183,622.28
11800 · Credit Card - American Express	23.00
11810 · Credit Card - Discover	-24.50
11820 · Credit Card - MasterCard	-91.34
11830 · Credit Card - Visa	682.84
11840 · MC/VISA On-Line	-509.00
Total Checking/Savings	<u>5,715,412.74</u>
Accounts Receivable	
12000 · Accounts Receivable	2,082.31
Total Accounts Receivable	<u>2,082.31</u>
Other Current Assets	
12100 · INTEREST RECEIVABLE	12,279.60
12200 · PREPAID EXPENSES	605.35
12300 · Prepaid Lease	109,319.07
Total Other Current Assets	<u>122,204.02</u>
Total Current Assets	<u>5,839,699.07</u>
Fixed Assets	
13050 · Buildings	1,006,000.00
13060 · Building Improvements	335,644.00
13070 · Parking Lot	71,730.00
13100 · Equipment	396,614.00
13110 · Accum.Depre- Equipment	-187,445.00
13200 · Transportation Equipment	1,201,867.00
13210 · Accum.Depre.	-1,266,766.00
Total Fixed Assets	<u>1,557,644.00</u>
TOTAL ASSETS	<u>7,397,343.07</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21300 · Accounts Payable Monthly	4,320.34
21600 · Security Deposits	2,350.00
21700 · Unclaimed Payroll/Property	-384.65
22100 · FSA WH/PYMTS	11,997.81
Total Other Current Liabilities	<u>18,283.50</u>
Total Current Liabilities	18,283.50
Long Term Liabilities	
22500 · ACCRUED VACATION	88,688.00
Total Long Term Liabilities	<u>88,688.00</u>
Total Liabilities	106,971.50
Equity	
29500 · Retained Earnings	4,328,215.60
29550 · INVESTMENT IN CAPITAL ASSETS	1,557,644.00
Net Income	1,404,511.97
Total Equity	<u>7,290,371.57</u>
TOTAL LIABILITIES & EQUITY	<u>7,397,343.07</u>

Special Leisure Services Foundation
Balance Sheet
As of May 31, 2018

	<u>May 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	413,103.22
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	22,059.63
11300 · BENJAMIN EDWARDS - Other	<u>1,107,017.48</u>
Total 11300 · BENJAMIN EDWARDS	1,129,077.11
11830 · Credit Card - Visa	<u>5,473.08</u>
Total Checking/Savings	1,547,803.41
Other Current Assets	
12200 · Event Deposits	5,525.00
12400 · Interest Receivable	<u>3,116.34</u>
Total Other Current Assets	<u>8,641.34</u>
Total Current Assets	<u>1,556,444.75</u>
TOTAL ASSETS	<u>1,556,444.75</u>
LIABILITIES & EQUITY	
Equity	
29000 · Retained Earnings	1,265,932.65
29200 · Net Assets-Temp. Restricted	17,483.05
Net Income	<u>273,029.05</u>
Total Equity	<u>1,556,444.75</u>
TOTAL LIABILITIES & EQUITY	<u>1,556,444.75</u>

Special Leisure Services Foundation
Balance Sheet
As of June 30, 2018

	<u>Jun 30, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	449,940.15
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	23,219.93
11300 · BENJAMIN EDWARDS - Other	<u>1,105,918.76</u>
Total 11300 · BENJAMIN EDWARDS	<u>1,129,138.69</u>
Total Checking/Savings	1,579,228.84
Other Current Assets	
12200 · Event Deposits	5,525.00
12400 · Interest Receivable	<u>2,800.83</u>
Total Other Current Assets	<u>8,325.83</u>
Total Current Assets	<u>1,587,554.67</u>
TOTAL ASSETS	<u>1,587,554.67</u>
LIABILITIES & EQUITY	
Equity	
29000 · Retained Earnings	1,265,932.65
29200 · Net Assets-Temp. Restricted	17,483.05
Net Income	<u>304,138.97</u>
Total Equity	<u>1,587,554.67</u>
TOTAL LIABILITIES & EQUITY	<u>1,587,554.67</u>



BENJAMIN F. EDWARDS & CO.

INVESTMENTS for GENERATIONS

One North Brentwood Blvd., Suite 850
Saint Louis, MO 63105 314-726-1600

* 0009934 02 AV 0.375 02 TR 00042 X107PD01 000000

SPECIAL LEISURE SERVICES
FOUNDATION
ATTN TRACEY CRAWFORD
3000 CENTRAL RD STE 205
ROLLING MDWS IL 60008-2551



May 1, 2018 - May 31, 2018

Account Number: ~~XXXXXXXX~~

Your Financial Advisor Is:

HANSON / FISHER / VANDERLUGT
(630) 871-2673

Portfolio at a Glance

	This Period	Year-to-Date
BEGINNING ACCOUNT VALUE	\$1,222,602.45	\$1,216,691.83
Withdrawals (Cash & Securities)	-100,000.00	-100,000.00
Dividends, Interest and Other Income	89.78	5,837.93
Net Change in Portfolio¹	6,384.88	6,547.35
ENDING ACCOUNT VALUE	\$1,129,077.11	\$1,129,077.11
Estimated Annual Income	\$18,212.00	

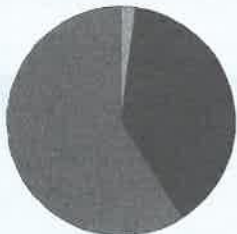
¹ Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

S 0009934 X107PD01 046012

The Bank Deposits in your account are FDIC insured bank deposits.

FDIC insured bank deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). These bank deposits are covered by the Federal Deposit Insurance Corporation (FDIC), up to allowable limits.

Asset Summary



Percent	Asset Type	Prior Year-End	Last Period	This Period
2%	Cash, Money Funds, and Bank Deposits	78,102.35	121,969.85	22,059.63
39%	Fixed Income	442,486.85	436,646.50	435,918.35
59%	Mutual Funds	696,102.63	663,986.10	671,099.13
100%	Account Total (Pie Chart)	\$1,216,691.83	\$1,222,602.45	\$1,129,077.11

Please review your allocation periodically with your Financial Advisor.





BENJAMIN F. EDWARDS & CO.

INVESTMENTS for GENERATIONS

One North Brentwood Blvd., Suite 850
Saint Louis, MO 63105

314-726-1600

* 0019110 02 AV 0.375 02 TR 00093 X109PD02 000000

SPECIAL LEISURE SERVICES
FOUNDATION
ATTN TRACEY CRAWFORD
3000 CENTRAL RD STE 205
ROLLING MDWS IL 60008-2551



June 1, 2018 - June 30, 2018

Account Number: ~~XXXXXXXX~~

Your Financial Advisor Is:

HANSON / FISHER / VANDERLUGT
(630) 871-2673

Portfolio at a Glance

	This Period	Year-to-Date
BEGINNING ACCOUNT VALUE	\$1,129,077.11	\$1,216,691.83
Withdrawals (Cash & Securities)	0.00	-100,000.00
Dividends, Interest and Other Income	5,259.85	11,097.78
Net Change in Portfolio¹	-5,198.27	1,349.08
ENDING ACCOUNT VALUE	\$1,129,138.69	\$1,129,138.69

Estimated Annual Income \$18,412.59

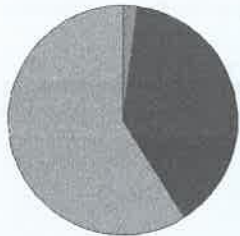
¹ Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

S 019110 X109PD02 044772

The Bank Deposits in your account are FDIC insured bank deposits.

FDIC insured bank deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). These bank deposits are covered by the Federal Deposit Insurance Corporation (FDIC), up to allowable limits.

Asset Summary



Percent	Asset Type	Prior Year-End	Last Period	This Period
2%	Cash, Money Funds, and Bank Deposits	78,102.35	22,059.63	23,219.93
39%	Fixed Income	442,486.85	435,918.35	435,441.95
59%	Mutual Funds	696,102.63	671,099.13	670,476.81
100%	Account Total (Pie Chart)	\$1,216,691.83	\$1,129,077.11	\$1,129,138.69

Please review your allocation periodically with your Financial Advisor.



**Warrant #6
Summary
June 30, 2018**

Administration	Programs	Salary	Liability/Audit/IMRF	ADA/Capital
421000 Prof. Fees	422100 Rent Municipal	424100 Full Time	441000 Liability/PDRMA	450000 ADA Compliance
421100 Office Supply	422200 Rent Commercial	424200 Part Time	442000 Audit	460000 Capital Replacement
421150 Fees	422300 Program Dev.	424300 Payroll Processing	442100 FICA	
421200 Postage	422400 Program Supply	424500 Car Allowance	442200 IMRF	
421300 Phones/Fax	422500 Comm. Trans.			
421400 Conference/Education	422600 Staff Mileage			
421500 Memberships	422700 Trans. Maint.			
421600 Health Insurance	422800 gas/tolls/parking			
421700 Maint./Utilities	422900 Printing			
421800 Rent	423000 Sub./Ads.			
421900 Computers	423100 Public Awareness			
12000 Accounts Receivable				

Total VB&T Electronic Accounts Payable (IMRF, ADP, Excalibur)	37,195.24
Total IPDLAF Electronic Accounts Payable (PCARDS)	18,986.73
Total VB&T Business Checking Accounts Payable	164,237.11
	<u>220,419.08</u>

Motion to approve Warrant #6 dated June 30, 2018 totaling

\$220,419.08

**Northwest Special Recreation Association
 VBT Electronic Accounts Payable
 Warrant #6
 June 30, 2018**

Vendor	Description	Account	Amount
IMRF	May 2018	442201	27,270.54
			<u>27,270.54</u>
ADP	FSA Monthly - May	424303	120.18
	YE W2 Processing Credit 512557733	424302	(20.00)
	Payroll Processing - May 515431548	424301	204.40
	Payroll Processing - May 515431548	424302	1,180.92
			<u>1,485.50</u>
Excalibur	Invoice - 169769	421902	2,912.45
	Invoice - 169911	421902	115.00
	Invoice - 169936	421902	120.95
	Invoice - 170078	421902	575.00
	Invoice - 170129	421902	380.00
	Invoice - 170255	421902	297.00
	Invoice - 170462	421902	2,891.20
	Invoice - 170667	421902	345.00
	Invoice - 170685	421902	281.25
	Invoice - 170766	421902	77.35
	Invoice - 170779	421902	345.00
Invoice - 170868	421902	99.00	
			<u>8,439.20</u>
Total Warrant #6 for Electronic Accounts Payable			<u><u>37,195.24</u></u>

**Northwest Special Recreation Association
 VBT Electronic Accounts Payable
 Warrant #6
 June 30, 2018**

Vendor	Description	Account	Amount
BMO Solutions			
Gaylord Palms Hotel	fraudulent charge refund	12000	(282.62)
Air BNB	fraudulent charge refund	12000	(1,189.21)
Amazon	Office supplies	421101	46.69
Henning Brothers/J&R Lock and Safe	Office supplies	421103	79.80
Name Badges International	Office supplies	421104	64.94
Staples	Office supplies	421105	50.08
Staples	Office supplies	421105	2.85
Amazon	Office supplies	421105	34.97
Authorize.net	credit card and bank fees	421152	26.70
Stamps.com	postage	421201	15.99
PBI - Ptiney Bowes	postage	421202	465.00
Verizon	telephone/fax	421301	209.66
Verizon	telephone/fax	421302	199.08
First Communications	telephone/fax	421304	477.83
Converged Digital Networks	telephone/fax	421305	188.00
Converged Digital Networks	telephone/fax	421305	67.50
IPRA	conference/education	421402	60.00
IPRA	conference/education	421402	20.00
IPRA	conference/education	421402	20.00
IPRA	conference/education	421402	20.00
IPRA	conference/education	421402	20.00
IPRA	conference/education	421402	20.00
Walker Bros.	conference/education	421405	51.05
Moretti's	conference/education	421406	69.93
Egglectic	conference/education	421406	35.37
Paypal	conference/education	421406	59.98
Dunkin	conference/education	421406	6.63
Radisson	conference/education	421406	29.93
Westwood	conference/education	421407	64.72
Party City	conference/education	421407	32.91
NRPA	memberships/certifications	421503	60.00
NRPA	memberships/certifications	421503	60.00
NCTRC	memberships/certifications	421504	80.00
NCTRC	memberships/certifications	421504	80.00
NCTRC	memberships/certifications	421504	80.00
USA Boccia	memberships/certifications	421513	20.50
USA Boccia	memberships/certifications	421513	16.45
Comcast	maintenance/utilities	421706	166.50
Comcast	maintenance/utilities	421706	119.85
AT&T	maintenance/utilities	421706	70.42
Comcast	maintenance/utilities	421706	139.26
Amazon	maintenance/utilities	421707	17.96
Public Storage	maintenance/utilities	421707	157.84
VolunteerMatch	computers	421905	99.00
Screencloud	computers	421905	20.00
Apple iTunes	computers	421905	0.99

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #6
June 30, 2018

Vendor	Description	Account	Amount
Apple iTunes	computers	421905	2.11
Wix.com	computers	421905	29.99
Converged Digital Networks	computers	421906	442.00
Converged Digital Networks	computers	421906	551.25
Amazon	computers	421906	15.99
Converged Digital Networks	computers	421906	54.95
Amazon	computers	421906	16.99
Sch Boomers	rental municipal	422101	225.00
Sch Boomers	rental municipal	422101	225.00
Sch Boomers	rental municipal	422101	225.00
Cosley Zoo	rental municipal	422109	161.00
Naperville Park District	rental municipal	422109	75.00
Arlington Park	commercial expense	422201	225.00
Uncle Julio's	commercial expense	422204	290.07
Toyota Park	commercial expense	422204	17.00
USA Boccia	commercial expense	422204	402.70
Hardee's	commercial expense	422204	23.97
Chicago White Sox	commercial expense	422204	412.84
Red Robin	commercial expense	422204	161.17
Chicago Fire	commercial expense	422204	255.00
Chicag Sky Game	commercial expense	422204	95.00
McDonalds	commercial expense	422204	89.15
Picture Show	commercial expense	422205	81.00
Picture Show	commercial expense	422205	14.50
Picture Show	commercial expense	422205	76.50
Arlington Lanes	commercial expense	422206	49.50
Arlington Lanes	commercial expense	422206	6.75
Arlington Lanes	commercial expense	422206	6.75
Arlington Lanes	commercial expense	422206	9.00
Arlington Lanes	commercial expense	422206	33.75
Gus' Diner	commercial expense	422206	16.18
Steak n' Shake	commercial expense	422206	85.04
McDonald's	commercial expense	422206	35.07
Congo River	commercial expense	422206	84.00
McDonald's	commercial expense	422206	19.78
McDonald's	commercial expense	422206	55.53
Morkes Chocolate	commercial expense	422206	166.00
Jewel	commercial expense	422206	11.42
Jewel	commercial expense	422206	14.28
Aldi	commercial expense	422206	7.80
Aldi	commercial expense	422206	8.91
Aldi	commercial expense	422206	11.13
Microtel Inn	commercial expense	422208	1,433.60
Target	commercial expense	422209	11.29
Half Price Books	program development	422303	21.57
Half Price Books	program development	422303	46.75
Amazon	program development	422303	9.99
Ace	program development	422303	39.06
Portillo's	program development	422303	16.28

