



We exist to provide outstanding opportunities through recreation for children and adults with disabilities.

May 22, 2019
10:30 a.m. Board Meeting
Park Central Conference Room
3000 Central Road, Rolling Meadows, IL

Agenda

- I. Call to Order
Roll Call

- II. Introduction of Guests:
 - 1. Matt Beran – Lauterbach and Amen
 - 2. Michelle Bins – PFM Investments
 - 3. Cay Collier – Program Specialist
 - 4. Janae Winston – Program Specialist
 - 5. Rebecca Lizalde – Program Specialist
 - 6. Kaila Robinson – Program Specialist
 - 7. Erin Bartolone– Intern
 - 8. Georgia Klotz - Intern
 - 9. Morgan Wirkus – Intern
 - 10. Zofia Sobkiewicz – 20 Year Recognition
 - 11. Barb Bassett – 30 Year Recognition

- III. Public Comment

- IV. Approval of Agenda

- V. Approval of Consent Agenda – Pages – 3-64
 - A. Approval of Minutes, March 20, 2019
 - B. NWSRA Financial Reports, March 31, 2019 & April 30, 2019
 - 1. PFM Account Statement
 - 2. NWSRA & SLSF Organizational Cash Overview
 - 3. NWSRA Budget vs. Actual
 - 4. SLSF Budget vs. Actual
 - 5. NWSRA Balance Sheets
 - 6. SLSF Balance Sheets
 - 7. Benjamin F Edwards Account Statement
 - C. Warrant:
 - 1. #5 dated May 22, 2019 - \$76,886.22
 - 2. #4 dated April 30, 2019 - \$216,556.66
 - D. Bi-Weekly Payroll:
 - 1. Pay Period Ending – 03/03/19 \$ 105,149.30
 - 2. Pay Period Ending – 03/17/19 \$ 104,415.21
 - 3. Pay Period Ending – 03/31/19 \$ 97,703.98
 - 4. Pay Period Ending – 04/14/19 \$ 97,763.81
 - E. ADA Compliance Projects:
 - 1. Hoffman Estates Park District – \$93,490.35
 - a. Community Park – Recreation Facilities & Routes and Surfaces - \$50,993.38
 - b. Willow Park – Recreation Facilities & Routes and Surfaces - \$42,496.97

An extension of the local park districts serving

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

2. Schaumburg Park District - \$38,769.20
 - a. Falk Park – Routes and Surfaces & Walking Surfaces - \$19,198.40
 - b. Various Parks – Playground Surfacing & Routes and Surfaces - \$19,200.00
 3. Mount Prospect - \$284,252.00
 - a. Busse Park – Playground and Components - \$284,252.00
- * Details can be found on Directors Site**

VI. Correspondence

- A. Written
- B. Oral

VII. Staff Reports – Pages – 65-86

- A. Program Report
- B. Marketing and P/R Report
 1. 1st Quarter Outreach Report
- C. SLSF
- D. 1st Quarter Financial Reports
- E. 1st Quarter Goals Update
- F. 1st Quarter Directors Work Plan Update

VIII. Old Business – Pages – 87-101

- A. NWSRA Project Updates
 1. Snoezelen Sensory Room at Mount Prospect
 2. Dream Lab Accessible Technology Center at Rolling Meadows
 3. Community Sensory Garden at Hanover Park
- B. NWSRA Programming Space 4 – Wheeling
 1. Overview of Programming Space

IX. New Business – Pages – 102-122

- A. NWSRA Audit and Management Letter,
Presented by Matt Beran, Lauterbach and Amen
- B. PFM Investment Update – Presented by Michelle Bins - Oral
- C. Fund Balance and Net Surplus Recommendations for FY2019
- D. Surplus Ordinance O2019-2 – Computers, Printer, and Golf Clubs
- E. Capital Funding Town Hall Meeting
- F. Other

X. Information/Action Items – Pages – 123-141

- A. Annual Information Request (EAV, Gross Population) Reminder
- B. New Policy Manual
- C. Direct Service Provider (DSP) Minimum Wage Update
- D. PDRMA Annual Review
- E. Transportation Survey Focus Groups
- F. Other

XI. Closed Session

- A. Section 2(c)(21) Semi-annual Review of Executive Session Minutes

XII. Action as a result of Closed Session – Pages 142-142

- A. Resolution 2019-8 Closed Session

XIII. Adjournment



- **Teamwork:** Support each other and work together
- **Respect:** Be open, honest and kind
- **Enthusiasm:** Exceed expectations
- **Collaboration:** Combine resources to achieve common goals
- **Communication:** Listen, share and adapt



- **To be a leading force, creating greater options that enrich the life experience of the participants, families and communities we serve**