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #6
June 30, 2018

Vendor	Description	Account	Amount
Jewel	supplies	422401	34.94
Aldi	supplies	422401	41.61
Steak n' Shake	supplies	422401	17.31
4imprint	supplies	422404	852.00
Ultimate Design	supplies	422404	297.00
Ultimate Design	supplies	422404	127.50
Toyota Park	supplies	422404	27.20
Hyatt	supplies	422404	104.98
Kroger	supplies	422404	18.97
Flingers	supplies	422404	45.69
Ultimate Design	supplies	422404	414.50
Walmart	supplies	422405	13.20
Dollar Tree	supplies	422405	3.00
Dollar Tree	supplies	422405	3.00
Dollar Tree	supplies	422405	2.00
Chick-fil-a	supplies	422405	4.95
Redbox	supplies	422405	4.00
Little Caesars	supplies	422405	40.00
Dollar Tree	supplies	422405	3.00
Dollar Tree	supplies	422405	2.00
Jewel	supplies	422405	2.50
Dollar Tree	supplies	422405	1.00
Target	supplies	422405	58.47
Amazon	supplies	422405	10.98
Jewel	supplies	422405	5.88
Brookfield Zoo	supplies	422405	12.00
Jewel	supplies	422405	39.82
Jewel	supplies	422405	124.34
Dollar Tree	supplies	422406	5.00
Dollar Tree	supplies	422406	30.00
Jewel	supplies	422406	74.37
Walmart	supplies	422406	7.46
Walmart	supplies	422406	10.44
Jewel	supplies	422406	23.93
Walmart	supplies	422406	20.82
Jewel	supplies	422406	23.74
Jewel	supplies	422406	15.85
Jewel	supplies	422406	47.12
Jewel	supplies	422406	38.29
Jewel	supplies	422406	8.24
Jewel	supplies	422406	9.41
Jewel	supplies	422406	11.77
Aldi	supplies	422406	11.68
Aldi	supplies	422406	13.35
Aldi	supplies	422406	16.68
Walmart	supplies	422406	35.56
Jewel	supplies	422406	10.73
Jewel	supplies	422406	10.73
Aldi	supplies	422406	17.27

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #6
June 30, 2018

Vendor	Description	Account	Amount
Aldi	supplies	422406	17.26
Walmart	supplies	422406	56.64
Jewel	supplies	422406	11.80
Hobby Lobby	supplies	422406	95.50
Walmart	supplies	422406	16.08
Dollar Tree	supplies	422406	9.00
Jewel	supplies	422406	9.99
Hobby Lobby	supplies	422406	17.20
Walmart	supplies	422406	63.15
Dollar Tree	supplies	422406	11.00
Dollar Tree	supplies	422406	5.50
Jewel	supplies	422406	24.00
Jewel	supplies	422406	53.69
Jewel	supplies	422406	60.65
Jewel	supplies	422406	13.76
Amazon	supplies	422409	6.79
Amazon	supplies	422409	81.97
Jewel	supplies	422409	45.09
Jewel	supplies	422409	8.37
Jewel	supplies	422409	31.27
Meijer	supplies	422409	25.50
Jewel	supplies	422409	22.43
Jewel	supplies	422409	6.16
Jewel	supplies	422409	12.98
Lowe's	supplies	422409	26.09
Meijer	supplies	422409	14.54
Meijer	supplies	422409	17.66
Amazon	supplies	422409	13.16
Meijer	supplies	422409	23.10
Tony's	supplies	422409	6.17
Tony's	supplies	422409	8.81
Walmart	supplies	422409	17.31
Jewel	supplies	422409	3.34
Tony's	supplies	422409	3.79
Walmart	supplies	422409	7.48
Walmart	supplies	422409	18.39
Target	supplies	422409	31.91
Walmart	supplies	422409	19.69
Cosley Zoo	supplies	422409	154.00
Menards	supplies	422409	11.74
Amazon	supplies	422409	56.98
Amazon	supplies	422409	1.99
Amazon	supplies	422409	234.62
Amazon	supplies	422409	79.95
Alliance Paper	supplies	422411	213.99
Alliance Paper	supplies	422411	45.99
Jewel	supplies	422412	70.27
School Health	supplies	422414	1,105.28
Dollar Store	supplies	422415	62.00

Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #6
June 30, 2018

Vendor	Description	Account	Amount
Ultimate Screen Print	supplies	422417	595.75
Amazon	supplies	422417	39.00
Amazon	supplies	422417	99.98
Walmart	supplies	422417	135.92
The Lifeguard Store	supplies	422418	26.40
Jewel	supplies	422420	27.94
Jewel	supplies	422420	16.97
Jewel	supplies	422420	26.46
Walmart	supplies	422420	51.07
Amazon	supplies	422420	14.00
Walmart	supplies	422420	27.33
Amazon	supplies	422420	42.88
Amazon	supplies	422420	42.68
BP	transportation/gas/tolls/parking	422801	23.78
BP	transportation/gas/tolls/parking	422801	22.75
PB Payment Services	printing	422901	369.35
PB Payment Services	printing	422902	381.45
Staples	printing	422904	434.85
Amazon	printing	422904	35.78
Amazon	printing	422904	18.52
Konica Minolta	printing	422906	939.29
Konica Minolta	printing	422906	20.33
Vista Print	printing	422908	31.84
Walgreens	printing	422909	23.00
Jewel	public awareness	423101	19.98
Amazon	public awareness	423101	10.69
Proflowers	public awareness	423101	65.25
Michaels	public awareness	423101	54.69
Monster	public awareness	423102	299.00
IPRA	public awareness	423102	165.00
Facebook	public awareness	423104	176.95
Edible Arrangements	public awareness	423107	68.27
Daily Herald	public awareness	423108	62.80
Global Day of Inclusion	public awareness	423109	54.74
Amazon	ADA compliance	450001	25.76
Teachers Pay Teachers	ADA compliance	450011	4.50
Target	ADA compliance	450014	39.96
Walmart	ADA compliance	450014	9.35
PayPal - Campfire Concepts	ADA compliance	450022	250.00
		Total	18,986.73
Total Warrant #6 for Electronic Accounts Payable			18,986.73

**Northwest Special Recreation Association
VBT Business Checking Accounts Payable
Warrant #6 June 30, 2018**

Num	Name	Memo	Account	Amount
25766	Fortney, Justin W	Reissue Lost PR Ck# 01491828 Reissue Lost PR Ck# 01491828	10400 · VB&T Business Checking 21700 · Unclaimed Payroll/Property	-91.63 91.63 <u>91.63</u>
25767	Maczynski, Patrick	Reissue Stale Dated PR ck# 01293866 Reissue Stale Dated PR ck# 01293866	10400 · VB&T Business Checking 21700 · Unclaimed Payroll/Property	-124.94 124.94 <u>124.94</u>
25768	The Business Section	Invoice 1286 Invoice 1286	10400 · VB&T Business Checking 422407 · Equipment Repair	-162.75 162.75 <u>162.75</u>
25769	Buffalo Grove Park District	Inv 2643,2613,2647 & 2624 Invoice 2643 Invoice 2613 Invoice 2647 Invoice 2624	10400 · VB&T Business Checking 450003 · Buffalo Grove 450003 · Buffalo Grove 450003 · Buffalo Grove 450003 · Buffalo Grove	-1,750.93 348.25 402.07 293.08 707.53 <u>1,750.93</u>
25770	Deluxe	Invoice 02042533432 Invoice 02042533432	10400 · VB&T Business Checking 421105 · Supplies	-314.36 314.36 <u>314.36</u>
25771	Bonaguro, Mary T	CDL 022818 CDL 022818	10400 · VB&T Business Checking 421502 · CDL Reimbursement / Renewal	-50.00 50.00 <u>50.00</u>
25772	Jamie Wolfe	Intern - May 16 - May 29 Intern - May 16 - May 29	10400 · VB&T Business Checking 424207 · Office Staff	-300.00 300.00 <u>300.00</u>
25773	Elizabeth Hawk	Intern - May 16 - May 29 Intern - May 16 - May 29	10400 · VB&T Business Checking 424207 · Office Staff	-300.00 300.00 <u>300.00</u>
25774	Girl Scout Troop 41429	Inv 040618 TA Eval Inv 040618 TA Eval	10400 · VB&T Business Checking 421405 · Evaluation Lunches	-39.00 39.00 <u>39.00</u>
25775	Nicor Gas	Svc 04/16 - 05/15/18 82-52-44-00007 4/16- 5/15 92-52-44-00006 4/16- 5/15	10400 · VB&T Business Checking 421703 · Gas 421703 · Gas	-124.06 64.34 59.72 <u>124.06</u>
25776	Yvonne Gustafsson	Refund 2623 Spr/Smr 2018 Refund 2623 Spr/Smr 2018	10400 · VB&T Business Checking 11500 · VB&T Operating/MM Account	-278.25 278.25 <u>278.25</u>
25777	Bill's Auto & Truck Repair	Invoices 93505 - 93872 Invoices 93505 - 93872	10400 · VB&T Business Checking 422704 · Regular / Repair Service	-2,767.48 2,767.48 <u>2,767.48</u>
25778	Robbins Schwartz	Invoice 281311 HAK Invoice 281311 HAK	10400 · VB&T Business Checking 421002 · Legal Fees	-50.00 50.00 <u>50.00</u>
25779	Elizabeth Medrano	VOID: Yoga Class 05/21/18	10400 · VB&T Business Checking	0.00 0.00
25780	PDRMA	Invoice 0518132H Invoice 0518132H	10400 · VB&T Business Checking 421603 · Premium	-43,254.49 43,254.49 <u>43,254.49</u>

**Northwest Special Recreation Association
VBT Business Checking Accounts Payable
Warrant #6 June 30, 2018**

Num	Name	Memo	Account	Amount
25781	NCPERS Group Life Insurance	Invoice 54360618 Invoice 54360618	10400 - VB&T Business Checking 421603 - Premium	-16.00 16.00 <u>16.00</u>
25782	Fortney, Justin W	Reissue\$ Error PR Ck# 01491828 Reissue \$ Error PR Ck# 01491828	10400 - VB&T Business Checking 21700 - Unclaimed Payroll/Property	-4.68 4.68 <u>4.68</u>
25783	Dieschbourg, Ryan	CDL Reimb 05/18/17 CDL Reimb 05/18/17	10400 - VB&T Business Checking 421502 - CDL Reimbursement / Renewal	-50.00 50.00 <u>50.00</u>
25784	Management Association	Invoice FY19-71553 Invoice FY19-71553	10400 - VB&T Business Checking 421001 - HR Consulting Services	-1,010.00 1,010.00 <u>1,010.00</u>
25785	WT Group	Invoice R18006-1 Invoice R18006-1	10400 - VB&T Business Checking 450022 - Miscellaneous	-2,225.00 2,225.00 <u>2,225.00</u>
25786	Lauterbach & Amen, LLP	Invoice 28597 Invoice 28597	10400 - VB&T Business Checking 442001 - Audit	-2,000.00 2,000.00 <u>2,000.00</u>
25787	Park Central Condo Assn.	Invoice 606 Invoice 606	10400 - VB&T Business Checking 421801 - Condo Association Fee	-1,065.00 1,065.00 <u>1,065.00</u>
25788	Rolling Meadows Park District	Invoice 18-606 Invoice 18-606	10400 - VB&T Business Checking 421701 - Condo Maintenance	-960.00 960.00 <u>960.00</u>
25789	Hanover Park Park District	Invoice 618 Invoice 618	10400 - VB&T Business Checking 421803 - HPPD Rental Space	-1,443.00 1,443.00 <u>1,443.00</u>
25790	Manny Aguilar	Mileage Mileage	10400 - VB&T Business Checking 422601 - Staff Mileage	-71.40 71.40 <u>71.40</u>
25791	Bonaguro, Mary T	Mileage Mileage	10400 - VB&T Business Checking 422601 - Staff Mileage	-68.13 68.13 <u>68.13</u>
25792	Mary Lou D'Astice	Mileage Mileage	10400 - VB&T Business Checking 422601 - Staff Mileage	-46.33 46.33 <u>46.33</u>
25793	Dieschbourg, Ryan	Mileage Mileage	10400 - VB&T Business Checking 422601 - Staff Mileage	-29.43 29.43 <u>29.43</u>
25794	Nicole Estrada	Mileage Mileage	10400 - VB&T Business Checking 422601 - Staff Mileage	-50.14 50.14 <u>50.14</u>
25795	Tori Gonzalez	Mileage Mileage	10400 - VB&T Business Checking 422601 - Staff Mileage	-132.98 132.98 <u>132.98</u>
25796	Andrea Griffin	Mileage	10400 - VB&T Business Checking	-45.78

**Northwest Special Recreation Association
 VBT Business Checking Accounts Payable
 Warrant #6 June 30, 2018**

Num	Name	Memo	Account	Amount
		Mileage	422601 · Staff Mileage	45.78
				45.78
25797	Mackenzie Irelan	Mileage	10400 · VB&T Business Checking	-93.20
		Mileage	422601 · Staff Mileage	93.20
				93.20
25798	Lauren Jevaney	Mileage	10400 · VB&T Business Checking	-44.15
		Mileage	422601 · Staff Mileage	44.15
				44.15
25799	Johns, Brittany	Mileage	10400 · VB&T Business Checking	-74.94
		Mileage	422601 · Staff Mileage	74.94
				74.94
25800	Krones, Summer R.	Mileage	10400 · VB&T Business Checking	-59.95
		Mileage	422601 · Staff Mileage	59.95
				59.95
25801	Lappano, Lorendana	Mileage	10400 · VB&T Business Checking	-8.72
		Mileage	450020 · Rovers Salary	8.72
				8.72
25802	Jacklyn Moore	Mileage	10400 · VB&T Business Checking	-57.23
		Mileage	422601 · Staff Mileage	57.23
				57.23
25803	Moran, Kate	Mileage	10400 · VB&T Business Checking	-93.74
		Mileage	422601 · Staff Mileage	93.74
				93.74
25804	Nock, Emily	Mileage	10400 · VB&T Business Checking	-41.42
		Mileage	422601 · Staff Mileage	41.42
				41.42
25805	O'Brien, Megan	Mileage	10400 · VB&T Business Checking	-6.00
		Mileage	422601 · Staff Mileage	6.00
				6.00
25806	Trisha Palmieri	Mileage	10400 · VB&T Business Checking	-155.33
		Mileage	422601 · Staff Mileage	155.33
				155.33
25807	Paradise, Michele	Mileage	10400 · VB&T Business Checking	-24.25
		Mileage	422601 · Staff Mileage	24.25
				24.25
25808	Pineda, Ana	Mileage	10400 · VB&T Business Checking	-11.72
		Mileage	450020 · Rovers Salary	11.72
				11.72
25809	Katrina Place	Mileage	10400 · VB&T Business Checking	-191.30
		Mileage	422601 · Staff Mileage	191.30
				191.30
25810	Ross, Jordan	Mileage	10400 · VB&T Business Checking	-53.46
		Mileage	422601 · Staff Mileage	53.46
				53.46
25811	Jodi Schultz	Mileage	10400 · VB&T Business Checking	-39.79
		Mileage	422601 · Staff Mileage	39.79
				39.79

**Northwest Special Recreation Association
VBT Business Checking Accounts Payable
Warrant #6 June 30, 2018**

Num	Name	Memo	Account	Amount
25812	Snyder, Joann	Mileage	10400 · VB&T Business Checking	-39.24
		Mileage	422601 · Staff Mileage	39.24
				<u>39.24</u>
25813	Nanette Sowa	Mileage	10400 · VB&T Business Checking	-46.33
		Mileage	422601 · Staff Mileage	46.33
				<u>46.33</u>
25814	Catherine Splett	Mileage	10400 · VB&T Business Checking	-32.70
		Mileage	422601 · Staff Mileage	32.70
				<u>32.70</u>
25815	Erica Stanko	Mileage	10400 · VB&T Business Checking	-73.58
		Mileage	422601 · Staff Mileage	73.58
				<u>73.58</u>
25816	Elizabeth Thomas	Mileage	10400 · VB&T Business Checking	-46.33
		Mileage	422601 · Staff Mileage	46.33
				<u>46.33</u>
25817	Theresa Waite	Mileage	10400 · VB&T Business Checking	-127.53
		Mileage	422601 · Staff Mileage	127.53
				<u>127.53</u>
25818	Hudson Energy Services, LLC	Invoice 1805003248	10400 · VB&T Business Checking	-779.34
		Invoice 1805003248	421704 · Hudson Energy	779.34
				<u>779.34</u>
25819	Hume, Elizabeth M	Returned DD P/D 05/25/18	10400 · VB&T Business Checking	-8.73
		Returned DD P/D 05/25/18	21700 · Unclaimed Payroll/Property	8.73
				<u>8.73</u>
25820	Jamie Wolfe	Intern - May 30 - June 12	10400 · VB&T Business Checking	-300.00
		Intern - May 30 - June 12	424207 · Office Staff	300.00
				<u>300.00</u>
25821	Elizabeth Hawk	Intern - May 30 - June 12	10400 · VB&T Business Checking	-300.00
		Intern - May 30 - June 12	424207 · Office Staff	300.00
				<u>300.00</u>
25822	ComEd	Acct 4629682000 4/30-5/30	10400 · VB&T Business Checking	-498.91
		Acct 4629682000 4/30-5/30	421702 · Electric	498.91
				<u>498.91</u>
25823	First Advantage Occupational Health Servi	Invoice 2521341805	10400 · VB&T Business Checking	-236.90
		Invoice 2521341805	441002 · Drug Tests / Physicals	236.90
				<u>236.90</u>
25824	Prospect Heights Park District	Invoice 2018-01 052918	10400 · VB&T Business Checking	-322.40
		Invoice 2018-01 052918	450010 · Prospect Heights	322.40
				<u>322.40</u>
25825	Elizabeth Hawk	Intern - June 13 - June 26	10400 · VB&T Business Checking	-300.00
		Intern - June 13 - June 26	424207 · Office Staff	300.00
				<u>300.00</u>
25826	Jamie Wolfe	Intern - June 13 - June 26	10400 · VB&T Business Checking	-300.00
		Intern - June 13 - June 26	424207 · Office Staff	300.00
				<u>300.00</u>
25827	Buffalo Grove Park District	Invoice 2650	10400 · VB&T Business Checking	-266.43

**Northwest Special Recreation Association
VBT Business Checking Accounts Payable
Warrant #6 June 30, 2018**

Num	Name	Memo	Account	Amount
		Invoice 2650	450003 · Buffalo Grove	266.43
				266.43
25828	Elizabeth Medrano	Yoga Class 5/21/18 (reissue 25779)	10400 · VB&T Business Checking	-40.00
	Elizabeth Medrano	Yoga Class 5/21/18 (reissue 25779)	21200 · Accounts Payable	40.00
				40.00
25829	Schless, Rachel D	Reissue PR ck 01293870 10518	10400 · VB&T Business Checking	-21.85
		Reissue PR ck 01293870 10518	21700 · Unclaimed Payroll/Property	21.85
				21.85
25830	Michele Paradise/Petty Cash Program	Petty Cash Reimb 061918	10400 · VB&T Business Checking	-151.64
		PC - Parking	421406 · Professional Meetings	45.00
		PC - SRA Mtg	421406 · Professional Meetings	14.00
		PC - Talent Show	422303 · New Initiatives / Programs	9.00
		PC - NR Supplies	422401 · Clubs	15.00
		PC- Sensory FT Supplies	422406 · Weekly Programs	11.91
		PC - Entrance Fee 9031	422408 · Trips	10.00
		PC- Pursuit Food	422409 · PURSUIT	29.23
		PC - Brd Mem Plate	423101 · Awards / Recognition	17.50
				151.64
25831	Drab, Katherine C	P/D 06/22/18 P/E 5/28-6/10	10400 · VB&T Business Checking	-176.76
		P/D 06/22/18 P/E 5/28-6/10	21700 · Unclaimed Payroll/Property	176.76
				176.76
25832	Ross, Jordan	CDL Renewal 3/14/18	10400 · VB&T Business Checking	-50.00
		CDL Renewal 3/14/18	421502 · CDL Reimbursement / Renewal	50.00
				50.00
25833	Robbins Schwartz	Invoice 281583 HAK	10400 · VB&T Business Checking	-280.00
		Invoice 281583 HAK	421002 · Legal Fees	280.00
				280.00
25834	Moran, Kate	2018 CDL Reimbursement	10400 · VB&T Business Checking	-50.00
		2018 CDL Reimbursement	421502 · CDL Reimbursement / Renewal	50.00
				50.00
25835	Nicor Gas	Svc 05/15 - 06/14	10400 · VB&T Business Checking	-55.06
		Acct 82-52-44-00007	421703 · Gas	22.66
		Acct 92-52-44-00006	421703 · Gas	32.40
				55.06
25836	U.S. Fire & Safety Equipment Co.	Invoice 498768	10400 · VB&T Business Checking	-73.00
		Invoice 498768	421705 · Total Fire and Safety	73.00
				73.00
25837	U.S. Postal Service	Postage 06/22/18	10400 · VB&T Business Checking	-1,000.00
		Postage 06/22/18	421201 · Postage	1,000.00
				1,000.00
25838	Rolling Meadows Park District	Invoice 1340155	10400 · VB&T Business Checking	-10.00
		Invoice 1340155	421707 · Miscellaneous	10.00
				10.00
25839	Alexian Brothers Corporate Health Service	Invoice 653298	10400 · VB&T Business Checking	-544.00
		Invoice 653298	441002 · Drug Tests / Physicals	544.00
				544.00
25840	WSSRA	2018 ITRS A SB Trnmt	10400 · VB&T Business Checking	-80.00
		2018 ITRS A SB Trnmt	422106 · Weekly Programs	80.00
				80.00

**Northwest Special Recreation Association
 VBT Business Checking Accounts Payable
 Warrant #6 June 30, 2018**

Num	Name	Memo	Account	Amount
25841	Elizabeth Medrano	Yoga Class 6/5 & 6/18	10400 · VB&T Business Checking	-80.00
		Yoga Class 6/5	422209 · PURSUIT	40.00
		Yoga Class 6/18	422210 · STAR	40.00
				80.00
25842	WT Group	Invoice R18006-2	10400 · VB&T Business Checking	-1,680.00
		Invoice R18006-2	450022 · Miscellaneous	1,680.00
				1,680.00
25843	Sirisha Alla	Refund 8864 2018 Summer	10400 · VB&T Business Checking	-56.00
		Refund 8864 2018 Summer	11500 · VB&T Operating/MM Account	56.00
				56.00
25844	Meredith, Megan	Reissue P/R Cks 12/8/17 & 12/21/17	10400 · VB&T Business Checking	-166.24
		Reissue P/R Ck 12/08/17 ck# 01199900 21700 · Unclaimed Payroll/Property		48.48
		Reissue P/R Ck 12/21/17 ck# 01252855 21700 · Unclaimed Payroll/Property		117.76
				166.24
25845	Bill's Auto & Truck Repair	Invoices 93907 - 94337	10400 · VB&T Business Checking	-12,213.67
		Invoices 93907 - 94337	422704 · Regular / Repair Service	10,890.92
		Invoice 94320	422702 · Emergency Repair Service	1,322.75
				12,213.67
25846	NCPERS Group Life Insurance	Invoice 54360718	10400 · VB&T Business Checking	-16.00
		Invoice 54360718	421603 · Premium	16.00
				16.00
25847	PDRMA	Invoice FH18132H	10400 · VB&T Business Checking	-43,952.42
		Invoice FH18132H	421603 · Premium	43,952.42
				43,952.42
25848	PDRMA	Invoice FH18132	10400 · VB&T Business Checking	-35,382.42
		Invoice FH18132	441004 · PDRMA Liability	35,382.42
				35,382.42
25850	ComEd	Acct 4629682000 5/30-6/28	10400 · VB&T Business Checking	-541.20
		Acct 4629682000 5/30-6/28	421702 · Electric	541.20
				541.20
25851	BrightStar Health Care	Invoice IVC00000004108647	10400 · VB&T Business Checking	-162.00
		Invoice IVC00000004108647	424205 · Summer Day Camp	162.00
				162.00
25852	First Advantage Occupational Health Servi	Invoice 2520231806	10400 · VB&T Business Checking	-7.64
		Invoice 2520231806	441002 · Drug Tests / Physicals	7.64
				7.64
25853	Manny Aguilar	Mileage	10400 · VB&T Business Checking	-103.55
		Mileage	422601 · Staff Mileage	103.55
				103.55
25854	Bonaguro, Mary T	Mileage	10400 · VB&T Business Checking	-87.75
		Mileage	422601 · Staff Mileage	87.75
				87.75
25855	Clark, Meghan	Mileage	10400 · VB&T Business Checking	-82.30
		Mileage	450020 · Rovers Salary	82.30
				82.30
25856	Mary Lou D'Astice	Mileage	10400 · VB&T Business Checking	-50.69
		Mileage	422601 · Staff Mileage	50.69
				50.69

**Northwest Special Recreation Association
VBT Business Checking Accounts Payable
Warrant #6 June 30, 2018**

Num	Name	Memo	Account	Amount
25857	Dzurisin, Maggie	Mileage	10400 - VB&T Business Checking	-11.99
		Mileage	422601 - Staff Mileage	11.99
				<u>11.99</u>
25858	Edwards, Megan	Mileage	10400 - VB&T Business Checking	-6.76
		Mileage	422601 - Staff Mileage	6.76
				<u>6.76</u>
25859	Emeralda, Karyn	Mileage	10400 - VB&T Business Checking	-20.71
		Mileage	422601 - Staff Mileage	20.71
				<u>20.71</u>
25860	Nicole Estrada	Mileage	10400 - VB&T Business Checking	-31.61
		Mileage	422601 - Staff Mileage	31.61
				<u>31.61</u>
25861	Frelich, Renee	Mileage	10400 - VB&T Business Checking	-107.09
		Mileage	450020 - Rovers Salary	107.09
				<u>107.09</u>
25862	Tori Gonzalez	Mileage	10400 - VB&T Business Checking	-109.55
		Mileage	422601 - Staff Mileage	109.55
				<u>109.55</u>
25863	Andrea Griffin	Mileage	10400 - VB&T Business Checking	-110.09
		Mileage	422601 - Staff Mileage	110.09
				<u>110.09</u>
25864	Mackenzie Irelan	Mileage	10400 - VB&T Business Checking	-64.31
		Mileage	422601 - Staff Mileage	64.31
				<u>64.31</u>
25865	Johns, Brittany	Mileage	10400 - VB&T Business Checking	-129.44
		Mileage	422601 - Staff Mileage	129.44
				<u>129.44</u>
25866	Krones, Summer R.	Mileage	10400 - VB&T Business Checking	-68.67
		Mileage	422601 - Staff Mileage	68.67
				<u>68.67</u>
25867	Lappano, Lorendana	Mileage	10400 - VB&T Business Checking	-156.31
		Mileage	450020 - Rovers Salary	156.31
				<u>156.31</u>
25868	Jacklyn Moore	Mileage	10400 - VB&T Business Checking	-49.60
		Mileage	422601 - Staff Mileage	49.60
				<u>49.60</u>
25869	Moran, Kate	Mileage	10400 - VB&T Business Checking	-126.99
		Mileage	422601 - Staff Mileage	126.99
				<u>126.99</u>
25870	Nock, Emily	Mileage	10400 - VB&T Business Checking	-18.53
		Mileage	422601 - Staff Mileage	18.53
				<u>18.53</u>
25871	Trisha Palmieri	Mileage	10400 - VB&T Business Checking	-153.69
		Mileage	422601 - Staff Mileage	153.69
				<u>153.69</u>
25872	Paradise, Michele	Mileage	10400 - VB&T Business Checking	-6.27

**Northwest Special Recreation Association
 VBT Business Checking Accounts Payable
 Warrant #6 June 30, 2018**

Num	Name	Memo	Account	Amount
		Mileage	422601 · Staff Mileage	6.27
				<u>6.27</u>
25873	Pineda, Ana	Mileage	10400 · VB&T Business Checking	-60.17
		Mileage	450020 · Rovers Salary	60.17
				<u>60.17</u>
25874	Katrina Place	Mileage	10400 · VB&T Business Checking	-137.89
		Mileage	422601 · Staff Mileage	137.89
				<u>137.89</u>
25875	Ralph, Danielle	Mileage	10400 · VB&T Business Checking	-34.77
		Mileage	422601 · Staff Mileage	34.77
				<u>34.77</u>
25876	Jodi Schultz	Mileage	10400 · VB&T Business Checking	-38.70
		Mileage	422601 · Staff Mileage	38.70
				<u>38.70</u>
25877	Snyder, Joann	Mileage	10400 · VB&T Business Checking	-41.97
		Mileage	422601 · Staff Mileage	41.97
				<u>41.97</u>
25878	Nanette Sowa	Mileage	10400 · VB&T Business Checking	-57.23
		Mileage	422601 · Staff Mileage	57.23
				<u>57.23</u>
25879	Catherine Splett	Mileage	10400 · VB&T Business Checking	-41.97
		Mileage	422601 · Staff Mileage	41.97
				<u>41.97</u>
25880	Elizabeth Thomas	Mileage	10400 · VB&T Business Checking	-44.69
		Mileage	422601 · Staff Mileage	44.69
				<u>44.69</u>
25881	Theresa Waite	Mileage	10400 · VB&T Business Checking	-20.17
		Mileage	422601 · Staff Mileage	20.17
				<u>20.17</u>
25882	Wright, Jocelyn	Mileage	10400 · VB&T Business Checking	-35.43
		Mileage	422601 · Staff Mileage	35.43
				<u>35.43</u>
25889	Hudson Energy Services, LLC	Invoice 1807000488	10400 · VB&T Business Checking	-871.96
		Invoice 1807000488	421704 · Hudson Energy	871.96
				<u>871.96</u>
25892	J & R Lock & Safe, Inc.	Invoice 0000388082	10400 · VB&T Business Checking	-1,083.00
		Invoice 0000388082	421707 · Miscellaneous	1,083.00
				<u>1,083.00</u>
25894	Erica Stanko	Mileage	10400 · VB&T Business Checking	-23.98
		Mileage	422601 · Staff Mileage	23.98
				<u>23.98</u>
Total for Warrant #6 VB&T Business Checking Accounts Payable				164,237.11

**Warrant #7
Summary
July 25, 2018**

Administration	Programs	Salary	Liability/Audit/IMRF	ADA/Capital
421000 Prof. Fees	422100 Rent Municipal	424100 Full Time	441000 Liability/PDRMA	450000 ADA Compliance
421100 Office Supply	422200 Rent Commercial	424200 Part Time	442000 Audit	460000 Capital Replacement
421150 Fees	422300 Program Dev.	424300 Payroll Processing	442100 FICA	
421200 Postage	422400 Program Supply	424500 Car Allowance	442200 IMRF	
421300 Phones/Fax	422500 Comm. Trans.			
421400 Conference/Education	422600 Staff Mileage			
421500 Memberships	422700 Trans. Maint.			
421600 Health Insurance	422800 gas/tolls/parking			
421700 Maint./Utilities	422900 Printing			
421800 Rent	423000 Sub./Ads.			
421900 Computers	423100 Public Awareness			
12000 Accounts Receivable				

Total VB&T Electronic Accounts Payable (IMRF, ADP, Excalibur)	31,775.92
Total IPDLAF Electronic Accounts Payable (PCARDS)	-
Total VB&T Business Checking Accounts Payable	<u>6,555.39</u>
	38,331.31

Motion to approve Warrant #7 dated July 25, 2018 totaling

\$38,331.31

**Northwest Special Recreation Association
 VBT Electronic Accounts Payable
 Warrant #7
 July 25, 2018**

Vendor	Description	Account	Amount
IMRF	June 2018	442201	28,176.40
			<u>28,176.40</u>
ADP	FSA Monthly - June	424303	120.18
	Payroll Processing - June 517333869	424301	306.60
	Payroll Processing - June 517333869	424302	3,172.74
			<u>3,599.52</u>
Excalibur	Invoice -	421902	-
	Invoice -	421902	-
			<u>-</u>
Total Warrant #7 for Electronic Accounts Payable			<u>31,775.92</u>

**Northwest Special Recreation Association
VBT Electronic Accounts Payable
Warrant #7
July 25, 2018**

Vendor	Description	Account	Amount
BMO Solutions			
		Total	-
Total Warrant #7 for Electronic Accounts Payable			-

**Northwest Special Recreation Association
VBT Business Checking Accounts Payable
Warrant #7
July 25, 2018**

Num	Name	Memo	Account	Amount
25849	Bounab, Meriem	P/D 07/06/18 - Week 2 P/D 07/06/18 - Week 2	10400 - VB&T Business Checking 21700 - Unclaimed Payroll/Property	-282.42 282.42 <u>282.42</u>
25883	Hanover Park Park District	Invoice 718 Invoice 718	10400 - VB&T Business Checking 421803 - HPPD Rental Space	-1,443.00 1,443.00 <u>1,443.00</u>
25884	Rolling Meadows Park District	Invoice 18-607 Invoice 18-607	10400 - VB&T Business Checking 421701 - Condo Maintenance	-960.00 960.00 <u>960.00</u>
25885	Park Central Condo Assn.	Invoice 607 Invoice 607	10400 - VB&T Business Checking 421801 - Condo Association Fee	-1,065.00 1,065.00 <u>1,065.00</u>
25886	Jamie Wolfe	Intern - June 27 - July 10 Intern - June 27 - July 10	10400 - VB&T Business Checking 424207 - Office Staff	-300.00 300.00 <u>300.00</u>
25887	Elizabeth Hawk	Intern - June 27 - July 10 Intern - June 27 - July 10	10400 - VB&T Business Checking 424207 - Office Staff	-300.00 300.00 <u>300.00</u>
25888	David Bulava	DJ Svcs - July 2018 DJ Svcs - July 2018	10400 - VB&T Business Checking 422205 - Summer Day Camp	-350.00 350.00 <u>350.00</u>
25890	Cottone, Sarah P.	PP 6/11 - 6/24 - Entry Error PP 6/11 - 6/24 - Entry Error	10400 - VB&T Business Checking 21700 - Unclaimed Payroll/Property	-533.07 533.07 <u>533.07</u>
25891	U.S. Postal Service	2018 Fall Brochure 2018 Fall Brochure	10400 - VB&T Business Checking 421201 - Postage	-426.75 426.75 <u>426.75</u>
25893	Greg Hubbard	07/23/18 Magic Show Performer 07/23/18 Magic Show Performer	10400 - VB&T Business Checking 422210 - STAR	-175.00 175.00 <u>175.00</u>
25895	Jamie Wolfe	Intern - July 11 - July 24 Intern - July 11 - July 24	10400 - VB&T Business Checking 424207 - Office Staff	-300.00 300.00 <u>300.00</u>
25896	Elizabeth Hawk	Intern - July 11 - July 24 Intern - July 11 - July 24	10400 - VB&T Business Checking 424207 - Office Staff	-300.00 300.00 <u>300.00</u>
25897	Taurus Engraving Inc	Invoice 15682 Invoice 15682	10400 - VB&T Business Checking 421104 - Nametags	-59.25 59.25 <u>59.25</u>
25898	Emeralda, Karyn	Mileage & Key Deposit July Mileage Key Deposit	10400 - VB&T Business Checking 422601 - Staff Mileage 21600 - Security Deposits	-60.90 10.90 50.00 <u>60.90</u>
Total for Warrant #7 VB&T Business Checking Accounts Payable				6,555.39

To: NWSRA Board of Trustees
From: Tracey Crawford, Executive Director
Re: Payroll
Date: July 25, 2018

Motion:

A motion to approve Payroll for the following Pay Periods Ending:

1. Pay Period Ending – 5/13/18 \$87,423.41
2. Pay Period Ending – 5/27/18 \$93,339.90
3. Pay Period Ending – 6/10/18 \$118,145.29
4. Pay Period Ending – 6/24/18 \$169,114.88

Liability Recap	Taxes Debited			
	Federal Income Tax		7,109.14	
	Earned Income Credit Advances		.00	
	Social Security - EE		5,330.39	
	Social Security - ER		5,330.41	
	Social Security Adj - EE		.00	
	Medicare - EE		1,246.66	
	Medicare - ER		1,246.63	
	Medicare Adj - EE		.00	
	Medicare Surtax - EE		.00	
	Medicare Surtax Adj - EE		.00	
	COBRA Premium Assistance Payments		.00	
	Federal Unemployment Tax		.00	
	State Income Tax		3,925.30	
	State Unemployment Insurance - EE		.00	
	State Unemployment/Disability Ins - ER		.00	
	State Unemployment Insurance Adj - EE		.00	
	State Disability Insurance - EE		.00	
	State Disability Insurance Adj - EE		.00	
	Workers' Benefit Fund Assessment - EE		.00	
	Workers' Benefit Fund Assessment - ER		.00	
	Local Income Tax		.00	
	School District Tax		.00	
	Total Taxes Debited	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXXX	24,188.53
Other Transfers	ADP Direct Deposit	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXXX	60,792.99
	ADP Check	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXXX	2,441.89
	Total Amount Debited From Your Accounts			87,423.41
Bank Debits and Other Liability	Adjustments/Prepay/Voids			.00
Taxes - Your Responsibility	None This Payroll			

Total Liability	87,423.41
	87,423.41
	87,423.41

Liability	Taxes Debited					
Recap		Federal Income Tax		7,380.12		
		Earned Income Credit Advances		.00		
		Social Security - EE		5,679.78		
		Social Security - ER		5,679.86		
		Social Security Adj - EE		.00		
		Medicare - EE		1,328.38		
		Medicare - ER		1,328.35		
		Medicare Adj - EE		.00		
		Medicare Surtax - EE		.00		
		Medicare Surtax Adj - EE		.00		
		COBRA Premium Assistance Payments		.00		
		Federal Unemployment Tax		.00		
		State Income Tax		4,208.03		
		State Unemployment Insurance - EE		.00		
		State Unemployment/Disability Ins - ER		.00		
		State Unemployment Insurance Adj - EE		.00		
		State Disability Insurance - EE		.00		
		State Disability Insurance Adj - EE		.00		
		Workers' Benefit Fund Assessment - EE		.00		
		Workers' Benefit Fund Assessment - ER		.00		
		Transit Tax - EE		.00		
		Local Income Tax		.00		
		School District Tax		.00		
		Total Taxes Debited	Acct. No. XXXXX3322	Tran/ABA XXXXXXXXX	25,604.52	
	Other Transfers	ADP Direct Deposit	Acct. No. XXXXX3322	Tran/ABA XXXXXXXXX	65,397.57	
ADP Check		Acct. No. XXXXX3322	Tran/ABA XXXXXXXXX	2,337.81		
Total Amount Debited From Your Accounts				93,339.90		
Bank Debits and Other Liability	Adjustments/Prepay/Voids		.00			
Taxes - Your Responsibility	None This Payroll					
					Total Liability 93,339.90 93,339.90 93,339.90	

Liability Recap	Taxes Debited				
	Federal Income Tax			8,082.68	
	Earned Income Credit Advances			.00	
	Social Security - EE			7,109.55	
	Social Security - ER			7,109.50	
	Social Security Adj - EE			.00	
	Medicare - EE			1,662.96	
	Medicare - ER			1,662.71	
	Medicare Adj - EE			.00	
	Medicare Surtax - EE			.00	
	Medicare Surtax Adj - EE			.00	
	COBRA Premium Assistance Payments			.00	
	Federal Unemployment Tax			.00	
	State Income Tax			5,206.88	
	State Unemployment Insurance - EE			.00	
	State Unemployment/Disability Ins - ER			.00	
	State Unemployment Insurance Adj - EE			.00	
	State Disability Insurance - EE			.00	
	State Disability Insurance Adj - EE			.00	
	Workers' Benefit Fund Assessment - EE			.00	
	Workers' Benefit Fund Assessment - ER			.00	
	Transit Tax - EE			.00	
	Local Income Tax			.00	
	School District Tax			.00	
	Total Taxes Debited	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXXX	30,834.28	
Other Transfers	ADP Direct Deposit	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXXX	80,881.12	
	ADP Check	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXXX	6,429.89	
	Total Amount Debited From Your Accounts			118,145.29	
Bank Debits and Other Liability	Adjustments/Prepay/Voids			.00	
Taxes - Your Responsibility	None This Payroll				
					118,145.29

Liability	Taxes Debited					
Recap		Federal Income Tax		11,418.73		
		Earned Income Credit Advances		.00		
		Social Security - EE		10,045.43		
		Social Security - ER		10,045.38		
		Social Security Adj - EE		.00		
		Medicare - EE		2,349.19		
		Medicare - ER		2,349.32		
		Medicare Adj - EE		.00		
		Medicare Surtax - EE		.00		
		Medicare Surtax Adj - EE		.00		
		COBRA Premium Assistance Payments		.00		
		Federal Unemployment Tax		.00		
		State Income Tax		7,505.81		
		State Unemployment Insurance - EE		.00		
		State Unemployment/Disability Ins - ER		.00		
		State Unemployment Insurance Adj - EE		.00		
		State Disability Insurance - EE		.00		
		State Disability Insurance Adj - EE		.00		
		Workers' Benefit Fund Assessment - EE		.00		
		Workers' Benefit Fund Assessment - ER		.00		
		Transit Tax - EE		.00		
		Local Income Tax		.00		
		School District Tax		.00		
		Total Taxes Debited	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXXX	43,713.86	
	Other Transfers	ADP Direct Deposit	Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXXX	113,868.15	
ADP Check		Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXXX	11,447.17		
Wage Garnishments		Acct. No. XXXXXX3322	Tran/ABA XXXXXXXXXX	110.94		
Total Amount Debited From Your Accounts				168,938.12		
Bank Debits and Other Liability	Adjustments/Prepay/Voids		176.76			
Taxes - Your Responsibility	None This Payroll					

Total Liability	168,938.12
	169,114.88
	169,114.88

Includes Adjustments that are your responsibility

July 13, 2018

Ms. Tracey Crawford, CTRS, CPRP
Executive Director
Northwest Special Recreation Association
3000 W. Central Road; Suite 205
Rolling Meadows, IL, 60008

Dear Ms. Crawford:

RE: 2016 & 2017 Expenditures Proposed to be Financed
with Funds from the Special Populations Levy

Wheeling Park District hereby requests approval from the Northwest Special Recreation Association (NWSRA) Board of Directors to finance through the Special Populations Fund certain expenditures paid by the Park District in 2016 and 2017. These expenditures are for accessibility improvements at Horizon Park and Mark Twain Park. The table below details the amount requested for each item.

Project	Total Cost	Special Populations Apportionment	Amount Requested
Horizon Park Playground	\$ 98,482	93%	\$ 91,530
Mark Twain Park Playground	\$ 82,528	100%	\$ 82,528
Mark Twain Park Safety Surface	\$ 141,370	6%	\$ 8,482
TOTALS	\$ 322,380		\$ 182,540

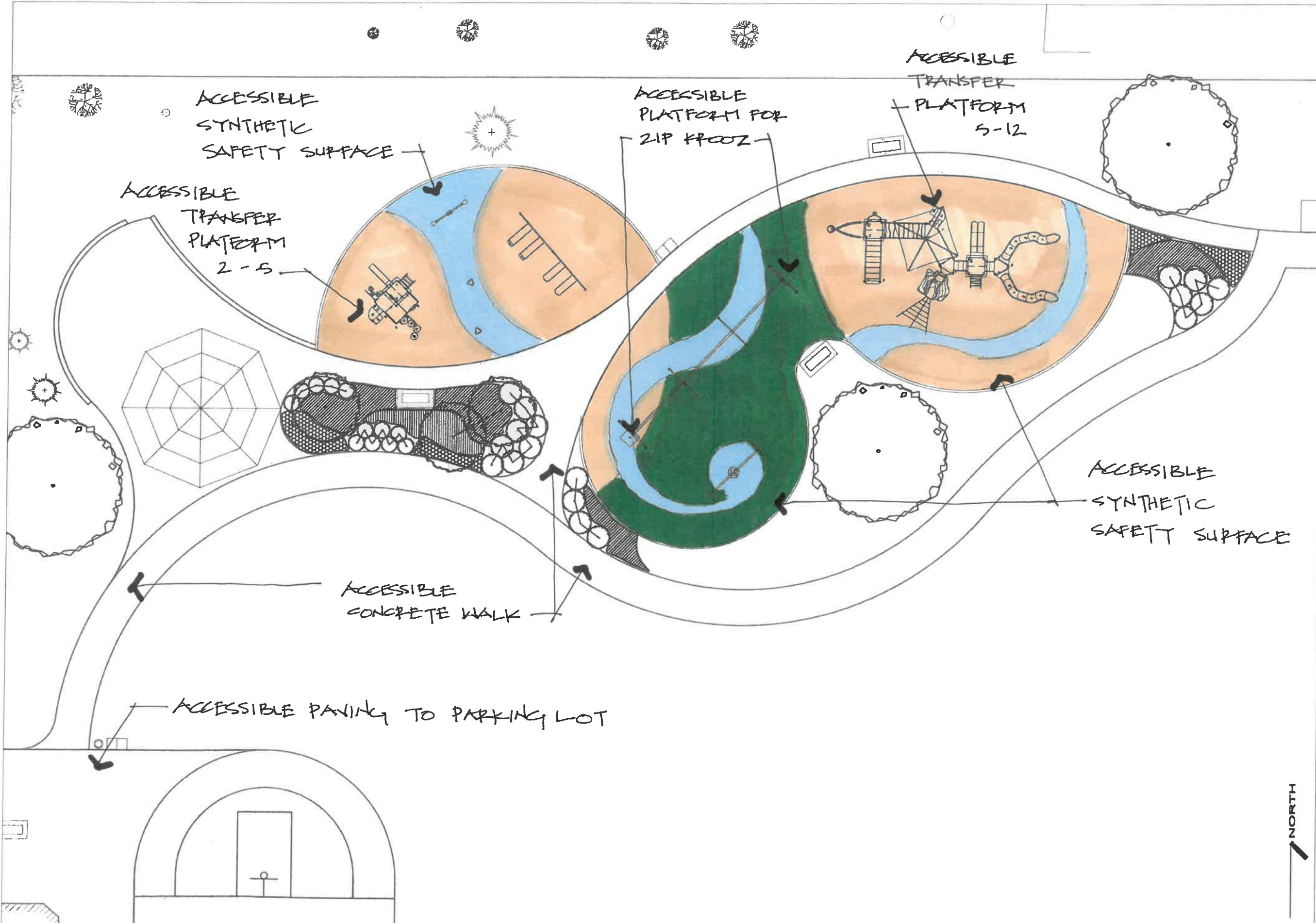
Accessibility Improvements at Horizon Park: This project included replacement of outdated play equipment with a new play structure, installation of a new accessible playground safety surface, and new walkways. The benefits to NWSRA include a play structure which exceeds ADA guidelines for accessibility, an accessible playground surface to the play elements, and accessibility throughout the park.

Accessibility Improvements at Mark Twain Park: This project included replacement of outdated play equipment with a new play structure and installation of a new playground safety surface. The benefits to NWSRA include a play structure which exceeds ADA guidelines for accessibility, and an accessible playground surface to the play elements.

Sincerely,



Jan Buchs
Executive Director



Meeting Park District
We're People Driven

PLANNING & DEVELOPMENT
 333 W. DUNDEE ROAD
 WHEELING, IL 60090 / 847.465.3333

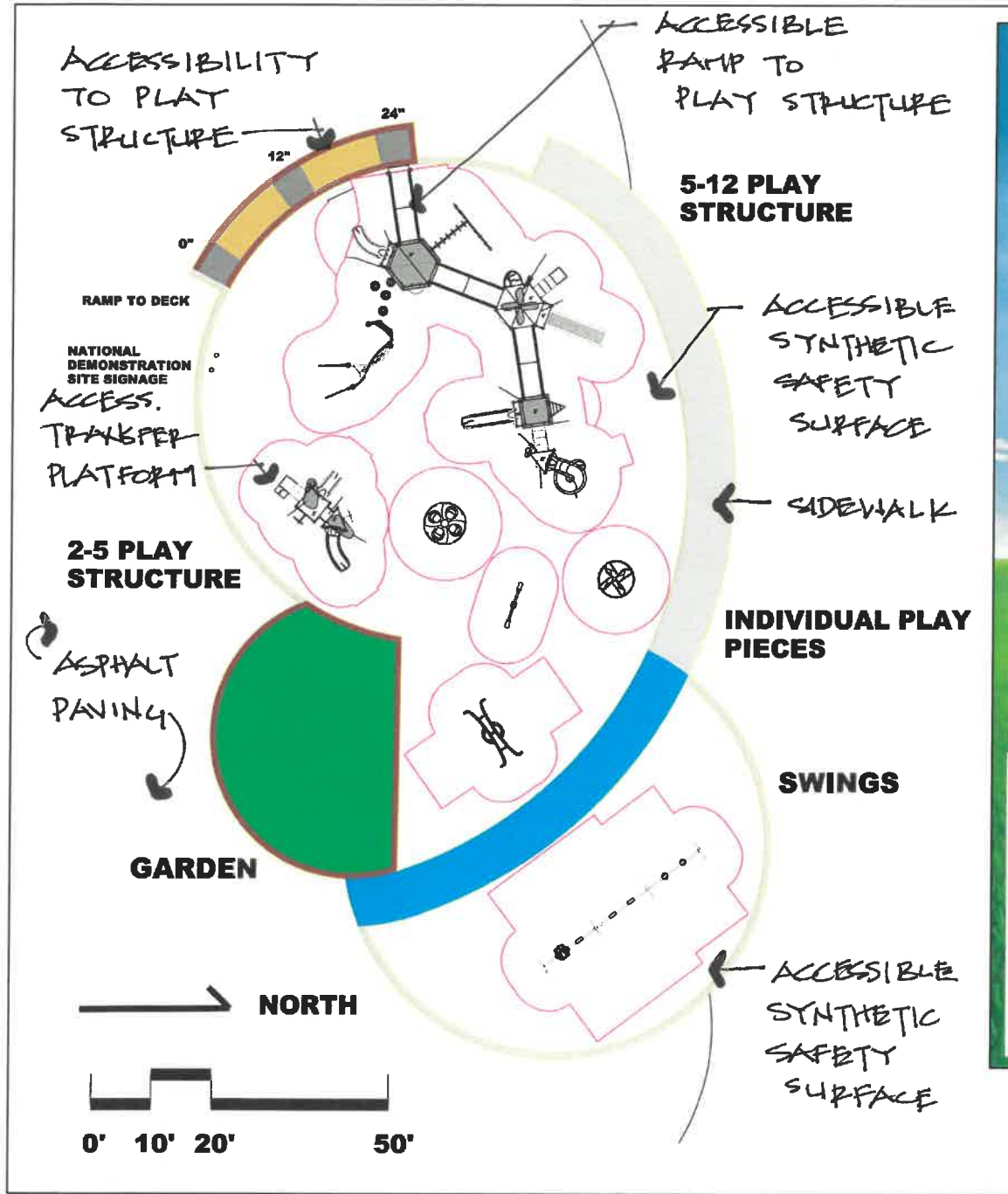
PLAYGROUND SAFETY SURFACE CONCEPT
HORIZON PARK IMPROVEMENTS

DATE	REVISION

SCALE: 1" = 20'
 DATE:
 PROJECT NO.:
 DRAWN BY: LBR
 CHECKED BY: LBR

SHEET



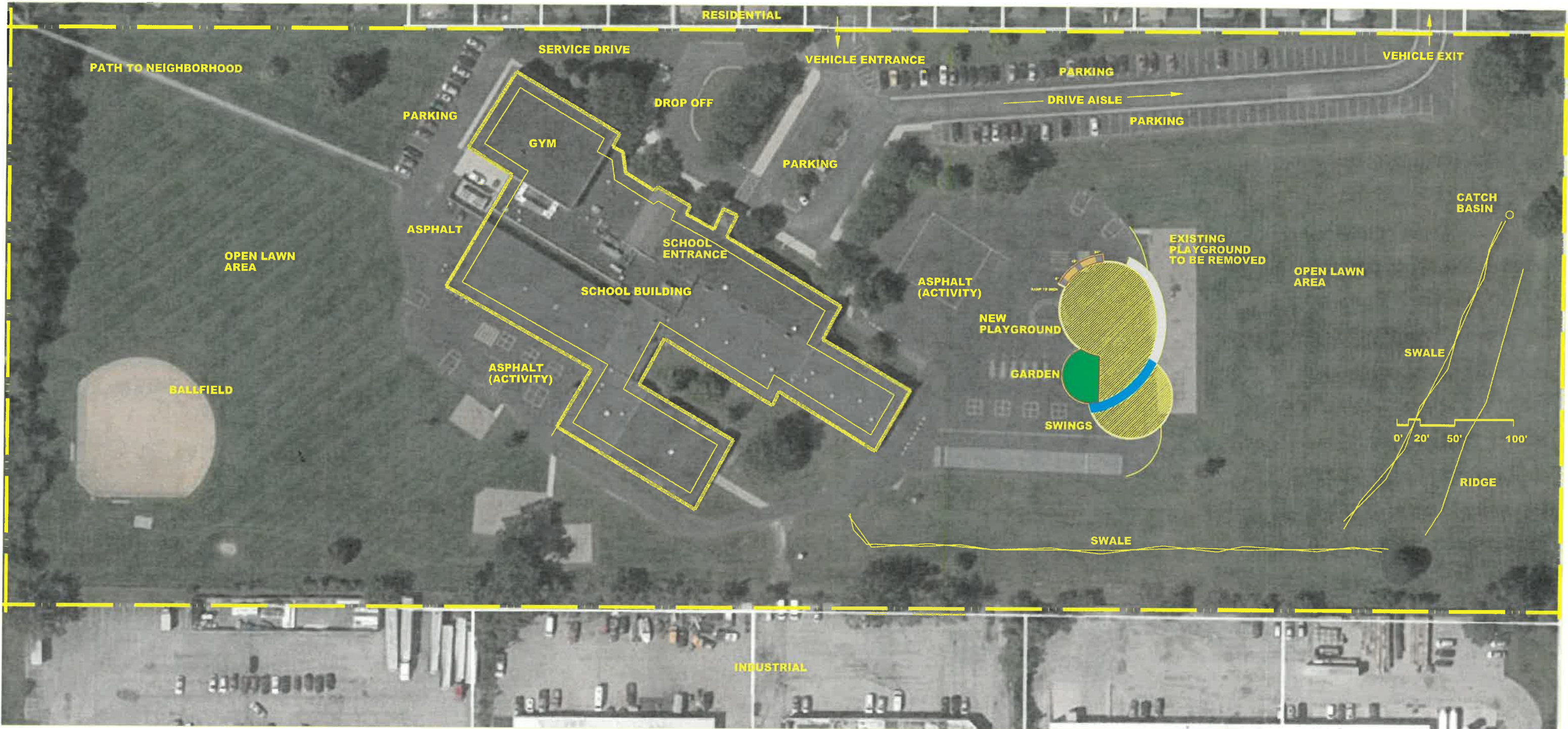


PLAYGROUND IMPROVEMENTS - DETAIL PLAN and RENDERING

MARK TWAIN PARK

Wheeling Park District
 Planning and Development
 February 24, 2017





PLAYGROUND IMPROVEMENTS - LOCATION SITE PLAN

MARK TWAIN PARK

Wheeling Park District
 Planning and Development
 February 24, 2017



VII. Staff Reports

[Return to Home](#)

To: Tracey Crawford, Executive Director
From: Andrea Griffin and Rachel Hubsch, Superintendents of Recreation
Re: Program Report – May 10, 2018 – July 8, 2018

Program Highlights

Weekly

Summer 2018 has recorded an increase in participation in early childhood and youth registrations. NWSRA offered 149 programs with 1070 currently registered resulting in a 13% increase over last year.

Cooking programs (always a favorite) added new adaptive equipment making everyone have the ability to help prepare healthy meals.

Healthy Minds/Healthy Bodies (HMHB)

Mt. Prospect Park District is the newest member district in HMHB. They joined in May and are eligible to start the program in the fall, due to having a certified Healthy Minds Healthy Bodies trainer on staff. Nikki Bittner, Fitness Manager, came aboard in March with her HMHB training and couldn't wait to get Mt. Prospect a part of this wonderful program that offers free fitness and social services to injured Veterans of all eras.

Lightning Sports

NWSRA sent 53 athletes and 25 staff and volunteers to Illinois State University to compete in Summer Games. Athletes competed in powerlifting, bocce, track and field, aquatics, and gymnastics. Alongside many other accomplishments, NWSRA brought home 108 awards and of those 83 were medals. Four NWSRA athletes are training for National Boccia (Paralympic) Tournament in Naperville. This intense event allows athletes to compete on the national stage.

Inclusion

The Inclusion Department closed the first half of 2018 with 165 residents, participating in over 530 member district programs. Due to the exponential increase in volume during the summer, team placed a high importance in direct contact (participant observations, parent meetings, onsite trainings, etc.) in park district programs. During the current timeframe, the team members compiled over 70 hours in direct contact programming, to ensure successful inclusive procedures is had and that all participants are meeting expectations in their respective programs.

Training is always a mainstay at the beginning of summer for the Inclusion Team. Twelve trainings were scheduled for member district camp staff; topics ranged from behavior management, program adaptation and Epi-Pen training. About 40 campers from the Bartlett Park District participated in the Ability Awareness program on June 27. Campers experienced maneuvering a wheelchair, having a visual impairment, communicating through sign language, and learning characteristics of autism.

Collaborative Programming

As of today, 203 individuals are on the PURSUIT Adult Day Program interest list. Of the 203, 149 individuals are of age for the program and ready for services. NWSRA has hosted 60 individuals for tours at either STAR Academy or the PURUSIT Adult Day Program

The PURSUIT Adult Day Program

The week of June 18 started assessments for the openings PURSUIT will have in fall. During that time, 20 assessments have been given for the open spots. Trials are set to start as soon as PURUSIT Mt. Prospect opens. Both PURSUIT Hanover Park and PURSUIT Rolling Meadows participated in a "Chopped" competition throughout the month of May. Clients were given three ingredients and had to find a recipe based off those ingredients. The groups had one hour to brainstorm a recipe, one hour to grocery shop, and one hour to cook. Guest Judges were brought in to try these dishes and asked to judge the dishes based on presentation, taste and creativity. The participants really enjoyed these days.

STAR Academy

STAR Academy Hanover Park opened on Tuesday, June 12. There are 41 clients this summer in the STAR Academy between the Rolling Meadows and Hanover Park Park District sites. NWSRA has seen five new clients and seven clients are using STAR Academy as their only NWSRA activity this summer.

In May, the clients went fishing at Kimball Hill Park. An 8 year old boy, with Fetal Alcohol Syndrome, from Arlington Heights caught a fish almost the size of his arm and it was the "best day he has ever had."

A 10 year old girl, with ADD and mental illness from Buffalo Grove who often feels bullied in other settings said "STAR makes her feel very happy."

Lego bins have been designed at each facility and contain 3 different sizes of Legos. These portable bins have been very popular in the program and have increased overall socialization with friends and creativity.

Staff Update

Part-Time Staff & Volunteers

NWSRA is running 42 programs which are led by part time program leaders. NWSRA is utilizing part time drivers to assist in transportation of participants to weekly programs at the rate of 15 times a week. Weekly programs have 208 program assistant slots which are filled with 54 part time staff.

In June, the Support Services Department highlighted part time staff Kent Mazique, who has been with NWSRA since 2015. Kent is a sincere individual who works varying weekly programs and Social Clubs and most often is a driver. Kent is caring, patient and thoughtful when working with the participants. Kent can always be counted on to step up and help whenever he is able and does every task with a smile.

NWSRA part time staff continue to grow and develop through training and mentoring. Twenty-two Program Leaders have recently been recertified in CPR, First Aid and CPI. Drivers and part time staff went through a well-delivered and unique seasonal training at the beginning of June with topics including wheelchair tie-downs, backing up and turning as well as reviewing the updated Drivers manual. The Support Services Department continues to train our staff to become program leaders. Five new part time Program Leaders have begun leading programs this summer!

Recruitment & Outreach

The recruitment team has hired 88 part time summer seasonal staff and 24 part time yearly staff totaling 112 staff since March. The recruitment team has attended over 70 outreach events, such as Summer Concert series, flick and floats/splash nights and open mic nights at locations throughout the NWSRA service area.

Public Speaking

Inclusion Coordinators, Tori Gonzalez & Katrina Place made their way to Wisconsin to train over 120 counselors on Active Inclusion and Behavior Management through the West Allis-West Milwaukee Recreation and Community Services.

Superintendent of Recreation, Andrea Griffin and Manager of Inclusion Services, Ted Adatto presented and trained over 80 counselors on Behavior Management and Creating an Inclusive Camp Environment for the South Suburban Park & Recreation Professional Association, SSPRPA.

Superintendent of Recreation, Andrea Griffin and Manager of Special Recreation (Collaborative), Liz Thomas presented at the Schaumburg/Hoffman Estates Rotary Club, sharing their knowledge and passion for the PURSUIT Adult Day Program and the Snoezelen Sensory Room.

Manager of Inclusion Services, Ted Adatto, provided a certified training through Crisis Prevention Institute (CPI) for 31 select camp and Clubhouse staff through the Buffalo Grove Park District. This training provides advanced behavior management techniques to allow staff to provide more confident and competent support for their participants.

Behavior Team

The NWSRA Behavior Team began the summer season with a focus on training. Members of the team presented at all part-time staff trainings (Inclusion, Weekly, and Camp) offering two to three sessions at each orientation in an effort to advance staff members' collective behavior management knowledge. The Behavior Team also set up more than ten pre-season meetings with full-time staff who have flagged participants in their programs. The Behavior Team received more than ten formal requests for support with specific participants. The team conducted onsite program observations at almost every NWSRA camp site as well as numerous weekly program locations. More than six new participants were added to the Behavior Team's caseload throughout the current period. Ted Adatto, Manager of Inclusion Services, and Cortney Lucente, Manager of Support Services, offered two certified behavior intervention trainings from Crisis Prevention Institute (CPI) for Program Leaders, Site Directors, and Assistant Site Directors. These trainings encompassed a total of 20 hours and trained nearly 30 staff.

To: Tracey Crawford, Executive Director
From: Brian Selders, Superintendent of Communications & IT
Re: NWSRA/SLSF Marketing and Public Relations Report
Date: July 6, 2018

Following is a synopsis of marketing activities that have taken place in 2018:

MEDIA	
Daily Herald	<ul style="list-style-type: none"> • Article on NWSRA/American Legion Summer Classic • Article on expansion to Mt. Prospect • SLSF events added to fundraising events section • Article on Skating Championships Invitational • Article on STAR Academy
Chicago Tribune	<ul style="list-style-type: none"> • Article on NWSRA/American Legion Summer Classic • Article on expansion to Mt. Prospect • Article on Skating Championships Invitational • Article on STAR Academy • Article on Gold Medal Fashion Show
TribLocal/Metromix	<ul style="list-style-type: none"> • Added SLSF events to online calendar of events
Daily Herald Business Ledger	<ul style="list-style-type: none"> • Submitted SLSF information for the Business Ledger Philanthropy Guide
Patch/Journal-Topix	<ul style="list-style-type: none"> • Article on NWSRA in Special Edition sent to all Journal-Topix zones • Article on expansion to Mt. Prospect • Article on STAR Academy
Miscellaneous	<ul style="list-style-type: none"> • Article submitted to magazine in New York about Snoezelen Room • Article on Tracey in VoyageChicago magazine • SLSF events posted online to the following sites: ABC Chicago, CBS Chicago, Daily Herald, WGN TV, Chicago Mama, Chicago Music Guide, North Shore Breaking News, B96, and more
ONLINE	
NWSRA/SLSF Online	<ul style="list-style-type: none"> • SLSF Golf Outings and Celebrate Ability posted and sent • Wheeling Park District Craft Beer & Wine Festival • Recruitment of volunteers • SLSF Gold Medal Fashion Show online registration pages and social media page • STAR Academy Hanover Park information sent

	<ul style="list-style-type: none"> • New collaborative program information sent- SibShops, Skating Competition, Safety for Yourself, etc. • Instagram page updated • Display screen at front desk installed showing live stream of social media updates • Heart of the Community web page and graphics • Updated Part Time staff application system with more user friendly online platform to complete interest form • Bi-monthly NWSRA Now and SLSF Impact e-newsletters sent • Monthly NWSRA and SLSF Board Update e-newsletters sent
Social Media	<ul style="list-style-type: none"> • NRPA July Parks and Recreation month posts • Opened Snapchat page • Instagram page received 100 new followers • Recruitment video posted through Facebook ads- received over 190 applicants • NWSRA and SLSF events and videos posted online • NWSRA now has over 5,800 Facebook followers • Youtube videos averaging over 18 hours of play time/month
PUBLICATIONS and FLYERS	
NWSRA/ SLSF	<ul style="list-style-type: none"> • NWSRA Fall brochure created and sent • 2017 NWSRA/SLSF Annual Report created and sent • Kevin’s Club mailing created and sent • NWSRA Summer brochure created and sent • SLSF branded folders, fact sheets, postcards, donation cards and brochures designed • SLSF Spring Appeal created • Day camp brochures redesigned and sent • Skating Championships Invitational materials created • Lightning All Star Game materials created • Heart of the Community logo created • New Gold Medal Fashion Show logo and materials created • STAR Academy materials updated with QR code to registration form • New PT recruitment flyer and template for staff created • NWSRA Winter/Spring brochure created and sent • 2017 SLSF Board Member review created • 2018 SLSF Event materials updated

	<ul style="list-style-type: none"> Created 2018 calendar of events
Television, Video and Radio	
NWSRA/SLSF	<ul style="list-style-type: none"> New videos created for Ability Awareness, Inclusion and Safety for Yourself program Skating Championships Invitational coverage on ABC, NBC and WGN Filmed new Snoezelen Room client success stories with Schaumburg Park District TV crew
ADDITIONAL MARKETING	
NWSRA/SLSF	<ul style="list-style-type: none"> Designed billboard to be shown on I-53 from July New online system for requesting/tracking marketing projects implemented Creation of online portal for ADA Compliance Project submissions Submitted Snoezelen Sensory Therapy program for NRPA Innovation in Social Equity Award Printer IP subnet configuration project completed Server cloud conversion to Office 365 completed Submitted Agency Showcase nominations to IPRA Presented IAPD/IPRA Community Service Awards to supporters
Expos/Networking Events	
NWSRA/SLSF	<ul style="list-style-type: none"> Calendar of expos/networking events where NWSRA has provided information, created by Outreach Committee. Have provided information at 17 events in 2018 and formed several new collaborative partnerships
IN PROGRESS	
NWSRA/SLSF	<ul style="list-style-type: none"> NWSRA elevator wrap Mt. Prospect signage design NWSRA ADA Transition Plan Accessible transportation survey NWSRA/SLSF websites rebuild Database/website build project Various publications and online media 2018 SLSF materials Quickbooks transition 2018 NWSRA materials

Date: July 2018
To: Tracey Crawford, Executive Director
From: Nanette Sowa, Superintendent of Development
RE: SLSF Update for July NWSRA Board

SLSF is meeting with potential sponsors, filing grants and reaching out to existing and new donors in an effort to meet its 2018 financial goals. The current status is as follows:

Sponsorships: Sponsorship dollars are part of the SLSF event budgets. The FY 2018 budgeted amount is \$76,350. To date, \$54,550 has been received.

Grants: The FY 2018 budgeted grant total is \$80,350. To date, SLSF has applied for \$96,753.50 in grants. Proposals were sent to a number of new foundations based on information found in the Foundation Directory resource. From the proposals sent, \$72,043 in grant money has been approved and \$48,906.36 has been received. SLSF also has \$221,000 in grant reserves from the grant received from the Wheaton Sisters in 2017 which is to be used to open PURSUIT 3.

Events: The FY 2017 Events budgeted amount is \$306,714. The total amount received in event dollars as of June 30th is \$155,762.20. A portion of those dollars represent event sponsorships as shown in the sponsorship portion of this report.

Grants to NWSRA: The Board approved a grant to NWSRA in the amount of \$334,000 for fiscal year 2018. The first installment of \$82,234.24 was paid in May.

Donations: SLSF was very fortunate to receive a planned gift of over \$71,000 in June. This generous gift was from the parent of one of the NWSRA participants. We are thrilled to have been remembered in this way. The spring appeal was sent in a new, longer format than previously. Although the return has not reached expectations, each gift that has been received is of a larger amount than in 2017 with the smallest being \$20 and the largest \$225. Online donations have also increased slightly with five donors giving on a monthly basis. One donor sends a monthly check of \$25. We also received monthly donations from a number of UPS employees, one from a Deloitte partner and one from an ATT employee.

Kevin's Club was launched in April. Twenty-four people who were personal friends of Kevin Kendrigan were sent information about joining this elite group of donors who will pledge to provide annual gifts of \$500+. Nanette sent reminder postcards at the beginning of June. As of June 30th, SLSF has received one gift of \$1500, one pledge of \$50/month - \$600/year and two promises of pledges. Nanette will be making phone calls in early July. A brunch is planned for August to invite all who received the first mailing to meet and asked for input as to how to make this club a success.

Nanette has sent enquiry letters to two of the ten people who were researched by American Philanthropic. Letters will be sent to two of these potential donors per month, giving Nanette time to properly follow-up with each recipient.

All miscellaneous donations add up to \$102,462.06 as of June 30, 2018.

2018 Goal: SLSF will be following the Development Plan prepared by American Philanthropic. The plan has each SLSF staff member focusing on a different program of the foundation: Nanette on major gifts and growing corporate and individual giving; Cathy on grants; Megan on events. As always, the entire SLSF team will be available to assist the others, but will focus their time on their individual assignments. Work is progressing on the plan.

FY 2018 NWSRA 2nd Quarter Financial Report

Line Item #	Description	FY 2018 Budget	January-June 2018	% Change from Budget	Explanation
Income					
310000	Member District Assessments	4,235,180.21	2,864,911.78	67.6%	Slightly higher, because three districts paid earlier than budgeted.
320000	Program Fees	626,250.00	343,917.91	54.9%	On track for this line item.
321000	Transportation - Door to Door	4,836.00	2,350.25	48.6%	On track for this line item.
321100	Transportation - Pick up Points	19,200.00	13,863.65	72.2%	Ahead of budget, due to day camp and weekly programs both running in the summer creating a high volume of participants taking transportation.
340000	Non-Program Revenue	138,500.00	63,810.66	46.1%	On track for this line item.
350000	SLSF Grant Contributions	334,000.00	139,996.29	41.9%	On track for this line item. One of the three grants from SLSF has been received.
360000	Sale of Fixed Assets	750.00	0.00	0.0%	On target, asset sales appear in the 3rd & 4th quarter.
370000	Interest	33,862.00	30,933.75	91.4%	Higher due to higher rates of return on VB&T Operating accounts, MaxSafe and Money Market.
380000	Revenue SLSF	500.00	257.50	51.5%	On track for this line item.
385000	Transfer of Reserve	100,000.00	0.00	0.0%	Planned to cover cost of purchase of vehicles which does not occur until 3rd or 4th quarter.
	Total Income	5,493,078.21	3,460,041.79	63.0%	
Administration					
421000	Professional Fees	14,010.00	11,081.25	79.1%	This line item is over budget due to higher than anticipated legal fees.
421100	Office Supplies	4,100.00	3,409.73	83.2%	Expenses are higher due to purchases made for the renovations of the Collaborative and Support Services offices.
421150	Credit Card & Bank Fees	8,570.00	6,104.99	71.2%	Higher, greater credit card transactions resulting in higher Harris Bank Merchant fees.
421200	Postage	5,000.00	1,951.29	39.0%	Expenses are lower but will increase in 3rd and 4th quarter due to Fall and Winter/Spring brochure mailings.
421300	Telephone/Fax	14,476.00	8,197.42	56.6%	Expenses are on target for this line item.
421400	Conference/Education	38,427.00	10,252.23	26.7%	Below budget due to most of expenses will occur 4th quarter. IPRA State Conference and Nationals
421500	Memberships	18,514.00	3,247.42	17.5%	Below budget due to IPRA membership being paid in 4th quarter.
421600	Health Insurance	589,498.55	232,929.64	39.5%	Slightly below budget due to anticipating the maximum exposure for enrollment in the employee health plan, some employees did not enroll.
421700	Maintenance/Utilities	46,710.00	19,684.77	42.1%	Slightly below budget due to few miscellaneous costs at this time. Carpet cleaning and condo repairs will increase these expenses.
421800	Rent	30,096.00	15,048.00	50.0%	On track for this line item.
421900	Computer	110,141.35	44,023.01	40.0%	Expenses are lower but will increase in 3rd and 4th quarter due to purchase of supplies for Mt. Prospect programming space
	Subtotal Administration Expense	879,542.90	355,929.75	40.5%	
Program					
422100	Rental Municipal	35,925.00	8,698.62	24.2%	Lower than budgeted due to expenses in weekly programs much lower than anticipated. NSSEO costs are lower due to moving programming to NWSRA program spaces.
422200	Rental Commercial (Commercial Expenses)	136,845.00	60,519.13	44.2%	On track for this line item.
422300	Program Development	34,200.00	30,445.17	89.0%	This item is ahead of budget because rent for the Mt Prospect space was paid for the entire year. This will be offset by the same amount coming from SLSF money as part of the grant specifically for PURSUIT 3 and the new programming space.
422400	Program Supplies	46,986.50	23,024.51	49.0%	On track for this line item.
422500	Commercial Transportation	85,925.00	2,250.00	2.6%	Lower than budgeted due to expenses occurring in 3rd quarter for Day Camp and vacation trips in September.
422600	Transportation Program Staff	30,000.00	10,110.80	33.7%	Below budget due to budgeting more conservatively than 2017. The dollar amount is comparable to 2nd quarter in 2017. Mileage is typically higher in the summer months.
422700	Transportation Maintenance	76,900.00	35,114.00	45.7%	On track for this line item.
422800	Transportation Gas/Tolls/Park	50,635.00	24,496.85	48.4%	On track for this line item.
422900	Printing	53,960.00	18,865.97	35.0%	Expenses are lower but will increase in 3rd and 4th quarter due to printing of Fall and Winter/Spring brochure
423100	Public Awareness	21,885.00	5,495.23	25.1%	Expenses are lower but will increase in 3rd and 4th quarter due to signage expense for the new Mt. Prospect programming space
	Subtotal Program Expense	573,261.50	219,020.28	38.2%	

Salary					
424100	Full Time Staff Salary	2,149,247.16	941,447.21	43.8%	Slightly below budget due to full time staff opening.
424200	Part Time Staff Salary	485,785.00	97,701.71	20.1%	Under budget due to large number of seasonal hires for summer only.
424300	Payroll Processing	28,299.36	14,324.07	50.6%	On target for this line item.
424500	Car Allowance	7,800.00	3,600.00	46.2%	On track for this line item.
Subtotal Salary Expense		2,671,131.52	1,057,072.99	39.6%	
Liability/Audit/IMRF					
441000	Liability/PDRMA	82,361.00	37,167.12	45.1%	On track for this line item.
442000	Audit	6,150.00	6,150.00	100.0%	Single invoice for the year has been paid.
442100	Employer FICA	242,257.55	92,721.59	38.3%	Below budget due to salaries being lower than budgeted.
442200	IMRF	261,435.00	123,798.86	47.4%	On track for this line item.
Subtotal Liability/Audit/IMRF Expenses		592,203.55	259,837.57	43.9%	
ADA Compliance/Capital					
450000	ADA Compliance	544,336.37	131,990.35	24.2%	Under budget due to the majority of high-volume summer payroll, as well as, park district payroll invoices will occur 3rd quarter. This figure is similar to that of 2017.
460000	Capital Equipment Replacement	225,000.00	25,651.44	11.4%	The majority of this line item is for vehicle purchases which occur in 3rd or 4th quarter.
Subtotal ADA/Capital Expenses		769,336.37	157,641.79	20.5%	
Total Expenses		5,485,475.84	2,049,502.38	37.4%	
Net Income(Revenue-Expenses)		7,602.37	1,410,539.41	18553.9%	

To: Tracey Crawford, Executive Director
From: Brian Selders, Superintendent of Communications & IT
Re: Outreach Committee Report
Date: July 9, 2018

In 2018, the NWSRA Outreach Committee continued its goal of planning and executing targeted outreach based on the areas and populations in need of increased NWSRA presence. The committee has engaged and informed new groups, families and individuals about NWSRA services. The Outreach Committee has expanded its list of identified organizations such as support groups and schools that are in need of an increased NWSRA presence and has created partnerships and collaborations to address the needs of the community.

Following is a list of accomplishments based on the Outreach Committee goals and strategies:

1. Welcome packets sent to 89 new families
2. Reached out to School Districts to post Day Camp brochure and Seasonal Brochure to online virtual backpacks
3. Increased outreach to minority patrons via updating of print materials in Spanish, bilingual phone system voicemail message, partnership with Townships to distribute NWSRA materials
4. Promoted NWSRA services at 25 expos and events and created over 600 unique impressions
5. Provided speaking and presentation opportunities to NWSRA full time staff
6. Marketing/referral partnerships have been created with:
 - a. Village of Arlington Heights
 - b. Village of Hanover Park
 - c. Independence Matters Home Care
 - d. ABLE Community
7. Meetings have been held with the following businesses/organizations to discuss future partnership:
 - a. Building Greater Beginnings- SibShops program

The Outreach Committee will continue to find innovative ways to create partnerships and increase awareness.

VIII. Old Business

[Return to Home](#)

Date: July 25, 2018
To: NWSRA Board of Directors
From: Tracey Crawford, Executive Director
Re: Purchasing Authority Policy

Attached, for your review, is the recommended update to the Policy regarding the Executive Director's threshold for signing checks (purchasing authority). In January 2018, the Board approved a threshold is \$1,000. During the May Finance Committee Meeting, a recommendation was made to raise the threshold to \$5,000 to be more relevant of current times. It is at this time that staff ask the Board to accept the recommendation of the Finance Committee

Motion: To approve the changes for the Purchasing Authority Policy (found in Chapter 1, Section 4.0 Finance) as presented.

Date: July 25, 2018
To: NWSRA Board of Directors
From: Jay Morgan, NWSRA Finance Committee Chair
Re: Purchasing Authority Policy

At the January SLSF Board Meeting one of the Trustees questioned “Why the Executive Director’s threshold for signing checks is set at \$1,000.” He also indicated that it seemed low. The NWSRA Board Members present agreed and stated many of their districts are set a \$5,000 threshold. Tracey Crawford, SLSF President, informed the Board that she would bring the issue to the NWSRA Board of Directors for discussion. The Finance Committee reviewed the policy at its May 23 meeting, and proposes the Executive Director’s check signing threshold is increased to \$5,000.

The current NWSRA Policy, found in Chapter I, Section 4.0 Finance, of the Board and Policy Manual is stated below, and the proposed updates are highlighted:

PURCHASING AUTHORITY

Purchasing is regulated by the Board of Directors and the Executive Director of the Association. Authority to purchase is granted to staff upon approval of the Manager and Superintendents using standard approved operational procedures. Purchasing limits should be consistent with the annual budget.

All bills in excess of \$1,000.00 shall be signed by the Chairman of the Board, Chairman of the Finance Committee, or Treasurer of NWSRA, and by the NWSRA Executive Director. In the absence of the Executive Director two signatures must be obtained from two of the following: NWSRA Board Chair, Vice Chair, or Treasurer.

PROPOSED: All bills in excess of \$5,000.00 shall be signed by the Chairman of the Board, Chairman of the Finance Committee, or Treasurer of NWSRA, and by the NWSRA Executive Director. In the absence of the Executive Director two signatures must be obtained from two of the following: NWSRA Board Chair, Vice Chair, or Treasurer.

All bills under \$1,000.00 shall be signed by the Superintendent of Administrative Services, the Superintendents of Recreation or the Superintendent of Communications and IT, and by the NWSRA Executive Director. In the absence of the Executive Director one signature must be obtained from one of the following: NWSRA Board Chair, Vice Chair, or Treasurer.

PROPOSED: All bills under \$5,000.00 shall be signed by the Superintendent of Administrative Services, the Superintendents of Recreation or the Superintendent of Communications and IT, and by the NWSRA Executive Director. In the absence of the Executive Director one signature must be obtained from one of the following: NWSRA Board Chair, Vice Chair, or Treasurer.

CHECK REQUEST

Check request require the signatures of a Manager, a Superintendent and the Executive Director in order to be processed.

IX. New Business

[Return to home](#)

Date: July 25, 2018
To: NWSRA Board of Directors
From: Tracey Crawford, Executive Directors
Re: Consent to Dual Representation

NWSRA is planning to open its fourth programming space at the Wheeling Park District's Community Recreation Center (WCRC) in 2019. This project will include programming space leased from Wheeling Park District, and require some construction costs at the WCRC to be paid for by NWSRA.

Wheeling Park District and NWSRA are both clients of Robbins Schwartz for legal counsel. In order for Robbins Schwartz to assist with the development of the formal lease and intergovernmental agreement for NWSRA's space at Wheeling Park District, Robbins Schwartz is requiring both NWSRA and Wheeling Park District to sign a Consent to Dual Representation. Robbins Schwartz does not believe their representation of the Park District and NWSRA, in preparation of the intergovernmental agreement and subsequent legal services, would adversely affect the interests of either party and considers dual representation to be permissible (upon written consent). The correspondence from Robbins Schwartz explaining this in further detail is attached for your review.

Motion: To approve Robbins Schwartz's described proposed dual representation of Wheeling Park District and NWSRA.

STEVEN B. ADAMS

sadams@robbins-schwartz.com

HOWARD A. METZ

hmetz@robbins-schwartz.com

July 3, 2018

VIA U.S. MAIL AND EMAIL

Ms. Jan Buchs
Executive Director
Wheeling Park District
100 Community Boulevard
Wheeling, Illinois 60090

Ms. Tracey Crawford
Executive Director
Northwest Special Recreation Association
3000 Central Road
Rolling Meadows, Illinois 60008

**Re: IGA for Development and Use of Portion of Community Recreation Center
between Wheeling Park District and Northwest Special Recreation
Association**

Dear Ms. Buchs and Ms. Crawford:

You have informed us that the Wheeling Park District ("Park District") and Northwest Special Recreation Association ("NWSRA") have agreed in concept to enter into an agreement for NWSRA's development and use of a portion of the Park District's Community Recreation Center ("CRC"). The Parties' current plan is to enter into an intergovernmental agreement under which NWSRA will contribute funds to the Park District's construction and installation of capital improvements in specified rooms of the CRC, and, following completion of the construction and installation of same, operate its adult day program for a specified period of time ("Project").

This Project presents our firm with a potential conflict of interest. Robbins Schwartz serves as general legal counsel to both the Park District and NWSRA.¹ It is incumbent upon our firm in this situation to disclose the conflict and review its implications with the Park District and NWSRA prior to commencing dual representation. That is the purpose of this letter.

Rules of professional conduct governing our practice hold that a lawyer may not represent a client in a matter if the representation of that client would be directly adverse to another client, unless the lawyer reasonably believes that the representation will not adversely affect the relationship with the other client, and each client consents after disclosure. For the reasons discussed next, we do not believe our representation of the Park District and NWSRA in the preparation of the intergovernmental agreement and the provision of subsequent legal services for the Project would adversely affect the interests of either party, or our relationship with other NWSRA client member agencies. Therefore, upon receipt of written consent from each party, we consider dual representation in this matter to be permissible.

¹ In addition to the Park District, our firm represents the Bartlett Park District, another member agency of NWSRA.

Our representation of the Park District and NWSRA in preparing an intergovernmental agreement of the type under consideration would include the: (i) establishment of each party's legal authority to enter the arrangement, (ii) reasonable allocation of design, construction, and property risks, rights, costs and responsibilities, and (iii) drafting of appropriate contractual provisions to protect each party's respective short- and long-term interests in the operation, use and enjoyment of the contemplated new facilities. Please note that, as a result of the dual representation, communications by either party with our firm regarding these matters will not be attorney-client privileged communications as between the parties.

If a dispute relating to the above matters were to arise between the Park District and NWSRA, we would be obliged to reconsider the continuation of dual representation under the applicable rules, and determine whether it is necessary to discontinue representation of either or both parties. We would consult with both the Park District and NWSRA prior to any decision to discontinue dual representation. Continued representation at that juncture would require us to review the ramifications of the particular conflicts involved, and obtain informed consent from both parties in order to proceed.

We will not proceed to represent either party in the preparation of the requested intergovernmental agreement, or any future work related to the Project until we have received written consent from both clients. Consent may be indicated by an authorized signature on the enclosed Consent to Dual Representation Form.

We appreciate your consideration of this conflicts waiver request. Please do not hesitate to contact either of us if you have any questions.

Very truly yours,

ROBBINS SCHWARTZ



By: Steven B. Adams



Howard A. Metz

Consent to Dual Representation

The Board of _____ of the _____, having reviewed the above correspondence from legal counsel, _____ DOES _____ DOES NOT **[check one]** consent to counsel's described proposed dual representation of Wheeling Park District and Northwest Special Recreation Association in preparing an intergovernmental agreement between the parties and providing legal representation to them in connection with the above described Project.

Board of _____

By: _____
(Title)

Date: _____

**NORTHWEST SPECIAL RECREATION ASSOCIATION
ORDINANCE #O2018-3**

**AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE CONVEYANCE OR
SALE OF SURPLUS PERSONAL PROPERTY OF THE NORTHWEST SPECIAL
RECREATION ASSOCIATION COOK COUNTY, ILLINOIS**

WHEREAS, the Northwest Special Recreation Association, Cook County, Illinois (“Park District”) owns personal property as described in Addendum A. hereinafter known as the “Property,” and

WHEREAS, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22)(“Code”), the Park District is authorized to sell, convey or donate any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary, useful to, or for the best interests of the Park District; and

WHEREAS, the Board of Park Commissioners (“Board”) has reviewed a staff report finding that the Property is no longer useful to the Park District and recommending its sale, donation or disposal and the Board concurs with that recommendation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Northwest Special Recreation Association, Cook County, Illinois, as follows:

Section 1. The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them into this Ordinance by this reference.

Section 2. The Board finds that the Property is no longer necessary and useful to the Park District and declares it to be for the best interests of the Park District and its residents to dispose of the Property in the following manner:

Sell the Property to the highest bidder.

or

Trade-In the Property

or

Donate the Property to such person or entity that will make use of the equipment.

or

Dispose of the Property if the District is unable to sell or donate identified equipment.

Section 3. The seller, Northwest Special Recreation Association, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. The Northwest Special

Recreation Association neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said items.

The buyer agrees to purchase said items in an “**as is**” condition with all faults. The buyer understands that the seller does not expressly or implicitly warrant that the said items meet or comply with any applicable safety standards (examples: ASTM, OSHA, CPSC). The buyer is solely responsible for determining that the said items are appropriate for any and all particular uses.

The buyer further agrees to indemnify, hold harmless and defend the Northwest Special Recreation Association and its officers, agents and employees from any and all claims resulting from injuries, damages and losses arising out of, connected with, or in any other way associated with the use of said items.

Section 4. The Board authorizes and directs the Executive Director take such action necessary to sell, donate or dispose of the Property as herein authorized.

Section 5. This ordinance shall be in full force and effect from and after its adoption as provided by law.

Adopted this 25th day of July, 2018.

Ayes:

Nays:

Absent:

Chairman, Diane Hilgers
Board of Trustees
Northwest Special Recreation Association

ATTEST:

Secretary Tracey Crawford
Board of Trustees
Northwest Special Recreation Association

STATE OF ILLINOIS)
)
COUNTY OF COOK) SS.

SECRETARY’S CERTIFICATE

I, Tracey Crawford, do hereby certify that I am Secretary of the Board of Trustees of the Northwest Special Recreation Association, Cook County, Illinois, and as such official I am keeper of the records, ordinances, files and seal of said Agency; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of:

AN ORDINANCE authorizing and providing for the conveyance or sale of surplus personal property of the Northwest Special Recreation Association, Cook County, Illinois

adopted at a duly called Regular Meeting of the Board of Trustees of the Agency, held at the Park Central, in said Agency at 10:30 a.m. on the 25th day of July, 2018.

I FURTHER CERTIFY , that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Northwest Special Recreation Association, Rolling Meadows, Illinois this 25th day of July, 2018.

Tracey Crawford, Secretary
Board of Trustees
Northwest Special Recreation Association

(SEAL)

Equipment or Item Name	Description of Asset	Method of Disposal (if known)	Fair Value	staff initials	
35 - Various Desk Chairs	red/purple cloth desk chair	trash/donation pending receipt of donation	\$5.00	JV	
11 - blue conferece chairs	blue cloth	trash/donation pending receipt of donation	\$5.00	JV	
50 - Various Guest Chairs	Red cloth guest chairs	trash/donation pending receipt of donation	\$5.00	JV	
4 table chairs	hard wood - school	trash/donation pending receipt of donation	\$0.00	JV	
2 pine wood tables	Ikea pine table	trash/donation pending receipt of donation	\$10.00	JV	
Conference Room Table	large dark laminate	trash/donation pending receipt of donation	\$10.00	JV	
2 Circle Meeting Tables	dark laminate	trash/donation pending receipt of donation	\$10.00	JV	
Futon	Black metal	trash/donation pending receipt of donation	\$0.00	JV	
Yellow Refridgerator	yellow vertical door	trash/donation pending receipt of donation	\$0.00	JV	
Desk	Metal/wood desk	trash/donation pending receipt of donation	\$15.00	JV	
2 - black plether chairs	wood/plether	trash/donation pending receipt of donation	\$10.00		
1 - pine end table	wood/plether	trash/donation pending receipt of donation	\$5.00		

X. Information /Action Items

[Return to home](#)

Managing Risks, Promoting Wellness Northwest Special Recreation Association

May 2018

Every year brings us choices, challenges and changes, and 2017 had its fair share. One of the toughest questions becomes how to ensure your organization responds to each one successfully. For PDRMA, that meant focusing on just one thing – our mission. We partnered with our 160 members to promote safety and wellness, protect and preserve property and reduce losses.



Throughout last year, that partnership demonstrated the impact that following one mission can have when it guides making a choice, answering a challenge or determining a change.

Please share this letter and our annual report – available online and as a hard copy upon request – with your management staff and agency board members.

Risk Management Services

PDRMA's Risk Management Consultants offer expert guidance to help your agency prevent losses and provide a safe environment for patrons of every age to enjoy. Their expertise is on-site, in-depth and provided at no extra cost to PDRMA members.

While it is impossible to measure the savings associated with avoiding or minimizing losses, it is undoubtedly significant. Your agency was actively involved in preventing loss through the Loss Control Review (LCR) and ***your agency's most recent LCR score was: 99.92%***



In addition, your agency has been awarded PDRMA's highest honor for achievement in loss control — Accreditation.

Over the past two years, we awarded your agency **\$3000** in total cash incentives in recognition of your loss control efforts.

Education and Training

While other organizations offer generalized training programs, PDRMA provides members with a broad range of hands-on and online industry-tailored educational programs that help members manage risks and promote wellness for employees and patrons alike.

Number of your agency's staff who participated in PDRMA's education and training programs in the past two years: 342

Legal Consultation

Members rely on advice and practical solutions provided by our in-house counsel to help them avoid costly legal problems. In 2017, PDRMA's counsel offered expert guidance at no additional cost to members through email, our Human Resource and Employment Liability Program (HELP) and nearly 650 HELPLine calls.

Number of calls your staff made to the HELPLine in the past two years: 5

Promoting Wellness

In 2017, **PATH** (Positive Activities Toward Health) employee participation levels increased to 74 percent – just 1 percent shy of PDRMA's goal of 75-percent participation by eligible employees.



Filling out a Personal Health Assessment questionnaire and attending a biometric screening event (or submitting biometric results via a Physician Screening Form) helps **PATH** recommend the most appropriate activities, workshops, coaching support and challenges to keep participants engaged and active throughout the year. Employees earned points for completing activities up to an annual maximum of 400, which translates to equivalent incentive dollars at the end of the program year.

Rate Stabilization

Year after year, PDRMA's philosophy of focusing on long-term sustainability and financial stability provides members with a variety of ways to successfully manage risks and promote wellness within the framework of stable rates. In 2016 and 2017, PDRMA lowered Property/Casualty Program members' total contributions by \$4.60 million, combined, through use of the rate stabilization fund.

Amount of rate stabilization used on your agency's behalf in the past two years: \$19,391.66

Although the total value of managing your risks and promoting wellness is impossible to fully quantify, one thing is certain: **The strength of PDRMA membership, combined with our innovative and industry-specific offerings, creates a bottom line that goes beyond just a number to help you effectively manage risks and promote wellness for your agency, employees and patrons.**

Special Leisure Services Foundation receives \$15,000 grant

Submitted by Brian Sellers

Special Leisure Services Foundation, the fundraising arm of Northwest Special Recreation Association, received a \$15,000 grant from The UPS Foundation, which drives global corporate citizenship and philanthropic programs for UPS.

The grant will be used to toward the installation of a Snoezelen Sensory Room in Hanover Park. Through technology and innovative design, the Snoezelen Sensory Room is a controlled multisensory environment that helps to create a therapeutic alliance between the client and Certified Therapeutic Recreation Specialist, as well as a safe place to develop life skills.

Northwest Special Recreation Association's vision for the room is to have meaningful, therapeutic and productive play through therapy sessions. The goals of the sensory therapy are individualized and change from client to client. Each Sensory therapy session is unique to each client's needs.

Staff work to create a balanced sensory life through goals related to:

- Physical Improvement: Fine and gross motor
- Cognitive Improvement: Problem solving and decision making
- Emotional Improvement: Cooperation/collaboration and increased confidence
- Affective Improvement: Regulation of feelings and emotional expression
- Social Improvement: Verbal and nonverbal communication
- Linguistic Improvement: Utilizing descriptive and expressive language

The Snoezelen Sensory Room is designed to deliver stimuli to various senses and is used to provide multisensory or single sensory focus.

By allowing an individual to participate at their own free will in a safe environment, the Certified Therapeutic Recreation Specialist will help to maximize the individual's potential to focus, feel in control, make choices and reduce pain and anxiety both mentally and

physically.

Special Leisure Services Foundation President Tracey Crawford stated.

"We are very excited to have UPS return as a supporter of Special Leisure Services Foundation and Northwest Special Recreation Association. Their support will provide the necessary funding for us to provide unique sensory therapy that will benefit children and adults with disabilities throughout the Northwest suburbs of Chicago."

Established in 1951 and based in Atlanta, Georgia, The UPS Foundation identifies specific areas where its backing clearly impacts social issues. In support of this strategic approach, The UPS Foundation has identified the following focus areas for giving: volunteerism, diversity, community safety and the environment.

In 2017, UPS and its employees, active and retired, invested more than \$118 million in charitable giving around the world. The UPS Foundation can be



COURTESY OF KARYN EMERALDA

Northwest Special Recreation Association staff member Nicole Estrada, left, providing sensory therapy within the Snoezelen Sensory Room in Rolling Meadows.

found on the web at UPS.com/foundation. To get UPS news direct, visit pressroom.ups.com/rss.

"The UPS Foundation is honored to support the Special Leisure Services

Foundation efforts to implement the Snoezelen Sensory Room," said Eduardo Martinez, president of The UPS Foundation and chief diversity and inclusion officer at UPS.

"Our goal is to fund powerful programs that make a lasting difference to the global community."

• Submit 'Your News' at www.dailyherald.com/share.

Sedgebrook wraps up second year in the project SEARCH Program

Sign up for STEAM programs at Oakton

Presenting Sponsor:

G.D.E. Collision Centers

Golf Course Sponsor:



Bronze Sponsor:



Bronze and Sign Sponsor:



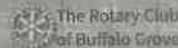
Media Partner:



25th Anniversary BUFFALO GROVE GOLF CLASSIC

Wednesday ~ May 16, 2018

To Benefit:

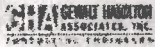


SPONSORS:

Score Card:



Lunch:

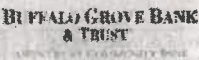


John Jawor

Bag Drop:



Putting Contest:



Beverage:



Ball Drop:



Hole-in-one:



LEXUS OF ARLINGTON

Cigar:



Tee Gifts:



Carmen Molinaro

HOLE SPONSORS:

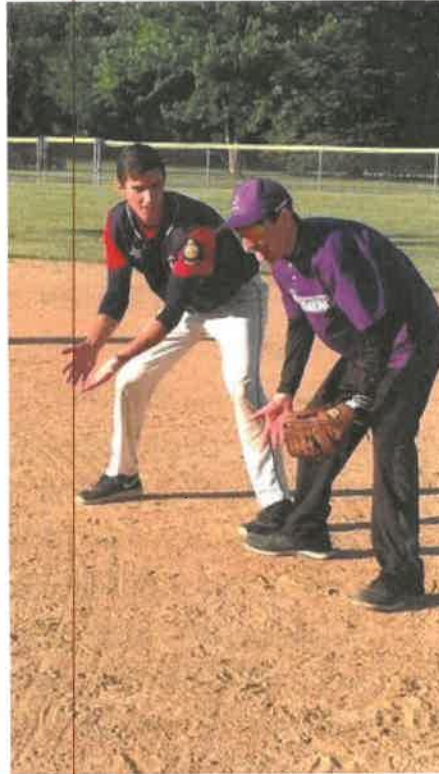
- Allen Gabe Law, LLC
- Appell, Bragg, Boundy & Steigh
- Benjamin F. Edwards & Co., David Hanson
- Brian Hicks, DDS
- Chief Steve Casstevens and Buffalo Grove Police Department
- Culver's, Buffalo Grove
- Dakota-K Auto Repair & Tire Center
- Drost, Kivlahan, McMahon & O'Connor, LLC
- Gar and Leslie Forman
- GeWalt Hamilton Associates, Inc.
- Jim Bertucci
- Kloepfer Insurance Services, Inc.
- McDonald's, Palatine
- Picket Fence Realty
- Populus XP, LLC
- RE/MAX, Deenie Pomilia
- Rockin' Jump
- Schwartz Wolf & Bernstein LLP
- Speer Financial, Inc.
- State Farm Insurance, Christine Altieri
- The BIG KID
- The Law Firm of Neil S. Zweiban
- Thornton Heating Service, Inc.
- Vicarious Productions, Inc.
- WRBLLC, Ltd.

Daily Herald
Section 5
Page 3
5/24/18

Thank you
sponsors!

Special Leisure Services Foundation is dedicated to supporting and promoting outstanding opportunities through recreation for children and adults with disabilities in cooperation with Northwest Special Recreation Association. Call 847-392-2848 or visit us at www.slsf.me.

From the community: NWSRA and American Legion Post 525 host Summer Classic



American Legion Post 525 players will partner with NWSRA athletes at the 2018 Summer Classic. (Posted by bselders, Community Contributor)

By **Community Contributor bselders**

MAY 30, 2018, 9:22 AM

On Tuesday, June 19, approximately 25 athletes with disabilities will be paired up with high school players from the American Legion Mt. Prospect Post 525 Bulldogs baseball team to compete in softball at Kopp Park in Mt. Prospect. This will be the fourth year of partnership between Northwest Special Recreation Association (NWSRA) and the American Legion. The 2018 Summer Classic was originally conceived by American Legion Commander Bill Starr, Head Coach Jeff Daniels, and past NWSRA Superintendent of Recreation Jayne Finger.

The game provides an opportunity for athletes with disabilities to compete alongside their non-disabled peers, providing valuable opportunities for awareness, empathy and fun competition. American Legion Commander Starr stated "The American Legion ball players realize that they have been gifted with exceptional skills in the game of baseball and that there are individuals who have physical or mental disabilities who could benefit from a "buddy" relationship in a game situation. Everyone wins and the

hot dogs are free. They look forward to meeting, buddying up and sharing their baseball skills and knowledge with the players from the NWSRA teams. To me, this is a perfect scenario for American Legion ball players to give back."

After the game, all of the athletes will be treated to an awards ceremony and refreshments with their fellow players. NWSRA Superintendent Rachel Hubsch stated "The collaboration with the American Legion Post 525 represents an outstanding opportunity for the NWSRA Lightning Co-Rec Softball team to receive playing tips from the Mt. Prospect Bulldogs. It is a really exciting event for all the athletes and spectators!"

About American Legion Baseball- Mt. Prospect Bulldogs Post 525

For nearly 90 years, American Legion Baseball has been a key part of the journey to adulthood for millions of young men. American Legion Baseball has been turning out college and Major League Baseball (MLB) players for decades. Nearly 75% of Legion Baseball graduates continue playing baseball in college and about 50% of all current MLB players played Legion Baseball. Sixty-three Legion Baseball graduates have been inducted into the Major League Baseball Hall of Fame. American Legion Commander Bill Starr stated "In the preamble to the American Legion Constitution it states, "To inculcate a sense of individual obligation to the community, state, and nation:...". It is therefore important for American Legion Post 525 and its members to provide an example and foster an environment representative of the Americanism that our veterans have fought and died for. The Legion has sponsored high level baseball competition for over 90 years. Giving the players an opportunity to give back is Americanism at its best."

For more information, please contact Jim Haffey at 847-489-8777.

About NWSRA

Northwest Special Recreation Association (NWSRA) provides outstanding opportunities through recreation for children and adults with disabilities. NWSRA has grown tremendously over its 44 year history. NWSRA provides over 2,000 recreational programs and receives more than 14,000 registrations annually. Athletics are very popular at NWSRA, with over 600 athletes competing in 16 sports. NWSRA has received the National Recreation and Park Association Excellence in Inclusion Award, given to one organization throughout the nation that has proven its leadership in the promotion of inclusion and diversity initiatives. NWSRA serves 17 northwest suburban communities in partnership with member Park Districts, providing day camps, weekly programs, trips, special events, cultural arts and more. For more information on NWSRA, visit www.nwsra.org, contact Brian Selders at 847-392-2848 or e-mail bselders@nwsra.org.

This item was posted by a community contributor. To read more about community contributors, click here.

PALATINE HILLS GOLF CLASSIC

Thursday, June 7, 2018



Golf Course Sponsor:



Silver Sponsor:



Media Partner:



SPONSORS

Lunch:



The Rotary Club
of Palatine

Breakfast:

Fred and Bunny Hall
In Celebration of the Lives of
Evie Murray and Avery Harris

Beverage:



Sign Sponsor:



HOLE SPONSORS:

Al & Melody Helms
Allen Gabe Law, LLC
Arlington Heights Ford
Benjamin F. Edwards & Co.,
David Hanson
Dakota-K Auto Repair & Tire Center
Drost, Kivlahan, McMahon &
O'Connor, LLC
Fifth Third Bank
Glenview Terrace Nursing Center
Jim Bertucci
Law Offices of
Jeffrey R. Gottlieb, LLC
Picket Fence Realty
Speer Financial, Inc.
Susan Gould - Berkshire Hathway
The BIG Kid
The Crawford Family
The Happel Family

Daily Herald
Section 5
Page 2
6/15/18

Thank you
sponsors!

Special Leisure Services Foundation is dedicated to supporting and promoting outstanding opportunities through recreation for children and adults with disabilities in cooperation with Northwest Special Recreation Association. Call 847-392-2848 or visit us at www.slsf.me.

CALENDAR OF EVENTS FOR PALATINE TOWNSHIP FUNDED AGENCIES

Palatine Township supports specific programs at twenty-nine local social service agencies that provide vital human services to Township residents. Here are fundraisers for some of those social service agencies.

ARTS REFRESHING THE SOUL

artsrefreshingthesoul.org

7th Annual Casino Night
Friday, September 21, 2018
7:00 PM – 11:00 PM
Metropolis Ballroom
6 S. Vail Avenue
Arlington Heights, IL 60005
Check the website for information

JOURNEYS THE ROAD HOME

journeystheroadhome.org

Bid for HOPE Gala
November 9, 2018, 7:00 PM
The Meadow's Club
2950 Golf Road
Rolling Meadows, IL 60008
Check the website for information

CENTER FOR ENRICHED LIVING (CEL)

centerforenrichedliving.org

23rd Annual Golf Tournament
August 6, 2018
Twin Orchard Country Club
22353 Old McHenry Road
Long Grove, IL 60047
Contact Niki Bartosiak at 847-315-9916

LITTLE CITY

littlecity.org

Opportunity Walk & Roll
September 9, 2018
Check the website for information

CHILDREN'S ADVOCACY CENTER OF NORTH AND NORTHWEST COOK COUNTY (CAC)

cachelps.org

3rd Annual Golf Outing
July 23, 2018, 8:00 AM
Schaumburg Golf Club
401 North Roselle Road
Schaumburg, IL 60194
Information found on website

NORTHWEST CENTER AGAINST SEXUAL ASSAULT (NW CASA)

nwcasa.org

Fall 40 Hour Advocate Training
October 6, 2018 – October 20, 2018
Contact Allyson Schnoor
Volunteer Coordinator at 847-806-6526 ext. 19
Check website for information or to register

WINGS

wingsprogram.com

Purple Tie Ball
October 6, 2018, 6:00 PM – 12:00 AM
The Westin Hotel
400 Park Blvd
Itasca, IL 60143
Check the website for information

ESCORTED TRANSPORTATION SERVICES NORTHWEST

etsnw.org

Eat n' Earn
July 18, 2018
Peggy Kinnane's
8 N Vail Ave
Arlington Heights, IL 60004
For more information: <https://etsnw.org/events/>

SPECIAL LEISURE SERVICES FOUNDATION

www.slsf.me

SLSF Moretti's/NWSRA Golf Classic 2018
August 15, 2018, 8:30 AM – 6:00 PM
Old Orchard Country Club
700 W. Rand Road
Mount Prospect, IL 60056
Contact Megan O'Brien at 847-392-2848, ext. 267

THE HARBOUR

theharbour.org

Ruobrah's Speakeasy
A Roaring 20's Casino Evening
September 29, 2018
For more information check the website

SHELTER, INC.

shelter-inc.org

Charity Ball
November 16, 2018
For more information contact
Barb Mazursky, at 847-590-6188 ext. 21

PALATINE HILLS GOLF CLASSIC

Thursday, June 7, 2018



Golf Course Sponsor:



Silver Sponsor:



Media Partner:



HOLE SPONSORS:

Al & Melody Helms
Allen Gabe Law, LLC
Arlington Heights Ford
Benjamin F. Edwards & Co.,
David Hanson
Dakota-K Auto Repair & Tire Center
Drost, Kivlahan, McMahon &
O'Connor, LLC
Fifth Third Bank
Glenview Terrace Nursing Center
Jim Bertucci
Law Offices of
Jeffrey R. Gottlieb, LLC
Picket Fence Realty
Speer Financial, Inc.
Susan Gould - Berkshire Hathway
The BIG Kid
The Crawford Family
The Happel Family

SPONSORS

Lunch:



The Rotary Club
of Palatine

Breakfast:

Fred and Bunny Hall
In Celebration of the Lives of
Evie Murray and Avery Harris

Beverage:



Sign Sponsor:



Thank you
sponsors!

Special Leisure Services Foundation is dedicated to supporting and promoting outstanding opportunities through recreation for children and adults with disabilities in cooperation with Northwest Special Recreation Association. Call 847-392-2848 or visit us at www.slsf.me.

NWSRA/American Legion Post 525 Summer Classic

Submitted by Brian Selders

On Friday, July 20, approximately 25 athletes with disabilities will be paired up with high school players from the American Legion Mount Prospect Post 525 Bulldogs baseball team to compete in softball at Friendship Park in Des Plaines. This will be the fourth year of partnership between Northwest Special Recreation Association and the American Legion.

This Summer Classic was originally conceived by American Legion Commander Bill Starr, Head Coach Jeff Daniels and past NWSRA Superintendent of Recreation Jayrie Fingér.

The game provides an opportunity for athletes with disabilities to compete alongside their nondisabled peers, providing valuable opportunities for awareness, empathy and fun competition.

"The American Legion ballplayers realize that they have been gifted with exceptional skills in the game of baseball and that there are individuals who have physical or mental

disabilities who could benefit from a 'buddy' relationship in a game situation. Every one wins and the hot dogs are free," said American Legion Commander Starr. "They look forward to meeting, buddying up and sharing their baseball skills and knowledge with the players from the NWSRA teams. To me, this is a perfect scenario for American Legion ballplayers to give back."

After the game, all of the athletes will be treated to an awards ceremony and refreshments with fellow players.

NWSRA Superintendent Rachel Hubsch stated, "The collaboration with the American Legion Post 525 represents an outstanding opportunity for the NWSRA Lightning Co-Rec Softball team to receive playing tips from the Mount Prospect Bulldogs. It is a really exciting event for all the athletes and spectators."

For nearly 90 years, American Legion Baseball has been a key part of the journey to adulthood for millions of young men. American Legion

Baseball has been turning out college and Major League Baseball players for decades. Nearly 75 percent of Legion Baseball graduates continue playing baseball in college and about 50 percent of all current MLB players played Legion Baseball. Sixty-three Legion Baseball graduates have been inducted into the Major League Baseball Hall of Fame.

"In the preamble to the American Legion Constitution it states, '... To inculcate a sense of individual obligation to the community, state, and nation ...' It is therefore important for American Legion Post 525 and its members to provide an example and foster an environment representative of the Americanism that our veterans have fought and died for," said Starr. "The Legion has sponsored high level baseball competition for over 90 years. Giving the players an opportunity to give back is Americanism at its best."

For information on Legion Baseball contact Jim Haffey at

(847) 489-8777.

Northwest Special Recreation Association provides opportunities through recreation for children and adults with disabilities. NWSRA has grown tremendously over its 44 year history and currently provides more than 2,000 recreational programs and receives more than 14,000 registrations annually. Athletics are very popular at NWSRA, with more than 600 athletes competing in 16 sports. NWSRA has received the National Recreation and Park Association Excellence in Inclusion Award, given to one organization throughout the nation that has proved its leadership in the promotion of inclusion and diversity initiatives. NWSRA serves 17 Northwest suburban communities in partnership with member park districts, providing day camps, weekly programs, trips, special events, cultural arts and more. For information, visit www.nwsra.org or contact Brian Selders at (847) 392-2848 or bselders@nwsra.org.



COURTESY OF BRIAN SELDERS

American Legion Post 525 players will partner with Northwest Special Recreation Association athletes at the 2018 Summer Classic.

St. Viator athletics to benefit from golf outing

Submitted by Jim Mitchell

Soaring temperatures did little to dampen the enthusiasm of nearly 100 golfers during the 2018 Saint Viator High School Million Dollar Classic Golf Outing. Through



Buffalo Grove Police provide visor cards for deaf and hard-of-hearing motorists

Submitted by Buffalo Grove Police Department

by the mother of a hard-of-hearing teenager who was